

Date: _____ **Project Description:** _____

Project Address: _____

Applicant's Name: _____ **Telephone No.:** _____

Mobile No.: _____ **Email Address:** _____

Contractor's Name: _____ **Telephone No.:** _____

Project Type Construction Demolition Renovation/ Addition

Building Type: Single-Dwelling Duplex Multi-unit: No. _____

Commercial Residential

Size of Project: Sq ft _____ or Sq M _____

Other Details (if required): _____

Performance Goals

This project will have a waste diversion plan to reduce, reuse and/or recycle waste generation on the construction, demolition, or renovation/ addition project, and include measures to communicate the plan to all workers/ contactors.

In developing the plan, please consider the following principles:

1. Reduction is the first objective
2. If reduction is not possible, then reuse is the next objective
3. If reduction and reuse are not possible, then recycling is the final objective.

Performance Requirements

Please read the following requirements, sign below and initial each box to acknowledge that you agree to comply with these conditions. Sign here: _____

	Waste prevention & recycling activities will be discussed at the beginning of each safety meeting.
	The applicant/contractor shall provide each NEW subcontractor with copies of the completed Waste Diversion Plan, and shall provide each subcontractor with a tour of the site's recycling areas.
	All recycling containers will be clearly labeled, and lists of the acceptable and unacceptable materials will be available on the project site.

Please indicate which of the materials listed in the chart below will be **sorted** or **unsorted** at the landfill. Materials will be subject to the *Sorted Construction and Demolition Waste* tipping fee, if deposited at the landfill in the following categories:

- Clean Fill
- Metals
- Recyclables - single-stream and corrugated cardboard
- Rubble - masonry, concrete (without rebar), asphalt, brick, etc.

If material is deposited at the landfill unsorted, the *Unsorted Construction and Demolition Waste* tipping fee will apply.

Please indicate method with an “X” in the appropriate column and “N/A” for the material categories that do not apply.

Materials	Sorted Method	Unsorted Method	Comments
Asphalt, Brick, Masonry, Concrete - without rebar			
Corrugated Cardboard			
Clean Fill - Dirt/Rock (from previously undeveloped lots)			
Metal/ Aluminum			
Single Stream Recyclables (plastic No. 1-7, cans, paper, etc.)			
Other Debris:			
Other Debris:			

Disposal Sites:

Spoke Transfer Station (Recycling Facility)

547 Barr Drive
Hours: Mondays & Thursdays: 8:00 a.m. – 12:00 noon

Haileybury Landfill Site

Dump Road off of Highway 11
Hours: Tuesday to Saturday 8:30 a.m. – 4:30 p.m.

Section to be Completed by Public Works Department:

Approved Disapproved Approved with Changes

Comments: _____

Reviewed By: _____ Date: _____