



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, November 3, 2020 – 6:00 p.m.
City Hall – Council Chambers – 325 Farr Drive

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**
4. **Approval of Agenda**

Draft Motion

Be it resolved that City Council approves the agenda as printed / amended.

5. **Disclosure of Pecuniary Interest and General Nature**
6. **Review and adoption of Council Minutes**

Draft Motion

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – October 20, 2020.

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

None

8. **Question and Answer Period**

9. **Presentations / Delegations**

a) Erika Aelterman, Timiskaming Health Unit

Re: Timiskaming Active School Travel Charter

Draft Motion

Be it resolved that the Corporation of The City of Temiskaming Shores hereby endorses the Timiskaming Active School Travel Charter and commits to working alongside our community partners to uphold the principles outlined in the Charter.

10. **Communications**

a) Harry Hughes, Mayor – Township of Oro Medonte

Re: Support - Request for Support from Mount St. Louis Moonstone/ Skyline Horseshoe Resort and Hardwood Ski & Bike for their efforts to Declare Snowsports, Skiing and snowboarding as essential services in Stage 2, 2020-10-21

Reference: Received for Information

- b) Guy Desjardins, Mayor – City of Clarence-Rockland

Re: Support – Modify the regulations governing the establishment of cannabis retail stores, 2020-10-22

Reference: Received for information

- c) Earleton-Temiskaming Regional Airport

Re: Financial Statements and Manager's Report: July 2020 to September 2020

Reference: Received for Information

- d) Agnico Eagle

Re: Support Memo – Field Work Reclamation, 2020-10-28

Reference: Received for Information

Draft Motion

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. d) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Earleton-Timiskaming Regional Airport Authority (ETRAA) meeting held on July 16, 2020;
- b) Minutes of the Temiskaming Shores Public Library Board meeting held on September 16, 2020;
- c) Minutes of the Police Service Board meeting held on October 19, 2020;

- d) Minutes of the Recreation Committee meeting held on October 19, 2020; and
- e) Minutes of the Temiskaming Transit Committee meeting held on October 15, 2020.

12. Committees of Council – Internal Departments

Draft Motion

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meeting held on October 8, 2020;
- b) Minutes of the Protection to Persons and Property Committee meeting, held on October 8 2020; and
- c) Minutes of the Public Works Committee meeting, held on October 8, 2020.

13. Reports by Members of Council

14. Notice of Motions

15. New Business

a) Support – 2020 Victims and Survivors of Crime Awareness Week

Draft Motion

Whereas “Recognizing Courage, Renewing Commitment” is the theme of the 2020 Victims and Survivors of Crime Awareness Week, which will take place virtually from November 22-28, 2020; and

Whereas the initiative raises awareness about issues facing victims of crime, and the services, programs, and laws in place to help victims and their families;

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby proclaims the week of November 22-28, 2020 as “Victims and Survivors of Crime Awareness Week” in the City of Temiskaming Shores; and

That we can all help shape a future in which victims and survivors of crime are treated with the compassion, courtesy, and respect they deserve.

b) Support – Reform to the Municipal Insurance Policy

Draft Motion

Be it resolved that Council for the Corporation of the City of Temiskaming Shores hereby supports the letter dated October 9, 2020, for the Township of Lake of Bays to the Premier of Ontario, regarding Reform to the Municipal Insurance Policy; and

That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Anthony Rota, MP for Nipissing-Timiskaming; John Vanthof, MPP for Timiskaming Cochrane; the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and the Township of Lake of Bays.

c) Approval of Attendance at the 2021 Rural Ontario Municipal Association Conference

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores approves the attendance of _____ and _____ at the virtual Rural Ontario Municipal Association (ROMA) Conference, scheduled for January 25 to January 26, 2021; and

That Council acknowledges that **Councillor Whalen** will also be attending the virtual ROMA Conference as President of the Federation of Northern Ontario Municipalities (FONOM); and

Further be it resolved that registration and expenses incurred for attending the conference be covered in accordance to the Municipal Business Travel and Expense Policy.

d) January to October 2020 Year-to-Date Capital Financial Report

Draft Motion

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt the January to October 2020 Year-to-Date Capital Financial Report for information purposes.

e) Memo No. 021-2020-CS – Policing Contract Renewal

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 021-2020-CS; and

That Council directs staff to prepare the necessary by-law to enter into a five-year agreement with the Ministry of Community Safety and Correctional Services for the provision of Police Services, for consideration at the November 17, 2020 regular Council meeting.

f) Memo No. 022-2020-CS – Request for Delegation – Civil Marriage Solemnizations – Christopher W. Oslund

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 022-2020-CS; and

That Council hereby approves the Clerk's delegation of authority to Christopher W. Oslund for the provision of civil marriage solemnization services in the Province of Ontario.

g) Memo No. 023-2020-CS – Amendment to By-law No. 2019-139 (FedNor) Culinary Tourism Strategy for the Lake Temiskaming Tour

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 023-2020-CS; and

That Council direct staff to prepare the necessary by-law to amend By-law No. 2019-139 “being a funding agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour, for consideration at the November 3, 2020 Regular Council meeting.

h) Administrative Report No. CS-041-2020 – Agreement with 2344 Royal Canadian Army Cadet Corps for the use of Various Municipal Facilities

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-041-2020; and

That Council directs staff to prepare the necessary by-law to enter into a lease agreement with the 2344 Royal Canadian Army Cadet Corps effective September 1, 2020 to August 31, 2023, for consideration at the November 3rd, 2020 Regular Council Meeting.

i) Administrative Report No. PPP-011-2020 – Air Compressor Maintenance Agreement

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PPP-011-2020; and

That Council directs staff to prepare the necessary by-law to enter into a maintenance agreement between the City of Temiskaming Shores and the Towns of Cobalt and Latchford; the Townships of Casey, Coleman, and Harley; and the Municipality of Temagami; for the joint maintenance of a breathable air compressor, for consideration at the November 3, 2020 Regular Council meeting.

j) Memo No. 014-2020-RS – City of Temiskaming Shores Greenhouse Gas Reduction Plan

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2020-RS; and

That Council directs staff to release the Greenhouse Gas Reduction Plan to complete a public consultation period from November 4, 2020 until December 4, 2020, and return the plan for consideration at the December 15, 2020 Regular Council meeting.

k) Administrative Report No. LIB-01-2020 - Emergency Community Fund Grant

Draft Motion

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. LIB-01-2020 for information purposes.

16. By-laws

Draft Motion

Be it resolved that:

- | | |
|---------------------|---|
| By-law No. 2020-106 | Being a by-law to amend By-Law No. 2011-031 (Removal of Deputy Clerk Appointment for Christopher Oslund) |
| By-law No. 2020-107 | Being a by-law to amend By-law No. 2019-139 (FedNor funding agreement for the implementation of a Culinary Tourism Strategy for the Lake Temiskaming Tour – Project No. 851-512497) |
| By-law No. 2020-108 | Being a by-law to enter into an agreement with 2344 Royal Canadian Army Cadet Corps (RCACC) for the use of space at the New Liskeard Community Hall |
| By-law No. 2020-109 | Being a by-law to enter into a Maintenance Agreement between the City of Temiskaming Shores and the Towns of Cobalt and Latchford, the Townships of Casey, Coleman, and Harley, and the Municipality of Temagami for the joint maintenance of a breathable air compressor |

be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that:

By-law No. 2020-106;
By-law No. 2020-107;
By-law No. 2020-108; and
By-law No. 2020-109;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Regular – Tuesday, November 17, 2020 at 6:00 p.m.
- b) Regular – Tuesday, December 1, 2020 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

None

20. Confirming By-law

Draft Motion

Be it resolved that By-law No. 2020-110 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on November 3, 2020 be hereby introduced and given first and second reading.

Draft Motion

Be it resolved that By-law No. 2020-110 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Motion

Be it resolved that City Council adjourns at _____ p.m.

Mayor- Carman Kidd

Clerk - Logan Belanger



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, October 20, 2020 – 6:00 p.m.
City Hall – Council Chambers – 325 Farr Drive

Minutes

1. Call to Order

The meeting was called to order by Mayor Kidd at 6:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt,
Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen
Present: Christopher Oslund, City Manager
Logan Belanger, Municipal Clerk
Kelly Conlin, Deputy Clerk
Mathew Bahm, Director of Recreation
Brad Hearn, IT Administrator
Steve Burnett, Manager of Environmental Services
Mitch Lafreniere, Manager of Transportation Services
Regrets: N/A

Members of the Public Present: 4

3. Review of Revisions or Deletions to Agenda

None.

4. Approval of Agenda

Resolution No. 2020-484

Moved by: Councillor Laferriere
Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None.

6. Review and adoption of Council Minutes

Resolution No. 2020-485

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – October 6, 2020.

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

None.

8. Question and Answer Period

None.

9. Presentations / Delegations

- a) Steven Bond, Resident

Re: Sale of Portion of Paget Street

Mr. Steven Bond stated that he found out on September 17th, 2020, that the road that runs along the side of his driveway was sold to his neighbour, and referenced photographs provided to Council of the subject land. Mr. Bond stated that the sale affected him significantly, including: no longer having an address on Paget Street North; the devaluation of his property as it is no longer a corner lot; no access to his side yard to complete landscaping, in which an investment was previously made; and no access to the river bank. Mr. Bond questioned why he was not notified, and if there is a by-law to notify a property owner of a sale of public land that is adjacent to their property?

Mayor Kidd commented that the sale of land, and notice of land sales are completed in accordance with the City's Disposition of Land policy, established by by-law. The process began in April 2020, and there were public advertisements and meetings held related to the proposal, prior to approval by Council. The sale has been completed, and the property has been transferred.

Councillor Hewitt thanked Mr. Bond for outlining his concerns, and offered an apology. Councillor Hewitt noted that the policy does not include a direct communication piece with adjacent land owners; however, offered that perhaps the process could be reviewed in the future.

Mayor Kidd thanked Mr. Bond for his presentation.

- b) Ryan Primrose, Ontario Centre for Archaeological Research and Education (OCARE)

Re: Proposal of a Multi-category evaluation rubric for the New Liskeard Carnegie Building

Mr. Ryan Primrose outlined a proposal of the tenders for the Carnegie building in New Liskeard. Given the historical and social context of the Carnegie building, Mr. Primrose proposed that the tenders be evaluated using a rubric, which considers not only the proposed purchase amount, but also the benefit to the public, and the commitment to maintaining the heritage character of the building.

The individual categories would be provided weights, and the proposed tenders would be evaluated in each category, to determine the successful tender. Mr. Primrose provided a sample rubric for use during the evaluation process for Council consideration. Whether adopted or not, Mr. Primrose requested that it would not be purchase price alone that would be considered in the sale.

Mayor Kidd commented that the tenders will be reviewed by the Corporate Service Committee for evaluation, and a report will be presented to Council.

Councillor Laferriere thanked Mr. Primrose for his focus to keep the designation for the building, and the heritage designation still stands.

Mayor Kidd thanked Mr. Primrose for his presentation.

- c) Mark Trevisiol and Frank Santaguida, First Cobalt Corp.

Re: Update on the Cobalt Camp Refinery Project

Mr. Mark Trevisiol began the presentation by providing background information on First Cobalt and outlined their footprint in North America. The presentation provided context regarding the global cobalt demand and projections over a 25-year period; with the last ten years seeing shifts driven by the electric vehicle market. The economic developments of the Cobalt Camp Refinery Project were reviewed, including 100 construction jobs, 80 direct and indirect skilled high-paying jobs, indigenous employment and business opportunities, as well as significant regional benefits for Temiskaming Shores and the surrounding area. The highlights of a feasibility study were reviewed, including annual production of 25,000 tonnes of battery grade cobalt, and approximately \$75 million in capital investment to restart the refinery. The estimated project timelines were outlined over a two-year period; notably commissioning in the first quarter of 2022, and production by mid-2022. Mr. Trevisiol also reviewed the Company's commitment to responsible production, and the environmental approvals and permitting process. The site location, site plan, and site layout of the Refinery were reviewed, as well as the surface water and ground water monitoring process, which is part of the submittal with the permitting application. The consultation and engagement process were reviewed throughout 2020, and the ongoing work to organize a virtual open house. Next next steps include the release of an optimized feasibility study; finalization of the scope of the pilot plant; completing the permitting process for water, air and noise, and sewage works; and ongoing community engagement.

Councillor Whalen thanked Mr. Trevisiol for the presentation, and requested additional information on the procedures for resource extraction between Africa and North America. Further, Councillor Whalen commented that Lake Timiskaming was mentioned as a discharge location, and inquired whether First Cobalt Corp. was working with the Federal or Provincial government. Mr. Trevisiol noted that the main supply source is from Glencore, with three operations in Africa, and the Company has been submitting applications to the province.

Councillor Foley inquired about the volume and the number of vehicles per day on area roads. Mr. Trevisiol noted that the facility is designed to facilitate a production of 55 tonnes per day of cobalt hydroxide, and are currently investigating whether the material would be transported by truck or by rail.

Mayor Kidd questioned if the plant will maintain a zero residual chlorine process for the discharge into Lake Timiskaming. Mr. Trevisiol commented that their process does not currently involve chlorides, and is not part of their process design. That being said, there may be chloride in the lake that is pumped, but no additional chlorides will be added during their process.

Councillor Hewitt requested clarification on the jobs created and sustained. Mr. Trevisiol commented that the operating plant will have 40-45 personnel

employed directly, and a 2:1 ratio was used for spinoff (i.e. 80 direct and indirect jobs on an ongoing basis).

Mayor Kidd thanked Mr. Trevisiol for his presentation.

10. **Communications**

- a) Steve Clark, Minister of Municipal Affairs and Housing

Re: Parkland Dedication, Development Charges and the Community Benefits Charges Authority, 2020-09-18

Reference: Received for Information

- b) Sylvia Jones, Solicitor General

Re: Update regarding anti-racism initiatives; regulatory work around the Community Safety and Policing Act, 2019; new police oversight measures; police training; Community Safety and Well-Being (CSWB) Planning; and police-hospital transition protocol, 2020-10-02

Reference: Received for information and referred to the Police Services Board

- c) Nina Bifulchi, Mayor – Town of Wasaga Beach

Re: Support – Unauthorized Car Rallies and Enforcement, 2020-10-01

Reference: Received for Information

- d) Barbara Knauth, Deputy Clerk-Treasurer – Township of Matachewan

Re: Support – Earlton-Timiskaming Regional Airport and Impact from COVID-19, 2020-09-30

Reference: Received for Information

- e) Monique Chartrand, Executive Director – Victim Services of Temiskaming & District

Re: Support – 2020 Victims and Survivors of Crime Awareness Week, 2020-10-05

Reference: Received for Information

Note: Councillor Jelly requested that this item be returned for Council consideration and support.

- f) Corporation of the Township of Glengarry

Re: Support – Allow for Capital Expenditures under the Provincial Safe Restart Agreement, 2020-09-28

Reference: Received for Information

- g) Roger Bonneau, Mayor – Township of Asphodel Norwood

Re: Support – Cannabis Production, 2020-10-07

Reference: Received for Information

- h) Bonnie Nistico-Dunk, City Clerk – City of St. Catharines

Re: Support – Development Approval Requirements for Landfills - (Bill 197), 2020-10-07

Reference: Received for Information

- i) Carrie Sykes, Director of Corporate Services/ Clerk – Township of Lake of Bays

Re: Support – Reform to the Municipal Insurance Policy, 2020-10-09

Reference: Received for Information

Note: Councillor Jelly requested that this item be returned for Council consideration and support.

- j) Fire Marshal's Communique

Re: Staffing Levels and Firefighter Safety, 2020-10-06

Reference: Received for Information

- k) Richard Stubbings, Assistant Deputy Minister - Ministry of the Solicitor General

Re: Court Security and Prisoner Transportation Program Review, 2020-10-15

Reference: Received for Information

- l) The Consulate General of Israel in Toronto and Western Canada

Re: Righteous Among the Nations Ceremony honouring the late Reinerus Hulsker and Cornelia Hulsker (Schiess) – Award presented to their daughter and Temiskaming Shores resident Mrs. Nora Visser

Reference: Received for Information

- m) Jaime Allen, Clerk-Treasurer, Town of Latchford

Re: Support – Nomination of Municipal Representative on the Local Forest Management Corporation, Temagami Crown Management Unit

Reference: Motion to be presented under New Business

Resolution No. 2020-486

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. m) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

Resolution No. 2020-487

Moved by: Councillor Laferriere

Seconded by: Councillor Whalen

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Temiskaming Shores Public Library Board held on June 17, 2020.

Carried

12. Committees of Council – Internal Departments

None

13. Reports by Members of Council

Councillor Jelly commented that a Police Services Board meeting was held on October 19, 2020. On September 10, 2020, two officers, Constable David Lalonde and Sergeant Kevin Murphy, entered the cold waters of Lake Timiskaming and saved a woman in a car that entered the lake. A request has been submitted for a citation in lifesaving, for both officers. A traffic initiative will continue on Highway 11B until October 31st, 2020, to reduce speeds along this roadway.

Councillor McArthur commented that the Transit Committee travelled on the new transit bus for the complete route, and that the vehicle will be in operation shortly. Benches and bus shelters were also observed.

Councillor Whalen commented that the next Temiskaming Shores Public Library Board meeting will be held tomorrow in the new facility. Councillor Whalen requested if the recent announcement regarding the blue box program, could be added to the next Public Works Committee meeting for discussion.

Mayor Kidd commented on the award presented to Mrs. Nora Visser, to honour her parents, the late Reinerus Hulsker and Cornelia Hulsker (Schiess). Mayor Kidd spoke with the Consulate General of Israel, who had only presented three medals since 2015. Mrs. Visser was 13 years old at the end of the second world war, and her family protected Jewish families during the Holocaust.

14. Notice of Motions

None.

15. New Business

a) Notice of Motion – FONOM - Support for satellite internet access for improved services to Northern Ontario (Councillor Whalen)

Resolution No. 2020-488

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Whereas community social and economic well-being is dependent on fast, reliable and affordable broadband connectivity and better cellular coverage; and

Whereas Municipal, Provincial and Federal Governments as well as healthcare, education and other sectors will continue to depend on the internet to communicate, provide services and ensure accessibility to information; and

Whereas digital literacy skills are essential to collaborate, innovate, and compete both regionally and globally and require appropriate and affordable broadband; and

Whereas the availability of broadband that is on par with larger, urban areas in Canada is essential for Northern Ontario to achieve economic sustainability and social well-being; and

Whereas in 2016 the Federation of Northern Ontario Municipalities (FONOM) requested that the internet be designated as an essential service and those efforts are undertaken to ensure all municipalities have access to affordable, fast and reliable broadband; and

Whereas the Federation of Northern Ontario Municipalities (FONOM) agreed that an option to explore and hopefully support would be the licensing of Canadian and international companies such as the Starlink Program by SpaceX.

Therefore, be it resolved that the Corporation of The City of Temiskaming Shores agrees that Broadband is an essential service and that the Canadian Radio-television and Telecommunications Commission (CRTC) should allow Canadian and international companies such as SpaceX to compete with those

presently acting in the communication field, as they have the private financial ability to move forward; and

Further be it resolved that a copy of this resolution be sent to the Federal Minister of Science, Innovation, and Economic Development, the Provincial Minister of Economic Development, Employment and Infrastructure, the Provincial Minister of Northern Development and Mines, the Canadian Radio-television Telecommunications Commission (CRTC), Northeastern MPs and MPPs, the Leaders of the Opposition Parties and the Federation of Northern Ontario Municipalities.

Carried

b) Municipal Representative Appointment for the Proposed Local Forest Management Corporation in the Temagami Forest Unit

Resolution No. 2020-489

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Whereas Council for the City of Temiskaming Shores adopted resolution no. 2020-443 on September 15, 2020, after Council received a presentation on the proposed establishment of a Local Forest Management Corporation (LFMC) for the Temagami Forest Unit; and

Whereas a request was made to Council to propose a prospective municipal board member, from the public, that meets the skill matrix requirements to sit on the LFMC Board, to be approved through the public appointment process; and

Whereas Latchford Council passed a resolution at their regular meeting on October 15, 2020, proposing Mr. Jeff Barton to be the considered as the prospective candidate; and

Whereas Mr. Barton has been deeply involved in the process to establish the LFMC over the past seven (7) years, and is very well respected by the areas First Nations and Industry Partners, and has a great knowledge of the industry as well as the history of the Temagami region.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby endorses Mr. Jeff Barton as the prospective municipal board member towards the LFMC Board of Directors.

Carried

c) Memo No. 17-2020-CS – Disposition of former Library Buildings - Minimum Tender Values

Resolution No. 2020-490

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

That Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 017-2020-CS; and

That Council directs staff to release two Request for Tender documents: one for the former New Liskeard Library building, located at 50 Whitewood Avenue, with a minimum tender amount of \$200,000; and one for the former Haileybury Library building, located at 545 Lakeshores Road, with a minimum tender amount of \$100,000.

Carried

d) Memo No. 020-2020-CS – Aerial Imagery Acquisition – Letter of Intent to Participate

Resolution No. 2020-491

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

That Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 020-2020-CS; and

That Council directs staff to submit the Letter of Intent to Commit Funding to the Ministry of Natural Resources and Forestry, to participate in the Central Ontario Orthophotography Project in 2021 for updated GIS imagery.

Carried

e) Administrative Report No. CS-040-2020 – Occupation of Land Agreement with the Temiskaming Native Women's Support (Mill Creek Area)

Resolution No. 2020-492

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-040-2020; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with the Temiskaming Native Women's Support Group to permit the use of municipal near the Mill Creek area for consideration at the October 20, 2020 Regular Council meeting.

Carried

16. By-laws

Resolution No. 2020-493

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that:

By-law No. 2020-104 Being a by-law to authorize a Land Use Agreement with the Temiskaming Native Women's Support Group to permit the use of municipal land – Roll No. 54-18-030-012-038 (Mill Creek Area)

be hereby introduced and given first and second reading.

Carried

Resolution No. 2020-494

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2020-104 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

a) Regular – Tuesday, November 3, 2020 at 6:00 p.m.

b) Regular – Tuesday, November 17, 2020 at 6:00 p.m.

18. Question and Answer Period

City Manager, Christopher Oslund provided an overview of the questions in the chat box:

Sale of Portion of Paget Street

Beverly Ray and Robert Ritchie requested that Council consider a review of the land disposal policy.

Disposition of former Library Buildings - Minimum Tender Values

Doug Walsh offered that Council consider a Request for Proposal, rather than a Request for Tender process.

Chuck Durrant inquired if there are public appointees on the Corporate Services Committee. Mr. Oslund commented that there are not public appointees, that the committee is comprised of Council appointees.

Gerry Brandon suggested that the Library disposition process seemed to lack transparency.

Update on the Cobalt Camp Refinery Project

Robert Ritchie inquired if there will be direct dollars contributed to Temiskaming Shores. Mr. Oslund commented that the refinery is located in the unincorporated Township of Lorrain; however, the tailing ponds/ vacant lands are in Temiskaming Shores.

Transit Committee Update

Ida Hillson updated that there have been transit riders not wearing masks. Mr. Oslund commented that Stock Transportation is aware, and provided a reminder to all riders, that masks are mandatory. Ms. Hillson also inquired about a bus shelter at the Temiskaming Square (mall). Mr. Oslund stated, the Transit Committee is looking into the matter for a shelter installation.

19. Closed Session

None

20. Confirming By-law

Resolution No. 2020-495

Moved by: Councillor McArthur

Seconded by: Councillor Foley

Be it resolved that By-law No. 2020-105 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on October 20, 2020 be hereby introduced and given first and second reading.

Carried

Resolution No. 2020-496

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that By-law No. 2020-105 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2020-497

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that City Council adjourns at 7:20 p.m.

Carried

Mayor- Carman Kidd

Clerk - Logan Belanger

The Timiskaming Active School Travel Charter

November 3 2020

Erika Aelterman

On behalf of the Regional AST Steering Committee



Overview

- AST project update
- Benefits of AST
- Charter
- Municipal alignment
- Collaborative implementation



This charter represents a long-term commitment to fostering a culture of active, sustainable travel where we live, learn, work, and play. Active School Travel (AST) refers to any form of human-powered transportation such as walking, wheeling, or using mobility assistive devices for the school journey. This charter upholds the principle that environments where active transportation is supported by the school and local partners promotes community safety and accessibility for all, regardless of age, ability or income.

I/We recognize the benefits associated with AST:



I/We support AST through commitment to the following principles:



WALKING & CYCLING CULTURE

Fostering an active community culture is essential to increasing the number of active trips.

The Timiskaming Active School Travel Project





HEALTHIER CHILDREN



LESS TRAFFIC & POLLUTION



SAFER SCHOOL ZONES



BETTER ACADEMIC
PERFORMANCE

ACTIVE SCHOOL TRAVEL CHARTER

This charter represents a long-term commitment to fostering a culture of active and sustainable travel where we live, learn, work, and play. Active School Travel (AST) refers to any form of human-powered transportation such as walking, wheeling, or using mobility assistive devices for the school journey. This charter upholds the principle that environments where active transportation is supported by the school and local partners promotes community safety and accessibility for all, regardless of age, ability or income.

I/We recognize the benefits associated with AST:



HEALTHIER CHILDREN



LESS TRAFFIC &
POLLUTION



SAFER SCHOOL ZONES



BETTER ACADEMIC
PERFORMANCE

I/We support AST through commitment to the following principles:



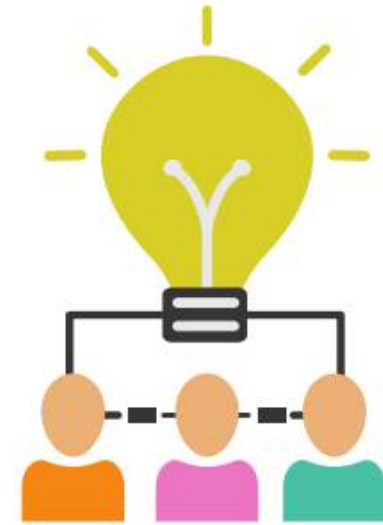
WALKING & CYCLING CULTURE

Fostering an active community culture is essential to increasing the number of active trips.

- **Support the development and implementation of School Travel Plans for all schools**
- **Whenever possible, develop infrastructure and policies that support active transportation**

PARTNERSHIP, COLLABORATION & SHARED RESPONSIBILITY

Encouraging AST requires an ongoing interdisciplinary and collaborative approach between schools, communities, and government agencies.



- **Identify and eliminate barriers to using active transportation for the school journey**
- **Act as a proponent for resources and investments to build active and healthy communities**



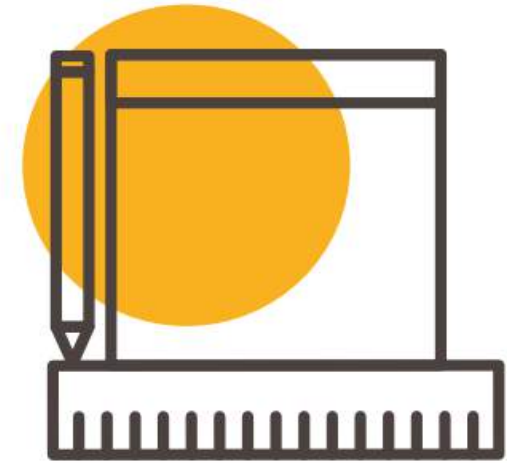
STREET DESIGN FOR COMFORT, CONVENIENCE, & SAFETY FOR ALL

The design of new streets or redevelopment of existing streets should include the integration of active travel facilities for pedestrians, cyclists, and public transit.

- **Conduct neighbourhood walkabout audits and traffic studies to support improved walkability and bikeability.**
- **Maintain active school travel routes on a year-round basis and where demand warrants.**

SUPPORTIVE LAND USE & SITE PLANNING

Plan, encourage, and facilitate the integration of active transportation systems in communities, including existing and future schools.



- **When planning school site or neighbourhood developments, consult best practices and consider how walking, cycling and public transit use can be maximized.**

CITY OF TEMISKAMING SHORES

OFFICIAL PLAN



RECREATION MASTER PLAN



... building community through biking.



Collaborative implementation





Good for
everyone



Questions?

Contact:

Erika Aeltermann, AST Project Lead

705-647-4305 x 2253

aeltermane@timiskaminghu.com



TIMISKAMING ACTIVE SCHOOL TRAVEL CHARTER: HOW-TO GUIDE

Introduction

This companion document is intended to guide the signatories of the **Timiskaming Active School Travel Charter** with practical applications and actions for supporting more students to walk or wheel for the school journey. The actions on the next page serve as a starting point for fostering safe, healthy and connected communities. Achieving these goals requires coordination of efforts across multiple stakeholders in our communities including school staff, school boards, parents and students, public health, police, transportation, planning and others. Development of the Charter was initiated by the **Regional AST Steering Committee**, a group formed to support the direction, planning and implementation of the **Timiskaming Active School Travel Project**.



Background

School travel planning (STP) is a provincially-led community-based model for implementing **active school travel (AST)** that systematically addresses barriers and incentives for walking to school. The Timiskaming Active School Travel Project brings school and community stakeholders together to identify barriers to students walking and cycling to school, devise an action plan to address the issues identified, implement those actions, and measure resulting travel mode and attitude shifts. Stakeholders collaborate to create and implement school-level actions plans that use equity, education, encouragement, engineering, and enforcement to address transportation and traffic safety problems, and support a shift in student travel behaviours towards more active and sustainable modes. The Timiskaming Active School Travel Charter serves as the first step toward fostering more active trips in our school communities.

How and when to use this charter:

The Charter reinforces the importance of active and sustainable transportation supportive policies, infrastructure, and programming. Each of these are referred to in the developmental stages of various AST-related actions being undertaken by school boards, municipalities, and other signatories. This Charter serves to guide school staff, students, parents, community partners and the Board of Trustees to consider how activities and decisions can encourage or impact active transportation.

Many high-level decisions in our communities can have an impact on active school travel. The decisions that school boards make about school catchment areas, site planning, school closures, academic programs and transportation services can lead to more students travelling further to school and being driven. Municipalities can prioritize active and safe routes to school in official plans and active transportation strategies, ensuring active travel infrastructure is available and maintained. Police and by-law services can support the implementation of safety education and enforcement actions. Public health can support education and encouragement activities related to health promotion, physical activity and injury prevention. Student transportation services can support policy development and help develop and implement school action plans. Our local elected officials can advise on travel issues and help move solutions forward.

When it comes to making sure students are able to get to school safely and enjoy the benefits of active travel, we all have an important role to play!

Charter Principles

Each AST principle provides a list of practical applications that serve as a starting point. However, actions are determined in the context of feasibility and local needs.

1. Walking and cycling culture

- ✓ Support the development and implementation of School Travel Plans for all schools
- ✓ Whenever possible, develop infrastructure and policies that support active transportation
- ✓ Promote and participate in the Timiskaming Active School Travel program and walk to school day events
- ✓ Integrate active and sustainable transportation education into the student curriculum to create a culture of respect between all road users.

2. Partnership, collaboration, and shared responsibility

- ✓ Identify and eliminate barriers to using active and sustainable transportation for the school journey
- ✓ Work collaboratively to consider how activities, policies and decisions could encourage active transportation
- ✓ Act as a proponent for resources and investments to build active and healthy communities.

3. Street design for comfort, convenience, and safety for all

- ✓ Conduct neighbourhood walkabout audits and traffic studies to support improved walkability and bikeability.
- ✓ Maintain active school travel routes on a year-round basis and where demand warrants.
- ✓ Promote the benefits of safety enhancements including establishing safe active travel corridors to work and school.

4. Supportive land use and site planning

- ✓ When planning school site or neighbourhood developments, consult best practices and consider how walking, cycling, and public transit use can be maximized.
- ✓ Support the provision of end of trip facilities including bike parking.
- ✓ Explore options to divert traffic away from the school zone such as Park 'N' Walk programming, off-site school parking, and school streets initiatives.



ACTIVE TRANSPORTATION AND PHYSICAL ACTIVITY IN TIMISKAMING

September 2020 - Timiskaming Health Unit



**THE BUILT
ENVIRONMENT AND
MUNICIPAL POLICIES
HAVE A SIGNIFICANT
IMPACT ON THE TYPES
OF ACTIVITIES PEOPLE
DO.**

**MUNICIPALITIES HAVE
THE UNIQUE
OPPORTUNITY TO
PROVIDE COMMUNITY
FACILITIES AND
PROGRAMS THAT
ENCOURAGE PHYSICAL
ACTIVITY.**

When communities make the healthy choice the easy choice through affordable or universally available options, not only are community members encouraged to be active, leading to a healthier population, the potential benefits of these investments to municipalities can also lead to economic gain for the community (STR, 2010).

Active transportation refers to any human-powered transportation used to get from one place to another, including walking, cycling, using a wheelchair or skateboarding. Timiskaming Health Unit (THU) prioritizes healthy living promotion and has staff available to support projects that align with our mandate of encouraging communities to be active, specifically through increasing policies and partnerships that create safe, supportive and healthy environments as well as increasing opportunities that lead to healthy behaviours. THU supports municipalities in developing or strengthening programming related to active travel and encouraging physical activity, particularly in outdoor spaces.

EVERYONE WINS WITH PHYSICAL ACTIVITY: WHY THIS MATTERS, HOW IT HELPS TO MAKE OUR COMMUNITY HEALTHIER AND SUPPORTS ECONOMIC DEVELOPMENT

THU staff have created the **Municipal Active Travel and Physical Activity Tool**, which provides a framework to support municipalities in making decisions that impact the way their community moves for both transportation and recreation. From an economic perspective, there is opportunity for good return on investment for municipalities who offer connected active transportation routes and physical activity facilities. Cycling tourism in Ontario brings money to communities that cater to cycling and cyclists in a meaningful way (Arancibia et al, 2019; Ministry of Tourism, Culture & Sport, 2017; Nanos, 2018).

As communities navigate moving forward from restrictions and impacts of the COVID-19 pandemic, municipally-driven physical activity and active travel opportunities are likely to support the development of community connectedness as well as citizens' desires to engage with offered resources. 41% of Ontarians want to ride a bike more (Nanos, 2018). Research shows that 60% of people would cycle more if they felt safe (STR, 2010). By providing infrastructure that offers the opportunity for people to cycle safely, municipalities are supporting individuals to meet that need. One study in Vancouver and Toronto found a safety increase of 89% on protected cycle tracks (eg, raised curbs, bollards or concrete barriers) on roads without parking compared to roads with parked cars and no cycling infrastructure (Teschke et al., 2012).

Community walkability is also affected by neighbourhood design features (eg. residential density, retail ratio, land use mix and intersection density) as well as availability of shade and trees, lighting, sidewalks and recreational facilities (Frank et al., 2009; HRHD, 2009). These and other features are associated with utilitarian walking and have an impact on the walking and cycling behaviour of residents (HRHD, 20019).

What THU can do:

- Support and consult on local municipal active travel policy, infrastructure and plans to encourage community members to utilize our public spaces.
- Review policies that encourage or discourage active transportation and physical activity and offer suggestions on adapting to support community members to get active.
- Engage with municipal and community partners to support aligned project implementation and funding applications.
- If deemed a need, assist with the development of a Community Active Transportation Committee and support plan development.
- Provide a tool and THU staff guidance to understand your local active travel context and set goals for areas of improvement.
 - This tool has been developed using best practices from a variety of evidence-informed sources. It outlines activities to enhance the active travel and physical activity opportunities in your community in a way that considers all starting points. That is, any budget point and/or staff capacity, from no cost, low effort to high cost, high effort. Our goal with this tool is to enhance environments for all communities across the District of Timiskaming.



ENHANCING ACTIVE TRAVEL OPPORTUNITIES SUPPORTS:

- CITIZEN HEALTH AND WELLBEING
- ECONOMIC DEVELOPMENT
- LESS TRAFFIC AND POLLUTION
- AFFORDABLE AND EQUITABLE TRANSPORTATION

When cycling behaviour increases, people drive less, resulting in a decrease of greenhouse gas emissions, thus supporting climate change actions. In Montreal, one study showed that for every 7% increase in the length of the city's cycling network, a 2% reduction of greenhouse gas emissions was observed (Zahabi et al., 2016). As vehicular road users are diverted to modes of active travel, traffic congestion is reduced, thus making roads safer for all users. Furthermore, from a municipal budget perspective, paving road shoulders has potential to save municipalities money over the long term. "Paving road shoulders was estimated to extend road life by 10%, paying for itself within 18 years due to annual savings such as reduced maintenance, preservation of pavement edge and easier snow removal" (STR, 2018).

In addition to saving municipalities money, cycling can help make life more affordable and equitable for residents as well. The average cost of owning a vehicle in Canada is between \$8 600 and \$13 000 (Alini, 2017). "Making commutes safe and convenient for residents to cycle for shorter trips- instead of owning a second or third vehicle- can help reduce annual household transportation costs" (STR, 2018).

In municipalities throughout Timiskaming, active travel is a viable form of transportation. Most of our communities have nearby points of destination, so a utilitarian bicycle ride or walk are not typically long-distances. Canadian research shows that those who live in walkable neighbourhoods do more utilitarian walking than those living in less walkable neighborhoods (Theilman et al., 2016). Even if people chose to replace vehicle trips of 3 km or less with riding a bike or by walking, vehicular traffic would be significantly decreased within our communities.



A healthy community is a community that thrives. There is a strong positive relationship between physical activity and the natural and built environments. These positive health outcomes can include “lower body mass index and body fat; fewer cardiovascular disease factors; lower risk for cancer; lower risk for premature death from all causes; better mental health; and a stronger sense of community belonging” (Participation, 2019).

There is also strong research that supports a positive relationship between nature and positive mental health. “Being in nature, or even viewing scenes of nature, reduces anger, fear, and stress and increases pleasant feelings. Exposure to nature not only makes you feel better emotionally, it contributes to your physical wellbeing, reducing blood pressure, heart rate, muscle tension, and the production of stress hormones” (University of Minnesota, 2016). Access to nature is abundant in Timiskaming, making outdoor recreation a very viable option for all communities in the district. Physical activities such as cycling and walking encourage people to get outdoors and experience all the physical and mental benefits of nature and getting active.



THU IS HERE TO
SUPPORT
MUNICIPALITIES IN
THEIR EFFORTS TO
ENHANCE
OPPORTUNITIES FOR
ACTIVE TRAVEL AND
PHYSICAL ACTIVITY.

TOGETHER WE CAN
BUILD SAFER,
HEALTHIER AND
MORE VIBRANT
COMMUNITIES WHERE
EVERYONE CAN
THRIVE.

FOR MORE
INFORMATION, GIVE
US A CALL!



Services de santé du

TIMISKAMING

Health Unit

New Liskeard: (705) 647-4305 | (866) 747-4305
Englehart: (705) 544-2221 | 877-544-2221
Kirkland Lake: (705) 567-9355 | (866) 967-9355
f t g timiskaminghu.com

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ACTIVE SCHOOL TRAVEL CHARTER

This charter represents a long-term commitment to fostering a culture of active and sustainable travel where we live, learn, work, and play. Active School Travel (AST) refers to any form of human-powered transportation such as walking, wheeling, or using mobility assistive devices for the school journey. This charter upholds the principle that environments where active transportation is supported by the school and local partners promotes community safety and accessibility for all, regardless of age, ability or income.

I/We recognize the benefits associated with AST:



HEALTHIER CHILDREN



LESS TRAFFIC & POLLUTION



SAFER SCHOOL ZONES



BETTER ACADEMIC PERFORMANCE

I/We support AST through commitment to the following principles:

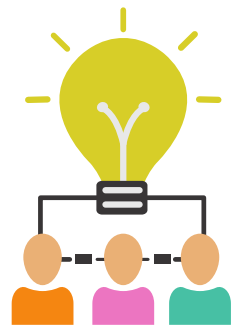


WALKING & CYCLING CULTURE

Fostering an active community culture is essential to increasing the number of active trips.

PARTNERSHIP, COLLABORATION & SHARED RESPONSIBILITY

Encouraging AST requires an ongoing interdisciplinary and collaborative approach between schools, communities, and government agencies.

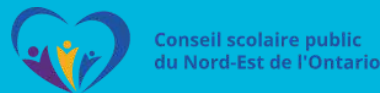
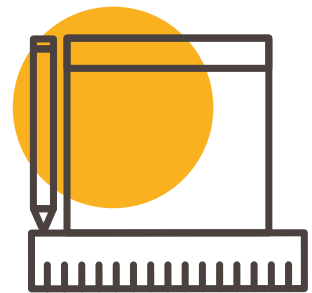


STREET DESIGN FOR COMFORT, CONVENIENCE, & SAFETY FOR ALL

The design of new streets or redevelopment of existing streets should include the integration of active travel facilities for pedestrians, cyclists, and public transit.

SUPPORTIVE LAND USE & SITE PLANNING

Plan, encourage, and facilitate the integration of active transportation systems in communities, including existing and future schools.



JOIN THE MOVEMENT TO IMPROVE CHILDREN'S MOBILITY AND HEALTH

Go to www.timiskaminghu.com/90482/active-school-travel for more.

TIMISKAMING ACTIVE SCHOOL TRAVEL CHARTER

Endorsement

In signing this document, I/we are committed to working alongside our community partners to uphold the principles outlined in the Timiskaming Active School Travel Charter.

As a statement of principles to encourage student active travel and safer school zones, the Charter has no legal status. Rather, it serves to guide school staff, students, parents, community partners and all AST Steering Committee members to consider how activities and decisions can encourage or impact active transportation.

On behalf of _____, I endorse the Timiskaming
(Organization)
Active School Travel Charter.

Name: _____

Position: _____

Signature: _____ Date: _____

When it comes to making sure students are able to get to school safely and enjoy the benefits of active travel, we all have an important role to play!

October 21, 2020

Via email: george.cornell@simcoe.ca

Warden George Cornell
1110 Highway 26
Midhurst ON L9X 1N6

Dear Warden Cornell and County Councillors:

Re: Request for Support from Mount St. Louis Moonstone/Skyline Horseshoe Resort and Hardwood Ski & Bike for their efforts to Declare Snowsports, Skiing and Snowboarding, Alpine and Nordic Deemed Essential in Stage 2.

The Council of the Township of Oro-Medonte, at its October 14th Council meeting, passed the following motion with respect to the above-noted matter:

Be it resolved:

that the correspondence dated October 9, 2020 from Sarah Huter, Assistant General Manager, Mount St. Louis Moonstone Ski Resort re: Request for Support from Mount St. Louis Moonstone/Skyline Horseshoe Resort and Hardwood Ski & Bike for their efforts to Declare Snowsports, Skiing and Snowboarding, Alpine and Nordic Deemed Essential in Stage 2 be received.

And whereas on March 11, 2020 the World Health Organization declared COVID-19 a global pandemic;

And whereas the Government of Ontario, County of Simcoe and Township of Oro-Medonte remain in declared state of emergency in response to the COVID-19 pandemic;

And whereas all levels of Government are effectively working collaboratively in response to the evolving COVID-19 situation;

And whereas the Government of Ontario has developed a comprehensive *Framework for Reopening our Province*;

And whereas many low risk outdoor activities were permitted to re-open in Stage 1 and 2 of the *Provincial re-opening framework*;

And whereas the timing of the release of *Stage 3 framework* and Ontario Regulation 364/20 made under *Reopening Ontario(A Flexible Response to COVID-19) Act, 2020* has not fully considered outdoor winter recreation and the operations of Ontario's ski industry;

And whereas Ontario's ski industry generates approximately \$420 million annually to the provincial economy and supports over 14,000 jobs;

And whereas nordic skiing, alpine skiing, snowboarding and snowshoeing provide low risk opportunities and outlets for participation in outdoor based activities that improve physical and mental health and overall well-being;

And whereas the ski industry has developed comprehensive operating plans and established best practices through its *Ski Well, Be Well* program to ensure compliance with regulations and public health directives and reduce the risk of COVID 19 transmission;

And whereas the Township of Oro-Medonte is the proud home to three of Ontario's largest ski resorts, Hardwood Ski and Bike, Horseshoe Resort and Mount St Louis Moonstone which provide significant local, regional and provincial economic benefits.

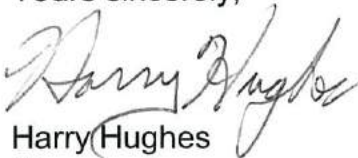
And whereas MPP Downey has advocated on behalf of these businesses.

Now therefore

On behalf of Hardwood Ski and Bike, Horseshoe Resort and Mount St. Louis Moonstone, the Council of the Township of Oro-Medonte hereby respectfully requests that the Government of Ontario consult with the ski industry through the Ontario Snow Resorts Association to review re-opening policy considerations currently impacting the industry.

And Further that a copy of this resolution be sent, under the Mayor's signature, to the County of Simcoe and Ontario municipalities for their consideration.

Yours sincerely,



Harry Hughes

Mayor

/vc

Cc: MPP Doug Downey

MPP Jill Dunlop

MP Doug Shipley

MPP Jim Wilson

Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries
Council

Shawn Binns, Director Operations & Community Services

Ontario Municipalities



October 22, 2020

The Honourable Rod Phillips
Ministry of Finance
Frost Building South
7th Floor
7 Queen's Park Cres.
Toronto, Ontario M7A 1Y7
rod.phillips@pc.ola.org

The Honourable Doug Downey
Ministry of the Attorney General
11th Floor
720 Bay St.
Toronto, ON M7A 2S9
doug.downey@pc.ola.org

Subject : Cannabis retail stores

Dear Ministers,

On behalf of the City of Clarence-Rockland, I am hereby requesting that the regulations governing the establishment of cannabis retail stores be amended in order to instruct the Alcohol and Gaming Commission to consider over-concentration as an evaluation criterion, and provide added weight to the comments of a municipality concerning matters in the public interest when considering the application of new stores.

Please find attached a certified true copy of Resolution #2020-191 adopted by the Council of the City of Clarence-Rockland on October 19, 2020, requesting a modification to the regulations governing the establishment of cannabis retail stores.

We trust that this request will be given serious consideration.

Sincerely,

Guy Desjardins, Mayor

CC: All Ontario Municipalities

Encl.



CORPORATION OF THE CITY OF
CLARENCE-ROCKLAND
REGULAR MEETING

RESOLUTION

Resolution: 2020-191
Title: Member's resolution presented by Councillor Mario Zanth and seconded by Councillor Samuel Cardarelli regarding cannabis stores
Date: October 19, 2020

Moved by Mario Zanth
Seconded by Samuel Cardarelli

WHEREAS as the regulator for private cannabis retail in Ontario, the Alcohol and Gaming Commission of Ontario (AGCO) has the authority to license, regulate and enforce the sale of recreational cannabis in privately run stores in Ontario; and

WHEREAS on December 17, 2018, Council agreed to 'opt-in' to the Provincial direction to allow Cannabis Retail to occur in the City of Clarence-Rockland; and

WHEREAS Council considers a matter of public interest to include a 150 metre distance separation from other Licensed Cannabis Stores, as the Board of Health has noted concerns that excessive clustering and geographic concentration of cannabis retail outlets may encourage undesirable health outcomes, and Economic Development and Planning are concerned that over-concentration may cause undesirable impacts on the economic diversity of a retail streetscape including the distortion of lease rates, economic speculation, and the removal of opportunity for other commercial businesses; and

WHEREAS cannabis retail is a new and unproven market, and no studies or precedent exists to determine the number or distribution of stores that can reasonably be supported by the local economy, and it is therefore prudent to establish the means by which the AGCO, with input from a municipality, can regulate over-concentration as the cannabis retail market evolves; therefore

BE IT RESOLVED THAT Council directs the Mayor, on behalf of City Council, to write the Honourable Rod Phillips, Minister of Finance of Ontario, and the Honourable Doug Downey, Attorney General of Ontario, requesting the Ministry to modify the regulations governing the establishment of cannabis retail stores to instruct the Alcohol and Gaming Commission to consider over-concentration as an evaluation criteria, and provide added weight to the comments of a municipality concerning matters in the public

interest when considering the application of new stores; and

BE IT RESOLVED THAT a copy of this resolution be forwarded to the other municipalities in Ontario.

CARRIED

Maryse St-Pierre
Deputy Clerk



RÉSOLUTION

Résolution: 2020-191
Titre: Résolution de membre présentée par le conseiller Mario Zanth et appuyée par le conseiller Samuel Cardarelli concernant les commerces de vente de cannabis
Date: le 19 octobre 2020

Proposée par Mario Zanth
Appuyée par Samuel Cardarelli

ATTENDU QU'en tant qu'organisme de réglementation de vente privée de cannabis en Ontario, la Commission des alcools et des jeux de l'Ontario (CAJO) a le pouvoir d'octroyer des licences, de réglementer et de faire respecter la vente de cannabis à des fins récréatives dans les magasins privés de l'Ontario

ATTENDU QUE le 17 décembre 2018, le Conseil a accepté de se conformer à la directive provinciale afin de permettre la vente au détail de cannabis dans la Cité de Clarence-Rockland ; et

ATTENDU QUE le Conseil considère qu'il est d'intérêt public d'inclure une distance de 150 mètres de séparation par rapport aux autres magasins de cannabis agréés, étant donné que le Conseil de la santé a pris note des préoccupations selon lesquelles le regroupement et la concentration géographique excessifs des points de vente de cannabis au détail peuvent encourager des résultats indésirables pour la santé, et que le ministère du développement économique et de la planification craint qu'une concentration excessive ne provoque des effets indésirables sur la diversité économique d'un paysage de rue de vente au détail, notamment la distorsion des taux de location, la spéculation économique et la suppression de possibilités pour d'autres entreprises commerciales

ATTENDU QUE la vente au détail de cannabis est un marché nouveau et non éprouvé, et qu'il n'existe aucune étude ni aucun précédent pour déterminer le nombre ou la répartition des magasins qui peuvent raisonnablement être soutenus par l'économie locale, et qu'il est donc prudent d'établir les moyens par lesquels l'AGCO, avec l'aide d'une municipalité, peut réguler la surconcentration au fur et à mesure de l'évolution du marché de la vente au détail de cannabis; par conséquent

QU'IL SOIT RÉSOLU QUE le conseil municipal demande au maire, au nom du conseil municipal,

d'écrire à l'honorable Rod Phillips, ministre des Finances de l'Ontario, et à l'honorable Doug Downey, procureur général de l'Ontario, pour demander au ministère de modifier les règlements régissant l'établissement de magasins de vente au détail de cannabis afin de donner instruction à la Commission des alcools et des jeux de considérer la surconcentration comme un critère d'évaluation, et de donner plus de poids aux commentaires d'une municipalité concernant les questions d'intérêt public lorsqu'elle examine la demande de nouveaux magasins; et

QU'IL SOIT RÉSOLU QU'une copie de cette résolution soit acheminée aux autres municipalités de l'Ontario.

ADOPTÉE

Maryse St-Pierre
Greffière adjointe

EARLTON-TIMISKAMING REGIONAL AIRPORT JULY 2020

REVENUE

	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$12,574	\$65,592
Operations	\$16,121	\$206,156
	<hr/>	<hr/>
	\$28,695	\$271,748

EXPENSES

Fuel	\$5,479	\$32,037
Operations	\$10,464	\$156,582
	<hr/>	<hr/>
	\$15,943	\$188,619

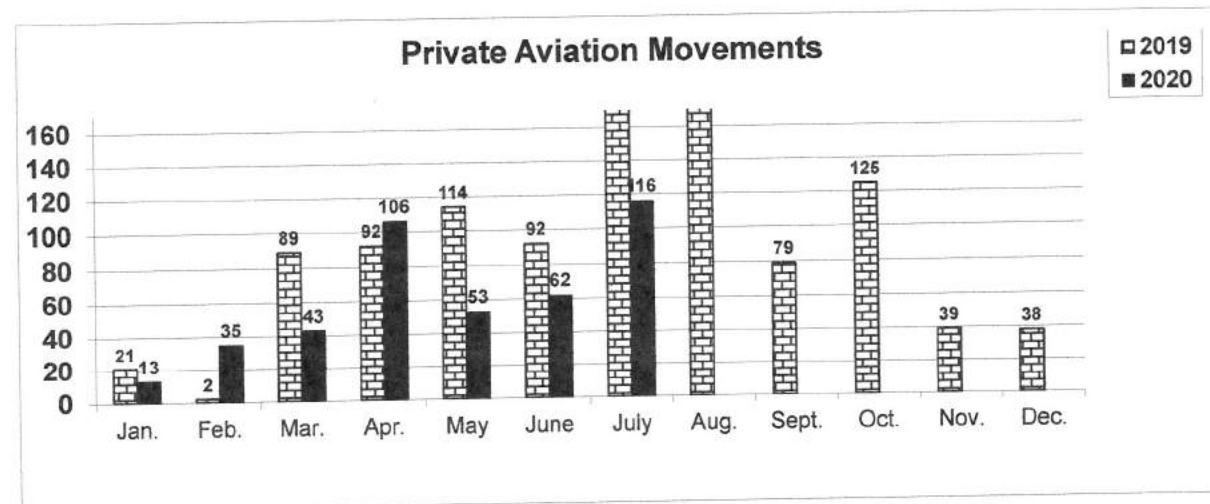
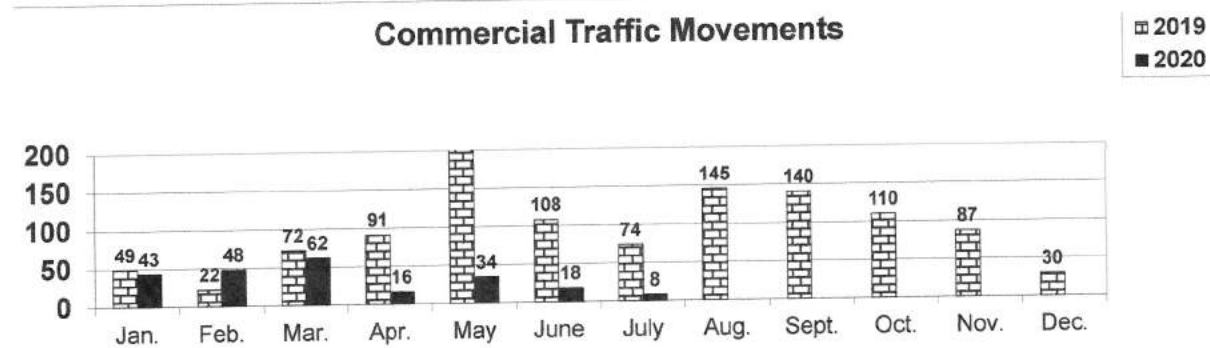
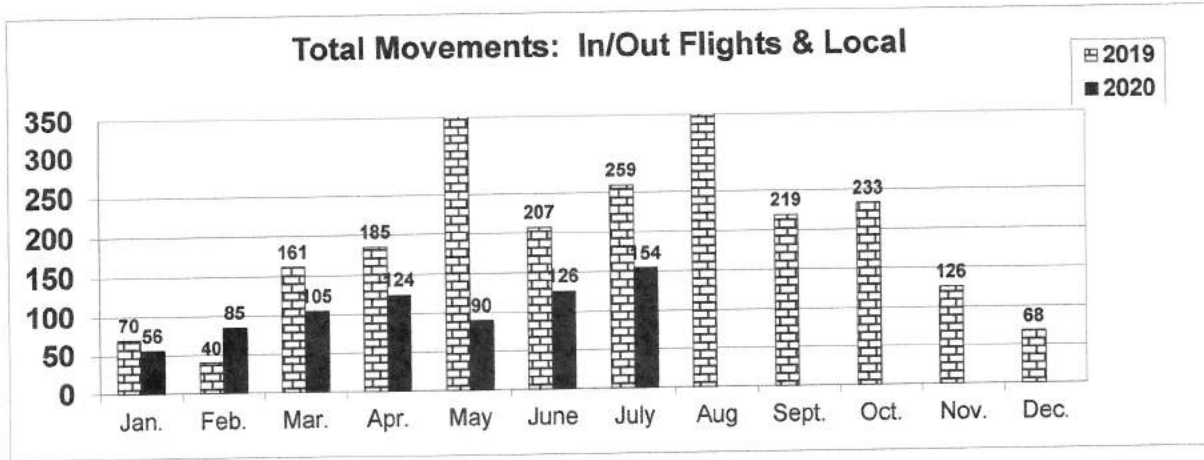
NET PROFIT/LOSS

Fuel	\$7,095	\$33,555
Operations	\$5,657	\$49,574
Capital Expenses		
	<hr/>	<hr/>
	\$12,752	\$83,129

<u>FUEL INVENTORY - JET A1</u>	\$	14,509
<u>FUEL INVENTORY - AVGAS</u>	\$	10,272
<u>FUEL INVENTORY - DIESEL</u>	\$	3,362

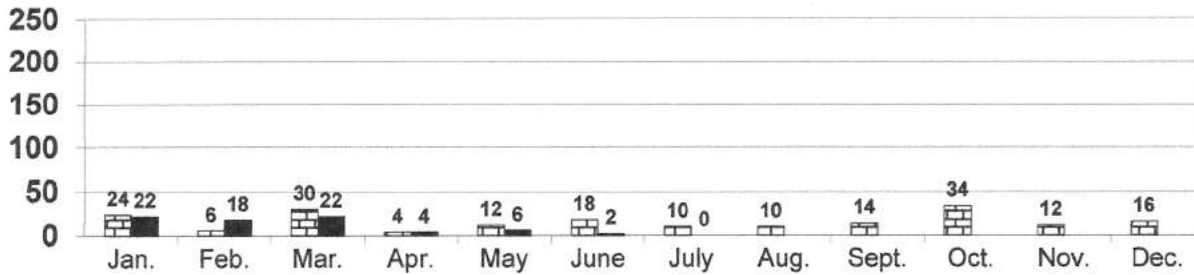
ANNUAL AIRCRAFT MOVEMENTS

AS OF MAY 31, 2020



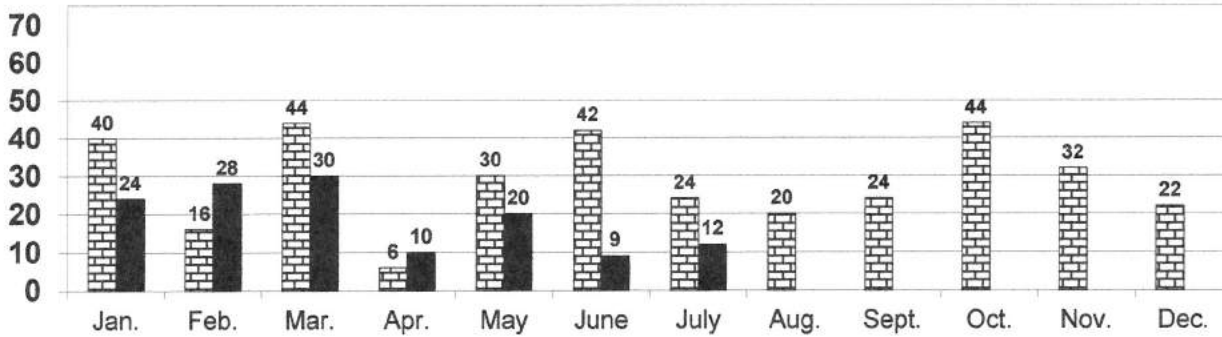
Air Carriers Movements

▨ 2019
■ 2020



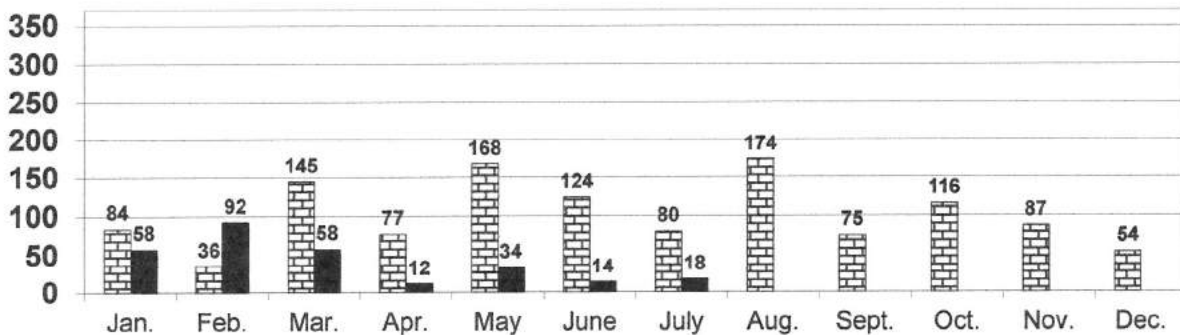
Air Ambulance Movements

▨ 2019
■ 2020



Pgrs. via Air Charter

▨ 2019
■ 2020



MANAGER'S REPORT JULY 2020

Correspondence:

On the 16 of July, a representative from the MNR was into to look at the available T hanger we have available for rent. They were happy with how the team performed here a couple years back during a heavy fire season and are considering using CYXR as a storage and forward base should we ever have a similar fire season in the future.

Through the course of our discussion I presented the idea that they look at the Grant Hanger and consider the possibilities of aircraft storage and maintenance, crew rest area, and boardroom.

The opportunities are attractive in many ways with our 6000' of runway if needed they could fly crews direct to YXR should the need arise.

They left with a more broad idea with the options available here and will present them to the higher ups and will be back in touch.

Projects

Beacon Tower Repaint:

As your aware, the current faded paint condition poses a significant hazard to helicopter traffic using the fuel system in low light and low visibility conditions and should be given high consideration for repainting as a safety precaution.

I have received 3 quotes for the repaint of the tower:

Outstanding Services North Bay \$ 13,375.00 before tax.

Nor Arc, Earlton \$ 11,675.00 before tax.

Northern Signs, New Liskeard \$ 7500.00 before tax.

I will await further direction from the board on how to proceed.

Ramp Repairs around Fuel Tanks, paint for 08/26 and damaged catch basin repair:

I have finally received quotes for the work on the apron area by fuel tanks and the repair of the catch basin on Twy A.

Miller Paving: \$ 152,225.00 they did not seem interested in bidding and were less than forth coming in providing pricing in a timely order.

Loach Paving: \$ 74,900.00 before tax.

Demora Contracting: \$ 78,422.00 before tax.

I will await further direction from the board on how to proceed.

Runway Markings Repaint:

As your aware the runway marking are nearly completely faded and are in need of repainting. This has been flagged in recent audits as a deficiency.

I have obtained three quotes for the runway paint.

Grass King New Liskeard \$ 25,000.00 plus tax.
Everline Coatings Sudbury \$ 20,700.00 plus tax.
Airport Pavement Markings \$ 11,500.00 plus tax.

I will await further direction from the board on how to proceed.

As a side note I did some checking and we could purchase a multi line painter and bring this type of work back in house. General estimates for the paint machine came in @ \$ 10,000.00. This could prove as a cost savings in the long term.

Fuel System: Update July 2020

I have located a technician in Sudbury and am waiting for them to get us on their schedule up this way.

Equipment**Runway Sweeper:**

The sweeper has had an ongoing issue with overheating, we have removed the radiator and found it plugged up with dirt after several cleanings we reinstalled it, tested the unit for a couple of hours and found it ran well. We have ordered new brushes as we had no inventory that will get us through the winter.

Cutting Edges: Most of the snow blades cutting edges are in need of replacement, we are in the process of obtaining measurements and bolt patterns to obtain pricing. This includes replacing some of the Snow Blower ribbon that are bent and damaged.

Staff Training:

Max is continuing his work on the wildlife training course on line.

In following our SMS requirements we conducted a 3 hour training seminar for our monthly safety meeting, the topic for July is based on Runway Surface Condition Reporting (RSC). We went over the latest Transport Canada requirements and touched on the new upcoming Global Reporting Format (GRF) that will be implemented in the summer of 2021.

Community Contribution Summary
2020 Sharing Contribution
Per Capita Contribution - \$9.33

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	\$10,879.00
Casey	368	\$3,433	\$3,433.00
Chamberlain	332	\$3,098	\$1,549.00
Charlton and Dack	686	\$6,400	\$3,200.00
Coleman	595	\$5,551	\$5,551.00
Englehart	1479	\$13,799	\$13,799.00
Evanturel	449	\$4,189	\$2,094.50
Harley	551	\$5,141	\$5,141.00
Hilliard	223	\$2,081	\$1,040.50
Hudson	503	\$4,693	\$4,693.00
Temiskaming Shores	9920	\$92,554	\$46,277.00
Thornloe	112	\$1,045	\$1,045.00
Total Contributions	16384	\$152,863	\$98,702.00

Donation

Kerns	358	\$3,340	
Total Contributions		\$156,203	\$98,702

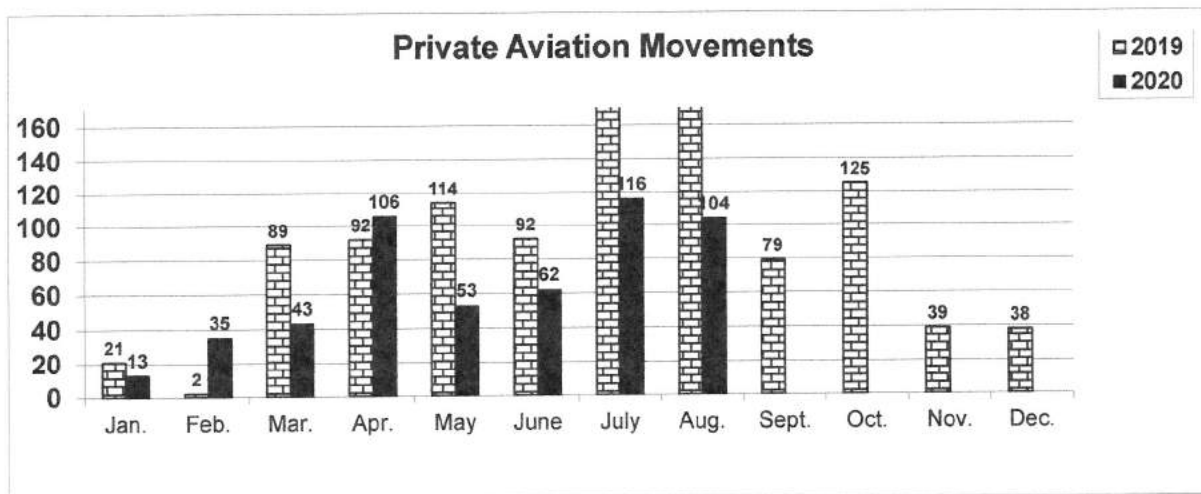
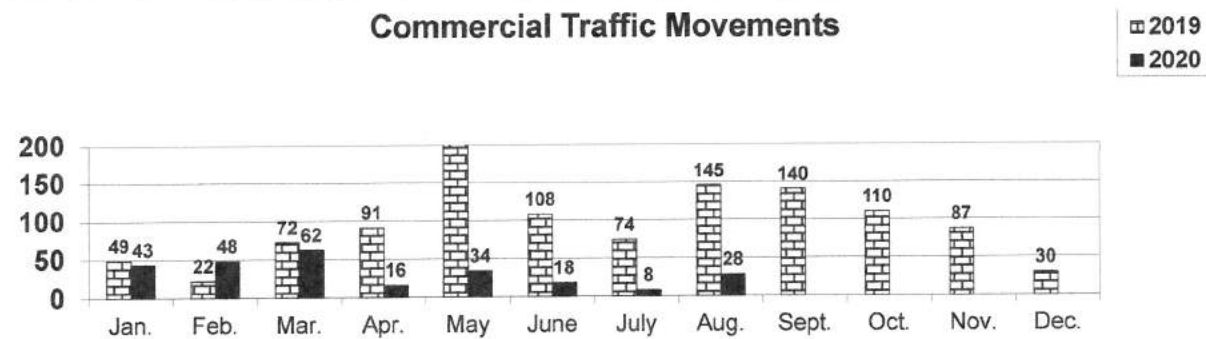
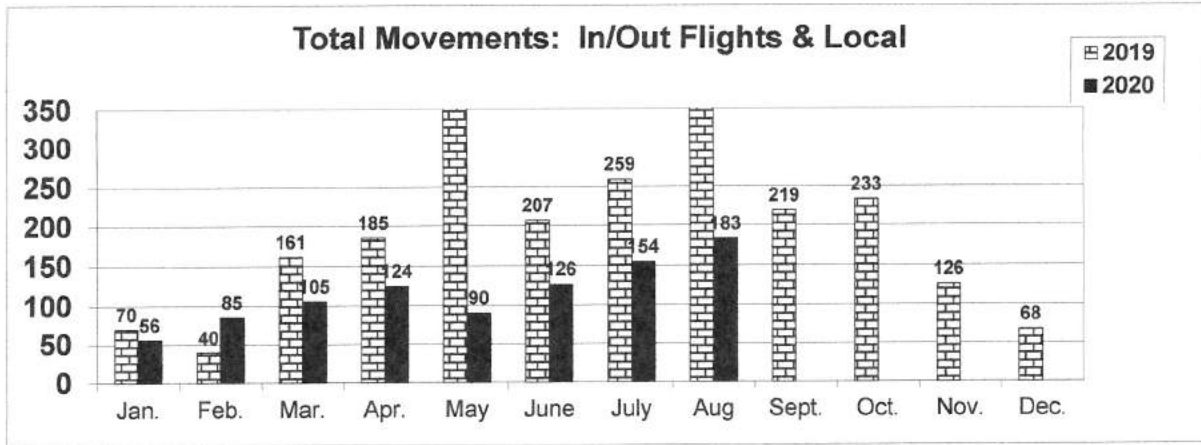
As of August 1, 2020

EARLTON-TIMISKAMING REGIONAL AIRPORT AUGUST 2020

<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$16,669	\$82,262
Operations	\$9,025	\$215,180
	<hr/>	<hr/>
	\$25,694	\$297,442
 <u>EXPENSES</u>		
Fuel	\$21,769	\$53,806
Operations	\$28,428	\$201,609
	<hr/>	<hr/>
	\$50,197	\$255,415
 <u>NET PROFIT/LOSS</u>		
Fuel	-\$5,100	\$28,456
Operations	-\$19,403	\$13,571
Capital Expenses		
	<hr/>	<hr/>
	-\$24,503	\$42,027
 <u>FUEL INVENTORY - JET A1</u>	\$	17,397
<u>FUEL INVENTORY - AVGAS</u>	\$	16,721
<u>FUEL INVENTORY - DIESEL</u>	\$	3,067

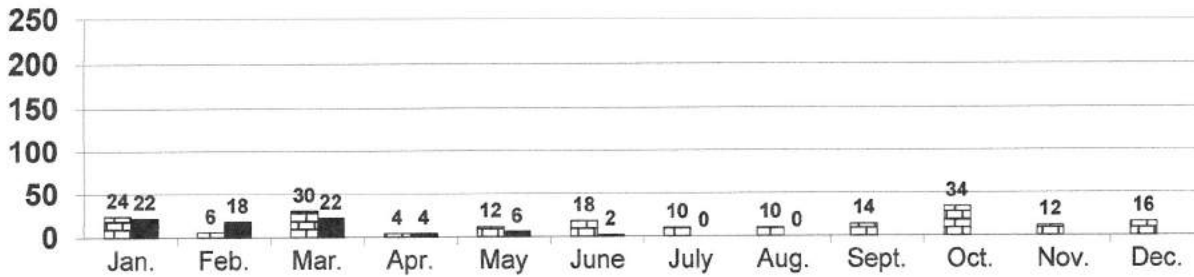
ANNUAL AIRCRAFT MOVEMENTS

AS OF MAY 31, 2020



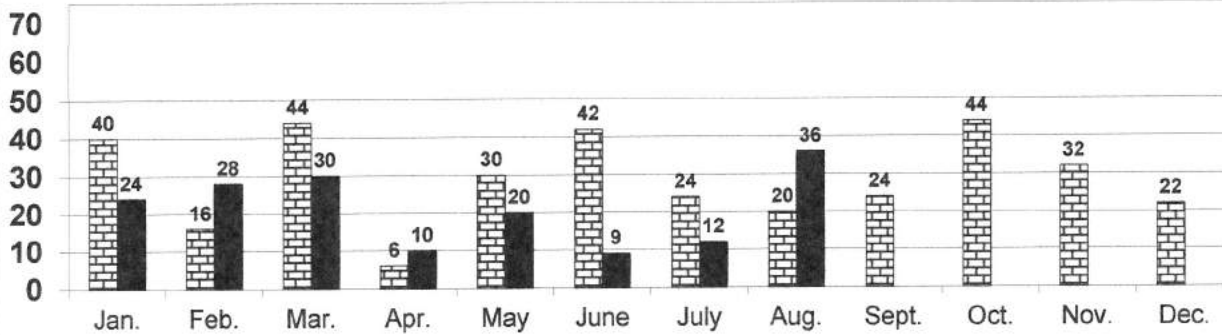
Air Carriers Movements

2019
2020



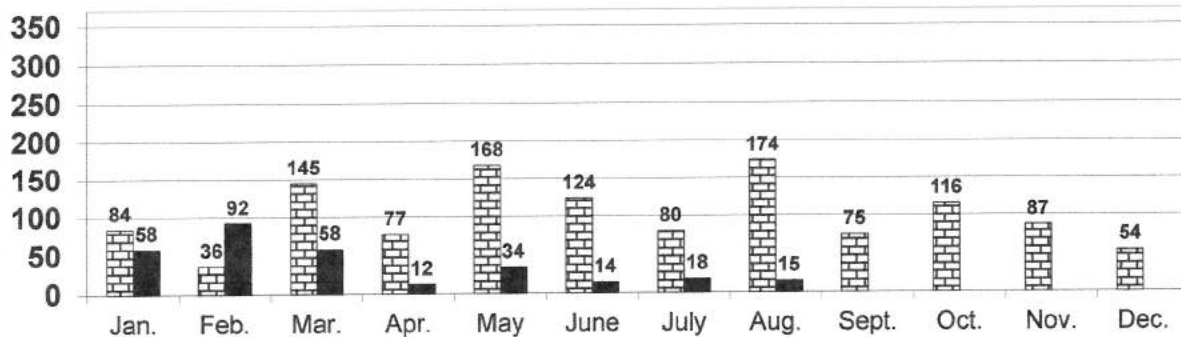
Air Ambulance Movements

2019
2020



Pgrs. via Air Charter

2019
2020



MANAGER'S REPORT AUGUST 2020

Correspondence:

I was in touch with an aviation group known as the 99's, they are a large group of aviators that are predominantly female and hold several rallies and events throughout the year. They are interested in coming up here for a rally on the 18th, 19th and 20th of September for an Aerocamping trip, I have identified a suitable area close to the Admin office that they could park their aircraft and put up a tent for a couple of days. They expect up to 11 aircraft for this event. I will keep you posted on any updates. <http://canadian99s.com/gold-cup-air-rally-sept-2019/>. I have contacted Darlene from the speaker in hopes that they will cover the event.

DND: On the 20th of August a couple of gentlemen dropped in looking to host a winter exercise some time in February. They were an advance scout team looking at various Northern airports for this exercise. They liked what we had to offer and felt we could support such an exercise with ease. I will keep you posted on any updates.

DND/TEMSAR: This certification for TEMSAR should be taking place on the weekend of September 12th and 13th. We will be hosting a C130 and Griffon helicopter over the weekend.

Projects

Beacon Tower Repaint:

This work is scheduled to begin September 16th. No operational impact is expected.

Ramp Repairs around Fuel Tanks, paint for 08/26 and damaged catch basin repair:

This project had been pushed to 2021 for the paving, we will still need to repair the damaged catch basin ahead of this winter season.

Runway Markings Repaint:

This work should be completed in September.

T Hanger:

The Gutter man will be onsite the week of September 14th to start work on the eaves trough and snow stop installation.

Fuel System: Update August 2020

I have located a technician in Sudbury and am waiting for them to get us on their schedule up this way.

Equipment

Runway Sweeper:

The sweeper has had an ongoing issue with overheating, we have removed the radiator and found it plugged up with dirt after several cleanings we reinstalled it, tested the unit for a couple of hours and found it ran well. We have ordered new brushes as we had no inventory that will get us through the winter.

Cutting Edges: We received an approval for \$ 10,000.00 to replace and repair cutting edges for our plows and blower ribbon repair, I am still looking for pricing and availability.

Staff Training:

Max is continuing his work on the wildlife training course on line.

In following our SMS requirements we conducted a 3 hour training seminar for our monthly safety meeting, the topic for August is based on our SMS program. We went over the basics of our SMS manual and reviewed the reasoning and reporting culture of the system. More SMS training will be forth coming in October with our SMS audit done by Loomex. This will also include Human Factors Training that is outlined in the Airports AOM but has not yet been provided to staff.

Items of discussion from last meeting and new items:

Fuel Pricing: As per our last meeting approval, we have reduced the cost of Avgas by .30 cents per litre. I have already received positive feedback from tenants and the flying public on this.

Old Jet Fuel Truck: I did a walk around the old truck, it has no remaining jet fuel on board. It may be worth looking at adding that truck into our inventory as a backup should we have another fire season like a few years back. Your thoughts would be appreciated.

Letter to the Minister: As a reminder I sent out an email with an attached letter last month to be completed by the Mayors and Reeves to send to the Transport Minister to look at funding assistance for Airports such as ours so please follow through with this if you have not already done so and if your able to advise that it has been sent I will advise the Ontario Airport Network that we have done so. Thank you again to Evanturel, Casey, Hudson and Kerns for completing and submitting!!

Community Contribution Summary
2020 Sharing Contribution
Per Capita Contribution - \$9.33

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	\$10,879.00
Casey	368	\$3,433	\$3,433.00
Chamberlain	332	\$3,098	\$1,549.00
Charlton and Dack	686	\$6,400	\$3,200.00
Coleman	595	\$5,551	\$5,551.00
Englehart	1479	\$13,799	\$13,799.00
Evanturel	449	\$4,189	\$2,094.50
Harley	551	\$5,141	\$5,141.00
Hilliard	223	\$2,081	\$1,040.50
Hudson	503	\$4,693	\$4,693.00
Temiskaming Shores	9920	\$92,554	\$46,277.00
Thornloe	112	\$1,045	\$1,045.00
Total Contributions	16384	\$152,863	\$98,702.00

Donation

Kerns	358	\$3,340	
Total Contributions		\$156,203	\$98,702

As of September 1, 2020

EARLTON-TIMISKAMING REGIONAL AIRPORT SEPTEMBER 2020

REVENUE

	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$23,304	\$105,565
Operations	\$6,277	\$221,458
	<hr/>	<hr/>
	\$29,581	\$327,023

EXPENSES

Fuel	\$0	\$53,806
Operations	\$37,197	\$238,889
	<hr/>	<hr/>
	\$37,197	\$292,695

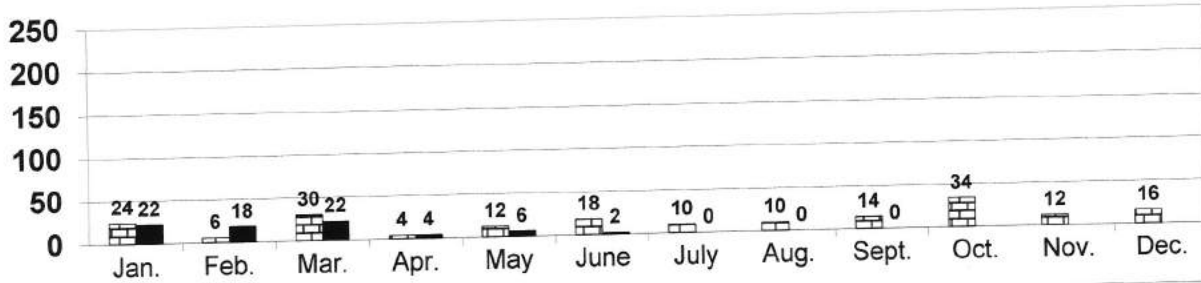
NET PROFIT/LOSS

Fuel	\$23,304	\$51,759
Operations	-\$30,920	-\$17,431
Capital Expenses		
	<hr/>	<hr/>
	-\$7,616	\$34,328

<u>FUEL INVENTORY - JET A1</u>	\$	9,115
<u>FUEL INVENTORY - AVGAS</u>	\$	10,382
<u>FUEL INVENTORY - DIESEL</u>	\$	3,067

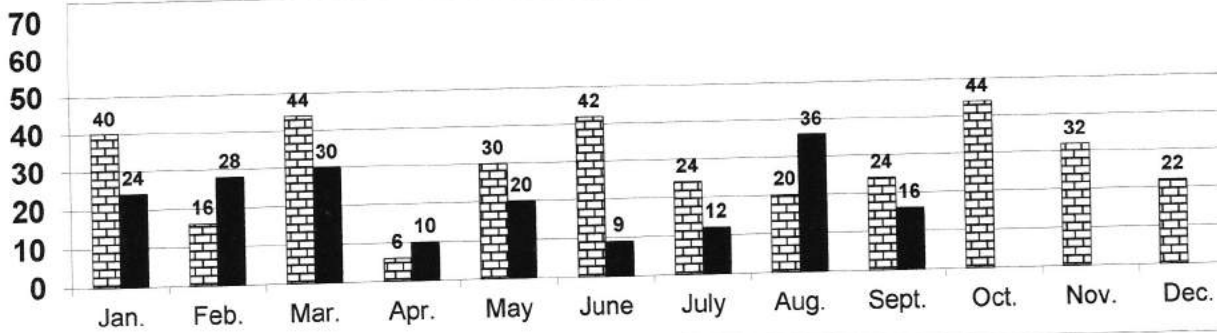
Air Carriers Movements

2019
2020



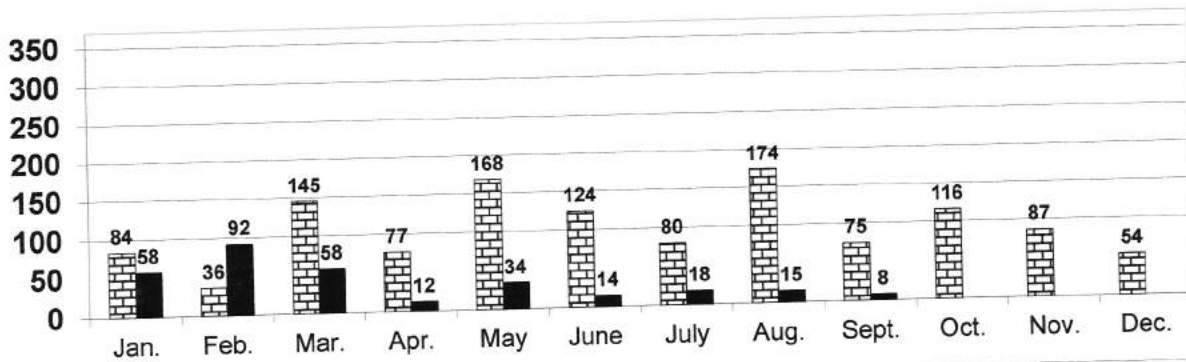
Air Ambulance Movements

2019
2020



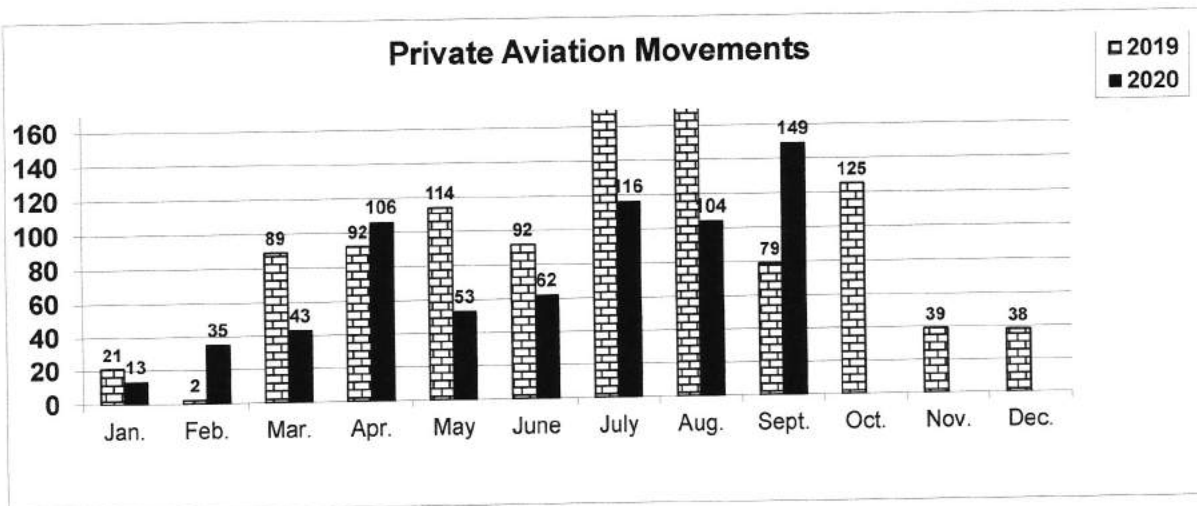
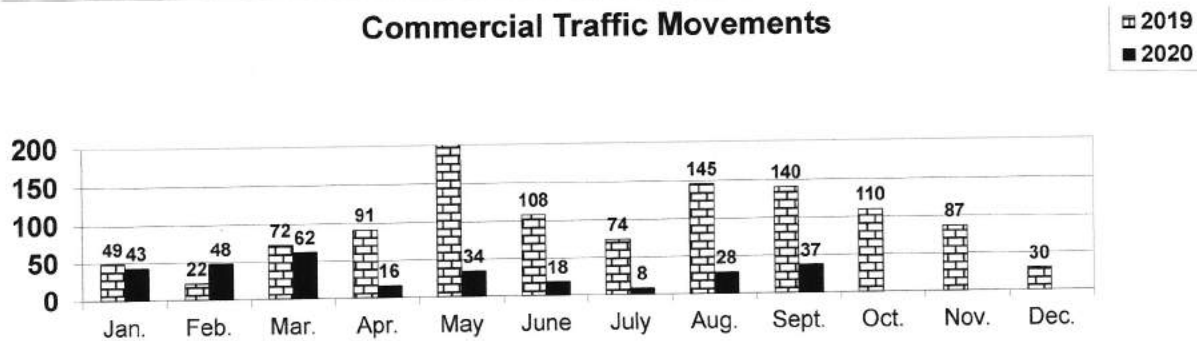
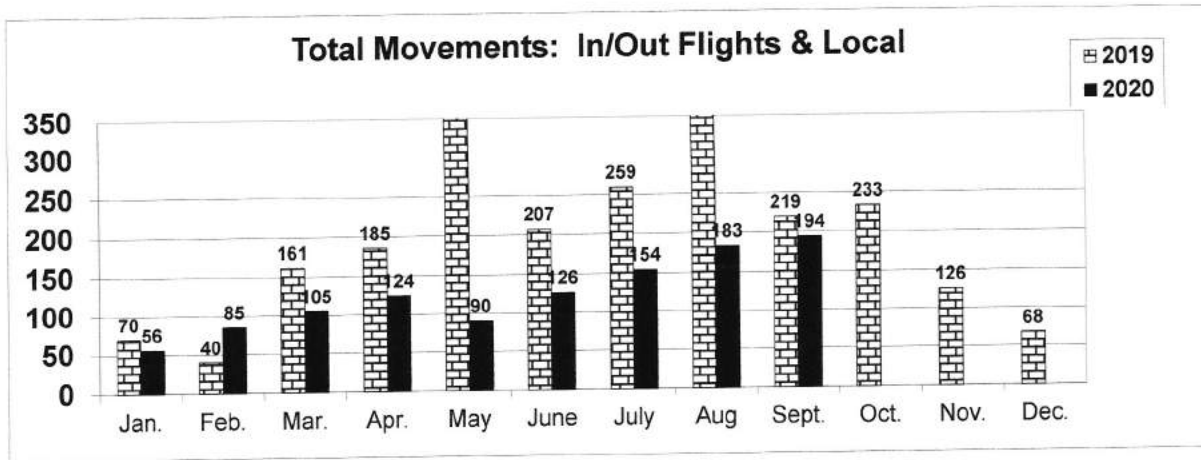
Pgrs. via Air Charter

2019
2020



ANNUAL AIRCRAFT MOVEMENTS

AS OF MAY 31, 2020



Community Contribution Summary
2020 Sharing Contribution
Per Capita Contribution - \$9.33

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$10,879	\$10,879
Casey	368	\$3,433	\$3,433
Chamberlain	332	\$3,098	\$1,549
Charlton and Dack	686	\$6,400	\$6,400
Coleman	595	\$5,551	\$5,551
Englehart	1479	\$13,799	\$13,799
Evanturel	449	\$4,189	\$4,189
Harley	551	\$5,141	\$5,141
Hilliard	223	\$2,081	\$2,081
Hudson	503	\$4,693	\$4,693
Temiskaming Shores	9920	\$92,554	\$92,554
Thornloe	112	\$1,045	\$1,045
Total Contributions	16384	\$152,863	\$151,314

Donation

Kerns	358	\$3,340	
Total Contributions		\$156,203	\$151,314

As of October 20, 2020



Date: October 28, 2020

Filed by: Story Environmental Inc.

Summary Memo – Field Work - Reclamation

Type of field work:

This work will involve the rehabilitation of various sites in the Cobalt camp, including:

- backfilling of a pit and a shaft on the Genesee property;
- backfilling of a two shafts and a stope on the Nipissing RL406 property;
- backfilling of a shaft on the Tretheway property;
- backfilling of a trench and a shaft on the cleopatra property; and
- test pitting near a shaft on the Quaker city property.

Where:

Coleman and Bucke Township - See map below

Ownership of Property:

☒ Agnico Eagle ☒ Surface rights to private (name): Genesee - Lois Margaret Arney

When:

November 2020

How long:

Approximately 1 - 2 weeks

By whom:

Work to be completed by Story Environmental Inc. and EJ Enterprises under direct supervision of Story Environmental Inc. - engineering/environmental firm working in the area for the past 20 years

Contacts

Josée Brazeau

Project Coordinator – Environment and Sustainable development, Agnico Eagle Mines Ltd.

10200, route de Preissac - Rouyn-Noranda, QC

Phone: 819-759-3700 ext: 4105801

Email: josee.brazeau@agnicoeagle.com

Jocque Butler

Project Engineer, Story Environmental Inc.

332 Main Street (P.O. Box 716), Haileybury, ON P0J 1K0

Phone: 705-672-3324

Email: jocque.butler@storyenvironmental.com

Jim Goodyear

E J Enterprises

697 Main Street, P.O. Box 489, Haileybury, ON P0J 1K0

Phone: (705) 672-5937

Location Map / Sketch:



**EARLTON-TIMISKAMING REGIONAL
AIRPORT AUTHORITY (ETRAA)
MINUTES**

Thursday, July 16, 2020
Harley Twp. Hall, Hwy. #11
New Liskeard, ON

Attendance: Barbara Beachey, Doug Metson, Marc Robillard, Bryan McNair, Mitch Lafreniere, Debbie Veerman, Pauline Archambault, Kerry Stewart, Carman Kidd, Earl Read, Laurie Bolesworth, Matt Golcic, James Smith, Sheila Randell

1. Welcome - Meeting called to order

Moved by: Doug Metson

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the meeting of July 16, 2020 be called to order at 7:00 p.m. "

Carried

2. Approval of Agenda

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as presented.

Carried

3. Approval of Minutes of Last Meeting

Moved by : Doug Metson

Seconded by : Barbara Beachey

BE IT RESOLVED THAT "the Minutes of the Meeting held January 23, 2020, be adopted as presented."

Carried

4. Business Arising from Minutes

- Tanker truck has been removed from Airport Property.
- question regarding second tanker truck, which is on hangar property;
Carman to contact owners and request this truck be removed as it is a risk/safety factor.
- regarding TRACC and their belongings still being stored on Airport property;
Carman to contact TRACC and ask them to remove all the items belonging to them.

5. Committee Reports

(a) Financial Report:

Moved by: Doug Metson

Seconded by: Barbara Beachey

WHEREAS "there were no meetings held for four months due to the Covid19 pandemic";

BE IT RESOLVED THAT "the Finance Reports for the months of February, March, April, May and June 2020, be adopted as presented and be attached hereto, forming part of these Minutes".

Carried

(b) Property & Maintenance

No Report

(c) Human Resources

- New Airport Manager started at Earlton-Timiskaming Regional Airport on June 1, 2020.

- James Smith was introduced to all Board Members and welcomed

- May 28, 2020 – Max Runnalls received a pay increase as per his hiring agreement.

Moved by: Pauline Archambault

Seconded by: Earl Read

BE IT RESOLVED THAT "the report of the Human Resources Committee be adopted as presented".

Carried

6. Correspondence

Moved by : Mitch Lafreniere

Seconded by : Laurie Bolesworth

BE IT RESOLVED THAT "the Correspondence for February, March and June, 2020, be filed."

Carried

7. Manager's Report

Moved by: Laurie Bolesworth

Seconded by: Mitch Lafreniere

BE IT RESOLVED THAT "the Manager's Report for the month of June 2020, be adopted as presented, and attached hereto forming part of these Minutes."

Carried

8. Chairman's Remarks/Report

- Carman has applied for a grant through FedNor (relief fund for Covid) \$142,000.

- OMERS – all documents have been received and we should hear something back soon, and will be able to start doing our own payroll (hopefully) by the end of July 2020.

Moved by: Laurie Bolesworth

Seconded by: Mitch Lafreniere

BE IT RESOLVED THAT "the Chairman's Remarks/Report be adopted as presented.

Carried

9. New Business

- Richard Bailey (Northern Skys) has not paid his Airfield Maintenance fee owing since November 2019 – Carman and Jamie to contact Richard and make arrangements for payment.
- one T-hangar is empty at this time, but Jamie does have someone interested in renting
- Koch Farms are to be doing roof repairs in Aug. or Sept.
- T-hangars are in need of eavestrough:
Moved by: Doug Metson
Seconded by: Bryan McNair
WHEREAS “James Smith, Airport Manager, has acquired 2 quotes for the supplying and installing of eavestrough on the T-hangars”;
BE IT RESOLVED THAT “the ETRAA agrees to hire the Gutterman at a quoted price of \$7,510.00.

Carried

- WHEREAS “the fuel pumps need recertification”; and
WHEREAS “James Smith has looked into finding a service that will do the recertification”;
BE IT RESOLVED THAT “the ETRAA agrees to hire Northern Metering at a cost of approximately \$2,000.00.”

Carried

- James advised that the Airport’s decelerometer is obsolete, and a new system should be purchased (approximately \$5,300.). The Board has decided to not proceed with this purchase at this time.
- James has received a few complaints about the Airport’s fuel prices being too high. The Board requested James to contact other airports in our region to obtain their fuel prices and bring this back to the next Board meeting.
- Marty West visited the Airport recently, and said he is ready to come back to work. He has been requested to produce a doctor’s note with any restrictions indicated.
- Earl Read mentioned that there is a new Reeve in James Twp., and perhaps the Board should reach out to them for contributing to the Airport.
All agreed this would be a good idea, as well as contacting Harris and Cobalt. Carman to draft up a letter requesting their contributions.

10. Closed Session

No Closed Session

11. **Adjournment**

Moved by : Mitch Lafreniere

Seconded by: : Laurie Bolesworth

BE IT RESOLVED THAT "this meeting be adjourned at 8:14 p.m."

Carried

  
Chair Secretary

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, September 16, 2020

7:00 p.m. via Jitsi Meeting

1. Call to Order

Meeting called to order by Chair Brigid Wilkinson at 7:00 p.m.

2. Roll Call

Present: Jeff Laferriere, Emily Smith, Brenda Morissette, Chair Brigid Wilkinson, Thomas McLean, Danny Whalen, Claire Hendrikx, Jessica Cooper and Library CEO Rebecca Hunt.

Regrets: Jamie Lindsay

Members of the Public: 0

3. Adoption of the Agenda

Motion #2020-25

Moved by: Jeff Laferriere

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

Carried.

Amendments: Delete Programming Policy, has already been adopted in December 2019

4. Declaration of conflict of interest: None

5. Adoption of the Minutes

Motion #2020-26

Moved by: Claire Hendrikx

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, June 17, 2020 as presented.

Carried.

6. Business arising from Minutes

- a. **Digital Creator Trillium application:** the Near North Mobile Media Lab has decided to apply on our behalf.

7. Correspondence:

- a. Email from Yvonne Walford inquiring on the status of the community fridge program. The Board will put the project on the agenda for the next meeting.

8. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

September 11, 2020

CJTT Chat: We have decided to reduce our chats to once every two months until we start up programming again.

Digital Creator project: I will be having a meeting in the next few weeks with the Near North Mobile Media Lab to discuss the Digital Creator project.

Library opening: The library opening is going well. So far there have been between 20-40 visitors to the library a day. We have not had to ask anyone to wait or come back later. We are requiring that computer users book in advance and wear a mask. We are collecting contact information. I have emailed the Timiskaming Health Unit to invite them in to review the measures we have taken, such as our signage, directional arrows and Plexiglas and they have said they will come in sometime in the next few weeks to have a look.

In the past week since opening we have had a number of requests for gadget helper services, so we will start the gadget helper program up again the week of September 21. We have also had requests for study areas, so we are booking the study room and the digital creator space for use of students to study and for tutoring, taking zoom meetings and for online learning.

We have also had requests for meeting space so we will start booking meeting space for groups of less than five people.

We were asked by the high school if we could take a coop student. We will work out a job for the coop student to be the greeter at the door, letting people know where things are, the new processes for building use and our covid rules.

New Library building: The building is very near completion. There are several doors which need to be replaced and are on order. There are also a few electrical issues with some of the switches, of which the contractors are aware. The city will be installing a bike rack out in front of the building sometime this fall. The microfilm reader will be installed today, and the people counter and security cameras hopefully will be working by the end of the month. The HVAC system seems to be working well. We are waiting for our static IP address to be configured—we temporarily do not have access to Paper of Record until that is up and running. The public access computers and printers are up and running, and the fax line has been reconfigured. The staff computers are all working well except for one, which will be reconfigured in the near future.

Northern College partnership: I had a meeting with Brenda in late August. All of the library books and shelving are at Northern College now, but we are waiting for the carpeting in the library to be replaced before setting everything up. We did start a ticket to get the library software installed on Brenda's computer and I will go help configure the Temiskaming Shores settings in the software once it is set up.

Outreach: Our outreach program to the Manor has started up again, however the Extendicare and Lodge are still closed to the program. We have been taking audiobooks to the manor every two weeks and so far the program has been working well.

Website: I will be attending the website training on September 16 and 17 with one other staff member and city staff members.

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

- Councillor Laferriere commented that the CEO should report to the City Manager any budget costs associated with COVID-19 such as Plexiglas barriers, PPE and the physical distancing footprints and arrows.
- Councillor Laferriere commented that council has reviewed the municipality's audited financial statements and that a library reserve account has been set up.

Motion #2020-27

Moved by: Jeff Laferriere

Seconded by: Emily Smith

Be it resolved that the Temiskaming Shores Public Library Board accepts the September Secretary-Treasurer's report and Financial report.

Carried.

9. Committee Reports

- a. FINANCE AND PROPERTY: Nothing to report.
- b. PLANNING, POLICY, PERSONNEL AND PUBLICITY: Nothing to report.
- c. LIBRARY SERVICES COMMITTEE: Nothing to report.
- d. STRAT PLAN COMMITTEE: Nothing to report.

10. New Business

- a. In-person meetings. The board discussed having in-person meetings again and decided to schedule the October board meeting in-person.

- b. Mandatory mask policy. Discussion. The CEO highlighted some challenges in enforcing the mandatory mask policy while maintaining welcoming customer service practices. The Board provided some guidance to navigate these difficult situations.
- c. Report LIB-03-2020 Asset Sales. For information. The Board Chair acknowledged the library staff member's work in selling off the shelving and furnishings that are not being used in the new location.
- d. Grand opening. For discussion. The Board agreed that a grand opening should be put off until a little further in the future because of covid-19 restrictions and measures. The CEO suggested inviting small groups of people, such as contracting township representatives, in to have tours. It was also suggested that the library do a virtual tour to post on Facebook and a YouTube channel to encourage community members to come in and check out the new space. The Chair asked that the subject of a YouTube channel be placed on next months' agenda.
- e. Strat plan presentation. For discussion. The Board Chair offered to assist the CEO in preparing a presentation to City of Temiskaming Shores Council outlining the Board's 2020-2025 strategic plan.

11. Plan, Policy review and By-law review

- a. **Policy review.** Policy Prog-1 Programming policy had been revised and adopted in December. **Remove from agenda.**

12. Adjournment

Adjournment by Jeff Laferriere at 7:50 p.m.

Chair –



TEMISKAMING SHORES POLICE SERVICES BOARD

OCTOBER 19, 2020 AT 1:00 P.M.

CITY HALL COUNCIL CHAMBERS – 325 FARR DRIVE

MINUTES

1. CALL TO ORDER

The meeting was called to order by Board Chair Doug Jelly at 1:00 p.m.

2. ROLL CALL

PRESENT: Board Chair Doug Jelly
Board Members Monique Chartrand, Tyler Twarowski and Danny Whalen

ALSO

PRESENT: Inspector Joel Breault, O.P.P. – Detachment Commander
Kelly Conlin, Board Secretary

REGRETS: None

MEMBERS OF THE PUBLIC PRESENT: 35 electronically (1 in person)

3. ADDENDUM / ANNOUNCEMENTS

Board Chair Doug Jelly requested the Board participate in a moment of silence for Constable Jennifer Landry of the Temiskaming OPP (Englehart Detachment) who tragically lost her life on October 13, 2020.

4. APPROVAL OF AGENDA

Resolution No. 2020-19

Moved by: Danny Whalen

Seconded by: Tyler Twarowski

Be it resolved that the Temiskaming Shores Police Services Board approves the agenda as printed.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

6. PRESENTATIONS/DELEGATIONS

None

7. APPROVAL OF MINUTES

Resolution No. 2020-20

Moved by: Monique Chartrand

Seconded by: Tyler Twarowski

Be it resolved that the Minutes of the Temiskaming Shores Police Services Board meeting held on June 22, 2020 be approved as printed.

CARRIED

8. COMMUNICATIONS

- a) Kelly Withrow, Sgt. – Municipal Policing Specialist

Re: OPP Policing Contract Renewal

Reference: Referred to Item 11 b) for discussion

- b) Phil Whitton, Superintendent Commander, Municipal Policing Bureau, Ontario Provincial Police

Re: 2021 Annual Billing Statement

Reference: Referred to Item 11 c) for discussion

- c) Rick Johal, Senior Advisor, Association of Municipalities of Ontario (AMO)

Re: AMO Letter to FONOM – OPP Detachment Board Discussion Paper

Reference: Received for information.

- d) Richard Stubbings, Assistant Deputy Minister, Public Safety Division,
Ministry of Solicitor General

Re: Court Security and Prisoner Transportation

Reference: Received for information

- e) Angela Litrenta, Acting Director, Safety Program Development Branch,
Ministry of Transportation

Re: School Bus Stop Arm Camera Program

Reference: Received for information

- f) Holly Doty, CMP, Ontario Association of Police Services Boards

Re: Inspector General of Policing

Reference: Received for information

- g) Sylvia Jones, Solicitor General, Minister Responsible for Anti-Racism,
Ministry of Solicitor General

Re: Anti-racism initiatives and the Anti-Racism Directorate

Reference: Received for information

Resolution No. 2020-21

Moved by: Tyler Twarowski

Seconded by: Monique Chartrand

Be it resolved that the Police Services Board agrees to deal with
Communication items 8 a) to 8 g) according to the agenda references.

CARRIED

9. OPP BUSINESS

a) **OPP Temiskaming Detachment Report: April – June 2020 (Previously circulated via email)**

b) **OPP Temiskaming Detachment Report: July to September 2020**

Resolution No. 2020-22

Moved by: Tyler Twarowski

Seconded by: Monique Chartrand

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of the April to June and July to September 2020 OPP Temiskaming Detachment Report.

CARRIED

10. UNFINISHED BUSINESS

a) **Community Safety and Well-being Plan**

Earlier in 2020, the City requested District of Temiskaming Social Services Administration Board (DTSSAB) assume the administration and development of a district-wide Community Safety and Well-being Plan. DTSSAB has not made a decision yet. Due to the COVID -19 pandemic, the deadline for plan submission of January 2021 has been extended, however, the new date is unknown at this time.

b) **Off Road Vehicles – By-law Review**

Board Chair Doug Jelly advised the Board that the City's ATV By-Law was recently reviewed by both the Public Works and Protection to Persons and Property Committees. No changes have been recommended.

c) **Provincial Appointee Vacancy**

There has been no update in regards to the appointment of a new Provincial Appointee.

11. NEW BUSINESS**a) OAPSB Board of Directors Report – Doug Jelly**

Board Chair Doug Jelly provided a verbal update on the following OAPSB matters:

- The OAPSB has been holding their Board meetings virtually. The next meeting is scheduled for November 4, 2020.
- The Fall Seminar scheduled for November 12 & 13, 2020 does not include any applicable agenda items specific to our Board.
- The Spring Conference scheduled in Niagara Falls in May 2021 will now be held virtually.

b) OPP Policing Contract Renewal**Resolution No. 2020-23**

Moved by: Tyler Twarowski

Seconded by: Monique Chartrand

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of the OPP Policing Contract Renewal; and further recommends that Council for the City of Temiskaming Shores enter into a 5-year agreement with the Solicitor General for Policing Services effective January 1, 2021.

CARRIED

c) 2021 Billing Estimates and Police Services Board Budget (Draft)**Resolution No. 2020-24**

Moved by: Danny Whalen

Seconded by: Monique Chartrand

Be it resolved that the Temiskaming Shores Police Services Board hereby acknowledges receipt of the 2021 Billing estimates in the amount of \$2,510,135; and further directs the Board Secretary to provide the estimates, along with the Police Services Board budget as presented, to Council for their consideration and approval.

CARRIED

12. BY-LAWS

None

13. CLOSED SESSION

None

14. SCHEDULE OF MEETINGS

- a) Regular Police Services Board meeting – Monday, January 18, 2021 at 1:00 p.m. – Council Chambers, City Hall – 325 Farr Drive
- b) Regular Police Services Board meeting – Monday, April 19, 2021 at 1:00 p.m. Council Chambers, City Hall – 325 Farr Drive
- c) Regular Police Services Board meeting – Monday, July 19, 2021 at 1:00 p.m. – Council Chambers, City Hall – 325 Farr Drive
- d) Regular Police Services Board meeting – Monday, October 18, 2021 at 1:00 p.m. – Council Chambers, City Hall – 325 Farr Drive

15. ADJOURNMENT

Resolution No. 2020-25

Moved by: Monique Chartrand

Seconded by: Tyler Twarowski

Be it resolved that the Regular Meeting of the Temiskaming Shores Police Services Board be hereby adjourned at 2:00 p.m.

CARRIED

CHAIR

SECRETARY

1. CALL TO ORDER

Meeting called to order 6:30 p.m.

2. ROLL CALL

Public Appointees:

☒ Richard Beauchamp

☐ Danny Lavigne

☒ Chuck Durrant

☒ Robert Ritchie

☒ Simone Holzamer (6:43 p.m.)

City Representation:

☒ Mayor Carman Kidd

☒ Matt Bahm, Director of Recreation

☒ Councillor Mike McArthur

☒ Paul Allair, Superintendent of Parks

☒ Councillor Jesse Foley

☒ Jeff Thompson, Superintendent of Programming

☒ Chris Oslund, City Manager

☒ Kelly Conlin, Deputy Clerk

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation RS-2020-046

Moved by: Councillor Jesse Foley

Be it resolved that:

The Recreation Committee agenda for the October 19, 2020 meeting be approved as printed.

CARRIED

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation RS-2020-047

Moved by: Chuck Durrant

Be it resolved that:

The Recreation Committee minutes of the September 14, 2020 meeting be approved as presented.

CARRIED

7. PRESENTATIONS

7.1 Timiskaming Health Unit – Active School Transportation Charter

Erika Aelterman, Public Health Promotor with the Timiskaming Health Unit presented the Committee with the Timiskaming Active School Travel Charter (TASTC). The Charter's goal is to foster a culture of active and sustainable travel where people live, learn, work and play. The TASTC is a provincially led, community-based model for implementing active school travel that systemically addresses barriers and incentives for walking to school.

Recommendation RS-2020-048

Moved by: Robert Ritchie

Be it resolved that:

The Recreation Committee hereby acknowledges the Active School Travel presentation by the Timiskaming Health Unit; and further recommends that Council consider adopting the principles of the Active School Travel Charter.

CARRIED

8. UNFINISHED BUSINESS

8.1 Memorial Tree and Bench Program

Matt Bahm informed the Committee that more information will be provided on this agenda item at an upcoming meeting.

9. NEW BUSINESS

9.1 Programming Update (Verbal)

Jeff Thompson provided the Committee with an update in regards to gym and pool activities and upcoming and on-going Age Friendly activities happening in the community. Jeff also noted that staff recently purchased disinfecting fogging machines to assist with cleaning at the Pool Fitness Centre and the arenas.

9.2 Parks and Facilities Update (Verbal)

Paul Allair provided the Committee with an update in regards to the roofing project at the Shelley-Herbert Shea memorial arena and other projects that are on-going to get City buildings ready for winter. Paul also noted the STATO bollards would be removed this week.

9.3 Directors Update (Verbal)

Matt Bahm informed the Committee that work is well underway on the 2021 budget for both operating and capital budgets. The arena operations are still going fairly well with most issues being resolved as they arise. The Recreation Department currently has one full time Arena/Parks Attendant vacancy which is being advertised now and one other staff is set to return from a maternity leave.

9.4 Haileybury Service Marina – Request for use of space

Earlier in 2020, the City was contacted by Rick Shaver, owner of the Devil's Rock Tackle Company who is interested in renting the Haileybury Service Marina location. This space was previously occupied by the Temiskaming Shores Sailing School, but since their departure in 2016, it has remained vacant. The Service Marina is where the fuel dispensing is located, and Rick has indicated a willingness to take care of that as part of the agreement. The Committee has suggested that in order to remain consistent and transparent with marina operations in New Liskeard, an RFP should be released to determine whether or not there are other interested parties.

Recommendation RS-2020-049

Moved by: Mayor Carman Kidd

Be it resolved that:

The Recreation Committee hereby recommends that staff prepare a Request for Proposal for the Haileybury Service Marina location.

CARRIED

9.5 New Liskeard Cubs – Ice Fees

The Committee reviewed a letter that was received from the New Liskeard Cubs hockey team Vice President, Al Willard. The Cubs organization is requesting a reduced ice rental fee (from \$110 to \$99/hour).

Recommendation RS-2020-050

Moved by: Councillor Jesse Foley

Be it resolved that:

The Recreation Committee hereby approves the request for a reduced fee for the New Liskeard Cubs for the 2020-2021 season; due to restrictions and effects of the COVID-19 pandemic.

CARRIED

10. NEXT MEETING

The next Recreation Committee Meetings are will be scheduled as follows:

- November 9, 2020
- December 14, 2020
- January 11, 2021

11. ADJOURNMENT

Recommendation RS-2020-051

Moved by: Councillor Jesse Foley

Be it resolved that:

The Recreation Committee meeting is adjourned at 7:32 p.m.

CARRIED

1.0 CALL TO ORDER

The meeting was called to order at 9:00 a.m.

2.0 ROLL CALL

- | | |
|---|---|
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Chris Oslund, City Manager |
| <input checked="" type="checkbox"/> Councillor Patricia Hewitt (teleconference) | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Transportation |
| <input checked="" type="checkbox"/> Mayor George Othmer, Cobalt | <input checked="" type="checkbox"/> Kelly Conlin, Deputy Clerk |
| <input checked="" type="checkbox"/> Councillor Pat Anderson, Cobalt | |

3.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

4.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

5.0 APPROVAL OF AGENDA

Recommendation TC-2020-023

Moved by: Mayor George Othmer, Cobalt

Be it resolved that:

The Temiskaming Transit Committee agenda for the October 15, 2020 meeting be approved as printed.

Carried

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation TC-2020-024

Moved by: Councillor Pat Anderson, Cobalt

Be it resolved that:

The Temiskaming Transit Committee minutes for the August 6, 2020 meeting be adopted as printed.

Carried

7.0 CORRESPONDENCE

7.1 Letter from the Haileybury Family Health Team

Re: Opposition to the removal of the transit stop on Meridian Ave., at the Haileybury Medical Centre.

Received for information and consideration

7.2 Council Referral: Highway Traffic Amendments Related to School Bus Stop Arm Cameras Ontario Regulation 424/20

Received for information. Not applicable to transit systems.

8.0 UNFINISHED BUSINESS

8.1 Financial Update

- YTD – August 2020
- Revised Transit Financial Plan/2021 Budget
- COVID-19 Funding

Chris Oslund reviewed the YTD financial information; outlining revenues and expenses. As expected, the Transit is operating in an unfavourable financial position due to the COVID-19 pandemic. The transit has also had several unexpected maintenance costs in 2020, and are currently \$52,000 over budget on that specific item. Chris also presented a revised financial plan that will be used as part of the 2021 budget process. The transit system will receive COVID-19 relief funding that will assist in offsetting the lost revenues for 2020.

8.2 Transit Survey Results Review

The Transit Survey results were reviewed by the Committee. The data showed strong opposition to the removal of the transit stop at the Haileybury Medical Centre on Meridian Ave., however, respondents to the survey were overall in favour of all the other changes. The Committee will be taking the new transit bus through the proposed revised route, while maintaining the stop at the Medical Centre. Once a date is set for the revised route, a formal announcement of the new route will be made and public education will occur.

Recommendation TC-2020-025

Moved by: Councillor Pat Anderson, Cobalt

Be it resolved that:

The Temiskaming Transit Committee hereby recommends altering the route to the Haileybury Medical Centre transit stop to Morissette Dr./Meridian Ave., thereby eliminating the portion of the route on Joyal Drive; and further recommends proceeding with all other changes as outlined in the recent transit survey, as follows:

- Elimination of the Wellington/Paget street loop (New Liskeard). Current stop would be maintained using the corner of Wellington Street/Whitewood Avenue
- Reroute of the Breault's subdivision route to Roland Road (Dymond)
- Relocation of the southbound stop at Morissette Drive (Haileybury)
- Addition of a southbound stop at the Timiskaming Square (Dymond)

Carried

8.3 New Bus Arrival/Bus Surplus

The new transit bus has arrived and will be put into service within the next couple weeks. Staff is suggesting the old bus that is now surplus is more valuable for parts than it would be in the used bus market.

Recommendation TC-2020-026

Moved by: Councillor Pat Anderson, Cobalt

Be it resolved that:

The Temiskaming Transit Committee hereby recommends retaining and utilizing the former transit bus for parts.

Carried

9.0 NEXT MEETING

The next meeting of the Transit Committee will be scheduled for November 25, 2020 at 9:00 a.m.

10.0 ADJOURNMENT

Recommendation TC-2020-027

Moved by: Mayor George Othmer, Cobalt

Be it resolved that:

The Transit Committee meeting is adjourned at 10:00 a.m.

Carried

1.0 CALL TO ORDER

The meeting was called to order at 10:51 a.m.

2.0 ROLL CALL

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input type="checkbox"/> Chris Oslund, City Manager |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Matt Bahm, Director of Recreation |
| <input checked="" type="checkbox"/> Councillor Danny Whalen | <input checked="" type="checkbox"/> Paul Allair, Superintendent of Parks and Facilities |
| <input checked="" type="checkbox"/> Kelly Conlin, Deputy Clerk | |

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

9.4 - Building Maintenance meeting schedule

4.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5.0 ADOPTION OF AGENDA

Recommendation BM-2020-009

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the October 8, 2020 meeting be adopted as amended.

Carried

6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation BM-2020-010

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting previous meeting minutes of April 30, 2020 be adopted as presented.

Carried

7.0 CORRESPONDENCE

8.0 UNFINISHED BUSINESS

8.1 COVID-19 Update

Discussion:

Matt Bahm provided the Committee with a summary of the work that was completed and is ongoing. With facility closures due to COVID-19, staff were able to paint at several buildings. Physical barriers, distancing stickers and additional hand sanitizing stations have been added in facilities that are open to the public.

8.2 City Hall Boiler Update

Discussion:

Two new boilers have been installed at City Hall, and a new logic board will be installed shortly. Total cost of this repair was approximately \$17,000.

8.3 New Liskeard Library Update

Discussion:

The New Liskeard Library is now open to the public, with only a few unfinished items remaining for the contractor. Unfortunately, there are power issues with the elevator making it unavailable for use until a repair is completed. A grand opening will be scheduling when COVID restrictions are eased.

8.4 New Liskeard Marina Building Update

Discussion:

The engineering report for the New Liskeard Marina Building has provided the City with outline of repairs to undertake in timeframes from 0-2 years and 2-5 years. The City is currently accepting proposals (RFP) for the operation of the marina. The RFP closes on October 28th. On-going.

9.0 NEW BUSINESS

9.1 Building Department Changeover

Discussion:

Earlier this year, the Building Maintenance Department was moved from Public Works to Recreation. Overall, the transition is going well. Matt and Paul are working on developing a work order/ticket system to assist with the numerous requests for building maintenance service. One of the two employees within the Building

Maintenance Department has announced their retirement and the hiring process to fill that position will begin later this fall.

9.2 Haileybury Arena Projects

Discussion:

The Haileybury roof replacement is nearing completion and the Dehumidification system has been installed and is up and running. Staff also completed a LED lighting upgrade in the changerooms.

9.3 Budget 2021

Discussion:

Work on the 2021 budget for both Operating and Capital is well underway. Matt Bahm reviewed some of projects that staff are considering as part of the 2021 Capital budget request. Draft 1 submissions are due next Friday, October 16th.

9.4 Meeting Schedule

Discussion:

For the time being, this Committee will meet on the same day as the Public Works Committee every second month unless otherwise warranted.

10.0 NEXT MEETING

The next meeting of the Building Maintenance Committee will be scheduled December 2020 at 10:30 a.m.

11.0 ADJOURNMENT

Recommendation BM-2020-011

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 11:36 a.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1. CALL TO ORDER

Meeting called to order at 12:57 p.m.

2. ROLL CALL

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Shelly Zubych, Director of Corporate Services |
| <input checked="" type="checkbox"/> Councillor Mike McArthur | <input checked="" type="checkbox"/> Steve Langford, Fire Chief |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Clayton Seymour, Chief Building Official |
| <input type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Kelly Conlin, Deputy Clerk |

Also present:
Logan Belanger, Municipal Clerk

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation PPP-2020-012
Moved by: Councillor Doug Jelly

Be it resolved that:
The Protection to Persons and Property Committee agenda for the October 8, 2020 meeting
be approved as printed.

Carried

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2020-013
Moved by: Councillor Mike McArthur

Be it resolved that:
The Protection to Persons and Property Committee minutes of the May 13, 2020 meeting be
adopted as presented.

Carried

7. PRESENTATIONS/CORRESPONDENCE

7.1 Police Services Board - Request for By-Law Review

Discussion:

The Committee reviewed the current ATV (All Terrain Vehicle) By-Law, which defines All Terrain/Off Road vehicles, prohibited areas and set fines for offences. The Committee also reviewed changes to provincial legislation that came into effect on July 1, 2020.

Recommendation PPP-2020-014

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee is not recommending any changes be made the ATB By-Law.

Carried

8. NEW BUSINESS

8.1 Fire Activity Report

Discussion:

Steve Langford reviewed the monthly fire activity report and highlighted calls for service, fire education and inspections.

8.2 Temagami Shared Services agreement

Discussion:

Shelly Zubycck advised the Committee that the current Shared Services Agreement for Building Services with the Town of Temagami is expiring on October 31, 2020. A report will be presented at an upcoming Council meeting for their consideration to extend the agreement.

8.3 Refreshment Vehicle Business Licensing – Horne Granite Curling Club

Discussion:

The City received parking and garbage related concerns due to the proximity of the refreshment vehicle located on the Horne Granite Curling Club property and local businesses. The Committee reviewed the concerns and recommended by-law enforcement to addresses these concerns, and supported the businesses efforts of increasing signage for the direction of traffic. The Committee agrees that the

refreshment vehicle has fulfilled all the requirements of the business licence, and supports the issuance of the refreshment vehicle business license, in the existing location, for the 2021 operating season.

Recommendation PPP-2020-015

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee hereby supports the additional signage, and additional Lunch Box employee to assist with parking.

Carried

8.4 By-Law Enforcement Position

Discussion:

The By-Law Enforcement position has been vacant for some time. At this time, staff are recommending that the position be filled on a part time basis for a contract period of 6 months.

Recommendation PPP-2020-016

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee hereby recommends advertising the By-Law Enforcement Officer position as a part-time, 6-month contract.

Carried

9. CLOSED SESSION

10. NEXT MEETING

The next Protection to Persons and Property Committee meeting will be scheduled as required.

11. ADJOURNMENT

Recommendation PPP-2020-017

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 1:36 p.m.

Carried

COMMITTEE CHAIR

COMMITTEE SECRETARY

1. CALL TO ORDER

The meeting was called to order at 9:02 a.m.

2. ROLL CALL

- | | |
|---|--|
| <input checked="" type="checkbox"/> Mayor Carman Kidd | <input checked="" type="checkbox"/> Mitch Lafreniere, Manager of Transportation Services |
| <input checked="" type="checkbox"/> Councillor Doug Jelly | <input checked="" type="checkbox"/> Darrell Phaneuf, Environmental Superintendent |
| <input checked="" type="checkbox"/> Councillor Danny Whalen | <input checked="" type="checkbox"/> Jamie Sheppard, Transportation Superintendent |
| <input type="checkbox"/> Chris Oslund, City Manager | <input checked="" type="checkbox"/> Kelly Conlin, Deputy Clerk |
| <input checked="" type="checkbox"/> Steve Burnett, Technical & Environmental Compliance | |

Also present:
Jeremie Latour, Engineering Technician

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation PW-2020-033
Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee agenda for the October 8, 2020 meeting be approved as printed.

Carried

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2020-034
Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee minutes for the September 3, 2020 regular meeting be adopted as presented.

Carried

7. PRESENTATIONS

7.1 Streetscan Presentation – Jeremie Latour

Jeremie Latour, Engineering Technician gave the Committee an overview of the most up to date roadway data from Streetscan. The data serves as a useful tool when it comes to the development of the annual Roadway Rehabilitation Program.

8. INTERNAL/EXTERNAL CORRESPONDENCE

8.1 E-mail from Kyle Overton: Line Painting on Lakeshore Road

Recommendation PW-2020-035

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby denies the request for additional line painting at the entrance into Rivard Court on Lakeshore Road (Hwy 11B).

Carried

8.2 Referred by Council: Letter from Police Services Board: Review of ATV (All Terrain Vehicle By-Law

Recommendation PW-2020-036

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee is not recommending any changes to the current ATV By-Law.

Carried

9. UNFINISHED BUSINESS

9.1 WOOD - New Waste Management Capacity

Previous Discussion:

Wood has made adjustments to the pre-submission as per the Ministry's comments. Steve Burnett is going to review the original submission, the Ministry comments, as well as the review pre-submission to determine where the issue may be.

Discussion:

The Environmental Compliance Approval (ECA) for the New Liskeard landfill should be completed by the end of October.

9.2 Public Works Department Update

Previous Discussion

Mitch Lafreniere informed the Committee on upcoming training for Public Works staff for Fall Arrest and training for safely and properly cleaning up drug paraphernalia. Mitch also reported on projects that have been recently completed such as Highway 558 culvert replacement and the Pete's Dam Bridge re-decking. If Public Works continue to undertake large projects such as that, the City will need to consider hiring students to assist on the smaller projects such as grass cutting and lawn repairs.

Discussion:

Mitch Lafreniere provided the Committee with an update in regards to daily operations within the Public Works department. There is an upcoming meeting with department staff to review the recently approved Winter Operations Plan for the 2020-2021 season.

9.3 Full Solid Waste Management Program (Landfill)

Previous Discussion:

The textile program was a success and staff will be recommending to continue on an annual basis as long as this program remains available.

Discussion: (BATTERY COLLECTION PROGRAM)

Steve Burnett reported that Fall Amnesty Week is underway and going well. Steve also presented information regarding a battery collection program to which the Committee directed Steve to investigate options with the collection agency that may work in conjunction with our annual Orange Drop event.

9.4 2021 Roadway Rehabilitation Program

Previous Discussion:

2020 program is now complete.

Work plan for the 2021 Roadway Rehabilitation program will begin shortly using available data from Streets Scan.

Discussion:

Management staff will be meeting in the near future to review options for the 2021 program. On-going

9.5 Highway 65E/ Grant Drive Extension

Previous Discussion:

The agreement that was sent to the Ministry has yet to be signed and returned. On-going.

Discussion:

No update

9.6 Asset Management

Previous Discussion:

Jeremie Latour continues to work on the City's Asset Management plan. There has been no announcement in regards to the City's funding application.

Recommendation PW-2020-022

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby requests that Council consider supporting the submission of a funding application through the Federation of Canadian Municipalities specific to the Asset Management Program.

Carried

Discussion:

No update

9.7 2021 Department Budget

Previous Discussion:

The 2020 budget is in a favourable position and work on 2021 will begin shortly.

Discussion:

Draft 1 submission of the 2021 budget is due on Friday, October 16th. On-going.

9.8 ONR Crossing – Radley Hill Road

Previous Discussion:

Chris Oslund and Doug Walsh have continued to discuss options with Hatch Consultants in regards to the repairs to the ONR Crossing at Radley Hill. Once estimates are received from Hatch, a report will be presented to Council for their consideration.

Discussion:

Until more information becomes available, this item will be removed from future agendas.

9.9 Tobler's Road

Previous Discussion

Mitch Lafreniere has contacted Miller Paving to inquire into options to have Tobler's Road repaired or at least improved from the condition it is in. On going.

Discussion

Mitch Lafreniere informed the Committee that Miller Paving will be pulverizing Tobler Road from Highway 11 to Peter's Road at no cost the municipality.

9.10 Clean Fill/Snow Dump location

Previous Discussion:

Steve Burnett informed the Committee that our current clean fill dumping area is at capacity, so staff are currently investigating other options. Ideally, a suitable area could be used for clean fill throughout the summer months and a snow dump in the winter. Steve and Mitch have reviewed a few areas such as the end of Barr Drive, Craven Industrial Park and a piece of property that is next to the former New Liskeard landfill.

Discussion

Staff are continuing their investigation into potential sites for use as a snow dump/clean fill area.

9.11 Temporary Road Closure – McGowan Road

Previous Discussion:

After a section of this roadway washed out following a rain event, Public Works set up temporary barriers to close the road. Currently the road is used by two abutting land owners to access farm land. The City does not maintain this road, therefore, there are two options on how to proceed. One option would be to close the road permanently which would eliminate access from the West end of McGowan road to the land owners. The second option is to complete a one-time repair to the culvert, conditional on the abutting land owners assuming responsibility for the roadway on a go forward basis. The Committee directed staff to proceed with the second option and report back.

Discussion

No update

10. NEW BUSINESS

11. ADMINISTRATIVE REPORTS and MEMORANDUMS

12. CLOSED SESSION

13. NEXT MEETING

The next meeting of the Public Works Committee is scheduled for November 5, 2020 commence at 9:00 a.m.

14. ADJOURNMENT

Recommendation PW-2020-035
Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee meeting is adjourned at 10:38 a.m.

Carried

Committee Chair

Committee Secretary

October 9, 2020

Via Email

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON 1A1

Dear Honourable Premier Doug Ford:

RE: Reform to the Municipal Insurance Policy

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that Council would like to express their concern and request a reform to the Municipal Insurance Policy.

As outlined in the Association of Municipalities of Ontario (AMO) report entitled, "[Towards a Reasonable Balance: Addressing Growing Municipal Liability and Insurance Costs](#)", dated October 1, 2019, joint and several liability creates a higher insurance cost for municipalities. Local municipalities within Muskoka have experienced a 20% increase in municipal liability for 2019 and are expecting at least 20% increase for 2020.

Throughout the Township of Lake of Bays, the area of concern is the Errors and Omissions for building code claims. There is a much higher value of newly built cottages/seasonal residences within Lake of Bays and it is populated by a commanding number of ratepayers who possess the financial means to sue and will endure the protracted legal process. The Township has a lower than average number of building claims, however a higher than average payout.

Please consider an amendment to Bill 124 to make it a requirement that the building contractor name be disclosed and that the contractor must provide proof of insurance, thus providing greater accountability and responsibility and ensuring that municipalities will not bear the burden alone.

...2

Page 2

Kindly review and consider the recommendations as outlined in the above-noted AMO report. Should you have any questions or concerns, please do not hesitate to contact the Municipal Office at 705-635-2272.

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.

CS/cw

Copy to: MP, Scott Aitchison
MPP, Norm Miller
Association of Municipalities of Ontario
Municipalities in Ontario

THE CITY OF TEMISKAMING SHORES JANUARY - OCTOBER 2020 YEAR-TO-DATE CAPITAL FINANCIAL REPORT

Finance Department Contact:
Laura-Lee MacLeod, Treasurer

28-Oct-20

SUMMARY - CAPITAL
Revenues and Expenditures
as at October 2020

	2020 YTD			
	Actual	Total Budget	Variance B/(W)	% Change
CAPITAL				
Revenues				
Capital - General	2,524.6	3,803.3	(1,278.7)	-33.6%
Capital - Environmental	500.8	1,100.0	(599.2)	-54.5%
Total Revenues	3,025.4	4,903.3	(1,877.9)	-38.3%
Expenditures				
Capital - General	3,416.2	3,803.3	387.1	10.2%
Capital - Environmental	786.7	1,100.0	313.3	28.5%
Total Expenditures	4,202.9	4,903.3	700.4	14.3%
Net Position Capital	(1,177.5)	0.0	1,177.5	0.0%

**GENERAL CAPITAL
Revenues & Expenditures
as at October 2020**

Department	Project	2020			%	G	Y	R
		Actual	Budget	Variance B/(W)				
REVENUES:	Transfer from Operations		728.5	(728.5)				
	Transfer from Reserves	36.3	138.5	(102.2)				
	Financing - NL Library	1,013.9	1,000.0	13.9				
	Federal Gas Tax	1,137.9	1,110.6	27.3				
	Efficiency Funding	267.4	265.0	2.4				
	OCIF Funding	64.8	125.0	(60.2)				
	Provincial Gas Tax		115.6	(115.6)				
	ICIP Funding		317.9	(317.9)				
	Partnership - Others		2.2	(2.2)				
	Partnership - Splashpad	0.1	0.0	0.1				
	Other Revenues - Library	4.2	0.0	4.2				
Total Revenues		2,524.6	3,803.3	(1,278.7)				
EXPENDITURES:								
Corporate Services:	Website Upgrades	24.2	18.0	-6.2	95%	X		
Public Works:	2020 Roads Program	1,043.0	1,000.0	-43.0	100%	X		
	Golf Course Road Bridge	94.9	110.6	15.7	100%	X		
	Ditching Project		30.0	30.0				
	Grant Drive Expansion		45.0	45.0				
	West Road Culvert Lining	64.8	125.0	60.2	100%	X		
	Radley Hill Road Crossing Engineering	5.4	20.0	14.6	100%	X		
Solid Waste:	Landfill Expansion	19.8	75.0	55.2	50%	X		
Property Mtnce:	NL Library Relocation	1,013.9	1,000.0	-13.9	100%	X		
	Haileybury Arena Roof	322.9	500.0	177.1	80%	X		
	Haileybury Fire Station Roof		20.0	20.0				
Fleet:	3/4 Ton Pick Up	38.4	39.0	0.6	100%	X		
	Spray Patcher	267.4	265.0	-2.4	100%	X		
	Blower for Trackless	16.5	16.5	0.0	100%	X		
Transit:	Transit Bus	438.5	433.5	-5.0	100%	X		
Recreation:	Recreation Master Plan	36.5	45.7	9.2	100%	X		
	Haileybury Arena Dehumidifier	30.0	60.0	30.0	100%	X		
	Waterfront Development	0.1	0.0	-0.1				
Total Expenditures		3,416.2	3,803.3	387.1				

2.4

ENVIRONMENTAL CAPITAL
Revenues & Expenditures
as at October 2020

	2020		
	Actual	Budget	Variance B/(W)
REVENUES:			
Transfer from Operations		599.2	(599.2)
Transfer from Reserves	500.8	500.8	0.0
Total Revenues	500.8	1,100.0	(599.2)
EXPENDITURES:			
Dymond Looping Phase 2&3	786.7	1,100.0	313.3
Total Expenditures	786.7	1,100.0	313.3

Memo

To: Mayor and Council
From: Kelly Conlin, Deputy Clerk/Police Services Board Secretary
Date: November 3, 2020
Subject: Policing Contract Renewal
Attachments: Contract Policing Proposal and Agreement

Mayor and Council:

As per By-law 2015-032, the current agreement with Minister of Community Safety and Correctional Services for the provision of Policing Services is set to expire on December 31, 2020.

The draft agreement and contract Policing Proposal was discussed at the October 19, 2020 Temiskaming Shores Police Services Board meeting, at which time, the Board passed the following Recommendation:

Resolution No. 2020-23

Moved by: Tyler Twarowski

Seconded by: Monique Chartrand

Be it resolved that the Temiskaming Shores Police Services Board acknowledges receipt of the OPP Policing Contract Renewal; and further recommends that Council for the City of Temiskaming Shores enter into a 5-year agreement with the Solicitor General for Policing Services effective January 1, 2021.

CARRIED

Included in the proposal are the 2021 Police Billing Estimates, which will be used in the preparation of the 2021 Budget.

Prepared by:

Reviewed and approved by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Kelly Conlin
Deputy Clerk/Board Secretary

Shelly Zubyck, CHRP
Director of Corporate Services

Christopher W. Oslund
City Manager

The term of this Agreement is effective as of the 01 day of January 2021.

**AGREEMENT FOR THE PROVISION OF POLICE SERVICES
UNDER SECTION 10 OF THE *POLICE SERVICES ACT*, R.S.O. 1990, c. P.15, as am.**

BETWEEN:

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE
SOLICITOR GENERAL**

(“Ontario”)

OF THE FIRST PART

AND:

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
(the “Municipality”)

OF THE SECOND PART

RECITALS:

- (a) Under s. 4(1) of the *Police Services Act*, R.S.O. 1990, c. P.15, as am., the Municipality is required to provide adequate and effective police services in accordance with its needs;
- (b) Under s. 5 of the *Police Services Act*, the Municipality's responsibility for providing police services may be discharged by entering into an Agreement with the Solicitor General under s. 10 of the Act;
- (c) The Municipality has expressed its intent to provide police services, in pursuance of its responsibilities under s. 5 of the *Police Services Act*, by means of this Agreement, as evidenced by by-law number xxxxx, dated xxxxxx (attached as Schedule “A”);
- (d) This Agreement reflects the intent of the parties to provide an adequate and effective level of police services for the Municipality as set out in the "Contract Policing Proposal," dated September 30, 2020 (attached as Schedule “B”);

NOW THEREFORE, in consideration of the premises and covenants herein, the parties agree as follows:

1. The parties warrant that the recitals are true.

Definitions

2. In this Agreement:

- (a) "Annual Billing Statement" means a statement prepared by Ontario and submitted to the Municipality for review and approval which contains:
 - (i) the Municipality's policing costs for the year following the year in which the statement is prepared, based on an estimate of salary, benefits, overtime, shift premium, statutory holiday payouts, prisoner transportation, court security (if applicable), and accommodation/cleaning (if applicable); and
 - (ii) a year-end adjustment reconciling salary, benefits, overtime, shift premium, statutory holiday payouts, prisoner transportation, court security (if applicable), and accommodation/cleaning (if applicable) costs to those billed for the preceding year.
- (b) "Board" means City of Temiskaming Shores Police Services Board.
- (c) "Commissioner" means the Commissioner of the O.P.P.
- (d) "Detachment Commander" means the O.P.P. officer in charge of Temiskaming Detachment.

General Provisions

- 3. Ontario shall provide adequate and effective police services in accordance with the needs of the Municipality in compliance with the terms and conditions of the Agreement. The Municipality shall pay Ontario for the police services provided under this Agreement in accordance with this Agreement.
- 4. The Commissioner shall ensure that the Detachment Commander responds appropriately to the Board's objectives and priorities for police services, developed after consultation with the Detachment Commander, pursuant to s. 10(9)(b) of the *Police Services Act*.
- 5. The Commissioner shall cause the Detachment Commander or his or her designate to report to the Board at mutually agreed upon intervals in accordance with the *Police Services Act* regarding the provision of police services in and for the Municipality. The O.P.P. will determine the information to be contained in the reports and the format in which they will be provided.
- 6. (a) For the purposes of s. 10(6) of the *Police Services Act*, the O.P.P. shall provide police services to the Municipality, including the enforcement of mutually agreed upon by-laws. The parties shall review this part of the agreement annually, with a view to revising or updating the list of by-laws requiring O.P.P. enforcement.

- (b) Any by-law violations in relation to; building codes, or animal control will not form part of this agreement.
7. The parties agree that sections 132 and 133 of the *Police Services Act* will be applied as if the Temiskaming Detachment of the O.P.P. was a municipal police force, and as if the Detachment Commander was a Chief of Police.

Service Levels

8. (a) Ontario shall cause the Commissioner to assign police officers and other persons to duties relating to the police services in and for the Municipality so as to provide the municipality adequate and effective policing services.
- (b) Where the Municipality receives dedicated enhancement positions, it shall be responsible for all costs associated with those dedicated resources. In the event that the Municipality decides to reduce the number of enhancement positions, it shall provide Ontario with at least one year's prior written notice and shall be responsible for all costs associated with such reduction.

Liability of Ontario

9. The O.P.P. shall be liable for any damages that may arise as a result of any negligent acts or omissions of its members in the performance of this Agreement.

Provincial Services Usage

10. The O.P.P. as legislated by the *Police Services Act*, must be capable of providing provincial level response that can be mobilized for emergencies, disaster or specialized needs. The O.P.P. may meet this requirement by deploying resources that normally would be assigned to the Detachment that serves the Municipality. The O.P.P. shall ensure that in the event resources are deployed to a situation requiring provincial level response, appropriate resources remain available to the Detachment to provide adequate and effective policing to the Municipality. The use of O.P.P. officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

Equipment and Facilities

11. Ontario shall supply or cause to be supplied all vehicles and equipment reasonably necessary and appropriate for the use of the O.P.P. in providing police services under this Agreement.
12. The parties will enter into negotiations concerning the provision and payment of appropriate buildings and rental agreements, including, but not limited to, location, leasehold improvements, and capital costs, where applicable.

Adequacy Standards Regulation

13. The O.P.P. shall undertake and be responsible for ensuring that all mandatory standards of adequate and effective police services as required by *Ontario Regulation 3/99* under the *Police Services Act* are met and maintained.
14. The Detachment Commander shall provide the Board with reasonable documentation, as agreed upon between the Board and the O.P.P., to allow the Board to evaluate the services and satisfy itself that adequate and effective standards and policies are in place.
15. It shall be the responsibility of the Board to monitor the delivery of police services to ensure that the provisions of the *Ontario Regulation 3/99* under the *Police Services Act* are satisfied on an ongoing basis.

Cost of Police Services

16. (a) On or before October 01st in each year, Ontario shall prepare and deliver to the Municipality for review and approval, the Annual Billing Statement for the following year, together with sufficient documentation and information reasonably necessary to explain and support the billing.

(b) The Municipality shall review the Annual Billing Statement upon receipt and, within 90 days of such receipt, shall approve the Annual Billing Statement or deliver to Ontario a request to review the Annual Billing Statement.
17. (a) In the event that the Municipality fails to approve or request a review of the Annual Billing Statement within 90 days of receipt, the Municipality shall be deemed to have approved the Annual Billing Statement.

(b) In the event that the Municipality requests a review of the Annual Billing Statement as provided in this paragraph, the Annual Billing Statement shall be approved, or amended and approved in accordance with Section 18.
18. Where the Municipality has delivered to Ontario a request to review the Annual Billing Statement, Ontario shall carry it out expeditiously, and Ontario shall cooperate to permit such a review to be carried out. If the parties are unable to agree on the Annual Billing Statement, either party may submit the matter to the dispute resolution mechanisms set out in paragraphs 22 and 23. In the event that the Municipality delivers a request to review to Ontario, the Annual Billing Statement shall be deemed to apply during the period of review.
19. The Municipality shall make monthly installment payments to Ontario due no later than 30 days following receipt by the Municipality of each monthly invoice, each one being one twelfth of the Annual Billing Statement for that year. Any amounts which have become due and owing shall bear interest at the rate set by the Minister of Finance from time to time.

20. Ontario shall keep all records, statements of account, invoices and any other such documents necessary to support the Annual Billing Statement, and all such records shall be kept for a period of seven years. Ontario shall permit the Municipality, upon notice to Ontario, to examine all such records and books of account and conduct a review of the Annual Billing Statement.
21. Upon the approval or deemed approval of the Annual Billing Statement, as provided in this Agreement, adjustments shall be made in the amounts paid by the Municipality by installment so that (i) the total amount paid in respect of the preceding year is equal to the amount shown on the approved Annual Billing Statement and (ii) the installments for the year following the year in which the statement is prepared are each equal to one twelfth of the approved Annual Billing Statement. Any amounts payable by one party to the other shall be paid to the appropriate party in the remaining monthly billings for the year following the year in which the statement is prepared.

Dispute Resolution Mechanisms

22. (a) The provisions of this paragraph apply in the event of a dispute between the Municipality and Ontario concerning financial and related issues arising out of the interpretation, application, administration, or alleged violation of this Agreement (“Financial Disputes”) or between the Board and the O.P.P. concerning policing issues arising out of the interpretation, application, administration, or alleged violation of this Agreement (“Policing Disputes”).
 - (b) In the event that a dispute arises, the Detachment Commander, or representative, and the Municipality or the Board, as the case may be, or their representative, shall meet within 30 days of such dispute arising, and use all best good faith efforts to resolve the dispute.
 - (c) If the dispute remains unresolved, the Regional Commander, or representative, and the Municipality or the Board, as the case may be, or representative, shall meet and use all best good faith efforts to resolve the dispute.
 - (d) If the dispute remains unresolved, the Commissioner, or Deputy Commissioner, and the Municipality or the Board, as the case may be, or representative, shall meet and use all best good faith efforts to resolve the dispute.
 - (e) If a Financial Dispute remains unresolved, the issue may be referred to mediation by either party, and each party shall use all good faith efforts to resolve the dispute.
23. (a) Financial Disputes that cannot be resolved through any of the methods described within paragraph 22, may be referred to and settled by binding arbitration. The provisions of the *Arbitration Act, 1991* shall apply to any such arbitration, unless otherwise indicated below:
 - (i) The language of the arbitration shall be English.

- (ii) The place of the arbitration shall be the City of Temiskaming Shores.
 - (iii) Each party agrees that the arbitration shall be conducted in a summary manner to ensure a full hearing in a cost effective and efficient manner.
 - (iv) Each party shall make prompt full disclosure to the other and, subject to the availability of an arbitrator the arbitration shall be commenced within 30 days of the conclusion of the meeting with the Commissioner, or the mediator, if applicable.
 - (v) Each party shall be responsible for its own legal expenses and for an equal share of the fees and expenses of the arbitration and any other related expenses. Section 54 of the *Arbitration Act* shall not apply; the arbitrator shall have no right to make an award relating to costs.
 - (vi) The parties shall have no right of appeal to a final decision of an arbitrator.
- (b)** Policing Disputes shall not be subject to mediation or arbitration.
- (c)** Neither party shall be entitled to proceed to mediation or arbitration until all of the meetings referred to in paragraphs 22 have been held, and each party undertakes to exert all best good faith efforts to resolve the dispute in those meetings.
- (d)** Mediations or arbitrations of disputes conducted under this Agreement shall remain closed to the public. All parties to any dispute shall keep all details, admissions or communications made in the course of the dispute resolution process strictly confidential, nor shall such information be admissible in any legal proceeding, except as follows:
- (i) on consent of all parties;
 - (ii) as may be ordered by a court of competent jurisdiction;
 - (iii) the final decision of the arbitrator may be released.
- (e)** Each of the meetings outlined in paragraph 22 shall be commenced no earlier than 15 days, and concluded no more than 30 days, from the conclusion of the prior stage unless the parties otherwise agree.
- (f)** Notwithstanding any of the above provisions, nothing in this Agreement shall be construed so as to give the Municipality or the Board the right to alter any policy of the O.P.P. or the Ministry. Nothing in this Agreement shall be construed so as to give the Municipality or the Board, the right to supercede or vary the duties and obligations of the Solicitor General pursuant to s. 3(2) of the *Police Services Act*, or of the Commissioner pursuant to s. 17 and s. 41 of the *Police Services Act*, and further, the rights of the Municipality and the Board pursuant to the Agreement are subject to the Municipality's obligations under s. 4 of the *Police Services Act*.

Detachment Commander Selection

24. The Detachment Commander shall be selected from a short-listed pool of candidates as determined by the OPP in accordance with its relevant provincial policies. Following the formulation of the short-list, a joint committee consisting of Board members and persons nominated by the Commissioner, shall select the successful candidate in accordance with the process set out in the OPP's provincial policies.

Notice

25. Any notice, statement, invoice or account to be delivered or given by any of the below listed groups to any other of them shall be delivered to such groups using the delivery methods as listed below. Any notice, statement, invoice or account sent by mail shall be deemed to be received on the third day following the date of mailing unless shown to the contrary, and if sent by fax or by email, it shall be deemed to be received on the date it was sent. Any group may change its contact information by giving notice provided herein:
- (a) by mail to Ontario addressed to: The Solicitor General, 25 Grosvenor Street, 11th Floor, Toronto, Ontario, M7A 1Y6, or by fax to (416) 325-6067
 - (b) by mail to the Commissioner addressed to: The Commissioner, Ontario Provincial Police, 777 Memorial Avenue, Orillia, Ontario, L3V 7V3, to the attention of the Manager, Municipal Policing Bureau, by fax to (705) 330-4191, or by email to opp.municipalpolicing@opp.ca
 - (c) by mail to the Municipality addressed to: The Mayor, City of Temiskaming Shores, 325 Farr Drive, Haileybury, Ontario, P0J 1K0, or by fax to (705) 672-2911
 - (d) by mail to the Board addressed to: The City of Temiskaming Shores Police Services Board, 325 Farr Drive, Haileybury, Ontario, P0J 1K0, or by fax to (705) 672-2911

Commencement and Termination of Agreement

26. Notwithstanding the date upon which this Agreement is signed, the term of this Agreement shall commence on the 01 day of January 2021, and shall conclude on the earlier of (i) December 31, 2023 or (ii) the date that the *Community Safety and Policing Act*, 2019 comes into force.
27. Either party to this Agreement may terminate this Agreement upon one year written notice of termination to the other party, in which case this Agreement shall terminate one year following the delivery of such notice. Should a notice to terminate be given, the Municipality shall continue to be obligated to pay for the cost of providing police services under this contract to, and including the date of such termination and Ontario shall continue to be responsible to provide the services outlined in this Agreement.
28. Should the Municipality's designated responsibility to provide policing under the *Police Services Act* be changed, either by statute or government interpretation, the Municipality maintains its right upon being so informed to give written notice of its intention to terminate this Agreement forthwith.

Entire Agreement

29. This Agreement and the schedules attached constitute the entire Agreement between the parties, and there are no representations, warranties, collateral agreements or conditions affecting this Agreement or the relationship of the parties or supported hereby other than as expressed herein in writing. Any amendment to this Agreement must be in writing, duly executed by the parties.

IN WITNESS WHEREOF, the Municipality has affixed its Corporate Seal attested by the signature of its duly authorized signing officers, and the Deputy Solicitor General, Community Safety has personally signed this Agreement to be effective as of the date set out herein.

FOR ONTARIO

Deputy Solicitor General, Community Safety

FOR THE MUNICIPALITY

City of Temiskaming Shores

Mayor

Chief Administrative Officer

Date signed by the Municipality

SCHEDULE “A”

BY-LAW OF THE MUNICIPAL COUNCIL

SCHEDULE “B”
PROPOSAL FOR POLICE SERVICES



The City of Temiskaming Shores

Contract Policing Proposal

Prepared by: Sergeant Kelly Withrow
Ontario Provincial Police
Municipal Policing Bureau

Date: September 30, 2020

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Executive Summary

The Ontario Provincial Police (OPP) has over 100 years of experience in providing effective community-based policing and protection throughout Ontario. The OPP has provided municipal police services under contract for over 70 years and currently maintains contracts with over 140 communities across Ontario.

The City of Temiskaming Shores requested a contract proposal for OPP municipal policing. This proposal is based on the OPP Billing Model, with the City paying an amount equal to the sum of its allocated portion of the OPP's total municipal policing Base and Calls for Service costs, as well as the costs for Overtime, Prisoner Transportation, Court Security, and Accommodation/Cleaning Services as applicable. Where a municipality chooses to receive police services from the OPP pursuant to a contract, the OPP will provide the level of police services required to provide adequate and effective policing, including providing the services set out in Regulation 3/99, Adequacy and Effectiveness of Police Services under the *Police Services Act*.

This proposal reflects the integrated policing concept, incorporating a police services contract for the City of Temiskaming Shores with OPP highway patrol services and provincial responsibilities under one administration. The Temiskaming OPP Detachment will remain as the Administration/Operations Centre. The resources will be deployed to the municipality from this facility.

The Temiskaming OPP Detachment Commander will be responsible to oversee all aspects of service delivery. The detachment management including Staff Sergeant(s) and Sergeant / Platoon Leaders as applicable will provide assistance and supervision to members of the Temiskaming Detachment.

It is the intent to maintain all existing community service programs and community policing committees, in consultation with the Police Services Board.

Any new community service program considered may be implemented after consultation with the City of Temiskaming Shores Council, the City's Police Services Board and the Temiskaming OPP Detachment Commander.

When a municipality chooses to receive police services from the OPP under contract, the OPP will ensure that the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The shared infrastructure of the OPP broadens local access to resources, expertise, solutions, training and management without duplicating services. The City of Temiskaming Shores will continue to benefit as additional staff are readily available from within the Temiskaming OPP Detachment as well as neighboring detachments and regions, should the need arise.

The City of Temiskaming Shores will be required to maintain a Police Services Board, as mandated by Section 10 of the *Police Services Act* that will generally determine objectives and priorities for police services within the community, after consultation with the Detachment Commander. The Commissioner is committed to ensuring that the Detachment Commander of the Temiskaming OPP Detachment responds appropriately to the Board's advice and priorities in a manner consistent with the Board's identified concerns, expectations and needs.

It is long-standing OPP policy and practice to be accountable to the communities we serve. The Commander of the Temiskaming OPP Detachment, or designee, will report to the Police Services Board on a regular basis, as per the direction of the Board. The OPP is experienced in being accountable to the municipalities we serve. With over 100 contracts currently in place and future

contracts pending, there is great emphasis placed on OPP accountability to Police Services Boards.

The OPP is required to provide provincial level emergency response that can be mobilized in times of emergency, disaster or a specialized investigative need. The OPP meets such emergent needs, on an on-call, as-needed basis, by deploying small numbers of officers from multiple locations and assignments, both provincial and municipal. During such times, the OPP is responsible to ensure that appropriate resources remain in place to make certain the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The use of OPP officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

If the City of Temiskaming Shores chooses to accept an OPP contract for its policing service, the Temiskaming OPP Detachment Commander will assign resources, focusing on meeting the City's unique policing needs.

Value for the City of Temiskaming Shores:

- Assurance of adequacy and effectiveness of police services;
- Dedication to resolving community issues through local involvement and community policing committees;
- Availability of additional staffing support from neighbouring detachments, regional headquarters and general headquarters;
- Work with the Detachment Commander in determining the local policing priorities and objectives through the City's Police Services Board; and
- Seamless access to comprehensive police services and infrastructure.

The estimated policing cost for 2021 associated to this proposal as presented in the Annual Billing Statement is **\$2,492,748**. This amount is reflective of the most current cost estimates under the OPP Billing Model, exclusive of the year-end adjustments.

The year-end adjustment for the year 2018 totalling **\$17,387** is listed separately from the 2021 estimated cost, but forms part of the Grand Total Billing as shown near the bottom of the Annual Billing Statement.

Not included in this proposal are:

- The cost of maintaining the Police Services Board
- Any applicable revenues accruing to the municipality as a result of police activity

OPP 2021 Annual Billing Statement

Temiskaming Shores C

Estimated costs for the period January 1 to December 31, 2021

Please refer to www.opp.ca for 2021 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	4,857		
	Commercial and Industrial	423		
	Total Properties	<u>5,280</u>	177.48	937,073
Calls for Service	(see summaries)			
	Total all municipalities	168,336,779		
	Municipal portion	0.7355%	234.48	1,238,051
Overtime			14.77	78,004
Court Security	(see summary)		38.59	203,768
Prisoner Transportation	(per property cost)		2.11	11,141
Accommodation/Cleaning Services	(per property cost)		4.68	24,710
Total 2021 Estimated Cost			<u>472.11</u>	<u>2,492,748</u>
2019 Year-End Adjustment				17,387
Grand Total Billing for 2021				<u>2,510,135</u>
2021 Monthly Billing Amount				209,178

OPP Contacts

Please forward any questions or concerns to Inspector Joel Breault, Detachment Commander, Temiskaming Detachment, or Sergeant Kelly Withrow, Municipal Policing Specialist, Municipal Policing Bureau, OPP General Headquarters.

Inspector Joel Breault



Sergeant Kelly Withrow



DRAFT

Memo

To: Mayor and Council
From: Logan Belanger, Municipal Clerk
Date: November 3, 2020
Subject: Request for Delegation – Civil Marriage Solemnizations – Christopher W. Oslund
Attachments: None

Mayor and Council:

The City currently has six (6) Clerk designates that can perform Civil Marriage ceremonies:

- Kelly Conlin, Deputy Clerk
- Suzanne Marie Weiss – Community Appointee
- Patricia Willard-Inglis – Community Appointee
- Regina Lawrence – Community Appointee
- Anne-Denise Mejaki – Community Appointee
- Nicole Guertin – Community Appointee

Ontario Regulation 285/04 amended the Marriage Act to include Municipal Clerks as a class of person authorized to solemnize civil marriages. Section 228 (4) of the Municipal Act permits the extension of this authority to any person, other than a member of Council. However, By-law No. 2015-026 being a by-law to adopt a Civil Marriage Solemnization Policy for the City of Temiskaming Shores restricts that delegation for civil marriages by requiring a resolution of Council.

The By-law to remove Mr. Christopher Oslund's Deputy Clerk appointment will be considered at the November 3, 2020 Regular Council meeting, due to the recent Deputy Clerk appointment of Mrs. Kelly Conlin. As such, it will be necessary to designate Mr. Oslund for the purpose of Civil Marriage Solemnizations. Mr. Oslund is an experienced Officiant, and would continue to offer support for civil marriages services on an "as-needed" basis.

It is recommended that Council confirm by resolution the appointment of Christopher W. Oslund as a Clerk's designate for the purpose of Civil Marriage Solemnization services in the Province of Ontario.

Prepared by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

"Original signed by"

Logan Belanger
Municipal Clerk

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: Logan Belanger, Municipal Clerk
Date: November 3, 2020
Subject: Amendment to By-law No. 2019-139 (FedNor) Culinary Tourism Strategy for the Lake Temiskaming Tour
Attachments: Draft By-law (**By-Law No. 2020-107**)

Mayor and Council:

Council considered Administrative Report No. CS-044-2019 at the September 3, 2019 Regular Council meeting resulting in By-law No. 2019-139 being a funding agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour – Project No. 851-512497.

Attached hereto is Amendment No. 1 from Industry Canada (FedNor) amending the above noted agreement. Total eligible costs are the same; the primary purpose of the amendment is to adjust the project completion date from December 31, 2020 to July 31, 2021, due to project impacts related to the COVID-19 pandemic.

It is recommended that Council direct staff to prepare the necessary by-law to amend By-law No. 2019-139 “Culinary Tourism Strategy for the Lake Temiskaming Tour”, for consideration at the November 3, 2020 Regular Council meeting.

Prepared by:

Reviewed by:

Reviewed and submitted for
Council’s consideration by:

“Original signed by”

“Original signed by”

“Original signed by”

Logan Belanger
Municipal Clerk

Shelly Zubyck
Director of Corporate Services

Christopher W. Oslund
City Manager

Subject: Lease Agreement with 2344 Royal
Canadian Army Cadet Corps (RCAA)

Report No.: CS-041-2020
Agenda Date: November 3, 2020

Attachments

Appendix 1: Draft Lease Agreement (**Please see By-Law No. 2020-108**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-041-2020; and
2. That Council directs staff to prepare the necessary by-law to enter into a lease agreement with the 2344 Royal Canadian Army Cadet Corps effective September 1, 2020 to August 31, 2023, for consideration at the November 3rd, 2020 Regular Council Meeting.

Background

The Cadet Program is the largest federally-sponsored youth program in Canada. Locally, the average enrollment is 30 cadets on an annual basis.

The 2344 Royal Canadian Army Cadet Corps (RCAA) has been renting space in various City facilities since 2009 and would like to continue. The cooperation from the City has directly attributed to the success of this program.

Analysis

A draft lease agreement between the City and RCAA is attached as Appendix 1. The term of the agreement is three (3) years effective September 1, 2020 to August 31, 2023.

As the rental rate has not been increased since 2009, staff is recommending \$275 per month plus applicable tax with a \$5 per month increase in years two and three of the agreement.

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

The rental rates will be as follows:

September 1, 2020 to August 31, 2021 - \$275.00 per month (Annual \$3,300)
September 1, 2021 to August 31, 2022 - \$280.00 per month (Annual \$3,360)
September 1, 2022 to August 31, 2023 - \$285.00 per month (Annual \$3,420)

Alternatives

No alternatives were considered in the preparation of this report.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"original signed by"

"original signed by"

Shelly Zubycck
Director of Corporate Services

Christopher W. Oslund
City Manager

Subject: Air Compressor Maintenance Agreement

Report No.: PPP-011-2020

Agenda Date: November 3, 2020

Attachments

Appendix 01: Draft Agreement By-law

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PPP-011-2020; and
2. That Council directs staff to prepare the necessary by-law to enter into a maintenance agreement between the City of Temiskaming Shores and the Towns of Cobalt and Latchford; the Townships of Casey, Coleman, and Harley; and the Municipality of Temagami; for the joint maintenance of a breathable air compressor, for consideration at the November 3, 2020 Regular Council meeting.

Background

At the regular Council Meeting held on April 5th, 2011 Council passed By-law 2011-043, Being a by-law to enter into a maintenance agreement between the City of Temiskaming Shores and the Towns of Cobalt and Latchford, the Townships of Armstrong, Casey, Harley, Kerns, Hudson, and Coleman and the Municipality of Temagami for the joint purchase and maintenance of an air compressor.

On December 31st, 2020 this agreement shall terminate.

Analysis

The Air Compressor Maintenance Agreement entitles the parties to the agreement to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.

As the Temiskaming Shores Fire Department has a breathable air compressor located at both Station 1 and Station 2, it is being recommended that breathable air could be obtained from either station.

All funds collected as part of the agreement shall be applied to the maintenance of the breathable air compressors.

Throughout the life of current agreement, three parties did provide written notice opting out of the agreement. With this in mind it is recommended that a new agreement with a five (5) year term between the respective parties as indicated in the draft By-law attached to this report be considered.

Relevant Policy / Legislation / City By-Law

By-law No. 2011-043

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

The cost of maintaining the breathable air compressors located at Stations 1 and 2 in 2020 was \$4,090.00 and is included as part of the Fire Departments Operating Budget.

Parties to the agreement shall pay to the City of Temiskaming Shores annual maintenance fee of \$200.00.

Staffing implications include time to provide the service both by full-time staff and station maintenance personnel.

Alternatives

No alternatives were considered.

Submission

Prepared by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

Steve Langford
Fire Chief

Christopher W. Oslund
City Manager

Memo

To: Mayor and Council
From: Mathew Bahm, Director of Recreation
Date: November 3, 2020
Subject: City of Temiskaming Shores Greenhouse Gas Reduction Plan
Attachments: Appendix 1 – Greenhouse Gas Reduction Plan (August 2019)

Mayor and Council:

The City of Temiskaming Shores joined the Federation of Canadian Municipalities' Partners for Climate Protection program in 2018 to assist in reducing its greenhouse gas emissions. As the City is an emitter of greenhouse gasses through its operations of motor vehicles, operations of various buildings and provider of various services to the public it should be a part of the solution to climate change. Further, a reduction in the amount of greenhouse gasses emitted directly benefits the city by reducing the cost of utilities and fuel.

As part of the program, the City is to work through five milestones over a 10-year period.

- Milestone 1: Create a Baseline Emissions Inventory and Forecast
- Milestone 2: Set Emissions Reduction Targets
- Milestone 3: Develop a Local Action Plan
- Milestone 4: Implement the Local Action Plan
- Milestone 5: Monitor Progress and Report Results

The City commissioned VIP Energy Services to create a Greenhouse Gas Reduction Plan which would complete milestones one, two and three of the program.

The plan is attached to this report for the review of council.

Staff are recommending that the City release the plan to the public and request comments from residents. The proposed comment period would be November 4, 2020 until December 4, 2020 after which time a report would be provided to council summarizing the comments received.

Prepared by:

"original signed by"

Mathew Bahm
Director of Recreation

Reviewed and submitted for
Council's consideration by:

"original signed by"

Christopher W. Oslund
City Manager

CITY OF TEMISKAMING SHORES

GREENHOUSE GAS (GHG) REDUCTION PLAN

AUGUST 2019

Prepared in co-operation with:



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APPENDIX A: Energy Conservation Action Plan

OUR COMMITMENT TO GREENHOUSE GAS REDUCTION

Around the world, communities are embracing strategies for reducing the climatic effects of greenhouse gas (GHG) emissions. The City of Temiskaming Shores is joining the effort to reduce GHG emissions by becoming one of over 350 Canadian municipalities in the Partners for Climate Protection (PCP) program. This effort is a collaborative tool for climate action at municipal level. In its Official Plan, the City of Temiskaming Shores identified the desire to Build a Strong, Safe and Sustainable Community as a strategic priority. We believe that implementing this GHG Emissions Reduction Plan with clear and achievable targets, combined with other related efforts, the City of Temiskaming Shores will meet its strategic priority while serving as an example and leader in climate change mitigation.

INTRODUCTION – EXECUTIVE SUMMARY

BACKGROUND

Sustainability and environmental responsibility are important building blocks being initiated by communities around the world. Key international agreements, such as the Paris Agreement reached by Canada and 194 other countries in December 2015, have laid the groundwork for Canadian municipal governments to take important broad actions to fight climate change and its growing effects. The City of Temiskaming Shores has taken a leadership approach in terms of Community Energy Conservation, GHG emissions reductions and overall sustainability.

To reach these broad goals, the City has created a three-pronged approach:

1. The creation of an updated Energy Conservation and Demand Management (ECDM) Plan (released in July 2019 as mandated by Ontario Regulation 507/18) addresses corporate energy initiatives. Building on the very successful original ECDM plan (released in July 2014), this will serve as the City's roadmap for its on-going energy conservation efforts.
2. The City of Temiskaming Shores has also completed a Municipal Energy Plan (MEP) in 2016. This Plan outlines both specific and broad measures that will be implemented within the City that will reduce the overall energy used, the emissions levels per capita, and reduce or negate the impacts of future growth on both energy use and emission levels. These results will be achieved by implementing the MEP recommendations that ensure all of the links in the energy supply chain from the final use to the choice of energy source are as reliable, economic, efficient and clean as they can be. These recommendations build on each other and should be seen as an integrated solution and includes measures specifically geared towards City operations and broaden to include community-wide efforts.
3. This Greenhouse Gas Emissions Reduction Plan. The GHG Emissions Reduction Plan is designed to complement the City's commitment to sustainability. By combining and cooperating with the other initiatives described above, a synergistic approach can be developed to ensure that Energy and Environmental approaches are considered moving forward.

This GHG Reduction Plan:

- Includes a full Community and Corporate GHG emissions inventory and baseline.
- Sets targets for reducing Community (by 5%) and Corporate (by 10%) GHG emissions by 2027.
- Lists demonstrated methods and plans to achieve the reduction targets.

Like all other efforts, this GHG Reduction Plan has been developed to protect the interests of our constituents and ensure that the City of Temiskaming Shores continues its path towards environmental sustainability in an effective and fiscally responsible way. The City believes that a firm commitment to understanding and limiting GHG emissions is a key measure in becoming a more sustainable community, while operating in a cost-effective manner that respects the value of taxpayer dollars.

To achieve our goals the City of Temiskaming Shores has chosen to join over 350 other Canadian communities in following the Partners for Climate Protection 5 Milestone program. This GHG Emissions Reduction Plan covers Milestones 1 through 3. More information on this process is found in Section 1.0 Partners for Climate Protection (PCP) Program.

OBJECTIVES AND PURPOSE OF THE GHG REDUCTION PLAN

The GHG Emissions Reduction Plan will establish the City of Temiskaming Shores as a leader in reducing our impact on climate change and is designed to build on our previous steps towards environmental sustainability. The City of Temiskaming Shores has demonstrated in understanding of the financial and quality of life impacts that climate change presents. This Plan will create a measurable approach to reducing the City's carbon footprint. By inventorying both community and corporate emissions, an accurate baseline can be established as a starting point for the objective measurement of the effectiveness of our activities. This will ensure that the time-based targets set, as well as the measures identified to help reach those goals, remain both achievable and at the forefront of our actions.

KEY CITY STAFF

The development of this Plan, along with its implementation and success measurement, will be driven by the City's Building Maintenance Committee. These key staff members will be responsible for informing and recruiting the assistance of other staff, departments and personnel with regards to meeting the GHG Emissions Reduction Plan's goals and milestones. Progress and success will be reported at least annually to city leadership and Council Members.

1.0 PARTNERS FOR CLIMATE PROTECTION (PCP) PROGRAM

The City of Temiskaming Shores has joined the Partners for Climate Protection (PCP) program. The PCP program is a network of Canadian municipal governments that have made commitments to curb greenhouse gas emissions and take action on climate change. This program is the Canadian version of ICLEI's Cities for Climate Protection (CCP) campaign, which includes more than 1,000 communities worldwide and is a partnership between the Federation of Canadian Municipalities (FCM) and ICLEI Canada.

The PCP program is comprised of a five-milestone framework. Participating communities develop local GHG inventories, set GHG reduction targets, develop and implement climate change action plans and then monitor results. ICLEI provides support and reviews submissions to ensure they meet the requirements for milestone recognition.

The five milestones are:

1. Creating a GHG emissions inventory and forecast.
2. Setting a GHG emissions reduction target.
3. Developing a local action plan.
4. Implementing the local action plan or a set of activities.
5. Monitoring progress and reporting results.



2.0 GHG INVENTORY METHODOLOGY

The basis for the PCP program is the premise that in order to “effectively manage GHG emissions, local governments must first measure and report”. As with all types of information, the accuracy of the GHG data provides the City of Temiskaming Shores with a way to target specific areas of GHG emissions to reduce and have the greatest impact on the overall carbon footprint associated with Corporate activities. As well, ongoing access to reliable data enables on-going measurement and verification of the effectiveness of GHG reduction activities. From a community-wide perspective, GHG measurement also provides community partners and stakeholders with a visual to see the impact of their own activities, resulting in individual responsibility and ownership to reduce GHG footprint. Together, the corporate and community-wide inventories provide a clear picture and path to GHG emissions reduction and highlight areas of overlap where a combined effort can yield the greatest benefits.

PURPOSE OF THE PCP PROTOCOLS

According to the PCP Protocol: Canadian Supplement to the International Emissions Analysis Protocol document, the purpose of the PCP Protocol is to provide municipalities with a set of clear accounting and reporting guidelines for developing corporate and community-level GHG inventories within the context of the PCP program. These standards have been developed to meet the following objectives:

- Clarify the corporate and community inventory requirements so that PCP municipalities have a clear sense of which emissions sources must be reported and those that are optional.
- Clarify the relationship between the corporate and community-scale inventories to address overlapping emission sources and activity sectors, such as municipal landfills and public transit systems.
- Provide detailed accounting and quantification guidelines, including recommended best practices and alternate approaches, for each of the required reporting sectors.
- Clarify the relationship between PCP and other GHG inventory protocols so that municipalities can plan and coordinate their reporting according to their own needs and priorities.

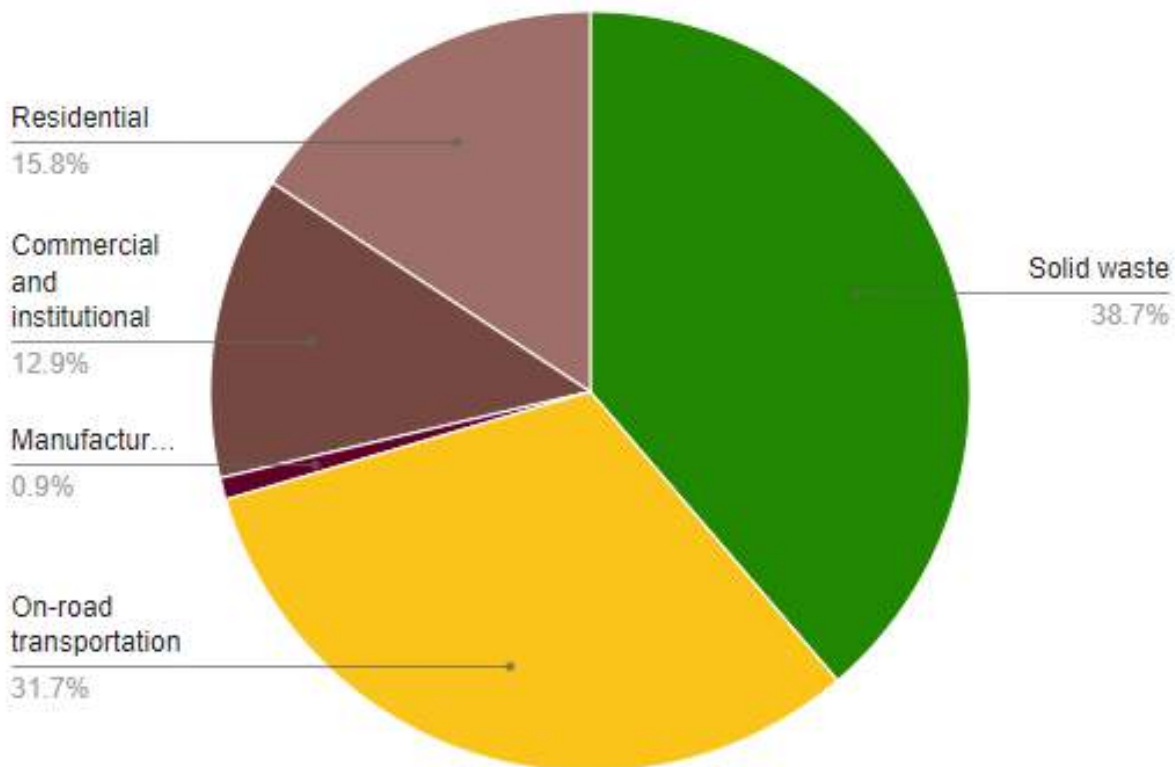
The establishment of GHG emissions inventories is the first step towards developing GHG emissions reduction strategies.

3.0 GHG EMISSIONS INVENTORY

COMMUNITY EMISSIONS

Using the PCP Milestone 1 Tool, a community GHG Inventory and Carbon Footprint was established. For the purposes of measuring our future successes in reducing community emissions, a GHG emission baseline was established for the base year of 2017. The inventory process also provides the necessary baseline data to measure our progress. By monitoring emission levels at regular intervals, we will be able to determine if we are meeting our reduction goals or continuing along a 'business-as-usual' trajectory. This inventory will form the foundation for our community-based efforts, guiding our actions to the areas where the greatest impact can be made. The PCP Milestone Tool is based on the Global Protocol for Community-Scale Greenhouse Gas Emission Inventories (GPC) and the PCP protocol.

Figure 3-1 – Community GHG (tCO_{2e}) Inventory by Sector (2017)



As illustrated in Figure 3-1, solid waste is the highest input in terms of GHG Emissions in the community. It should also be noted that waste contributes a significant portion of Community emissions at 38.7%. This particular input is unique in that the City controls the waste disposal and can likely have a greater direct influence on this area through the use of targeted waste reduction programs.

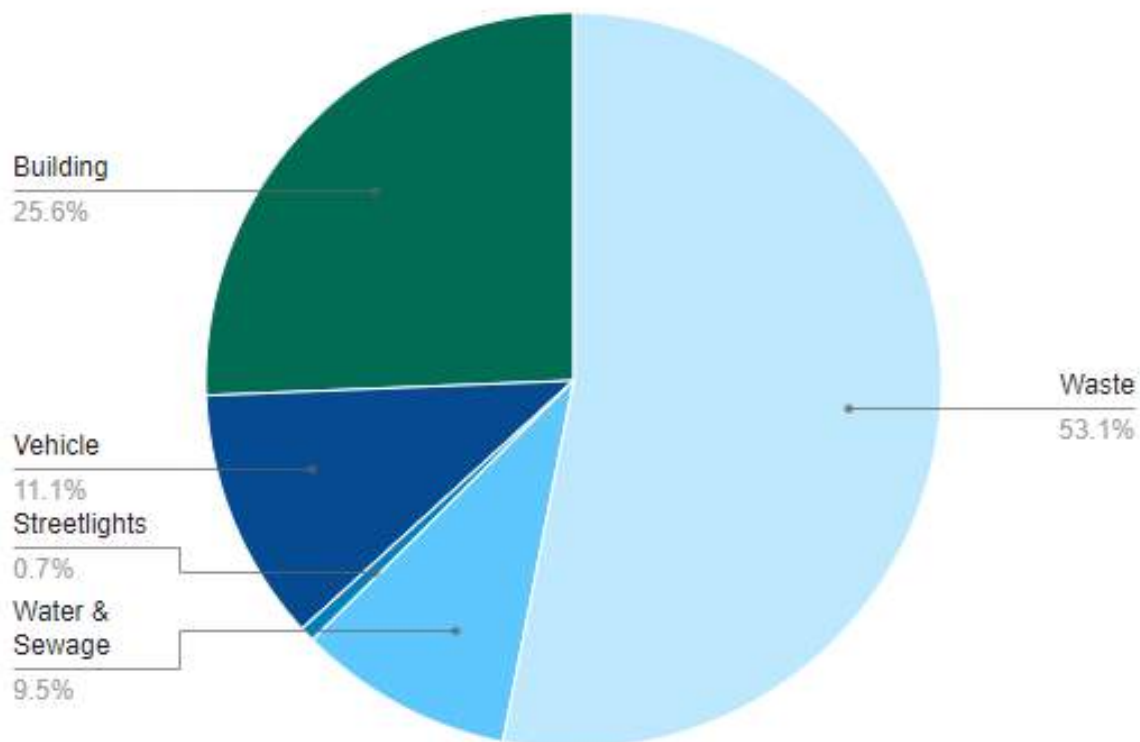
COMMUNITY EMISSIONS FORECAST TO 2027

Using the PCP Milestone 1, a 'business as usual' forecast was developed. This forecast was based on projected population increase for the community. Under this scenario, it is expected that community-based GHG emissions will increase from 112,661 tCO₂e to 126,934 tCO₂e.

CORPORATE EMISSIONS

Using the same PCP Milestone 1 tool as we did for the Community inventory, a corporate GHG Inventory and Carbon Footprint was established. As the City has detailed energy and fuels consumption data, as well as detailed waste information, the Corporate footprint is based on actual emissions information, making for a more robust and accurate footprint.

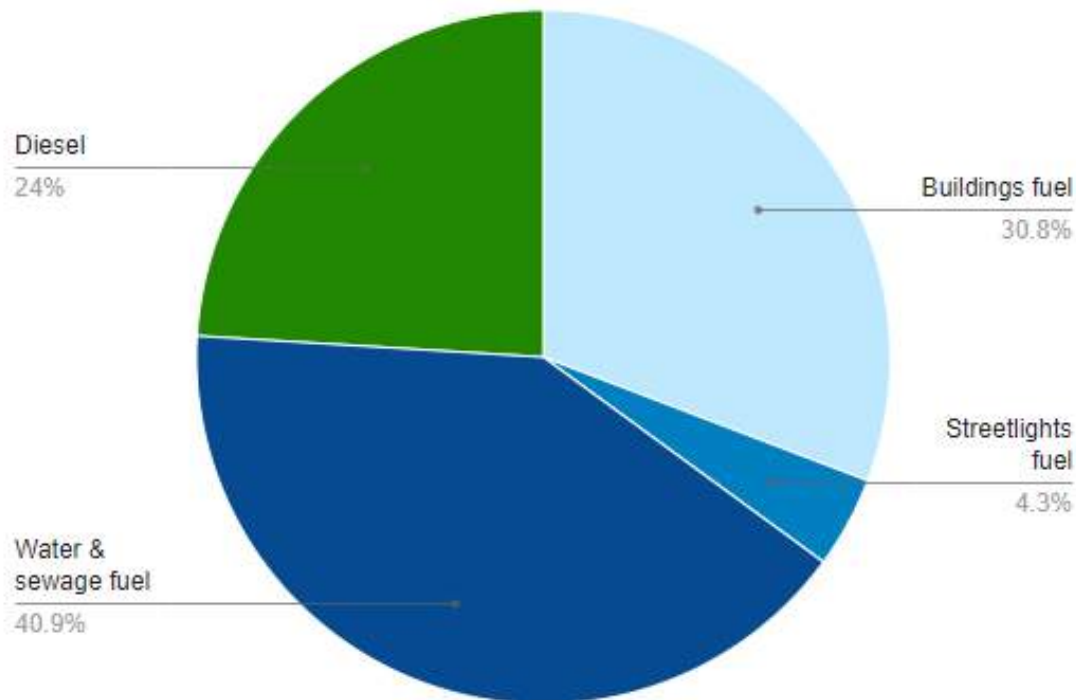
Figure 3-2 Corporate GHG (tCO₂e) Inventory by Sector (2017)



As illustrated in this chart, waste is the main emissions driver for the Corporation.

It is important to have a broad understanding of the Corporation's GHG emissions, as this is the area that city departments have the most influence over and can affect the greatest change. To gain better insight into the sources of the emissions, an overview of the City's energy usage is helpful.

Figure 3-3 City of Temiskaming Shores Corporate Energy Usage Overview (GJ's by Source 2017)



It is clear from this chart that water & sewage fuel use, as well as buildings' fuel usage, make up the vast majority of the Energy usage. Natural gas and fuels usage also present the greatest opportunity to reduce emissions.

CORPORATE EMISSIONS FORECAST TO 2027

Using the PCP Milestone tool, a 'business as usual' forecast was developed. This forecast was based on projected increases in GHG emissions by sector input. Under this scenario, it is expected that corporate-based GHG emissions will increase from 4,409 tCO₂e to 4,967 tCO₂e.

4.0 SETTING REDUCTION TARGETS

The City of Temiskaming Shores must set reduction targets in order to meet the goals and requirements of the PCP program. Across Canada, communities have set varying targets depending on their ability to achieve GHG emissions reductions. For example, a community that has a robust infrastructure and experience in this area, as well as high potential to reduce, may set a more aggressive target.

To be successful, the Federation of Canadian Municipalities (FCM) has published a guidebook. This information suggests that in order to be achievable, reduction targets should clearly state if they pertain to Corporate or Community reduction efforts. As well, targets should follow the following S.M.A.R.T. principles¹:

- **Stretch the targets**, acknowledging the climate change imperative. Targets should recognize the urgency of climate change and the need to act. The scale of the problem requires that municipalities stretch themselves to some extent to achieve reductions and protect the long-term interests of communities.
- **Meaningful**, connected to local context. To be successful, targets and plans should reflect the community, its values, priorities, and policy and planning activities. Targets and action plans should be linked to guiding documents such as community plans.
- **Adopted by council**. A PCP requirement, council adoption raises awareness of the target, demonstrates commitment, and provides authority to staff to work towards the reduction objective. Targets adopted by council have the weight of official community policy.
- **Realistic targets**. Reduction targets should be achievable. This does not mean they must be easy to achieve, or that it is known exactly how they will be achieved. But it does mean that targets should not be set if nobody believes in them and they are doomed to failure from the start.
- **Time bound**. Also, a PCP requirement, setting a target year allows communities to develop actions with a specific implementation schedule, and to effectively monitor and report on their progress.

Some examples of Corporate and Community targets are illustrated in Figure 4.1²

Figure 4.1 – Examples of Canadian Community GHG Emissions Reduction Targets²

Corporate Targets		Community Targets	
Bridgewater, NS	15% below 2007 by 2017	Kelowna, BC	33% below 2007 by 2020
Halton Hills, ON	20% below 2011 by 2031	Sackville, NB	10% below 2011 by 2021
Ritchot, MB	15% below 2011 by 2025	Thunder Bay, ON	10% below 2005 by 2017

The City has chosen to set individual targets for Corporate and Community GHG emissions reductions as recommended by the FCM. To frame our reduction targets, a base year of 2017 was chosen, along with a reduction

² Reaching Milestone 2: How to set emissions reduction targets

target term of 10 years. This approach was chosen in recognition of some current programs in development that will assist the City in getting a head start on reaching reduction targets, as well as anticipation of new ideas being developed throughout the term. A 10-year window also allows the City of Temiskaming Shores sufficient time to plan, develop, implement and then measure the effects of these programs.

COMMUNITY GHG EMISSIONS REDUCTION TARGET – 5% BELOW 2017 LEVEL, BY 2027

Setting Community reduction targets must consider a number of factors to be successful. These include:

- The degree of influence that the City has over citizen habits and behaviours.
 - The potential impact of any actions on the day-to-day lives of the citizens can have a profound effect on whether citizens will take part.
 - If the City has a history of successful community interactions, this can help ensure the success of the GHG emissions reduction programs.
- The presence of like-minded community-based organizations.
 - Local environmental action groups can be key allies in ensuring success, if key partnerships can be formed.
- The level of engagement of the citizens on community-based programs.
- The influence of environmental factors in the day-to-day lives of local community members.
 - For example, is there a large tourism-based economy surrounding environmental factors?

While these are only a few of the factors, a realistic approach must be considered when developing community-based targets and related actions. The City must be prepared to invest in effective communication channels that are inclusive to all members of the public and provide appropriate means for feedback and highlight the immediate benefits of any programs if they are to be successful. This needs to lay out realistic scenarios that highlight the benefits and costs of both action and inaction. This messaging is a key factor in the community-based action plan outlined in later sections.

CORPORATE GHG EMISSIONS REDUCTION TARGET – 10% BELOW 2017 LEVEL, BY 2027

The corporate target is slightly more aggressive than the community target for several reasons:

1. The City has full control over the operations of its programs, facilities, and vehicles, as well as greater influence over employee behaviour and habits. Targeted actions can be achieved through employee training in City facilities, and then reinforced through an enforcement process that includes a system for feedback to evaluate the success and improvement of the programs implemented.
2. The City has a history of developing savings/conservation targets and achieving them. The 2014 Energy Conservation and Demand Management Plan (currently being updated for 2019) was a successful endeavour as the City was able to exceed their goal reduction target. City personnel involved in this Plan gained valuable experience through the process that they can apply to the GHG emission reduction initiative, avoiding many of the growing pains that often accompany implementation of new programs.
3. The City can potentially access direct funding to assist with planned action implementation. While incentives and funding programs change frequently, being 'shovel ready' with a plan and actionable initiatives already mapped out means the City is more prepared to react quickly to apply for funding than

communities without an established process City personnel are already actively seeking potential funding from the FCM and have also been successful in accessing incentive funding from both the electricity and natural gas utility programs.

4. Some savings ideas may be captured through existing capital improvement/renewal projects. Having GHG emissions reduction targets already in mind will ensure these ideas are considered when developing infrastructure renewal and replacement projects (i.e. purchasing more efficient vehicles or developing a higher standard for new building efficiency).

The City of Temiskaming Shores has taken several steps to ensure its leadership in the areas of energy conservation and climate change adaptation and mitigation. This leadership role is re-enforced through the creation of plans-of-action in these areas. The action plan outlined below will form the basis for the City's short and medium-term activities. Through the use of the GHG emissions inventory, areas of high emissions can be targeted and addressed in a manner that yields the highest reductions with limited City resources.

One thing that must be considered when developing GHG emissions reduction and energy conservation plans simultaneously, is the often juxtaposing positions of each. For example, electricity is often the most expensive form of energy, but also has a low emissions footprint in Ontario. This means that actions to reduce the City's energy budgets may not necessarily lead to large GHG emissions reductions. By understanding the influence that each plan has on the other's success, the City of Temiskaming Shores can create a strategy to efficiently meet both goals.

RISKS TO OUR SUCCESS

While the City of Temiskaming Shores realizes that realistic targets are important, it is also crucial to have an ambitious outlook to drive success. However, there are potential challenges to ensuring that our targets are reached, and these include:

- **Availability of municipal funds to implement measures.** Shifting local, provincial and national spending priorities can lead to changes in the focus of how budget dollars are allocated.
- **Changes in economic conditions.** Similar to above, economically challenging times can shift the priorities of local residents and businesses.
- **Investment of time.** Changing attitudes and habits take time. However, a regular, consistent messaging campaign can help overcome these challenges.

5.0 GHG EMISSION REDUCTION MEASURES

COMMUNITY-BASED EMISSION REDUCTION ACTION PLAN

This section describes measures that will be put in place to achieve maximum buy-in and results from the City of Temiskaming Shores' community members and partners. As the Corporation does not have direct control over the habits and energy consumption of this sector, education, outreach and awareness will be the key features of this part of our GHG Emissions Reduction Plan. Below are a few of the key messaging targets, as well as some important steps the Corporation can take to achieve the Community GHG Emissions Reduction Targets. As energy use is the key factor in reducing GHG emissions, this will be one of the primary focuses of our community-based programming.

PROGRAM 1: DEVELOPING A GHG EMISSIONS AWARENESS AND A CULTURE OF REDUCTION

Developing awareness of a GHG Emissions Reduction culture is a key focus within the community. This awareness will lead to meaningful behaviour changes from the residents of Temiskaming Shores, ensuring the full potential of GHG emissions efforts will be achieved. While reducing GHG Emissions is perceived as driven through changes in carbon-based fuels, usage habits among the citizenry and commercial/industrial base often leads to significant reduction without a major capital investment. The challenge lies in encouraging people to embrace change. Early adopters will always be a part of any new cultural movement, just as there will always be detractors on the other end of the spectrum. Encouraging those in the middle ground to shift towards positive action will be the key challenge to ensuring the success of this program in the greater community.

A leading-edge community engagement effort in GHG emissions reduction initiatives (conservation, retro-fits, and efficiency programs) will be created to enhance implementation effectiveness and support a sustainable quality of life in Temiskaming Shores.

The community conservation culture will be created by:

1. Creating and maintaining a dedicated interactive online presence for GHG Emissions awareness and community reduction initiatives.
2. Having the City of Temiskaming Shores become the 'clearinghouse' for financial incentive programs, allowing the City to leverage available incentive funding to promote energy and fuel conservation and demand management programs for local residents, businesses and industries.
3. Helping organizations (commercial, industrial and institutional) to rationalize longer-term payback periods by identifying cost-saving opportunities and behaviour-based programs that can reduce energy consumption.
4. Working with local stakeholders on a public education campaign (public forums, local events tabling, etc.) to educate the community on the financial and environmental benefits of GHG emissions reduction.
5. Implementing an energy conservation or GHG emissions recognition program.
6. Using gamification, contests or reward programs to increase participation in conservation programs.
7. Educating the community on the benefits of the ENERGY STAR® program, particularly when purchasing new appliances and electronics, and the impact of phantom loads.
8. Continuing to promote provincial and national initiatives such as Earth Hour and recycling programs.
9. Supporting school programs to engage the community with GHG emissions reduction initiatives.

10. Working with regional partners to expand reduction culture beyond our community borders. This will help create additional program momentum within our own community.

PROGRAM 2: ENERGY EFFICIENCY

To achieve our emissions reduction goals, energy efficiency will be an important piece of the puzzle. By encouraging community energy efficiency, GHG emissions reductions can be achieved while providing a financial incentive and payback for community partners to act. Therefore, improving community energy efficiency will be a key part of the GHG emissions reduction plan. Working collaboratively with the community and key stakeholders to create new standards of efficiency in both new and existing buildings will contribute to Temiskaming Shores' overall economic competitiveness.

This will be achieved by:

1. Targeting conservation programs to older residential and commercial buildings, in areas identified as high consumption during the energy mapping process.
2. Seeking out programs, and/or incentives and financing programs to assist residents to finance energy or GHG emissions reducing retrofits.
3. Lobbying provincial and national governments to extend and expand both energy conservation and GHG emissions reduction programs and funding.
4. Encouraging building owners to benchmark energy usage of their buildings and help develop an existing energy usage database for the community. This data can then be used to further improve the community's culture of conservation.
5. Continuing to encourage building owners/managers to consider third party energy efficiency programs such as LEED™ and BOMA BEST.
6. Encouraging builders to improve energy efficiency, GHG emissions and sustainability of new buildings beyond the Ontario Building Code, using third party programs.
7. Ensuring all new commercial, industrial and institutional buildings consider energy and water efficiency improvements during renovations or new builds.
8. Encouraging our regional partners to consider adopting similar standards.

PROGRAM 3: LAND USE AND GROWTH

Traditionally, GHG emissions reduction planning has not been a major consideration during community planning. However, the methods and considerations we use to plan our communities has a significant effect on the community's GHG emissions and energy use.

Reducing the GHG emissions of local municipal and community buildings, as well as modernizing architectural principles will aid the City of Temiskaming Shores in building a complete and healthy community, where mixed-use areas are supported by active transportation measures and a robust local transit system. The City will seek opportunities to improve our integrated community energy systems, efficiency opportunities and GHG emissions in land use planning by:

1. Promoting pedestrian-friendly design through:
 - a. Creating convenient walking distances to transit and parks.
 - b. Expanding on dedicated walkways and pathways/trails to link activity nodes (e.g. home to work).

- c. Encouraging compact, efficient mixed-use areas that optimize redevelopment and integrate residential, office and retail commercial developments.
- 2. Creating opportunities for GHG emissions reduction and energy conservation through:
 - a. Orienting new buildings to take advantage of solar gain.
 - b. Retaining/planting and maintaining shade trees for summer cooling and winter shelter.
 - c. Encouraging pedestrian and bicycle use over vehicle travel (where applicable and possible).
 - d. Encouraging the use of green infrastructure and systems (e.g. use of permeable surfaces, green facades, green/grass roofs and passive design landscaping, solar shading, use of recycled building and construction materials).
 - e. Enhancing the capacity of municipal staff to consider passive energy and GHG emissions reducing building measures through the planning approvals process, where feasible.

PROGRAM 4: ACTIVE TRANSPORTATION AND ANTI-IDLING CAMPAIGNS

Active transportation is an important feature of any GHG emissions reduction plan. In 2015, the City established a Bicycle Friendly Community Committee and adopted its terms of reference to establish a 5-year Active Transportation Plan. This plan included a vision for Temiskaming Shores building a more bicycle-friendly community and was compiled based on the feedback received from workshop attendees and on best practices from other Bicycle-Friendly Communities across North America.

Temiskaming Shores' places high value on encouraging a culture of outdoor activity and recreation including walking and cycling throughout the community. The Terms of Reference envisioned including a wide range of programs to educate residents about the importance of safely sharing the road with all road users, and residents will be encouraged to walk and bike more often. Children in Temiskaming Shores will regularly walk or bike to school, and cycling will be a common activity for residents of all ages and abilities.¹

By continuing to encourage local residents to use active transportation rather than vehicles to travel throughout the City, emissions reductions can be achieved while also promoting a healthier lifestyle. As a Northern Ontario community Temiskaming Shores has climatic challenges to some extent, with an active transportation program; this must be considered in both the program messaging and the expectations for reductions. Also, providing an efficient, cost-effective, reliable and integrated multi-modal transportation system is identified as a priority.

The city will take the following actions to achieve this target:

1. Implement a corporate anti-idling policy as well as support anti-idling promotion throughout the community as a whole.
2. Supporting efforts to promote local work opportunities, ride sharing and reducing outbound commuting.
3. Continuing to emphasize the importance of sustainable transportation measures, such as transit and active transportation.
4. Considering the feasibility of car share and cycling programs.
5. Supporting/encouraging school-oriented programs to increase active transportation initiatives and reduce vehicle idling near schools.

¹ 'The Corporation of the City of Temiskaming Shores By-law No. 2016-105 Being a by-law to adopt Terms of Reference for the Bicycle Friendly Community Committee

6. Ensuring new and reconstructed arterial and collector roads are built as Complete Streets that are safe and accessible for pedestrians and cyclists of all ages, where feasible.
7. Exploring opportunities to modernize the local transit system by improving bus shelters, ticketing systems, routes and online accessibility.
8. Ensuring new development is transit friendly.
9. Working within the region to lobby government for inter-region public transportation options.

CORPORATE-BASED EMISSION REDUCTION ACTION PLAN

Corporately, the City of Temiskaming Shores has a profound effect on how energy is used, fuel is consumed and GHGs are emitted. Through management of facilities and fleet, GHG reductions can be significant if the proper measures are in place. For the City of Temiskaming Shores, the suggestions below target the identified major sources of GHG emissions: waste, fuels use and facilities energy use.

THE CORPORATE ENERGY CONSERVATION AND DEMAND MANAGEMENT (ECDM) PLAN 2019

The City of Temiskaming Shores, under Ontario Regulation 507/18, is required to create and implement an ECDM Plan every 5 years. The latest update of this plan is set to be released in July 2019 (attached in Appendix A). Under this initiative, the City has identified an energy conservation target as well as several measures that will be implemented to achieve these targets. Under the original 2014 ECDM plan, a 5% reduction in energy intensity per m³ was established. The City was able to meet this target by implementing several significant energy savings projects such as LED street lighting, HVAC improvements, controls improvements and various other facility LED lighting projects.

For the 2019 ECDM Plan, a similar target of a 5% reduction in energy intensity has been established and supported by a list of energy conservation measures to support it. By achieving this target, a 1% reduction in GHG emissions is expected.

SOLID WASTE MANAGEMENT AND REDUCTION PROGRAMS

The City of Temiskaming Shores is currently exploring a textile diversion program to reduce the amount of textiles entering the landfill. The program is envisioned to potentially include a curbside collection service along with drop-off bins throughout the City. Items collected will include used clothing, footwear and linens, as well as damaged or ripped textiles. This program has a potential to remove approximately 2% reduction in overall solid waste collection.

The City is also considering a backyard composting program for the community. It is currently in the research phase in order to identify and determine the feasibility and potential cost/savings for the program as well as the availability of composting equipment to meet the requirements of the City program.

APPENDIX A

City of Temiskaming Shores ECDM Plan 2019



City of Temiskaming Shores

5-Year Corporate Energy Conservation and Demand Management Plan

July 2019

Prepared in co-operation with:



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Introduction – Executive Summary

Background

The City of Temiskaming Shores' Energy Conservation and Demand Management (ECDM) Plan was developed in response to Ontario Regulation 507/18 which requires all public sector organizations to complete an update to their original 2014 ECDM Plan by July 1, 2019. In response to this regulatory requirement, as well as rising energy costs, the City of Temiskaming Shores has developed this Energy Conservation and Demand Management (ECDM) Plan. This comprehensive Plan is the most effective method of identifying energy conservation opportunities, selectively implementing the best projects and then measuring their effectiveness. The Plan has been developed to protect the interests of our constituents and ensure that the City of Temiskaming Shores obtains the best possible value from our operating budgets. In addition to meeting our regulatory obligations, the City believes that a strong commitment to energy management and a reduction of energy use is demonstrated evidence of our belief in becoming a more sustainable community while operating in a cost-effective manner that respects the value of taxpayer dollars.

Purpose of the Plan

The 5-Year Corporate Energy Conservation and Demand Management Plan is designed to guide the City of Temiskaming Shores towards a more energy-efficient future. The policies, practices and energy conservation measures identified illustrate the importance the City places on acting responsibly towards energy consumption through the wise use of resources in City operations.

To enhance our understanding of energy use and return on investment through conservation, this document contains a thorough review of the measures implemented since the creation of the original plan, issued on July 1, 2014. Since then, the City has initiated several substantial energy projects, yielding significant savings results including:

- City-wide street lighting replacements (2015)
- LED lighting conversions of various facilities (throughout the Plan period)
- Operations equipment upgrades (throughout Plan period)

The above projects have resulted in an estimated annual savings of over \$200,000.

The wise and efficient use of energy are two of the lowest cost options for meeting energy demands. They also provide many other environmental, economic and social benefits, including reducing greenhouse gas (GHG) emissions, cost avoidance and savings. Along with the primary benefits, the responsible use of energy also promotes local economic development opportunities, energy system reliability, improved energy supply security and reduced-price volatility.

Following the path of our previous ECDM Plan, this document is a continuation of a process involving the:

- Integration of establishing and evaluating a baseline for performance to be measured against;
- Reviewing the effectiveness of previous conservation efforts while setting future performance goals and objectives;
- Continuous improvement through identification of energy conservation potential;
- Strategic alignment of improvement measure implementation and fiscal constraints; and,
- Evaluation, measurement and communication of results achieved.

The following report summarizes the significant efforts applied by the City of Temiskaming Shores Conservation Team to create a Plan that can be implemented responsibly, over time, to create lasting results. The Plan takes advantage of internal expertise as well as all available external financial incentives and rebates currently being offered to support the implementation of energy savings ideas. The current energy picture for the City of Temiskaming Shores and our Vision, Goals and Objectives as shown in the Corporate Energy Conservation and Management Policy, are outlined. Our strategic focus areas are discussed in detail and our 5-year Action Plan is laid out on a project-by-project basis.

1.0 Historic Energy Performance

Historical Energy Usage

Effectively managing energy requires the creation of a robust energy monitoring strategy and procedures and establishing an accurate energy baseline is an essential first step in this process. This baseline assists with energy conservation and greenhouse gas reduction target setting, energy procurement and budgeting, bill verification, energy awareness, and the selection and assessment of potential energy projects. The City of Temiskaming Shores, similar to many other communities, relies on utility bills to establish this energy baseline.

To evaluate the effectiveness of the City's previous energy conservation measures, the year 2013 was chosen as the base year for measurement; this aligns with the Ministry of Energy's Regulation 507/18 requirements for reporting. Overall, the City's consumption in 2013 was 5.9 million kWh of electricity and 584,000 m³ of natural gas. The breakdown of energy use by facility type is as follows:

Figure 1-1 – Energy Use by Facility Type in 2013

Facility Type	Electricity Use (1,000's kWh)	Natural Gas Use (1,000's m ³)
Administrative offices and related facilities, including municipal council chambers	512.97	31
Community centres	46	50
Cultural facilities	0	-
Facilities related to the pumping of sewage	336	-
Facilities related to the pumping of water	304	-
Facilities related to the treatment of sewage	1,222	-
Facilities related to the treatment of water	1,766	12
Fire stations and associated offices and facilities	104	49
Indoor ice rinks	454	52
Indoor recreational facilities	278	77
Indoor swimming pools	443.75	195.80
Public libraries	65.57	23.07
Storage facilities where equipment or vehicles are maintained, repaired or stored	296.09	94.97

For comparative purposes, the raw energy consumption breakdowns by month since the original baseline for the City are as follows:

Figure 1-2 – Electricity Use (2014 – 2018)

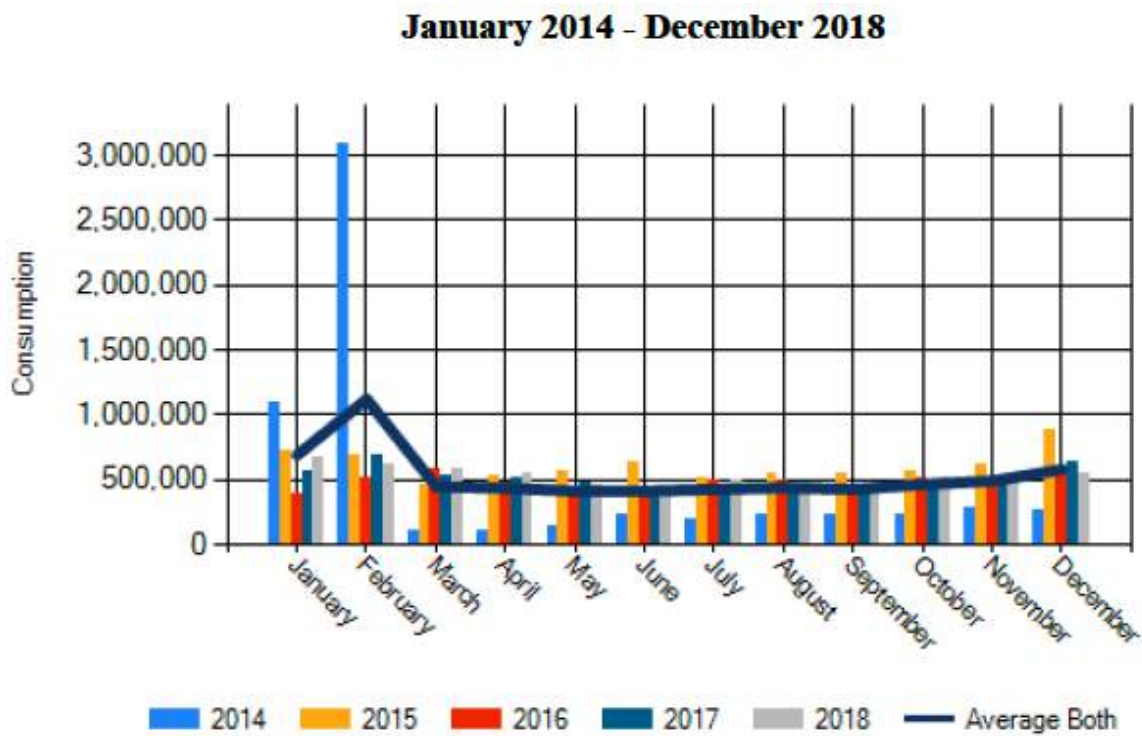
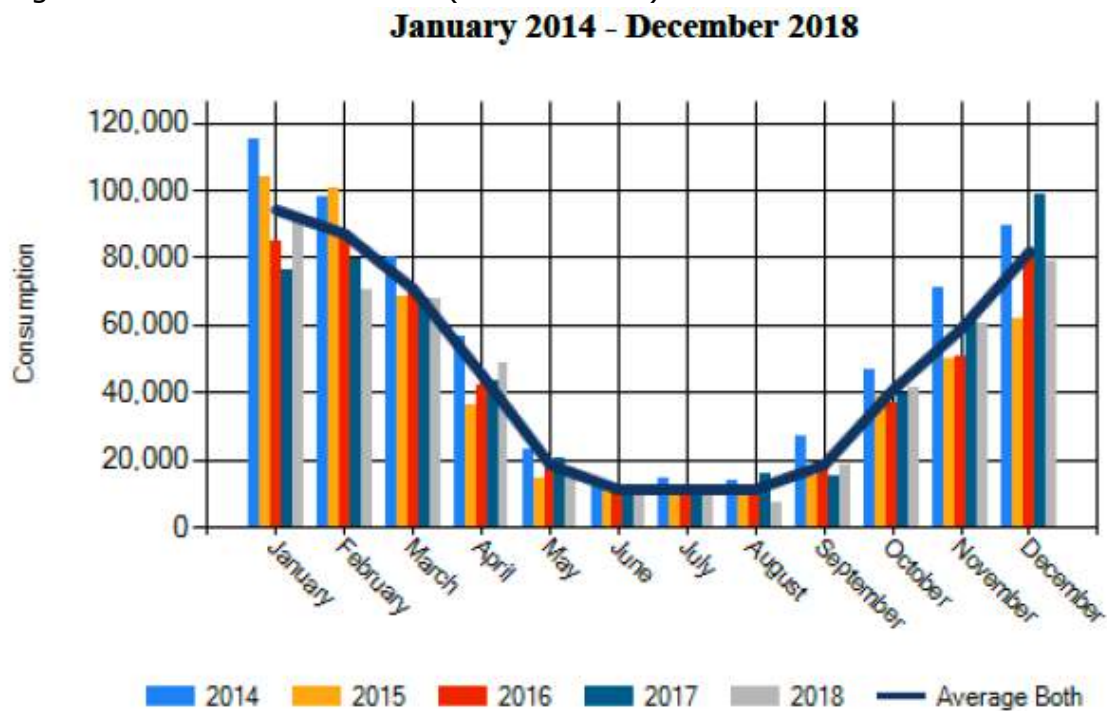


Figure 1-3 – Natural Gas Use (2013 – 2018)



City of Temiskaming Shores Energy Baseline Analysis

The following analysis uses RETScreen analysis of consumption data for the base year (2013) forward. This type of review allows for an objective evaluation of conservation progress by removing the variables that can independently affect energy consumption and are largely out of the City's control (i.e. weather, temperature, cooling or heating degree days).

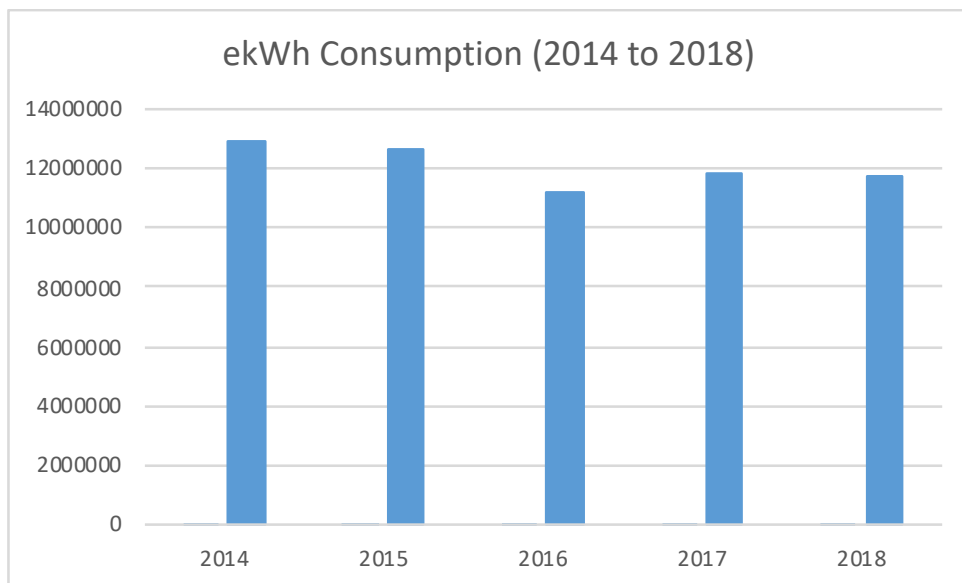
In the original ECDM Plan, the City set a target of a 1-5% reduction in energy consumption over the 5-year term of the Plan (2014-2019). The chart below outlines the methods by which the City intended to meet this target.

Figure 1-4 Energy Management Initiatives from the City's Original CDM Plan (Source: City of Temiskaming Shores 2014 CDM Plan):

Program/ Policy	Program/ Policy Objective	Number
Official Plan	Sets the goals, objectives and policies to guide growth and development within the City for the next 20 years, while creating opportunities for sustainable and energy efficient Development for conservation, and to encourage the use of green infrastructure and systems.	By-law 2014-040
Vehicle & Equipment Idling Policy	Places limitations on engine idling for the City's entire fleet to reduce air pollution; promote fossil fuel conservation; reduce noise pollution; and to reduce wear and service needs on the fleet.	By-law 2014-031
Energy Efficiency at City Hall	To ensure City Hall is as energy efficient as possible by implementing a temperature set point.	Motion 2013-557
Asset Management Plan & Management Policy	To ensure the City assets are well managed/maintained to meet performance levels used to deliver service, and that consider environmental and energy conservation goals.	By-law 2013-202
Issuance & Enforcement of Water Conservation in the City of Temiskaming Shores	Restricts water used at the discretion of Council from time-to-time.	By-law 2006-051

In order to adequately assess the City's energy conservation progress, an examination of the Equivalent Kilowatt Hours (ekWh) must be conducted. This allows for natural gas and electricity consumption to be reviewed together. The City's overall ekWh energy consumption between 2014 and 2018 declined by 1.1 million (2014 – 12.9 million ekWh, 2018 – 11.7 million ekWh) meaning the City exceeded its target with an overall 9% reduction in annual ekWh consumption over the 5-year period.

Figure 1-5 Equivalent Kilowatt Hour Energy Consumption (ekWh)



While electricity consumption remained relatively stable, natural gas consumption declined by 19% with the bulk of the change occurring between 2014 and 2015.

Figure 1-6 Natural Gas Consumption (m³)

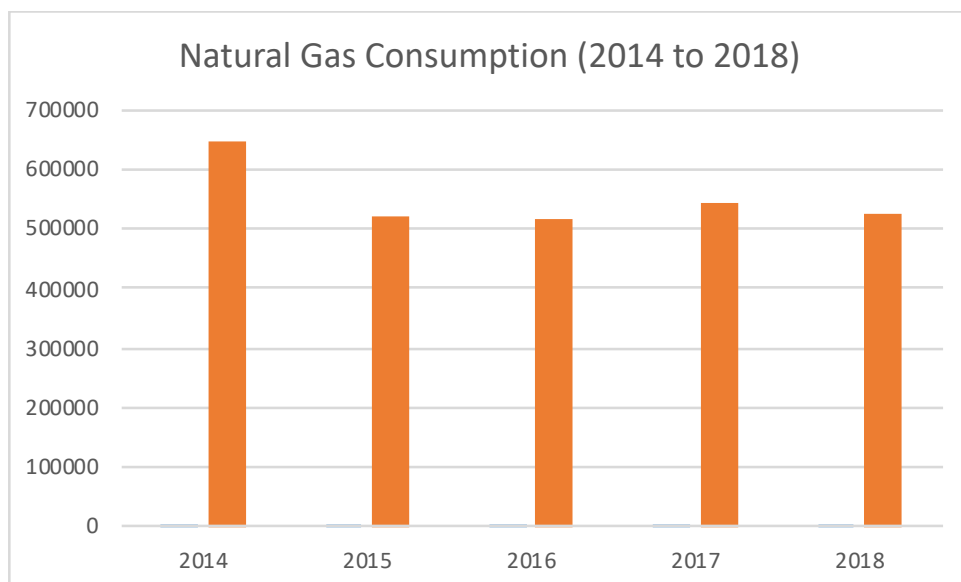
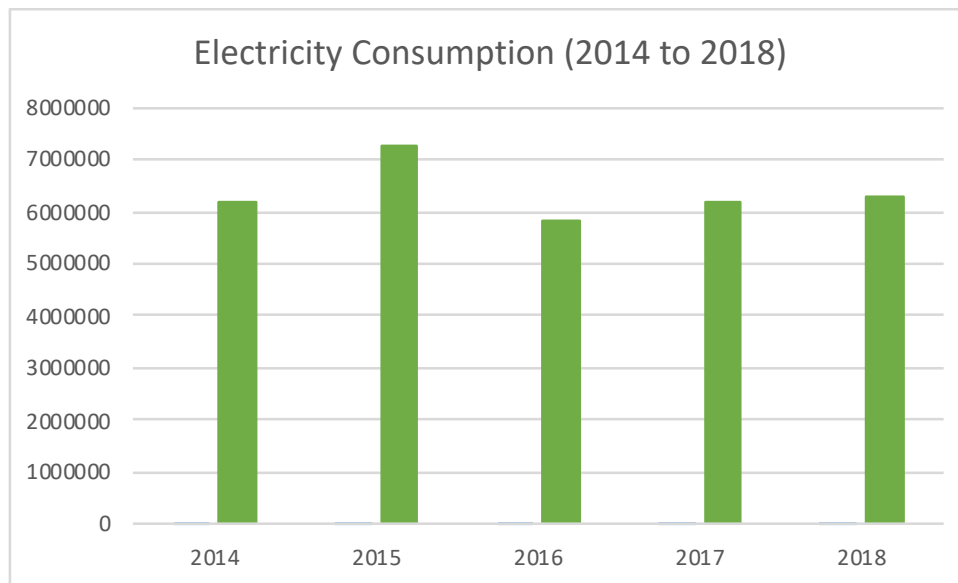


Figure 1-7 Electricity Consumption (kWh)



Energy Conservation Project Successes

Since the creation of the last 5-Year ECDM Plan, the City has initiated significant investments in energy efficiency and energy-cost reduction. These projects include:

Facility-Related Projects

2013

- LED lighting retrofits for the Public Works #2, New Liskeard Water Treatment Plant (WTP), New Liskeard Arena and Haileybury WTP

2014

- HVAC upgrades for the New Liskeard WTP, Riverside Place and City Hall

2015

- Humidification system upgrades at the Pool and Fitness Centre

2016 to 2018

- Looping of water systems
- Upgrading of removal filters
- Replacement of motor control centers (MCCs)
- LED lighting upgrade for Haileybury Arena surface lighting, City Hall and Haileybury Medical Centre
- High Efficiency Furnace Upgrades

2019

- Conversion of the New Liskeard Medical Centre to Library Use

City-Wide Street Lighting

In 2015 the City of Temiskaming Shores embarked on a major street lighting retrofit across the City. This project included the replacement of over 1,250 HPS street lights, leading to an annual savings of over \$100,000. The City received project funding incentives to complete this project.

2.0 Energy Conservation and Management Policy

Our Commitment

The City of Temiskaming Shores is committed to allocating staff and resources to develop and implement a strategic Energy Conservation and Demand Management (ECDM) Plan that will reduce energy consumption and its related environmental impact. As an organization, we value the notion of efficient operations and creating a more sustainable community. The ECDM Plan builds on our previous Municipal Energy Plan as well as our Greenhouse Gas Emissions Reduction Plan. These plans are all aimed at reducing our energy costs and creating a more sustainable community.

We are committed to managing energy responsibly and will use energy efficiency practices throughout our facilities, fleet, operations and equipment wherever it is cost effective to do so.

Our Vision

The City of Temiskaming Shores will endeavour to minimize energy consumption, related costs, and carbon emissions by continuously improving its energy management practices without compromising the level of service delivery to the community.

Our Goals and Objectives

As part of our 2019 ECDM Plan, the City created several strategic avenues to achieve specific goals and targets with regards to energy management. We have re-examined our past objectives and are re-committing to this updated version.

1. Reduce energy intensity in City facilities by 5% by 2024 compared to our revised base year (2018). This is in addition to the reductions achieved between 2013 and 2018, based on our original 2011 base year.
2. Enhance our culture of conservation through training and outreach to staff, clients and business partners. All employees will have the appropriate knowledge and training to be empowered to reduce energy consumption.
3. Expand upon our comprehensive corporate energy management policy and practices by enhancing key existing business practices to include energy efficiency standards and energy management best practices.
4. Expand our monitoring and tracking program for energy use by providing access to our energy management system to make energy consumption visible to everyone in the Corporation and support facility/management decision-making.

5. Deliver energy cost savings through the identification and implementation of processes, programs and projects that will reduce energy consumption.
 - Re-assess and benchmark the top energy consuming facilities across the Corporation (2019)
 - Review previously identified energy savings opportunities by reviewing past energy audits and plan to renew energy audits and analysis of the capital asset renewal program. (Ongoing)
 - Review and/or enhance standard operating and maintenance procedures to include energy conservation best practices. (Ongoing)
 - Seek funding for energy-related projects from various sources to enhance the payback and reduce implementation costs. (Ongoing)

Strategic Action Plan

To achieve our new ECDM Plan, the City will employ the following strategic actions designed to ensure a positive outcome over the next 5 years. These key strategies support the delivery of our Goals and Objectives.

Strategy 1. Corporate Practices

Expand upon our policies and practices that support the energy conservation effort and show leadership and commitment within the Corporation and community.

- Energy Management Team: Roles, Responsibilities and Accountability
- Energy Procurement
- Renewed focus on reducing our energy footprint in day-to-day operations

Strategy 2. Education, Awareness & Outreach

Provide the guidance and leadership necessary to empower employees and develop a culture of conservation.

- Energy Skills Training Program
- Energy Awareness Training
- Outreach, Engagement and Recognition Programs
- Feedback System for Employee Suggestions
- Employee Brainstorming Sessions

Strategy 3. Energy Conservation Action Plan and Energy Information Management

Continually identify and deliver energy conservation processes, programs and projects in all areas of the Corporation (facilities, fleet, equipment, water plants etc.). Demonstrate sound operating and maintenance practices to complement the energy efficiencies implemented through the capital asset renewal program. Employ a robust Energy Information Management System to ensure that all conservation activities are measured and verified to ensure the City receives and maintains specified energy reductions and savings.

Energy Conservation Action Plan

- Key facility energy audits and re/retro-commissioning studies
- Asset renewal plan and energy conservation project delivery
- Standard facility operations procedure review

Energy Information Management

- Maintenance of the online energy monitoring and reporting system (electricity, natural gas and fuels)
- Regular Energy Use Review presentations for the community, council, accountable staff and energy users
- Energy bill verification and rate optimization
- Reporting requirements for Regulation 507/18 (formerly 397/11)
- Consistent updates and review of key performance indicators (KPIs) / Benchmarking
- Standardize and implement project measurement and verification

3.0 STRATEGY 1: Energy Management Corporate Practices

The City of Temiskaming Shores has implemented several corporate practices, including key personnel deployment, to ensure a strong focus on energy management and savings. These efforts remain a key component of our renewed ECDM Plan.

The Energy Management Team: Roles and Responsibilities

Energy Sponsor and Champion: Manager of Physical Assets

The Energy Sponsor and Champion is ultimately responsible for creating budgets, securing spending authority and resources for the program. This role is responsible for setting the program's high-level vision, goals and objectives, keeping track of major project activities and approving resources and funding for the team and its approved projects. The Energy Sponsor and Champion has direct knowledge of the organization's major energy-using systems and is responsible for developing and maintaining the focus for the Energy Management Team. In addition, this role coordinates meetings, set agendas, and delegates and manages tasks related to the Energy Management Team and is responsible for ensuring that the monitoring and tracking systems for energy are accurate, up-to-date and available for use by City employees.

Corporate Energy Management Team

The Corporate Energy Management Team functions on a strategic level to set expectations for each of the facilities, develop metrics for tracking overall energy improvement, and build accountability for energy management activities. In addition, this cross-functional team has direct responsibility for the consumption of energy within their respective departments. As a group, the team supports and monitors the energy management initiatives (processes, programs, and projects) at the various facilities and across the corporation.

The Energy Management Team at City of Temiskaming consists of the Building Maintenance Committee, which currently includes the following members:

- Danny Whalen - Chair and Council Member
- Doug Jelly - Council Member
- Carman Kidd - Mayor
- Chris Oslund - City Manager
- Doug Walsh - Director of Public Works
- Steve Burnett - Technical & Environmental Compliance Coordinator
- Kelly Conlin - Executive Assistant
- Mitch Lafreniere - Manager of Physical Assets

Actions: Continue to seek cross-departmental membership and support for the Energy Management Team. Continue to meet bi-weekly to discuss the Energy Management Program to ensure implementation of new savings ideas, as well as maintain the positive momentum built over the past 5 years.

Energy Procurement

The City continues to utilize the energy procurement service provided by Local Authority Services (LAS). This program provides options for fixed-price energy procurement services to maintain predictable electricity and natural gas commodity costs. In addition, the program permits the City to work together with a large number of other municipal entities throughout the province to create bulk-buying power to leverage aggregated energy purchasing opportunities.

Actions: Continue to review the LAS program annually and evaluate the City's level of participation. Review potential alternative programs for merit and analyze the net result of participation annually.

4.0 STRATEGY 2: Education, Awareness and Outreach

The City's Education, Awareness and Outreach program has been utilized over the past 5 years to assist with the maintenance of a culture of conservation. This has been achieved by raising the level of awareness, understanding and general knowledge amongst staff regarding energy spending, usage and conservation. The City will continue to utilize a successful combination of program engagement, direct awareness marketing and hands-on training to enhance our energy reduction efforts to support the achievement of our energy conservation goals and objectives. As well, energy will continue to be a regular agenda item at staff meetings to solicit new ideas for reduction of energy use, promote continued awareness of the cost of energy and ensure that energy conservation remains a key consideration for all City employees.

The Education, Awareness and Outreach program provides guidance, leadership and the framework to empower employees and foster our culture of conservation. The program informs the organization of current energy use, operational practices as well as improvement opportunities, while ensuring that all employees have an opportunity to remain informed of the City's energy reduction efforts. This continued practice will foster the greatest possible impact of education and awareness.

The program is comprised of the following four focus areas:

Energy Skills Training Program

The Energy Skills Training Program is a vehicle for City employees to continue to develop a general awareness and understanding of current energy use within City facilities as well as skills to identify opportunities for improvement. The Training Program combines both general knowledge training and hands-on experience to gain maximum benefit.

Employee Brainstorming Sessions are an important part of the Energy Skills Training Program and are encouraged during the Energy Team meetings as a way of generating new ideas for energy conservation. As regular users and managers of City facilities, our employees are one of the City's most valuable resources to both generate and implement our energy conservation strategies.

Outreach, Engagement, Recognition and Energy Awareness Training Program

The City will continue to engage all users of City facilities (both staff and the general public) and recognizes that this is essential to the continued success of the energy management program. Our energy program will continue to employ a comprehensive approach to both engaging employees and recognizing the efforts of City staff who provide important support and ideas.

The Energy Awareness Training Program has been developed to provide consistent energy conservation messaging throughout all departments using Community-Based Social Marketing (CBSM) techniques to engage all users of City facilities.

Specific methods used to date include conservation tips, eye-catching posters, City intranet messaging and other relevant marketing tools. It is the intention of this Plan to expand our ability and focus to enable the City to become a 'clearinghouse' of information for local residents to discover ideas and incentives to improve their own energy usage practices.

Feedback System for Employee Suggestions

The City will continue to employ a feedback system to encourage employees to provide input and ideas. The email messages are sent to a specific address and are forwarded to members of the Energy Management Team in order to ensure prompt response. The Energy Team members can engage relevant employees to ensure that all suggestions are captured and explored.

Actions: Review available energy training opportunities both generally (i.e. all staff) and for specific facilities (i.e. water plant). Establish and maintain at least annual Outreach and Engagement efforts to keep energy conservation 'top-of-mind' for staff and stakeholders.

5.0 STRATEGY 3: Energy Conservation Activities and Information Management

Energy Conservation Action Plan

The Energy Conservation Action Plan forms the blueprint for implementing energy conservation and cost saving measures. The City has created a list of potential projects based on previous facility energy audits. The attached action plans have been created to guide this process based on a prioritized implementation schedule. All available incentives and funding sources will be explored to minimize the implementation cost of each measure. In addition to the measures shown, the City anticipates that further energy audits, completed over the next 5 years, will augment the list of available energy conservation measures.

Below is our current list of known projects to be implemented during the life of this Plan. In all, the measures will include:

- LED lights on New Liskeard Arena surface (2019)
- LED upgrades to decorative lights in downtown cores (throughout the life of the Plan)
- Boiler and lighting upgrades for the New Liskeard Library (2019)

Additional measures will be added as funding becomes available on an annual basis. In general terms, our actions are expected to yield the following results:

- Education, Awareness and Outreach: 1-2% annual energy savings
- On-going regular reviews of consumption and baselines: .5% to 1% annual energy savings
- Re/retro Commissioning: 2-7% annual energy savings within the facilities where it is implemented (estimated to be 1% overall potential total annual savings)

Actions: Maintain a schedule of energy audit and re/retro-commissioning renewals to ensure that our list of measures is up-to-date and that previous measures are still functional and providing savings. Perform periodic reviews of available incentives and stay up-to-date on potential sources of funding to offset the implementation costs of the proposed future measures. Review the list of measures at least annually and update as necessary.

Energy Information Management

Online Energy Monitoring and Reporting System

The City of Temiskaming Shores currently has a system for managing and reporting its energy consumption (electricity, natural gas, fuels). The motivation for this effort is the notion that “you can’t manage what you are not aware of”. By making our energy usage visual, and keeping the information real-time, all personnel with access to the information can benefit from understanding the nature of energy use in their facilities, as well as the impact their actions or inactions have on the City’s overall energy cost and budgeting.

In order to enhance our ability to monitor and track the progress of some of our facilities, the City currently employs a Supervisory Analytics program to monitor and track consumption in selected buildings against an established baseline using a CUSUM analysis. This information is also key in evaluating the potential of new conservation projects as well as measuring the effectiveness of initiatives already taken.

Actions: Continue to gather and upload energy data into the Energy Information Management System regularly and analyze the data for patterns and savings opportunities using our Supervisory Analytics program.

Energy Management Presentations for the Community, Council, Accountable Staff and Energy Users

To gain traction for the initiatives within this Plan and ensure that the City of Temiskaming Shores reaches its stated reduction targets, it is imperative that information regarding energy usage and cost, as well as the City’s energy conservation plans and projects, are well understood and top of mind of everyone from front-line employees to senior department heads and City Council. This broad awareness will lead to additional buy-in and support for the City’s continued efforts to reduce its energy usage and spending.

Actions: Make energy a key topic at staff and senior management meetings as well as provide an update on energy use and conservation to Council at least annually.

Key Performance Indicators (KPI’s) and Monitoring and Verification

To ensure momentum continues, and the City of Temiskaming Shores receives value-for-money with regards to its energy conservation efforts, a rigorous program of establishing KPI’s and then monitoring and verifying ongoing savings is an essential element of this Plan. By establishing agreed upon KPI’s (as suggested in the table below) and then performing regular and frequent monitoring, not only will City personnel be able to verify that savings expected from various projects is achieved, but that the savings continue for the duration of the project or retrofit’s useful life. This practice will protect the City’s investments as well as provide transparency and support for successful savings initiatives

Figure 5.1 – KPI Suggestions

Facility Type	Energy KPIs	Measured Variables
Cultural Facilities, Indoor Recreational Facilities and Community Centres	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather • Occupancy Rates / month • Sheet rentals / month
Facilities Related to Treatment or Pumping of Water or Sewage	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather (Temperature and Rainfall) • m³ treated water or waste water / day
Administrative Offices	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather
Public Libraries	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather • Occupancy
Fire Stations and Associated Offices	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather • Occupancy
Storage Facilities	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather
Street Lighting	Electricity	<ul style="list-style-type: none"> • Number of Lights
Recreation and Outdoor Lighting	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month 	<ul style="list-style-type: none"> • Occupancy or Rentals / Month • Opening / Closing Dates
Fleet	Baseline Diesel Use Baseline Gasoline Use	<ul style="list-style-type: none"> • Number of Vehicles • km driven / month

Actions: Review all conservation initiatives to understand the most appropriate monitoring and verification process. Review the project savings at pre-defined regular intervals and report outcomes to senior management/City Council.

Bill Verification and Rate Optimization

A consistent, periodic review of the City's energy invoices is important to ensure that rates and recorded consumption values on energy bills is accurate. This ensures that the invoices presented by utilities are correct and are providing appropriate and relevant data to the City's Energy Management Platforms.

Actions: Perform a rationalization check on monthly invoices and conduct at least annual detailed billing reviews to ensure accuracy.

Ongoing Ontario Regulation 507/18 Reporting

In addition to completing this Plan, the City of Temiskaming Shores is required to submit annual energy consumption and greenhouse gas emissions templates to the appropriate Ministry of Energy portal. Gathering and recording monthly energy invoices are necessary to complete these reports.

Actions: Complete all required regulatory reporting by July 1 of each year.

Subject: Emergency Community Fund Grant

Memo No.: LIB-01-2020
Agenda Date: November 3, 2020

Attachments

None.

Recommendations

It is recommended:

1. That Council of the City of Temiskaming Shores acknowledges receipt of Administrative Report No. LIB-01-2020 for information purposes.

Background

The Canadian Foundations of Canada Emergency Support Fund grant is due on October 30 and addresses a well-being need caused by COVID-19 for a vulnerable group.

This grant needs to be applied to under the umbrella of the municipality. I have checked with municipal administration and they were in agreement with the application. The Library Board approved the application as well, at its October 21, 2020 meeting.

Analysis

The Canadian Foundations of Canada Emergency Support Fund application

- Purchase of portable internet hotspots and data plans to lend out to members of community who do not have high speed internet to help support distance learning during pandemic. The library would like to purchase six devices.
 - Cost: Each hotspot \$200—Total \$1200. Data plans are \$5000 for the year for all 6.

Total for Project: \$6,200

Relevant Policy / By-Law

- TSPL Policy Prog-1 Programming Policy
- TSPL Collection Plan 2017-2022
- TSPL Strategic Plan 2020-2025

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☐ No ☒ N/A ☐

This item is within the approved budget amount: Yes ☐ No ☐ N/A ☒

Total Proposed Grant request \$6,200. The grant would cover 100% of the costs associated with the project.

Submission

Prepared by:

Reviewed and submitted for
Council's consideration by:

"original signed by"

"original signed by"

Rebecca Hunt
Library CEO

Christopher W. Oslund
City Manager

The Corporation of The City of Temiskaming Shores
By-Law No. 2020-106
Being a By-Law to Amend Appointment By-Law No. 2011-031
for Christopher Oslund

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And Whereas Council, at their July 14, 2020 Regular meeting, adopted By-law No. 2020-071 to appoint Kelly Conlin as Deputy Clerk for the City of Temiskaming Shores;

Now Therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

- 1) That By-law No. 2011-031 entitled "To Appoint the City Manager for The City of Temiskaming Shores" is amended by deleting Section 2:

That Christopher W. Oslund be hereby appointed as Deputy Clerk for The Corporation of the City of Temiskaming Shores effective February 16, 2011.

- 2) That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 3rd day of November, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger

The Corporation of the City of Temiskaming Shores

By-law No. 2020-107

Being a by-law to amend By-law No. 2019-139 being a by-law to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour – Project No. 851-512497

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council entered into a Funding Agreement with Industry Canada (FedNor) to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour, through By-law No. 2019-139 on September 3, 2019;

And whereas Council considered Memo No. 022-2020-CS at the November 3, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2019-139 being an agreement with FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour, for consideration at the November 3, 2020 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule A to By-law No. 2020-139, be hereby amended by Amending Agreement No. 1, a copy of which is hereto attached as Schedule A and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 3rd day of November, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger



Schedule “A” to

By-law No. 2020-107

Being a by-law to amend By-law No. 2019-139 being a by-law to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour – Project No. 851-512497



FedNor
19 Lisgar Street
Suite 307
Sudbury, Ontario
P3E 3L4

FedNor
19 rue Lisgar
Bureau 307
Sudbury (Ontario)
P3E 3L4

September 29, 2020

Project Number: 851-512497

Mr. Carman Kidd
Mayor
The Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury ON P0J 1K0

Dear Mr. Kidd:

**Re: Contribution to The Corporation of the City of Temiskaming Shores
Amendment Number: 1**

As a result of your request dated September 16, 2020, FedNor is prepared to amend our Contribution agreement of July 31, 2019 as follows:

Delete: Clause 2.1 The Recipient shall ensure that the Project described in Annex 1 (the "Project") commences on or before August 1, 2019 (the "Commencement Date") and is completed on or before December 31, 2020 (the "Completion Date").

Substitute: Clause 2.1 The Recipient shall ensure that the Project described in Annex 1 (the "Project") commences on or before August 1, 2019 (the "Commencement Date") and is completed on or before July 31, 2021 (the "Completion Date").

Delete: Clause 14.2 Any notice or correspondence to the Minister shall be addressed to:

Industry Canada/FedNor
107 Shirreff Avenue, Suite 104
North Bay ON P1B 7K8

Attention: Mrs. Denise Deschamps
Canadian Experiences Fund - National Tourism
Northern Ontario Development Program

or to such other address as may be designated by the Minister in writing.

Substitute: Clause 14.2 Any notice or correspondence to the Minister shall be addressed to:

Industry Canada/FedNor
107 Shirreff Avenue, Suite 104
North Bay ON P1B 7K8

Attention: Mrs. Denise Deschamps
Canadian Experiences Fund - Culinary Tourism
Northern Ontario Development Program

or to such other address as may be designated by the Minister in writing.

Delete: Annex 2
COSTING MEMORANDUM
Canadian Experiences Fund - National Tourism

Substitute: Annex 2
COSTING MEMORANDUM
Canadian Experiences Fund - Culinary Tourism

Delete: Annex 1 THE PROJECT - STATEMENT OF WORK

iii) Dates:

b) Completion Date - December 31, 2020

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$193,000
- Supported	\$215,000	Other Federal	
- Not Supported		Provincial	\$6,000
Ineligible Costs		Municipal	
		Financial Institution	
		Recipient	\$6,000
		Other	\$10,000
Total	<u>\$215,000</u>		<u>\$215,000</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Consulting Fees	\$100,000		\$100,000
Marketing / Promotion / Translation	\$110,000		\$110,000
Travel	\$5,000		\$5,000
TOTAL ELIGIBLE COSTS	<u>\$215,000</u>		<u>\$215,000</u>
<u>Ineligible Costs:</u>			
TOTAL INELIGIBLE COSTS			
TOTAL PROJECT COSTS			<u>\$215,000</u>

Substitute: Annex 1 THE PROJECT - STATEMENT OF WORK

iii) Dates:

b) Completion Date - July 31, 2021

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$193,000
- Supported	\$215,000	Other Federal	
- Not Supported		Provincial	\$6,000
Ineligible Costs		Municipal	
		Financial Institution	
		Recipient	\$6,000
		Other	\$10,000
Total	<u>\$215,000</u>		<u>\$215,000</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Consulting Fees	\$110,000		\$110,000
Marketing / Promotion / Translation	\$103,000		\$103,000
Travel	\$2,000		\$2,000
TOTAL ELIGIBLE COSTS	<u>\$215,000</u>		<u>\$215,000</u>
<u>Ineligible Costs:</u>			
TOTAL INELIGIBLE COSTS			
TOTAL PROJECT COSTS			<u>\$215,000</u>

All other terms and conditions of our Contribution agreement remain unchanged.

This amendment is open for acceptance for a period of 30 days following the date on the first page, after which it will be null and void. This amendment shall be effective the date the duplicate copy of this amendment, unconditionally accepted and duly executed by the Recipient, is received by FedNor.

If further information is required, please contact Denise Deschamps toll-free at 1-877-333-6673 ext. 3176 or 471-3276 in our North Bay office.

Yours sincerely,

Perreault, Lucie Digitally signed by Perreault, Lucie
Date: 2020.09.29 08:48:33 -04'00'

Lucie Perreault
Director of Program Delivery
FedNor

The Corporation of the City of Temiskaming Shores

Project Number: 851-512497

Amendment Number: 1

The foregoing is hereby accepted this _____ day of _____, _____.

Per: _____
Signature of Recipient

Title

Per: _____
Signature of Recipient

Title

The Corporation of the City of Temiskaming Shores

By-law No. 2020-108

Being a by-law to enter into an agreement with 2344 Royal Canadian Army Cadet Corps (RCACC) for the use of space in various municipal facilities for the purpose of a Cadet Program

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas Council considered Administrative Report CS-041-2020 at the November 3, 2020 Regular Council meeting and directed staff to prepare the necessary by-law to enter into a lease agreement with 2344 Royal Canadian Army Cadets for use of space in various municipal facilities for the purpose of a Cadet Program for consideration at the November 3, 2020 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Agreement with 2344 Royal Canadian Army Cadet Corps (RCAA) for the use of space in various municipal facilities for the purpose of a Cadet Program for the period covering September 1, 2020 to August 31, 2023 a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 3rd day of November, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger



Schedule “A” to

By-law No. 2020-108

Lease Agreement between

The Corporation of the City of Temiskaming Shores

and

2344 Royal Canadian Army Cadets

For the use of space in various municipal facilities for the
purpose of a Cadet Program

The Corporation of the City of Temiskaming Shores

- and -

2344 Royal Canadian Army Cadet Corps (RCACC)

LEASE

Shelly Zubych
Director of Corporate Services
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

THIS LEASE made this 1st day of September, 2020.

between:

The City of Temiskaming Shores
hereinafter called the “Landlord”
-and-

2344 Royal Canadian Army Cadet Corps (RCACC)
hereinafter called the “Tenant”

Whereas the Applicant is desirous of renting premises owned by the City of Temiskaming Shores at various municipal facilities from September 1st 2020 to August 31st, 2023, for the purpose of a Cadet Program.

And whereas it is necessary and desirous to establish certain guidelines and rules for the purpose of the rental of the aforesaid premises;

And whereas it is understood that the Commanding Office and/or Training Officer hereby undertake and agree to be responsible for compliance with all requirements under the Agreement;

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Landlord hereby demises and leases to the Tenant parts of various municipal facilities containing rentable space as described herein all located within the City of Temiskaming Shores being hereinafter called the "premises".

The Landlord agrees to rent to the Tenant premises owned by the Landlord in accordance to the following:

- a) Use of the **New Liskeard Community Hall, including boardroom (old council chambers)**, every Tuesday from 6:30 pm to 9:30 pm, September 1st through June 30th, with the following exceptions:
 - No use of the Community Hall (all) during the Temiskaming Music Festival and
 - No Use of the boardroom (once per month) during the **Minor Hockey Executive** meetings.
- b) Use of the **New Liskeard Community Hall, including boardroom (old Council Chambers)**, every Sunday from 9:00 am to 12:30 pm, November 1st through March 30th; for biathlon and marksmanship training. Should the hall be rented on the Saturday evening, the Cadet Program fully understands that the facility will not be cleaned prior to the Sunday morning rental.

- c) Use of the **New Liskeard Community Hall, hall only**, every Thursday from 7:00 pm-9:00 pm, October 1st through November 11th, and February 1st through May 15th; for Remembrance Day Honour Guard training and drill team training.
- d) Use of the **New Liskeard Community Hall, excluding the hall if a paid rental may be obtained**, on the Friday and Saturday of the Thanksgiving weekend, from 5:00 pm to 9:30 pm and 8:00 am to 3:00 pm respectively; for one of our primary fundraising activity.
- e) Use of the **New Liskeard Community Hall, excluding the hall if a paid rental may be obtained**, on the Saturday of the Easter weekend, from 8:00 am to 3:00 pm; for the other primary fundraising activity.
- f) Use of the Riverside Place (if prior bookings are not made) during the “Temiskaming Festival of Music” and any other occasions where scheduling conflicts arise between 2344 RCACC and other users of the **Community Hall**.
- g) Use of the **Don Shepherdson Memorial Arena, arena floor & lobby**, for the last two Tuesdays in May and the first Tuesday in June from 6:30 pm to 9:30 pm; and the first or second Saturday in June from 9:00 am to 10:00 pm; for an Annual Ceremonial Review and practices. To be confirmed by no later than January 31st of the same year.
- h) Use of the **New Liskeard Community Hall** for other activities, on an as needed basis, booked in advance, subject to availability.
- i) Exclusive use of the **administrative offices** located to the left (north east corner) of the **New Liskeard Community Hall**, for office and storage.
- j) Use of additional storage space within the **New Liskeard Community Hall**, as agreed upon, (i.e. **Under the Stage**)
- k) The ability to use the **Halls only**, as an indoor rifle range, in accordance to Cadet’s Canada and the Department of National Defense regulations.

2. Term

To hold the premises for a term commencing on September 1, 2020, to August 31, 2023.

3. Rent

The Tenant shall pay the Landlord the following annual rental rates, for the rental of the Premises, payable annually in advance on September 1st of each year:

- September 1, 2020 to August 31, 2021 - \$3,300, plus applicable taxes
- September 1, 2021 to August 31, 2022 - \$3,360, plus applicable taxes
- September 1, 2022 to August 31, 2023 - \$3,420, plus applicable taxes

4. Tenants Covenants

- a) **Rent** – to pay rent;
- b) **Insurance** - To provide General Liability Insurance for coverage of all areas under this lease in the joint names of the Tenant and the City of Temiskaming Shores with the limits of not less than (\$2,000,000) **two million dollars (Canadian)**, inclusive per occurrence for bodily injury, death or damage for property including loss of use thereof, with property deductible of five hundred dollars (\$500). Proof of insurance must be supplied to the Landlord prior to occupying the facilities and thereafter to provide proof of insurance on each anniversary of the date of occupation; and, to provide proof of insurance forthwith upon request by the City at any time.
- c) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the Landlord forthwith on demand;
- d) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the Landlord, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- e) **Entry by Landlord** - to permit the Landlord or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance, or discomfort occasioned thereby; provided that the Landlord shall give reasonable advance notice to avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;
- f) **Indemnity** - to indemnify and save harmless the Landlord against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
- g) **Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Tenant and obtaining the Tenant's prior written consent (in each instance); such work shall if the Tenant so elects, be performed by employees of or contractors designated by the Tenant; in the absence of such election, such work may be performed with the

Tenant's consent in writing (given prior to letting of contract) by contractors engaged by the Landlord but in each case only under written contract approved in writing by the Tenant and subject to all conditions which the Tenant may impose; the Landlord shall submit to the Tenant or the Landlord's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Tenant that certain equipment is to be installed and to be placed at convenient places as designated by the Landlord; and

- h) **Use of Building** - the Tenant shall not allow the building and/or property to be used for any purpose other than to carry on a Cadet Program.

5. Landlord's Covenants

The Landlord covenants with the Tenant;

- a) **Quiet enjoyment** - for the quiet enjoyment;
- b) **Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Tenant on account thereof;
- c) **Electricity and water** - to pay for the electricity and water supplied to the premises;
- d) **Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise.

6. Provisos

Provided always and it is hereby agreed as follows:

- a) **Fixtures** - The Landlord may remove his fixtures, but all installations, alterations, additions, partitions and fixtures except trade or Landlord's fixtures in or upon the premises, whether placed there by the Landlord or by the Tenant, shall be the Tenant's property without compensation therefore to the Landlord and shall not be removed from the premises at any time (either during or after the term);
- b) **Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt; and the Tenant, instead of re-building or making the premises fit for the purpose of the Landlord, may at its option terminate this lease on giving to the Landlord within thirty days after such fire, lightning or tempest, notice in writing of its intention (so to do) and thereupon rent and any other payments for which the Landlord is liable under this lease shall be apportioned and paid to the date of such fire, lightning or tempest, and the Landlord shall immediately deliver up possession of the premises to the Tenant;
- c) **Damage to property** - The Tenant shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Landlord or to the employees of the Landlord or to any other person while in the building or in the yard

of the building unless such loss, damage or injury shall be caused by the negligence of the Tenant or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other Landlord;

- d) **Impossibility of performance** - It is understood and agreed that whenever and to the extent that the Tenant shall be unable to fulfill, or shall be delayed or restricted in fulfilling any obligation hereunder for the supply or provision of any service or utility or the doing of any work or the making of any repairs because it is unable to obtain the material, goods, equipment, service, utility or labour required to enable it to fulfill such obligations or by reason of any statute, law or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administrator, controller or board, or any government department or officer or other authority, or by reason of not being able to obtain any permission or authority required thereby, or by reason of any other cause beyond its control whether of the foregoing character or not, the Tenant shall be relieved from the fulfillment of such obligation and the Landlord shall not be entitled to compensation for any inconvenience, nuisance or discomfort thereby occasioned;
- e) **Default of Landlord** - If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants or agreements or rules or regulations herein contained or referred to on the part of the Landlord to be observed and performed, or in case the premises shall be vacated or remain unoccupied or in case the term shall be taken in execution or attachment for any cause whatsoever, (and in every such case) the Tenant shall be entitled thereafter to enter (into and) upon the premises (or any part thereof in the name of the whole) and the same to (have again), repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding;
- f) **Bankruptcy of Landlord** - In case without the written consent of the Tenant the premises shall remain vacant or not used for the period of fifteen days or be used by any other person than the Landlord or for any other purpose than that for which they were let or in case the term or any of the goods and chattels of the Landlord shall at any time be seized in execution or attachment by any creditor of the Landlord or if the Landlord shall make any assignment for the benefit of creditors or any bulk sale of any act (now or hereafter in force) for bankrupt or insolvent debtors (or if the Landlord is a company any order shall be made for the winding up of the Landlord), then in any such case this lease shall at the option of the Tenant cease and terminate and the term shall immediately become forfeited and void and the current month's rent and the next ensuing three month's rent shall immediately become due and payable and the Tenant may re- enter and take possession of the premises as though the Landlord or other occupant (or occupants) of the premises was (or were) holding over after the expiration of the term without any right whatever;

- g) **Distress** - The Landlord waives and renounces the benefit of any present or future statute taking away or limiting the Tenant's right of distress, and covenants and agrees that notwithstanding any such statute none of the goods and chattels of the Landlord on the premises at any time during the term shall be exempt from levy by distress for rent in arrears;
- h) **Right of re-entry** - On the Tenant's becoming entitled to re-enter the premises under any of the provisions of this lease, the Tenant in addition to all other rights may do so as the agent of the Landlord, using force if necessary, without being liable for any prosecution therefore, and may re-let the premises as agent of the Landlord, and receive the rent therefore, and as agent of the Landlord may take possession of any furniture or other property on the premises and sell the same at a public or private sale without notice and apply the proceeds of such sale and any rent derived from re-letting the premises upon account of rent under this lease, and the Landlord shall be liable to the Tenant for any deficiency;
- i) **Right of termination by the Landlord** - The lease may be terminated for any valid operational reason;
- j) **Right of termination by the Tenant** - On the Tenant's becoming entitled to re-enter the premises under any of the provisions of this lease, the Tenant, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the Landlord is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Landlord shall immediately deliver up possession of the Premises to the Tenant, and the Tenant may re-enter and take possession of the premises;
- k) **Right of Renewal** – The Tenant shall have the right, if not otherwise in default, of renewing the lease. Terms and conditions to be negotiated at signing. The Tenant shall be required to give written notice of his intention to renew the lease on or before the 1st day of June prior to the commencement of the renewal term.

At the end of the term of this agreement and where a new agreement has not been entered into the Tenant may continue to occupy the facility on a month to month basis under the same terms as were previously agreed to until such time the terms are renegotiated, unless the Landlord gives notice to vacate in writing. Such notice shall be a minimum of sixty (60) days.

- l) **Notice** – All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall

be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Landlord:

City of Temiskaming Shores
P.O. Box 2050 / 325 Farr Drive
Haileybury, Ontario
P0J 1K0

Attn.: Director of Corporate Services

7. Headings

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

8. Effect of Lease

This lease and everything herein contained, shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns, as the case may be, of each (and every) of the parties hereto, and where there is more than one Landlord or there is a female party or a corporation, the provisions hereof shall be read with all grammatical changes thereby rendered necessary and all covenants shall be deemed joint and several.

Remainder of Page left blank intentionally

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed and Sealed in
the presence of

2344 Royal Canadian Army Cadets Corps

Signing Authority

Name: _____

Title: _____

Witness

Print Name: _____

Title: _____

Municipal Seal

**Corporation of the City of
Temiskaming Shores**

Mayor – Carman Kidd

Clerk – Logan Belanger

The Corporation of the City of Temiskaming Shores

By-law No. 2020-109

Being a by-law to enter into a Maintenance Agreement between the City of Temiskaming Shores and the Towns of Cobalt and Latchford, the Townships of Casey, Coleman, and Harley, and the Municipality of Temagami for the joint maintenance of a breathable air compressor

Whereas under Section 8 of the Municipal Act 2001, S.O. c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and the enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act 2001, S.O. c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any Act; and

Whereas under Section 10 (1) of the Municipal Act 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas at its Regular Meeting held on November 3, 2020, Council for The Corporation of the City of Temiskaming Shores acknowledged receipt of Administrative Report No. PPP-011-2020, and adopted a resolution authorizing staff to prepare the necessary by-law to enter into a maintenance agreement with the Towns of Cobalt and Latchford, the Townships of Casey, Harley, and Coleman and the Municipality of Temagami for the maintenance of a breathable air compressor, for consideration at the November 3, 2020 regular meeting; and

Whereas the Council of The Corporation of the City of Temiskaming Shores deems it necessary to enter into an agreement for the maintenance of a breathable air compressor.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into a maintenance agreement with the Towns of Cobalt and Latchford; the Townships of Casey, Harley, and Coleman; the Municipality of Temagami; for the joint maintenance of a breathable air compressor, a copy of which is attached hereto as Schedule "A" through Schedule "F" and forming part of this by-law;
2. That the Mayor and Clerk are hereby authorized to execute such Agreement and Affix the Corporate Seal thereto;

3. That By-law No. 2011-043 is hereby repealed, effective December 31, 2020.

4. That this By-law shall come into force and have effect on January 1, 2021.

Read a first, second and third time and finally passed this 3rd day of November, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger



Schedule “A” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Township of Casey

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Township of Casey
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use of each Party for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
 - 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
 - 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
 - 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party shall ensure that positive identification is attached to all air cylinders delivery by
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- it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.
- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Township of Casey
the presence of)	
)	
)	
Municipal Seal)	_____
)	Reeve
)	
)	_____
)	Clerk
)	
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
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)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Schedule “B” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Town of Cobalt

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Town of Cobalt
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use of each Party for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
 - 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
 - 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
 - 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party
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shall ensure that positive identification is attached to all air cylinders delivery by it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.

- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Town of Cobalt
the presence of)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Schedule “C” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Township Coleman

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Township of Coleman
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use of each Party for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
 - 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
 - 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
 - 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party shall ensure that positive identification is attached to all air cylinders delivery by
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- it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.
- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Township of Coleman
the presence of)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
Municipal Seal)	_____
)	Mayor – Carman Kidd
)	
)	_____
)	Clerk - Logan Belanger



Schedule “D” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Township of Harley

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Township of Harley
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use of each Party for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
 - 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
 - 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
 - 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party
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shall ensure that positive identification is attached to all air cylinders delivery by it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.

- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Township of Harley
the presence of)	
)	
)	
Municipal Seal)	_____
)	Reeve
)	
)	_____
)	Clerk
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger



Schedule “E” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Town of Latchford

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Town of Latchford
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use of each Party for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
 - 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
 - 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
 - 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party
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shall ensure that positive identification is attached to all air cylinders delivery by it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.

- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Town of Latchford
the presence of)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
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)	
)	The Corporation of the City of
)	Temiskaming Shores
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)	_____
Municipal Seal)	Mayor – Carman Kidd
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)	
)	_____
)	Clerk - Logan Belanger



Schedule “F” to

By-law 2020-109

Agreement between

The Corporation of the City of Temiskaming Shores

And

The Corporation of the Municipality of Temagami

for the joint maintenance of a breathable air compressor

This agreement made this 1st day of January 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

The Corporation of the Municipality of Temagami
(hereinafter called "the Party")

Witnesseth that:

- 1.1 The parties to this Agreement are a municipal corporation.
- 1.2 The parties wish to provide for the joint maintenance of the Breathable Air Compressor (the "Compressor"), which is located at either Station #1 or at Station #2, of the Temiskaming Shores Fire Department, and its use of each Party for the charging of air cylinders for the use of their respective fire department or emergency teams.

Now therefore, the Parties do hereby agree as follows:

- 2.1 The Party hereto, who remains in good standing with respect to the annual maintenance fee, shall be entitled to have breathable air cylinders recharged by the Temiskaming Shores Fire Department.
 - 2.2 The Party hereto, shall pay to the Owner the sum of \$200.00 per year for the maintenance of the *Compressor*. Such funds shall be paid not later than January 31 of each year. These funds shall be set aside solely for use in the maintenance of the *Compressor*.
 - 2.3 The Owner shall be responsible for all required maintenance of the *Compressor* (in accordance with CSA Z180.1 Compressed Breathing Air Systems).
 - 2.4 The Owner shall recharge without further fee, all air cylinders delivered to it by another Party to this Agreement, which are used during emergency or training activities. The Party shall be responsible for the transportation of its air cylinders to and from the Temiskaming Shores Fire Department. The Party shall ensure that positive identification is attached to all air cylinders delivery by
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- it. Upon delivery, the cylinders shall be recharged and made available to the delivering party within 24 hours.
- 2.5 The Party hereto, do hereby release the Temiskaming Shores Fire Department and The Corporation of the City of Temiskaming Shores, their agents, employees and contractors of any and all liability pertaining to or in any way related directly or indirectly to the recharging of air cylinders or damage to air cylinders during the course of recharging.
- 2.6 This Agreement shall terminate on the 31st day of December 2026, unless renewed by each party municipality in writing.
- 2.7 The parties hereto, may terminate the Agreement by providing written notice by September 30th of each year, and the termination shall take effect on January 1st of the following year.
- 2.8 This Agreement shall be binding upon the parties hereto and their successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	The Corporation of the Municipality of
The presence of)	Temagami
)	
)	
)	
Municipal Seal)	_____
)	Mayor
)	
)	_____
)	Clerk
)	
)	
)	
)	
)	The Corporation of the City of
)	Temiskaming Shores
)	
)	
)	_____
Municipal Seal)	Mayor – Carman Kidd
)	
)	
)	_____
)	Clerk - Logan Belanger

The Corporation of the City of Temiskaming Shores
By-law No. 2020-110
Being a by-law to confirm certain proceedings of Council of The
Corporation of the City of Temiskaming Shores for its Regular
meeting held on November 3, 2020

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

And whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **November 3, 2020** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 3rd day of November, 2020.

Mayor – Carman Kidd

Clerk – Logan Belanger