



The City of Temiskaming Shores
 P.O. Box 2050, 325 Farr Drive, Haileybury, Ontario P0J 1K0

OFFICIAL PLAN AMENDMENT APPLICATION Under Section 22 of the Planning Act

Application Fee: \$1000 + 13% HST = \$1130.00

Combined Official Plan Amendment and Zoning By-Law Amendment Fee: \$1500.00 + 13% HST = \$1695.00

For Office Use Only	
Date Application Received	
Date Application deemed to be complete	

Please read before completing this application:

This application reflects the mandatory information that is prescribed in the Schedules to Ontario Regulation 543/06 made under the Planning Act, RSO, 1990, as amended. In addition to completing this form, the Applicant will be required to submit the appropriate fee, a detailed site plan and any additional information or studies that may be necessary to assess the proposal.

Failure to submit the required information will delay the consideration of this Application. An application which is not considered complete under the Planning Act is not subject to the timelines of the Act. **Applicants are encouraged to consult with the Municipality prior to completing the application.**

Please Print and Complete or (✓) Appropriate Box (es)

Date of Application: _____

1.0. Applicant Information

1.1. Name of Owner(s).		
Name of Owner(s)	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.
Email:		Cell No.
1.2. Agent/Applicant: Name of the person who is to be contacted about the application, if different than the owner. (This may be a person or firm acting on behalf of the owner. See Section 14)		
Name of Contact Person/Agent	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.
Email:		Cell No.
1.3. Indicate the contact for this application (check one please)		
Owner <input type="checkbox"/> Agent <input type="checkbox"/> All <input type="checkbox"/>		

2.0. Location of the subject Land (Complete applicable boxes in 2.1)

2.1. Municipal Address (911 Address)			Postal Code
Concession Number(s)	Lot Number(s)	Registered Plan No.	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Parcel Number(s)	Former Township
Assessment Roll No.			
<p>2.2. Are there any easements or restrictive covenants affecting the subject land?</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes If yes, describe the easement or covenant and its effect.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>			

3.0. Names and addresses of any mortgages, holders of charges or other encumbrances of the subject lands (attach separate page if required).

4.0. Servicing information

4.1. Access (Check appropriate box and state road name):

- Provincial Highway (#): _____
- Municipal road, maintained year round: _____
- Municipal road, seasonally maintained: _____
- County Road (#): _____
- Private Road: _____
- Right of way: _____
- Water Access: _____

4.2. If water access only, describe the location of parking and docking facilities to be used and the distance from the subject lands. Indicate whether parking is public or private.

4.3. Water Supply (Check appropriate box for type of service proposed):

- Publicly owned and operated piped water system
- Privately owned and operated piped water system (communal)
- Drilled well
- Sand point
- Lake or other water body
- Water service not proposed
- Other (please specify): _____

4.4. Sewage Disposal (Check appropriate box for type of service proposed):

- Publicly owned and operated sanitary sewage system
- Privately owned and operated individual septic system*
- Privately owned and operated communal septic system*
- Privy
- Holding tank
- Sewage disposal service not proposed
- Other (please state): _____

** If either of these items checked, please see Section 4.8.*

4.5. Other Services (Check if the service is available):

- Electricity
- School bussing
- Garbage collection

4.6. Storm Drainage (Indicate the proposed storm drainage system):

- Storm sewers
- Ditches
- Swales
- Other (please state): _____

4.7. Where development will produce more than 4500 liters of effluent a day, applicants are required to submit a servicing options report and a hydrogeological report:

- Title and date of servicing options report: _____
- Title and date of hydro geological report: _____

5.0. Planning Information

5.1. Does the requested amendment change, replace, or delete a policy in the Official Plan?

Yes

No

If **yes**, which policy is being changed, replaced or deleted?

5.2. Does the requested amendment add a policy to the Official Plan?

Yes

No

5.3. The purpose of the requested amendment:

5.4. If a policy in the Official Plan is being changed, replaced or deleted or if a policy is being added, the text of the requested amendment (Attach separate sheet if required):

5.5. Official Plan (current) Land Use designation(s) of subject land:

5.6. The land uses that the designation authorizes:

5.7. Does the requested amendment change or replace a designation in the Official Plan?

Yes

No

If yes, which designation is being changed or replaced?

5.8. What are the land uses that the requested Official Plan Amendment would authorize?

5.9. If the requested amendment changes or replaces a schedule in the Official Plan, the requested schedule and text that accompanies it. (Attach separate sheet).

5.10. Existing Zoning on subject lands: _____

5.11. Zoning requested: _____

5.12. Reason why rezoning is being requested: _____

6.0. Description of subject land

6.1. Frontage on street side (m): _____ **Frontage on water side (m):** _____

6.2. Lot Depth (m): _____

6.3. Lot Area: _____ ha _____ m²

7.0. Settlement Area Boundary

Does this application propose to change the boundary of a settlement area?

Yes

No

If the requested amendment alters all or any part of the boundary of an area of settlement in the municipality or establishes a new area of settlement in a municipality, the current Official Plan Policies, if any, dealing with the removal of land from an area of settlement.

8.0. Employment Area

Will this application remove land from a designated employment area?

Yes

No

If the requested amendment removes the subject land from an area of employment, the current Official Plan Policies, if any, dealing with the alteration or establishment of an area of employment.

9.0. Existing Use(s) of Property

9.1. State all existing use(s) of the property (Check appropriate box(es)):

Residential

Commercial

Industrial

Institutional

Agricultural

Vacant

Mixed Use: (Please state): _____

Other: (Please state): _____

9.2. List all existing buildings and structures (including accessory buildings and structures) on the property by completing the following Table: (If more than 5 buildings or structures please use separate page to provide description):

Item	Building or Structure # 1	Building or Structure # 2	Building or Structure # 3	Building or Structure # 4	Building or Structure # 5
Existing type or use for each building and structure	_____	_____	_____	_____	_____
Height (m)	_____	_____	_____	_____	_____
Setback from front lot line (m)	_____	_____	_____	_____	_____
Setback from rear lot line (m)	_____	_____	_____	_____	_____
Setback from side lot line one side (m)	_____	_____	_____	_____	_____
Setback from side lot line - other side (m)	_____	_____	_____	_____	_____
Setback from shoreline (m)	_____	_____	_____	_____	_____
Dimensions (m) or floor area (m ²)	_____	_____	_____	_____	_____
Year Building or structure constructed	_____	_____	_____	_____	_____

9.3. How many existing parking spaces are provided on the subject land? _____ spaces.

9.4. State the existing use of land on abutting properties:

North: _____ South: _____
East: _____ West: _____

9.5. Is the subject land within an area where the municipality has predetermined the minimum and maximum density requirements or the minimum and maximum height requirements?

- Yes
- No

If **yes**, provide a statement of these requirements:

10.0. Proposed use of property

10.1. State proposed use(s) of the property (Check appropriate box (es)):

- Residential
- Commercial
- Industrial
- Institutional
- Agricultural
- Vacant
- Mixed Use (Please state): _____
- Other (Please state): _____

10.2. List all proposed buildings and structures to be constructed on the property by completing the following Table (If more than 5 buildings or structures please use separate page to provide description):

Item	Building or Structure # 1	Building or Structure # 2	Building or Structure # 3	Building or Structure # 4	Building or Structure # 5
Existing type or use of each building and structure	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____	_____ _____ _____
Height (m)	_____	_____	_____	_____	_____
Setback from front lot line (m)	_____	_____	_____	_____	_____
Setback from rear lot line (m)	_____	_____	_____	_____	_____
Setback from side lot line one side (m)	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____
Setback from side lot line - other side (m)	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____
Setback from shoreline (m)	_____	_____	_____	_____	_____
Dimensions (m) or floor area (m ²)	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____
Year Building or structure constructed	_____ _____	_____ _____	_____ _____	_____ _____	_____ _____
Proposed date of construction	_____	_____	_____	_____	_____

10.3. Indicate the number of additional parking spaces to be provided? _____ spaces.

10.4. Are there any uses or features on the subject land or within 500 m of the subject property, unless otherwise specified? Complete Table:

Use or feature	On the subject Land	Within 500 m of subject land, unless otherwise specified. (indicate approximate distance)
An agricultural operation including a livestock facility (i.e. barn) or manure storage facility	_____	_____
A landfill site (active or closed)		
A sewage treatment plant or sewage lagoon		
An industrial use		
A licensed pit or quarry or an aggregate reserve		
An operating mine		
A non-operating mine or mine hazard within 1 km of the subject lands	_____	_____
An active rail line		
A municipal or federal airport		
A flood plain		
A natural gas or oil pipeline		
A hydro easement		
A provincially significant wetland (within 120 m)		
A designated heritage building, historic site or cemetery (within 100 m)	_____	_____

11.0. History of the Subject Land

11.1. Has the subject land ever been the subject of an application for approval of a previous official plan or zoning amendment?

Yes No Unknown

If yes, provide the details and decision of the previous application:

11.2. If this application is a re-submission of a previous application, describe how it has been changed from the original application:

11.3. Provide the date when the subject land was acquired by the current owner:

11.4. Provide the length of time that the existing uses of the subject land have continued (Proof may be required.)

Year since current uses have continued: _____

12.0. Simultaneous Applications

12.1. Is the subject land or any land within 120 m of the subject land subject of any other planning applications (plan of subdivision, consent, minor variance, official plan amendment, site plan control) at this time?

Yes No

If **yes**, indicate the type and file number (i.e. consent, subdivision, minor variance, site plan control). Please complete following table:

Item	Application # 1 (type):	Application # 2 (type):	Any land within 120 m of the subject land:
File Number	_____	_____	_____
Name of approval authority considering application	_____ _____	_____ _____	_____ _____
Land affected by application	_____ _____ _____	_____ _____ _____	_____ _____ _____
Purpose	_____ _____	_____ _____	_____ _____
Status	_____ _____	_____ _____	_____ _____
Effect on requested amendment	_____ _____	_____ _____	_____ _____

12.2. Has the subject land ever been the subject of a Zoning By-law Amendment application under section 34 of the Act? Yes No

12.3. Is the request consistent with policy statements issued under subsection 3(1) of the Act?

12.4. Is the subject land within an area of land designated under any provincial plan or plans?

Yes

No

If **yes**, does the request conform to, or not conflict with, the applicable provincial plan or plans?

13.0. Additional Studies or Information

Additional studies or information may be required by the Municipality to support the application. The application may not be considered a complete application unless these studies have been completed. Applicants are advised to pre-consult with the Municipality to determine what additional studies or information is required.

List of Additional Studies or information required by the Municipality:

1.0 _____

2.0 _____

3.0 _____

4.0 _____

5.0 _____

6.0 _____

(NOTE: LIST TO BE PROVIDED BY MUNICIPALITY)

14.0. Authorization

AUTHORIZATION OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, _____, am the owner of the land that is the subject of this application and I authorize _____ to make this application on my behalf.

Date

Signature of Owner

AUTHORIZATION OF OWNER FOR AGENT TO DISCLOSE PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize _____ as my agent for this application, to provide any of my personal information that will be used in this application or collected during the processing of the application.

Date

Signature of Owner

15.0. Declaration

I hereby declare that the information contained in this application and on the attached plan and any associated information submitted with this application are, to the best of my knowledge, a true and complete representation of the purpose and intent of this application.

Sworn (or declared) before me

at the _____

in the _____

this ____ day of _____ 200__

Commissioner of Oaths

Signature of Owner

16.0. Sketch

A site plan shall be submitted with this application that provides the following information.

- The boundaries and dimensions of the subject land.
- The location size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, the rear lot line, each side yard lot line and the shoreline of any water body, where applicable.
- The approximate location of all natural and artificial features such as railways, roads, water body, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks that;
 - are located on the subject land and on land that is adjacent to it, and
 - in the applicant's opinion, may affect the application.
- The current uses of land that is adjacent to the subject land.
- The location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public road, a private road or a right-of-way.
- If access to the subject land will be by water only, the location of the parking and docking facilities to be used.
- The location and nature of any easement affecting the subject land.

(Note: these features must be shown for both the subject land and on any adjacent lands where these features may affect the application.)