



The Corporation of the City of Temiskaming Shores
Committee of the Whole
Tuesday, March 5, 2024 – 3:00 p.m.
City Hall – Council Chambers – 325 Farr Drive

Minutes

1. Land Acknowledgement

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

2. Call to Order

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

3. Roll Call

Council: Mayor Jeff Laferriere; Councillors Ian Graydon, Nadia Pelletier-Lavigne, and Mark Wilson

Present: Amy Vickery, City Manager
Logan Belanger, Municipal Clerk
Shelly Zubyck, Director of Corporate Services
Mathew Bahm, Director of Recreation Services
Steve Langford, Fire Chief
Steve Burnett, Manager of Environmental Services
Mitch McCrank, Manager of Transportation Services

Regrets: Councillors Melanie Ducharme, Jesse Foley and Danny Whalen

Media: 2

Delegates: 3

Members of
the Public: 4

4. Review of Revisions or Deletions to the Agenda

None

5. Approval of the Agenda

Resolution No. 2024-080

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that City Council approves the agenda as printed.

Carried

6. Disclosure of Pecuniary Interest and General Nature

Councillor Ian Graydon disclosed a Declaration of Conflict of Interest on Section 9. Recreation Services, Item b) 4, titled Administrative Report No. RS-004-2024 – Community Choir Lease Agreement, as his wife is a member of the Community Choir.

7. Public Meetings Pursuant to the Planning Act, Municipal Act, and Other Statutes

None

8. Public Works

a) Delegations/Communications

1. France Gauthier, Nat Rivard and Marty Maille – Committee Members for the Rockin' On Canada Day Event

Re: Presentation of Event Details and Requests for the City of Temiskaming Shores

France Gauthier began the presentation by providing a general overview and background information on the development and details of the event, including and emphasis on honouring seniors and veterans, while focusing on building community spirit, economic benefits and fundraising efforts.

Marty Maille continued the presentation by requesting support from the City, in the following areas:

- A resolution to deem the Bikers Reunion/Rockin On Canada Day event as “municipally significant”;
- An exemption to the City’s noise by-law;
- Road closure requests, in accordance with the traffic flow plan, including setup and teardown;
- Use of municipal land for tenting (motorcycle tenting only), using the parcel of land near Navigateur School;
- Two (2) stages for outdoor/indoor entertainment, including set-up and teardown
- Tents for shade and rain;
- Fencing setup and teardown;
- Porta-potties throughout event grounds;
- Picnic tables, round table, recycling and garbage containers, including staff to empty the cans, and dispose of the garbage throughout the event; and
- Lawn maintenance in areas surrounding the Event Grounds.

Nat Rivard concluded the presentation by discussing the collaboration with businesses, government organizations and community groups.

Mayor Laferriere thanked the Rockin’ On Canada Day Committee members for the presentation and invited questions from members of Council.

Councillor Wilson thanked the Committee members for their work on the event, and inquired about the resolution request for municipal significance. The Committee advised that it was a requirement from the Alcohol and Gaming Commission of Ontario (AGCO) for their permitting requirements.

b) Administrative Reports

1. Memo No. 008-2024-PW – Rural Transit Solutions Fund - Funding Application

Resolution No. 2024-081

Moved by: Councillor Wilson

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 008-2024-PW; and

That Council directs staff to submit an application in the amount of \$50,000 to the Infrastructure Canada Rural Transit Solutions Fund – Planning and Design Stream, for a review of the current Temiskaming Transit system and rural transit options.

Carried

2. Memo No. 009-2024-PW – Update on Fleet Purchases

Resolution No. 2024-082

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 009-2024-PW;

That Council directs Staff to prepare the necessary by-law to confirm the agreement with Timmins Kenworth Ltd. for the purchase of the Kenworth Triaxle in the amount of \$324,548.80 plus applicable taxes, for consideration at the March 19, 2024 Regular Council Meeting; and

Further the Council directs Staff to prepare the necessary by-law to confirm the agreement with Macnab Transit Sales Corp. for the purchase of a used 2019 Elkhart Coach Transit Shuttle Bus, in the amount of \$149,320 plus applicable taxes, for consideration at the March 19, 2024 Regular Council Meeting.

Carried

3. Memo No. 010-2024-PW – Environmental Services Operations Update

Resolution No. 2024-083

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 010-2024-PW, regarding the Environmental Services Operations Update for information purposes.

Carried

4. Administrative Report No. PW-006-2024 – Annual Water Reports

Resolution No. 2024-084

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-006-2024, more specifically Appendices 01 and 02 being the 2023 Annual Reports for the water systems within the municipality, in accordance with Schedule 22 of O. Reg. 170/03 being a regulation under the Safe Drinking Water Act; and

That Council hereby directs staff to notify the public of the availability of the 2023 Annual Reports in the Water System Binders located at the municipal office (325 Farr Dr.), and posted on the municipal website.

Carried

5. Administrative Report No. PW-007-2024 – Request for Proposal Award for the New Liskeard and Haileybury Landfill Monitoring Agreement (five (5) year term)

Resolution No. 2024-085

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-007-2024; and

That Council hereby directs staff to prepare the necessary by-law to enter into a five (5) year agreement with D.M. Wills Associates Ltd., to provide annual monitoring services at the New Liskeard and Haileybury Landfill Sites, in the amount of \$308,975.00 plus applicable taxes (five-year total), for consideration at the March 19, 2024 Regular Council meeting.

Carried

6. Administrative Report No. PW-008-2024 – Housing-Enabling Water Systems Fund (HEWSF)

Resolution No. 2024-086

Moved by: Councillor Wilson

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-008-2024; and

That Council directs staff to submit a funding application to the Housing-Enabling Water Systems Fund (HEWSF) by April 19, 2024, for the reconstruction of McKelvie Street from Hesse Avenue to Baker Avenue, and for the reconstruction/construction of Baker Avenue to support Phase 2 of the Boreal Subdivision.

Carried

7. Administrative Report No. PW-009-2024 – Tender Award for the 2024 Roads Program

Resolution No. 2024-087

Moved by: Councillor Graydon

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-009-2024; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Miller Paving Limited for the 2024 Roads Program in the amount of \$378,946.30, plus applicable taxes, for consideration at the March 19, 2024 Regular Council meeting.

Carried

8. Administrative Report No. PW-010-2024 – Free Tipping Fee Voucher Program

Resolution No. 2024-088

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-010-2024;

That Council supports the cancellation of the Landfill Amnesty Program with the subsequent introduction of the Free Tipping Fee Voucher Program; and

That Council hereby directs staff to make the necessary amendment to By-law No. 2015-128 – Solid Waste Management, for consideration at the March 19, 2024 Regular Council Meeting.

Carried

c) New Business

None

9. Recreation Services

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 006-2024-RS – Building Decarbonization Pathways Project – Change Order and Funding Agreement Update

Resolution No. 2024-089

Moved by: Councillor Wilson

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 006-2024-RS;

That Council approves a Contract Change Order No. 1 of \$65,750 to the contract with WF Group for project costs for the Building Decarbonization Feasibility Study, as authorized by By-law No. 2023-118, resulting in a revised contract value of \$160,750, plus applicable taxes; and

That Council directs staff to amend By-law No. 2023-113 being an agreement with Federation of Canadian Municipalities (FCM), as a trustee of the Green Municipal Fund (GMF) for the purpose of establishing a roadmap to net zero emissions, for the purpose of adding six buildings alongside the eight buildings initially identified for the study, for consideration at the March 19, 2024 Regular Council meeting.

Carried

2. Memo No. 007-2024-RS – Recreation Operations Update – March 2024

Resolution No. 2024-090

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2024-RS, regarding the Recreation Operations Update for the Month of March 2024 for information purposes.

Carried

3. Administrative Report No. RS-003-2024 – North On Tap 2024 Request for Assistance

Resolution No. 2024-091

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-003-2024;

That Council approve the request from North On Tap for the use of municipal land on Friday July 12, 2024 and on Saturday July 13, 2024; and

Further that Council approves the various in-kind services, including set-up and take down of the event, supply of various equipment and provision of free boat docking the day of the event.

Carried

4. Administrative Report No. RS-004-2024 – Community Choir Lease Agreement

Councillor Ian Graydon declared a conflict of interest related to this item; therefore, did not participate in the subject matter discussion, nor voted on Resolution No. 2024-092.

Resolution No. 2024-092

Moved by: Councillor Wilson

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-004-2024; and

That Council directs staff to prepare the necessary by-law to enter into a lease agreement with the Community Choir for the rental of space at the Lawrence “Bun” Eckensviller Community Hall, for consideration at the March 19, 2024, Regular Council meeting.

Carried

5. Administrative Report No. RS-005-2024 – Niven Reservoir Roof Replacement RFQ Award

Resolution No. 2024-093

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-005-2024; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Roger A. Rivard and Son Ltd. O/A Rivard Bros. Ltd., for the replacement of the Niven Reservoir Roof in the amount of \$127,950 plus applicable taxes, for consideration at the March 19, 2024, Regular Council meeting.

Carried

6. Administrative Report No. RS-006-2024 – New Liskeard Marina Operations RFP Award

Resolution No. 2024-094

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-006-2024; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Temiskaming Power Sports Inc. for the lease of the New Liskeard Marina from March 20, 2024 to December 31, 2026, for the operation of a marina and power sports store, for consideration at the March 19, 2024, Regular Council meeting.

Carried

c) New Business

None

10. Fire Services

a) Delegations/Communications

None

b) Administrative Reports

1. Fire Activity Report – February 2024

Resolution No. 2024-095

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report for the month of February 2024, for information purposes.

Carried

c) New Business

None

11. Corporate Services

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 009-2024-CS – City of Temiskaming Shores/ Town of Cobalt Memorandum of Understanding (MOU) for Temiskaming Transit

Resolution No. 2024-096

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 009-2024-CS; and

That Council directs staff to prepare the necessary by-law to authorize the execution of a Memorandum of Understanding and Operating Agreement with the Town of Cobalt for Transit Services “Temiskaming Transit”, for consideration at the March 19, 2024, Regular Council meeting.

Carried

2. Memo No. 010-2024-CS – Frog’s Breath Application Sponsorship – South Temiskaming ATV Club

Resolution No. 2024-097

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 010-2024-CS; and

That Council for the City of Temiskaming Shores approve the request from the South Temiskaming ATV Club, and agrees to sponsor a request for funding to the Frog’s Breath Foundation in the amount of \$5,000, to help fund the purchase of signage for new ATV trails.

Carried

3. Administrative Report No. CS-007-2024 – Haileybury Family Health Team Lease Agreement

Resolution No. 2024-098

Moved by: Councillor Wilson

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-007-2024;

That Council directs staff to increase the rental rates for the use of office space by the Haileybury Family Health Team by 3.4% for 2024; and

That Council directs staff to prepare the necessary by-law to enter into a one (1) year lease agreement with the Haileybury Family Health Team for the use of office space at the Haileybury Medical Centre, for consideration at the March 19, 2024, Regular Council meeting.

Carried

c) New Business

None

12. Schedule of Council Meetings

- a) Regular Council Meeting – March 19, 2024 starting at 6:00 p.m.
- b) Committee of the Whole – April 2, 2024 starting at 3:00 p.m.

13. Closed Session

Resolution No. 2024-099

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council agrees to convene in Closed Session at 4:40 p.m. to discuss the following matter:

- a) Under Section 239 (3.1) 1. The meeting is held for the purpose of educating or training the members: Council Training Session (Municipal Insurance).

Carried

Resolution No. 2024-100

Moved by: Councillor Wilson
Seconded by: Councillor Graydon

Be it resolved that Council agrees to rise with report from Closed Session at 5:41 p.m.

Carried

Matters from Closed Session

Under Section 239 (3.1) 1. The meeting is held for the purpose of educating or training the members: Council Training Session (Municipal Insurance)

Council members received information for training purposes from Timothy Hutchison President, MIS Municipal Insurance Services.

14. Adjournment

Resolution No. 2024-101

Moved by: Councillor Graydon
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council hereby adjourns its meeting at 5:42 p.m.

Carried

Mayor

Clerk