



**The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, February 4, 2020**

**6:00 P.M.**

**City Hall Council Chambers – 325 Farr Drive**

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**Agenda**

- 1. Call to Order**
- 2. Roll Call**
- 3. Review of Revisions or Deletions to Agenda**

- 4. Approval of Agenda**

**Draft Motion**

Be it resolved that City Council approves the agenda as printed/amended.

- 5. Disclosure of Pecuniary Interest and General Nature**

- 6. Review and adoption of Council Minutes**

**Draft Motion**

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – January 7, 2020;
- b) Special meeting of Council – January 8, 2020;
- c) Special meeting of Council – January 9, 2020;
- d) Special meeting of Council – January 14, 2020;
- e) Special meeting of Council – January 15, 2020;
- f) Special meeting of Council – January 16, 2020; and
- g) Special meeting of Council – January 28, 2020.

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

**8. Question and Answer Period**

**9. Presentations / Delegations**

- a) Sean Laferriere, Club President & Einas Makki, Splashpad Committee Chair - Rotary Club of Temiskaming Shores

**Re:** Donation to the Splash Pad project

- b) Laura-Lee MacLeod, Treasurer

**Re:** 2020 Municipal Budget

**10. Communications**

- a) Roxanne St. Germain, Animal Control Officer – Temiskaming Shores & Area Animal Services

**Re:** Request to waive fees – Fundraising Dinner

**Reference:** Referred to Recreation Committee

- b) Mathew Wilson, Senior Advisor – Association of Municipalities Ontario

**Re:** Infrastructure and Court Security Funding News

**Reference:** Referred to Police Services Board

- c) Association of Municipalities Ontario

**Re:** Frequency Foundry Digital CRM Pilot for Small Municipalities - Submissions

**Reference:** Referred to IT Administrator

- d) Mathew Wilson, Senior Advisor – Association of Municipalities Ontario

**Re:** Consultation on re-composition of OPP Detachment Boards

**Reference:** Referred to Police Services Board

- e) Kelly Black, CAO, - District of Timiskaming Social Services Administration Board

**Re:** Community Safety and Well Being Plans

**Reference:** Referred to City Manager

- f) Dianne Gould-Brown, City Clerk – City of Sarnia

**Re:** Support – OPG Deep Geologic Repository Project

**Reference:** Received for Information

- g) Peggy Johnson, Secretary Treasurer – Rainy River District Municipal Association

**Re:** Support – Property Taxation – Railway Right-of-Ways

**Reference:** Received for Information

- h) Amie J. Dimatteo, Director General - FedNor

**Re:** Funding Denial – Water Looping Project

**Reference:** Received for Information

- i) Todd Smith, Minister – Ministry of Children, Community and Social Services

**Re:** Survey – Poverty Reduction Strategy

**Reference:** Received for Information

**Draft Motion**

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. i) according to the Agenda references.

**11. Committees of Council – Community and Regional**

**Draft Motion**

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the Timiskaming Health Unit Board of Health meeting held on September 11, 2019;
- b) Minutes of the Temiskaming Municipal Association meeting held on November 28, 2019;
- c) November 2019 Earleton-Timiskaming Regional Airport Activity Report;

- d) Minutes of the Earleton-Timiskaming Regional Airport meeting held on November 21, 2019;
- e) December 2019 Earleton-Timiskaming Regional Airport Activity Report;
- f) Minutes of the Temiskaming Transit Committee meeting held on December 2, 2019; and
- g) Minutes of the City of Temiskaming Shores Accessibility Advisory Committee meeting held on November 20, 2019.

**12. Committees of Council – Internal Departments**

**Draft Motion**

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recreation Services Committee meeting held on December 16, 2019;
- b) Minutes of the Building Maintenance Committee meeting held on November 14, 2019;
- c) Minutes of the Public Works Committee meeting held on November 14, 2019;
- d) Minutes of the Corporate Services Committee meeting held on November 25, 2019; and
- e) Minutes of the Protection to Persons and Property Committee meeting held on December 12, 2019.

**13. Reports by Members of Council**

**14. Notice of Motions**

**15. New Business**

**a) January to December 2019 Year-to-Date – Capital Financial Report**

**Draft Motion**

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the January to December 2019 Year-to-Date Capital Financial Report for information purposes.

**b) Administrative Report No. CS-001-2020 – Health and Safety Policy and Program**

**Draft Motion**

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-001-2020; and

That Council confirms it has reviewed the City of Temiskaming Shores Health and Safety Policy and Guidelines for the Structure and Function of the Joint Health and Safety Committee in accordance with the Occupational Health and Safety Act; and

That Council acknowledges that the Temiskaming Shores Joint Health and Safety Committee (TSJHSC) will continue to operate under the requirements of the Occupational Health and Safety Act.

**c) Administrative Report No. CS-002-2020 – Land Disposal – Roland and Raymond – RK Breau Holdings Inc.**

**Draft Motion**

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. CS-002-2020; and

That Council directs staff to prepare the necessary by-law to enter into an agreement between the City of Temiskaming Shores as Vendor and RK Breau Holdings Inc. (Roger Breau) as Purchaser for Parts 1 & 3 on Plan 54R-6002 and Part 1 on Plan 54R-6131 in the amount of \$140,413.00 in accordance with By-law No. 2015-160, as amended for consideration at the February 4, 2020 Regular Council meeting.

**d) Administrative Report PPP-003-2020 – Appointment of Volunteer Officers and Firefighters**

*Draft Motion*

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report PPP-003-2020; and

That Council hereby appoints Michel Laberge as Volunteer Deputy District Chief, Greg Drinkill as Volunteer Captain, and Henri Gravel as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the *Volunteer Firefighter Hiring and Promotional Policy*.

**e) Memo No. 001-2020-PW – Amendment to By-law No. 2017-070 – Automotive Materials Stewardship**

*Draft Motion*

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2020-PW; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2017-070 being a by-law with Automotive Materials Stewardship for consideration at the February 4, 2020 Regular Council meeting.

**f) Memo No. 002-2020-PW – Landfill Use Agreement with the Town of Cobalt**

*Draft Motion*

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 002-2020-PW; and

That Council directs staff to prepare the necessary by-law to enter into an Agreement with the Corporation of the Town of Cobalt for the use of the City of Temiskaming Shores' Municipal Landfill Site for consideration at the February 4, 2020 Regular Council meeting.

**g) Administrative Report No. PW-002-2020 – Tender Award – Dymond Infrastructure Upgrades – Phase 2 and 3**

*Draft Motion*

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-002-2020, more particularly Appendix 01 – Consultant's Report - Tender Results and Appendix 02 - Draft Agreement;

That as outlined in By-law No. 2017-015, Procurement Policy, Section 6 Approval Authority, Council approves the contract award of the Dymond Infrastructure Upgrades Phase 2 and 3 Project to *Pedersen Construction (2013) Inc.* in the amount of \$994,415.52 plus applicable taxes; and

That Council directs Staff to prepare the necessary by-law and agreement for consideration at the February 4, 2020 Regular Council meeting.

## 16. **By-laws**

### Draft Motion

Be it resolved that:

By-law No. 2020-008    Being a by-law to enter into an agreement with the Timiskaming Health Unit for a Naloxone Distribution Agreement for the Temiskaming Shores Fire Department

By-law No. 2020-009    Being a by-law to authorize Cost Recovery Fees with respect to Fire Department Specific Response

By-law No. 2020-010    Being a by-law to authorize the Sale of Land to RK Breau Development Inc. being Parts 1 & 3 on Plan 54R-6002, Part 1 on Plan 54R-6131

By-law No. 2020-011    Being a by-law to amend By-law No. 2017-070 being a by-law enter into an Agreement with Municipal Automotive Materials Stewardship Inc. (AMS) for Automotive materials (oils, oil filters and antifreeze) collected as part of the Municipal Hazardous or Special Waste – Orange Drop Collection Event



By-law No. 2020-012    Being a by-law to enter into an Agreement with the Corporation of the Town of Cobalt for the use of the City of Temiskaming Shores' Municipal Landfill Site

By-law No. 2020-013    Being a by-law to enter into an Agreement with Pedersen Construction (2013) Inc. for the Emergency Water Distribution Linking Project in the City of Temiskaming Shores

be hereby introduced and given first and second reading.

*Draft Motion*

Be it resolved that

By-law No. 2020-008;

By-law No. 2020-009;

By-law No. 2020-010;

By-law No. 2020-011;

By-law No. 2020-012; and

By-law No. 2020-013;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**17. Schedule of Council Meetings**

- a) Regular – Tuesday, February 18, 2020 at 6:00 p.m.
- b) Regular – Tuesday, March 3, 2020 at 6:00 p.m.

**18. Question and Answer Period**

**19. Closed Session**

**20. Confirming By-law**

**Draft Motion**

Be it resolved that By-law No. 2020-014 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meetings held on **January 8, 2020; January 9, 2020; January 14, 2020; January 14, 2020; January 15, 2020; January 16, 2020** and **January 28, 2020** and its Regular meeting held on **February 4, 2020** be hereby introduced and given first and second reading.

**Draft Motion**

Be it resolved that By-law No. 2020-014 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**21. Adjournment**

**Draft Motion**

Be it resolved that City Council adjourns at \_\_\_\_\_ p.m.

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, January 7, 2020**

**6:00 P.M.**

**City Hall Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:00 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Mathew Bahm, Director of Recreation  
Shelly Zubyck, Director of Corporate Services  
Tim Uttley, Fire Chief

Regrets:

Media: Diane Johnston, Temiskaming Speaker  
Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 1

**3. Review of Revisions or Deletions to Agenda**

None.

**4. Approval of Agenda**

Resolution No. 2020-001

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that City Council approves the agenda as printed.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None.

**6. Review and adoption of Council Minutes**

Resolution No. 2020-002

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that City Council approves the following minutes as printed:

a) Regular Council meeting – December 17, 2019

**Carried**

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

None.

**8. Question and Answer Period**

None.

**9. Presentations / Delegations**

None.

**10. Communications**

a) Todd Smith, Minister – Ministry of Children, Community and Social Services

**Re:** Ontario's Poverty Reduction Strategy - Consultations

**Reference:** Received for Information

- b) Margaret Villneff, President – Little Claybelt Homesteaders Museum

**Re:** Fate of former New Liskeard Library building

**Reference:** Referred to the Building Maintenance Committee

- c) Amelia Humphries, City Clerk – City of Woodstock

**Re:** Ban of Single-Use Plastic Shopping Bags

**Reference:** Referred to the Technical and Environmental Compliance Coordinator

- d) AMO Policy Team – Association of Municipalities of Ontario

**Re:** Queen's Park Update

**Reference:** Received for Information

- e) Deborah Dekkers - Resident

**Re:** Parking Infractions – NLPS Christmas Concert

**Reference:** Referred to Protection to Persons & Property Committee

- f) Jamie McGarvey, AMO President – Association of Municipalities Ontario

**Re:** Transition of the Blue Box to Full Producer Responsibility

**Reference:** Referred to Technical and Environmental Compliance Coordinator

**Resolution No. 2020-003**

Moved by: Councillor Jelly

Seconded by: Councillor Hewitt

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. f) according to the Agenda references.

**Carried**

**11. Committees of Council – Community and Regional**

**Resolution No. 2020-004**

Moved by: Councillor Foley  
Seconded by: Councillor Laferriere

Be it resolved that the following minutes and/or reports be accepted for information:

- a) Minutes of the District of Timiskaming Social Services Administration Board meeting held on August 21, 2019;
- b) Minutes of the District of Timiskaming Social Services Administration Board meeting held on September 18, 2019;
- c) Minutes of the District of Timiskaming Social Services Administration Board meeting held on October 16, 2019; and
- d) Minutes of the District of Timiskaming Social Services Administration Board meeting held on November 20, 2019.

**Carried**

**12. Committees of Council – Internal Departments**

**Resolution No. 2020-005**

Moved by: Councillor Jelly  
Seconded by: Councillor McArthur

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recreation Services Committee meeting held on October 21, 2019; and
- b) Minutes of the Recreation Services Committee meeting held on November 18, 2019.

**Carried**

**13. Reports by Members of Council**

Councillor Laferriere reported on the following:

- Library Board: Presentations have been made to five (5) of the contracting municipalities; two (2) have decided that they are not going to move forward with the contracting and two (2) have agreed to move forward with the contracts - still awaiting on the fifth. Two Board members live within one of the municipalities that has opted out which will preclude them from remaining on the board and there will likely be a need to post for additional board members. Disappointed as the requirement was for \$25/household, thus any residents from those municipalities will have to pay \$100.

Mayor Kidd reported on the following:

- THU: Province will be hosting consultation meetings in Timmins in two weeks time; Mayor Kidd, Dr. Corneil and a doctor from Kirkland Lake will be making a presentation and hopefully there will be a clearer idea of the plans.

#### **14. Notice of Motions**

None.

#### **15. New Business**

- a) **Memo No. 001-2020-CS – Amendment to By-law No. 2019-089 “Animal Control”**

Resolution No. 2020-006

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2020-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2019-089 to delete section 4.1.10 for consideration at the January 7, 2020 Regular Council meeting.

**Carried**

- b) **Memo No. 002-2020-CS – Third reading – Amendment to By-law No. 2013-052 Building Permit Fees**

Resolution No. 2020-007

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 002-2020-CS; and

That Council directs staff to prepare By-law No. 2019-163 being a by-law to amend By-law No. 2013-052, more specifically building permit fees for consideration of Third and Final Reading at the January 7, 2020 Regular Council meeting.

**Carried**

**c) Memo No. 003-2020-CS – Drainage Superintendent - Remuneration**

Resolution No. 2020-008

Moved by: Councillor Whalen  
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 003-2020-CS; and

That Council hereby directs staff to prepare the necessary by-law to amend By-law No. 2006-022 being a by-law to appoint a Drainage Superintendent to increase the remuneration rate from \$25/hour to \$30/hour for consideration at the January 7, 2020 Regular Council meeting.

**Carried**

**d) Administrative Report PPP-002-2020 – Naloxone Program for the Temiskaming Shores Fire Department**

Resolution No. 2020-009

Moved by: Councillor Jelly  
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report PPP-002-2020;

That Council directs staff to prepare the necessary by-law and agreement with the Temiskaming Health Unit for a Naloxone Distribution Agreement for consideration at the January 21, 2020 Regular Council meeting; and

That Council directs staff to develop a Carrying, Storage and Deployment of Naloxone Policy based on the Ontario Naloxone Program for the Temiskaming Shores Fire Department.

**Carried**



**e) Memo No. 001-2020-RS – Amendment to By-law No. 2019-018 – Appointment of Community members to Committees – Age Friendly**

Resolution No. 2020-010

Moved by: Councillor Hewitt

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 001-2020-RS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2019-018 being a by-law to appoint members of the public to Boards and Committees by adding members to the Age Friendly Committee for consideration at the January 7, 2019 Regular Council meeting.

**Carried**

**16. By-laws**

Resolution No. 2020-011

Moved by: Councillor Whalen

Seconded by: Councillor Hewitt

Be it resolved that:

By-law No. 2020-001    Being a by-law to provide for an Interim Tax Levy for the payment of taxes and to establish penalty and interest charges

By-law No. 2020-002    Being a by-law to authorize borrowing from time to time to meet current Expenditures during the Fiscal Year ending December 31, 2020

By-law No. 2020-003    Being a by-law to amend By-law No. 2019-089 (Agreement for Animal Control and Pound Services)

By-law No. 2020-004    Being a by-law to amend By-law No. 2006-022 (Remuneration for Drainage Superintendent)

By-law No. 2020-005 Being a by-law to amend By-law No. 2019-018  
(Appointments to the Age Friendly Community Committee)

be hereby introduced and given first and second reading.

**Carried**

**Resolution No. 2020-012**

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that

By-law No. 2019-163 Being a by-law to amend By-law No. 2013-052 (Building  
Department Fees);

By-law No. 2020-001;

By-law No. 2020-002;

By-law No. 2020-003;

By-law No. 2020-004; and

By-law No. 2020-005;

be given third and final reading, be signed by the Mayor and Clerk and the corporate  
seal affixed thereto.

**Carried**

**17. Schedule of Council Meetings**

- a) Special – Wednesday, January 8, 2020 at 6:00 p.m. (Budget)
- b) Special – Thursday, January 9, 2020 at 6:00 p.m. (Budget)
- c) Special – Tuesday, January 14, 2020 at 6:00 p.m. (Budget)
- d) Special – Wednesday, January 15, 2020 at 6:00 p.m. (Budget)
- e) Special – Thursday, January 16, 2020 at 6:00 p.m. (Budget)
- f) Regular – Tuesday, January 21, 2020 at 6:00 p.m.

**18. Question and Answer Period**

None.

**19. Closed Session**

**Resolution No. 2020-013**

Moved by: Councillor Whalen  
Seconded by: Councillor Laferriere

Be it resolved that Council agrees to convene in Closed Session at 6:35 p.m. to discuss the following matters:

- a) **Adoption of the December 17, 2019 – Closed Session Minutes**
- b) **Under Section 239 (2) (a) of the Municipal Act, 2001 – Security of the Property of the Municipality – Confidential Administrative Report PPP-001-2020 – Fire Department Cost Recovery By-law**

**Carried**

**Resolution No. 2020-014**

Moved by: Councillor McArthur  
Seconded by: Councillor Foley

Be it resolved that Council agrees to rise with report from Closed Session at 6:43 p.m.

**Carried**

**Matters from Closed Session:**

- a) **Adoption of the December 17, 2019 Closed Session Minutes**

**Resolution No. 2020-015**

Moved by: Councillor Laferriere  
Seconded by: Councillor Jelly

Be it resolved that Council approves the December 17, 2019 Closed Session Minutes as printed.

**Carried**

- b) **Under Section 239 (2) (a) of the Municipal Act, 2001 – Security of the Property of the Municipality - Confidential Administrative Report PPP-001-2020 – Fire Department Cost Recovery By-law**

Resolution No. 2020-016

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-001-2020 and more specifically Appendix 04, being the Draft Fire Department Cost Recovery By-law; and

That Council directs staff to prepare the necessary by-law to adopt a Fire Department Cost Recovery By-law for consideration at the January 21, 2020 Regular Council meeting.

**Carried**

**20. Confirming By-law**

Resolution No. 2020-017

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that By-law No. 2020-006 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **January 7, 2020** be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2020-018

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that By-law No. 2020-006 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**21. Adjournment**

Resolution No. 2020-019

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that City Council adjourns at 6:45 p.m.

**Carried**

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Mayor – Carman Kidd

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Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores**

**Special Meeting of Council**

**Wednesday, January 8, 2020**

**6:00 P.M.**

**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:01 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Mathew Bahm, Director of Recreation  
Shelly Zubyck, Director of Corporate Services  
Tim Uttley, Fire Chief  
Mitch Lafreniere, Manager of Physical Assets  
Laura-Lee MacLeod, Treasurer  
Steve Burnett, Technical & Environmental Compliance Coordinator  
Rebecca Hunt, Library CEO

Regrets:

Media:

Members of the Public Present: 0

**3. Approval of Agenda**

**Resolution No. 2020-020**

Moved by: Councillor Jelly  
Seconded by: Councillor Laferriere

Be it resolved that City Council approves the agenda as printed.

**Carried**

**4. Declaration of Special Council Meeting**

Resolution No. 2020-021

Moved by: Councillor McArthur  
Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None.

**6. New Business**

**a) Presentation – 2020 Budget Presentation**

Treasurer, Laura-Lee MacLeod, utilizing a slide deck, presented the first draft of the 2020 Operating Budget for review with Council. The various slides included the following spreadsheet tables; 2020 General Operations Overview; External Agencies; Financing & OMPF; Tax Levy Required for Operations, and Environmental Operations overview.

Laura illustrated the breakdown of various cost centres using pie charts which included Total Expenditures; Capital Financing; Net Municipal Operations; Distribution by Key Expenditures and Wages/Overhead by Department.

Councillor Whalen outlined that the OMPF amount is not 100% out of City’s control as it is based on the ability to pay, if the City has the ability to collect the taxes and chooses not to do so that is a decision of Council, not the Province. Laura responded by indicating that what was meant by “not within our control” is that the Province sets the funding calculations and parameters to determine the level of funding each municipality will receive.

Councillor Laferriere inquired about the expenditures of the external agencies and how accurate the amounts are. Laura responded that the Policing numbers are accurate and that Health & Social Services are estimates from the Health Unit. Councillor Laferriere inquired that when the consolidation of the Health Units occurs there is still an assumption that the City will have an increase. Mayor Kidd outlined that the City did receive back the reserves and perhaps some of those funds could be used to offset any increase for this year.

Councillor Laferriere inquired about the assumed decrease in OMPF funding of 2.6%. Laura responded that that amount is fairly accurate as it has been fairly steady over the past few years at 2.6%.

Councillor Jelly indicated that the DTSABB budget should be finalized on January 22, 2020 and at this stage it is currently less than a 2% increase and staff (DTSSAB) has been asked to find further savings.

Councillor McArthur inquired about Special Events such as Summerfest and Village Noel and whether there is a lot of overtime paid for these events. Laura outlined that she was not certain in that regard, but believes that they can plan shifts for those types of events – more control, but staff would investigate further.

Councillor Whalen raised concerns with respect to Economic Development showing an increase of \$9,000 for requests for information, with the current Federal and Provincial structure there is not really a lot the City can do to encourage immigration – why the request for an increase. Increasing our Tourism budget by just over \$24,000, without any real new tourism attractions – what is the need for the extra \$24,000. The Culinary Tourism project is budgeted at \$155,000 and believes a portion is federally funded – Laura outlined that the City's contribution to the Culinary project is \$6,000 total. Councillor Whalen indicated that it is ironic that the City created an Economic Development Corporation which has not met since passing the by-law.

Councillor Whalen inquired about the budget item for libraries under Property Maintenance that has increased \$27,500. Laura indicated that that relates to building costs; although services will be moving to the New Liskeard Branch (former Medical centre) there will be technically three (3) library buildings requiring maintenance until facilities are disposed of.

Councillor Whalen outlined concerns with the Transit as there has been an increase under the contract with Stock Transportation; however since November there have been 14 postings with regards to breakdowns, utilizing school buses, not having accessible buses available – are the wheels falling off this service? Councillor Whalen suggested that there should be increase in enforcement with respect to the terms of the contract.



Councillor Whalen recommended that the budget be returned back to staff as this presentation illustrates a Tax Levy Requirement (Operations) of 5.2% and is of the opinion the City should be looking at a target of 1%. Laura responded that since a large percentage is due to costs outside the control of the municipality there would be a need to look at direct operations (i.e. service levels). Councillor Whalen indicated that our tax rate keeps increasing, our Provincial funding keeps decreasing, if the City is not going to go out and collect the taxes, something has to give.

City Manager, Chris Oslund – in regards to direction, inquired if there were any specific service level areas that Council would like staff to review with the objective of reducing the required tax levy to 1% which equates to approximately \$520,000. Councillor Whalen indicated that he has identified a number of increases already and that they would be a good starting point. Chris outlined that cuts to the tune of \$520,000 would involve significant service level reductions which would include some staff layoffs which requires some direction from Council – are there areas where Council feels our service levels are too high. Mayor Kidd inquired if the City should review the necessity to pick up snow in the downtown area as well as secondary roads at the frequency it is being done – which requires hired trucks and paid overtime.

Councillor Whalen outlined that the municipality was provided with \$750,000 by the Province over a year ago for efficiencies, Council still has not determined where to allocate those funds. Council still has yet to review the Capital budget which is currently pegged at \$7 M.

Councillor Laferriere outlined that the Health & Social Services budget item is estimated at an increase of 5%, but typically comes in at much less, perhaps we should get a little tighter and closer to reality, which would bring the 5.2% down. As to the right number of employees at the municipality it has been discussed (restructuring, retirements, etc.) and Council made a decision and Council has to live with that and to change it now would have little impact on the 2020 budget – that would be a decision that would impact future budgets. In regards to entities that may have had taxes waived in the past were decision of Council, not staff. If Council wishes to revisit those, absolutely, again they would have little impact on the 2020 budget.

Councillor McArthur stated that the City should be cautious of what is given away – have been generous to a lot of non-profit organizations (land, breaks on other costs). Councillor McArthur also outlined that the maintenance of bus shelters is through the Recreation Department and is of the opinion that is a responsibility of Building Maintenance.

Councillor Laferriere commented that when Council agrees to provide in-kind or give things away the City is investing in the future and unfortunately there is a time period before there is any return on investment – the taxes that will

be generated, makes it a really smart investment. The decisions Council needs to look at is those where taxes are waived forever, thus not getting a return on that piece.

Councillor Whalen agreed that if something is implemented now it might not have an effect until 2021 budget, but if the City waits until 2021 it won't happen until 2022. Councillor Whalen outlined that Council discusses this every year, makes no decision, hangs their heads and approves a tax increase – this is Council's budget and encouraged other members of Council to provide some suggestions.

Mayor Kidd outlined that the Manor (Tax Relief) is one issue that Council needs to have a discussion about; the lots in the Dymond Industrial Park are priced on a cost recovery basis – not giving anything away there.

Councillor Hewitt, with respect to DTSSAB, Health Unit and OPP, outlined that Council needs to step up to the plate and push that envelope for accountability and more so with the Province – municipalities are taking up more and more of the pie that the Province is unwilling to fund, Council needs to have more input, there have been considerable cost increases with OPP compared to schooling, taxpayers pay more for crime than we do for education – need to advocate more with the Province. Councillor Hewitt indicated with half of the pie going towards wages, there has to be some savings – there must be some opportunities for Public Works and Recreation to work together to gain some efficiencies.

Councillor Foley outlined that the rate of inflation is going to be anywhere between 1.8% to 2.1% for anything you see in 2020, thus 2% would be a more realistic target.

Mayor Kidd outlined that if Council proceeds with the Capital project to convert gravel roads to surface treated roads that would reduce the Road Side Maintenance and Dust Control budgets on a long-term basis. Mayor Kidd is of the opinion that the City should not be subsidizing Transit and it should be cost recoverable similar to cemeteries.

*Resolution No. 2020-022*

Moved by: Councillor Whalen  
Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby directs staff to review the 2020 Operating Budget with the Tax Levy Target of 2%.

**Carried**

Resolution No. 2020-023

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges the presentation of the 2020 Budget by City Manager, Chris Oslund and Treasurer, Laura-Lee MacLeod.

**Carried**

**7. Adjournment**

Resolution No. 2020-024

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that City Council adjourns at 7:15 p.m.

**Carried**

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Mayor – Carman Kidd

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Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores  
Special Meeting of Council  
Thursday, January 9, 2020  
6:00 P.M.**

**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:00 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Mathew Bahm, Director of Recreation  
Shelly Zubych, Director of Corporate Services  
Laura-Lee MacLeod, Treasurer

Regrets: Councillor Patricia Hewitt

Media:

Members of the Public Present: 1

**3. Approval of Agenda**

**Resolution No. 2020-025**

Moved by: Councillor Jelly  
Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as printed.

**Carried**

**4. Declaration of Special Council Meeting**

Resolution No. 2020-026

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None.

**6. New Business**

**a) Presentation – 2020 Budget Presentation – Public Works**

Treasurer, Laura-Lee MacLeod, utilizing a slide deck presented an overview of the 2020 Operational Budget for the Public Works Department. The overall 2020 budget allocates \$223,357 above the 2019 budget or an increase of 4.9%. The 2020 Environmental Operations overview illustrates the various cost centres and the variance between the 2019 budget and the proposed 2020 budget.

Laura presented various pie charts that illustrated where funds were being allocated. Manager of Physical Assets, Mitch Lafreniere reviewed the Property Maintenance Operational Projects in the amount of \$62,500 which included upgrades to the Hlby Medical Centre, Hall doors at NL Community Centre, office upgrades at CJTT and office painting at City Hall. The Fleet expenditures were shown in a pie chart with \$414,522 (46%) going towards financing. There is one Fleet Operations project being the installation of GPS Tracking in all winter control vehicles at a cost of \$40,000.

Technical and Environmental Compliance Coordinator, Steve Burnett outlined the various Environmental Services Operations projects of \$165,000 (Sanitary) and \$135,000 (Water) for a total of \$300,000. A series of slides were shown in regards to the extensive number of water breaks since 2004 illustrating types of breaks (service, main), location (Hlby, NL, Dym) as well as the water rate increases since 2012. The variance between the 2019 and 2020 budgets for key cost centres in Public Works where shown and included Transportation Services, Solid Waste, Property Maintenance, Fleet, Transit and Environmental Services.

Director of Public Works, Doug Walsh reviewed proposed savings from Roadways (\$20,000 reduction); gravel recovery (\$50,000 reduction - charged into environmental for gravel used at waterbreaks); Municipal Data Works (\$13,000 increase); Snow Plowing/Blowing Contracts (\$45,000 reduction) for an overall savings of \$102,000.

Technical and Environmental Compliance Coordinator, Steve Burnett reviewed proposed savings in Solid Waste which included Landfill Agreement with Cobalt (\$7,248 increased revenue), Landfill Ops transfer to reserves (\$15,000 savings); Recycling Operations Materials and Supplies (\$10,000 savings); Recycling Ops transfer to reserves (\$10,000 savings) for an overall savings of \$42,248. Other savings identified by the department were \$7,000 for Library Hydro and \$2,500 for Library Gas for a total of \$9,500.

There would be an increase of \$40,000 in Environmental Services due to an increase of \$50,000 for water breaks (gravel) and a savings of \$10,000 in Hydro for Sewer facilities.

The variance between the 2019 and 2020 budgets for key cost centres in Public Works based on the proposed savings was shown for Transportation Services, Solid Waste, Property Maintenance, Fleet, Transit and Environmental Services. The overall variance between the 2019 budget and the 2020 budget for Public Works is now at an increase of \$69,609 down from the \$223,357 originally forecasted.

Councillor Jelly inquired if there was some discussion about installing lights in Haileybury for the crossing guard at Ste. Croix similar to those at Lakeshore Road South and Broadwood. Doug Walsh responded that crossing guard salaries have been reduced based on a capital project proposed to install lights, however depending on approval of the capital project that amount may have to be increased. Councillor Jelly inquired if there were any funds within the Capital program for the placement of surface treatment which would cut down on loose top gravelling. Doug Walsh responded that there are funds proposed within the Capital Budget for surface treatment which eventually result in a reduction in the loose top maintenance and dust suppressant budgets.

Councillor Laferriere inquired – with respect to water and the high number of breakages if there should be something done from a Council perspective (i.e. by-law) to stop the unnecessary consumption of water during summer months. Director of Public Works, Doug Walsh outlined that a water conservation amendment to the water use by-law would assist. Councillor Laferriere inquired, from a budget perspective, if there was something that could be done beyond enforcement once in a while to implement a strategy that would impact the budget in a positive way. Technical and Environmental Compliance Coordinator, Steve Burnett agreed with Councillor Laferriere and any conservation would have a positive effect on the budget.

Mayor Kidd inquired if there were any type of processes that could be implemented to get away from super chlorination. Steve Burnett responded that there are other options (i.e. ozone chlorination), however it is substantially more expensive and would require a full transition of the water treatment plants.

Councillor Foley inquired about the fees collected from outside municipalities for the processing of recyclable materials and how that fee has been set. Steve responded that the fee is based on contractual arrangements (operational costs) and CPI increases.

Councillor Laferriere, based on the high number of buildings owned by the municipality, inquired if there were any opportunity from an efficiency perspective to eliminate any or make some more efficient. Manager of Physical Assets, Mitch Lafreniere responded that with the relocation of the library the existing libraries will be considered surplus, during the capital budget discussion there will be an opportunity to surplus a Fire Hall, also a couple of smaller buildings not being used which may be able to be demolished.

Councillor McArthur inquired about the ability to dispose of the Haileybury Library given that it is privately owned. City Manager, Chris Oslund responded that the library was donated by former Mayor McKay-Clements with a condition on title that in the event it is no longer used as a library, ownership would revert to the heirs and successors. Mr. McKay-Clements has one son who recently moved back to Canada and is currently looking into the legal ramifications of ownership – no response received as of yet.

Councillor McArthur inquired about the impacts of a Heritage Designation on the New Liskeard library from a disposal perspective. Mitch Lafreniere responded that it is still in use and will likely be vacated by the end of May at which time staff will inquire with Council on direction on the best method for disposition.

City Manager, Chris Oslund spoke to the Transit budget summarizing that the budget increase is just under \$12,000. Councillor Laferriere inquired if there would be an opportunity, given the increase in students at Northern College, to partner with them and have passes tied to their tuition and drive more revenues. Chris responded that approximately five years ago the College was approached to include bus passes as part of the tuition and is something the Transit Committee wants to pursue and would result in predictable income if the City can work with the College and the Student Association.

Mayor Kidd inquired, with the technology on these buses, if passenger counts (time, location, number, etc.) can be tracked with the objective of determining if there are some routes that could be eliminated and/or modified. Mitch

responded that tracking can be done based on specific bus stop, time of day, number of people getting on and off.

Councillor Whalen outlined that one of our biggest expenses is wages, yet every year Council does a song and dance with the budget, after last night staff has gone back and found savings. For the money spent in wages it should not have to be sent back savings should be found prior to coming to Council.

Resolution No. 2020-027

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges the presentation of the 2020 Budget by City Manager, Chris Oslund, Treasurer, Laura-Lee MacLeod and Public Works senior staff.

**Carried**

**7. Adjournment**

Resolution No. 2020-028

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that City Council adjourns at 7:17 p.m.

**Carried**

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Mayor – Carman Kidd

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Clerk – David B. Treen





**The Corporation of the City of Temiskaming Shores**

**Special Meeting of Council**

**Tuesday, January 14, 2020**

**6:00 P.M.**

**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:00 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Mathew Bahm, Director of Recreation  
Shelly Zubyck, Director of Corporate Services  
Laura-Lee MacLeod, Treasurer  
James Franks, Economic Development Officer  
Rebecca Hunt, Library CEO

Regrets:

Media: Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 2

**3. Approval of Agenda**

Resolution No. 2020-029

Moved by: Councillor Jelly  
Seconded by: Councillor Foley

Be it resolved that City Council approves the agenda as printed.

**Carried**

**4. Declaration of Special Council Meeting**

Resolution No. 2020-030

Moved by: Councillor Laferriere  
Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None.

**6. New Business**

**a) Presentation – 2020 Budget Presentation**

Treasurer, Laura-Lee MacLeod, utilizing a slide deck provided council with an overview of the 2020 Administration/Library/Health & Social Services operational budget. Utilizing pie charts and graphs Laura illustrated the various cost centres within the line items for Council, Administration, Economic Development, Library, Policing as well as Health and Social Services. Laura provided a graph of the OMPF Allocation since 2005 to current as well as a graph illustrating the year to year change in OMPF.

City Manager, Chris Oslund explained the OPP budget line indicating that the policing contract is going up approximately \$88,000, the other risk or benefit to the budget is the court security and prisoner transfer costs which are unknown at this time. In 2019 the City received \$161,000 from the province in funding. Chris outlined that in 2008 that was announced as a provincial upload over a 10 year period with a neutral impact by 2018. The current estimate from the OPP for 2020 for prisoner transportation and court security is \$199,000; if the Province does not provide that funding than the City needs to find \$161,000 or the Province may honor the pledge made over 10 years

ago and cover the full cost of the court security. The Police Services Board's (PSB) funds are inline with the prior year; however, the Board did decide to reduce meeting frequency from six meetings down to four meetings a year which would result in a small savings in honorariums.

Mayor Kidd inquired as to whether any other municipalities are awaiting confirmation on the funding as well. Chris responded that any municipality with a Court House would be affected by the Court Security and Prisoner Transfer Grant.

Councillor Whalen inquired if a delegation was requested at ROMA. Chris responded that no delegation was requested on this particular item.

Councillor Jelly outlined that he brought up the issue of guarding prisoners at the detachment at the Board meeting held yesterday as the detachment is in Temiskaming Shores and all guarding is billed to City, however there could be prisoners from outside the area. If the City does not receive funding for the Court Services the PSB may have to take a look at doing multi-use at the Court House.

Director of Corporate Services, Shelly Zubycck reviewed the 2020 Budget for Corporate Services and under Administration there has been a decrease in OMPF funding, some of the salary lines are skewed based on organizational chart passed in late 2019 being an overall decrease of \$24,000. There has been an increase in employee benefit costs of \$15,000 mostly due to short-term and long-term medical claims – 15 claims in total. The largest increase in Administration is with Insurance costs which seems to be a trend industry wide representing a \$200,000 increase.

Shelly outlined that under General Taxation our write-offs have increased by approximately \$8,700. Under Planning, Building and By-law a contract has been secured with Temagami for shared services (\$50,000) and an increase in building permit fees of \$10,000. Cemeteries has increased by \$4,000.

Shelly outlined some proposed savings for Council's consideration including potentials in Print and Radio Advertising, potential to self-finance life insurance, administration of health and dental benefit program in-house, sign increase in revenues and increase in revenues for Property Information Certificates.

Councillor Whalen inquired about notice requirements and if there would be a need to use newspapers/radio for such. City Manager, Chris Oslund responded that the City would have to look at amending the Notice By-law, the Municipal Act indicates a municipality must have a policy that outlines how notice is to be provided which is at the discretion of Council.

Councillor Laferriere indicated that a review such as this should be part of the

regular process, with respect to the insurance would really need to determine if there are any savings and the risks associated.

Mayor Kidd indicated that communication can be done through social media (i.e. facebook); however, a lot of people still depend on the newspaper and radio.

Councillor Hewitt indicated that the City should always look at optimizing cost savings. Councillor McArthur believes that Radio advertising is important as well as the bulletin, not against a review, but recommends caution as the City needs to sell itself at times and these are two good avenues.

Councillor Foley indicated that most people get the Weekender, but not everyone gets the Speaker and suggested the Community Bulletin could be limited to the Weekender.

Councillor Laferriere indicated that these suggestions came from staff and are simply asking Council if they want staff to investigate. Shelly responded that the Print & Radio advertising would be some type of service reduction, but is uncomfortable contacting the agency if Council was not interested in reviewing them, in regards to self-financing life insurance and health & dental, they had been identified previously, but again staff does not want to investigate if Council is not interested.

Resolution No. 2020-031

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby authorizes staff to investigate potential cost savings from Print and Radio Advertising, self-financing life insurance and administration of health & dental benefits and report back to Council at a future meeting.

**Carried**

Treasurer Laura-Lee MacLeod reviewed the current Council Tax Write-off Agreements with Council, there are seven (7) in total with an estimated write-off of \$98,460.85 for 2020.

Councillor Jelly recommended that the agreements remain as is and the organizations that have the agreements bring in a lot of people into the area. Laura outlined that the lease agreement with the Sno Travellers expires in June 2020 and under that agreement ownership reverts back to the City and the write-off would then become an expense of the municipality and the group

would be charged a monthly rental amount if they choose to remain.

Economic Development Officer, James Franks had previously provided Council with some background information on Economic Development and reviewed the information with Council. James outlined that the budget for 2020 is about \$10,000 less than last year, basically following the adopted Strategic Plan adopted in late 2018.

Councillor Whalen inquired as to what point will there be separate budgeting for the Temiskaming Shores Economic Development Corporation (TSEDC). James responded that TSEDC does not have any finances at this time and is hopeful that the TSEDC will have its' own revenue streams.

Councillor Jelly outlined that it looks like there are some potential business opportunities and is hopeful something comes to fruition. Councillor Hewitt believes that the Economic Development budget is relatively low and is of the opinion that should be some tie-in to Toursim, Culture and Sports department (i.e. Recreation).

James outlined the budget has been reduced the budget through the removal of the Devil's Rock Feasibility Study being a savings of \$25,000 which had initial been put into the budget based on a local group wanting to develop Devil's Rock as a tourism asset; however there as been no further discussion on the project nor has the group approached the City since the fall of 2018.

Councillor Whalen recommended that James continue to encourage the group as there are potential funding opportunities, the group has ideas, but nothing is in writing.

Director of Corporate Services, Shelly Zubyck recapped the Corporate Services budget which incorporate the identified changes.

Library CEO, Rebecca Hunt outlined the Library Board is very excited to get into the new location. 2020 operations will be a little complicated because they will be operating several locations at one time during the transition. Contract with Northern College has been finalized and beginning services there June 1, 2020. The Board has approached the contracting Townships to renegotiate and have been somewhat successful in that regard and the non-resident fee has been increase from \$75 to \$100 effective January 1, 2020. Rebecca outlined that the Ontario Library Capital Building Fund recently announced a grant in the amount of \$4,319. Renegotiated contracts will see an increase in revenue of \$2,207 from 3 contracting townships. Library salaries has been adjusted/decreased by \$8,753. Overall proposed savings is \$15,279.

Councillor Whalen inquired, from a contracting township perspective, if Hilliard and Hudson Townships have negotiated a contract. Rebecca

responded that Hilliard has sent notification that they are definitely out, received a resolution of Hudson that they are out as well.

Councillor Whalen suggested that perhaps Mayor Kidd contact the Hudson Reeve as current members on the Library Board from Hudson will not longer be able to be on the Board – likely not a financial issue. Chris Oslund outlined that he had discussion with the Treasurer the potential to use some of the surplus (approx. \$25,000) from 2019 to offset the cost for operating the two branches in 2020.

Treasurer, Laura-Lee MacLeod indicated that since the original budget was proposed on January 8, 2020 discussions have been held with Timiskaming Health Unit (THU) and District of Temiskaming Social Services Administration Board. The THU has not proposed any changes to their budget which remains at a 8.56% increase. DTSSAB has been reduced to \$2,363,993, representing a 2.5% increase in municipal allocation down from 5%.

Laura reviewed the modified Tax Levy requirements for Operations with Council and concluded that the original tax levy of 5.2% has been reduced to 2.6% which still does not meet Council's direction of a 2.0% Tax Levy.

Councillor Whalen inquired with Councillor Jelly as Chair of DTSSAB if savings were from operations or services. Councillor Jelly responded that most of the savings were not from wages, but operations and is confident they will come in low this year.

Mayor Kidd inquired if any portion of the refund from THU would be utilized to offset their costs. Laura responded that none of the refund has been allocated to offset THU expenses. City Manager, Chris Oslund stated that if Council were to decide to offset the increase it would be recommended that it be phased in, use a portion as there is an understanding that there will another increase of 20% in 2021.

Councillor Hewitt inquired if the Health Unit increase is based on operations or salary increase. Laura responded that that inquiry would have to go to a Board member as the City is not privy to that information. Mayor Kidd responded that the ministry has capped any increase to municipalities at 10% above the 2018 operating costs.

City Manager, Chris Oslund outlined he would bring back some scenarios with respect to utilizing the HU reserve to assist in offsetting the increase.

**Resolution No. 2020-032**

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges the presentation of the 2020 Budget by Senior Staff.

**Carried**

**7. Adjournment**

**Resolution No. 2020-033**

Moved by: Councillor Foley

Seconded by: Councillor McArthur

Be it resolved that City Council adjourns at 7:18 p.m.

**Carried**

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Mayor – Carman Kidd

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Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores**

**Special Meeting of Council**

**Wednesday, January 15, 2020**

**6:00 P.M.**

**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:00 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Jesse Foley, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Mathew Bahm, Director of Recreation  
Shelly Zubych, Director of Corporate Services  
Laura-Lee MacLeod, Treasurer  
Tim Uttley, Fire Chief  
Paul Allair, Superintendent of Parks and Facilities

Regrets: Councillor Patricia Hewitt

Media: None

Members of the Public Present: 3

**3. Approval of Agenda**

**Resolution No. 2020-034**

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly



Be it resolved that City Council approves the agenda as printed.

**Carried**

**4. Declaration of Special Council Meeting**

Resolution No. 2020-035

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None.

**6. New Business**

**a) Presentation – 2020 Budget Presentation**

Treasurer Laura-Lee MacLeod, utilizing a slide deck provided Council with an overview of the 2020 Fire & Recreation Operations budget. The Fire & Emergency Management budget is reduced 5.2% from the 2019 Final and is at \$547,801. The Recreation budget is reduced 1.0% from the 2019 Final and is at \$1,652,789. Using several Pie charts and graphs the various cost centres within each of the departments was illustrated.

Director of Recreation, Mathew Bahm reviewed the Recreation Operational Projects which includes rehabilitation of the Haileybury South Marina (\$20,000); Pool re-grout (\$15,000); Devil’s Rock Trail – parking area (\$8,000); Bandstand Painting (\$10,000) and Beach Shoreline repairs (\$15,900) for a total of \$68,900.

Councillor Jelly inquired as to the details of the rehabilitation of the south Marina in Haileybury. In response it was indicated it was limited to some cosmetic items and the boat launch – nothing with respect to the spring ice damage.

Fire Chief, Tim Uttley provided an overview of the Fire & Emergency Management budget and the process to get to the final numbers and that any savings to be had, were already found.

Director of Recreation, Mathew Bahm outlined that there has been a steep learning curve as he has recently just been appointed, however it has been time well spent. Recreation is looking to implement changes within the department within areas that he sees as there being a need. Matt highlighted the three major cost centres within Recreation being Parks, Programs and Facilities; within Parks some administration costs have increased as well as a decrease in revenues from the New Liskeard Marina lease. Under Programs there has been a decrease inputted for the Age Friendly program; under Facilities there is a significant variance largely due to a reduction in utilities (hydro) and revenues are up slightly across the board.

Mathew spoke again to the Recreational Operational Projects and outlined that there are two projects related to the Marinas, firstly being Gabion basket repair along the shoreline in New Liskeard as well as upgrades to the boat launch in Haileybury. The grout at the Pool is required as there is evidence of sand (grout) in the bottom of the pool. Staff want to improve parking at the Devil's Rock Trail head as well as improved signage. In regards to the Bandstand staff is proposing painting to extend the life expectancy of the structure.

Matt reviewed proposed savings and/or increases for the recreation budget with Council which included a decrease in hydro costs of \$10,000 and natural gas cost of \$5,000 at the Pool Fitness Centre. It was noted that hydro and gas costs at the New Liskeard Marina were previously paid by the tenant and without a current tenant there will be an increase to hydro of \$2,400 and natural gas of \$4,200.

Mathew identified some potential revenue streams that staff will be seeking to implement which includes increased advertising at the Haileybury and New Liskeard Arenas (boards and in ice) which is anticipated to increase revenues annually by \$1,500 and \$6,000 respectively. There are a number of user groups that have dedicated space within these facilities that are provided free of charge, staff is proposing that lease agreements be entered into for these spaces. There are a total of five (5) spaces within the New Liskeard Arena and two (2) spaces in the Haileybury Arena that could garner an additional \$6,000 and \$2,400 respectively. It will also assist the City in ensuring that the groups and spaces are properly insured by the user groups.

Mathew outlined some further proposed savings/increases; subsequent to consultation with the Age Friendly Coordinator a decrease in the Age Friendly and Healthy Kids programs in the amount of \$2,000 each; proposed decrease in weight room supplies of \$5,500. The Recreation department is also looking at modifying ice rentals that will not see any decrease in revenues, but at the same time save the municipality in Hydro and Natural Gas costs estimated at \$5,000 and \$750 respectively. The facility is currently being run at the most inefficient times of the year (i.e. summer). Based on the proposed changes the budget for recreation has been changed, more specifically under Parks a

reduction of 3.37% to \$1,623,688; under Programs an increase of 26.67% to \$107,800 and under Facilities a decrease of 47.07% to \$97,351.

Matt identified additional cost savings for Council's consideration which included the following:

- 10% User Fee increase across the board, estimated to generate \$62,740 in additional revenues;
- 5% User Fee increase across the board, estimated to generate \$31,546 in additional revenues;
- An additional \$75 per household non-resident fee increase to \$200, estimated to generate \$10,075 in additional revenues – note: Recreation is currently subsidized by each household within Temiskaming Shores in the amount of approximately \$350 based on 2016 Census;
- Elimination of Facility Fee Waivers for Non-Profit Groups, in 2019 \$4,000 in fees was waived;
- Deferral of the Devil's Rock Trail Upgrades; a reduction in the Operating Projects of \$8,000;
- Reduction in Marina weekday hours of operation at one Marina from 8 hours per day to 6 hours per day, a savings of \$5,500.

Councillor Whalen outlined that allocations for Devil's Rock under Economic Development were withdrawn as a certain group was not prepared at this time, if this is a similar project they should be combined. Matt responded that this operating project (\$8,000) is more for the general operation of that feature, for the improving of the parking lot on Highway 567 to alleviate parking on the highway as well as create a trail log in to assist in tracking the number of visitors to Devil's Rock.

Councillor Whalen inquired about the condition of the New Liskeard Marina building. Matt responded that a request for proposals for the operation of the facility went out last fall with no submissions – staff reviewed the condition of the building to determine options and is proposing that no tenant be permitted in the building at this time, there is a portion of the shop that can be utilized for our own purposes (i.e. equipment storage, small office for Marina attendant for fueling purposes). The washrooms and laundry facilities will still be available.

Mathew outlined that at a previous meeting of Council there was an inquiry with respect to overtime within recreation and indicated that overtime at Village Noel amount to \$2,800, the bulk of that related to the setting up and dismantling of the stage as well as the fact that there was a hockey tournament being hosted which put a strain of staff time. The Canada Day Concert, fireworks and Marina operations resulting in \$1,200 in overtime and

the North on Tap event resulting in \$2,000 in overtime, most of which for Canada Day and North on Tap relate to the set up and take down of the stage which is done by Recreation staff for liability purposes.

Councillor Jelly inquired if the proposed work for Devil's Rock was at Bucke Park or the entrance along Highway 567. Matt confirmed that it was for parking at the entrance along Highway 567. Councillor Jelly was concerned from a liability perspective as this location is outside the limits of Temiskaming Shores. Councillor Jelly inquired if there was a non-resident fee for ball. Matt responded that there is.

Mayor Kidd indicated a number of municipalities are not used to the non-resident user fees and are currently adjusting to it and it may not be a good time to increase those fees. Mayor Kidd agrees with moving the start of the summer ice season ahead by two weeks to be more efficient.

Matt outlined that in general, in relation to the non-resident user fee, that the apprehension is more associated with how the fee is collected rather than the actual fact there is a fee.

Treasurer, Laura-Lee MacLeod reviewed a modified Tax Levy Required for Operations spreadsheet with Council and stated that at the beginning of the process (January 8, 2020) it was identified that a 5.2% increase in the Tax Levy was required for Operations. Based on the savings found by staff that Tax Levy requirement has been reduced to 2.8%, however that is still higher than the target set by Council by 0.8% or (\$95,000).

Laura requested feedback from Council in regards to the budget presentations (i.e. more meetings, increased focus on various departments, pie charts, graphs, etc.). Council was of the general consensus that the process has been much improved.

**Resolution No. 2020-036**

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges the presentation of the 2020 Budget by City Manager, Chris Oslund; Treasurer, Laura-Lee MacLeod; Fire Chief, Tim Uttley and Director Recreation Mathew Bahm.

**Carried**

**7. Schedule of Council Meetings**

Resolution No. 2020-037

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby agrees to cancel the January 21, 2020 Regular Council meeting.

**Carried**

- a) Regular – Tuesday, February 4, 2020 at 6:00 p.m.
- b) Regular – Tuesday, February 18, 2020 at 6:00 p.m.

**8. Closed Session**

Resolution No. 2020-038

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council agrees to convene in Closed Session at 6:50 p.m. to discuss the following matters:

- a) **Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations or Employee Negotiations**

**Carried**

Resolution No. 2020-039

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that Council agrees to rise with report from Closed Session at 7:45 p.m.

**Carried**

**Matters from Closed Session:**

- a) **Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour Relations or Employee Negotiations**

Council provided staff with direction in Closed Session.

**9. Adjournment**

Resolution No. 2020-040

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that City Council adjourns at 7:46 p.m.

**Carried**

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Mayor – Carman Kidd

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Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores**

**Special Meeting of Council**

**Thursday, January 16, 2020**

**6:00 P.M.**

**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:00 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher W. Oslund, City Manager  
David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Mathew Bahm, Director of Recreation  
Shelly Zubych, Director of Corporate Services  
Laura-Lee MacLeod, Treasurer  
James Franks, Economic Development Officer  
Mitch Lafreniere, Manager of Physical Assets  
Steve Burnett, Technical and Environmental Compliance Coordinator  
Tim Uttley, Fire Chief

Regrets: None

Media: Diane Johnston, Temiskaming Speaker  
Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 8

**3. Approval of Agenda**

Resolution No. 2020-041

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as printed.

**Carried**

**4. Declaration of Special Council Meeting**

Resolution No. 2020-042

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None.

**6. New Business**

**a) Presentation – 2020 Budget Presentation**

City Manager, Chris Oslund utilizing a slide deck provided a 2020 Budget Operating Update based on the four previous budget meetings. Chris outlined that in order to meet Council’s 2% target Tax Levy Requirement for Operations some options for Council to consider as follows:

- Reduce the number of summer students in Public Works (Roads) to zero – savings of \$20,555;
- Increase Fleet Replacement Plan to \$500,000 – increase of \$25,000;
- Reduce program costs for Age Friendly/Healthy Kids programs to \$20,000 – savings of \$16,000;
- Defer Devil’s Rock Trail Improvements to future year – savings of \$8,000;

Chris indicated that there may be potential savings if the City were to consider administering the Health and Dental Benefits as well as self-financing employee life insurance program. These matters will require additional time to investigate due



to contractual agreements with the Union and Service Provider therefore any potential savings would not for the 2021 budget.

In regards to the Timiskaming Health Unit reserve based on the \$297,375 refund a resolution was passed by Council and forwarded to THU in regards to holding those funds. The funds were returned without any restrictions and if Council desires to use that reserve to assist in offsetting THU increases Chris is recommending phasing that in at 5% per year over a six (6) year period, currently looking at a 30% increase of the next two years. Based on 5% per year – in the 2020 budget there would be reduction of \$14,905 in the budget. In reality these are funds that the ratepayers have paid for public health, accumulated as a surplus by the THU and returned to City and it is appropriate to be used to offset increases.

Chris outlined that in regards to the Library the City cannot talk about specific lines items and the library has proposed an increase to permit the opening of the Library on Mondays which will cost an additional \$15,000. In 2021 the City will be expending approximately \$141,000 in both principal and interest payments for the upgrades to the Library, thus Council could reduce the library allocation by the \$15,000. Additionally the library did have a surplus in 2019 and those funds could be used to offset operations at an estimated savings of \$22,000.

Chris indicated that from a print and radio advertising perspective staff did some investigations and the City currently spends approximately \$450/weekly for the Community Bulletin, just shy of \$2,000/month. It is recommended that the City provide a monthly Community Bulletin at a cost around \$1,100/month. Radio Advertising with CJTT currently runs to 2023 however there is a sixty-day termination clause, the recommendation is to negotiate a new contract at a maximum rate of \$15,264. The combined annual savings would be \$20,639. It should be noted that there would have to be some internal discussions in regards to notice requirements and amendment to various policies.

Chris concluded that with all these options the total estimated savings for Council consideration would be \$92,099, approximately \$3,000 short of attaining Council's target of 2% Tax Levy requirement for Operations.

Mayor Kidd inquired if the District of Timiskaming Social Services Administration Board's (DTSSAB) budget was still an estimate. Chris responded that there are still two outstanding items, the DTSSAB and Health Unit budgets which will be finalized January 22, 2020 and January 29, 2020 respectively and the City still awaiting word on the Court Security and Prisoner transportation costs.

Chris outlined that, depending which recommendations Council wishes to approve, it is possible to attain the \$95,000 in savings. Chris stated that there may be other items that Council is aware of or would like staff to investigate as well.

Treasurer Laura-Lee MacLeod, utilizing a slide deck reviewed the 2020 Capital Budget with Council. The 2020 Capital Project costs were summarized as follows:

Funding / Partners:	\$3,373,185
Borrowing:	\$1,000,000
Reserves:	\$171,572
<u>City Costs:</u>	<u>\$2,587,095</u>
<b>Total Capital:</b>	<b>\$7,131,852</b>

The Capital Environmental Projects are budgeted at \$2,750,000 with \$1,026,620 in funding resulting in a City cost of \$1,723,380.

Laura noted that equipment/asset purchases and the borrowing of such has a direct impact on the City's operating budget from a fuel, insurance, maintenance, principle and interest perspective.

Director of Corporate Services, Shelly Zubycck reviewed the Corporate Services capital program which was limited to website upgrades at a cost of \$55,000 with \$1,650 in funding and \$6,050 from the environmental reserve for an overall city cost of \$47,300.

Councillor Jelly inquired if these upgrades will improve features in the website and communications if Council opted to reduce print/radio advertising. Shelly responded in the affirmative and it would also be easier to access from an iphone or ipad.

Director of Public Works, Doug Walsh reviewed the Public Works capital program highlighting the Grant Drive Extension to Highway 65 E and that this project is in concert with the MTO upgrades wherein which the City proposes to utilize the consultant hired by the MTO for the design of Grant Drive in order to save money. The allocation for the Landfill is to complete the expansion design as well as obtain an Environmental Compliance Approval (ECA). In regards to pedestrian crossings the intent is to relocate the pedestrian traffic lights on Lakeshore at Broadwood to Rorke Avenue at View Street (Ste. Croix School) and replace them with a crosswalk lighting system identical to the one installed on Whitewood Ave. at John Street. The Roy Bridge rehabilitation on Uno Park Road is a joint venture with the Township of Harley and will be contingent on OCIF Formula Based funding.

In regards to the 2020 Road Rehabilitation Program, Doug outlined that over the years Council has provided varying degrees of funding towards the Road program and the Public Works Committee as well as Council has expressed the desire to implement and extend the Roads program whereby both conversion and continued rehabilitation of existing surfaces could be extended over a longer time period. The proposed program has a value of \$16 M to be completed over the next four (4) years with payment spread out over the next eight (8) years. Doug explained the various processing being proposed under the program. All this work would be performed in accordance to the City's Asset Management and staff are also recommending that \$9,500/year for the next three years be utilized from the operating budget to cover the cost of having all asphalt surfaced roadways

rescanned and updated to current paving index and verify which sections should be included in future years rehabilitation programs from 2021 to 2023 if this program is adopted. Doug further indicated that staff has met with representatives of Miller Paving and discussed this program and they are willing to work with the City to rehabilitate roads based on the Asset Management Plan in the most efficient and cost effective manner.

City Manager, Chris Oslund outlined that some sources of funding have been received and staff was awaiting the 2020 budget to have discussion with Council on these funds. OCIF funding has been approved at \$334,319 and it appears 2019 will be the last time the City will receive that particular funding. There has been receipt of one time gas tax funding (\$162,000) in addition to the normal Federal Gas Tax funding (\$601,000). There has also been the one time Modernization funding in the amount of \$720,500 which has been discussed at the Committee level with all Committees; staff is recommending that the funding be used towards the 2020 Roads Program, specifically the Roads Conversion program where \$16 M of work is done over four (4) years and paid for over eight (8) years. The conversion project will have a significant impact on both calcium usage and staff time for grading. The conversion will also require some further analysis in regards to the number of graders required to perform summer maintenance. The rehabilitation and conversion for the 2020 budget in the amount of \$2,000,000 is covered through funding with the exception of a small shortfall of \$15,000; the challenge for Council is the repayment of the remaining \$14 M over the eight-year period.

Councillor Whalen outlined that he is not a fan of wish list capital projects and likes to have a committed 3-4 year program such that Public Works knows in advance what work will be done from one year to the next. Councillor Whalen is of the opinion that some type of Capital Levy is required for funding project over the long term. Chris responded that staff has done some preliminary work on a Capital Levy which will be discussed further on which will assist with putting together long-term agreements that need to be put in place should Council approve the recommended Roads programs.

Mayor Kidd, for the benefit of the audience, stated that the project would see the conversion of approximately 80 km of roadway from loasetop to surface treatment over a four year period.

Councillor Jelly stated that the roads program is the way to go and the long-term operational savings would be good.

Director of Recreation, Mathew Bahm reviewed the 2020 Recreation Capital Budget with Council which includes continuation of the Recreation Master Plan, Splashpad (90% funded), Haileybury Arena Dehumidifier, gym equipment and multi-purpose court resurfacing for a total capital project amount of \$702,000 with \$457,000 in funding assistance resulting in a City cost of \$245,000. Mathew further indicated that accessibility upgrades to the New Liskeard Arena in the amount of

\$1.6 M which includes accessibility upgrades, roof replacement and other minor upgrades is being deferred. The timelines for the grant funding applied for do not bode well for completion of the project in 2020 and there is no penalty from a grant perspective to delay the project to 2021.

Manager of Physical Assets, Mitch Lafreniere reviewed the 2020 Property Maintenance Capital Project list with Council which includes a replacement Fire Hall in Haileybury (\$1.5 M); continuation of conversion of the former New Liskeard Medical Centre for the relocation of the Library (\$1 M); and replacement of the roof at the Haileybury Arena (\$585,000) for a total of \$3,085,000.

Councillor Jelly stated that the currently Fire Hall in Haileybury is beyond repair and staff and some Council members have visiting other recently constructed fire halls, the City has property to house a new hall and believes this is a project the City needs to move forward with. Councillor McArthur concurred with Councillor Jelly and is of the opinion that a new fire hall is overdue.

Manager of Physical Assets, Mitch Lafreniere reviewed the 2020 Fleet Capital Project list with Council which includes a ¾ ton truck and a blower for the trackless for a total of \$55,485. The Transit capital program includes the purchase of a new transit bus (\$457,000) and associated transit equipment (App for bus tracking, shelter, etc.) in the amount of \$167,367 with these items being 100% funded.

Treasurer, Laura-Lee MacLeod provided a list of projects that are being deferred from the 2020 Capital program which includes NL Arena Accessibility Upgrades (\$1.6 M); LED Decorative lights (\$200,000); Hlby Medical Centre parking lot upgrades (\$100,000); fire rescue truck (\$300,000); 2 ton truck (\$80,000) and a Loader (\$320,000).

Councillor Jelly indicated that the Council has put off purchase of the Fire Rescue truck for 2 years now. In regards to the Loader, the current unit is in such disrepair and if it does break down it will be necessary to rent one.

Technical and Environmental Compliance Coordinator, Steve Burnett reviewed the 2020 Environmental Capital project program with Council. Steve indicated that the ICI Water Metering Program is estimated at \$250,000 and that there is a separate Administrative Report to be considered later in tonight's meeting; Phase 2 & 3 of Dymond water system looping (\$1,1 M) and rehabilitation of the Haileybury Wastewater Treatment Plant(WWTP) at \$1.4 M, for a total capital project program of \$2.75 M of which the City's cost would be \$1,283,380. Steve also highlighted that in 2021 Council will have to consider rehabilitation of the Farr Drive Sanitary Lift Station in the amount of \$1.3 M which includes installation of sludge management system that will assist with the operation of the WWTP plus assist with the how the UV system function in compliance with Federal and Provincial regulations.

Laura-Lee MacLeod, utilizing a graph illustrated the history of borrowing by year (principle and interest) as well as a chart illustrating the repayments by year. Line graph was used to illustrate the tax rates since 2006 which showed a decrease since 2006. Tax Levy was shown next, in 2006 the levy was just under \$7.8 M in 2019 the tax levy was \$13.4 M. Laura illustrated and discussed graphs in regards to Levy Change vs CPI and Actual Levy (%) vs Estimated CPI Levy (%).

Laura Lee provide an initial draft of a potential Capital Financing Plan starting in 2020 and build until a Levy is reached of \$3 M in 2026. The plan anticipates continued gas tax funding. The plan includes a 5% Levy increase (2% for operating, 3% for Capital) which provides for \$1.4 M in 2020 to pay for capital projects with a positive balance of \$310,000 available for future years. This would be considered a living document and can be adjusted as needed. The plan is developed to reduce the amount of borrowing required. If Council would institute an annual limit (City cost) outside of grant funding, transfers, etc. towards capital of \$1 M, that would provide staff with a target for capital expenditures.

City Manager, Chris Oslund inquired, based on a Capital Financing Plan, how much finances do you want to raise for a capital program on an annual basis, this initial plan provides for \$3 M. The benefit of a Capital Financing Plan, regardless of the annual amount (\$3 M, \$3.5M, etc.) it lets the public and staff know that they have predictable capital funding to do the projects. It also helps Council by knowing on annual bases for the next 7 or 8 years there will be \$3M/ year and will allow for determining priority project on a move forward basis.

Councillor Laferriere understands the necessity for a Capital Financing Plan, however the reality is the affordability piece, at the end of the day the ratepayer is only concerned about the bottom line – how much more am I going to be paying.

Councillor Whalen indicated that as the City's assessment increases, our Health Unit and DTSSAB cost go up, OMPF goes down, the City has grown its assessment, but won't tax it – loose the taxable income, pay all the added cost based on weighted assessment then borrow money. Cannot continue this trend.

Laura Lee reviewed the 2020 Environmental Financing indicating funding as follows:

Capital Expenditures =	\$1,723,380
Capital Levy =	\$548,233
Borrowing =	\$1,100,000
Reserve Transfer =	\$75,147

Councillor Whalen, in regards to the Roads program, inquired if the City was to commit for so many years is there a risk of having a future Council end the program. Chris responded that the work would be done in four years and payback over eight, thus the agreement would have to be fairly ironclad.

Laura reviewed the Debt Repayment requirements in 2021 for the borrowing for the Library amount of \$1.7 M – 20 yr debenture, total principle & interest \$2,302,957; 2021 payment of \$141,000. In regards to the Haileybury Fire Station an amount of \$1.5 M – 20 yr. debenture, total principle & interest \$2,031,832; 2021 payment of \$126,633.

City Manager, Chris Oslund indicated that Council has been given a lot of information, the presentation will be circulated tomorrow to Council members. Chris recommended a special meeting as Council will have to make a number of decisions on the operating budget, capital program, financing – including potential implementation of a capital levy.

Council concurred that a Special meeting could be scheduled for January 28, 2020.

*Resolution No. 2020-043*

Moved by: Councillor Whalen  
Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges the presentation of the 2020 Capital Budget by Senior Staff.

**Carried**

**b) Administrative Report No. PW-001-2020 – Water and Sewer Rate Standardization**

*Resolution No. 2020-044*

Moved by: Councillor Jelly  
Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Administrative Report No. PW-001-2020; and

That Council directs staff to implement a Modified Flat Rate System for ICI and Multi-residential establishments with five (5) or more units;

**Carried**

**7. Adjournment**

*Resolution No. 2020-045*

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that City Council adjourns at 8:06 p.m.

**Carried**

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Mayor – Carman Kidd

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Clerk – David B. Treen



**The Corporation of the City of Temiskaming Shores**

**Special Meeting of Council**

**Tuesday, January 28, 2020**

**6:00 P.M.**

**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:00 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: David B. Treen, Municipal Clerk  
Doug Walsh, Director of Public Works  
Mathew Bahm, Director of Recreation  
Laura-Lee MacLeod, Treasurer  
Mitch Lafreniere, Manager of Physical Assets  
Steve Burnett, Technical and Environmental Compliance Coordinator  
Tim Uttley, Fire Chief

Regrets:

Media: Diane Johnston, Temiskaming Speaker  
Bill Buchberger, CJTT 104.5 FM

Members of the Public Present: 9

**3. Approval of Agenda**

**Resolution No. 2020-046**

Moved by: Councillor Jelly  
Seconded by: Councillor Laferriere



Be it resolved that City Council approves the agenda as printed.

**Carried**

**4. Declaration of Special Council Meeting**

*Resolution No. 2020-047*

Moved By: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

Mayor Kidd disclosed a pecuniary interest in regards to Item 8 u) Environmental Services – Dymond Water Looping (Phase 2 & 3)

**6. New Business**

**a) Memo No. 004-2020-CS – Amendment to Server Replacement – Capital Project**

*Resolution No. 2020-048*

Moved By: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of Memo No. 004-2020-CS; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2019-175 being an agreement with Northern Tel for server replacement to increase the contract an additional \$16,234.10 based on software licensing requirements for a total project cost of \$129,054.19 for consideration at the January 28, 2020 Special Council meeting.

**Carried**

**7. New Business – 2020 Operational Budget - Consideration of Changes**

Treasurer, Laura-Lee MacLeod outlined that the resolutions that Council will be

considering this evening are based on individual department recommended reductions, as well as those identified and presented prior to the Capital projects. The direction on these resolutions would permit the Treasurer to incorporate them into the respective Capital and Operating budgets with the objective of presenting an Operations budget to be adopted in principle at the February 4, 2020 Regular Council meeting; may also be able to present an Environmental Capital budget for adoption in principle, however department Capital would not be able to be presented on February 4, 2020 due to unknown financial funding assistance.

**a) Roadways – Traffic/Safety/Lighting**

Resolution No. 2020-049

Moved By: Councillor Jelly  
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- A **reduction** in the Traffic/Safety/Lighting allocation within the Public Works Operations Budget of **\$20,000** resulting in an overall allocation of **\$90,000**.

**Carried**

**b) Gravel Recovery**

Resolution No. 2020-050

Moved By: Councillor Foley  
Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- Establishment of a new revenue account within the Public Works Operations Budget entitled “*Gravel Recovery*” with the allocation of **\$50,000** to account for materials used in Environmental Services for Water and Sewer breaks.

**Carried**

**c) Asset Management Software**

Resolution No. 2020-051

Moved By: Councillor Laferriere  
Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- modification of the “*Municipal Data Works*” line item to “*Asset Management Software*” within the Public Works Operations Budget; and
- an expenditure increase of **\$13,000** within *Asset Management Software* resulting in an overall allocation of **\$25,000**.

**Carried**

**d) Snow Removal**

*Resolution No. 2020-052*

Moved By: Councillor Whalen  
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- Modification of the “*Snow Plowing/Blowing Contracts*” line item to “*Snow Removal*” within the Public Works Operations Budget; and
- an expenditure decrease of **\$45,000** within *Snow Removal* resulting in an overall allocation of **\$175,000**.

**Carried**

**e) Solid Waste – Landfill Revenues**

*Resolution No. 2020-053*

Moved By: Councillor Whalen  
Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- an increase in revenues for Landfill Site Operations within the Public Works Operational Budget in the amount of **\$7,248** based on an Agreement with the Town of Cobalt.

**Carried**

**f) Solid Waste – Landfill Operations Transfer to Revenue**

Resolution No. 2020-054

Moved By: Councillor Jelly  
Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- A decrease in Landfill Operations Transfer to Reserve within the Public Works Operational Budget in the amount of **\$15,000** resulting in an allocation of **\$35,000**.

**Carried**

**g) Solid Waste – Recycling Operations Materials and Supplies**

Resolution No. 2020-055

Moved By: Councillor Foley  
Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- A decrease in expenditures to the Recycling Operations Materials & Supplies within the Public Works Operational Budget in the amount of **\$10,000** resulting in an allocation of **\$5,000**.

**Carried**

**h) Solid Waste – Recycling Operations Transfer to Revenue**

Resolution No. 2020-056

Moved By: Councillor McArthur  
Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- A decrease in Recycling Operations Transfer to Reserve within the Public Works Operational Budget in the amount of **\$10,000** resulting in an allocation of **\$0**.

**Carried**

**i) Property Maintenance – Library Hydro Costs**

Resolution No. 2020-057

Moved By: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- A decrease in expenditures for Hydro within the Public Works Operational Budget for the Public Library in the amount of **\$7,000** resulting in an allocation of **\$17,000**.

**Carried**

**j) Property Maintenance – Library Natural Gas Utility Cost**

Resolution No. 2020-058

Moved By: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- A decrease in expenditures for Natural Gas within the Public Works Operational Budget for the Public Library in the amount of **\$2,500** resulting in an allocation of **\$15,000**.

**Carried**

**k) Environmental Services – Water and Sewer Breaks**

Resolution No. 2020-059

Moved By: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- An increase in expenditures within the Environmental Services Operations Budget for Water and Sewer Breaks in the amount of **\$50,000** to account for gravel material required for Water and Sewer breaks resulting in an overall allocation of **\$690,000**.

**Carried**

**l) Environmental Services – Sewer Hydro Costs**

Resolution No. 2020-060

Moved By: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Public Works Department at the January 9, 2020 Special Council meeting as follows:

- A decrease in expenditures for Hydro within the Environmental Services Operational Budget in the amount of **\$10,000** resulting in an allocation of **\$300,000**.

**Carried**

**m) Corporate Services – Sign Revenues**

Resolution No. 2020-061

Moved By: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Corporate Services at the January 14, 2020 Special Council meeting as follows:

- An increase in revenues for Signage within the Planning & Building Services Operational Budget in the amount of **\$300** resulting in an allocation of **\$1,400**.

**Carried**

**n) Corporate Services – Property Information Certificates**

Resolution No. 2020-062

Moved By: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Corporate Services at the January 14, 2020 Special Council meeting as follows:

- An increase in revenues for Property Information Certificates within the Planning & Building Services Operational Budget in the amount of **\$20,000** resulting in an allocation of **\$20,000**.

**Carried**

**o) Corporate Services – Economic Development – Devil's Rock Feasibility**

Resolution No. 2020-063

Moved By: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Corporate Services at the January 14, 2020 Special Council meeting as follows:

- Deletion of the Devil's Rock Feasibility Study within the Economic Development Operational Budget in the amount of **\$25,000** resulting in an allocation of **\$0**.

**Carried**

**p) Library Services – Capital Building Fund**

Resolution No. 2020-064

Moved By: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Library Board at the January 14, 2020 Special Council meeting as follows:

- An increase in the revenues for the Ontario Library Capital Building Fund within Library Services budget in the amount of **\$4,319** resulting in an allocation of **\$4,319**.

**Carried**

**q) Library Services – Municipal Grants / Contributions**

Resolution No. 2020-065

Moved By: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Library Board at the January 14, 2020 Special Council meeting as follows:

- An increase in the revenues for the Municipal Grants / Contributions within Library Services budget in the amount of **\$2,207** resulting in an allocation

of **\$12,475.**

**Carried**

**r) Library Services – Salaries**

Resolution No. 2020-066

Moved By: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by the Library Board at the January 14, 2020 Special Council meeting as follows:

- A decrease in the Library Salaries within Library Services budget in the amount of **\$8,753** resulting in an allocation of **\$369,499.**

**Carried**

**s) Recreation Services – Pool Fitness Centre Hydro Costs**

Resolution No. 2020-067

Moved By: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- A decrease in expenditures for Hydro for the Pool Fitness Centre within the Recreational Services Operational Budget in the amount of **\$10,000** resulting in an allocation of **\$89,500.**

**Carried**

**t) Recreation Services – Pool Fitness Centre Natural Gas Costs**

Resolution No. 2020-068

Moved By: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- A decrease in expenditures for Natural Gas for the Pool Fitness Centre within the Recreational Services Operational Budget in the amount of **\$5,000** resulting in an allocation of **\$20,000.**



**Carried**

**u) Recreation Services – New Liskeard Marina Hydro Costs**

Resolution No. 2020-069

Moved By: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- An increase in expenditures for Hydro for the New Liskeard Marina within the Recreational Services Operational Budget in the amount of **\$2,400** resulting in an allocation of **\$4,500**.

**Carried**

**v) Recreation Services – New Liskeard Marina Natural Gas Costs**

Resolution No. 2020-070

Moved By: Councillor Whalen

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- An increase in expenditures for Natural Gas for the New Liskeard Marina within the Recreational Services Operational Budget in the amount of **\$4,200** resulting in an allocation of **\$4,200**.

**Carried**

**w) Recreation Services – Arena Advertising**

Resolution No. 2020-071

Moved By: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- An increase in revenues for the Don Shepherdson Memorial Arena for advertising within the Recreation Services Operational Budget in the amount of **\$6,000** resulting in an allocation of **\$22,100**; and

- An increase in revenues for the Shelly Herbert-Shea Memorial Arena for advertising within the Recreation Services Operational Budget in the amount of **\$1,500** resulting in an allocation of **\$4,100**.

**Carried**

**x) Recreational Services – Lease Agreement for Use of Space at the Don Shepherdson Memorial Arena**

Resolution No. 2020-072

Moved By: Councillor Foley  
Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- An increase in revenues for the Don Shepherdson Memorial Arena for lease agreements within the Recreation Services Operational Budget in the amount of **\$6,000** resulting in an allocation of **\$16,199**.

**Carried**

**y) Recreation Services – Lease Agreement for Use of Space at the Shelly Herbert-Shea Arena**

Resolution No. 2020-073

Moved By: Councillor Whalen  
Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- An increase in revenues for the Shelly Herbert-Shea Memorial Arena for lease agreements within the Recreation Services Operational Budget in the amount of **\$2,400** resulting in an allocation of **\$4,800**.

**Carried**

**z) Recreation Services – Pool Fitness Centre – Weight Room Supplies**

Resolution No. 2020-074

Moved By: Councillor Laferriere  
Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020

Special Council meeting as follows:

- A decrease to the Weight Room Supplies for the Pool Fitness Centre within the Recreation Services Operational Budget in the amount of **\$5,500** resulting in an allocation of **\$5,500**.

**Carried**

**aa) Recreation Services – Don Shepherdson Memorial Arena Hydro Costs**

Resolution No. 2020-075

Moved By: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- A decrease in expenditures for Hydro for the Don Shepherdson Memorial Arena within the Recreation Services Operational Budget in the amount of **\$5,000** resulting in an allocation of **\$88,000**.

**Carried**

**bb) Recreation Services – Don Shepherdson Memorial Arena Natural Gas Costs**

Resolution No. 2020-076

Moved By: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores confirms the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- A decrease in expenditures for Natural Gas for the Don Shepherdson Memorial Arena within the Recreation Services Operational Budget in the amount of **\$750** resulting in an allocation of **\$29,250**.

**Carried**

**cc) Recreation Services – Recreational User Fees**

Resolution No. 2020-077

Moved By: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- An increase in revenues for Recreational User Fees within the Recreation Services Operational Budget in the amount of **5%** estimated to provide additional revenues of **\$31,546**.

**Carried**

**dd) Recreation Services – Recreational Non-Resident User Fees**

Resolution No. 2020-078

Moved By: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores Approves the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- An increase in revenues for Non-Resident User Fee within the Recreation Services Operational Budget in the amount of **\$25 per household** resulting in a non-resident user fee of **\$150 per household**, an increase in annual revenues in the amount of **\$3,360**.

**Carried**

**ee) Recreation Services – Facility Fee Waiver for Non-Profit Groups**

Resolution No. 2020-079

Moved By: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- An increase in revenues for User Fees within the Recreation Services Operational Budget in the amount of **\$4,000** through the elimination of the waiving of Facility User Fees for Non-Profit Groups.

**Defeated**

**Recorded Vote**

**For Motion**

**Against Motion**

Councillor Foley

Councillor Hewitt

Councillor Jelly  
Councillor Laferriere  
Councillor McArthur  
Councillor Whalen  
Mayor Kidd

**ff) Recreation Services – Devil’s Rock Parking Upgrades Operational Project**

Resolution No. 2020-080

Moved By: Councillor Whalen  
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- A reduction in Operational Projects within the Recreation Services Operational Budget in the amount of **\$8,000** through the deferring of the Devil’s Rock Parking Lot Upgrades Operational project.

**Carried**

**gg) Recreation Services – Hours of Operation – Marinas**

Resolution No. 2020-081

Moved By: Councillor Laferriere  
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- A reduction in New Liskeard Marina operation within the Recreation Services Operational Budget in the amount of **\$5,500** through the reduction of weekday Marina operational hours from 8 hrs/day to 6 hrs/day.

**Defeated**

**hh) Public Works – Summer Students**

Resolution No. 2020-082

Moved By: Councillor Laferriere  
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores approves the

budget changes as presented by the City Manager at the January 16, 2020 Special Council meeting as follows:

- Elimination of summer students within the Public Works Operational Budget a decrease in the amount of **\$20,555** resulting in an allocation of **\$0**.

**Carried**

**ii) Public Works – Capital Fleet Replacement Plan**

Treasurer, Laura-Lee MacLeod utilizing excel provided an overview of the Capital Fleet Replacement Plan with Council and the benefits to increase the annual allocation to \$500,000 from \$475,000. The Fleet Plan does not include small fleet, they will be acquired by paying them outright.

Resolution No. 2020-083

Moved By: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by the City Manager at the January 16, 2020 Special Council meeting as follows:

- An annual increase to the Fleet Replacement Plan within the Public Works Operational Budget in the amount of **\$25,000** resulting in an annual allocation of **\$500,000**.

**Carried**

**jj) Recreation Services – Age Friendly and Healthy Kids Program**

Resolution No. 2020-084

Moved By: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by Recreation Services at the January 15, 2020 Special Council meeting as follows:

- A decrease to the Age Friendly Program within the Recreation Services Operational Budget in the amount of **\$10,000** resulting in an allocation of **\$10,000**; and
- A decrease to the Healthy Kids Program within the Recreation Services Operational Budget in the amount of **\$10,000** resulting in an allocation of **\$10,000**.

**Carried****kk) External Agencies – Health & Social Services – Health Unit Reserve***Resolution No. 2020-085*

Moved By: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by the City Manager at the January 16, 2020 Special Council meeting as follows:

- Implementation of a program to allocate 5% (**\$14,870**) from the Timiskaming Health Unit reserve to assist in offsetting public health services provided by the Timiskaming Health Unit on behalf of the City of Temiskaming Shores.

**Carried****II) Library Services – Funding Request to Municipality – Monday Service**

Mayor Kidd permitted Library Board Chair, Don Brisson speak to the issue of Monday Service for the Public Library. Mr. Brisson outlined that Monday opening hours was subject to the public consultation in 2018 and a number of patrons requested that the library be open longer hours and the Board tried to be response to that request. The Board opted open Mondays for six (6) hours and the 2020 library budget, including being open Mondays, proposes a slight decrease from the 2019 budget. The 2020 budget also includes the partnership with Northern College (Hlby). The Board realizes that the opening on Mondays could be seen as a service level increase, however the Board highlights that reduced library services in the Southern part of the municipality by closing the Haileybury Branch, the partnership with Northern College is a great alternative way of maintaining library services in the southern portion, however it will not have as significant of amenities the former Haileybury Branch offered.

*Resolution No. 2020-086*

Moved By: Councillor Foley

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by the City Manager at the January 16, 2020 Special Council meeting as follows:

- A reduction to the Temiskaming Shores Public Library Operational Budget in the amount of **\$15,000**.

**Defeated**

**mm) Library Services – 2019 Surplus**

Resolution No. 2020-087

Moved By: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by the City Manager at the January 16, 2020 Special Council meeting as follows:

- Utilization of the 2019 Library Operational surplus in the amount of **\$22,000** to offset increased costs related to operating three (3) libraries and a satellite facility (Northern College) in 2020.

**Carried**

**nn) Corporate Services – Print Advertising – Community Bulletin**

Resolution No. 2020-088

Moved By: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by the City Manager at the January 16, 2020 Special Council meeting as follows:

- A reduction in the expenditure for print advertising within the Corporate Services Operational Budget in the amount of **\$9,871** resulting in an allocation of **\$15,264** by converting the Temiskaming Shores Community Bulletin from a weekly publication to a monthly publication.

**Tabled**

**oo) Corporate Services – Radio Advertising – Contract with CJTT 104.5 FM**

Resolution No. 2020-089

Moved By: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores approves the budget changes as presented by the City Manager at the January 16, 2020 Special Council meeting as follows:

- Negotiation of a new contract with CJTT 104.5 FM Radio for radio advertising to a maximum amount of **\$15,264** within the Corporate Services Operational Budget resulting in a reduction in the expenditure for



Radio Advertising in the amount of **\$10,766.**

**Tabled**

**8. New Business – 2020 Capital Budget - Consideration of Capital Projects**

**a) Corporate Services – Capital Project – Website Upgrades**

Resolution No. 2020-090

Moved By: Councillor Foley  
Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**Website Upgrades      \$55,000**

**Carried**

**b) Public Works – Capital Project – Ditching**

Resolution No. 2020-091

Moved By: Councillor Laferriere  
Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**Ditching      \$30,000**

**Carried**

**c) Public Works – Capital Project – Grant Drive Extension**

Resolution No. 2020-092

Moved By: Councillor Laferriere  
Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**Grant Drive Extension      \$45,000**

**Carried**

**d) Public Works – Capital Project – Landfill Expansion**

Resolution No. 2020-093

Moved By: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**Landfill Expansion      \$75,000**

**Carried**

**e) Public Works – Capital Project – Cross Walks**

Resolution No. 2020-094

Moved By: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**Rorke Ave. / Lakeshore Rd. Pedestrian Crossings      \$85,000**

**Carried**

**f) Public Works – Capital Project – West Road Culvert Lining**

Resolution No. 2020-095

Moved By: Councillor Whalen

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**West Road Culvert Lining      \$125,000**

**Carried**

**g) Public Works – Capital Project – Roy Bridge (Uno Park Road)**

Resolution No. 2020-096

Moved By: Councillor Whalen

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Roy Bridge (Uno Park Road) \$250,000***

**Carried**

**h) Public Works – Capital Project – 2020 Roads Rehabilitation Program**

Director of Public Works, Doug Walsh outlined to Council that at the January 16, 2020 Special Council meeting the proposal for road works is not limited to \$2 M in 2020, but rather an agreement with a contractor for \$16 M of Work (\$8 M for Rehab & \$8 M for Conversion) – the work would be done over a short term, four (4) years and payment would be over eight (8) years.

**Resolution No. 2020-097**

Moved By: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***2020 Roads Rehabilitation (Shave & Pave) \$1,000,000***

**Tabled**

**i) Recreation Services – Capital Project – Recreation Master Plan**

**Resolution No. 2020-098**

Moved By: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Recreational Master Plan \$40,000 Carry Over Project***

**Carried**

**j) Recreation Services – Capital Project – Rotary Park Splash Pad**

**Resolution No. 2020-099**

Moved By: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Rotary Splash Pad      \$522,000***

**Carried**

**k) Recreation Services – Capital Project – Shelly Herbert-Shea Memorial Arena Dehumidifier**

*Resolution No. 2020-100*

Moved By: Councillor Jelly  
Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Shelly Herbert-Shea Memorial Arena Dehumidifier      \$60,000***

**Carried**

**l) Recreation Services – Capital Project – Gym Equipment**

*Resolution No. 2020-101*

Moved By: Councillor McArthur  
Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Gym Equipment      \$10,000***

**Carried**

**m) Recreation Services – Capital Project – Court Resurfacing**

*Resolution No. 2020-102*

Moved By: Councillor McArthur  
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Multi-Purpose Court Resurfacing      \$70,000*****Defeated****n) Property Maintenance – Capital Project – Fire Station No. 1****Resolution No. 2020-103**

Moved By:      Councillor Jelly  
Seconded by:    Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Fire Station No. 1    \$1,500,000*****Carried****Recorded Vote****For Motion**

Councillor Hewitt  
Councillor Jelly  
Councillor McArthur  
Councillor Whalen  
Mayor Kidd

**Against Motion**

Councillor Foley  
Councillor Laferriere

**o) Property Maintenance – Capital Project – Library Relocation (New Liskeard Branch)****Resolution No. 2020-104**

Moved By:      Councillor Whalen  
Seconded by:    Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Library Relocation (New Liskeard Branch)    \$1,000,000    Carry over project*****Carried****p) Property Maintenance – Capital Project – Shelly Herbert-Shea Memorial Arena Roof Replacement****Resolution No. 2020-105**

Moved By:      Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Hlby Arena Roof Replacement      \$585,000***

**Carried**

**q) Fleet Replacement Plan – ¾ Ton Truck**

*Resolution No. 2020-106*

Moved By: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***¾ Ton Truck      \$38,985    Carry over project***

**Carried**

**r) Fleet Replacement Plan – Trackless Blower Attachment**

*Resolution No. 2020-107*

Moved By: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Trackless Blower      \$16,500***

**Carried**

**s) Temiskaming Transit – Transit Bus**

*Resolution No. 2020-108*

Moved By: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**Transit Bus      \$457,000**

**Carried**

**t) Temiskaming Transit – Transit Projects**

**Resolution No. 2020-109**

Moved By: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**Transit Projects (tracking app, shelters, etc.)      \$167,367**

**Carried**

**u) Environmental Services – Dymond Water Looping (Phase 2 & 3)**

***Mayor Kidd disclosed a pecuniary interest with this proposed Capital Project and did not participate in the discussion of the subject matter nor did he vote on Resolution No. 2019-110.***

***Deputy Mayor McArthur assumed the Chair***

**Resolution No. 2020-110**

Moved By: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

**Dymond Water Looping (Phase 2 &3)      \$1,100,000**

**Carried**

***Mayor Kidd resumed the Chair***

**v) Environmental Services – Haileybury Wastewater Treatment Plant Rehabilitation**

**Resolution No. 2020-111**

Moved By: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores hereby approves the following project as per the Capital Budget presentation on January 16, 2020:

***Hlby WWTP Rehabilitation \$1,400,000***

**Carried**

**9. By-laws**

**Resolution No. 2020-112**

Moved By: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that By-law No. 2020-007 being a by-law to amend By-law No. 2019-175 being an agreement with NorthernTel for server replacement for the City of Temiskaming Shores be hereby introduced and given first and second reading.

**Carried**

**Resolution No. 2020-113**

Moved By: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2020-007 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**10. Adjournment**

**Resolution No. 2020-114**

Moved By: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that City Council adjourns at 9:02 p.m.

**Carried**

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Mayor – Carman Kidd

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Clerk – David B. Treen





2" Button

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## Temiskaming Shores & Area Animal Services

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January 16<sup>th</sup>, 2020

Dear Mayor and Council,

Animals First – Temiskaming Shores & Area Animal Services has been working very hard for the past 6 months to put services into place to address the cat over population and homeless situation and the roaming owned dog issue in the area. The key to addressing both of these challenging issues is to increase the number of animals that are spayed and neutered. We are working to raise funds to help pay the costs for the homeless and stray cats. Male cats cost \$120.00 and females are \$160.00 per animal. The cost for the number of animals needing to be fixed will add up very quickly. Starting in April we will be increasing our North Bay spay and neuter clinic trips from 1 to 2 per month and in June we have arranged for 4 clinic days where we plan to include appointments for dogs. Each clinic allows up to 16 animals, 8 males and 8 females putting the expense for each trip to \$2,240.00. Dogs are between \$250.00 and \$350.00 depending on weight. The costs listed include vaccinations which many animals presently do not have.

On February 20<sup>th</sup> at Riverside Place we will be having our SPAYghetti & NOBalls Dinner and Silent Auction as a fundraising event to raise money for spay/neuter procedures. We are asking Council to waive the rental fee on the venue and use of the dishes in support of our fundraising efforts for this much needed Community service. All money raised will support the spaying and neutering being done.

The Community has been very responsive to the new Animal Services being a No Kill Facility by offering incredible support to help us help the animals. We have Volunteers from both high schools and entire classes come and visit. There are Volunteers from the Literacy Council, Community Living, Imagine, and many individuals from all walks of life, from age 2 to 70. It is a happy place where people like to be and is fast becoming a fixture in the community and will continue to grow and become better known.

I would be happy to attend the Council meeting and discuss our fundraising efforts and why they are needed and other programs we will be seeking funding for and to answer any questions you may have.

Regards,

*Roxanne St. Germain*

Roxanne St. Germain

Animal Control Officer

Animals First – Temiskaming Shores & Area Animal Services

January 17, 2020

## Infrastructure and Court Security Funding News

### 2020 Ontario Community Infrastructure Fund (OCIF) Allocations Announced

On January 17, 2020, the Honourable Doug Ford, Premier of Ontario, [announced](#) the 2020 OCIF allocations for 424 Ontario municipalities. The 2020 OCIF formula allocation is \$200M, the same amount as 2019. AMO welcomes the province's commitment to provide stable, predictable infrastructure funding.

OCIF provides formula funding for core road, bridge, water, wastewater and stormwater infrastructure systems in Ontario communities with populations under 100,000 residents as well as rural and northern municipalities. Originally \$100M split evenly between formula and application funds, OCIF has evolved to provide \$200M in full formula funds that can be banked for up to five years so municipal governments can save for important projects.

AMO understands that the Ministry of Infrastructure will write to individual recipients per their regular practice to confirm details. In the meantime, municipal officials interested in their community's allocation can access it [here](#).

Municipal officials interested in the evolution of OCIF and its relationship to other infrastructure funding programs can review AMO's [information update](#) to members on this subject from October 3, 2019.

#### **AMO Contact:**

Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), 416-971-9856 ext. 334.

### Court Security and Prisoner Transportation Funding

On January 16, 2020, the Honourable Sylvia Jones, Solicitor General, wrote to AMO President Jamie McGarvey to indicate that the province will be proceeding with this funding for 2020. The envelope remains at \$125 million. Municipal governments will receive their allocation notices shortly. Any questions related to allocations should be directed to the Ministry of the Solicitor General.

This announcement maintains historic provincial funding for 2020. It helps to offset municipal costs associated with providing security to provincial courthouses and transporting prisoners to and from those facilities.

**AMO Contact:**

Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 ext. 323.

January 13, 2020

%%SAF\_MESSAGE%%

## **AMO-Frequency Foundry Digital CRM Pilot for Small Municipalities – Call for Submissions**

Dear Members,

Last year, after a competitive procurement process, AMO announced a partnership with Frequency Foundry, a digital citizen relationship management (CRM) provider to offer members the benefits of online 3-1-1 technology. In the RFP, AMO required that the successful partner offer a pilot program to ensure that the technology can be scalable to municipalities of all sizes in Ontario. In particular, that a digital CRM can be implemented for small, rural, northern, and/or remote municipalities.

CRM software allows municipalities to manage internal and external relationships and the data associated with those interactions. Through CRM technology, your residents can submit 3-1-1 requests, track their case submission from start to completion, and access other features so that they know their municipality is serving their needs. CRM technology can also be used to enhance and improve internal administration and operations across all municipal departments potentially aiding municipalities in finding efficiencies and cost savings.

AMO and Frequency Foundry want to pilot the Dynamics 365 Signal 3-1-1 solution with two, small municipalities. One pilot will have a population under 10,000. The other will have a population of 10,000 to 25,000. Pilots will be able to test Frequency Foundry's Signal 3-1-1 solution for three months.

Interested municipalities should answer the following questions in their submissions:

1. Name of Municipality
2. What is the population of your municipality? (based on most recent Census)
3. What is the state of readiness of your municipality? Is your municipality prepared to implement a digital CRM solution? Please provide documentation.

For example, proof of council support (i.e. resolution), letter from CAO stating municipality's readiness, etc.

4. Implementation costs will be covered by Frequency Foundry but user licenses (seats) will require the successful pilot to cover those costs. A small municipality should be able to operate the solution for approximately \$2,000 per month with a minimum of five users. The Ministry of Municipal Affairs and Housing modernization funding from last spring could potentially be used towards this pilot. Does your municipality have budget dollars for 2020 allocated towards an initiative such as operating a CRM?
5. Promoting the success of the pilot will require staff within your municipality to participate with AMO and Frequency Foundry in developing a case study (for a report, webinars, presentations at events such as the AMO Conference, etc.) Does your municipality consent to participate as a case study for promotional purposes?

AMO will also require the pilots to answer a follow up questionnaire at the conclusion of the test period as part of AMO's reporting of the project to the membership.

Submissions are due **Friday, February 14 at 4:30:00pm (EST)**. Please email your submission to Nicholas Ruder, AMO/LAS Research Advisor at [nruder@amo.on.ca](mailto:nruder@amo.on.ca). Questions about the pilot project can also be directed to the same contact.

Submissions will be reviewed by an AMO committee with support from Frequency Foundry.

January 15, 2020

## **Government announces consultation on re-composition of OPP Detachment Boards**

On January 15th, the Honourable Sylvia Jones, Ontario's Solicitor General, wrote to Heads of Council to announce province-wide consultations on the drafting of regulations needed to support the establishment of new OPP detachment boards. These discussions will include changes to the billing framework allocating costs between municipalities with a shared OPP detachment board. AMO strongly encourages the participation of local elected officials in these discussions.

For municipalities, the goal of this engagement is a regulatory framework that supports successful and effective governance and delivers strong local civilian oversight of policing by the OPP. This should include mechanisms for every municipal council to be represented on an OPP detachment board and the equitable distribution of costs between municipalities.

The need for new OPP governance regulations is as a result of the new *Community Safety and Policing Act, 2019*. Key governance-related changes include:

### **Structure of Boards and Local Say**

- There shall be one OPP detachment board per detachment (with flexibility for unique circumstances/geography). A board's composition, terms of office, and remuneration will be provided for in regulations and has yet to be determined.
- In effect, these changes extend police governance to about 200 municipalities (which do not have a board, ie. Section 5.1) but will consolidate multiple existing boards within a detachment.

### **Activity of Boards**

- Boards shall determine local objectives, priorities, and policies in consultation with the Detachment Commander, consistent with the Solicitor General's strategic plan for the OPP.

- Boards shall consult with the Commissioner of the OPP regarding the selection of the Detachment Commander.
- The Detachment Commander shall prepare and adopt a local action plan in consultation with the board.
- Training for board members will become mandatory (Ministry support and funding is needed).

### **Financial Considerations**

- There will be no distinction between contract and non-contract in the future. Effectively all policing will become contract.
- The focus of the billing related regulations will be to address transition matters and to account for service differences between municipalities as well as existing contracts expiring at the end of 2020.
- It should be noted, billing model changes will not lower the overall cost of policing for the municipal sector.

### **OPP Governance Advisory Council (Provincial)**

- The establishment of this Council is to provide advice to the Solicitor General with respect to the use of the Solicitor General's powers related to the OPP.
- More generally, this change will enhance civilian governance of the OPP.

### **AMO Advocacy**

AMO has impressed upon the Ministry of the need for:

- open and transparent discussions;
- a recognition that policing is fundamentally local (ie. it is important to maintain the close proximity of a community to its board and the police);
- locally workable governance arrangements; and
- the representation of every municipal council.

### **Key Municipal Considerations**

For local elected officials participating in the government's consultation, here are some key considerations:

1. For communities without existing police service or detachment boards: boards are an opportunity to expand the democratic oversight and governance of policing. In the words of Sir Robert Peel, the father of modern policing, "the

police are the public and the public are the police.” A detachment board helps to align policing objectives, priorities, and policies with community expectations.

2. For communities with existing OPP boards: the legislation aims to consolidate existing municipal board boundaries with OPP detachment board boundaries (thus potentially including multiple neighbouring municipalities in the same detachment). However, the legislation provides for flexibility to address unique geographic circumstances. If you feel your area’s needs are unique, help the Ministry understand that uniqueness in a province-wide context.
3. The size and composition of detachment boards have not been determined. This is your opportunity to inform the regulations which will determine board composition.
4. On the issue of policing costs, speak to your local circumstances. Highlight areas where your property taxpayers would benefit from greater transparency or illustrate steps that could be taken to improve the efficiency and effectiveness of policing in your community (ie. shift scheduling). This should include highlighting the need that all new policing regulations (governance and operations) should aim to improve the efficiency and effectiveness of policing and not drive policing costs even higher.
5. On the issue of OPP billing, note that billing changes alone will not lower the overall cost of policing by the OPP. The equitable distribution of costs across the detachment is a key goal of all municipalities.

The Solicitor General has advised that regional roundtable meetings will be taking place in Kenora, Thunder Bay, Sudbury, Timmins, London, Brockville, and Orillia. The Ministry will communicate the dates and times of these meetings shortly in separate correspondence.

In addition, the Ontario Association of Police Service Boards is convening an [OPP Governance Summit](#) on January 30, 2020 which will include a presentation by the Ministry.

AMO will continue to engage the Ministry in discussions related to OPP detachment boards and other regulations which affect policing (OPP and own-force) in all municipalities in the months ahead. Please feel free to relay any positions or concerns of sector-wide interest to AMO.

**AMO Contact:**

Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 ext. 323.





**District of Timiskaming Social Services Administration Board**  
**Conseil d'administration des services sociaux du district de Timiskaming**  
[www.dtssab.com](http://www.dtssab.com)

January 24, 2020

Dear member Municipality,

Firstly I would like to extend best wishes for 2020.

I am reaching out to you in regards to Community Safety and Well Being Plans (CSWB) that have been mandated under Part XI of the current Police Services Act. As you are aware Municipalities are required to prepare and adopt a CSWB and these Plans must be in effect by January 1, 2021.

The District of Timiskaming Social Services Administration Board (DTSSAB) has received resolutions from five municipalities requesting that the DTSSAB take on a lead role in administering and developing a District wide CSWB Plan. Further, the DTSSAB will include costs associated with the CSWB Plan in the DTSSAB budget and allocate prorated costs to Municipalities using the appropriate cost-sharing formula. It is my understanding that your council(s) will be passing similar resolutions.

The ask at this time is that you provide a response and indicate the intentions of council in respect to passing similar resolutions. I would like to be able to have a discussion with the DTSSAB Board in the near future in order for the Board to make a decision on next steps if required. Please send responses to [blackk@dtssab.com](mailto:blackk@dtssab.com).

Thank you in advance for your cooperation.

Regards,

Kelly Black  
CAO – DTSSAB

[blackk@dtssab.com](mailto:blackk@dtssab.com)

705-567-9366 x3253

Cc: Doug Jelly, Chair



**THE CORPORATION OF THE CITY OF SARNIA  
City Clerk's Department**

255 Christina Street N. PO Box 3018  
Sarnia ON Canada N7T 7N2  
519 332-0330 519 332-3995 (fax)  
519 332-2664 (TTY)  
[www.sarnia.ca](http://www.sarnia.ca) [clerks@sarnia.ca](mailto:clerks@sarnia.ca)

January 24, 2020

To: All Ontario Municipalities

**Re: Ontario Power Generation's Deep Geologic Repository Project**

At its meeting held on January 20, 2020, Sarnia City Council considered the attached motion submitted by Councillor Margaret Bird with respect to the proposed Deep Geological Repository Project and adopted the following resolution:

***That Sarnia City Council support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste; and***

***That Sarnia City Council instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24th., 2020, of our objective; and***

***That the Sarnia City Clerk send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.***

Sarnia City Council respectfully seeks your endorsement of this resolution. If your municipal council endorses this resolution, we would request that a copy of the resolution be forwarded to the following:

Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change  
[ec.ministre-minister.ec@canada.ca](mailto:ec.ministre-minister.ec@canada.ca); and

City of Sarnia, City Clerk's Office  
[clerks@sarnia.ca](mailto:clerks@sarnia.ca)

Sincerely,

A handwritten signature in blue ink that reads "Dianne Gould-Brown". The signature is written in a cursive, flowing style.

Dianne Gould-Brown  
City Clerk

Attachment: Motion submitted by Councillor Margaret Bird

## **MOTION**

**I am asking for:**

**a) An urgent resolution of Council to support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste.**

**b) To instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24<sup>th</sup>., 2020, of our objective.**

**b) For the Sarnia City Clerk to send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.**

If you have any questions, please do not hesitate to contact me.

Many thanks.

Kind Regards,

Councillor Bird

*Fort Frances  
Atikokan  
Alberton  
La Vallee  
Emo*

**RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION  
OFFICE OF THE SECRETARY-TREASURER  
P.O. BOX 4  
BARWICK, ONTARIO  
P0W 1A0**

*Rainy River  
Dawson  
Lake of the Woods  
Morley  
Chapple*

**Phone: (807) 487-2354   Email: [chapple@tbaytel.net](mailto:chapple@tbaytel.net)**

January 28, 2020

Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, Ontario  
M7A 1A1

Dear Honourable Doug Ford, Premier:

Re: **Resolution to Address Fair and Equitable Property Taxation Revenue on Railway Right-of-Ways Collected by Municipalities in Ontario**

At the recent meeting of the Rainy River District Municipal Association on Saturday, January 25, 2020, the following resolution was approved:

**“WHEREAS** in 2018 the Province of Ontario adjusted the tax rate for acreage for railway right-a-ways throughout Ontario which specifically impacted Rainy River, Kenora and Thunder Bay districts in a positive fashion; and

**WHEREAS** in other provinces and jurisdictions the railway companies remit a more equitable share of taxes to their local tax base by using a per tonne-mile concept; and

**WHEREAS** rail traffic continues to increase and the train length has more than doubled, which results in rail traffic congestion, increased wait times, noise pollution and unknown environmental concerns; and **WHEREAS** the Province of Ontario should review fees based on inflation and current conditions on an annual basis to ensure that Ontario does not continue to fall further behind in their approach to railway property taxation; and

**WHEREAS** fair and equitable taxation revenue on railway property will reduce the financial pressure on the Province to provide financial support to municipalities going forward;

**THEREFORE BE IT RESOLVED THAT** the Rainy River District Municipal Association call upon the Minister of Finance of the Province of Ontario to undertake ongoing consideration of municipal taxation for railroad right-of-way properties based on a per tonne-mile concept; and

**FURTHER BE IT RESOLVED THAT** the Rainy River District Municipal Association send this resolution to every Municipal Council within the Province of Ontario seeking their support, the Premier of Ontario, the Minister of Finance of Ontario, Local MPPs, Local MPs, NOMA, ROMA AND AMO."

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Peggy Johnson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Peggy Johnson,  
Secretary Treasurer  
Rainy River District Municipal Association

c.c. (via email)  
Hon. Rod Phillips, Minister of Finance  
Hon. G. Rickford, Minister of Energy, Northern Development and Mines,  
Minister of Indigenous Affairs  
Marcus Powlowski, MP Thunder Bay-Rainy River  
NOMA  
AMO  
ROMA



Innovation, Science and  
Economic Development Canada

FedNor

19 Lisgar Street  
Suite 307  
Sudbury, Ontario  
P3E 3L4

Innovation, Sciences et  
Développement économique Canada

FedNor

19, rue Lisgar  
Bureau 307  
Sudbury (Ontario)  
P3E 3L4

Project Number: 851-512457

January 24, 2020

Mr Carman Kidd  
Mayor  
Corporation of the City of Temiskaming Shores  
325 Farr Drive  
Haileybury ON P0J 1K0

Dear Mayor Kidd, *Carman;*

**Re: Contribution to the City of Temiskaming Shores-Dymond Commercial  
Area Water Infrastructure Upgrades**

Further to our review of your detailed application submitted July 16, 2019, we have determined that your proposed project does not fully meet the economic development mandate and funding criteria of FedNor's Northern Ontario Development Program (NODP).

We acknowledge that the water infrastructure upgrades would lead to employment opportunities however, program guidelines do not support commercial property development.

If you have questions about the review of your application, please contact Denise Deschamps, Initiatives Officer, at 705-471-3276 or toll-free at 1-877-333-6673, ext. 3276.

Sincerely,

Aime J. Dimatteo  
Director General  
FedNor

cc: Denise Deschamps, FedNor

**Ministry of Children,  
Community and Social  
Services**

Minister's Office

438 University Avenue  
7<sup>th</sup> Floor  
Toronto, Ontario  
M7A 1N3

Tel.: (416) 325-5225  
Fax: (416) 325-5240

**Ministère des Services à  
l'enfance et des Services  
sociaux et communautaires**

Bureau du Ministre

438, avenue University  
7<sup>e</sup> étage  
Toronto, Ontario  
M7A 1N3

Tél. : (416) 325-5225  
Télec. : (416) 325-5240



127-2020-968

January 30, 2020

Dear Municipal Partner:

First, I want to take the opportunity to wish you a Happy New Year.

Further to the letter I sent you on December 16, 2019, I am pleased to notify you that our survey to inform the development of Ontario's next Poverty Reduction Strategy is now live on [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey) and will be available online until March 30, 2020.

Our government believes that the people of Ontario are the province's greatest asset and when the people of Ontario succeed, our economy and province succeed. It is our shared responsibility to create the best conditions for people to reach their potential. We need and we want to listen to municipalities, Indigenous partners, members of the community, service providers, employers, and local partners to find new and innovative ways to support people during challenging times and create the conditions that will help them build a better life.

To support the development of our new Poverty Reduction Strategy, we are asking residents of Ontario to take 30 minutes and answer our survey as we seek new ideas on how we can:

- Encourage job creation and connect people to employment
- Provide people with the right supports and services
- Lower the cost of living and make life more affordable.

As part of a new strategy, we will set a target for poverty reduction and identify indicators to measure progress to ensure we are achieving results.

The survey can be accessed at [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey). Please feel free to share the survey link with your community members and colleagues.

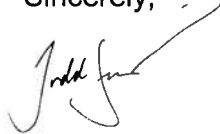
.../cont'd



In addition, we are also welcoming written submissions that can be sent by e-mail to [prso@ontario.ca](mailto:prso@ontario.ca) or by mail to Poverty Reduction Strategy, 3rd Floor, 315 Front Street West, Toronto ON, M7A 0B8. If there are any questions on how any personal information such as names and addresses that are included with a submission will be used, please contact: Manager, Strategic Policy Unit, MCCSS by e-mail at [prso@ontario.ca](mailto:prso@ontario.ca) or by telephone at (647) 308-9963.

I encourage you to share information about this consultation, including the survey link, with service providers, Indigenous partners and businesses in your community. I look forward to receiving input from Ontario residents as we work together to make a difference in reducing poverty in the province.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Smith', with a long, sweeping horizontal stroke extending to the right.

Todd Smith  
Minister



## MINUTES

### Timiskaming Health Unit Board of Health

Regular Meeting held on September 11, 2019 at 6:30 P.M.

Englehart – Medical Centre Boardroom

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1. The meeting was called to order at 6:30 p.m.

2. **ROLL CALL**

**Board of Health Members**

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Mike McArthur	Municipal Appointee for Temiskaming Shores
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Kim Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Patrick Kiely	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Casey Owens	Municipal Appointee for Town of Kirkland Lake
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier

**Regrets**

Maria Overton	Provincial Appointee
Jesse Foley	Municipal Appointee for Temiskaming Shores
Vacant	Municipal Appointee for Township of Chamberlain, Charlton, Eanturel, Hilliard, Dack & Town of Englehart
Vacant	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe

**Timiskaming Health Unit Staff Members**

Dr. Glenn Corneil	Acting Medical Officer of Health/CEO
Randy Winters	Director of Corporate Services
Kerry Schubert-Mackey	Director of Community Health
Rachelle Cote	Executive Assistant

3. **APPROVAL OF AGENDA**

**MOTION #38R-2019**

Moved by: Sue Cote

Seconded by: Paul Kelly

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on September 11, 2019, with the following addition:

- 13c – Identifiable Individual

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **APPROVAL OF MINUTES**

**MOTION #39R-2019**

Moved by: Kim Gauthier

Seconded by: Sue Cote

Be it resolved that the Board of Health approves the minutes of its special meeting on August 1, 2019, as presented.

CARRIED

6. **BUSINESS ARISING**

a. **STRATEGIC PLAN 2019-2023**

**MOTION #40R-2019**

Moved by: Kim Gauthier

Seconded by: Pat Kiely

Be it resolved that the Board of Health approves the 2019-2023 Strategic Plan and agrees to proceed as per the recommendations presented in the THU Strategic Plan-Briefing Report.

**RECOMMENDATIONS**

Based on the work completed as part of a strategic plan process and given the current context of public health within system renewal and transformation, it is recommended that the Timiskaming Board of Health:

1. Receive THU Strategic Plan Briefing Report for information;
2. Approve the THU Strategic Plan 2019-2023 ([Appendix D](#));
3. Share the Strategic Plan with staff, stakeholders and the public;
4. Use the Strategic Plan to guide local public health work as appropriate and within the context of understanding transformation change and uncertainty and in the best interest of the health of the people of Timiskaming and of THU staff and valued stakeholders.

CARRIED

7. **FINANCE SUB-COMMITTEE UPDATE**

a. **2018 FINANCIAL STATEMENTS: MARCH YEAR-END**

**MOTION #41R-2019**

Moved by: Paul Kelly

Seconded by: Sue Cote

Be it resolved that the Board of Health approves the 2018 March Year-End Financial Statements as presented.

CARRIED

b. **2018 FINANCIAL STATEMENTS: LAND CONTROL**

**MOTION #42R-2019**

Moved by: Mike McArthur

Seconded by: Casey Owens

Be it resolved that the Board of Health approves the 2018 Land Control Financial Statements as presented.

CARRIED

c. **2019 FUNDING ALLOCATION**

THU received the 2019 budget funding allocations on August 20, 2019. Funding was approved at the same amount submitted with additional funding for the Seniors Dental and the Northern Fruit and Vegetable programs.

Awaiting further clarification for the ministry/municipality (70/30) cost-shared budget, effective January 2020. Mr. Winters hopes to receive more details at meeting next week. The ministry is looking to provide some mitigation funds, no confirmation received to date.

**Board Request:**

The Board requested to obtain a breakdown of the cost-shared funding model of 70/30 for all municipalities for year 2020.

8. **REPORTS OF THE MOH/CEO**

a. **MOH/CEO REPORT**

Dr. Corneil reviewed his report with the board for information purposes.

b. **NE PUBLIC HEALTH TRANSFORMATION UPDATE**

A lot of work has been completed over the summer. The committee is now returning to meeting every two weeks. Currently looking to hire a leader for the Change Management to be ready and oversee the enormous changes that will come out of the regionalization process.

c. **ONTARIO HEALTH TEAMS**

Meeting scheduled for tomorrow. Mrs. Schubert-Mackey and Dr. Corneil are representing the THU at this table. No updates to report at this time.

9. **MANAGEMENT REPORTS**

The Q2 Board Report and Staff List were distributed for information purposes.

10. **NEW BUSINESS**

a. **AMO UPDATE**

Mr. McArthur and Mr. Foley both attended the AMO conference in August. For the health unit regionalization process, it was mentioned that the north will be looked at in a different manner due to its vast geographical area.

b. **ALPHA SYMPOSIUM****MOTION #43R-2019**

Moved by: Paul Kelly

Seconded by: Kim Gauthier

Be it resolved that the Board of Health approves Carman Kidd to attend the alpha Symposium on November 6-7, 2019.

CARRIED

c. **FEDERAL ELECTION – BRIEFING NOTE****MOTION #44R-2019**

Moved by: Sue Cote

Seconded by: Pat Kiely

Be it resolved that the Board of Health acknowledges receipt of the report “Federal Election Campaign” for information.

**Overview**

- The federal election is happening on October 21, 2019.
- Policies within federal jurisdiction impact the health of individuals and communities in the Timiskaming District.
- Voting influences policy decisions that impact health.
- Voting and related activities is a form of civic engagement which is also known to impact health.
- This brief aims to inform the Board of Health of the potential impact of the federal election upon local public health as well as THU’s upcoming federal election campaign.

CARRIED

11. **CORRESPONDENCE****MOTION #45R-2019**

Moved by: Mike McArthur

Seconded by: Paul Kelly

Be it resolved that the Timiskaming Board of Health acknowledges receipt of the correspondence for information purposes.

CARRIED

12. **IN-CAMERA****MOTION #46R-2019**

Moved by: Kim Gauthier

Seconded by: Casey Owens

Be it resolved that the Board of Health agrees to move in-camera at 8:00 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (August 1, 2019)
- b. Operational Review Update
- c. Identifiable Individual

CARRIED

13. **RISE AND REPORT**

**MOTION #47R-2019**

Moved by: Kim Gauthier

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to rise with report at 8:09 p.m.

**IN-CAMERA MINUTES**

**MOTION #48R-2019**

Moved by: Mike McArthur

Seconded by: Casey Owens

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on August 1, 2019 as presented.

CARRIED

14. **ADJOURNMENT**

**MOTION #49R-2019**

Moved by: Kim Gauthier

Seconded by: Casey Owens

Be it resolved that the Board of Health agrees to adjourn the special meeting at 8:15 p.m.

CARRIED

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Carman Kidd, Board Chair

---

Rachelle Cote, Recorder

# TEMISKAMING MUNICIPAL ASSOCIATION

## REGULAR MEETING

November 28, 2019

	MEMBER	MEMBER
<b>Armstrong</b>	Theo Cull	
<b>Brethour</b>		
<b>Casey</b>		
<b>Chamberlain</b>		
<b>Charlton/Dack</b>		
<b>Cobalt</b>		
<b>Coleman</b>	Lois Perry	
<b>Englehart</b>	Doug Metson	
<b>Evanturel</b>	Barb Beachey	
<b>Harley</b>	Clifford Fielder	Ayldin Bilow
<b>Harris</b>	Al Licop	Ron Sutton
<b>Hilliard</b>		
<b>Hudson</b>		
<b>James</b>		
<b>Kerns</b>		
<b>Kirkland Lake</b>		
<b>Larder Lake</b>		
<b>Latchford</b>	JoAnne Cartner	George Lefebvre
<b>Matachewan</b>		
<b>McGarry</b>		
<b>Temagami</b>		
<b>Tem. Shores</b>	Carman Kidd	
<b>Thornloe</b>	Earl Reid	
<b>Speaker</b>	Diane Johnston	
<b>TMSA</b>	David Barton	
<b>Guest speaker</b>	Doug Plaunt	
<b>MNR</b>	Brent Trach	
<b>MNR</b>	Laurie St Jacques	

**November 28, 2019**

Regular Meeting called to order at 6:30 pm.

**NO QUORUM**

Moved by:

Seconded by:

That the minutes of the Regular Meeting held on October 3<sup>rd</sup>, 2019 and Executive Meeting of November 14<sup>th</sup>, 2019 be accepted.

**DELEGATIONS:**

**Dave Barton / Temiskaming Municipal Services Board;**

- Building Code Service Transformation proposed
- This new administrative authority would collect a small levy of approximately 0.016% on top of existing building permit fees.
- Will be operating at arm's length and is not a provincial agency.
- Supposed to ensure Building Code will address the lack in Unorganized Townships.
- The Temiskaming Municipal Services Board already operates an efficient building department for the benefit of 21 municipalities.
- This new authority would only add costs to the current permit fees with no additional benefits.
- Municipalities in our area are asked to adopt the following resolution and forward it to those in the need to know.
- If you need clarification or more information, please contact Dave Barton

Moved by:

Seconded by:

**Whereas** the Province of Ontario has legislated in the Building Code Act that “the council of each municipality is responsible for the enforcement of this Act in the municipality” and “the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction”; and

**Whereas** the council of a municipality may pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of this Act; and

**Whereas** the Province has asked local governments to find efficient and cost- effective ways to deliver municipal services is now asking these same municipalities to collect a tax on their behalf to create a new Delegated Administrative Authority to deliver services that have historically been the responsibility of the Ontario Government; and

**Whereas** Premier Ford stated in his keynote address at the Association of Ontario Municipalities 2019 Conference that “we can’t continue throwing money at the problem (broken systems) as our predecessors did, into top-down, big government schemes.” - that is neither compassionate nor sustainable; and

**Whereas** alternative methods of building administration and enforcement have been proposed in this consultation that remove municipal authority but not associated liability;



**November 28, 2019**

**Now therefore** be it resolved that Council for the ***Town/ City/ Township/Village*** hereby requests that the Province of Ontario research their own efficient and cost effective means to deliver their services, or work with other building sector groups that, for the past fifteen years, have been filling the voids as the Ministry of Municipal Affairs and Housing has severely reduced its service delivery role, or provide evidence based justification to municipalities that the creation of a new Delegated Administrative Authority is necessary prior to any legislative changes to the Building Code Act, with regard to building service delivery, are introduced in the Legislature; and

**Further be it resolved** that a copy of this resolution be sent to The Honourable Doug Ford, Premier of Ontario, the Honourable Jim McDonnell, Parliamentary Assistant for the Ministry Municipal Affairs and Housing, the Associations of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM) and all Ontario Municipalities for their consideration.

**Brent Trach & Laurie St Jacques / MNR**

- What is blue-green algae/
- How do you recognize it?
- What to do if you spot it.
- How to prevent its growth?
- There is no need to panic; be aware that it is there and if you find it please contact the MNR immediately.
- See attached presentation.

**Doug Plaunt / Retired MTO employee:**

- Daily traffic goes from 80,000 per day per lane on Highway 400 series down to 3,500 north of North Bay to 900 further north.
- Traffic does not warrant the same level of maintenance on our northern highways.
- The cost per kilometre to maintain all highways at a Class I is simply not affordable. We have more plow and sand trucks than before.
- What we need to push is for shorter circuit intervals between passes for plows and sand trucks.

**Temiskaming Health Unit:**

- We know no more than before on the status of our health units.
- The municipal cost to municipalities is going up 10% in 2020 and 30% in 2021.
- Each municipality is asked to adopt the following motion at their next council meeting.

Moved by:

Seconded by:

**Whereas** the ***Town/ City/ Township/Village*** is serviced by the Timiskaming Health Unit on a shared cost formula with the remainder of the district municipalities

**And whereas** these shared costs include and in part form the current reserves of the Timiskaming Health Unit

**And whereas** the Province of Ontario has stated its intent to study the current Public Health Unit structure with a proposed target of reducing the number of operating Public Health Units from the current 35 to as few as 10 Public Health Units

**November 28, 2019**

**And whereas** any consolidation or reduction in the number of Public Health Units may come with significant employee severances

**And whereas** any potential severance would be due to the sole decision making of the Province of Ontario

**And whereas** any employee severances created from any reduction or consolidation of Public Health Units should the responsibility of the Province of Ontario

**Therefore be it resolved** that the *Town/ City/ Township/Village* request the Timiskaming Health Unit return current reserves to the participating funding municipalities under the same formula as collected and that each municipality hold such dollars until final decisions are made and carried out by the Province of Ontario

**Further that** a copy of this motion be sent to the Temiskaming Municipal Association, Timiskaming Health Unit, The Federation of Northern Ontario Municipalities and each member of the Timiskaming Health Unit board.

**Seniors School Tax Rebate Program**

- Each municipality is asked to adopt the following motion at their next council meeting.

Moved by:

Seconded by:

**Whereas** the Northern Policy Institute Northern Projections publication of July 2019 shows relevant data for the District of Timiskaming; and

**Whereas** this data shows that the District of Timiskaming population has declined from 40,307 in 1986 to 32,251 in 2016 with further population decline to 28,902 projected for 2041; and

**Whereas** as the District of Timiskaming data shows populations aged 65 and over are the only population steady or declining at a slower pace; and

**Whereas** the financial burden for health care services rates as one of the greatest growth areas for populations over 65 years of age; and

**Whereas** it has been repeatedly stated in numerous reports that it is most cost effective and healthier to have seniors remain in their private residence; and

**Whereas** municipal property tax burden is becoming increasingly difficult for the senior population who remain in their private residence to carry; and

**Whereas** it is assumed seniors are the population base least expected to use the education system in Ontario.

**Now therefore be it resolved** that Council for the *Town/ City/ Township/Village* hereby petitions the Minister of Finance for the Province of Ontario to investigate education tax credits based on the same criteria used by the Province of Manitoba under their Seniors School Tax Rebate; and

**November 28, 2019**

**Furthermore**, that a copy of this resolution be forwarded to the Minister of Education, Stephen Lecce; the Minister of Seniors and Accessibility, Raymond Cho; the Minister of Finance, Rod Phillips; the Temiskaming Municipal Association, the Federation of Northern Ontario Municipalities and the Association of Municipalities Ontario.

**Federal Gas Tax:**

- Each municipality is asked to adopt the following motion at their next council meeting.

Moved by:

Seconded by:

**Whereas** the doubling of the Gas Tax Fund (GTF) for municipalities across Canada in 2019, by the government of Canada, proved especially beneficial to all recipients and specifically to those of us here in the District of Temiskaming;

**And Whereas** the Federation of Canadian Municipalities (FCM) are actively lobbying the government of Canada to make the doubling of the GTF permanent because of the significant and needed benefits it provides to all municipalities;

**And Whereas** the *Town/ City/ Township/Village* is very supportive of this effort by the FCM and recognizes the benefits that the increased GTF has meant to all our member municipalities;

**Therefore be it Resolved** that the *Town/ City/ Township/Village* forward this resolution of support to the FCM and to our member municipalities for their endorsement and support.

**And further**, that this resolution be forwarded to MP's Charlie Angus and Anthony Rota for their information and support in helping to realize the permanency of doubling the GTF to all municipalities.

**Theo Cull**

- Municipal Representation (see attached)
- Councillor Training

**CORRESPONDENCE:**

- |                                    |                                   |
|------------------------------------|-----------------------------------|
| - Bank Reconciliation (Sept & Oct) | - Ontario News release (Internet) |
| - Passenger Rail Plan              | - Canadian Polar Bear Habitat (2) |

Meeting was adjourned at 8:55.

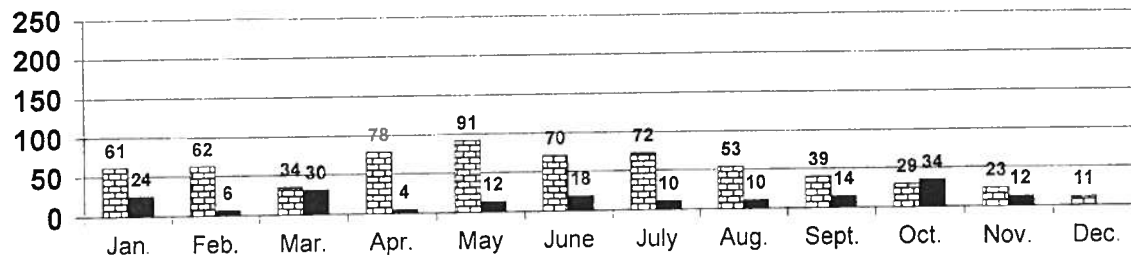
**Next meeting on January 30<sup>th</sup>, 2020**

# EARLTON-TIMISKAMING REGIONAL AIRPORT NOVEMBER 2019

<b><u>REVENUE</u></b>	<b><u>ACTUAL</u></b>	<b><u>YTD</u></b>
Fuel	\$21,135	\$323,824
Operations	\$70,735	\$554,810
	<hr/>	<hr/>
	\$91,870	\$878,634
 <b><u>EXPENSES</u></b>		
Fuel	\$31,194	\$260,800
Operations	\$35,330	\$285,124
	<hr/>	<hr/>
	\$66,524	\$545,924
 <b><u>NET PROFIT/LOSS</u></b>		
Fuel	-\$10,059	\$63,024
Operations	\$35,405	\$269,686
Capital Expenses		-\$470,055
	<hr/>	<hr/>
	\$25,346	-\$137,345
 <b><u>FUEL INVENTORY - JET A1</u></b>	\$	25,943
<b><u>FUEL INVENTORY - AVGAS</u></b>	\$	18,280
<b><u>FUEL INVENTORY - DIESEL</u></b>	\$	3,200

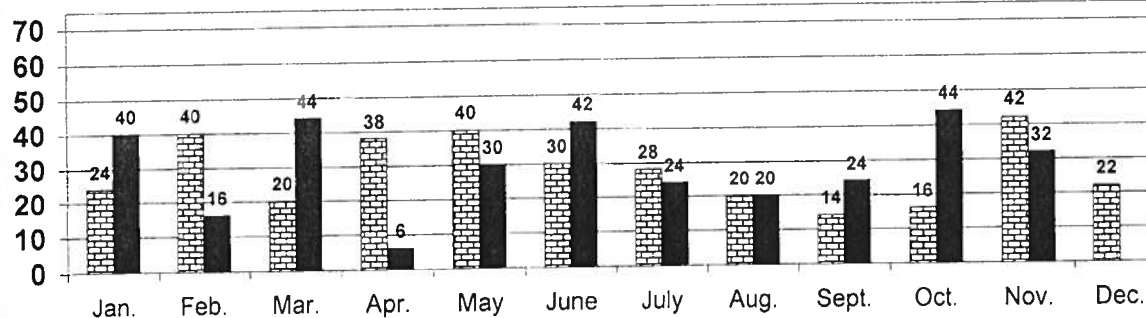
### Air Carriers Movements

2018  
2019



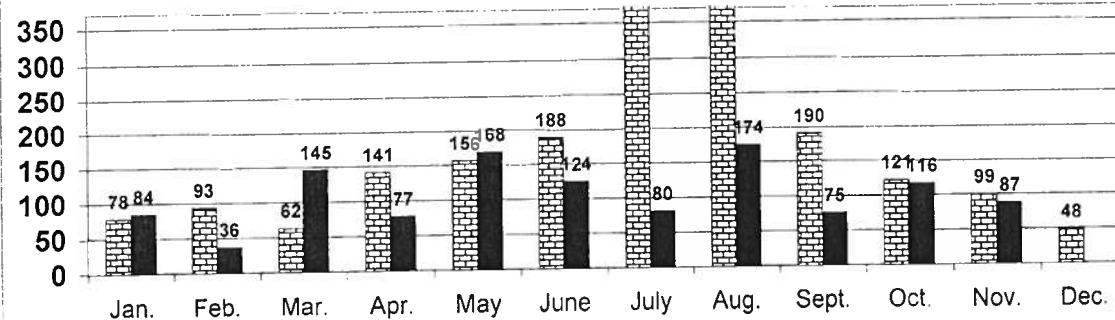
### Air Ambulance Movements

2018  
2019



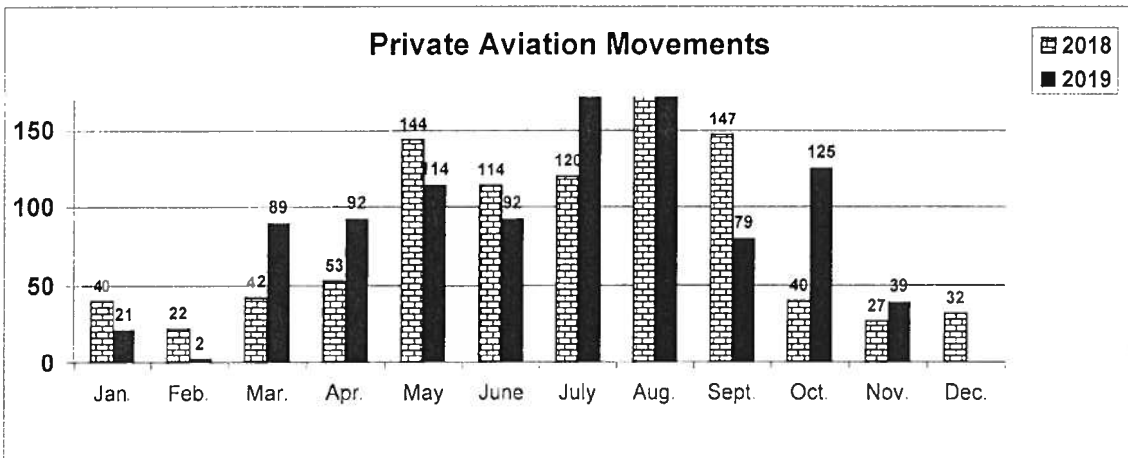
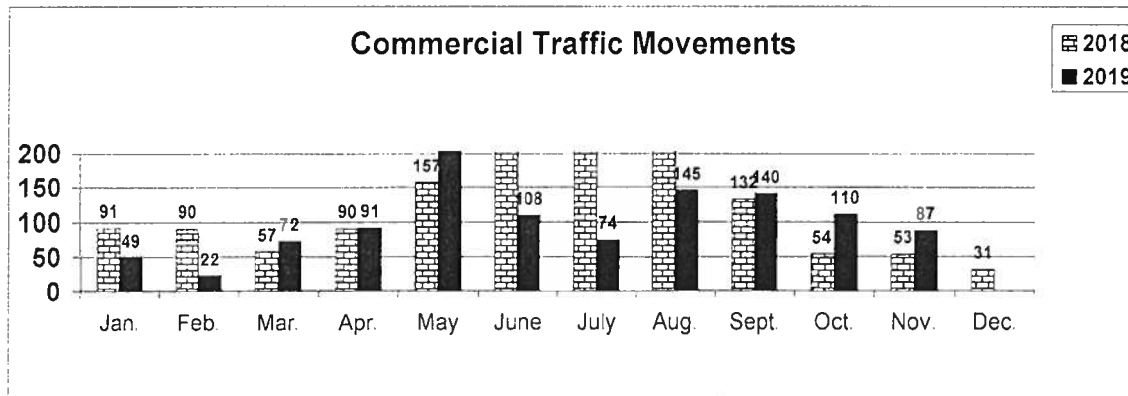
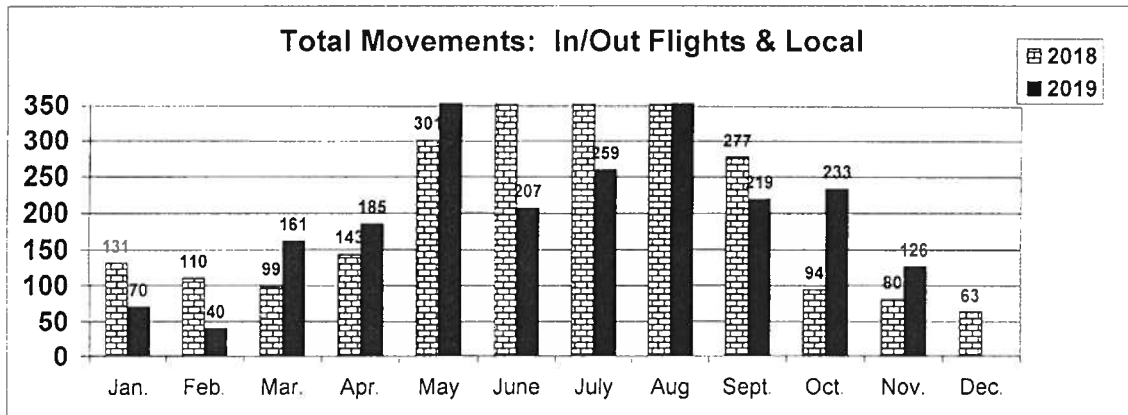
### # Pgrs. via Air Charter

2018  
2019



## ANNUAL AIRCRAFT MOVEMENTS

AS OF NOVEMBER 30, 2019



## **MANAGER'S REPORT NOVEMBER 2019**

### **Full House:**

As I mentioned at the last meeting, we have a full house. Our 6 T hangar units are fully rented out. There was a little problem when the weather turned cold, and the electric motors for the large bifold hangar doors were tripping the breakers. The fix was to drain the heavy oil from the gearboxes and replace it with thinner full synthetic oil. We'll continue to keep an eye on this as the temperatures drop further.

### **Laptop & Projector:**

A laptop computer and projector were purchased so presentations will go more smoothly in the future.

### **Fuel Sales:**

November turned in some very respectable numbers for fuel sales at 1458 litres of Avgas and 10728 litres Jet A1. The total sold was 12186. Only 2016 has a higher total for any November, going back to when our corporate jets left in 2007.

### **Survey:**

Initial survey work by SOS (Surveyors on Site) for the Nav Canada LPV (Localizer Precision with Vertical Guidance) project indicates that there are trees penetrating the safety area known as the GQS (Glidepath Qualification Surface). These trees will need to be "pruned" before this project can continue.

Merry Christmas and Happy New Year  
Harold Cameron  
Earlton-Timiskaming Regional Airport Manager

**Community Contribution Summary**  
**2019 Sharing Contribution**  
**Per Capita Contribution - \$9.33**

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	\$10,879.00
Casey	368	\$3,433	\$3,433.00
Chamberlain	332	\$3,098	\$3,098.00
Charlton and Dack	686	\$6,400	\$6,400.00
Coleman	595	\$5,551	\$5,551.00
Englehart	1479	\$13,799	\$13,799.00
Evanturel	449	\$4,189	\$4,189.00
Harley	551	\$5,141	\$5,141.00
Hilliard	223	\$2,081	\$2,081.00
Hudson	503	\$4,693	\$4,693.00
Temiskaming Shores	9920	\$92,554	\$92,554.00
Thornloe	112	\$1,045	\$1,045.00
<b>Total Contributions</b>	<b>16384</b>	<b>\$152,863</b>	<b>\$152,863.00</b>

**Donation**

Kerns	358	\$3,340	\$3,340.00
<b>Total Contributions</b>		<b>\$156,203</b>	<b>\$156,203</b>

As of December 10, 2019



**EARLTON-TIMISKAMING REGIONAL  
AIRPORT AUTHORITY (ETRAA)  
MINUTES**

Thursday, November 21, 2019  
Corporation of the Township of Armstrong  
Council Chambers  
Earlton, Ontario

**Attendance:** Barbara Beachey, Doug Metson, Marc Robillard, Matt Golcic, Bryan McNair,  
Debbie Veerman, Pauline Archambault, Kerry Stewart, Bruce Murphy (Hilliard),  
Harold Cameron, Sheila Randell

**Regrets :** Mitch Lafreniere, Carman Kidd

**Absent :** Earl Read

Doug Metson chaired the meeting (in the absence of Carman Kidd)

**1. Welcome - Meeting called to order**

Moved by: Bryan McNair

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the meeting of November 21, 2019 be called  
to order at 6:30 p.m. "

Carried

**2. Approval of Agenda**

Moved by: Bryan McNair

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the Agenda be approved as presented."

Carried

**3. Approval of Minutes of Last Meeting**

Moved by : Barbara Beachey

Seconded by : Bryan McNair

BE IT RESOLVED THAT "the Minutes of the Meeting held September 19, 2019,  
be adopted as presented."

Carried

**4. Business Arising from Minutes**

- Matt informed the Board that in order to get a VISA card, the bank is requesting  
financial statements and a motion giving him authority.

Moved by : Marc Robillard

Seconded by : Barbara Beachey

WHEREAS "a motion was passed at the Executive meeting on October 17, 2019  
to give Matt Golcic signing authority on our bank account"; and

WHEREAS "Desjardins Bank has requested a motion to delete previous signing  
officer and add Matt";

BE IT RESOLVED THAT "the ETRAA delete Kevin Leveille as a signing officer at Desjardins, and add Matt Golcic as signing officer on the Airport Authority's Bank Account."

Carried

Moved by : Marc Robillard

Seconded by : Pauline Archambault

BE IT RESOLVED THAT "the ETRAA obtain a VISA card from Desjardins with a limit of \$5,000. Name on the Card - Harold Cameron".

Carried

**5. Committee Reports**

(a) Financial Report:

Harold advised that all T-hangars have been rented out.

Great Gulf outstanding amount should be written off (not worth sending for collection)

Moved by: Kerry Stewart

Seconded by: Matt Golcic

BE IT RESOLVED THAT "the report of the Finance Committee for the month of October 2019 be adopted as presented and be attached hereto, forming part of these Minutes."

Carried

(b) Property & Maintenance  
No Report

(c) Human Resources

Payroll will no longer be administered through the Twp. of Armstrong as of the end of 2019.

Question on whether OMERS can be transferred over. Matt agreed to meet with Township and Sheila to query this transfer. Airport requires their own payroll number, and WSIB info.

Moved by : Kerry Stewart

Seconded by : Matt Golcic

BE IT RESOLVED THAT "the report of the Human Resources Committee be adopted as presented".

Carried

**6. Correspondence**

Moved by : Matt Golcic

Seconded by : Marc Robillard

BE IT RESOLVED THAT "the Correspondence for October 2019, be filed."

Carried

**7. Manager's Report**

Moved by : Bryan McNair

Seconded by : Barbara Beachey

BE IT RESOLVED THAT "the Manager's Report for the month of October 2019, be adopted as presented, and attached hereto forming part of these Minutes."

Carried

**8. Chairman's Remarks/Report**

Chairman was not present, however emailed an update on the NOHFC Final Claim.

Copy of the Report is attached to the minutes.

Moved by : Barbara Beachey

Seconded by : Bryan McNair

BE IT RESOLVED THAT "the Chairman's Remarks/Report be adopted as presented, and attached hereto forming part of these minutes."

Carried

**9. New Business**

Harold advised that he did not get quotes on a laptop and overhead projector, as there will be big sales events on for Black Friday. He also advised the Board the old air compressor is still in the garage, that was replaced a couple of years ago, and has someone interested in buying it for \$800.

Moved by : Marc Robillard

Seconded by : Barbara Beachey

WHEREAS "the ETRAA requires their own laptop and projector";

BE IT RESOLVED THAT "the ETRAA authorizes Harold to purchase a laptop and projector with the proceeds from selling the old air compressor (approx. \$800.)"

Carried

Bryan McNair raised the issue of a motorcycle being stored in the old generator building at the Airport. All Board members strongly agreed that this bike should not be stored at the Airport, due to possible damage or theft. Matt Golcic agreed to draft up a letter to the owner of this motorcycle, and have the bike removed from the Airport as soon as possible.

The Board asked Harold if there were any other items being stored at the Airport which should not be there. Harold advised that the drag racers still have items, including their announcement trailer, at the Airport.

Also, parked at the far end of the Airport, is a tanker truck with AVGAS on board, which Harold believes belongs to Wabusk. All members agreed that this truck must be removed from Airport property as soon as possible. Harold to check for a licence plate to confirm ownership, and a registered letter be sent to Wabusk requesting this truck be removed. If we do not receive a prompt response from Wabusk, arrangements will be made to have the truck removed.

**10. Closed Session**

No Closed Session

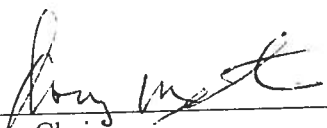
**11. Adjournment**

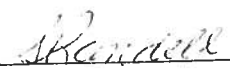
Moved by : Kerry Stewart

Seconded by : Marc Robillard

BE IT RESOLVED THAT "this meeting be adjourned at 7:40."

Carried

  
Chair

  
Secretary

**Harold Cameron**

---

**From:** Carman Kidd [ckidd@temiskamingshores.ca]  
**Sent:** Thursday, November 21, 2019 11:08 AM  
**To:** hcameron@timiskairport.com  
**Subject:** NOHFC Funding Final Claim

Good evening Ladies and Gentlemen

Sorry I could not be there tonight.

For a Chairman's report I want to update you on the NOHFC Final Claim that I submitted for payment this morning.

I submitted the final bills -for the hanger at	\$72,550
-Runway repairs	\$69,099
-Contingency, also used for Hanger <u>expenses</u>	<u>\$46,099</u>
Total claimed	\$187,748.88 times 50% equals

a claim of \$93,874.44 from NOHFC.

I am working on the Final Reports to both Fed-Nor and NOHFC, which when submitted will close off our \$800,000 Capital upgrades project.

Carman Kidd  
ETRAA  
Office - 705-672-3363  
Cel - 705-648-0018

!DSPAM:253.5dd6bb948161866825448!

11/21/2019

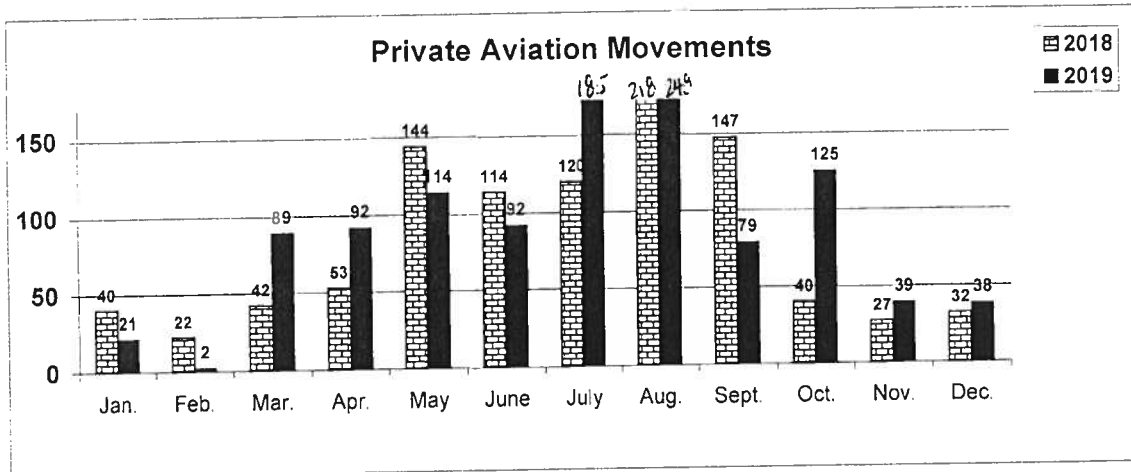
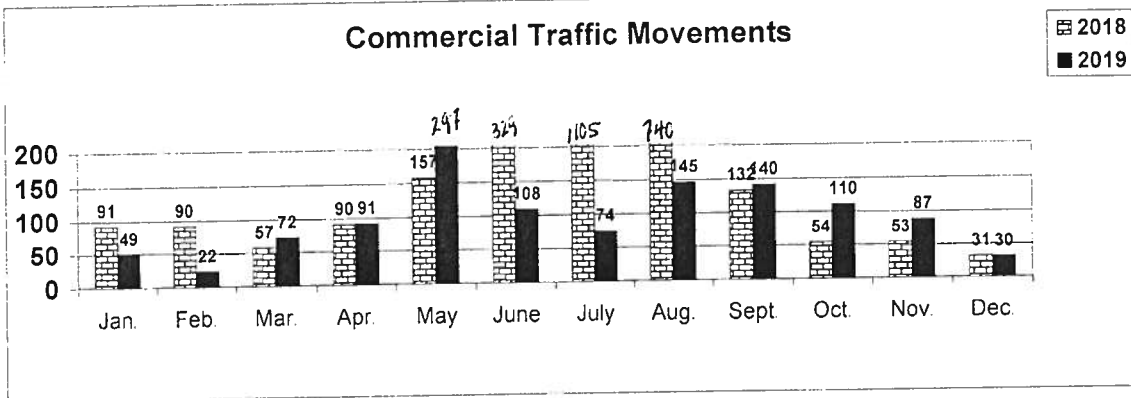
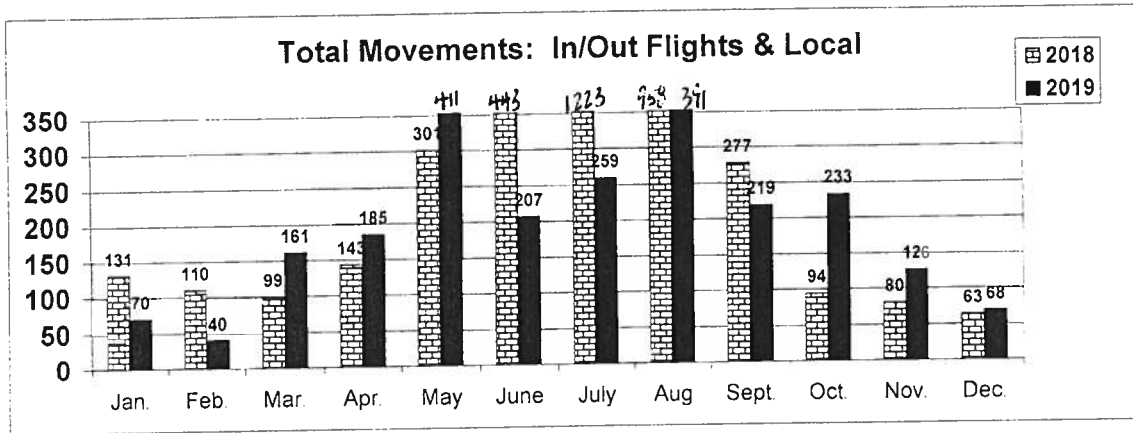
# EARLTON-TIMISKAMING REGIONAL AIRPORT DECEMBER 2019

<b><u>REVENUE</u></b>	<b><u>ACTUAL</u></b>	<b><u>YTD</u></b>
Fuel	\$3,691	\$327,515
Operations	\$89,264	\$644,074
	<hr/>	<hr/>
	\$92,955	\$971,589
 <b><u>EXPENSES</u></b>		
Fuel	\$0	\$260,800
Operations	\$29,267	\$314,386
	<hr/>	<hr/>
	\$29,267	\$575,186
 <b><u>NET PROFIT/LOSS</u></b>		
Fuel	\$3,691	\$66,715
Operations	\$59,997	\$329,688
Capital Expenses		-\$470,055
	<hr/>	<hr/>
	\$63,688	-\$73,652

<b><u>FUEL INVENTORY - JET A1</u></b>	\$ 24,359
<b><u>FUEL INVENTORY - AVGAS</u></b>	\$ 15,926
<b><u>FUEL INVENTORY - DIESEL</u></b>	\$ 5,160

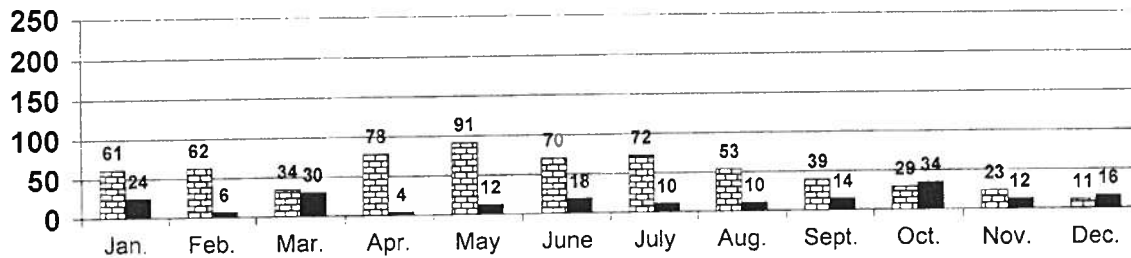
# ANNUAL AIRCRAFT MOVEMENTS

AS OF DECEMBER 31, 2019



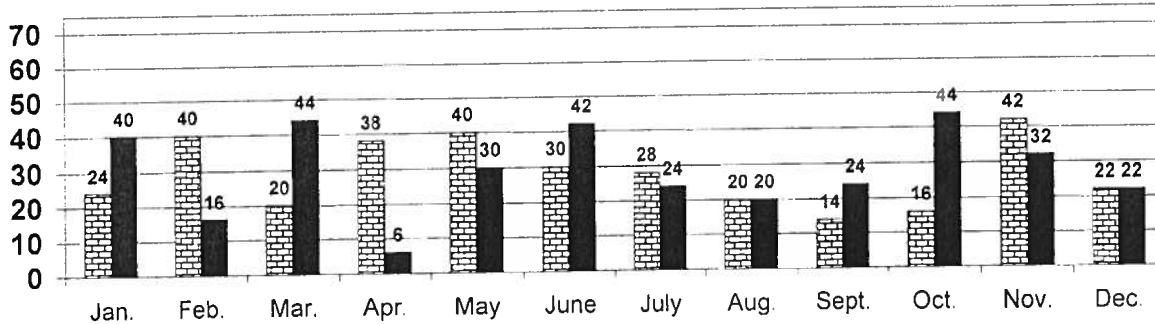
### Air Carriers Movements

2018  
2019



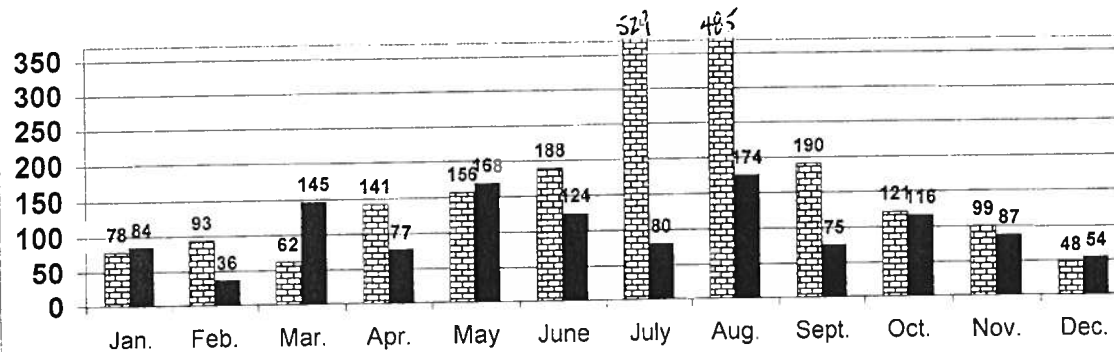
### Air Ambulance Movements

2018  
2019



### # Pgrs. via Air Charter

2018  
2019



## **MANAGER'S REPORT DECEMBER 2019**

### **Snowmobile Trail:**

Thanks to our Chairman for speaking with the president of the snowmobile club to have the OFSC trail moved from the Airport side of the road to where it was before. This will allow safer operations on our driveway and our tenant's driveway, and reduce the risk of exposing the snowmobilers to our vital communications equipment, and our barbed-wire fencing.

### **Flight Tests:**

We had two of our local student pilots take their flight tests with an examiner on the same day. They endured many hardships, with instructor changes, and uncertainty in obtaining training. They persevered, and I am very pleased to announce that they both passed, and we had the two newest pilots in Canada at our Airport that day.

### **Big Plow Truck:**

Our big plow truck has had a leaking head gasket for some time. We figured to get it fixed before this snow removal season. When they pulled the heads off, there was fuel on four of the cylinder heads from leaking injectors. We had the injectors replaced while it was apart. That truck pushes snow like never before. We now have one happy old plow truck, and one happy old plow truck operator.

### **Fuel Sales:**

Total for the year.....205,898 litres!

Avgas sales at 29,735 are the highest since we started recording in 2004 (except for flight school blip in 2017)

Jet A1 fuel sales at 176,172 are the highest since the corporate jets left in 2007 (except for the forest fire blip last year)

### **Fuel Area Lighting:**

The two high intensity floodlights on the fuelling area became increasingly unreliable. Over the years we replaced ballasts, bulbs, photocells, and so on. They are half-way up on our 52' rotating Beacon tower, so very difficult to access. It was decided to replace them with new LED units. These units are much brighter, and certainly more dependable. A definite safety enhancement.

Harold Cameron  
Earlton-Timiskaming Regional Airport Manager



**Community Contribution Summary**  
**2020 Sharing Contribution**  
**Per Capita Contribution - \$9.33**

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	
Casey	368	\$3,433	
Chamberlain	332	\$3,098	
Charlton and Dack	686	\$6,400	
Coleman	595	\$5,551	
Englehart	1479	\$13,799	
Evanturel	449	\$4,189	
Harley	551	\$5,141	
Hilliard	223	\$2,081	
Hudson	503	\$4,693	
Temiskaming Shores	9920	\$92,554	
Thornloe	112	\$1,045	
<b>Total Contributions</b>	<b>16384</b>	<b>\$152,863</b>	<b>\$0.00</b>

**Donation**

Kerns	358	\$3,340	
<b>Total Contributions</b>		<b>\$156,203</b>	<b>\$0</b>

As of January 9, 2020

## **1.0 CALL TO ORDER**

The meeting was called to order at 1:35 p.m.

## **2.0 ROLL CALL**

☒ Councillor Mike McArthur

☒ Chris Oslund, Temiskaming Shores

☒ Councillor Patricia Hewitt

☒ Mitch Lafreniere, Manager of Physical Assets

☒ Mayor George Othmer, Cobalt

☒ Kelly Conlin, Executive Assistant

☒ Councillor Pat Anderson, Cobalt

## **3.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

## **4.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

## **5.0 APPROVAL OF AGENDA**

Recommendation TC-2019-021

Moved by: Councillor Patricia Hewitt

Be it resolved that:

The Temiskaming Transit Committee agenda for the December 2, 2019 meeting be approved as printed.

**Carried**

## **6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation TC-2019-022

Moved by: Mayor George Othmer

Be it resolved that:

The Temiskaming Transit Committee minutes for the September 18, 2019 meeting be adopted as printed

**Carried**

## **7.0 CORRESPONDENCE**

### **7.1 Letter from Temiskaming Lodge – Request for Additional stop**

#### **Recommendation TC-2019-023**

Moved by: Mayor George Othmer

Be it resolved that:

The Temiskaming Transit Committee hereby denies the request for an additional stop from the Temiskaming Lodge.

**Carried**

### **7.2 Ratepayer Comment Form – Town of Cobalt – Request for transit shelter**

#### **Discussion:**

George Othmer will discuss the shelter with the Town of Cobalt CAO.

### **7.3 Email from Girl Guides – Request for discount/waived fare**

#### **Recommendation TC-2019-024**

Moved by: Councillor Patricia Hewitt

Be it resolved that:

The Temiskaming Transit Committee hereby supports the request from the Girl Guides for the free use of transit.

**Carried**

## **8.0 UNFINISHED BUSINESS**

### **8.1 Update on Passenger Counts**

#### **Discussion:**

The counts for 2019 look very good and are on track to be higher than 2018. The Committee would like to discuss with Northern College regarding bus passes as part of their tuition.

### **8.2 Transit YTD Financial update/Budget Update**

#### **Discussion:**

The Committee was provided with a YTD summary for the 2019 transit financial and were provided with an updated on the 2020 operations budget for transit.

Recommendation TC-2019-025

Moved by: Councillor Pat Anderson

Be it resolved that:

The Temiskaming Transit Committee hereby requests that staff investigate the cost of an APP for transit bus tracking in 2020.

**Carried**

Recommendation TC-2019-026

Moved by: Councillor Pat Anderson

Be it resolved that:

The Temiskaming Transit Committee hereby endorses, in principle, the 2020 Operations budget for the Temiskaming Transit.

**Carried**

**9.0 NEW BUSINESS**

**9.1 Transit Route Road Conditions and Alternative Route**

Recommendation TC-2019-027

Moved by: Councillor Pat Anderson

Be it resolved that:

The Temiskaming Transit Committee hereby approves use of the alternative transit route, as presented, in significant weather events.

**Carried**

**9.2 Transit stop relocation request - White Mountain Publication/Golden Age Club**

**Discussion:**

A verbal request came in from the CAO of Cobalt regarding the location of this specific transit stop. With the use of the inclement weather route, this should alleviate the concern for this area.

### 9.3 Transit Map/Brochure

**Discussion:**

The current transit brochure is out of date and needs to be revamped, more specifically, the transit stop map. Mitch will review the budget and determine if there are enough funds to cover having it redesigned.

### 9.4 Statutory Holiday Transit Service

**Discussion:**

Recommendation TC-2019-028

Moved by: Mayor George Othmer

Be it resolved that:

The Temiskaming Transit Committee hereby approves a trial for 2020, using the Sunday schedule format, to operate transit on both Canada Day and Boxing Day.

**Carried**

### 9.5 Transit Incident – November 29, 2019

**Discussion:**

Mitch detailed a recent incident where a tire fell off a transit bus while it was in service. There were no injuries and both staff and Stock are investigating as to the cause.

## 10.0 PUBLIC COMMENTS/COMPLAINTS

## 11.0 NEXT MEETING

The next meeting of the Transit Committee is scheduled for February 19, 2020 @ 1:30 PM

## 12.0 ADJOURNMENT

Recommendation TC- 2019-029

Moved by: Councillor Patricia Anderson

Be it resolved that:

The Transit Committee meeting is adjourned at 2:55 PM.

**Carried**

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**COMMITTEE SECRETARY**

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES  
ACCESSIBILITY ADVISORY COMMITTEE REGULAR MEETING**

Wednesday, November 20, 2019 – 10:30 AM

Temiskaming Health Unit

Vision Statement: All people of the City of Temiskaming Shores shall live in dignity, with independence, inclusion and equal opportunity.

Mission Statement: To ensure through education, promotion, and advocacy, that all persons with disabilities can with dignity and independence have full, equal, inclusionary participation and opportunity within the boundaries of the City of Temiskaming Shores.

**MINUTES**

**1. CALL TO ORDER**

Meeting called to order at 10:34 a.m.

**2. ROLL CALL**

**MEMBERS:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Janice Labonte      | <input checked="" type="checkbox"/> George Depencier           |
| <input type="checkbox"/> Courtney Romanko               | <input checked="" type="checkbox"/> Nicki Duke                 |
| <input checked="" type="checkbox"/> Walter Humeniuk     | <input checked="" type="checkbox"/> Josette Cote               |
| <input checked="" type="checkbox"/> Carman Kidd (Mayor) | <input checked="" type="checkbox"/> Mike McArthur (Councillor) |

**CITY STAFF:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Christopher Oslund, City Manager  | <input checked="" type="checkbox"/> Matthew Bahm, Director of Recreation         |
| <input checked="" type="checkbox"/> Jennifer Pye, Municipal Planner   | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant |  |

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**4. DISCLOSURE OF CONFLICT OF INTEREST AND GENERAL NATURE**

None

## **5. APPROVAL OF AGENDA**

Moved by: Walter Humeniuk

Seconded by: Janice Labonte

Be it resolved that:

The agenda for the November 20, 2019 TSAAC meeting be approved as printed.

**CARRIED**

## **6. BUSINESS ARISING FROM THE MINUTES**

None

## **7. ADOPTION OF PREVIOUS MINUTES**

Moved by: Josette Cote

Seconded by: Carman Kidd

Be it resolved that:

The Minutes for the May 22, 2019 and July 12, 2019 TSAAC meeting be approved as printed.

**CARRIED**

## **8. DELEGATION/PRESENTATION**

## **9. CORRESPONDENCE**

## **10. UNFINISHED BUSINESS**

- a) 2019 Accessibility Project Summary
  - Crosswalk at John/Whitewood
  - Downtown New Liskeard Intersection
  - New Liskeard and Haileybury Library Relocation
  - Waterfront Pool & Fitness Centre

Mitch Lafreniere provided the Committee with a review of the completed or nearly completed accessibility projects for 2019.



## 11. NEW BUSINESS

### a) Recreation Initiatives – Age Friendly Committee

The new Director of Recreation, Matt Bahm, was introduced to the Committee. Matt spoke to the Committee about current initiatives within recreation, as well as, reviews of programming initiatives through the Age Friendly Committee.

### b) Transit Passenger Bus

Mitch Lafreniere provided the Committee with photos of the new transit bus that will be arriving in spring of 2020. He also explained the accessibility features, such as the wheelchair location and protocol that will be part of the bus and how they differ from the current buses.

### c) Engineers Report – New Liskeard Community Hall

Mitch Lafreniere summarized the Engineers Report that was received for Accessibility upgrades to the New Liskeard Community Hall. The cost of the project is estimated at \$1.4 million and will be a topic of discussion during the 2020 budget deliberations.

### d) 2020 Budget Request

- Municipal Website Revamp
- Rotary Splash Pad
- Don Shepherdson Memorial Arena
- Cross Walk – Rorke (Ste. Croix)

Chris Oslund reviewed the projects that have been included in the 2020 budget request that will have an impact on accessibility in the community. Chris also informed the Committee that the City has applied for 1.5 million dollars in funding to assist with the Don Shepherdson Memorial Arena project.

### e) Traffic By-Law Review (including review of Accessible Spots, location and size)

In 2020, there will be a comprehensive review for our traffic by-law which will include accessible parking spaces within the municipality. Annually, there is \$25K included in the budget to address areas of concern on sidewalks, curb cuts, etc. Chris requested that the Committee review the Traffic By-Law prior to the staff review and work towards completing a road tour to identify priority areas in the Spring of 2020. There is an opportunity to work with Age friendly and the local business community as well.

**12. SCHEDULING OF MEETINGS**

Moved by: Josette Cote

Seconded by: Janice Labonte

Be it resolved that:

The next regular TSAAC meeting is to be held on January 15, 2020 at 10:30 a.m. at the Timiskaming Health Unit.

**CARRIED**

**13. ITEMS FOR FUTURE MEETINGS**

- Committee suggestions on Public Education/Engagement

**15. ADJOURNMENT**

Moved by: Mike McArthur

Seconded by: Walter Humeniuk

Be it resolved that:

TSAAC adjourns at 11:58 a.m.

**CARRIED**

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**COMMITTEE CHAIR**

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**COMMITTEE SECRETARY**

## 1.0 CALL TO ORDER

The meeting was called to order at 6:30 p.m.

## 2.0 ROLL CALL

PRESENT:	Carman Kidd – City of Temiskaming Shores Mayor Mike McArthur – City of Temiskaming Shores Councillor (Chair) Jesse Foley – City of Temiskaming Shores Councillor Chris Oslund - City Manager Matt Bahm – Director of Recreation Paul Allair – Superintendent of Parks and Facilities Dan Lavigne – Public Appointee Chuck Durrant – Public Appointee Simone Holzamer – Public Appointee
REGRETS:	Jeff Thompson – Superintendent of Community Programs Richard Beauchamp – Public Appointee

## 3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

There were no revisions or deletions to the agenda.

## 4.0 APPROVAL OF AGENDA

### **Recommendation RS-2019-055**

**Moved by:** Dan Lavigne

**Seconded by:** Carmen Kidd

*Be it recommended that the Recreation Services Committee Agenda for the December 16, 2019 meeting be approved as printed.*

**CARRIED**

## 5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest and general nature

**6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

**Recommendation RS-2019-056**

**Moved by:** Dan Lavinge

**Seconded by:** Carmen Kidd

*That the minutes of the Recreation Services Committee of October 21, 2019 and that the minutes of the Recreation Services Committee of November 18, 2019 be adopted as printed.*

**CARRIED**

**7.0 DELEGATIONS / PUBLIC PRESENTATIONS**

There were no delegations / public presentations

**8.0 UNFINISHED BUSINESS**

None

**9.0 NEW BUSINESS**

i) Programming Update

The Committee received the presentation by Matt Bahm, Director of Recreation on behalf of Jeff Thompson. The director explained that sponsored holiday swims at the Pool and Fitness Centre had been confirmed and advertised to the public. The Age-Friendly walking program was to begin in January and was confirmed to take place at Northern College in Haileybury and ESCSM in New Liskeard. The evening pickleball times that are being offered are being well attended and work may need to be undertaken to find a larger venue. Lastly, the director mentioned that winter swimming lesson registration will begin on December 17, 2019.

ii) Parks and Facilities Update

The Committee received the presentation by Paul Allair, Superintendent of Parks and Facilities. The Superintendent noted that Arena/Parks staff have been busy with general winter operations. Staff have also been working on the

two outdoor rinks in Dymond and North Cobalt. New hockey nets to be used for games were purchased with one set for Haileybury and one for New Liskeard. The sets being replaced will be used at the outdoor rinks. It was also noted that Building Maintenance is still short staffed so Arena/Parks staff have been filling in and helping out as needed at facilities around the municipality.

iii) Director's Update

The Committee received the presentation by Matt Bahm, Director of Recreation. The director shared that the second meeting with the Recreation Master plan consultants took place at the beginning of December going over facilities, life cycles and included a council planning session. The Director has also submitted a sole-source proposal to council that, if accepted, will allow negotiation with the Bucke Park Recreation Committee for the operator's contract in 2020. Council has accepted Rob Ritchie's application to join the Recreation Services Committee and will be welcomed after the appropriate bylaw is updated. The Director also noted that the budget has been submitted and will be presented to council for input in January. The New Liskeard Marina will have an Expression of Interest sent out in January for the 2020 summer operations. Lastly, the Director mentioned that there have been some issues collecting the necessary information for the non-resident user fee.

iv) Waiver Request Form

Director of Recreation Matt Bahm presented a draft waiver request form to be utilized by any group wishing to request a fee waiver from the Recreation Services Committee. No recommendations or comments were received. The Director will digitize the form and begin using it for any requests.

v) PFC Membership Rates (EMS Request)

The Director of Recreation made a presentation regarding a recent issue with memberships at the Pool and Fitness Centre. Nick Hearn of EMS inquired about his organization receiving a discounted membership like was being currently offered. After review, the Director found that there were two membership types that had been offered to the public which were not included in the fees bylaw (2012-039). The director reviewed the count of these memberships that were active and had been sold in 2019 and the reasoning

behind offering these memberships. It was also noted that all active memberships in these categories were converted to regular memberships. It was discussed among the group as to the necessity of having special interest or special occupation pricing at the pool and fitness centre.

**Recommendation RS-2019-057**

**Moved by:** Simone Holzamer

**Seconded by:** Chuck Durrant

*Be it recommended that the Recreation Services Committee confirms the fees for the Waterfront Pool and Fitness Centre as set out in Schedule “D” of the Fees and Services Bylaw 2012-039 and that no changes are recommended at this time.*

**CARRIED**

vi) Summer Ice

The Director of Recreation brought forward to the committee an analysis of summer ice finances and operational concerns. It was noted that for the past number of seasons the municipality has offered ice for rent at the New Liskeard Arena at the middle of July. In the previous season however, losses for operations in July and August totaled \$11,600 on \$29,000 in revenue. In addition to the financial losses, the department struggles with workload in the community for the month of July with staff tied up at the arena. Lastly, wear and tear on capital items at the facility is the worst in July and August compared to all other months of the year affecting the longevity of these items. The Director presented a proposal which would see the first ice rental be offered on August 4, 2020 and allow for the same number of hours available for renters based on 2019 usage.

**Recommendation RS-2019-058**

**Moved by:** Jesse Foley

**Seconded by:** Chuck Durrant

*Be it recommended that the Recreation Services Committee approves the first available date for ice rentals at the New Liskeard Arena to be August 4, 2020 and the Director of Recreation and Superintendent of Parks and Facilities discuss this change with user groups in January, 2020.*

**CARRIED**

**10.0 SCHEDULE OF MEETINGS**

- January 13
- February 10
- March 9
- April 6
- May 11
- June 8

**11.0 CLOSED SESSION**

There was no closed session.

**12.0 ADJOURNMENT**

**Recommendation RS-2019-059**

**Moved by:** Dan Lavigne

*Be it resolved that the Recreation Services Committee meeting of December 16, 2019 be adjourned at 7:18 p.m.*

**CARRIED**

  
Committee Chair

  
Recorder

## **1.0 CALL TO ORDER**

The meeting was called to order at 10:35 a.m.

## **2.0 ROLL CALL**

- |   |  |
|---|--|
| <input type="checkbox"/> Mayor Carman Kidd  | <input checked="" type="checkbox"/> Chris Oslund, City Manager                   |
| <input checked="" type="checkbox"/> Councillor Doug Jelly   | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets |
| <input checked="" type="checkbox"/> Councillor Danny Whalen   | <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works         |
| <input checked="" type="checkbox"/> Steve Burnett, Technical and Environmental Compliance Coordinator |  |
| <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant                                 |  |

## **3.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

## **4.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

## **5.0 ADOPTION OF AGENDA**

Recommendation BM-2019-044

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the November 14, 2019 meeting be adopted as printed.

**Carried**

## **6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation BM-2019-045

Moved by: Councillor Doug Walsh

Be it resolved that:

The Building Committee Meeting previous meeting minutes of October 10, 2019 be adopted as presented.

**Carried**



## **7.0 PRESENTATIONS**

## **8.0 CORRESPONDENCE**

## **9.0 UNFINISHED BUSINESS**

### **9.1 New Liskeard Library Update**

**Discussion:**

Construction is well underway and is currently on time. Approximately half of the contingency funding was spent on the removal of mold and asbestos.

### **9.2 Haileybury Fire Station RFP**

**Discussion:**

The soil testing has been completed; however, the results have not yet been received. Ongoing.

### **9.4 Soil Testing – Fuel Tanks**

**Discussion:**

As per TSSA, the soil testing is no longer required.

### **9.5 2020 Budget**

**Discussion:**

Work on the 2020 budget is on-going. Revisions and draft 2 will be submitted to the Treasurer before the end of the week.

## **10.0 NEW BUSINESS**

### **11.0 ADMINISTRATIVE REPORTS**

- Amendment to Agreement: Contractual Cleaning Services
- Amendment to Agreement: Rental Graders

### **12.0 NEXT MEETING**

The next meeting of the Building Maintenance Committee will be scheduled for January 9, 2020 at 10:30 a.m.

### **13.0 ADJOURNMENT**

Recommendation BM-2019-046

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 10:44 a.m.

**Carried**

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**COMMITTEE SECRETARY**

**1. CALL TO ORDER**

The meeting was called to order at 8:30 AM

**2. ROLL CALL**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd                                   | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Physical Assets  |
| <input checked="" type="checkbox"/> Councillor Doug Jelly                               | <input type="checkbox"/> Darrell Phaneuf, Environmental Superintendent            |
| <input checked="" type="checkbox"/> Councillor Danny Whalen                             | <input checked="" type="checkbox"/> Jamie Sheppard, Transportation Superintendent |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager                          | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant             |
| <input checked="" type="checkbox"/> Doug Walsh, Director of Public Works                |   |
| <input checked="" type="checkbox"/> Steve Burnett, Technical & Environmental Compliance |   |

**3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

**4. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**5. APPROVAL OF AGENDA**

Recommendation PW-2019-057

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee agenda for the November 14, 2019 meeting be approved as printed.

**Carried**

**6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation PW-2019-058

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee minutes for the October 10, 2019 regular meeting be adopted as presented.

**Carried**

**7. PRESENTATIONS**

## **PUBLIC WORKS COMMITTEE MINUTES**

November 14, 2019 – 8:30 a.m.

City Hall – New Liskeard Boardroom

CHAIR – Councillor Doug Jelly

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DRAFT

**8. INTERNAL/EXTERNAL CORRESPONDENCE**

**9. UNFINISHED BUSINESS**

**9.1 WOOD - New Waste Management Capacity**

**Previous Discussion:**

The report from EXP indicates the lifespan of the Haileybury landfill to be March 2022. Steve Burnett requested that the Committee support extending the contract with Wood for the monitoring until such time the landfill is closed. Steve stated there would be no increase from a cost for staffing perspective with Wood, however, there would be an increase to their lab fees.

**Discussion:**

Council recently approved the extension agreement with Wood for the monitoring of the landfills. Steve will follow up with Wood regarding the application for the Environmental Compliance Approval for the new landfill.

**9.2 Public Works Staff Training**

**Previous Discussion**

The 2019 training plan is now complete.

**Discussion:**

The 2020 staff training plan has been submitted as part of the budget request.

**9.3 Public Works Department Update**

**Previous Discussion**

The 2019/2020 winter operations plan was recently approved by Council. Public Works management will be meeting with the staff within the next couple of weeks to review.

**Discussion:**

The winter control program started this week. Doug informed the Committee that he recently signed up for a 30-day free trial of a software called MESH, which is app based and will automatically send weather reports to printers at the start of each shift (Day, Evening, Night) which can be review and signed off on by appropriate staff.

Doug Walsh also took the opportunity to speak to the Committee about service levels and resident expectations when it comes to snow removal in certain areas of the municipality. After reviewing the class of roadways and the amount of time outlined in the Winter Operations plan for snow removal, Doug inquired as to whether the Committee wished to maintain those timelines. The Committee stated to remain status quo in regards to snow removal.

#### **9.4 Full Solid Waste Management Program**

**Previous Discussion:**

Doug Walsh and Steve Burnett will be meeting with R&D recycling on October 23<sup>rd</sup> to negotiate a renewed contract. Steve has been advised that R&D is looking for an increase. The renegotiated agreement will include clauses relating to the Waste Free Ontario Act.

**Discussion:**

Steve Burnett and Doug Walsh recently met with R&D recycling to renegotiate the current rate for the processing of our recyclables. The agreement allows for R&D to make this request. Both Steve and Doug suggested that the new rate is very reasonable and will be recommending that Council approve this request. As a result of the increase to \$80.00/tonne plus a \$10.00/tonne surcharge while commodities are low, staff will also be recommending Council consider an increase to the user and tipping fees.

**Recommendation PW-2019-059**

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby supports and recommends that Council approve the request from R&D Recycling in regards to the fee structure for the processing of recyclable materials.

**Carried**

**Recommendation PW-2019-060**

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee hereby supports and recommends that Council approve the increase to \$295.00/tonne recyclable material deposited at the Spoke Transfer Station by outside municipalities.

**Carried**

**Recommendation PW-2019-061**

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby supports and recommends that Council approve an increase of \$1.00 for categories 1-9 in the in the Tipping Fee schedule for the Haileybury Landfill

**Carried**

**\*\* Mayor Kidd left the meeting for another engagement.**

#### **9.5 2020 Roadway Rehabilitation Program**

**Previous Discussion:**

2019 Roadway Rehabilitation Program is now complete.

**Discussion:**

Staff have included a \$1 million request for roadway rehabilitation and \$1 million request for the start of the rural road conversion program presented by Miller Paving in the 2020 budget for Council's consideration.

**9.6 Highway 65E/ Grant Drive Extension**

**Previous Discussion:**

Negotiations on the cost sharing agreement with the Ministry of Transportation will be starting soon. Doug Walsh will be sending correspondence to the Ministry about the direction provided by Council.

**Discussion:**

Special Council meeting – Council approved to enter into an agreement which has since been sent to the Ministry for their review and sign off. As far as timing, the Ministry is still anticipating a construction date of 2022, Doug Walsh is hoping that the Ministry will undertake soil testing which may occur this winter.

**9.7 Funding Applications**

**Previous Discussion:**

The province has put forward the nominations to the for funding, however, results are pending the upcoming federal election. If the joint application for the 2<sup>nd</sup> bridge on Uno Park Road is approved, the City's portion would be approximately \$280K.

**Discussion:**

In order to maximize the funding opportunity for the ICIP Green Stream, Staff will investigate and include additional upgrades to the Haileybury WWTP that will optimize the function of the UV System. Application deadline January 2020.

**9.8 Strategic Plan – Update**

**Previous Discussion:**

Doug Walsh will be making a presentation at the next Committee meeting.

**Discussion:**

Doug Walsh presented Goal 3 of the PW Strategic Plan, which is Health and Well -Being of Employees. Doug indicated that staff are currently looking at a more economical way of ordering employee coveralls. Staff are also currently reviewing several of the SOP's for the department. Chris Oslund suggested that there be a staff review of the SOP as we have several new employees.

## **9.9 Crosswalk**

### **Previous Discussion:**

Concerns have been brought forward with people driving through the pedestrian crosswalk. Doug will be presenting these concerns to the Police Services Board. With the technology in the crosswalk, staff are able to see that the crosswalk is currently being used about 32 times per day.

Mayor Carman Kidd also inquired as to the possibility of a cross walk at Ecole Ste. Croix in Haileybury. Doug suggested that the crosswalk currently located at the Northdale Manor could be relocated to Ste. Croix with a crosswalk similar to the John/Whitewood crosswalk could be installed at the Manor location. The cost to complete that work is estimated at \$85K.

### **Discussion:**

No update

## **9.10 Beach Gardens**

### **Previous Discussion:**

Doug Walsh reviewed the sub-division agreement with Jennifer Pye, City Planner and Steve Burnett in regards to the requirement for snow removal and because there are buildings located on site, the City is required to plow the snow. Doug Walsh has sent a letter to Rivard Brothers.

### **Discussion:**

No update

## **9.11 Bicycle Paths**

### **Previous Discussion:**

The Director of Recreation has requested a meeting to discuss plans for 2020 bicycle friendly initiatives. Mayor Kidd stated that he believes the Bicycle Friendly Committee would like to see something done every year. The Committee stated that the Bicycle Friendly Committee initiatives should be included in the Recreation Master Plan, and their budget should include funds for public education as well.

### **Recommendation PW-2019-055**

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee requests that Public Works staff be represented on the Bicycle Friendly Committee.

**Carried**



**Discussion:**

No update

**9.12 Asset Management Software**

**Previous Discussion:**

Doug Walsh advised that he has included money in the 2020 budget request for Council's consideration.

**Discussion:**

No update

**9.13 Golf Course Bridge - Update**

**Previous Discussion:**

The concrete pour is scheduled for the end of this week. Work is on-going.

**Discussion:**

The road will be re-opening by next Monday. Millers will return in the spring to finish waterproofing and paving that they were not able to complete.

**9.14 Productivity Improvement (One-time funding)**

**Previous Discussion:**

Public Works staff will be presenting potential efficiencies as part of the 2020 budget deliberations.

**Discussion:**

All the departments efficiencies have been submitted as part of the 2020 budget.

**9.15 Stop signs – Regulations and review of existing stop signs**

**Previous Discussion:**

Doug Walsh has requested that one of the staff members look into the Stop signs. On-going.

**Discussion:**

The stop sign at McCamus Ave. and Maple Street in New Liskeard has been relocated closer to the intersection.

**9.16 Sidewalk Maintenance**

**Previous Discussion:**

Councillor Whalen brought forward a concern the condition of a sidewalk on Church St. in New Liskeard. Doug Walsh informed the Committee that this sidewalk is currently too narrow and does not conform with today's standards and the shrubs from the church are significantly overgrown covering a portion of the sidewalk. The intent is to remove it and have that area paved, making it easier to maintain as there is not enough space for a roadway and standard size sidewalk. On-going

**Discussion:**

No update

**9.17 2020 Budget**

**Previous Discussion:**

Draft 1 of the 2020 budget was submitted on October 4<sup>th</sup>. Doug noted the increase to the salt and dust suppressant line items.

**Discussion:**

Draft 2 will be reviewed next week by staff, following that, meetings with Council will be scheduled.

**10. NEW BUSINESS**

**10.1 Street Lights – Grant Drive**

**Discussion:**

Dave Treen, Municipal Clerk received an email inquiring about whether or not the City will be installing street lights on Grant Drive. Currently there is development occurring in the area and the lighting is limited. Doug is currently working on price estimates, however, did not include street lighting installation in the 2020 budget request.

**11. ADMINISTRATIVE REPORTS**

**12. CLOSED SESSION**

**13. NEXT MEETING**

The next meeting of the Public Works Committee is scheduled for January 9, 2020 to commence at 8:30 a.m.

**14. ADJOURNMENT**

Recommendation PW-2019-062

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee meeting is adjourned at 10:29 AM

**Carried**

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**COMMITTEE SECRETARY**

**1. CALL TO ORDER**

Meeting called to order at 11:59 a.m.

**2. ROLL CALL**

☒ Mayor Carman Kidd

☒ Christopher W. Oslund, City Manager

☒ Councillor Jeff Laferriere

☒ Shelly Zubyck, Director of Corporate Services

☐ Councillor Danny Whalen

☒ Laura Lee MacLeod, Treasurer

☒ Kelly Conlin, Executive Assistant

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

**5. APPROVAL OF AGENDA**

Recommendation CS-2019-059

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee agenda for the November 25, 2019 meeting be approved as printed.

**CARRIED**

**6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation CS-2019-060

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee minutes of the October 30, 2019 meeting be approved as presented.

**CARRIED**

**7. INTERNAL/EXTERNAL CORRESPONDENCE**

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

**9.1 Modernization Funding**

**Discussion:**

As per the funding parameters, staff submitted the intent to apply for the Modernization funding to the Ministry last Friday. Following this and as part of the application process, there must be an expression submitted no later than December 6<sup>th</sup>. The expression will outline more specifically what area the City will be looking at for modernizing/creating efficiencies.

Chris Oslund is recommending that the City utilize this funding to complete a comprehensive review of Fire Services operations. The Committee spoke of other areas such as Public Works, Water/Sewer and Library Services; that could also be included such as well, but ultimately agreed on Fire Services.

**10. CLOSED SESSION**

**11. NEXT MEETING**

The next Corporate Services Committee Meeting will be scheduled as required.

**12. ADJOURNMENT**

Recommendation CS-2019-061

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee meeting is adjourned at 12:18 p.m.

**CARRIED**

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**COMMITTEE SECRETARY**

**PROTECTION TO PERSONS AND PROPERTY  
COMMITTEE MEETING MINUTES**

December 12, 2019

New Liskeard Boardroom, City Hall (325 Farr Dr.)

CHAIR – Mayor Carman Kidd

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**1. CALL TO ORDER**

Meeting called to order at 1:29 P.M.

**2. ROLL CALL**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Mayor Carman Kidd          | <input checked="" type="checkbox"/> Shelly Zubycck, Director of Corporate Services |
| <input checked="" type="checkbox"/> Councillor Mike McArthur   | <input checked="" type="checkbox"/> Tim Uttley, Fire Chief                         |
| <input checked="" type="checkbox"/> Councillor Doug Jelly      | <input checked="" type="checkbox"/> Clayton Seymour, Chief Building Official       |
| <input checked="" type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Kelly Conlin, Executive Assistant              |

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

**5. APPROVAL OF AGENDA**

Recommendation PPP-2019-061

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee agenda for the December 12, 2019 meeting be approved as printed.

**Carried**

**6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation PPP-2019-062

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee minutes of the October 10, 2019 meeting be adopted as presented.

**Carried**

## **7. PRESENTATIONS/CORRESPONDENCE**

## **8. BUILDING/PLANNING/ BY-LAW**

### **8.1 Animal Control By-Law - Edits**

#### **Discussion:**

Recommendation PPP-2019-063

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee hereby supports the removal of the clause from the Animal Control By-Law that permits people to surrender their animals to the Animal Control Officer for euthanasia.

**Carried**

## **9. FIRE AND EMERGENCY SERVICES**

### **9.1 Monthly Fire Activity Report**

#### **Discussion:**

Tim Uttley reviewed the monthly fire activity report that includes YTD calls, promotional activities, training opportunities and inspections for the three stations and Fire and Emergency Services staff.

### **9.2 HIRA Discussion**

#### **Discussion:**

Tim Uttley made the Committee aware of a change in the Flood designation in the HIRA. The amendment to the plan will be presented at an upcoming Council meeting.

### **9.3 Municipal Compliance Report 2019 Discussion**

#### **Discussion:**

Report and submission for the City's annual compliance review will be presented at an upcoming Council meeting.

## PROTECTION TO PERSONS AND PROPERTY COMMITTEE MEETING MINUTES

December 12, 2019

New Liskeard Boardroom, City Hall (325 Farr Dr.)

CHAIR – Mayor Carman Kidd

### 9.4 Fire Station discussion with EMS

#### **Discussion:**

Tim Uttley will be scheduling a meeting in January with Emergency Services, through DTSSAB, to start preliminary discussions on a shared building. Once a meeting date has been set, Tim will make the Committee aware.

### 9.5 Naloxone Program Discussion

#### **Discussion:**

Tim Uttley is suggesting that the Fire trucks for all three stations should be equipped with the life-saving naloxone kits. Tim will be forwarding a report for Council's consideration. The kits are provided, free of charge, through the Timiskaming Health Unit. Training through the Timiskaming Health Unit is also available free of charge.

#### Recommendation PPP-2019-064

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee hereby supports entering into an agreement with the Timiskaming Health Unit for the purpose of providing Naloxone kits and subsequent training for the Volunteer Fire Fighters.

**Carried**

## 10. CLOSED SESSION

#### Recommendation PPP-2019-065

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee convenes into Closed Session at 1:49 p.m. to discuss the following matter:

- a) Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual, including municipal or local board employees
  - Animal Control
- b) Under Section 239 (2) (e) of the Municipal Act, 2001 – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
  - Uniboard facility

**Carried**



**PROTECTION TO PERSONS AND PROPERTY  
COMMITTEE MEETING MINUTES**

December 12, 2019

New Liskeard Boardroom, City Hall (325 Farr Dr.)

CHAIR – Mayor Carman Kidd

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**Recommendation PPP-2019-066**

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee rise without report at 2:25 p.m.

**Carried**

**11. NEXT MEETING**

The next Protection to Persons and Property Committee meeting is scheduled for – To be determined.

**12. ADJOURNMENT**

**Recommendation PPP-2019-067**

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 2:26 p.m.

**Carried**

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**COMMITTEE CHAIR**

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**COMMITTEE SECRETARY**

# **THE CITY OF TEMISKAMING SHORES JANUARY - DECEMBER 2019 YEAR-TO-DATE CAPITAL FINANCIAL REPORT**

Finance Department Contact:  
Laura-Lee MacLeod, Treasurer

31-Jan-20

**SUMMARY - CAPITAL**  
**Revenues and Expenditures**  
**as at December 2019**

	2019 YTD			
	Actual	Total Budget	Variance B/(W)	% Change
<b>CAPITAL</b>				
<b>Revenues</b>				
Capital - General	1,296.7	4,598.8	(3,302.1)	-71.8%
Capital - Environmental	0.0	442.5	(442.5)	-100.0%
Total Revenues	<b>1,296.7</b>	<b>5,041.3</b>	<b>(3,744.6)</b>	<b>-74.3%</b>
<b>Expenditures</b>				
Capital - General	3,227.9	4,598.8	1,370.9	29.8%
Capital - Environmental	277.4	442.5	165.1	37.3%
Total Expenditures	<b>3,505.3</b>	<b>5,041.3</b>	<b>1,536.0</b>	<b>30.5%</b>
<b>Net Position Capital</b>	<b>(2,208.6)</b>	<b>0.0</b>	<b>2,208.6</b>	<b>0.0%</b>

**GENERAL CAPITAL  
Revenues & Expenditures  
as at December 2019**

Department	Project	2019			%		G	Y	R
		Actual	Budget	Variance B/(W)					
<b>REVENUES:</b>	Transfer from Operations		974.2	(974.2)					
	Transfer from Reserves		298.4	(298.4)					
	Financing - fleet	914.5	1,022.0	(107.5)					
	Financing - NL Library		1,700.0	(1,700.0)					
	Federal Gas Tax		601.9	(601.9)					
	Provincial Funding	318.7	0.0	318.7					
	Partnership - Splashpad	62.2	1.0	61.2					
	Partnership - Others	1.3	1.3	0.0					
<b>Total Revenues</b>		<b>1,296.7</b>	<b>4,598.8</b>	<b>(3,302.1)</b>					
<b>EXPENDITURES:</b>									
<b>Corporate Services:</b>	Backup Storage	6.5	6.6	0.1	100%	X			
	Server Upgrades	84.4	0.0	-84.4		X			
<b>FEMS:</b>	Zero Turn Lawnmowers (2 - Cemetery)	8.4	12.0	3.6	100%	X			
	Therman Imaging System	3.7	8.5	4.8	100%	X			
<b>Public Works:</b>	Rescue Equipment	22.7	24.6	1.9	100%	X			
	2019 Roads Program	700.3	600.0	-100.3	100%	X			
<b>Solid Waste:</b>	Golf Course Road Bridge	683.7	650.0	-33.7	100%	X			
	Whitewood Avenue Pedestrian Crossing	27.9	40.0	12.1	100%	X			
	Shovel Ready Projects Design	8.9	75.0	66.1		X			
	Landfill Expansion (EA, ECA & Design)	51.4	55.0	3.6	75%	X			
<b>Property Mtnce:</b>	Landfill Expansion (engineering & tender)		75.0	75.0					
	NL Community Hall Accessibiltiy Engineering	19.0	26.1	7.1	80%	X			
	NL Arena Upgrades	22.2	45.0	22.8	100%	X			
	PFC Upgrades	32.7	29.5	-3.2	100%	X			
	NL Library Relocation	508.8	1,700.0	1,191.2	60%	X			
<b>Fleet:</b>	Hlby Medical Centre Upgrades	52.2	53.0	0.8	100%	X			
	Pumper/Tanker	426.7	426.5	-0.2	100%	X			
	Plow Truck	263.1	300.0	36.9	100%	X			
	Grader	233.6	300.0	66.4	100%	X			
	1/2 Ton Pick Up	33.3	35.0	1.7	100%	X			
	3/4 Ton Pick Up		38.0	38.0	75%	X			
<b>Recreation:</b>	Recreation Master Plan		40.0	40.0	50%	X			
	Zero Turn Lawnmower	22.7	20.0	-2.7	100%	X			
	Glycol Looper NL Arena Compressor	6.9	15.0	8.1	50%	X			
	Haileybury Beach Mechanical Room		15.0	15.0					
	Floor Machine NL Arena	6.8	8.0	1.2	100%	X			
	Splashpad	2.0	1.0	-1.0		X			
<b>Total Expenditures</b>		<b>3,227.9</b>	<b>4,598.8</b>	<b>1,370.9</b>					

**ENVIRONMENTAL CAPITAL**  
**Revenues & Expenditures**  
**as at December 2019**

	<b>2019</b>		
	<b>Actual</b>	<b>Budget</b>	<b>Variance B/(W)</b>
<b>REVENUES:</b>			
Transfer from Operations		442.5	(442.5)
<b>Total Revenues</b>	<b>0.0</b>	<b>442.5</b>	<b>(442.5)</b>
<b>EXPENDITURES:</b>			
Hlby WTP Sedimentation Tank Rebuild	132.6	250.0	117.4
Dymond Looping Phase 2&3	57.4	70.0	12.6
Hlby WWTP Digester Rehabilitation	80.4	115.0	34.6
Auto Greaser for Vacuum Truck	7.0	7.5	0.5
<b>Total Expenditures</b>	<b>277.4</b>	<b>442.5</b>	<b>165.1</b>

**Subject:** Health and Safety Policy and Program

**Report No.:** CS-001-2020

**Agenda Date:** February 4, 2020

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**Attachments**

**Appendix 01:** Joint Health and Safety Policy and Program

**Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-001-2020;
2. That Council confirms it has reviewed the City of Temiskaming Shores Health and Safety Policy and Guidelines for the Structure and Function of the Joint Health and Safety Committee in accordance with the Occupational Health and Safety Act; and
3. That Council acknowledges that the Temiskaming Shores Joint Health and Safety Committee (TSJHSC) will continue to operate under the requirements of the Occupational Health and Safety Act.

**Background**

In accordance with the Occupational Health and Safety Act, an employer must prepare and review at least annually a written occupational health and safety policy and develop and maintain a program to implement that policy. The policy and program must be posted in the workplace.

**Analysis**

The City of Temiskaming Shores' Health and Safety Policy and Program were last reviewed by Council in January 2019. In order for the Municipality to remain in compliance with the Occupational Health and Safety Act, the Policy and Program must be reviewed and adopted at least annually. The Health and Safety Policy and Program has also been circulated to the Joint Health and Safety Committees.

The Health and Safety Policy and Program of the Joint Health and Safety Committee is attached as Appendix 01. The City will continue to operate with multiple committees and under the requirements of the Occupational Health and Safety Act.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes ☐ No ☐ N/A ☒

This item is within the approved budget amount: Yes ☐ No ☐ N/A ☒

### **Alternatives**

No alternatives were considered.

### **Submission**

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

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Shelly Zubycck  
Director of Corporate Services

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Christopher W. Oslund  
City Manager



## Health and Safety Policy

The Council of The City of Temiskaming Shores is committed to protecting its employees, property and general public from harm and loss in the workplace. And while this policy statement is a requirement of the Occupation Health and Safety Act it does not lessen their commitment and dedication to a safe working environment.

All employees, whatever their position, are encouraged to exercise their legal responsibility to report any hazard/substandard condition immediately, so that corrective action may be taken.

Supervisors will be held accountable for the health and safety of workers under their supervision. Supervisors are responsible to ensure that machinery and equipment are safe and that employees under their supervision comply with established safe work practices and procedures and receive adequate training in their specific work tasks in compliance with Health and Safety regulations.

Every worker must protect his/her own health and safety by observing safe work practices and procedures, reporting unsafe work conditions and be willing to get the training necessary to perform their duties. Workers are, by having safe work ethics, the main contributors towards their own safety and that of their fellow workers.

The Council of The City of Temiskaming Shores through the forming of a Health and Safety Committee has established health and safety policies and guidelines. Having all parties committed to health and safety is in the best interest of everyone.

Commitment to health and safety shall form an integral part of this organization from Council, City Manager and Workers through to the newly hired employee.





# ***GUIDELINES FOR THE STRUCTURE AND FUNCTION OF THE JOINT HEALTH AND SAFETY COMMITTEES***

**AS AGREED UPON BETWEEN**

**EMPLOYER**

**AND**

**WORKER**

**CITY OF TEMISKAMING SHORES  
JOINT HEALTH AND SAFETY COMMITTEES  
2020**

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**PREAMBLE**

1. It is a requirement of the Occupational Health and Safety Act to establish a policy which encourages the active participation of all employees in the prevention of accidents and the promotion of health and safety in the workplace.
2. Through joint education programs, joint investigations of situations and joint resolution of situations, the workplace will become safer and healthier for all employees.
3. The City of Temiskaming Shores and its employees have established Joint Health and Safety Committees under the Occupational Health and Safety Act and have reached an understanding as to the guidelines for the composition, practice and procedure thereof.
4. The parties acknowledge that a Joint Health and Safety Program can only be successful where everyone in the workplace is committed to these responsibilities. Therefore, the parties undertake to co-operate in ensuring that these guidelines and the full intent of the Occupational Health and Safety Act will be carried out by their respective organizations.
5. The parties hereto adopt these guidelines in good faith and agree to promote and assist the Joint Health and Safety Committees and its members by providing such information, training and assistance as may reasonably be required for the purpose of carrying out their responsibilities.

**FOR THE EMPLOYER**

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City Manager

**FOR THE WORKERS**

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Health & Safety Committee  
Secretary

## **1. STRUCTURE OF COMMITTEE**

- 1.1 A TSJHS Committee will be formed at a workplace at which twenty or more workers are regularly employed and will consist of at least two persons where at least half the members of a committee shall be workers employed at the workplace who do not exercise managerial functions.
- 1.2 The TSJHS Committees shall endeavor to meet on a monthly basis, but not less than quarterly, as decided upon by the Committee members. The co-chairpersons may call special meetings when deemed necessary.
- 1.3 There shall be two (2) co-chairpersons, one (1) from the employer and one (1) from the workers; who shall alternate the chair at meetings.
- 1.4 A co-chairperson may, with the consent and approval of his/her counterpart, invite any additional person(s) to attend the meeting to provide additional information and comment, but they shall not participate in the regular business of the meeting.

## **2. FUNCTIONS OF JHSC**

- 2.1 To attain the spirit of the Occupational Health and Safety Act, the functions of the TSJHS Committees shall be:
  - (a) To identify, evaluate and make recommendations to resolve matters pertaining to the health and safety in the workplace to appropriate senior management.
  - (b) To encourage education and training programs in order that all employees are knowledgeable in their rights, restrictions, responsibilities and duties under the Occupational Health and Safety Act.
  - (c) The TSJHS Committees will address matters related to Designated Substance Regulations and WHMIS where applicable.
  - (d) To deal with any health and safety matter that the TSJHS Committees deem appropriate.

### **Inspections**

- 2.2 A minimum of two (2) employees, at least one being certified, as appointed by the TSJHS Committees, shall perform workplace inspections.
- 2.3 All health and safety concerns raised during the physical inspection will be recorded and prioritized on workplace inspection forms.

- 2.4 Workplace and follow-up inspections upon completion shall be distributed to the appropriate Division Head, for his/her review and comment, to the TSJHS Committees and to the City Manager within two (2) days. The appropriate Division Head will inform the TSJHS Committees of the status of the outstanding items by the next TSJHS Committees meeting.

### **Recommendations of the JHSC**

- 2.5 The employer or his designate shall respond within twenty-one (21) days with regard to written or minuted TSJHS Committees recommendations. The written response shall indicate the employer's assessment of the TSJHS Committees recommendation and specify what action will, or will not (with explanations) be taken. Any proposed action by the employer shall include details of who will be responsible for such action and a proposed time frame.

### **Accidents and Accompaniment**

- 2.6 The TSJHS Committees will designate two (2) members; at least one (1) being certified, to investigate all serious workplace accidents, and incidents that have the potential for a serious accident. The inspection team will be responsible for overseeing that the requirements prescribed in the O.H.S.A. are met.
- 2.7 The TSJHS Committees will designate two (2) members; at least one (1) being certified, to investigate work refusals, the City Manager and the Ministry of Labour will be informed in writing, the name(s) of the worker(s) so designated.
- 2.8 A TSJHS Committees member who represents workers shall be consulted concerning proposed workplace testing strategies related to industrial hygiene. A member of the TSJHS Committees shall be entitled to be present during such testing.

## **3. MINUTES OF MEETINGS**

- 3.1 The TSJHS Committees will designate a secretary for the meetings, to take minutes and be responsible for having the minutes typed, circulated and filed within one (1) calendar week of the meeting, or as the TSJHS Committees may from time to time instruct. Minutes of the meeting will be reviewed and edited where necessary, by the co-chairpersons, then signed and circulated to all TSJHS Committees members, Department Heads and a copy forwarded to the City Manager. Agenda items will be identified by a reference number, and be readily available in a proper filing system.

#### **4. QUORUM**

- 4.1 The TSJHS Committees shall have a quorum of two (2) members present in order to conduct business. One co-chairperson must be present in order to conduct business. If a co-chairperson is absent, the other co-chairperson will chair the meeting. The number of employer members shall not be greater than the number of worker members.

#### **5. PAYMENT FOR ATTENDANCE AT MEETINGS**

- 5.1 As per the Collective Agreement between the City of Temiskaming Shores and the CUPE Local 5014.

#### **6. MEETING AGENDA**

- 6.1 The co-chairpersons will prepare an agenda and forward a copy of the agenda to all TSJHS Committees members at least two days in advance of the meeting.
- 6.2 The TSJHS Committees may accept any item as proper for discussion and resolution pertaining to health and safety. All items raised from the agenda in meetings will be dealt with on the basis of consensus rather than by voting. Formal motions will not be used.
- 6.3 All items are resolved or not will be reported in the minutes. Unresolved items will be minuted and placed on the agenda for the next meeting.

#### **7. GENERAL**

- 7.1 All employees will be encouraged to discuss their problems with their immediate supervisor before bringing it to the attention of the TSJHS Committees.
- 7.2 TSJHS Committees members will thoroughly investigate all complaints to get all the facts and will exchange these facts when searching for a resolution to the problem. All problem resolutions will be reported in the minutes.
- 7.3 Medical or trade secret information will be kept confidential by all TSJHS Committees members.
- 7.4 Any amendments, deletions or additions to these Guidelines must have the consensus of the total TSJHS Committees and shall be set out in writing and attached as an Appendix to these Guidelines and approved by Administration and/or Municipal Council.
- 7.5 **Please Note:** These guidelines provide a framework for an effective functioning TSJHS Committees. References can be made to the Occupational Health and Safety Act and its guidebook. Employer must

prepare and review at least annually a written Occupational Health and Safety Policy, and must develop and maintain a program to implement that policy (Section 25(2)(j)). This should be accomplished in consultation with the TSJHS Committees.

**Subject:** Land Disposal – Roland & Raymond  
to RK Breau Holdings Inc.

**Report No.:** CS-002-2020  
**Agenda Date:** February 4, 2020

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### **Attachments**

**Appendix 01 – Offer of Purchase and Agreement**

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-002-2020; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement between the City of Temiskaming Shores as Vendor and RK Breau Holdings Inc. (Roger Breau) as Purchaser for Parts 1 & 3 on Plan 54R-6002 and Part 1 on Plan 54R-6131 in the amount of \$140,413.00 in accordance with By-law No. 2015-160, as amended for consideration at the February 4, 2020 Regular Council meeting.

### **Background**

RK Breau Holdings Inc. (Roger Breau) submitted an application to Purchase Municipal Land offer in May 2019 to purchase the property at the intersection of Raymond and Roland Roads from the City of Temiskaming Shores and a public meeting was held on July 9, 2019. At the public meeting it was outlined that RK Breau Holdings Inc. is seeking to acquire the subject property for the development of three (3) complexes consisting of 6 dwelling units in each, a site-specific zoning amendment would be required to change from Low Density Residential to High Density Residential.

The applicant had offered \$140,000 which is consistent with an appraisal completed on the subject property; however, that amount may increase or decrease slightly as a legal reference plan is required to fully described the subject land. Once the plan is received the valuation recalculated will be based on the square footage being acquired in comparison to the appraisal on file.

Through approval provided by Council Resolution No. 2019-377 Mr. Breau had applied for an amendment to rezone the subject land from Low Density Residential (R2) to High Density Residential Exception 18 (R4-18) which was granted through By-law No. 2019-144.

### **Analysis:**

Reference Plan 54R-6131, recently completed, has been utilized along with Reference Plans 54R-6002 to recalculate the valuation of the subject property which has been adjusted to \$140,413.00. It is recommended that Council enter into an Offer of Purchase and Sale Agreement (Appendix 01) with RK Breau Holdings for consideration at the February 4, 2019 Regular Council meeting.

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes ☐ No ☐ N/A ☒

This item is within the approved budget amount: Yes ☐ No ☐ N/A ☒

The Purchaser has already submitted a deposit in the amount of \$282.50 which would be applied to the purchase price of \$140,413.00 resulting in an outstanding balance for the land of \$140,130.50.

The Offer of Purchase and Sale has agreed to pay the costs of registration and taxes for both parties documents as well as the City's reasonable legal fees for the transaction.

### **Alternatives**

No alternatives are being proposed.

### **Submission**

Prepared by:

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

\_\_\_\_\_  
 David B. Treen  
 Municipal Clerk

\_\_\_\_\_  
 Shelly Zubyck  
 Director of Corporate Services

\_\_\_\_\_  
 Christopher W. Oslund  
 City Manager



**The Corporation of the City of Temiskaming Shores**

**By-law No. 2020-000**

**Being a by-law to authorize the Sale of Land to RK Breau  
Development Inc. being Parts 1 & 3 on Plan 54R-6002, Part 1  
on Plan 54R-6131**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** By-law No. 2015-160 establishes procedures for the disposal of real property, including the giving of notice to the public, governing the sale of land;

**And whereas** Council considered Administrative Report No. CS-002-2020 at the February 4, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Agreement of Purchase and Sale with RK Breau Development Inc. for municipal real property for consideration at the February 4, 2020 Regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby confirms the procedures set forth in By-law No. 2015-160 have been followed by the municipality in order to allow for the sale of lands herein after referred to in this By-law;
2. That Council authorizes the entering into an Agreement of Purchase and Sale between RK Breau Development Inc. as Purchaser and The Corporation of the City of Temiskaming Shores as Vendor, in the form annexed hereto as Schedule "A" and forming part of this by-law;
3. That Council agrees to sell the subject land in the amount of \$140,413.00 plus applicable taxes and other such considerations outlined in the said agreement, land legally described as:

Part 1 & 3 on Plan 54R-6002, Dymond Township, District of Timiskaming; and  
Part 1 on Plan 54R-6131, Dymond Township, District of Timiskaming.

4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any

minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen

## **Offer to Purchase**

### **RK Breau Development Inc.**

(as "Purchaser"), having inspected the property, hereby agree to and with

### **The Corporation of the City of Temiskaming Shores,**

(as "Vendor") to purchase the property being:

Part 1 & 3 on Plan 54R-6002, and Part 1 on Plan 54R-6131 all in the Dymond Township, District of Timiskaming.

(herein called the "Real Property") at the price of ONE HUNDRED AND FORTY THOUSAND, FOUR HUNDRED AND THIRTEEN DOLLARS (\$140,413.00) payable SEVEN THOUSAND AND SIX DOLLARS (\$7,006) to the Vendor as a deposit to be held in trust pending completion or other termination of this Agreement and to be credited on account of the purchase price on closing less an original deposit of TWO-HUNDRED AND EIGHTY-TWO DOLLARS AND FIFTY CENTS (\$282.50) and agree to pay the balance of the purchase price by certified cheque, subject to adjustments, on the closing date hereinafter set forth.

This offer to Purchase shall be conditional upon the Purchaser entering into an agreement with the Vendor on or before closing, failing which this Offer to Purchase shall be null and void and the deposit returned to the Purchaser without any reduction or interest. Only the Vendor may waive this condition at its option.

### **Release of Information**

**Vendor authorizes the release of any information relating to the Real Property to the Purchaser and the Purchaser's solicitor by any governmental body or authority and appoints the Purchaser and the Purchaser's solicitor as its agent for the purpose. Without limiting the generality of the foregoing the Vendor consents to the disclosure to the Purchaser and the Purchaser's solicitor of any information relating to the Real Property or the use thereof pursuant to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C.F. 31 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C. M. 56.**

### **Deficiency Notices and Work Orders**

The Vendor represents that as at the date of acceptance hereof the Vendor has not received from any municipal or other governmental authority any deficiency notice or work order affecting the Real Property pursuant to which any deficiencies are required to be remedied or any demolition, repairs or replacements are required to be carried out. If the Vendor receives any such deficiency notice or work order after the date of acceptance hereof, the Vendor shall forthwith produce same to the Purchaser for inspection. If by the date of closing the Vendor has not either (a) complied with such deficiency notice or work order, or (b) settled with the Purchaser any question of an abatement of the purchase price arising out of such deficiency notice or work order, the Purchaser may at his option either (a) accept the Real Property subject to such deficiency notice or work order or (b) terminate this Agreement. In the event of

termination as aforesaid, all moneys paid hereunder shall be returned to the Purchaser without interest or deductions.

### **Adoption of LSUC – OBA Document Registration Agreement**

Provided the solicitors for each of the Vendor and the Purchaser are able to complete transactions using electronic registration, the parties agree to complete this transaction using electronic registration, to adopt the LSUC-OBA Document Registration Agreement in use on the Closing Date, and to abide by, and instruct their solicitors to abide by, the closing procedures set forth therein for electronic registration.

### **Acceptance**

This Offer shall be irrevocable by the Purchaser until **11:59 P.M. on the 30<sup>th</sup> day after the date of signing the offer**, after which time, if not accepted, this Offer shall be null and void and the deposit returned to the Purchaser without interest or deduction.

### **Title**

Title to the Real Property shall be good and free from all encumbrances, except as set out in this Agreement, and except local rates, and except as to any registered restrictions or covenants that run with the land, and subdivision agreements with the municipality, provided the same have been complied with, and except for minor easements for hydro, gas, telephone or like services. Purchaser shall accept the Real Property subject to municipal and other governmental requirements, including building and zoning by-laws, regulations and orders, provided same have been complied with.

### **Requisitions**

Purchaser shall be allowed until closing to investigate the title at his own expense and to satisfy himself that there is no breach of municipal or other governmental requirements affecting the Real Property, that its present use may be lawfully continued and that the principal buildings may be insured against risk of fire. If within that time any valid objection to title or to any breach of municipal or other governmental requirements, or to the fact that the present use may not be lawfully continued, or that the principal buildings may not be insured against risk of fire, which the Vendor is unable or unwilling to remove, remedy or satisfy, and which the Purchaser will not waive, this Agreement shall notwithstanding any intermediate acts or negotiations, be null and void and the deposit money returned to the Purchaser, without interest or deduction, and the Vendor shall not be liable for any costs or damages whatever. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the Vendor's title to the Real Property.

### **Surveys and Documents**

The Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title except such as are in the possession or control of the Vendor. The Vendor agrees that he will deliver any existing survey to the Purchaser as soon as possible and prior to the last day allowed for examining title. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to

be assumed by the Purchaser on completion, is not available in registrable form on completion, the Purchaser agrees to accept the Vendor's solicitor's personal undertaking to obtain, out of the closing funds, a discharge or cessation of charge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion the Vendor shall provide to the Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Vendor directing payment to the mortgagee, of the amount required to obtain the discharge out of the balance due on completion.

### **Closing**

***This Agreement shall be completed on or before March 31, 2020 on which date vacant possession of the Real Property shall be given to the Purchaser unless otherwise provided for herein.***

### **Inspection of Property**

The Purchaser acknowledges having inspected the Real Property prior to submitting this Offer and understands that upon the Vendor accepting this offer there shall be a binding Agreement of Purchase and Sale between the Purchaser and the Vendor. The Purchaser shall be entitled to inspect the Real Property immediately prior to the date for completion.

### **Adjustments**

Unearned fire insurance premiums, fuel, taxes, rentals and all local improvements and water rates and other charges for municipal improvements to be apportioned and allowed to the date of completion of sale (the day itself to be apportioned to the Purchaser). Provided Purchaser may elect not to accept assignment of fire insurance in which case no adjustment for insurance premiums.

### **Costs**

The deed or transfer, save for Land Transfer Tax Affidavit, to be prepared at the expense of the Vendor in a form acceptable to the Purchaser and if a mortgage or charge is to be given back, it shall be prepared at the expense of the Purchaser in a form acceptable to the Vendor.

### **Planning Act Compliance**

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended, are complied with, and the Vendor agrees, at his expense, to comply with such provisions and to proceed diligently with the application for such compliance, if necessary.

The Transfer/Deed of Land to be given to the Purchaser shall contain a statement of the Vendor and the Vendor's solicitor pursuant to section 50(22) of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended.

### **Spousal Consent**

The Vendor represents and warrants that no consent to this transaction is required pursuant to s.21(1) of the *Family Law Act*, R.S.O. 1990, C.F. 3 unless the Vendor's spouse has executed this agreement to consent thereto, and that the Transfer/Deed shall contain a statement by the Vendor as required by section 21(3) of the *Family Law Act*, R.S.O. 1990, C.F. 13 or the spouse of the Vendor shall execute the Transfer/Deed to consent thereto.

### **Residency of Vendor**

Vendor further agrees to produce evidence that he is not now and that on closing he will not be a non-resident of Canada within the meaning of s.116 of the *Income Tax Act* of Canada, or in the alternative, evidence that the provisions of s.116 regarding disposition of property by a non-resident person have been complied with at or before closing, failing which the Purchaser will be credited towards the purchase price with the amount, if any, which shall be necessary for the Purchaser to pay to the Minister of Revenue in order to satisfy the Purchaser's liability in respect of tax payable by the Vendor under S. 116 of the *Income Tax Act* of Canada by reason of the sale.

### **Facsimile**

Either party may execute this document by signing a facsimile thereof. The parties agree that execution by any party of a facsimile shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile of the signature of any party as evidence of the fact that the agreement has been executed by that party. In all respects a facsimile signature may be accepted as having the same effect as an original signature.

### **Counterpart**

This agreement may but need not be executed in counterpart.

### **Time of Essence**

This Offer, when accepted, shall constitute a binding contract of purchase and sale, and time in all respects shall be of the essence in this Agreement.

### **H.S.T.**

If this transaction is subject to Harmonized Sales Tax (HST) pursuant to the Excise Tax Act (Canada) as amended (the "Act") then such HST shall be in addition to and not included in the purchase price, and:

- (a) HST shall be collected and remitted by the Vendor in accordance with the applicable legislation; or
- (b) If applicable, the parties shall jointly execute an election pursuant to Act, such election to be filed by the Purchaser as required under the Act; or
- (c) If the Purchaser is registered under the Act, the Purchaser shall provide the Vendor and its solicitor with proof of his/her HST registration number in a form reasonably satisfactory to the Vendor and its solicitor.

If this transaction is not subject to HST pursuant to the Act, the Vendor agrees to provide on or before closing to the Purchase or Purchaser's solicitor a certificate in the form prescribed by the Act, if so prescribed, or otherwise in a form reasonably satisfactory to the Purchase and his/her solicitor certifying that the transaction is not subject to HST.

### **Representations and Warranties**

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Real Property or supported hereby other than as expressed herein in writing.

### **Tender**

**Any tender of documents or money hereunder may be made upon the Vendor or Purchaser or upon the solicitor acting for the party on whom tender is desired, and it shall be sufficient that a cheque certified by a chartered bank or a trust company or the trust cheque of the law firm acting for the party desiring such tender be tendered instead of cash.**

### **Costs of Registration**

The Purchaser is required to pay the costs of registration and taxes for both parties documents.

### **Legal Fees**

The Parties agree that the Purchaser will pay the Vendor's reasonable legal fees for the transaction.

### **Gender**

This Offer and the resulting Agreement to be read with all changes of gender or number required by the context.

**Remainder of this page left blank intentionally**

**Signed, Sealed and Delivered** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

in the presence of:

Purchaser: ***RK Breau Development Inc.***

Per: \_\_\_\_\_  
Roger Breau, President

Per: \_\_\_\_\_  
Witness

Purchaser's Address:  
RK Breau Development Inc.  
93 Zetta Court  
New Liskeard, Ontario  
P0J 1P0

Attn.: Roger Breau

We have authority to bind the Corporation.

The Vendor hereby accepts the above offer.

Dated at the City of Temiskaming Shores this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Vendor: ***The Corporation of the City of Temiskaming Shores***

\_\_\_\_\_  
Mayor - Carman Kidd

\_\_\_\_\_  
Clerk - David B. Treen

Vendor's Address:  
City of Temiskaming Shores  
P.O. Box 2050 / 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Attn.: David B. Treen, Clerk

We have authority to bind the Corporation.

Purchaser's Solicitor:

**KEMP PIRIE CROMBEEN**  
P.O. Box 1540  
22 Armstrong Street  
New Liskeard, ON P0J 1P0  
Attn: Paul Crombeen

Phone Number: (705) 647-7353

Vendor's Solicitor:

**Evans, Bragagnolo & Sullivan LLP**  
P.O. Box 490  
488 Ferguson Avenue  
Haileybury, Ontario P0J 1K0  
Attn: Lisa Neil

Phone Number: (705) 672-3338



## **Schedule B**

### **Property Development**

This agreement made this 4<sup>th</sup> day of February 2020.

Between:

**The Corporation of the City of Temiskaming Shores**

Hereinafter called the "City" of the First Part,

And:

**RK Breau Development Inc.**

Hereinafter called the "Purchaser" of the Second Part

In consideration of the transfer of the Lands to the Purchaser, the Purchaser agrees as follows:

1. To develop the Lands and to construct thereon a building with a minimum value of \$500,000.00 upon completion and that such development and construction shall be at least ninety percent completed within 3 years of the date the Purchaser becomes the owner of the Lands. In the event of any disagreement or dispute as to whether the development and construction has a minimum value of \$500,000.00 upon completion, or whether such development and construction shall be at least ninety percent (90%) completed, the disagreement or dispute shall be determined by the City's Chief Building Official whose determination shall be final and binding upon the parties hereto.
2. The development, construction and use of the Lands shall comply with all applicable municipal zoning and building by-laws and other relevant by-laws, all requirements of the Temiskaming Health Unit, the Ministry of the Environment and all statutes, regulations and requirements of the Province of Ontario, the Dominion of Canada and any governmental bodies or agencies having jurisdiction. Prior to requesting any building permit, the Purchaser shall have entered into a Site Plan agreement with the City to be registered on title to the Lands at the Purchaser's expense dealing with matters subject to site plan control in accordance with the provisions of Section 41 of the Planning Act of Ontario.
3. The Purchaser shall not commence any building or other construction without the City first issuing a building permit. The City shall be entitled to refuse to issue a building permit only if the plans accompanying the application for the building permit reveal that the minimum value of the building may be less than \$500,000.00, and or any breach of or non-compliance with City's zoning or building by-laws or any statute or regulation or ruling of any government or governmental body or agency.
4. Any or the following shall constitute a default under this Agreement:
  - a) the failure of the Purchaser to perform or observe any of the covenants or

agreements contained herein within the time or times prescribed in this Agreement.

- b) the bankruptcy of the Purchaser.
5. If any default shall occur, the City shall have the right, at its option, at the time of such default or at any time thereafter when such default shall continue, to give the Purchaser notice that on a date specified in such notice, which date shall not be less than twenty-one (21) days after the giving of such notice, the Purchaser, its successors and assigns is required to re-transfer the Lands to the City for the original purchase price paid by the Purchaser to the City as evidenced by the transfer of the Lands registered on title at the Land Registry Office in Haileybury, Ontario.
  6. In the event of default by the Purchaser under this Agreement, all legal costs and other expenses incurred by the City in connection with the re-transfer of the Lands to the City shall be the responsibility of the Purchaser. Those costs and expenses incurred in the case of a re-transfer may be deducted by the City from any amount to be paid by it to the Purchaser on such re-transfer.
  7. The Purchaser consents to the registration of the Agreement on title to the Lands by the City at the Purchaser's expense by way of Notice.
  8. The City agrees to postpone this Agreement to a first mortgage secured against the Lands where such mortgage is arranged for the purpose of financing the construction of the building or structures and the amount of such mortgage does not exceed the value of the buildings disclosed in the application for the building permit.
  9. Any notice to be given to either party shall be sufficiently made if personally delivered or mailed by prepaid registered addressed as follows:

To the City at:

**City of Temiskaming Shores**  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario P0J 1K0  
Attn: David B. Treen, Clerk

To the Purchaser at:

**RK Breau Development Inc.**  
93 Zetta Court  
New Liskeard, Ontario  
P0J 1P0  
Attn.: Roger Breau

**Remainder of Page left blank intentionally**

In witness whereof the parties have set their hands and seals the day and year first above written.

Signed and Sealed in )  
the presence of )

Seal )  
(if applicable) )

Municipal Seal )

**RK Breau Development Inc.**

\_\_\_\_\_  
Roger Breau

\_\_\_\_\_  
Witness Signature

Print Name: \_\_\_\_\_

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen

**Subject:** Appointment of Volunteer  
Officers and Firefighters

**Report No.:** PPP-003-2020  
**Agenda Date:** February 4, 2020

---

### **Attachments**

None

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-003-2020; and
2. That Council hereby appoints Michel Laberge as Volunteer Deputy District Chief, Greg Drinkill as Volunteer Captain, and Henri Gravel as a Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the *Volunteer Firefighter Hiring and Promotional Policy*.

### **Background**

As a result of a recent retirement of the Deputy District Chief at the Dymond Fire Station, and to help ensure adequate staffing levels are maintained, the Department is seeking to fill the vacant Volunteer Deputy District Chief's position, one Volunteer Captain's position, and a Volunteer Firefighter's position at the Dymond Fire Station.

### **Analysis**

Section 4.02 of Schedule "A" to By-law 2008-030, being the Fire Department Establishing and Regulating By-law for the Temiskaming Shores Fire Department, states that for the purposes of ensuring adequate staffing, twenty (20) shall be used as a guideline for the minimum number of firefighters per District Station and in no case shall the number of firefighters per District Station exceed twenty-five (25).

Based on the identified need to fill the vacancies within the department, interviews with the candidates were conducted by the Fire Chief and the officers of Station #3. Subsequently a recommendation from the District Chief of Station #3 was provided to the Fire Chief requesting consideration of the appointment of Michel Laberge as Deputy District Chief, Greg Drinkill as Captain, and Henri Gravel as a Volunteer Firefighter to the Temiskaming Shores Fire Department.

The candidates being recommended for officer positions, have demonstrated a strong desire to continue to take a leading role as a member of the Temiskaming Shores Fire Department team. This coupled with their previous community volunteer experience and work-related experience make them both excellent candidates for the position they are

being recommended for. The candidate being recommended for Volunteer Firefighter, has demonstrated a strong desire to be a member of the Temiskaming Shores Fire Department team. This coupled with his current work experience as an EMS Paramedic, make him an excellent candidate for the position he is being recommended for.

Based on the above, I am pleased to recommend that Michel Laberge be appointed as Volunteer Deputy District Chief, Greg Drinkill as Volunteer Captain, and Henri Gravel as Volunteer Firefighter to the Temiskaming Shores Fire Department in accordance with the Volunteer Firefighter Hiring and Promotional Policy.

### **Financial / Staffing Implications**

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

Financial implications include the provision of appropriate Volunteer Firefighter Honorariums which have been included in the 2020 Fire and Emergency Management Services Operational Budget. All costs associated with the appointment would include the provision of a dress uniform and protective equipment that would be drawn from the fire departments 2020-2021 operational budgets.

Staffing implications associated with the proposed appointments are limited to normal administrative functions and duties, and the requirement to fill the vacant positions at the Dymond Fire Station. Adequate staffing levels are established based on availability and the ability of fire department personnel to respond. Current fire station staffing levels are as follows:

- 23 members for the Dymond Station.
- 21 for the Haileybury Station, and
- 23 for the New Liskeard Station.

### **Alternatives**

No alternatives were considered.

### **Submission**

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

\_\_\_\_\_  
Timothy H. Uttley  
Fire Chief

\_\_\_\_\_  
Christopher W. Oslund  
City Manager

# Memo

**To:** Mayor and Council  
**From:** Steve Burnett, Technical and Environmental Compliance Coordinator  
**Date:** February 4, 2020  
**Subject:** Automotive Materials Stewardship - By-law Amendment  
**Appendix 01:** Amending Agreement Cover Letter - Automotive Materials Stewardship  
**Appendix 02:** Amendment to Agreement with Automotive Materials Stewardship

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Mayor and Council:

At the Regular Council Meeting on May 16<sup>th</sup>, 2017, the City of Temiskaming Shores entered into an agreement (By-law No. 2017-070) with Automotive Materials Stewardship Inc. (AMS) for the management and payment for used oil filters, used oil containers, used antifreeze and its containers (Automotive Materials) that are collected through the City's annual Household Hazardous Waste Collection Event.

As this agreement will expire on March 31<sup>st</sup>, 2020, AMS has sent an amendment to the agreement allowing for the term to be extended past the March 31<sup>st</sup> termination date. This amendment will allow AMS to provide payment for Automotive Material collect at the City's annual collection event tentatively scheduled for June 6<sup>th</sup>, 2020.

Appendix 01 is a cover letter from AMS outlining the reasoning for the amendment.

Appendix 02 outlines the amendment to the agreement with AMS.

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
"Original signed by"	"Original signed by"	"Original signed by"
<hr/> Steve Burnett Technical and Environmental Compliance Coordinator	<hr/> G. Douglas Walsh Director of Public Works	<hr/> Christopher W. Oslund City Manager



January 10, 2020

**Subject:** Automotive Materials Stewardship – AMS Municipal Amending Agreement

**ACTION REQUIRED**

Dear Municipal / First Nations Partner,

Please find attached to this email a copy of an amendment to your Municipal Automotive Materials Services Agreement.

As you are aware, your current Municipal Automotive Materials Services Agreement expires on March 31, 2020. This amendment will extend the current term date past March 31, 2020 and allow AMS to continue to provide Depot Hour and/or Event payments to municipalities and First Nations for the collection of automotive materials (antifreeze, oil containers, oil filters).

If your municipality or First Nation community still wishes to participate in the AMS program, please ensure that AMS receives a signed amended **no later than March 15, 2020**. Signed amendments can be emailed to [fieldservices@autostewardship.ca](mailto:fieldservices@autostewardship.ca). Please note that AMS does not require a signed hard copy.

**If AMS does not receive a signed amendment by March 15, 2020 your community will not be eligible to receive any Depot Hour and/or Event payments from AMS after March 31, 2020.**

If you do not wish to continue participation in the program, or if you have any questions about this amending agreement, please let us know by emailing us at [fieldservices@autostewardship.ca](mailto:fieldservices@autostewardship.ca).

Regards,

David Pearce  
Board Secretary & Operations Officer  
Automotive Materials Stewardship

**AMENDING AGREEMENT  
MUNICIPAL AUTOMOTIVE MATERIALS SERVICES AGREEMENT**

This Amending Agreement (the “**Amending Agreement**”) is made as of January 8, 2020.

BETWEEN:

**AUTOMOTIVE MATERIALS STEWARDSHIP INC. (“AMS”)**

and

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES (the  
“Municipality”)**

(collectively, the “**Parties**”)

**WHEREAS:**

- A. AMS and the Municipality entered into an agreement concerning the collection of certain automotive materials dated April 1, 2017 (as amended, modified or restated from time to time, by the Parties, the “**AMS Services Agreement**”);
- B. The parties wish to make certain amendments to the Agreement as set out herein.

**NOW THEREFORE, FOR VALUE RECEIVED**, the Parties agree as follows:

- 1. The AMS Services Agreement is hereby amended in accordance with the provisions set out in Schedule “A” hereto effective as of February 1, 2020.
- 2. All capitalized terms which are used herein without being specifically defined herein shall have the meanings ascribed to them in the AMS Services Agreement.
- 3. Any section marked as “Intentionally Deleted” in the AMS Services Agreement remains “Intentionally Deleted” and is not replaced by or amended by anything in Schedule “A”.
- 4. Except as amended by the amendments expressly set forth in Schedule “A” of this Amending Agreement, the AMS Services Agreement shall remain unchanged and continue in full force and effect and is hereby in all other respects ratified and confirmed.
- 5. If any provision of this Amending Agreement is or becomes illegal, invalid or unenforceable in any jurisdiction, the illegality, invalidity or unenforceability of that provision will not affect (a) the legality, validity or enforceability of the remaining provisions of this Amending Agreement or (b) the legality, validity or enforceability of that provision in any other jurisdiction.
- 6. This Amending Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein and each of the Parties



hereto agrees irrevocably to conform to the non-exclusive jurisdiction of the Courts of such Province.

7. This Amending Agreement shall enure to the benefit of and shall be binding upon the Parties hereto and their respective successors and permitted assigns. Nothing in this Amending Agreement, express or implied, shall give to any Person, other than the parties hereto and their successors hereunder, any benefit or any legal or equitable right, remedy or claim under this Amending Agreement.

8. If any provision of this Amending Agreement is inconsistent or conflicts with any provision of the AMS Services Agreement, the relevant provision of this Amending Agreement shall prevail and be paramount.

9. Schedule "A" is attached hereto and incorporated in and forms part of this Amending Agreement.

10. This Amending Agreement may be executed in one or more counterparts, including by means of facsimile and/or portable document format, each of which shall be deemed to be a duplicate original, but all of which, taken together, constitute a single document.

**IN WITNESS WHEREOF** the Parties have signed this Amending Agreement as of the date first set out above.

**AUTOMOTIVE MATERIALS  
STEWARDSHIP INC.**

By: \_\_\_\_\_  
Name: David Pearce  
Title: Board Secretary & Operations Officer

**THE CORPORATION OF THE CITY OF  
TEMISKAMING SHORES**

By: \_\_\_\_\_  
Name:  
Title:

**SCHEDULE “A” TO THE AMENDING AGREEMENT  
MUNICIPAL AUTOMOTIVE MATERIALS SERVICES AGREEMENT**

The Parties agree to amend the AMS Services Agreement as follows:

1. Section 4.1 of the AMS Services Agreement is deleted in its entirety and replaced with the following new Sections 4.1 and 4.2:

- “4.1 This Agreement will commence on the Effective Date and its initial term will continue until the March 31, 2020. The initial term and any such additional term or terms are herein referred to as the “**Initial Term**”.”.
- “4.2 At the expiry of the Initial Term this Agreement will automatically renew for successive renewal terms (each a “**Renewal Term**”) of twelve (12) months each unless written notice of termination is provided by either party to the other party at least ninety (90) days prior to the expiry of the Initial Term or the then current Renewal Term, as applicable. The Initial Term and if applicable, any Renewal Terms, are referred to as the “**Term**” of this Agreement. The termination provisions contained in this section are subject to the parties’ termination rights in Section 19 of this Agreement.”

# Memo

**To:** Mayor and Council  
**From:** Steve Burnett, Technical and Environmental Compliance Coordinator  
**Date:** February 4, 2020  
**Subject:** Landfill Use Agreement – Town of Cobalt  
**Appendix 01:** Landfill Use By-law Agreement – Town of Cobalt

---

Mayor and Council:

At the Regular Council Meeting on September 3<sup>rd</sup>, 2019, Council was presented with Administrative Report No. PW-029-2019. This report provided information associated with past and current agreements with the Town of Cobalt for the use of the Haileybury Landfill. The report outlined the need for the City to enter into a new agreement with Cobalt and presented a draft Landfill Use Agreement for Council's review. This resulted in Council directing staff to negotiate and finalize the agreement.

The draft agreement was sent to Cobalt in September of 2019 for their review and comment. At the regular meeting held on December 17<sup>th</sup>, 2019, Cobalt's Council approved entering into the Landfill Use Agreement as presented.

Appendix 01 is the Town of Cobalt's By-law No. 2019-60 – being a By-law to enter into an agreement with the City of Temiskaming Shores for the use of the City of Temiskaming Shores' landfill site.

Prepared by:	Reviewed and approved by:	Reviewed and submitted for Council's consideration by:
"Original signed by"	"Original signed by"	"Original signed by"
<hr/> Steve Burnett Technical and Environmental Compliance Coordinator	<hr/> G. Douglas Walsh Director of Public Works	<hr/> Christopher W. Oslund City Manager



**THE CORPORATION OF THE  
TOWN OF COBALT  
BY-LAW NO. 2019-60**

---

**Being a By-law to enter into an agreement with the City of Temiskaming Shores for the use of the  
City of Temiskaming Shores' landfill site.**

---

**WHEREAS** under Section 8. (1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** under Section 9 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other act;

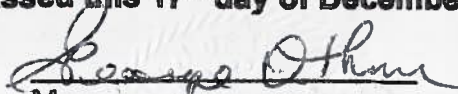
**AND WHEREAS** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25 s amended a single tier municipality may provide any service or thing that the Municipality considers necessary or desirable for the public;

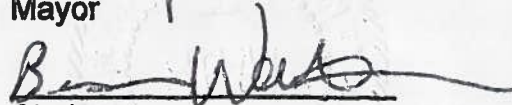
**AND WHEREAS** the Council of the Town of Cobalt deems it necessary to enter into an agreement with the City of Temiskaming Shores for landfill services;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Town of Cobalt hereby enacts as follows:

- 1** That the Mayor and the Clerk are hereby authorized and directed to execute an agreement with the Town of Cobalt for the use of the City of Temiskaming Shores' Municipal Landfill Site, a copy of which is attached hereto as Schedule "A" forming part of this By-law;
- 2** That the said agreement shall commence on January 1, 2020.
- 3** That the Clerk of the Town of Cobalt is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedules as may be deemed necessary after the passage of this By-law.

**Read a first, second and third time and finally passed this 17<sup>th</sup> day of December 2019.**

  
Mayor

  
Clerk



Schedule "A" to

**By-law No. 2019-000**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**The Corporation of the Town of Cobalt**

**for the use of the City of Temiskaming Shores' Municipal Landfill Site**

This Agreement made in triplicate this 17 day of December 2019.

**Between:**

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called the "City")

Party of the First Part

**And:**

**The Corporation of the Town of Cobalt**  
(hereinafter called the "Cobalt")

Party of the Second Part

**Whereas** the City desires to enter into an agreement with Cobalt for the use of the City's Municipal Landfill Site;

**And whereas** the City and Cobalt have agreed to the following terms and conditions, which form part of this Agreement.

**Now therefore** the parties hereto in consideration of the mutual promises and covenants, set out herein do hereby agree one with the other as follows:

1. The City of Temiskaming Shores' Municipal Landfill Site (hereinafter referred to as the "Landfill") is situated at the South Half of Lot 1 Concession 2 in the Township of Bucke, located within the City. The City agrees to accept the garbage and other refuse delivered to the Landfill by the garbage collectors for Cobalt, or by the individual ratepayers of Cobalt, or by the carrier authorized in writing by an individual ratepayer of Cobalt, provided that the garbage or refuse delivered is deposited in a suitable location within the Landfill as designated by the operator of the Landfill.
2. It is agreed by both parties that in the event the current Landfill is closed and a new Landfill site is opened within the City, the terms and conditions outlined in this agreement will apply to the new Landfill. In addition, it is acknowledged and agreed by both parties that the new Landfill will result in a change to operating costs.
3. Both parties acknowledge and agree that the Landfill is operated under a Ministry approved Environmental Compliance Approval which includes applicable laws. Any change of law may result in a change to operating costs.
4. It is acknowledged and agreed by both parties that this agreement constitutes a Landfill Use Agreement only and that all of Cobalt's share of funds within the current Landfill Reserve have been consumed.

5. Both parties agree that Cobalt shall pay the City a percentage of the total operating costs of the Landfill. This percentage will be calculated, by the City, based on Cobalt's share of the total domestic refuse deposited at the Landfill from the previous year. A year-end reconciliation will be conducted by the City in January of each year. Any deficit/excess payments will be applied to Cobalt's account at that time.

Cobalt shall be sent an invoice in the first week of each month for their share of the operating costs incurred which will include a 15% administration/amortization fee. Payment shall be due upon issuance of the invoice. Interest shall be charged on any invoice remaining unpaid thirty days after its issuance at the rate of 12% per annum.

6. Cobalt shall be responsible for the costs incurred by it in having refuse delivered from their municipality to the location designated by the operator responsible for the Landfill site.
7. The previous agreements between the former municipality of Haileybury and Cobalt, associated with the Haileybury Landfill Site shall be terminated effective immediately upon the signature of this agreement by all parties.
8. This agreement may be terminated by the City only in the event Cobalt is in default of its obligations as set out in this agreement and only if the City has given written notice of the default in question to Cobalt and the default continues to exist for a ninety day period following the date that notice is given. This agreement may be terminated by Cobalt, provided it gives the City not less than 12 months written notice of its intention to terminate the agreement.

Any notice, demand, or other communication (hereinafter in this Clause called a "notice") required or permitted to be given to either Party hereunder shall be in writing and shall be:

- a) Personally delivered to such Party or a responsible officer of such Party; or
- b) Except during a period of strike lockout or other postal disruption, sent by registered mail, postage prepaid.

Any notices given pursuant to subparagraph (a) and (b) hereof shall be sent to the Parties at their respective addresses set out below:

**The Corporation of the Town of Cobalt**  
P.O. Box 70  
Cobalt, Ontario  
P0J 1C0

**The Corporation of the City  
of Temiskaming Shores**  
P.O. Box 2050 / 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Or at such other address as the Party to whom such notices is to be given shall have the last notified to the Party giving the same in the manner provided in this

clause. Any notice given by personal delivery shall be deemed to be given and received on the date of delivery provided that if such day is not a business day, then the notice shall be deemed to have been given and received on the business day next following such day. Any notice given by mail as aforesaid shall be deemed to have been given and received on the fourth business day next following the date of its mailing provided no postal strike is then in effect or comes into effect within four business days after such mailing.

9. The parties agree to participate in a cooperative approach to disputes arising under this agreement. To this end, all agree that all reasonable efforts shall be made to resolve disputes informally and amicably at an early stage by negotiation carried out between the parties either directly or through or with the assistance of such advisers as they may wish to engage, and in default of resolution through negotiation, by mediation or such similar dispute resolution process as the parties may select. In the event any dispute cannot be resolved by the parties in this fashion, any party may apply to a court of competent jurisdiction for relief. Each party shall pay its own costs in resolving disputes which arise from this agreement, but reserves the right to claim costs against another party in the event the dispute is referred to a court of competent jurisdiction for resolution.


**Remainder of Page left blank intentionally.**




**In witness whereof the Parties hereto have hereunto set their hands and Seals.**

**Signed and Sealed in  
the presence of  
Municipal Seal**

## The Corporation of the Town of Cobalt

  
Mayor - George Othmer

  
CAO – Brian Walker

**Corporation of the City of  
Temiskaming Shores**

**Municipal Seal**

**Mayor – Carman Kidd**

**Clerk – David B. Treen**

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**Subject:** Tender Award – Dymond Infrastructure Upgrades – Phase 2 and 3      **Report No.:** PW-002-2020  
**Agenda Date:** February 4, 2020

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### **Attachments**

**Appendix 01:** Consultant's Report -Tender Results

**Appendix 02:** Draft Agreement

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-002-2020, more particularly Appendix 01 – Consultant's Report - Tender Results and Appendix 02 - Draft Agreement;
2. That as outlined in By-law No. 2017-015, Procurement Policy, Section 6 Approval Authority, Council approves the contract award of the Dymond Infrastructure Upgrades Phase 2 and 3 Project to *Pedersen Construction (2013) Inc.* in the amount of \$994,415.52 plus applicable taxes; and
3. That Council directs Staff to prepare the necessary by-law and agreement for consideration at the February 4, 2020 Regular Council meeting.

### **Background**

At the Regular Council Meeting held on July 9<sup>th</sup>, 2019 Council supported the submission of funding applications to FedNor and NOHFC for the completion of the Dymond Water Infrastructure Phase 2 and 3 Project. This project was recognized as a priority to meet the water volume and pressure requirements as a result of two major developments proposed on Grant Drive.

As per Council direction, funding submissions were made to both FedNor and NOHFC and a Purchase Order was issued to EXP for the detailed design of the project.

The detailed design for the Dymond Infrastructure Upgrades Phase 2 and 3 Project was completed on time and on budget. In November of 2019, Council approved the release of Tender for said project.

### **Analysis**

Tender closing date was Tuesday November 19<sup>th</sup>, 2019 at 2:05 p.m. at which time three (3) qualified contractor submitted bid proposals.

All tenders were analysed for errors and/or omissions as outlined in the Consultants Tender Report.

The process for obtaining competitive pricing was in keeping with the City's Purchasing Policy (By-Law 2017-015, as amended).

A summary of the results for the tender process are included in the table below.

Bidder	Tender	HST <sup>1</sup>	Total
Pedersen Const. (2013) Inc.	\$994,415.52	\$17,501.71	\$1,011,917.23
R. M. Belanger Const. Ltd.	\$1,469,408.09	\$25,861.58	\$1,495,269.67
Gratton Construction Ltd.	\$1,690,375.05	\$29,750.60	\$1,720,125.65

**<sup>1</sup> Non-refundable HST**

**Tender Amount includes a 5% Contingency Allowance.**

Pedersen Construction has successfully completed similar projects in Temiskaming Shores and has demonstrated the ability to successfully complete work as intended.

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

As indicated above, funding applications to Fed Nor and NOHFC have been submitted. To date, the City has been informed that funding associated with the Fed Nor application has been denied and the NOHFC application file remain open. Recognizing that the Dymond Infrastructure Upgrades Phase 2 and 3 Project is a priority, Council has approved the work, in principle, as part of the 2020 Capital Budget at a Special Meeting of Council held on January 28<sup>th</sup>, 2020 at full City cost in the amount of \$ 1,100,000.00

**Alternatives**

While cancelling the tender award is an option, it is not being recommended at this time.

**Submission**

Prepared by:

Reviewed by:

Reviewed and submitted for

Council's consideration by:

"Original signed by"

"Original Signed by"

"Original signed by"

\_\_\_\_\_  
 Steve Burnett  
 Technical & Environmental  
 Compliance Coordinator

\_\_\_\_\_  
 G. Douglas Walsh  
 Director of Public Works

\_\_\_\_\_  
 Christopher W. Oslund  
 City Manager



November 21, 2019

Corporation of the City of Temiskaming Shores  
325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Attention: Doug Walsh  
Public Works Director

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Re: Dymond Infrastructure Upgrades Phase 2 and 3  
**Tender Report and Review**  
EXP Project No.: NWL-01901030

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Dear Mr. Walsh:

We are pleased to present our review of the Tenders, received in person at the Dymond Meeting Room within the Temiskaming Shores City Hall on November 19<sup>th</sup>, 2019 at 2:05pm for the above-noted project. A total of three (3) Tender Packages were received for the proposed works. Those in attendance during the opening are as follows.

- Doug Walsh, Director of Public Works, City of Temiskaming Shores.
- Steve Burnett, Environmental Compliance Officer, City of Temiskaming Shores
- Dave Treen, Municipal Clerk, City of Temiskaming Shores
- Nolan Dombroski, Engineer, EXP Service Inc.
- Clint Beairsto, Project Manager, Pedersen Construction (2013) Inc.
- Ray St George, Project Manager, Dennis Gratton Construction Ltd.

Tenders were received from RM Belanger Ltd. (Belanger), Dennis Gratton Construction Ltd. (Gratton), and Pedersen Construction (2013) Inc. (Pedersen).

- All Tenderers submitted Bid Bonds in accordance with the Tender requirements.
- The Agreement to Bond for Performance Material and Labour bonds was included in all Tender Packages. Pedersen's Performance Material and Labour Bond was for 100%, 50% above the stated requirements.
- The all three Tender Packages were free of mathematical errors.
- The Tender Package from RM Belanger failed to include equipment hourly rates.

The ranking of the three Tenders received is as follows:

- |                                      |                           |
|--------------------------------------|---------------------------|
| 1. Pedersen Construction (2013) Inc. | \$ 994,415.52 excl. HST   |
| 2. RM Belanger Ltd.                  | \$ 1,469,408.09 excl. HST |
| 3. Dennis Gratton Construction Ltd.  | \$ 1,690,375.05 excl. HST |

Based upon our engineering review and cost, EXP Services Inc. recommends that the City of Temiskaming Shores consider entering into an agreement with Pedersen Construction (2013) Inc. within the 60-day Tender Validity Period.

Should you have any questions, please do not hesitate to contact our office.

Sincerely,



Nolan Dombroski, P.Eng.,  
Infrastructure Manager.

Distribution:

City of Temiskaming Shores

EXP file

**The Corporation of the City of Temiskaming Shores**  
**By-law No. 2020-000**

**Being a by-law to enter into an agreement with Pedersen  
Construction (2013) Inc. for the Emergency Water  
Distribution Linking Project in the City of Temiskaming  
Shores**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. PW-002-2020 at the February 4, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2103) Inc. for Dymond Infrastructure Upgrades Phase 2 and 3 for consideration at the February 4, 2020 Regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Pedersen Construction (2013) Inc. for the Dymond Infrastructure Upgrades Phase 2 and 3 in the amount of \$994,415.52 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed** this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen



Schedule “A” to

## **By-law 2020-000**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Pedersen Construction (2013) Inc.**

Dymond Infrastructure Upgrades Phase 2 and 3

**This agreement** made in duplicate this 4<sup>th</sup> day of February 2020.

Between:

**The Corporation of the City of Temiskaming Shores**

(hereinafter called "the Owner")

and

**Pedersen Construction (2013) Inc.**

(hereinafter called "the Contractor")

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

**Article I:**

The Contractor will:

- a) Provide all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores  
Dymond Infrastructure Upgrades Phase 2 and 3  
EXP Project No. NWL-01901030**

- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents attached hereto as Appendix 01 and forming part of this agreement; and

**Article II:**

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid Nine Hundred and Ninety-four Thousand, Four Hundred and Fifteen Dollars and Fifty-Two Cents (\$994,415.52) plus applicable taxes subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

**Article III:**

A copy of each of the Form of Tender, Special Provisions, Item Special Provisions, General Conditions, Specifications, Addenda/Addendum No. 0 to 0 are hereto annexed to this Form of Agreement and together with the plans relating thereto, and listed in the Specifications, are made a part of this Contract, herein called the Contract Documents, as fully to all intents and purposes as though recited in full herein.



**Article IV:**

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Contractor:

**Pedersen Construction (2013) Inc.**  
P.O. Box 2409  
New Liskeard, Ontario  
P0J 1P0

The Owner:

**City of Temiskaming Shores**  
P.O. Box 2050 / 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

The Director:

**Director of Public Works**  
**City of Temiskaming Shores**  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in  
the presence of )

Contractor's Seal  
(if applicable) )

Municipal Seal )

**Pedersen Construction (2013) Inc.**

\_\_\_\_\_  
President – Karl Pedersen

\_\_\_\_\_  
Vice President – Terry Pedersen

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



Appendix 01 to  
Schedule "A" to  
**By-law No. 2020-000**  
Form of Agreement

**The Corporation of the City of Temiskaming Shores**

**By-law 2020-008**

**Being a by-law to enter into an agreement with the Timiskaming  
Health Unit for a Naloxone Distribution Agreement for the  
Temiskaming Shores Fire Department**

**Whereas** under Section 8 of the municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** Council considered Administrative Report No. PPP-002-2020 at the January 7, 2020 Regular Council meeting and directed staff to prepare the necessary by-law and agreement with the Timiskaming Health Unit for a Naloxone Distribution Agreement for consideration at the January 21, 2020 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That the Mayor and Clerk be authorized to enter into an agreement with the Temiskaming Health Unit for a Naloxone Distribution Agreement for use by the Temiskaming Shores Fire Department, a copy of which is hereto attached as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections to not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time** and finally passed this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen

**This Agreement** dated the \_\_\_\_\_ day of February, 2020.

Between:

**Timiskaming Health Unit**  
(the "Health Unit")

And:

**City of Temiskaming Shores**  
**Temiskaming Shores Fire Department**  
(“Fire Service”)

**Recitals:**

- A. The Fire Service wishes to perform services with respect to the administration of Naloxone;
- B. The Health Unit wishes to provide Naloxone to the Fire Service pursuant to the terms and conditions of this Agreement.

**Now therefore**, the Parties agree as follows:

**1. Definitions**

In this Agreement, the following definitions will apply:

**Agreement** means this agreement between the Health Unit and the Fire Service;

**Person** means a person who receives a Naloxone from the Fire Service pursuant to this Agreement;

**Medical Officer of Health** means the Medical Officer of Health for the Health Unit or his designate;

**Naloxone** means an opioid overdose reversal kit and/or naloxone refills provided to the Fire Service by the Health Unit that includes Naloxone nasal spray;

**Party** means a party to this agreement; and

**Services** means the service provided by the Fire Service pursuant to section 2 of this Agreement.

**2. Obligations of the Fire Service**

The Fire Service agrees to perform the following:

- (1) develop policies and procedures for the administration and storage of Naloxone prior to administering any Naloxone to a Person;
-

- (2) ensure that the Fire Service's staff receive appropriate training with respect to the administration and storage of Naloxone; and
- (3) administer Naloxone to Persons in accordance with all applicable provincial and federal laws and directives.

### **3. Records and Data Collection**

The Fire Service shall maintain and submit to the Health Unit information and statistics regarding the administration of Naloxone by the Fire Service under this Agreement, as requested by the Health Unit. In doing so, the Fire Service shall complete the applicable forms set out in this Agreement as Schedule "A" and submit to the Health Unit.

### **4. Representations and Warranties**

The Fire Service represents and warrants that:

- (1) it is conducting its Fire Service's operations in compliance with all applicable federal, provincial and municipal laws, and all rules, regulations, by-laws, notices, orders, approvals, directives, protocols, policies and guidelines;
- (2) it has authority and any necessary approval to enter into this agreement and to carry out its terms; and
- (3) it has the legislative authority to carry out the services.

### **5. Term of Agreement**

This Agreement shall be in effect from **February 4, 2020** until terminated by one of the Parties in accordance with section 12 of this Agreement.

### **6. Obligations of the Health Unit**

Subject to the available of ongoing funding and direction from the Province of Ontario, the Health Unit shall use best efforts to make Naloxone available to the Fire Service in a timely manner. The Health Unit assumes no responsibility for any unauthorized use of the Naloxone by the Fire Service.

### **7. Occupational Health and Safety Act**

- (1) Subject to the availability of ongoing funding and direction from the Province of Ontario, the Health Unit shall use best efforts to make Naloxone available to the Fire Service in a timely manner. The Health Unit assumes no responsibility for any unauthorized use of the Naloxone by the Fire Service.
  - (2) Nothing in this section shall be construed as making the Health Unit the "employer" (as defined in the OHSA) of any workers employed or engaged by the Fire Service for the services, either instead of or jointly with the Fire Service.
  - (3) The Fire Service acknowledges and represents that:
-

- (a) The staff have been provided with training and possess the knowledge and skills to allow them to work safely;
  - (b) The Fire Service has provided, and will provide during the course of the Agreement, all necessary personal protective equipment for the protection of workers;
  - (c) The Fire Service has in place occupational health and safety policies in accordance with the OHSA; and
  - (d) The Fire Service has a process in place to ensure that health and safety issues are identified and addressed and a process in place for reporting work-related injuries and illnesses.
- (4) The Fire Service shall immediately advise the Medical Officer of Health or his designate in the event of any of the following:
- (a) An order(s) is issued to the Fire Service by the Ministry of Labour arising out of the subject matter of this Agreement;
  - (b) A charge is laid or a conviction is entered arising out of the subject matter of this Agreement, including but not limited to a charge or conviction under the OHSA, the Criminal Code, R.S.C. 1985, c. C-46, as amended and the *Workplace Safety and Insurance Act*, 1997, S.O. 1997, c. 16, Sched. A, as amended.
- (5) The Parties agree that employees of the Health Unit, including senior officers, have no authority to direct, and will not direct, how employees, workers or other persons employed or engaged by the Fire Service do work or perform a task that is the subject of this Agreement.

## **8. Workplace Safety and Insurance Act**

- (1) The Fire Service must be in compliance with the *Workplace Safety and Insurance Act* throughout the Agreement and shall submit to the Health Unit a valid Workplace Safety and Insurance Board ("WSIB") Clearance Certificate prior to the commencement of the Agreement and at any time during the Agreement at the Health Unit's request.
- (2) Where the Fire Service is not required to be registered with the WSIB and is not covered by WSIB Optional Insurance, the Fire Service shall maintain Employer's Liability Insurance in the amount of not less than two million dollars (\$2,000,000.00) per occurrence. Evidence of this coverage shall be included on the Health Unit's standard Certificate of Insurance form.

## **9. Indemnification**

The Fire Service shall indemnify and hold harmless the Health Unit, its Chair, Council members, officers, agents and employees, successors and assigns, from and against all actions, claims, demands, losses, costs, damages, suits or proceedings whatsoever which may be brought against or made upon the Health Unit and against all losses, liabilities,

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judgments, claims, suits, demands or expenses which the Health Unit may sustain, suffer or be put to resulting from or arising out of the Fire Service's failure to exercise reasonable care, skill or diligence or from any omission in the performance of the Agreement. This indemnification shall include any legal costs incurred by the Health Unit on a substantial indemnity basis, including those incurred to defend any criminal prosecutions against the Health Unit resulting from the actions of the Fire Service. This indemnity shall survive the expiration or termination of this Agreement.

## **10. Insurance**

Without restricting the generality of the requirement to indemnify the Health Unit, the Fire Service shall obtain, maintain, pay for and provide evidence of insurance coverage, taken out with insurance companies licensed to transact business in the Province of Ontario and acceptable to the Health Unit's Insurance and Risk Manager. Listed below are the insurance requirements deemed necessary for the Agreement by the Health Unit's Insurance and Risk Manager.

### **Commercial General Liability Insurance**

Commercial General Liability ("CGL") insurance must include the Health Unit as an Additional Insured, with limits of not less than two million dollars (\$2,000,000.00) inclusive per occurrence for bodily and personal injury, death and damage to property including loss of use. The CGL insurance will include Cross Liability and Severability of Interest Clauses, Products and Completed Operations coverage (twelve (12) months), and Standard Non-Owned Automobile Liability with limits of not less than one million dollars (\$1,000,000.00).

### **Automobile Liability Insurance**

Automobile Liability Insurance in respect of licensed vehicles must have limits of not less than two million dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property. Coverage shall be in the form of a standard owner's form automobile policy providing third party liability and accident benefits insurance and covering licensed vehicles owned and/or leased or operated by or on behalf of the Fire Service.

The Health Unit will accept in place of the above-mentioned insurance coverage, a combination of primary liability limits and umbrella insurance or excess liability limits which meet the CGL and/or Automobile Liability coverage limits noted above.

Such coverage must in all respects be satisfactory to the Health Unit's Insurance and Risk Manager and shall be maintained continuously by the Fire Service from either the commencement of the services or the signing of the Agreement, whichever is earliest. The policies must be endorsed to provide the Health Unit with not less than thirty (30) days' written notice in advance of cancellation, or any change or amendment restricting coverage.

All of the above insurance must be evidenced on the Health Unit's standard Certificate of Insurance.

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## **11. Confidential Information**

- (1) The Health Unit, at its own cost and expense and upon being requested by the Fire Service so to do, will provide such information as is in when the opinion of the Health Unit's Medical Officer of Health is necessary in connection with this Agreement. The Fire Service shall treat as confidential and proprietary to the Health Unit all information, documentation, models or materials of any kind which are provided by the Health Unit or come to the attention of the Fire Service in the course of carrying out the services and shall not use or disseminate such information or materials for any reason without the express written permission of the Health Unit ("Confidential Information").
- (2) The Fire Service shall not use, disclose, disseminate or reproduce or in any way making known to third parties or to the public any Confidential Information of the Health Unit communicated to or acquired by the Fire Service in the course of carrying out the service, except:
  - (a) as may be strictly required for the purpose of carrying out the services, or as expressly permitted in advance by the Health Unit in writing, or
  - (b) as may be required by law to be disclosed pursuant to a court or tribunal order or other legal compulsion and, if so compelled, the Fire Service shall only furnish the portion of the Health Unit Confidential Information that it is legally required to furnish.
- (3) Any reports or other documentation delivered to the Health Unit by the Fire Service shall become the property of the Health Unit and may be subject to disclosure under the terms of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56.

## **12. Termination**

- (1) The Health Unit or the Fire Service may, at any time and without cause, terminate the Agreement upon 7 calendar days' notice to the other Party.
- (2) Either Party may immediately terminate the Agreement if the other Party Fails to comply with the terms of the Agreement.

## **13. Audit**

The Health Unit may audit and inspect documents relating to the subject matter of the Agreement and shall have the right to make copies thereof upon reasonable notice to the Fire Service. The Fire Service shall cause all such documents to be preserved and kept available for audit and inspection at any reasonable time, and from time to time, until the expiration of two (2) years from the date of termination of this Agreement pursuant to section 12.

## **14. Notice**

- (1) Any notice herein required or permitted to be given under this Agreement shall be in
-



writing and shall be deemed to be given if either delivered personally or sent by facsimile transmission or by mail and addressed as follows:

**In the case of the Health Unit to:**

**Timiskaming Health Unit**

42-247 Whitewood Avenue, PO Box 1090  
New Liskeard, ON, P0J1P0

**Attn.:** Erin Cowan, Manager, Infectious Diseases

**Fax:** 705-647-5779

**In the case of the Fire Service to:**

**Temiskaming Shores Fire Department**

**c/o City of Temiskaming Shores**

325 Farr Drive P.O. Box 2050  
Haileybury, ON P0J 1K0

**Attn.:** Timothy H. Uttley

**Fax:** 705-647-8297

- (2) Any notice given in accordance with subsection (1) is effective on the date of delivery of the notice if hand delivered or on the day of transmission by facsimile, or on the third business day following the date of mailing, as the case may be.
- (3) Either Party may at any time give notice under this section to the other of a change of address or facsimile and thereafter such changed address or facsimile shall be substituted for the previous address set out in subsection (1).

**15. Complete Agreement**

- (1) This Agreement and its Appendices constitute the complete and exclusive statement of the Agreement between the Parties.
- (2) This Agreement may be changed only by a written amendment signed by authorized representatives of both parties.

**16. Force Majeure**

The Parties acknowledge that in the event of circumstances beyond the control of either Party such as a community disaster, a strike, a fire, a communicable disease outbreak or other situation in which a Party's obligations under this Agreement would substantially interfered with, the Party reserves the right to suspend performing its obligations under this Agreement immediately without penalty until such time as the Party reasonably determines that it is able to resume performance of its obligations under the Agreement.

This Agreement takes effect from the first date written above.

**Remainder of Page left blank intentionally**

Signed and Sealed in )  
the presence of )

I have authority to bind the Corporation

**Corporation of the City of  
Temiskaming Shores**

Clerk – David B. Treen

We have authority to bind the Corporation

**Appendix 01**

Naloxone Order Form

Ontario Naloxone Program – Reporting Form

(See Attached)

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# Naloxone Order Form

## Ontario Naloxone Program

### Timiskaming Health Unit for Ministry of Health & Long-Term Care

#### Ordered By:

<b>Organization Name:</b>			
<b>Last Name:</b>		<b>First Name:</b>	
<b>Email:</b>		<b>Telephone Number:</b>	
<b>Address:</b>			
<b>Order Date:</b> (dd/mm/yyyy)			

#### Order:

Description	Units/Containers	Total Number Required
Naloxone Hydrochloride 4mg Nasal Spray Kit	2x4mg pre-assembled kits	
Naloxone Hydrochloride 4mg Nasal Sprays Refills	2x4mg nasal sprays	

#### Additional Order Information (To be shared with Naloxone Distribution Lead)

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Your order form may be submitted electronically (preferred) to:

[mackinnonk@timiskaminghu.com](mailto:mackinnonk@timiskaminghu.com)

Should you not be able to submit electronically, you may submit via fax at: **705-647-5779**

**(Attention to: Kaireen MacKinnon)**

Questions can be directed to the Harm Reduction Enhancement Program at 1-705-647-4305 x 2217, [mackinnonk@timiskaminghu.com](mailto:mackinnonk@timiskaminghu.com)

## Ministry of Health and Long-Term Care Ontario Naloxone Program

### Police and Fire Services Quarterly Reporting Form to Timiskaming Health Unit

<b>Org. Name:</b>		<b>Quarter: (see below)</b>	
<b>Contact:</b>		<b>Email:</b>	
		<b>Tel:</b>	

#### Key outcomes for the quarter:

Output	Number											
Number of individuals (who are not a member of a police and/or fire service) who were administered naloxone by your organization. Please specify the number of doses each individual received. <u>E.g.:</u> 10 individuals received 1 dose becomes: 10 individuals, 1 dose 8 individuals received 2 doses becomes: 8 individuals, 2 doses	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #d9e1f2;"><th>Individual(s)</th><th>Dose(s)</th></tr> <tr><td style="text-align: center;">10</td><td style="text-align: center;">1</td></tr> <tr><td style="text-align: center;">8</td><td style="text-align: center;">2</td></tr> </table>	Individual(s)	Dose(s)	10	1	8	2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #d9e1f2;"><th>Individual(s)</th><th>Dose(s)</th></tr> <tr><td style="height: 40px;"></td><td></td></tr> </table>	Individual(s)	Dose(s)		
Individual(s)	Dose(s)											
10	1											
8	2											
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Individual(s)	Dose(s)											
10	1											
8	2											
Individual(s)	Dose(s)											
Number of times paramedics came to the scene when a member of your organization administered naloxone.												

**Please provide any additional information you feel is pertinent to the Timiskaming Health Unit and Ministry of Health and Long-Term Care, including information about drug trends in your community:**

#### Due Dates

<b>Q1 (April – June)</b>	<b>Q2 (July – September)</b>	<b>Q3 (October – December)</b>	<b>Q4 (January – March)</b>
<b>July 15</b>	<b>October 15</b>	<b>January 15</b>	<b>April 15</b>

Your reporting form may be submitted electronically (preferred) to: [mackinnonk@timiskaminghu.com](mailto:mackinnonk@timiskaminghu.com)  
 Should you not be able to submit electronically, you may submit via fax at: **705-647-5779 (Attention to: Kaireen MacKinnon)**

## **The Corporation of the City of Temiskaming Shores**

### **By-law No. 2020-009**

#### **Being a by-law to authorize Cost Recovery Fees with respect to Fire Department Specific Response**

**Whereas** pursuant to section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time (the “Municipal Act”), the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality’s ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** pursuant to section 391 of the Municipal Act, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it;

**And whereas** pursuant to section 398 of the Municipal Act, fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;

**And whereas** Council considered Confidential Administrative Report No. PPP-001-2020 at the January 7, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to adopt a Fire Department Cost Recovery By-law for consideration at the January 21, 2020 Regular Council meeting.

**And whereas** Council of the City of Temiskaming Shores deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

**Now therefore** the Council of the City of Temiskaming Shores hereby enacts as follows:

1. That Council for the City of Temiskaming Shores adopts a Fire Department Cost Recovery by-law identified as Schedule “A”, attached hereto and forming part of this by-law;
2. That this By-law shall come into force and effect on the date of its final passing.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen



Schedule "A" to

**By-law No. 2020-009**

**Fire Department Cost Recovery**



## **Part 01 - Definitions**

The words and phrases defined in this section have the following meaning for the purposes of this By-law.

**Council** means Council of The Corporation of the City of Temiskaming Shores;

**Fire Department** means a fire department established by the Municipality in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended from time to time;

**Fire Department Specific Response Fees** means *cost recovery* fees for Fire Department attendance at a Property for which the Owner has Fire Department insurance coverage;

**Indemnification Technology®** shall mean Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;

**Municipality** means the Corporation of the City of Temiskaming Shores;

**Owner** means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;

**Property** means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;

## **Part 02 - General**

1. The Municipality hereby authorizes the imposition of fees from time to time in accordance with the provisions of this By-Law.
2. The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this By-Law in accordance with the Schedule of Fees, attached hereto as Appendix 01 and forming part of this By-Law.
3. The Municipality may use Indemnification Technology® to assess applicable insurance coverage for Fire Department Specific Response Fees.

4. Fees imposed pursuant to this By-Law constitute a debt of the Owner to the Municipality and may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
5. Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.
6. In this By-Law, words importing the neuter gender shall include the feminine gender and masculine gender and vice versa and words importing the singular shall include the plural where the context requires.
7. If any term or provision of this By-Law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-Law or the application of such term or provision to all persons other than those to whom it was held to be invalid or unenforceable, shall not be affected thereby, it being the intention of the Council that each term and provision of this By-Law shall be separately valid and enforceable to the fullest extent permitted by law.

## **Schedule of Fees**

### **Fire Department Specific Response Fees**

The Fire Department Specific Response Fees shall be the total of:

- a. *\*Current MTO* rate per unit per hour or portion thereof for each unit
- b. *rate* per person per hour or portion thereof for each firefighter
- c. *other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops*

\* The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2020-010**

**Being a by-law to authorize the Sale of Land to RK Breau  
Development Inc. being Parts 1 & 3 on Plan 54R-6002, Part 1  
on Plan 54R-6131**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** By-law No. 2015-160 establishes procedures for the disposal of real property, including the giving of notice to the public, governing the sale of land;

**And whereas** Council considered Administrative Report No. CS-002-2020 at the February 4, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an Agreement of Purchase and Sale with RK Breau Development Inc. for municipal real property for consideration at the February 4, 2020 Regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council hereby confirms the procedures set forth in By-law No. 2015-160 have been followed by the municipality in order to allow for the sale of lands herein after referred to in this By-law;
2. That Council authorizes the entering into an Agreement of Purchase and Sale between RK Breau Development Inc. as Purchaser and The Corporation of the City of Temiskaming Shores as Vendor, in the form annexed hereto as Schedule "A" and forming part of this by-law;
3. That Council agrees to sell the subject land in the amount of \$140,413.00 plus applicable taxes and other such considerations outlined in the said agreement, land legally described as:

Part 1 & 3 on Plan 54R-6002, Dymond Township, District of Timiskaming; and  
Part 1 on Plan 54R-6131, Dymond Township, District of Timiskaming.

4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any

minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen

## **Offer to Purchase**

### **RK Breau Development Inc.**

(as "Purchaser"), having inspected the property, hereby agree to and with

### **The Corporation of the City of Temiskaming Shores,**

(as "Vendor") to purchase the property being:

Part 1 & 3 on Plan 54R-6002, and Part 1 on Plan 54R-6131 all in the Dymond Township, District of Timiskaming.

(herein called the "Real Property") at the price of ONE HUNDRED AND FORTY THOUSAND, FOUR HUNDRED AND THIRTEEN DOLLARS (\$140,413.00) payable SEVEN THOUSAND AND SIX DOLLARS (\$7,006) to the Vendor as a deposit to be held in trust pending completion or other termination of this Agreement and to be credited on account of the purchase price on closing less an original deposit of TWO-HUNDRED AND EIGHTY-TWO DOLLARS AND FIFTY CENTS (\$282.50) and agree to pay the balance of the purchase price by certified cheque, subject to adjustments, on the closing date hereinafter set forth.

This offer to Purchase shall be conditional upon the Purchaser entering into an agreement with the Vendor on or before closing, failing which this Offer to Purchase shall be null and void and the deposit returned to the Purchaser without any reduction or interest. Only the Vendor may waive this condition at its option.

### **Release of Information**

**Vendor authorizes the release of any information relating to the Real Property to the Purchaser and the Purchaser's solicitor by any governmental body or authority and appoints the Purchaser and the Purchaser's solicitor as its agent for the purpose. Without limiting the generality of the foregoing the Vendor consents to the disclosure to the Purchaser and the Purchaser's solicitor of any information relating to the Real Property or the use thereof pursuant to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C.F. 31 and the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, C. M. 56.**

### **Deficiency Notices and Work Orders**

The Vendor represents that as at the date of acceptance hereof the Vendor has not received from any municipal or other governmental authority any deficiency notice or work order affecting the Real Property pursuant to which any deficiencies are required to be remedied or any demolition, repairs or replacements are required to be carried out. If the Vendor receives any such deficiency notice or work order after the date of acceptance hereof, the Vendor shall forthwith produce same to the Purchaser for inspection. If by the date of closing the Vendor has not either (a) complied with such deficiency notice or work order, or (b) settled with the Purchaser any question of an abatement of the purchase price arising out of such deficiency notice or work order, the Purchaser may at his option either (a) accept the Real Property subject to such deficiency notice or work order or (b) terminate this Agreement. In the event of

termination as aforesaid, all moneys paid hereunder shall be returned to the Purchaser without interest or deductions.

### **Adoption of LSUC – OBA Document Registration Agreement**

Provided the solicitors for each of the Vendor and the Purchaser are able to complete transactions using electronic registration, the parties agree to complete this transaction using electronic registration, to adopt the LSUC-OBA Document Registration Agreement in use on the Closing Date, and to abide by, and instruct their solicitors to abide by, the closing procedures set forth therein for electronic registration.

### **Acceptance**

This Offer shall be irrevocable by the Purchaser until **11:59 P.M. on the 30<sup>th</sup> day after the date of signing the offer**, after which time, if not accepted, this Offer shall be null and void and the deposit returned to the Purchaser without interest or deduction.

### **Title**

Title to the Real Property shall be good and free from all encumbrances, except as set out in this Agreement, and except local rates, and except as to any registered restrictions or covenants that run with the land, and subdivision agreements with the municipality, provided the same have been complied with, and except for minor easements for hydro, gas, telephone or like services. Purchaser shall accept the Real Property subject to municipal and other governmental requirements, including building and zoning by-laws, regulations and orders, provided same have been complied with.

### **Requisitions**

Purchaser shall be allowed until closing to investigate the title at his own expense and to satisfy himself that there is no breach of municipal or other governmental requirements affecting the Real Property, that its present use may be lawfully continued and that the principal buildings may be insured against risk of fire. If within that time any valid objection to title or to any breach of municipal or other governmental requirements, or to the fact that the present use may not be lawfully continued, or that the principal buildings may not be insured against risk of fire, which the Vendor is unable or unwilling to remove, remedy or satisfy, and which the Purchaser will not waive, this Agreement shall notwithstanding any intermediate acts or negotiations, be null and void and the deposit money returned to the Purchaser, without interest or deduction, and the Vendor shall not be liable for any costs or damages whatever. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the Vendor's title to the Real Property.

### **Surveys and Documents**

The Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title except such as are in the possession or control of the Vendor. The Vendor agrees that he will deliver any existing survey to the Purchaser as soon as possible and prior to the last day allowed for examining title. In the event that a discharge of any mortgage or charge held by a Chartered Bank, Trust Company, Credit Union or Insurance Company which is not to

be assumed by the Purchaser on completion, is not available in registrable form on completion, the Purchaser agrees to accept the Vendor's solicitor's personal undertaking to obtain, out of the closing funds, a discharge or cessation of charge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion the Vendor shall provide to the Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by the Vendor directing payment to the mortgagee, of the amount required to obtain the discharge out of the balance due on completion.

### **Closing**

***This Agreement shall be completed on or before March 31, 2020 on which date vacant possession of the Real Property shall be given to the Purchaser unless otherwise provided for herein.***

### **Inspection of Property**

The Purchaser acknowledges having inspected the Real Property prior to submitting this Offer and understands that upon the Vendor accepting this offer there shall be a binding Agreement of Purchase and Sale between the Purchaser and the Vendor. The Purchaser shall be entitled to inspect the Real Property immediately prior to the date for completion.

### **Adjustments**

Unearned fire insurance premiums, fuel, taxes, rentals and all local improvements and water rates and other charges for municipal improvements to be apportioned and allowed to the date of completion of sale (the day itself to be apportioned to the Purchaser). Provided Purchaser may elect not to accept assignment of fire insurance in which case no adjustment for insurance premiums.

### **Costs**

The deed or transfer, save for Land Transfer Tax Affidavit, to be prepared at the expense of the Vendor in a form acceptable to the Purchaser and if a mortgage or charge is to be given back, it shall be prepared at the expense of the Purchaser in a form acceptable to the Vendor.

### **Planning Act Compliance**

This Agreement shall be effective only if the provisions of Section 50 of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended, are complied with, and the Vendor agrees, at his expense, to comply with such provisions and to proceed diligently with the application for such compliance, if necessary.

The Transfer/Deed of Land to be given to the Purchaser shall contain a statement of the Vendor and the Vendor's solicitor pursuant to section 50(22) of the *Planning Act*, R.S.O. 1990, C.P. 13 as amended.

### **Spousal Consent**



The Vendor represents and warrants that no consent to this transaction is required pursuant to s.21(1) of the *Family Law Act*, R.S.O. 1990, C.F. 3 unless the Vendor's spouse has executed this agreement to consent thereto, and that the Transfer/Deed shall contain a statement by the Vendor as required by section 21(3) of the *Family Law Act*, R.S.O. 1990, C.F. 13 or the spouse of the Vendor shall execute the Transfer/Deed to consent thereto.

### **Residency of Vendor**

Vendor further agrees to produce evidence that he is not now and that on closing he will not be a non-resident of Canada within the meaning of s.116 of the *Income Tax Act* of Canada, or in the alternative, evidence that the provisions of s.116 regarding disposition of property by a non-resident person have been complied with at or before closing, failing which the Purchaser will be credited towards the purchase price with the amount, if any, which shall be necessary for the Purchaser to pay to the Minister of Revenue in order to satisfy the Purchaser's liability in respect of tax payable by the Vendor under S. 116 of the *Income Tax Act* of Canada by reason of the sale.

### **Facsimile**

Either party may execute this document by signing a facsimile thereof. The parties agree that execution by any party of a facsimile shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile of the signature of any party as evidence of the fact that the agreement has been executed by that party. In all respects a facsimile signature may be accepted as having the same effect as an original signature.

### **Counterpart**

This agreement may but need not be executed in counterpart.

### **Time of Essence**

This Offer, when accepted, shall constitute a binding contract of purchase and sale, and time in all respects shall be of the essence in this Agreement.

### **H.S.T.**

If this transaction is subject to Harmonized Sales Tax (HST) pursuant to the Excise Tax Act (Canada) as amended (the "Act") then such HST shall be in addition to and not included in the purchase price, and:

- (a) HST shall be collected and remitted by the Vendor in accordance with the applicable legislation; or
- (b) If applicable, the parties shall jointly execute an election pursuant to Act, such election to be filed by the Purchaser as required under the Act; or
- (c) If the Purchaser is registered under the Act, the Purchaser shall provide the Vendor and its solicitor with proof of his/her HST registration number in a form reasonably satisfactory to the Vendor and its solicitor.

If this transaction is not subject to HST pursuant to the Act, the Vendor agrees to provide on or before closing to the Purchase or Purchaser's solicitor a certificate in the form prescribed by the Act, if so prescribed, or otherwise in a form reasonably satisfactory to the Purchase and his/her solicitor certifying that the transaction is not subject to HST.

### **Representations and Warranties**

It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement or the Real Property or supported hereby other than as expressed herein in writing.

### **Tender**

**Any tender of documents or money hereunder may be made upon the Vendor or Purchaser or upon the solicitor acting for the party on whom tender is desired, and it shall be sufficient that a cheque certified by a chartered bank or a trust company or the trust cheque of the law firm acting for the party desiring such tender be tendered instead of cash.**

### **Costs of Registration**

The Purchaser is required to pay the costs of registration and taxes for both parties documents.

### **Legal Fees**

The Parties agree that the Purchaser will pay the Vendor's reasonable legal fees for the transaction.

### **Gender**

This Offer and the resulting Agreement to be read with all changes of gender or number required by the context.

**Remainder of this page left blank intentionally**

**Signed, Sealed and Delivered** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

in the presence of:

Purchaser: ***RK Breau Development Inc.***

Per: \_\_\_\_\_  
Roger Breau, President

Per: \_\_\_\_\_  
Witness

Purchaser's Address:  
RK Breau Development Inc.  
93 Zetta Court  
New Liskeard, Ontario  
P0J 1P0

Attn.: Roger Breau

We have authority to bind the Corporation.

The Vendor hereby accepts the above offer.

Dated at the City of Temiskaming Shores this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Vendor: ***The Corporation of the City of Temiskaming Shores***

\_\_\_\_\_  
Mayor - Carman Kidd

\_\_\_\_\_  
Clerk - David B. Treen

Vendor's Address:  
City of Temiskaming Shores  
P.O. Box 2050 / 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Attn.: David B. Treen, Clerk

We have authority to bind the Corporation.

Purchaser's Solicitor:

**KEMP PIRIE CROMBEEN**  
P.O. Box 1540  
22 Armstrong Street  
New Liskeard, ON P0J 1P0  
Attn: Paul Crombeen

Phone Number: (705) 647-7353

Vendor's Solicitor:

**Evans, Bragagnolo & Sullivan LLP**  
P.O. Box 490  
488 Ferguson Avenue  
Haileybury, Ontario P0J 1K0  
Attn: Lisa Neil

Phone Number: (705) 672-3338

## **Schedule B**

### **Property Development**

This agreement made this 4<sup>th</sup> day of February 2020.

Between:

**The Corporation of the City of Temiskaming Shores**

Hereinafter called the "City" of the First Part,

And:

**RK Breau Development Inc.**

Hereinafter called the "Purchaser" of the Second Part

In consideration of the transfer of the Lands to the Purchaser, the Purchaser agrees as follows:

1. To develop the Lands and to construct thereon a building with a minimum value of \$500,000.00 upon completion and that such development and construction shall be at least ninety percent completed within 3 years of the date the Purchaser becomes the owner of the Lands. In the event of any disagreement or dispute as to whether the development and construction has a minimum value of \$500,000.00 upon completion, or whether such development and construction shall be at least ninety percent (90%) completed, the disagreement or dispute shall be determined by the City's Chief Building Official whose determination shall be final and binding upon the parties hereto.
2. The development, construction and use of the Lands shall comply with all applicable municipal zoning and building by-laws and other relevant by-laws, all requirements of the Temiskaming Health Unit, the Ministry of the Environment and all statutes, regulations and requirements of the Province of Ontario, the Dominion of Canada and any governmental bodies or agencies having jurisdiction. Prior to requesting any building permit, the Purchaser shall have entered into a Site Plan agreement with the City to be registered on title to the Lands at the Purchaser's expense dealing with matters subject to site plan control in accordance with the provisions of Section 41 of the Planning Act of Ontario.
3. The Purchaser shall not commence any building or other construction without the City first issuing a building permit. The City shall be entitled to refuse to issue a building permit only if the plans accompanying the application for the building permit reveal that the minimum value of the building may be less than \$500,000.00, and or any breach of or non-compliance with City's zoning or building by-laws or any statute or regulation or ruling of any government or governmental body or agency.
4. Any or the following shall constitute a default under this Agreement:
  - a) the failure of the Purchaser to perform or observe any of the covenants or

agreements contained herein within the time or times prescribed in this Agreement.

- b) the bankruptcy of the Purchaser.
5. If any default shall occur, the City shall have the right, at its option, at the time of such default or at any time thereafter when such default shall continue, to give the Purchaser notice that on a date specified in such notice, which date shall not be less than twenty-one (21) days after the giving of such notice, the Purchaser, its successors and assigns is required to re-transfer the Lands to the City for the original purchase price paid by the Purchaser to the City as evidenced by the transfer of the Lands registered on title at the Land Registry Office in Haileybury, Ontario.
  6. In the event of default by the Purchaser under this Agreement, all legal costs and other expenses incurred by the City in connection with the re-transfer of the Lands to the City shall be the responsibility of the Purchaser. Those costs and expenses incurred in the case of a re-transfer may be deducted by the City from any amount to be paid by it to the Purchaser on such re-transfer.
  7. The Purchaser consents to the registration of the Agreement on title to the Lands by the City at the Purchaser's expense by way of Notice.
  8. The City agrees to postpone this Agreement to a first mortgage secured against the Lands where such mortgage is arranged for the purpose of financing the construction of the building or structures and the amount of such mortgage does not exceed the value of the buildings disclosed in the application for the building permit.
  9. Any notice to be given to either party shall be sufficiently made if personally delivered or mailed by prepaid registered addressed as follows:

To the City at:

**City of Temiskaming Shores**  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario P0J 1K0  
Attn: David B. Treen, Clerk

To the Purchaser at:

**RK Breau Development Inc.**  
93 Zetta Court  
New Liskeard, Ontario  
P0J 1P0  
Attn.: Roger Breau

**Remainder of Page left blank intentionally**

In witness whereof the parties have set their hands and seals the day and year first above written.

Signed and Sealed in )  
the presence of )

Seal )  
(if applicable) )

Municipal Seal )

**RK Breau Development Inc.**

\_\_\_\_\_  
Roger Breau

\_\_\_\_\_  
Witness Signature

Print Name: \_\_\_\_\_

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen

## **The Corporation of the City of Temiskaming Shores**

### **By-law No. 2020-011**

#### **Being a by-law to amend By-law No. 2017-070 being a by-law enter into an Agreement with Municipal Automotive Materials Stewardship Inc. (AMS) for Automotive materials (oils, oil filters and antifreeze) collected as part of the Municipal Hazardous or Special Waste – Orange Drop Collection Event**

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** the Minister of the Environment for the Province of Ontario in December 2006 required Waste Diversion Ontario (WDO) to develop a waste diversion program for Municipal Hazardous or Special Waste (MHSW) and that Stewardship Ontario (SO) act as the Industry Funding Organization;

**And whereas** on August 10, 2016 WDO approved the Automotive Material Stewardship Inc. (AMS) for Automotive Materials pursuant to Section 34 of the *Waste Diversion Act, 2002*;

**And whereas** Council entered into an Agreement with Municipal Automotive Materials Stewardship Inc. (AMS) for Automotive Materials (oils, oil filters and antifreeze) collected as part of the Municipal Hazardous or Special Waste – Orange Drop Collection Events through By-law No. 2017-070;

**And whereas** Council considered Memo No. 001-2020-PW at the February 4, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2017-070 to extend the agreement with Municipal Automotive Materials Stewardship Inc. (AMS) for Automotive Materials (oils, oil filters and antifreeze) collected as part of the Municipal Hazardous or Special Waste – Orange Drop Collection Events for consideration at the February 4, 2020 Regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Amending Agreement with Municipal Automotive Materials Stewardship Inc. (AMS) for Automotive Materials (oils, oil filters and antifreeze) collected as part of the Municipal Hazardous or Special Waste – Orange Drop Collection Events, a copy of which is attached hereto as Schedule “A” and forming part of this by-law;

2. That Schedule "A" to By-law No. 2017-070 be removed in its entirety and replaced with Schedule "A" attached hereto and forming part of this by-law;
3. That the Mayor and Clerk of the City of Temiskaming Shores are hereby authorized to execute amendments and/or contract change order to this agreement after the passage of this by-law, where Council has requested and/or approved the said amendment and/or contract change order through a Resolution of Council.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor changes or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law

**Read a first, second and third time and finally passed** this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen





Schedule “A” to

## **By-law No. 2020-011**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Automotive Materials Stewardship Inc.**

for Automotive Materials as part of the Municipal Hazardous  
or Special Waste collection program

**AMENDING AGREEMENT  
MUNICIPAL AUTOMOTIVE MATERIALS SERVICES AGREEMENT**

This Amending Agreement (the “**Amending Agreement**”) is made as of January 8, 2020.

BETWEEN:

**AUTOMOTIVE MATERIALS STEWARDSHIP INC. (“AMS”)**

and

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES (the  
“Municipality”)**

(collectively, the “**Parties**”)

**WHEREAS:**

- A. AMS and the Municipality entered into an agreement concerning the collection of certain automotive materials dated April 1, 2017 (as amended, modified or restated from time to time, by the Parties, the “**AMS Services Agreement**”);
- B. The parties wish to make certain amendments to the Agreement as set out herein.

**NOW THEREFORE, FOR VALUE RECEIVED**, the Parties agree as follows:

- 1. The AMS Services Agreement is hereby amended in accordance with the provisions set out in Schedule “A” hereto effective as of February 1, 2020.
- 2. All capitalized terms which are used herein without being specifically defined herein shall have the meanings ascribed to them in the AMS Services Agreement.
- 3. Any section marked as “Intentionally Deleted” in the AMS Services Agreement remains “Intentionally Deleted” and is not replaced by or amended by anything in Schedule “A”.
- 4. Except as amended by the amendments expressly set forth in Schedule “A” of this Amending Agreement, the AMS Services Agreement shall remain unchanged and continue in full force and effect and is hereby in all other respects ratified and confirmed.
- 5. If any provision of this Amending Agreement is or becomes illegal, invalid or unenforceable in any jurisdiction, the illegality, invalidity or unenforceability of that provision will not affect (a) the legality, validity or enforceability of the remaining provisions of this Amending Agreement or (b) the legality, validity or enforceability of that provision in any other jurisdiction.
- 6. This Amending Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein and each of the Parties

hereto agrees irrevocably to conform to the non-exclusive jurisdiction of the Courts of such Province.

7. This Amending Agreement shall enure to the benefit of and shall be binding upon the Parties hereto and their respective successors and permitted assigns. Nothing in this Amending Agreement, express or implied, shall give to any Person, other than the parties hereto and their successors hereunder, any benefit or any legal or equitable right, remedy or claim under this Amending Agreement.

8. If any provision of this Amending Agreement is inconsistent or conflicts with any provision of the AMS Services Agreement, the relevant provision of this Amending Agreement shall prevail and be paramount.

9. Schedule "A" is attached hereto and incorporated in and forms part of this Amending Agreement.

10. This Amending Agreement may be executed in one or more counterparts, including by means of facsimile and/or portable document format, each of which shall be deemed to be a duplicate original, but all of which, taken together, constitute a single document.

**IN WITNESS WHEREOF** the Parties have signed this Amending Agreement as of the date first set out above.

**AUTOMOTIVE MATERIALS  
STEWARDSHIP INC.**

By: \_\_\_\_\_  
Name: David Pearce  
Title: Board Secretary & Operations Officer

**THE CORPORATION OF THE CITY OF  
TEMISKAMING SHORES**

By: \_\_\_\_\_  
Name:  
Title:

**SCHEDULE “A” TO THE AMENDING AGREEMENT  
MUNICIPAL AUTOMOTIVE MATERIALS SERVICES AGREEMENT**

The Parties agree to amend the AMS Services Agreement as follows:

1. Section 4.1 of the AMS Services Agreement is deleted in its entirety and replaced with the following new Sections 4.1 and 4.2:

- “4.1 This Agreement will commence on the Effective Date and its initial term will continue until the March 31, 2020. The initial term and any such additional term or terms are herein referred to as the “**Initial Term**”.”.
  
- “4.2 At the expiry of the Initial Term this Agreement will automatically renew for successive renewal terms (each a “**Renewal Term**”) of twelve (12) months each unless written notice of termination is provided by either party to the other party at least ninety (90) days prior to the expiry of the Initial Term or the then current Renewal Term, as applicable. The Initial Term and if applicable, any Renewal Terms, are referred to as the “**Term**” of this Agreement. The termination provisions contained in this section are subject to the parties’ termination rights in Section 19 of this Agreement.”

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2019-012**

**Being a by-law to enter into an Agreement with the Corporation of  
the Town of Cobalt for the use of the City of Temiskaming Shores'  
Municipal Landfill Site**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. PW-029-2019 at the September 17, 2019 Regular Council meeting and authorized staff to negotiate and finalize the Draft Landfill Use Agreement, as outlined in Appendix 01, with the Town of Cobalt;

**And whereas** Council considered Memo 002-2019-PW at the February 4, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a Landfill Use Agreement with the Town of Cobalt for consideration at the February 4, 2020 Regular Council meeting;

**And whereas** Council deems it necessary to enter into an agreement with the Town of Cobalt;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute an agreement with the Town of Cobalt for the use of the City of Temiskaming Shores' Municipal Landfill Site, a copy of which is attached hereto as **Schedule "A"** forming part of this by-law.
2. That the Term of this agreement shall commence on January 1, 2020.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedules as may be deemed necessary after the passage of this by-law.

**Read a first, second and third time and finally passed** this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen



Schedule “A” to

## **By-law No. 2019-012**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**The Corporation of the Town of Cobalt**

for the use of the City of Temiskaming Shores’ Municipal Landfill Site

This Agreement made in triplicate this 4<sup>th</sup> day of February, 2020.

**Between:**

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called the "City")

Party of the First Part

**And:**

**The Corporation of the Town of Cobalt**  
(hereinafter called the "Cobalt")

Party of the Second Part

**Whereas** the City desires to enter into an agreement with Cobalt for the use of the City's Municipal Landfill Site;

**And whereas** the City and Cobalt have agreed to the following terms and conditions, which form part of this Agreement.

**Now therefore** the parties hereto in consideration of the mutual promises and covenants, set out herein do hereby agree one with the other as follows:

1. The City of Temiskaming Shores' Municipal Landfill Site (hereinafter referred to as the "Landfill") is situated at the South Half of Lot 1 Concession 2 in the Township of Bucke, located within the City. The City agrees to accept the garbage and other refuse delivered to the Landfill by the garbage collectors for Cobalt, or by the individual ratepayers of Cobalt, or by the carrier authorized in writing by an individual ratepayer of Cobalt, provided that the garbage or refuse delivered is deposited in a suitable location within the Landfill as designated by the operator of the Landfill.
2. It is agreed by both parties that in the event the current Landfill is closed and a new Landfill site is opened within the City, the terms and conditions outlined in this agreement will apply to the new Landfill. In addition, it is acknowledged and agreed by both parties that the new Landfill will result in a change to operating costs.
3. Both parties acknowledge and agree that the Landfill is operated under a Ministry approved Environmental Compliance Approval which includes applicable laws. Any change of law may result in a change to operating costs.
4. It is acknowledged and agreed by both parties that this agreement constitutes a Landfill Use Agreement only and that all of Cobalt's share of funds within the current Landfill Reserve have been consumed.



5. Both parties agree that Cobalt shall pay the City a percentage of the total operating costs of the Landfill. This percentage will be calculated, by the City, based on Cobalt's share of the total domestic refuse deposited at the Landfill from the previous year. A year-end reconciliation will be conducted by the City in January of each year. Any deficit/excess payments will be applied to Cobalt's account at that time.

Cobalt shall be sent an invoice in the first week of each month for their share of the operating costs incurred which will include a 15% administration/amortization fee. Payment shall be due upon issuance of the invoice. Interest shall be charged on any invoice remaining unpaid thirty days after its issuance at the rate of 12% per annum.

6. Cobalt shall be responsible for the costs incurred by it in having refuse delivered from their municipality to the location designated by the operator responsible for the Landfill site.
7. The previous agreements between the former municipality of Haileybury and Cobalt, associated with the Haileybury Landfill Site shall be terminated effective immediately upon the signature of this agreement by all parties.
8. This agreement may be terminated by the City only in the event Cobalt is in default of its obligations as set out in this agreement and only if the City has given written notice of the default in question to Cobalt and the default continues to exist for a ninety day period following the date that notice is given. This agreement may be terminated by Cobalt, provided it gives the City not less than 12 months written notice of its intention to terminate the agreement.

Any notice, demand, or other communication (hereinafter in this Clause called a "notice") required or permitted to be given to either Party hereunder shall be in writing and shall be:

- a) Personally delivered to such Party or a responsible officer of such Party; or
- b) Except during a period of strike lockout or other postal disruption, sent by registered mail, postage prepaid.

Any notices given pursuant to subparagraph (a) and (b) hereof shall be sent to the Parties at their respective addresses set out below:

**The Corporation of the Town of Cobalt**  
P.O. Box 70  
Cobalt, Ontario  
P0J 1C0

**The Corporation of the City  
of Temiskaming Shores**  
P.O. Box 2050 / 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

Or at such other address as the Party to whom such notices is to be given shall have the last notified to the Party giving the same in the manner provided in this

clause. Any notice given by personal delivery shall be deemed to be given and received on the date of delivery provided that if such day is not a business day, then the notice shall be deemed to have been given and received on the business day next following such day. Any notice given by mail as aforesaid shall be deemed to have been given and received on the fourth business day next following the date of its mailing provided no postal strike is then in effect or comes into effect within four business days after such mailing.

9. The parties agree to participate in a cooperative approach to disputes arising under this agreement. To this end, all agree that all reasonable efforts shall be made to resolve disputes informally and amicably at an early stage by negotiation carried out between the parties either directly or through or with the assistance of such advisers as they may wish to engage, and in default of resolution through negotiation, by mediation or such similar dispute resolution process as the parties may select. In the event any dispute cannot be resolved by the parties in this fashion, any party may apply to a court of competent jurisdiction for relief. Each party shall pay its own costs in resolving disputes which arise from this agreement, but reserves the right to claim costs against another party in the event the dispute is referred to a court of competent jurisdiction for resolution.

**Remainder of Page left blank intentionally**

**In witness whereof** the Parties hereto have hereunto set their hands and Seals.

Signed and Sealed in )  
the presence of )  
Municipal Seal )

**The Corporation of the Town of Cobalt**

\_\_\_\_\_  
Mayor – George Othmer

\_\_\_\_\_  
CAO – Brian Walker

**Corporation of the City of  
Temiskaming Shores**

Municipal Seal )

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2020-013**

**Being a by-law to enter into an agreement with Pedersen  
Construction (2013) Inc. for the Emergency Water  
Distribution Linking Project in the City of Temiskaming  
Shores**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** Council considered Administrative Report No. PW-002-2020 at the February 4, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2103) Inc. for Dymond Infrastructure Upgrades Phase 2 and 3 for consideration at the February 4, 2020 Regular Council meeting;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Pedersen Construction (2013) Inc. for the Dymond Infrastructure Upgrades Phase 2 and 3 in the amount of \$994,415.52 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time and finally passed** this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen



Schedule “A” to

## **By-law 2020-013**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Pedersen Construction (2013) Inc.**

Dymond Infrastructure Upgrades Phase 2 and 3

**This agreement** made in duplicate this 4<sup>th</sup> day of February 2020.

Between:

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called "the Owner")

and

**Pedersen Construction (2013) Inc.**  
(hereinafter called "the Contractor")

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

**Article I:**

The Contractor will:

- a) Provide all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores  
Dymond Infrastructure Upgrades Phase 2 and 3  
EXP Project No. NWL-01901030**

- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents attached hereto as Appendix 01 and forming part of this agreement; and

**Article II:**

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid Nine Hundred and Ninety-four Thousand, Four Hundred and Fifteen Dollars and Fifty-Two Cents (\$994,415.52) plus applicable taxes subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

**Article III:**

A copy of each of the Form of Tender, Special Provisions, Item Special Provisions, General Conditions, Specifications, Addenda/Addendum No. 0 to 0 are hereto annexed to this Form of Agreement and together with the plans relating thereto, and listed in the Specifications, are made a part of this Contract, herein called the Contract Documents, as fully to all intents and purposes as though recited in full herein.

**Article IV:**

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Contractor:

**Pedersen Construction (2013) Inc.**  
P.O. Box 2409  
New Liskeard, Ontario  
P0J 1P0

The Owner:

**City of Temiskaming Shores**  
P.O. Box 2050 / 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

The Director:

**Director of Public Works**  
**City of Temiskaming Shores**  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in )  
the presence of )

Contractor's Seal )  
(if applicable) )

Municipal Seal )

**Pedersen Construction (2013) Inc.**

\_\_\_\_\_  
President – Karl Pedersen

\_\_\_\_\_  
Vice President – Terry Pedersen

**Corporation of the City of  
Temiskaming Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – David B. Treen



Appendix 01 to  
Schedule "A" to  
**By-law No. 2020-013**  
Form of Agreement



# **The Corporation of the City of Temiskaming Shores**

## **By-law No. 2020-014**

**Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Special meetings held on January 8, 2020; January 9, 2020; January 14, 2020; January 14, 2020; January 15, 2020; January 16, 2020 and January 28, 2020 and its Regular meeting held on February 4, 2020**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**And whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**And whereas** it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Special meetings held on **January 8, 2020; January 9, 2020; January 14, 2020; January 14, 2020; January 15, 2020; January 16, 2020 and January 28, 2020** and its Regular meeting held on **February 4, 2020** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

**Read a first, second and third time and finally passed** this 4<sup>th</sup> day of February, 2020.

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Mayor – Carman Kidd

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Clerk – David B. Treen