



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, June 15, 2021 – 6:00 p.m.
Electronic Meeting

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**
4. **Approval of Agenda**

Draft Resolution

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as printed / amended.

5. **Disclosure of Pecuniary Interest and General Nature**
6. **Review and adoption of Council Minutes**

Draft Resolution

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – June 1, 2021.

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

a) Zoning By-law Amendment (ZBA-2021-04)

Owner: Vision Property Development and Management Inc.

Land: 495 & 497 Ferguson Avenue

Purpose: The purpose of the application is to amend the Zoning By-law for the provisions of the High-Density Residential Exception 14 (R4-14) Zone, to recognize a total of 26 units between the two buildings, where the Zoning By-law currently permits a total of 22 units

b) Potential Disposition of Land

Applicant: Fredric and Carmen Mackewn

Property: Vacant parcel of land (BUCKE CON 4 S PT LOT 1 PCL 5447NND)

Purpose: The Applicants are interested in acquiring the subject property to have contiguous property ownership, and for access to an adjoining property from Firstbrook Line Road

c) Potential Disposition of Land

Applicant: Brad Sauve

Property: Nugget Street and Portion of Laneway adjacent to 155 Crosslake Road

Purpose: The applicant owns 155 Crosslake Road adjacent to Nugget Street and a portion of a back laneway. The Owner is interested in acquiring the subject properties to have contiguous property ownership for continued residential use and for the construction of a garage.

8. Question and Answer Period

9. Presentations / Delegations

- a) Luc Johnson – Founder/President and Marc-André Therrien - Vice President - Whiskeyjack Beer Company Ltd.

Re: Land Lease Agreement and Pergola on Patio

10. Communications

- a) Carol Schofield, Manager, Legislative Services/Clerk – Town of Fort Erie

Re: Capital Gains Tax on Primary Residence, 2021-06-01

Reference: Received for Information

- b) Carol Schofield, Manager, Legislative Services/ Clerk – Town of Fort Erie

Re: Support of the Corporation of the Town of Perth's Resolution - Provincial Hospital Funding of Major Capital Equipment, 2021-06-01

Reference: Received for Information

- c) Danny Whalen, President – FONOM

Re: Media Release - Transition the Blue Box program from municipalities to producers, 2021-06-03

Reference: Received for Information

- d) Timiskaming Health Unit

Re: 2020 Audited Financial Statements, 2021-06-04

Reference: Received for Information

- e) Stasia Carr, CAO/Clerk – Town of Gore Bay

Re: Lottery Licensing to Assist Small Organizations, 2021-06-08

Reference: Received for Information

- f) Share the Road Cycling Coalition

Re: Bicycle Friendly Communities Feedback Report, May 2021

Reference: Received for Information

- g) Mayor Carman Kidd – City of Temiskaming Shores

Re: Ontario Northland Support - Letter to John Vanthof, MPP – Timiskaming - Cochrane

Reference: Received for Information

Draft Resolution

Moved by: Councillor Hewitt

Seconded by: Councillor Whalen

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. g) according to the Agenda references.

11. Committees of Council – Community and Regional

None

12. Committees of Council – Internal Departments

Draft Resolution

Moved by: Councillor Foley

Seconded by: Councillor McArthur

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Recreation Committee meeting held on May 10, 2021;
- b) Minutes of the Building Maintenance Committee meeting held on May 19, 2021;
- c) Minutes of the Corporate Services Committee meeting held on May 19, 2021;
- d) Minutes of the Protection to Persons and Property Committee meeting held on May 19, 2021; and
- e) Minutes of the Public Works Committee meeting held on May 19, 2021.

13. Reports by Members of Council

14. Notice of Motions

15. New Business

a) Memo No. 024-2021-CS – Amendment to By-law No. 2019-139 (FedNor Agreement – Culinary Tourism Strategy)

Draft Resolution

Moved by: Councillor Jelly
Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 024-2021-CS; and

That Council direct staff to prepare the necessary by-law to amend By-law No. 2019-139 as amended, regarding the “Culinary Tourism Strategy for the Lake Temiskaming Tour”, for consideration at the June 15, 2021 Regular Council meeting.

b) Administrative Report No. CS-026-2021 – ZBA-2021-03: 52 Jaffray Street

Draft Resolution

Moved by: Councillor Laferriere
Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-026-2021;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit the zone change from Highway Commercial (C2) to Highway Commercial Exception 5 (C2-5); and

That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154, for consideration at the June 15, 2021 Regular Council meeting.

c) Administrative Report No. CS-027-2021 – Tender Award Cultivation Lease Agreements

Draft Resolution

Moved by: Councillor Foley
Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-027-2021;

That Council directs staff to prepare the necessary by-law enter into a lease agreement with Richard Forbes for the cultivation of land near the Mill Creek Area for consideration at the June 15, 2021 Regular Council meeting; and

That Council directs staff to prepare the necessary by-law enter into a lease agreement with Alexander Farms for the cultivation of land near the Municipal Sewage Lagoons in Dymond for consideration at the June 15, 2021 Regular Council meeting.

d) Administrative Report No. PW-015-2021 – Tender Award – Rental Graders

Draft Resolution

Moved by: Councillor Laferriere
Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-015-2021; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Jade Equipment for supply and delivery of three (3) Rental Graders for the City's Winter Operations (2021-2022) in the amount of \$92,400 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

e) Administrative Report No. PW-016-2021 – Tender Award – Engineering Investigation - Bridges

Draft Resolution

Moved by: Councillor Whalen
Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-016-2021;

That Council agrees to increase the Budget amount for the Engineering Inspections from \$20,000 to \$21,866;

That Council agrees to re-allocate \$1,866 from the Decorative Street Light Capital Project, originally budgeted at \$75,000 (not yet tendered), in order to fund the revised Budget amount for the Bridge Inspections; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with D.M. Wills Associates Ltd. for supply and delivery of a report for two bridges (Mowat Landing Road bridge and Golf Course Road bridge East), in the amount of \$21,488 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

f) Administrative Report No. PW-017-2021 – Tender Award – Light Duty Truck

Draft Resolution

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-017-2021; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Wilson Chevrolet for supply and delivery of one (1) light duty truck in the amount of \$36,074.25 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

g) Administrative Report No. PW-018-2021 – Tender Award – Street Lights Grant Drive

Draft Resolution

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-018-2021; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Miller Maintenance for supply and installation of Street Lights on Grant Drive in the amount of \$118,500 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

h) Administrative Report No. PW-019-2021 – Tender Award – Warning Sign & Lights – Radley Hill Crossing

Draft Resolution

Moved by: Councillor McArthur

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-019-2021; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Miller Maintenance for supply and installation of a Warning Sign and Lights for the Radley Hill Crossing in the amount of \$41,275 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

i) Administrative Report No. RS-012-2021 –Haileybury Fire Hall Advocate RFP Award

Draft Resolution

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-012-2021; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Shaba Testing Services Ltd. for Advocate Architect services related to the construction of the new Haileybury Fire Station in the amount of \$38,880, plus applicable taxes, for consideration at the June 15, 2021 Regular Council Meeting.

16. By-laws

Draft Resolution

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that:

By-law No. 2021-092 Being a by-law to amend By-law No. 2017-154 to rezone 52 Jaffray Street from Highway Commercial (C2) to the Highway Commercial Exception 5 (C2-5) Zone to add a light industrial use as an additional permitted use on the property

- By-law No. 2021-093 Being a by-law to authorize a Land Lease Agreement with Rick Forbes to permit the use of municipal land for Cultivation Purposes (Farr Historic Cemetery Area)
- By-law No. 2021-094 Being a by-law to authorize a Land Lease Agreement with Alexander Farms to permit the use of Municipal Land for Cultivation Purposes (NL/Dymond Wastewater Lagoon Area)
- By-law No. 2021-095 Being a by-law to enter into a Rental Agreement with Jade Equipment Company Ltd. for the short-term rental of one (1) Tandem Drive Motor Grader and two (2) 6-Wheel Drive Graders
- By-law No. 2021-096 Being a by-law to enter into an agreement with D.M. Wills Associates Limited for an Engineering Investigation Report for two (2) Bridges
- By-law No. 2021-097 Being a by-law to enter into a Purchase Agreement with Wilson Chevrolet Limited for the supply and delivery of one (1) Chevrolet Light Duty Truck
- By-law No. 2021-098 Being a by-law to enter into an agreement with Miller Maintenance for the Supply and Installation of Street Lights
- By-law No. 2021-099 Being a by-law to enter into an agreement with Miller Maintenance for the Supply and Installation of a Warning Sign and Lights for the Radley Hill Railway Crossing
- By-law No. 2021-100 Being a by-law to enter into an agreement with Shaba Testing Services Ltd. for Advocate Architect services for the construction of the new Haileybury Fire Station
- By-law No. 2021-101 Being a by-law to amend By-law No. 2019-139 to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour – Project No. 851-512497

be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor Foley

Seconded by: Councillor Jelly

Be it resolved that:

By-law No. 2021-092;

By-law No. 2021-093;

By-law No. 2021-094;

By-law No. 2021-095;

By-law No. 2021-096;

By-law No. 2021-097;

By-law No. 2021-098;

By-law No. 2021-099;

By-law No. 2021-100; and

By-law No. 2021-101

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

a) Regular – Tuesday, July 13, 2021 at 6:00 p.m.

b) Regular – Tuesday, August 10, 2021 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

None

20. Confirming By-law

Draft Resolution

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2021-102 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **June 15, 2021** be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that By-law No. 2021-102 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Resolution

Moved by: Councillor Hewitt

Seconded by: Councillor McArthur

Be it resolved that Council hereby adjourns its meeting at _____ p.m.



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, June 1, 2021 – 6:00 p.m.
Electronic Meeting

Minutes

1. Call to Order

The meeting was called to order by Mayor Kidd at 6:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt (6:45 p.m.), Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher Oslund, City Manager
Logan Belanger, Clerk
Kelly Conlin, Deputy Clerk
Shelly Zubych, Director of Corporate Services
Mathew Bahm, Director of Recreation
James Franks, Economic Development Officer
Steve Langford, Fire Chief
Brad Hearn, IT Administrator
Steve Burnett, Manager of Environmental Services
Mitch Lafreniere, Manager of Transportation Services
Jennifer Pye, Planner
Laure Lee MacLeod, Treasurer

Regrets: None

Members of the Public: 1

3. Review of Revisions or Deletions to Agenda

None

4. Approval of Agenda

Resolution No. 2021-238

Moved by: Councillor Foley

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None

6. Review and adoption of Council Minutes

Resolution No. 2021-239

Moved by: Councillor McArthur

Seconded by: Councillor Whalen

Be it resolved that City Council approves the following minutes as printed:

a) Regular meeting of Council – May 18, 2021.

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

a) Zoning By-law Amendment (ZBA-2021-03)

Owner: 1780106 Ontario Inc.

Applicant: 2829387 Ontario Ltd

Land: 52 Jaffray Street

Purpose: The purpose of the application is to amend the Zoning By-law to rezone property from Highway Commercial (C2) to Highway Commercial Exception (C2-#), to add “light industrial use” as a permitted use on the property.

Mayor Kidd outlined that the purpose of this public meeting is for one (1) Zoning By-law amendment application. The Planning Act requires that a public meeting be held before Council decides whether to pass a by-law adopting a proposed amendment.

The public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed amendment and second, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd declared the meeting to be open and to be a public meeting pursuant to Section 34 of the Planning Act, and requested the Planner to outline the details of the application.

Jennifer Pye, Planner, utilizing PowerPoint, outlined the background, purpose, and planning analysis related to the zoning by-law amendment. Prior to the public meeting, no comments were received. Notice of the public meeting was provided via the City Bulletin in accordance with the statutory notice requirements of the Planning Act.

Mayor Kidd invited Gilles Perrault, the applicant, to outline the comments received from the Ontario Northland Railway (ONR). Jennifer Pye, Planner also reviewed three concerns from the ONR, related to safety and the right-of-way (ROW) adjacent to the property. There is an existing encroachment on the property for the parking of transports; however, there was a concern about the access to the existing bay doors on the west side of the building, and if it would be possible to access without encroaching on the ROW. However, it was noted that if the property owner is working with Mr. Perrault to come to an agreement, this would satisfy the ONR's concerns. The ONR commented on the drainage patterns to ensure it is not impacted on the property; however, this would be for the ONR to discuss with the property owner. Lastly, the ONR requested an acknowledgement from the property owner that the rail tracks cause noise and vibration. Mayor Kidd inquired if there are any members of the public wanting to speak to this issue to input their comments into the chat box. The Director of Corporate Services indicated no comments were received.

Mayor Kidd inquired if there were any comments from members of Council. Councillor Jelly is supportive of the application, provided the City has completed due diligence in their review.

Mayor Kidd declared that this public meeting is closed, and Council will give due consideration to the application.

8. Question and Answer Period

None

9. Presentations / Delegations

a) 2020 Audited Financial Statements – Laura Lee MacLeod, Treasurer

Laura-Lee MacLeod, Treasurer for the City of Temiskaming Shores read a portion of the opinion contained in the Independent Auditors' Report prepared by Kemp Elliott & Blair in regards to the 2020 Financial Statement for the City of Temiskaming Shores, being *"In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Corporation of the City of Temiskaming Shores as at December 31, 2020, and the results of its operations, change in net financial assets (net debt) and cash flows for the year then ended in accordance with Canadian public sector accounting standards."*

Ms. MacLeod proceeded to review certain aspects of the audited statements using a slide deck which included financial assets, liabilities, non-financial assets, revenues and expenditures for 2020.

Mayor Kidd thanked Laura-Lee for the presentation.

Resolution No. 2021-240

Moved by: Councillor Hewitt

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt and approves the 2020 Consolidated Financial Statements for the City of Temiskaming Shores as prepared by the firm of Kemp, Elliott and Blair L.L.P. – Chartered Accountants; and

That Council directs the Treasurer to provide public notice that a copy of the 2020 Consolidated Financial Statements are available at City Hall and on the City's website in accordance with Section 295 of the Municipal Act, 2001.

Carried

10. Communications

a) Ms. Mary Ann Bardawill, Resident

Re: Pedestrian Safety on Lakeshore Road, 2021-05-17

Reference: Referred to the Public Works and Protection to Persons and Property Committees

- b) Ina Watkinson, Acting Deputy Clerk – Township of McKellar

Re: Support – Requesting Consideration of Tax Breaks on 2020 CERB Payments, 2021-05-17

Reference: Received for Information

- c) Gravel Watch Ontario

Re: Consultation on Growing the Size of the Greenbelt, 2021-05-18

Reference: Received for Information

- d) Terry Young, Interim President and CEO – Independent Electricity System Operator (ieso)

Re: The future of gas generation in Ontario, 2021-05-19

Reference: Received for Information

- e) Christopher Oslund, City Manager – City of Temiskaming Shores

Re: Ontario Provincial Police Detachment Board(s) Presentation, 2021-05-20

Reference: Motion presented under New Business

- f) Expertise for Municipalities (E4m)

Re: 2020 Integrity Commissioners Report, 2021-05-27

Reference: Received for Information

- g) Mr. Christopher Raynor, Regional Clerk – The Regional Municipality of York

Re: Support - Timing of Step 1 of the "Provincial Roadmap to Reopen, 2021-05-27

Reference: Received for Information

Resolution No. 2021-241

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10.g) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

Resolution No. 2021-242

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Temiskaming Shores Public Library Board meeting held on April 28, 2021.

Carried

12. Committees of Council – Internal Departments

None

13. Reports by Members of Council

Councillor McArthur updated that he attended a virtual Active Transportation Plan meeting, as well as provided an overview of FedNor funding, announced at the 2021 Annual FONOM conference. Councillor McArthur discussed the Ontario Northland rail passenger service, the need for support and encouragement by the local Provincial Member of Parliament.

Councillor Jelly provided an update regarding the virtual Ontario Association of Police Services Board (OAPSB) Convention, and that he was elected as the representative for Zone 1A, and is the representative for municipal and Section 10 boards. Councillor Jelly provided an update and concerns surrounding the timing for forming the boards in 2022 during a municipal election year, as well as the opt-out option. Lastly, there was speaker on wellness and resiliency at the conference, and he hopes to share this recording with the community when it becomes available.

Councillor Foley noted that June is Bicycle Friendly month in the City, and there will be a bike exchange on June 12, 2021.

Councillor Laferriere observed the 215 children whose lives were lost at the former residential school in Kamloops, and that Flags at municipal facilities will be lowered for 215 hours.

Mayor Kidd noted that Anne Marie Leroy, Northern Development Officer has retired and her successor will be Laurie Ypya with the Ministry of Northern Development and Mines. Lastly, the Ministry of Transportation advised that the storm water plan for the new development in the Breault subdivision has been approved.

14. Notice of Motions

None

15. New Business

a) Support – Kirkland Lake Opioid Poisoning Prevention Task Force - Support for an Addiction Residential Community

Resolution No. 2021-243

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Whereas substance abuse/ addiction has become an ever-growing crisis in the District of Temiskaming (the District) affecting individuals and their families; and

Whereas there are currently no facilities in the District to assist individuals from the area requiring assistance to recover from substance abuse/ addiction.

Now therefore be it resolved that Council of the Corporation of the City of Temiskaming Shores supports, in principle, the K.L. Opioid Poisoning Prevention Task Force in its efforts to convert the former Pinegar Detention Center into an Addiction Residential Community, which would contain non-medical withdrawal management beds, recovery residential housing, and a recovery and community re-integration program, to address the needs of individuals recovering from substance abuse/ addiction; and

Further that the resolution of support be forwarded to the Kirkland Lake and the Temiskaming Shores Ontario Provincial Police Detachments; the Timiskaming Health Unit; the Temiskaming Municipal Association; and John Vanthof, MPP Timiskaming-Cochrane.

Carried

b) Support – The City of Barrie – National 3-Digit Suicide and Crisis Hotline

Resolution No. 2021-244

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Whereas the City of Barrie adopted a resolution regarding a National 3-digit suicide and crisis hotline, at their regular meeting on April 26, 2021; and

Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

Whereas the motion calls for the federal government to consolidate all existing suicide crisis numbers into one three-digit hotline; and

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold; and

Whereas in 2022 the United States will have in place a national 988 crisis hotline; and

Whereas the City of Barrie recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help.

Now therefore be it resolved that the Council for the City of Temiskaming Shores hereby supports the City of Barrie in their endorsement for a 988 crisis line initiative; and

That a letter demonstrating the City's support be sent to the Honourable Patty Hajdu, Federal Minister of Health; the Honourable Anthony Rota, MP for Nipissing-Timiskaming and the City of Barrie.

Carried

c) Proclamation – June is Recreation and Parks Month

Resolution No. 2021-245

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Whereas in Temiskaming Shores, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

Whereas recreation enhances quality of life, balanced living and lifelong learning; helps people live happier and longer; develops skills and positive self image in children and youth; develops creativity; and builds healthy bodies and positive lifestyles; and

Whereas recreational participation builds family unity and social capital; strengthens volunteer and community development; enhances social interaction; creates community pride and vitality; and promotes sensitivity and understanding to cultural diversity; and

Whereas parks, open space and trails provide active and passive outdoor recreation opportunities, help maintain clean air and water; and promotes stewardship of the natural environment; and

Whereas recreation, therapeutic recreation and leisure education are essential to the rehabilitation of individuals who have become ill or disabled, or disadvantaged, or who have demonstrated anti-social behavior; and

Whereas the benefits provided by recreation programs, services and parks, and open space, reduce healthcare and social service costs; serve to boost the economy, economic renewal and sustainability; enhance property values; attract new business; increase tourism; and curb employee absenteeism; and

Whereas all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities;

Now therefore be it resolved that the City of Temiskaming Shores, in recognition of the benefits and values of Recreation and Parks, does hereby designate the month of June as Recreation and Parks Month.

Carried

d) Creation of Ontario Provincial Police Detachment Board(s) - Opt-In Option

Resolution No. 2021-246

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Whereas the Ministry of the Solicitor General has developed a framework for the creation of an OPP Detachment Board(s) for those municipalities and First Nation communities receiving direct and/or supplemental services from the Ontario Provincial Police (OPP); and

Whereas, under the framework, municipalities and First Nations receiving services from the OPP are being asked to submit one proposal per detachment indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board; and

Whereas the Ministry of the Solicitor General has further indicated that municipalities and First Nations working on a joint proposal shall select one municipality or First Nation to complete and submit the proposal; and

Whereas the Temiskaming Detachment of the OPP serves 19 municipalities and one First Nation; and

Whereas the Ministry of the Solicitor General has requested that municipalities and First Nations within a detachment work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the Ministry; and

Whereas representatives of each municipality and the Temagami First Nation met on May 20, 2021 to discuss a proposal for the establishment of three Police Services Boards for the Temiskaming Detachment; and

Whereas, in order to finalize the composition of the three Police Services Boards, it is imperative to have formal indication from each municipality and First Nation regarding their willingness to participate; and

Whereas a municipality or First Nation that chooses not to participate on a detachment board, and forfeits their seat, must provide formal notification so it can be included as part of the proposal to the Ministry of the Solicitor General.

Now therefore be it resolved that the City of Temiskaming Shores hereby agrees to participate in the establishment of three Police Services Boards for the Temiskaming Detachment of the Ontario Provincial Police; and

Further that the City of Temiskaming Shores agrees to be responsible for the coordination and submission of a joint proposal on behalf of all 19 municipalities and the Temagami First Nation to the Ministry of the Solicitor General.

Carried

e) January to May 2021 Year-to-Date Capital Financial Report

Resolution No. 2021-247

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt the January to May 2021 Year-to-Date Capital Financial Report for information purposes.

Carried

f) Memo No. 022-2021-CS – Business Recovery Program

Resolution No. 2021-248

Moved by: Councillor Hewitt

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 022-2021-CS; and

Further that Council directs staff proceed with the implementation of the Business Recovery Program for 2020 and 2021.

Carried

g) Memo No. 023-2021-CS – Site Plan Control Agreement Amendment – 522 Georgina Avenue

Resolution No. 2021-249

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 023-2021-CS; and

Further that Council directs staff to prepare the necessary by-law to amend By-law No. 2021-067, to execute a Site Plan Control Agreement with Lawrence Coulis for 522 Georgina Avenue, to revise the Site Plan Agreement, for consideration at the June 1, 2021 Regular meeting.

Carried

h) Administrative Report No. CS-024-2021 – ZBA-2021-02: 433955 Hawn Drive

Resolution No. 2021-250

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-024-2021;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit the zone change from Manufacturing Industrial (M2) to Manufacturing Industrial Exception 3 (M2-3); and

That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the June 1, 2021 Regular Council meeting.

Carried

i) Administrative Report No. CS-025-2021 – Great Fire Centennial Request

Resolution No. 2021-251

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-025-2021;

That Council agrees to partner with the Haileybury Heritage Museum and endorses the Great Fire Centennial event as a community event through the provision of administration support, equipment, insurance, marketing, facility usage and labour for logistics for the project; and

That Council directs staff to prepare a strategic alliance agreement between the City and the Haileybury Heritage Museum to outline the responsibilities of each party and so that each party clearly understand the processes and reporting required to ensure that the event is successful.

Carried

j) Administrative Report No. PW-014-2021 – Extension of Water and Sanitary Services – Haileybury Fire Station

Resolution No. 2021-252

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-014-2021; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the extension of water and sanitary services to accommodate the construction of the new Haileybury Fire Station in the amount of \$ 81,440.00, plus applicable taxes, for consideration at the June 1, 2021 Regular Council Meeting.

Carried

k) Memo No. 008-2021-RS – Canada Healthy Communities Initiative

Resolution No. 2021-253

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 008-2021-RS; and

That Council directs staff to submit a funding application to the Healthy Communities Initiative Program, funded by the Government of Canada to improve the City's Active Transportation Infrastructure.

Carried

l) Administrative Report No. RS-011-2021 – Climate Change and Temiskaming Shores

Resolution No. 2021-254

Moved by: Councillor Laferriere
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-011-2021; and

That Council directs staff to prepare the necessary by-law to appoint members to a Climate Change Ad-Hoc Committee of Council, for consideration at the June 15, 2021 Regular Meeting.

Carried

16. By-laws

Resolution No. 2021-255

Moved by: Councillor Hewitt

Seconded by: Councillor Whalen

Be it resolved that:

By-law No. 2021-087 Being a by-law to amend By-law No. 2021-083 (2021 Tax Rates – BIA Levy)

By-law No. 2021-088 Being a by-law to amend By-law No. 2021-067 (Site Plan Control Agreement with Lawrence Coulis for 522 Georgina Avenue)

By-law No. 2021-089 Being a By-law to amend By-law No. 2017-154 to rezone 433955 Hawn Drive from Manufacturing Industrial (M2) to the Manufacturing Industrial Exception 3 (M2-3) Zone to add a motor vehicle washing establishment as an additional permitted use on the property

By-law No. 2021-090 Being a by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the extension of Water and Sanitary Services for the Haileybury Fire Station

be hereby introduced and given first and second reading.

Carried

Resolution No. 2021-256

Moved by: Councillor Foley

Seconded by: Councillor McArthur

Be it resolved that:

By-law No. 2021-087;
By-law No. 2021-088;
By-law No. 2021-089; and
By-law No. 2021-090;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

- a) Regular – Tuesday, June 15, 2021 at 6:00 p.m.
- b) Regular – Tuesday, July 13, 2021 at 6:00 p.m.

18. Question and Answer Period

None

19. Closed Session

None

20. Confirming By-law

Resolution No. 2021-257

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Be it resolved that By-law No. 2021-091 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **June 1, 2021**, be hereby introduced and given first and second reading.

Carried

Resolution No. 2021-258

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that By-law No. 2021-091 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2021-259

Moved by: Councillor Hewitt

Seconded by: Councillor McArthur

Be it resolved that Council hereby adjourns its meeting at 7:03 p.m.

Carried



Public Meeting Zoning By-law Amendment

Zoning By-law Amendment

Application No.: ZBA-2021-04

Owner: Vision Property Development and Management Inc.

Subject Land:

- 495 & 497 Ferguson Ave
- Plan M13NB Lot 7 and Part of Lots 8 and 9
- Parcels 3845SST, 18323SST, 22048SST

Purpose of the Amendment

- Amend the provisions of the High Density Residential Exception 14 (R4-14) Zone to recognize a total of 26 units between the two buildings, where the Zoning By-law currently permits a total of 22 units.
- The additional units are existing in the building and no further units will be added
 - 495 Ferguson – 13 units; space indicated as “office” on the original floor plans was converted to a unit
 - 497 Ferguson – 13 units; larger units originally proposed for students were separated into smaller units upon approval of the Northern College Residence

Public Meeting Zoning By-law Amendment



Public Meeting Zoning By-law Amendment



Public Meeting Zoning By-law Amendment



ZBA-2021-04 & 05 – June 15, 2021

Public Meeting Zoning By-law Amendment



ZBA-2021-04 & 05 – June 15, 2021

Public Meeting Zoning By-law Amendment



ZBA-2021-04 & 05 – June 15, 2021

Public Meeting Zoning By-law Amendment



Official Plan Designation

- Town Centres
 - Haileybury's Town Centre will be recognized for providing services to a local market within a largely residential setting.
 - Haileybury's town centre will be developed as a local commercial centre where the scope of land uses will include retail, personal and service commercial uses, residential and public service uses. Residential uses will include upper storey dwellings.

Current Zoning

- High Density Residential Exception 14 (R4-14)
 - The maximum number of units in a multiple dwelling shall be 22
 - The maximum height shall be 14.23m

Proposed Zoning

- High Density Residential Exception 14 (R4-14)
 - Amend the existing site-specific provisions to allow a maximum of 26 units between the two buildings.

Additional Information

- Initial building permit issued in 2012 for 19 units, including large units proposed for student housing. Upon approval of the student residence at Northern College the applicant revised the floor plans to exclude the larger units meant for student housing. A Zoning By-law amendment was passed in 2014 allowing up to 22 units to recognize the revised configuration.
- Further changes were made to the unit configuration during construction resulting in a total of 26 units between the buildings, but no further construction has been undertaken since occupancy was granted. The Building Permit has since been closed.
- The applicant is seeking to legalize the existing 26 units in the building from a Zoning perspective.

Public Notice and Comments

- Notice of the public hearing was advertised in the Temiskaming Speaker beginning on May 26
- Application has been circulated to City staff and no concerns or objections were received
- No comments or concerns have been received from external agencies or members of the public

Next Steps

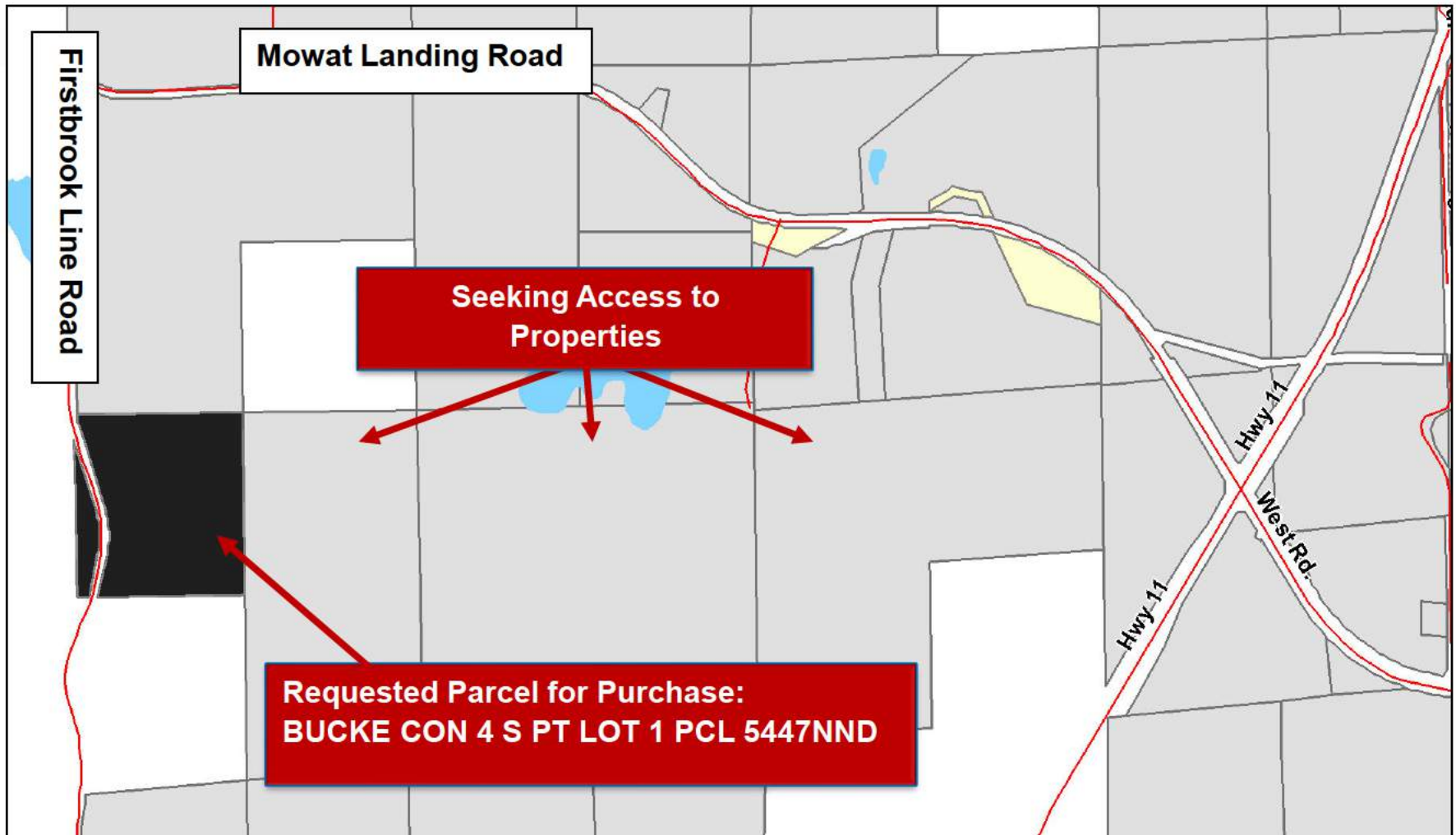
- An administrative and planning report will be presented for consideration at the July 6, 2021 Regular Council Meeting

Application to Purchase Municipal Land

Background

- Application from Frederic and Carmen MacKewn, for the purchase of a vacant parcel of land, located off of Firstbook Line Road (BUCKE CON 4 S PT LOT 1 PCL 5447NND).
- The Applicants owns three adjacent parcels of land in the subject Rural area. One parcel is for residential/ commercial purposes, and two parcels are vacant and designated for farm use.
- The Applicants are seeking to purchase the parcel for contiguous ownership, for the creation of an access to their adjoining properties from Firstbrook Line Road.

Application to Purchase Municipal Land



Disposition of Land By-law No. 2015-160

Section 3 – Disposal Method

Recommend a direct disposition with the owners.

Section 4 – Determination of Value

Recommend price based on an appraisal to determine fair market value + all associated costs.

Section 6 – Public Meeting Notice

Notice via City Bulletin and Website.

Application to Purchase Municipal Land

Additional Information

- The subject property is:
 - designated Rural Areas in the City of Temiskaming Shores Official Plan; and
 - zoned Rural (RU) in the City of Temiskaming Shores Zoning By-law.
- The City's Planner recommended the properties merge on title, by ensuring the property is transferred to the same name as the adjacent property, as the applicants indicated the proposed use will be for access to adjacent properties.
- The City would maintain municipal ownership for the portion of Firstbrook Line Road, running through the property.

Application to Purchase Municipal Land

Additional Information Continued

- No public comments received to date on the application.
- No concerns from Staff and supportive of request.

Next Steps – *conditional on public input*

- Order an appraisal to determine fair market value for the property
- Administrative Report recommending a Purchase and Sale agreement.

Application to Purchase Municipal Land

Background

- Application from Brad Sauve, to purchase a portion of an adjacent laneway, to have contiguous property ownership for residential use, and for the construction of a garage.
- The request was reviewed by staff and the Corporate Services Committee on May 19, 2021. The Committee supported the disposition, conditional on the sale of Nugget Street.
 - Nugget Street is currently a travelled road, maintained year-round by the City. Upon disposition, the City would stop up and close this road, and City maintenance would cease.
 - The applicant owns 155 Crosslake Road adjacent to Nugget Street and travels this road to access the property. Future maintenance would become responsibility of the Purchaser.

Application to Purchase Municipal Land



Disposition of Land By-law No. 2015-160

Section 3 – Disposal Method

Recommend a direct disposition with the owners.

Section 4 – Determination of Value

- **Portion of Laneway:** Recommend price based on \$500 + all associated costs.
- **Nugget Street:** City to pay reasonable legal fees and associated registration costs.

Section 6 – Public Meeting Notice

Notice via City Bulletin and Website.

Notice mailed to neighbouring property owner (163 Crosslake Road)

Application to Purchase Municipal Land

Additional Information

- 155 Cross Lake Road is:
 - designated Residential Neighbourhood in the City of Temiskaming Shores Official Plan; and
 - zoned Medium Density Residential in the City of Temiskaming Shores Zoning By-law. The proposed detached garage is a permitted accessory use in the R3 zone.
- In 2019, a deeming by-law was adopted, which included the two lots on which the house is located, as well as the lot across the laneway. A deeming by-law would not be required should the purchase request be approved.
- There are no municipal services within Nugget Street, or on the applicable portion of the laneway.
- A ditch runs parallel to Cross Lake Road. Should the sale be approved, the City would continue to maintain the ditch.

Application to Purchase Municipal Land

Additional Information Continued

- No public comments received to date on the application.
- No concerns from Staff and supportive of request.

Next Steps – *conditional on public input*

- Order a survey to legally describe the portion of the subject laneway.
- Adoption of a Stop Up and Close By-law for the portion of the laneway and for Nugget Street.
- Administrative Report recommending a Purchase and Sale agreement.



705-630-2210

485 Ferguson Avenue
Haileybury, ON
P0J 1K0

June 10, 2021

Re: Pergola on Patio

Mayor and Council,

Whiskeyjack Beer Company is respectfully requesting to build a pergola on a portion of its patio located on leased City property.

First and foremost we would like to thank the City of Temiskaming Shores for allowing us to use the adjacent laneway for our patio. It has helped our business tremendously in these difficult times.

As I'm sure you are aware, the food service industry is very competitive and providing a unique, pleasurable experience is key to attracting and retaining customers.

This NOHFC funded project will enhance our patio and provide the following benefits:

- A welcoming, visually appealing patio encourages walk-in customers.
- Aside from the obvious curb appeal and ambiance a pergola provides, it also has economical benefits.
 - Having a structure by which we can hang removable lights and heaters allows us to lengthen our hours of operation and extend our patio season. This will greatly help us to offset some losses incurred by Covid-19.
- The structure will provide much needed shade to our patio that can't be accomplished with umbrellas alone.
 - Shade is important for the comfort and wellbeing of our guests.
 - Protecting our patio furniture from harmful UV rays will extend its life
 - Umbrellas pose a danger in windy conditions
- Our project will also help in the beautification of Haileybury and increase tourism traffic in the downtown core.

It is our intention to work hand-in-hand with all pertinent City officials such as planning, building, and fire to ensure that the project is completed with safety and compliance in mind.

Furthermore, we understand that utilities are located under the proposed patio/pergola and may require access from time to time. Our Project is designed to be removable with reasonable notice.

Lastly, please find attached a letter from our neighbours indicating their support for this project, as well as some sketched plans to provide you with an idea of the layout.

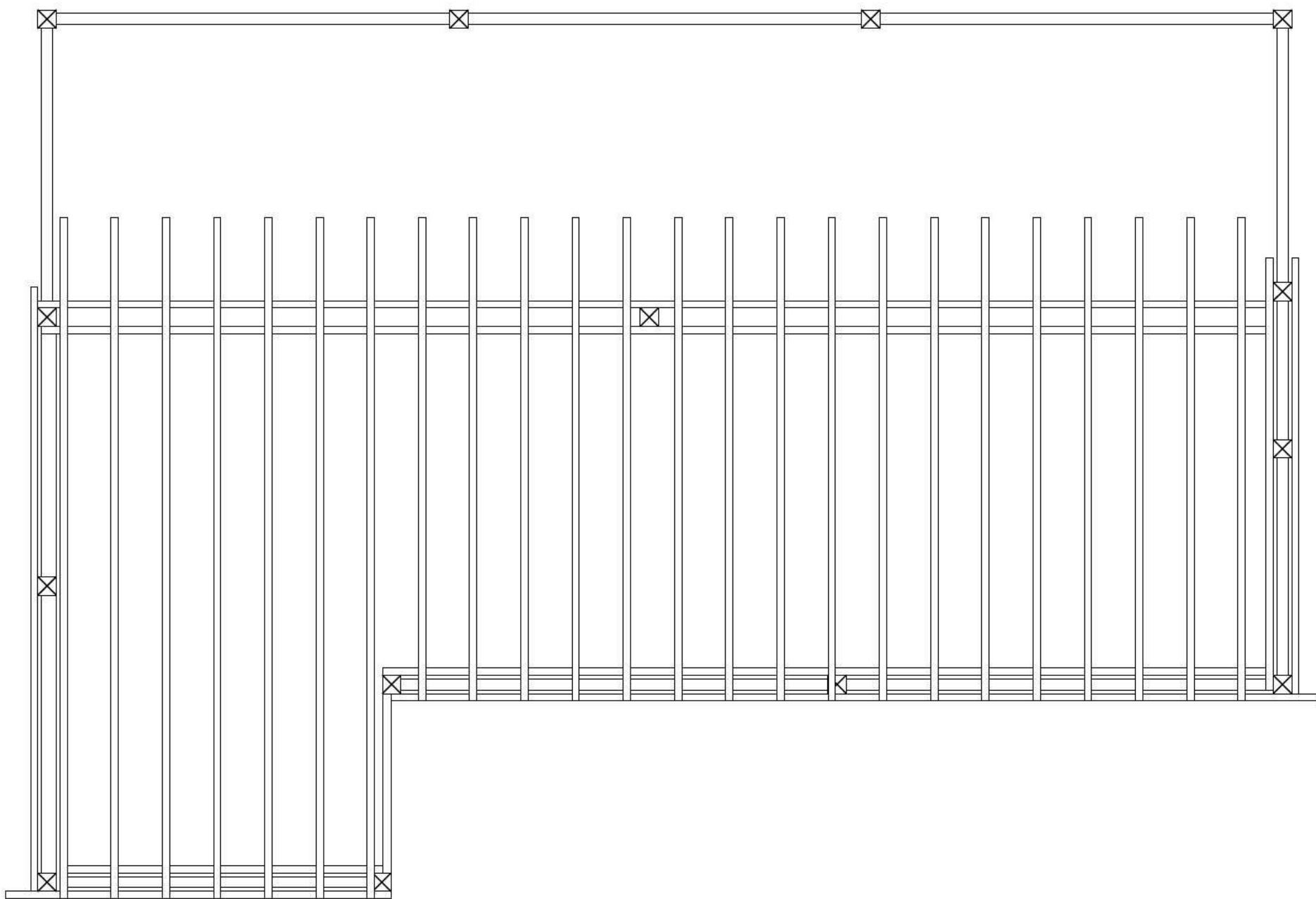
Respectfully Yours,

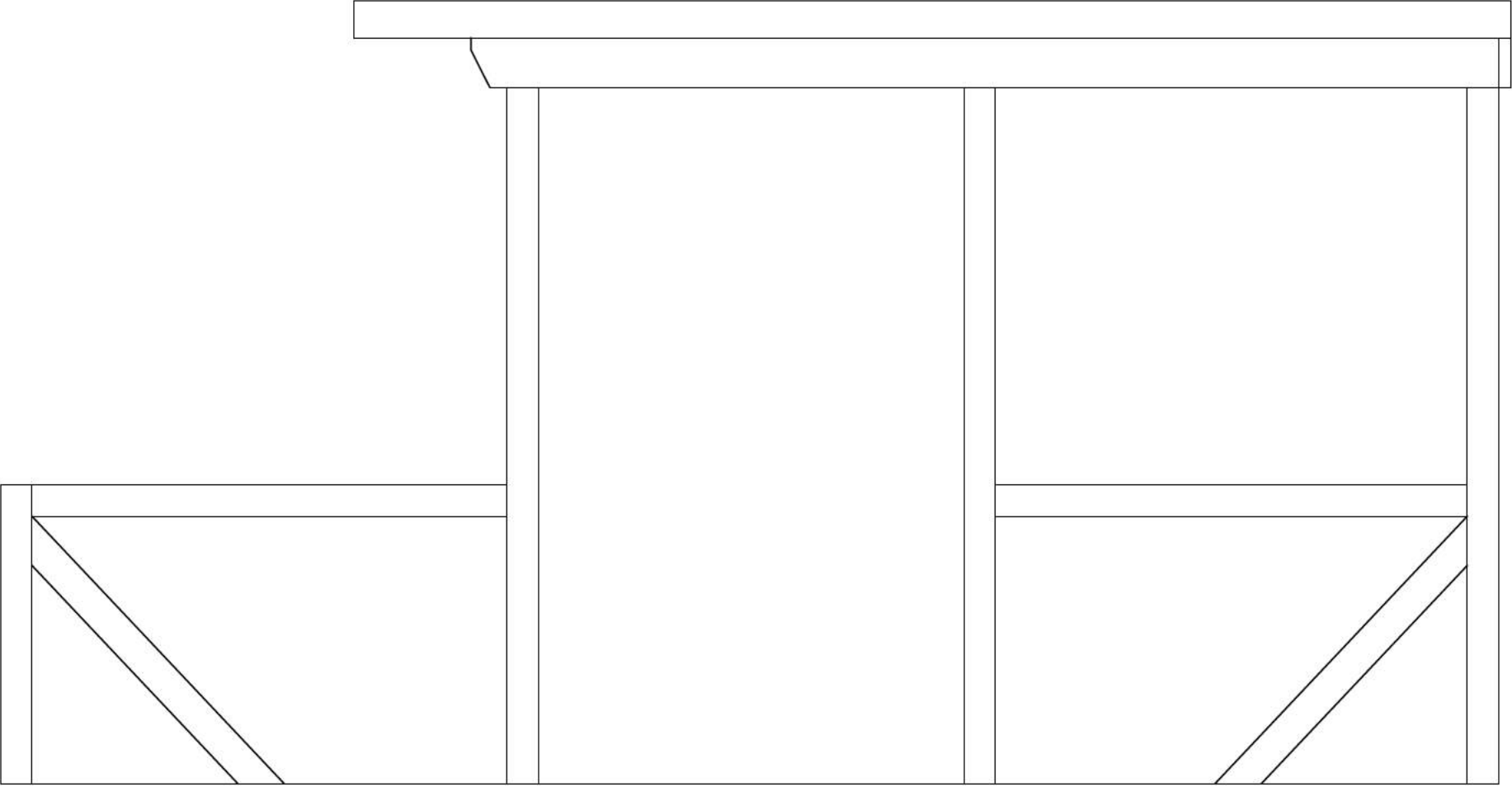
Luc Johnson
Founder/President
Whiskeyjack Beer Co.

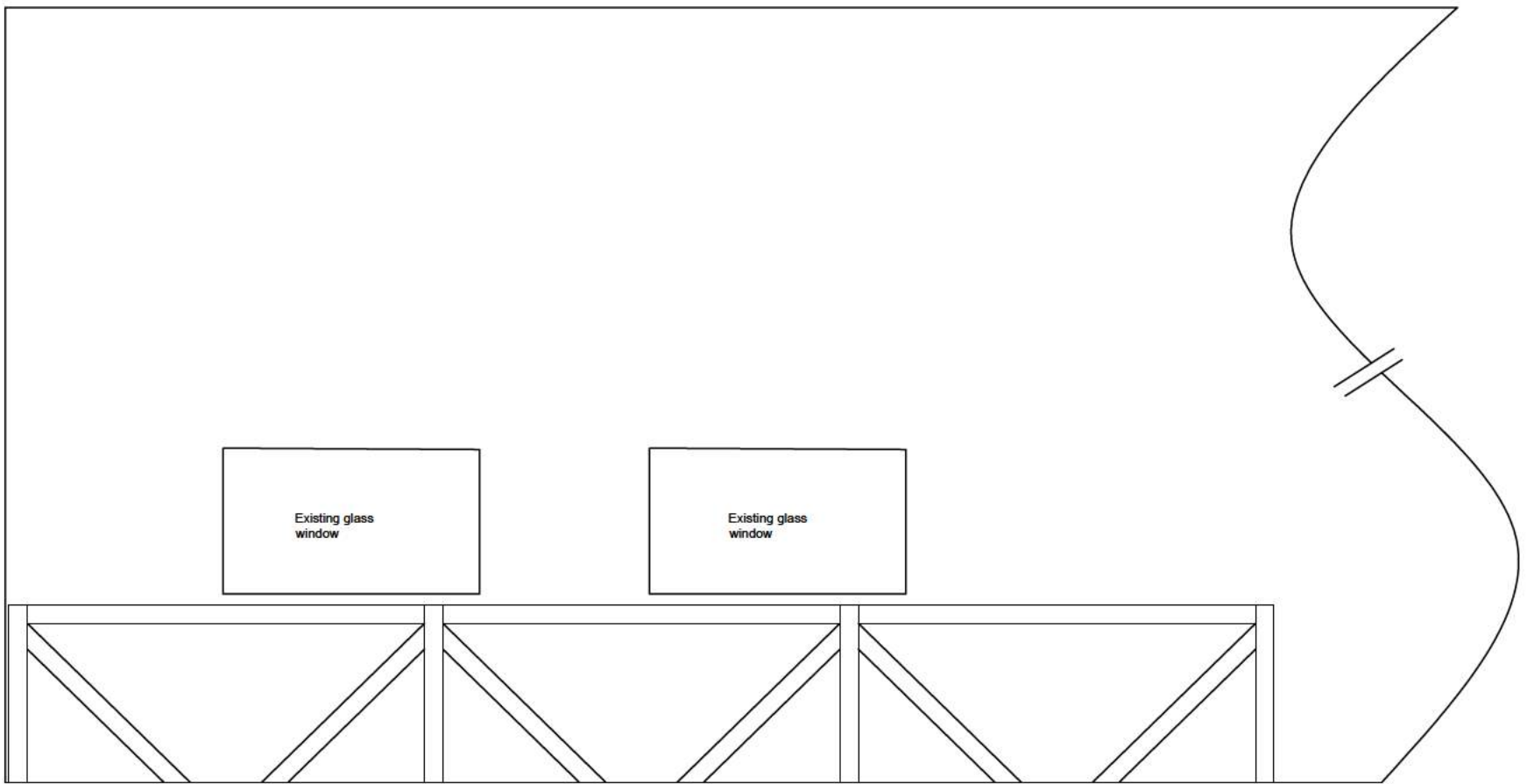












June 10, 2021

Whiskeyjack Beer Company
485 Ferguson Avenue
Haileybury, ON
P0J 1K0

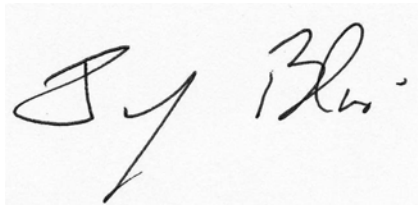


Re : Construction of patio/pergola structure on adjacent laneway

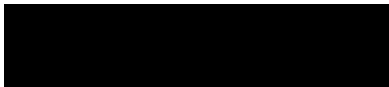
Mr. Therrien,

This note is to confirm that we have no objections, from a neighbour's perspective, that you use the laneway between our respective buildings as a patio for your restaurant operations. We also understand that you will be installing a pergola structure to enhance the patio.

If you have any questions, please do not hesitate to contact us.



Jocelyn Blais
Co-owner, 489 Ferguson Avenue





Community Services

Legislative Services

June 1, 2021
File #120203

The Right Honourable Justin Trudeau
Prime Minister
House of Commons
Ottawa, ON K1A 0A6
Justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Honourable and Dear Sirs:

Re: Capital Gains Tax on Primary Residence

The Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 passed the following resolution:

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non-primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada, and

Whereas smaller communities including the Town of Fort Erie are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard-working Canadians who have only a primary residence with no additional non-primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation which could lead to depleted savings, inter-generational disparities, disparities among diverse groups such as seniors who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership thereby a further, higher need for rentals, and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability;

...2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

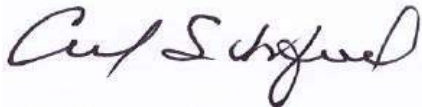
Now therefore be it resolved,

That: The Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Honourable Doug Ford, Premier of Ontario, All Members of Parliament, All Members of Provincial Parliament, The Regional Municipality of Niagara, and all Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

c.c. All Members of Parliament
All Members of Provincial Parliament
The Regional Municipality of Niagara
Ontario Municipalities



Community Services

Legislative Services

June 1, 2021

File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: Support of the Corporation of the Town of Perth's Resolution - Provincial Hospital Funding of Major Capital Equipment

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of May 31, 2021 received and supported correspondence from the Corporation of the Town of Perth dated April 30, 2021 requesting that further consideration be given to having the Province be financially responsible for the replacement costs associated with all major capital equipment in hospitals or alternatively assume full responsibility for funding local hospitals completely.

Attached please find a copy of the Corporation of the Town of Perth's correspondence dated April 30, 2021.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

Attach

c.c.

Ontario Municipalities

AMO@amo.on.ca

John Fenik, Mayor of Perth adminclerk@perth.ca

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca



**THE CORPORATION OF
THE TOWN OF PERTH**

80 Gore Street East
Perth, Ontario K7H 1H9
Phone: (613) 267-3311
Fax: (613) 267-5635

April 30, 2021

Honourable Premier Doug Ford
Premier of Ontario
Legislative Building
Queens Park
Toronto, ON M7A 1A1

Dear Premier Ford:

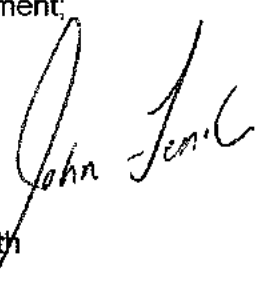
Sent via Email: premier@ontario.ca

Re: Provincial Hospital Funding of Major Capital Equipment

The Town of Perth is requesting that further consideration be given to having the province be financially responsible for the replacement costs associated with all major capital equipment in hospitals, as municipalities across the province are facing major shortfalls in meeting their financial obligations. As set out in their asset management plans and cannot afford to directly absorb the financial responsibility for the replacement costs of the hospitals' major capital equipment without jeopardizing their financial sustainability.

As well, if the province is unwilling to assume the full responsibility for funding local hospitals completely, the Town of Perth requests that the province must develop a legislative framework as to how counties and municipalities should best address the financial shortfalls facing hospitals throughout Ontario, specifically the funding of major capital equipment;

Sincerely,


John Fenik
Mayor of Perth

cc: Ontario Municipalities
AMO – amo@amo.on.ca

Received by
MAY 31, 2021
COUNCIL

Aged to Perfection!

June 3, 2021

Media Release

The Federation of Northern Ontario Municipalities (FONOM) would like to commend the Province of Ontario for taking a giant step forward in improving waste diversion and protecting the environment.

Today, Ontario's Environment Minister Jeff Yurek formally announced the final regulation to transition the Blue Box program from municipalities to producers. When fully implemented, this regulation will go a long way in addressing litter in our communities, reducing single-use plastics making their way into watercourses and expanding the Blue Box program into new communities in Northern Ontario.

“This regulation has been looked at by three consecutive governments. I would like to recognize Premier Ford and Minister Yurek for having the courage to introduce this regulation, which will not only benefit our environment but will remove the cost of the Blue Box program from property taxes,” stated FONOM President Danny Whalen

FONOM has been actively working for nearly a decade with AMO, M3RC, OWMA, and municipal staff from across the province on the framework for this regulation. Additionally, FONOM's membership has been instrumental in ensuring that all Northern and Rural Ontario (excluding those in the far north) is included in the transition.

"I would like to applaud the team that AMO assembled from across the province," stated President Whalen. "Staff from the City of Toronto and other regions within southern Ontario were instrumental in ensuring Northern Ontario is included in the regulation."

The FONOM Board would like to thank AMO's Board and Staff for the advocacy on this file on behalf of our members. Monika Turner, Dave Gordon, and Amber Crawford have worked tirelessly on this issue with Stewards and the Government, along with FONOM's own Councillor Mac Bain.

Some of the highlights of the Regulation are:

- Staggered transition from municipalities from 2023 to 2025
- Expanding collection to all communities outside the Far North by 2026;
- Standardizes what can be recycled across Ontario;
- Includes municipalities under 5,000 population
- Accepting common single-use and packaging-like products such as paper and plastic cups, foils, trays, bags, and boxes sold for home use;
- Collecting single-use items that are distributed or sold to consume food and beverage products, like stir sticks, straws, cutlery, and plates;

- Expanding services to more facilities such as apartment buildings, municipally run or non-profit long-term care homes and retirement homes, and schools;
- Expanding collection to more parks, playgrounds, and transit stations, more than tripling the number of public space recycling bins funded under the current program so there are more opportunities to recycle at home and on the go.
- Ensures existing deposit return programs such as The Beer Store will continue.

FONOM is an association of some 110 districts/municipalities/cities/towns in northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and to strive for improved legislation respecting local government in the north. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.

Sincerely



President Danny Whalen
705-622-2479

TIMISKAMING HEALTH UNIT
AUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2020

TIMISKAMING HEALTH UNIT

INDEX TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

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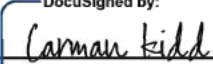
MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The accompanying financial statements of the Timiskaming Health Unit are the responsibility of the Timiskaming Health Unit's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Timiskaming Health Unit's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by Management.

The Board and/or the audit committee meets with Management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Kemp Elliott & Blair LLP, independent external auditors appointed by the Timiskaming Health Unit. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Timiskaming Health Unit's financial statements.

DocuSigned by:

Chairperson

DocuSigned by:

Acting Medical Officer of Health
Chief Executive Officer

INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Health of the Timiskaming Health Unit

Opinion

We have audited the financial statements of Timiskaming Health Unit, which comprise the statement of financial position as at December 31, 2020 and the statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Timiskaming Health Unit as at December 31, 2020, and the results of its operations, change in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of Timiskaming Health Unit in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing Timiskaming Health Unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate Timiskaming Health Unit or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing Timiskaming Health Unit's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Timiskaming Health Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Timiskaming Health Unit's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause Timiskaming Health Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kemp Elliott & Blair LLP

New Liskeard, Ontario
June 2, 2021

Kemp Elliott & Blair LLP
Chartered Professional Accountants
Licensed Public Accountants

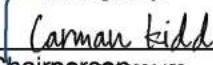
TIMISKAMING HEALTH UNIT

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash – note 6	\$ 1,395,996	\$ 1,432,344
Accounts receivable – note 7	182,261	182,690
Due from Province of Ontario – note 10	182,421	30,742
	<u>1,760,678</u>	<u>1,645,776</u>
LIABILITIES		
Accounts payable and accrued liabilities – note 8	539,063	535,691
Due to Province of Ontario – note 10	548,417	180,764
Deferred revenue – note 9	17,044	13,188
Retirement benefit liability – note 12	361,967	340,395
	<u>1,466,491</u>	<u>1,070,038</u>
Commitments – note 11		
NET FINANCIAL ASSETS	294,187	575,738
NON-FINANCIAL ASSETS		
Tangible capital assets – note 16	96,139	88,349
Prepaid expenses	111,533	38,784
	<u>207,672</u>	<u>127,133</u>
ACCUMULATED SURPLUS – note 13	<u>\$ 501,859</u>	<u>\$ 702,871</u>

Approved on behalf of the Board:

DocuSigned by:

 Chairperson

DocuSigned by:

 Director of Corporate Services

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Mandatory Programs (Sch 1)	Other Programs (Sch 2 - Sch 14)	Actual 2020	Budget 2020	Actual 2019
REVENUES					
Province of Ontario	\$ 3,887,124	\$ 463,800	\$ 4,350,924	\$ 4,468,778	\$ 4,794,708
Province of Ontario - One-time	-	472,285	472,285	181,340	63,726
Province of Ontario – Mitigation	600,500	-	600,500	-	-
Municipalities (Sch. 1, pg. 20)	1,342,034	-	1,342,034	1,712,134	357,730
DTSSAB – One time	-	20,000	20,000	20,000	-
Sundry revenue	-	42,887	42,887	30,000	31,794
Offset revenue	81,289	1,460	82,749	80,000	122,467
Interest	9,126	-	9,126	-	38,777
Total revenues	5,920,073	1,000,432	6,920,505	6,492,252	5,409,202
EXPENDITURES					
Salaries and wages	3,441,965	459,182	3,901,147	3,950,126	3,613,812
Fringe benefits	834,815	77,503	912,318	939,551	920,767
Fees for service	473,039	272,991	746,030	532,222	333,362
Travel	33,594	4,669	38,263	86,683	81,948
Materials and supplies	281,943	100,097	382,040	285,766	451,511
Administrative	226,489	72,639	299,128	291,945	383,083
Rent and utilities	448,314	-	448,314	438,350	442,799
One-time expenditures	-	-	-	-	30,848
Amortization	37,963	-	37,963	-	34,435
	5,778,122	987,081	6,765,203	6,524,643	6,292,565
Allocated to other programs	(96,132)	-	(96,132)	(77,618)	(236,366)
Total expenditures	5,681,990	987,081	6,669,071	6,447,025	6,056,199
Annual surplus (deficit) before provincial settlements	238,083	13,351	251,434	45,227	(646,997)
Provincial settlements	382,962	69,484	452,446	-	163,758
Annual surplus (deficit)	\$ (144,879)	\$ (56,133)	(201,012)	45,227	(810,755)
Accumulated surplus, beginning of year			702,871	702,871	1,513,627
Change in accounting estimate			-	-	(1)
Accumulated surplus, end of year – note 13			\$ 501,859	\$ 748,098	\$ 702,871

The accompanying notes form an integral part of these financial statements

TIMISKAMING HEALTH UNIT

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
Annual surplus (deficit)	\$ (201,012)	\$ 45,227	\$ (810,755)
Acquisition of tangible capital assets	(45,753)	-	(37,985)
Amortization of tangible capital assets	37,963	-	34,435
	<u>(7,790)</u>	<u>-</u>	<u>(3,550)</u>
Consumption of prepaid expenses	<u>(72,749)</u>	<u>-</u>	<u>11,772</u>
Increase (decrease) in net financial assets	(281,551)	45,227	(802,533)
Net financial assets, beginning of year	575,738	575,738	1,378,272
Change in accounting estimate	<u>-</u>	<u>-</u>	<u>(1)</u>
Net financial assets, end of year	<u>\$ 294,187</u>	<u>\$ 620,965</u>	<u>\$ 575,738</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2020

	2020	2019
Operating activities		
Annual deficit	\$ (201,012)	\$ (810,755)
Change in accounting estimate	-	(1)
Charges not affecting cash - Amortization	37,963	34,435
	<u>(163,049)</u>	<u>(776,321)</u>
Net change in non-cash working capital items –		
Accounts receivable	429	(48,651)
Due from Province of Ontario	(151,679)	(21,525)
Prepaid expenses	(72,749)	11,772
Accounts payable and accrued liabilities	3,372	108,079
Due to Province of Ontario	367,653	58,447
Deferred revenue	3,856	(29,105)
Retirement benefit liability	21,572	17,614
	<u>172,454</u>	<u>96,631</u>
Cash provided by (used for) operating activities	<u>9,405</u>	<u>(679,690)</u>
Capital activities		
Acquisition of tangible capital assets	<u>(45,753)</u>	<u>(37,985)</u>
Cash used for capital activities	<u>(45,753)</u>	<u>(37,985)</u>
Decrease in cash	<u>(36,348)</u>	<u>(717,675)</u>
Cash, beginning of year	<u>1,432,344</u>	<u>2,150,019</u>
Cash, end of year	<u>\$ 1,395,996</u>	<u>\$ 1,432,344</u>
Represented by		
Cash	<u>\$ 1,395,996</u>	<u>\$ 1,432,344</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

1. **Nature of operations**

The Timiskaming Health Unit offers public health services to the District of Timiskaming through a variety of programs. There are full-time offices in Kirkland Lake, Temiskaming Shores, and Englehart, Ontario and nursing stations in Matachewan and Elk Lake, Ontario.

In April 2019, the Province announced a plan to restructure the existing 35 Public Health Units to 10 Regional Health Units. Under this plan, it is expected that the Timiskaming Health Unit would amalgamate with six other Health Units in Region 9. While it is expected that this restructuring should take place within the next three years, it does not provide a specific deadline for the achievement of the amalgamation. In the meantime, the Timiskaming Health Unit continues to operate as a separate entity.

2. **Significant accounting policies**

The financial statements of the Timiskaming Health Unit ("the Health Unit") are the representations of management and have been prepared in accordance with Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. The more significant of the accounting policies are summarized below.

(a) **Non-financial assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus (deficit), provides the Change in Net Financial Assets for the year.

(b) **Tangible capital assets**

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Furniture and equipment	5 years
Leasehold improvements	5 years

Only one-half the normal rate of amortization is taken in the year of acquisition.

The Health Unit has a capitalization threshold of \$5,000. Individual assets of lesser value may be capitalized if they are pooled, or because, collectively, they have significant value, or for operational purposes.

(c) **Government transfers**

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

2. Significant accounting policies (continued)

(d) Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the year. Such estimates include provisions for amounts owed to the Province of Ontario, pay equity and union contract settlements, employee future benefits and various other accrued liabilities, and determination of tangible capital assets historical cost, estimated useful life and related amortization. Actual results could differ from these estimates.

(e) Revenue recognition

The programs administered by the Health Unit are funded primarily by the Province of Ontario in accordance with budget arrangements established by the Ministry of Health and Long-Term Care and the Ministry of Children, Community and Social Services. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period. Any excess of program funding over recoverable expenditures is due to the Province of Ontario.

The programs are also funded by twenty-four municipalities from the District of Timiskaming. Contributions for the year were calculated based on the approved cost apportionment formula applied to the Health Unit's budget for the year. Any excess or deficiency of the municipalities' contributions in the year over their respective share of the Health Unit's expenditures is apportioned among the municipalities in the same proportion as the original contributions.

(f) Retirement and other employee future benefits

The Health Unit provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance and health care benefits, and long-term disability benefits. The Health Unit has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, insurance and health care costs trends, disability recovery rates, long term inflation rates and discount rates.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to the past service of employees are amortized over the expected average remaining service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for long term disability and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

2. Significant accounting policies (continued)

(ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System ("OMERS") pensions, are the employer's contributions due to the plan in the period.

(iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(g) Financial instruments

(i) Fair value of financial instruments

The Health Unit's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, deferred revenue and amounts due from (to) the Province of Ontario. Unless otherwise noted, it is management's opinion that the Health Unit is not exposed to significant interest or currency risks arising from these financial instruments. The carrying values of the Health Unit's financial instruments approximate their fair values unless otherwise noted.

(ii) Credit risk

The Health Unit does not have significant exposure to any individual or party. A large portion of the Health Unit's receivables are due from other levels of government and other Health Unit programs. No allowance for doubtful accounts has been established as at December 31, 2020 as management feels all receivables will be collected.

3. Programs administered by the Health Unit

These financial statements do not reflect any revenues or expenditures of the Community Health Centre Programs, Healthy Babies/Healthy Children Program, Land Control Program and Stay on Your Feet Program, all of which are administered by the Health Unit. Each program is funded separately and reported upon in separate financial statements.

4. Self-funded leave plan

Under the self-funded leave plan, employees have the opportunity to be paid 80% of their salaries over four years. The remaining 20% is accumulated in a bank account to cover 80% of their salaries in the fifth year when they take a year leave of absence. The cash and related liability have been included with cash and accounts payable and accrued liabilities on the Statement of Financial Position.

5. Interest

In 2020, interest earned on the surplus account amounted to \$2,984 (2019 \$10,100). This amount is included in interest revenue reported on the Statement of Operations.

6. Operating line loan agreement

The Health Unit has entered into an operating line loan agreement with its financial institution. The credit limit for this agreement is \$300,000. Interest is calculated at prime plus 1%. This operating line is utilized from time to time to cover temporary cash shortfalls that may occur during the year.

As at December 31, 2020, the outstanding balance of the operating line was \$nil (2019 \$nil).

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

7. Accounts receivable

	2020	2019
Due from associated programs	\$ 75,208	\$ 56,925
GST/HST receivable	98,573	81,578
Municipalities	30	32,598
Sundry	8,450	11,589
	<u>\$ 182,261</u>	<u>\$ 182,690</u>

8. Accounts payable and accrued liabilities

	2020	2019
Trade payables and accrued liabilities	\$ 492,796	\$ 499,354
Due to associated programs	29,780	19,850
Due to DTSSAB	16,487	16,487
	<u>\$ 539,063</u>	<u>\$ 535,691</u>

9. Deferred revenue

	December 31 2019	Funds Received	Revenue Earned	December 31 2020
DTSSAB Covid-19 PPE Relief project	\$ -	\$ 7,000	\$ 4,678	\$ 2,322
Healthy Kids Community Coalition	2,500	-	-	2,500
MTO Safe Winter Driving	120	-	-	120
Tobacco Free Timiskaming Coalition	1,075	-	-	1,075
Prevent Alcohol & Risk Related Trauma in Youth program	1,293	-	-	1,293
Bike Exchange Project	-	1,500	-	1,500
Active School Travel Fund	8,200	30,000	31,209	6,991
January 2021 Rent	-	1,243	-	1,243
	<u>\$ 13,188</u>	<u>\$ 39,743</u>	<u>\$ 35,887</u>	<u>\$ 17,044</u>

TIMISKAMING HEALTH UNIT**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED DECEMBER 31, 2020****10. Due from (to) Province of Ontario**

	Previous years	Current year	2020 Total	2019 Total
Due from Province of Ontario				
Mandatory Programs	\$ -	\$ -	\$ -	\$ 22,386
Ontario Seniors Dental Care	629	14,658	15,287	629
Needle Exchange – One-time	261	-	261	261
Northern Fruit and Vegetable	4,754	(337)	4,417	4,754
Smoke Free Ontario – One-time	2,712	-	2,712	2,712
Infection Prevention and Control Hub – One-time	-	28,884	28,884	-
Covid-19 Extraordinary Costs – One-time	-	119,089	119,089	-
Case and Contact Management Solutions – One-time	-	3,354	3,354	-
School-Focused Nurses Initiatives – One-time	-	8,417	8,417	-
	<u>8,356</u>	<u>174,065</u>	<u>182,421</u>	<u>30,742</u>
Due to Province of Ontario				
Mandatory Programs	(61,295)	(342,760)	(404,055)	(105,549)
Early Years and Childcare Service	(59,920)	-	(59,920)	(59,920)
Panorama	(15,138)	-	(15,138)	(15,138)
Healthy Menu Choices	(157)	-	(157)	(157)
Ontario Seniors Dental Care – One-time	-	(13,080)	(13,080)	-
Temporary Pandemic Pay Initiative – One-time	-	(45,582)	(45,582)	-
Unorganized Territories	-	(10,485)	(10,485)	-
	<u>(136,510)</u>	<u>(411,907)</u>	<u>(548,417)</u>	<u>(180,764)</u>
Total Due from (to) Province of Ontario	<u>\$ (128,154)</u>	<u>\$ (237,842)</u>	<u>\$ (365,996)</u>	<u>\$ (150,022)</u>

The Mandatory Programs are funded 70% by the Ministry of Health and Long-Term Care (“the MOHLTC”) and 30% by the member municipalities while the One-time, Northern Fruit and Vegetable, Ontario Seniors Dental Care and Unorganized Territories programs are funded 100% by the MOHLTC. The Early Years and Childcare Service is funded 100% by the Ministry of Children, Community and Social Services (“the MCCSS”).

The previous year’s balances outstanding represent amounts owed or receivable for settlements in previous years which have not yet been processed by the MOHLTC and/or the MCYS. Provincial funding is subject to historical audit by the Province of Ontario.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

11. Commitments

Leases

The offices of the Health Unit are located in various leased premises. Minimum annual lease payments of approximately \$344,814 (excluding HST) are required with various expiry dates.

Information Technology

The Health Unit has entered into a five-year Information Technology agreement for \$7,000 (excluding HST) per month starting in June 2015. The agreement includes server, desktop/notebook, printer and network support, as well as a help desk application and consulting services on IT policies and purchases. The agreement includes an annual percentage increase of 4% per year and allows the Health Unit to terminate the agreement with a one year written notice or one year payment. As of June 1, 2020, the agreement has continued in force on a month-to-month basis.

Financial Services

The Health Unit entered into a five-year Financial Services agreement based on an hourly rate beginning April 1, 2013 with a provision for an increase in the hourly rate based on the 2014 Cost of Living Rate effective April 1, 2015. This agreement may be terminated at any time by mutual agreement of the parties, after March 31, 2020 with 90 days' notice, or upon default by either party. As of April 1, 2020, the agreement has continued in force on a month-to-month basis.

12. Retirement and other employee future benefits

(a) Retirement and other employee future benefit liabilities

	2020	2019
Accrued employee future benefit obligations	\$ 298,857	\$ 272,163
Unamortized actuarial losses	63,110	68,232
Employee future benefit liability	<u>\$ 361,967</u>	<u>\$ 340,395</u>

(b) Retirement and other employee future benefit expenses

	2020	2019
Current year benefit cost	\$ 30,305	\$ 28,936
Amortization of actuarial gains and losses	(5,122)	(5,122)
Interest on accrued benefit obligation	11,197	10,227
Employee future benefits expenses ¹	<u>\$ 36,380</u>	<u>\$ 34,041</u>

¹ Excluding pension contributions to the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan, described below.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

12. Retirement and other employee future benefits - continued

(c) Retirement benefits

(i) Ontario Municipal Employees Retirement System

All permanent employees of the Health Unit are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Health Unit contributions equal the employee contributions to the plan. During the year ended December 31, 2020, the Health Unit contributed \$335,290 (2019 \$354,404) to the plan. As this is a multi-employer pension plan, these contributions are the Health Unit's pension benefit expenses. No pension liability for this type of plan is included in the Health Unit's financial statements. As of December 31, 2020, OMERS has a funding deficit of \$3.2 billion (2019 \$3.4 billion) and Net Assets Available for Benefits of \$105.6 billion (2019 \$109.4 billion).

(ii) Retirement Life Insurance and Health Care Benefits

The Health Unit continues to provide life insurance and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The Health Unit provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities to this plan are included in the Health Unit's financial statements.

(d) Assumptions

The accrued benefit obligations for employee future benefit plans as at December 31, 2020 are based on actuarial valuations for accounting purposes as at December 31, 2020. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Health Unit's best estimates of expected rates of:

	2020	2019
Inflation	1.75%	1.75%
Wage and salary escalation	2.75%	2.75%
Insurance and health care cost escalation	6.0834% for 2020 decreasing to 5.7501% in 2021 and decreasing to 3.75% in 2027	6.4167% for 2019 decreasing to 6.0834% for 2020 and decreasing to 3.75% in 2027
Dental Care Cost escalation	3.75%	3.75%
Discount on accrued benefit obligations	3.25%	4%

13. Accumulated surplus

The accumulated surplus is made up of the following:

	2020	2019
Net financial assets		
Operational surplus	\$ 294,187	\$ 575,738
Non-financial assets		
Investment in tangible capital assets	96,139	88,349
Prepaid expenses	111,533	38,784
	<u>207,672</u>	<u>127,133</u>
Accumulated surplus	<u>\$ 501,859</u>	<u>\$ 702,871</u>

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

14. **Economic dependence**

The continuation of this organization is dependent on funding received from the Ministry of Health and Long-Term Care, the Ministry of Children, Community and Social Services and the funding municipalities.

15. **Comparative information**

Certain amounts in the prior year financial statements have been restated for comparative purposes to conform with the presentation in the current year's financial statements.

16. **Schedule of tangible capital assets**

	Opening Cost	Additions	Ending Cost	Opening Accumulated Amortization	Current Amortization	Ending Accumulated Amortization	Net 2020	Net 2019
Furniture and equipment	\$ 925,142	\$ 45,753	\$ 970,895	\$ 847,848	\$ 30,593	\$ 878,441	\$ 92,454	\$ 77,294
Leasehold Improvements	560,770	-	560,770	549,715	7,370	557,085	3,685	11,055
	<u>\$1,485,912</u>	<u>\$ 45,753</u>	<u>\$1,531,665</u>	<u>\$ 1,397,563</u>	<u>\$ 37,963</u>	<u>\$ 1,435,526</u>	<u>\$ 96,139</u>	<u>\$ 88,349</u>

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario	\$ 3,887,124	\$ 4,004,978	\$ 4,493,494
Province of Ontario – One-time	-	-	31,644
Province of Ontario – Mitigation	600,500	-	-
Municipalities	1,342,034	1,712,134	357,730
Offset revenue	81,289	80,000	122,467
Interest	9,126	-	38,777
Total revenues	5,920,073	5,797,112	5,044,112
EXPENDITURES			
Salaries and wages	3,441,965	3,559,490	3,399,562
Fringe benefits	834,815	863,280	882,722
Fees for service	473,039	398,935	333,362
Travel	33,594	72,173	72,874
Materials and supplies	281,943	270,266	341,419
Administrative	226,489	227,009	234,674
Rent and utilities	448,314	438,350	442,799
One-time expenses	-	-	30,848
Amortization	37,963	-	34,435
	5,778,122	5,829,503	5,772,695
Allocated to other programs	(96,132)	(77,618)	(109,706)
Total expenditures	5,681,990	5,751,885	5,662,989
Annual surplus (deficit) before provincial settlement	238,083	45,227	(618,877)
Provincial settlement	382,962	-	103,829
Annual surplus (deficit)	\$ (144,879)	\$ 45,227	\$ (722,706)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
SALARIES AND WAGES			
Nursing	\$ 1,040,108	\$ 1,114,833	\$ 951,961
Administration	1,242,363	1,279,277	1,194,990
Inspection	316,533	346,064	318,407
Medical officer	24,890	24,699	172,503
Dental	134,585	118,447	142,612
Health promoter	403,156	399,638	373,974
Nutritionist	122,520	112,964	103,170
Tobacco enforcement officer	73,631	73,025	72,991
Epidemiologist	84,179	90,543	68,954
	<u>\$ 3,441,965</u>	<u>\$ 3,559,490</u>	<u>\$ 3,399,562</u>
FRINGE BENEFITS			
Pension	\$ 442,936	\$ 462,765	\$ 469,861
Employment insurance	50,994	55,491	55,864
EHT	67,545	69,755	67,243
WSIB	28,486	30,141	29,197
Group life and health guard	131,674	149,283	150,565
Long-term disability	81,028	95,845	71,019
Other	32,152	-	38,973
	<u>\$ 834,815</u>	<u>\$ 863,280</u>	<u>\$ 882,722</u>
FEES FOR SERVICE			
Legal and audit fees	\$ 31,716	\$ 37,250	\$ 44,350
Board fees	6,804	12,000	11,120
Consultants	430,684	347,685	275,859
Web fees	3,835	2,000	2,033
	<u>\$ 473,039</u>	<u>\$ 398,935</u>	<u>\$ 333,362</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES (CONT'D)

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
TRAVEL			
Infectious diseases	\$ 9,680	\$ 15,009	\$ 12,151
Family health	5,251	16,245	15,744
Administration	6,990	13,100	13,454
Board	518	2,000	7,084
Chronic disease and injury prevention	9,644	17,062	16,895
Inspection	1,511	8,757	7,546
	\$ 33,594	\$ 72,173	\$ 72,874
MATERIALS AND SUPPLIES			
Family health	\$ 159,251	\$ 125,016	\$ 175,743
Infectious diseases	94,360	113,000	123,968
Chronic disease and injury prevention	24,898	27,750	33,543
Foundational standards	1,598	-	2,026
Inspection	1,836	4,500	6,139
	\$ 281,943	\$ 270,266	\$ 341,419
ADMINISTRATIVE			
Telephone	\$ 36,782	\$ 34,500	\$ 33,000
Office supplies	23,084	18,500	21,983
Professional development	12,506	42,000	38,472
Insurance	38,099	32,959	31,582
Equipment rental	19,990	19,000	21,127
Postage	3,474	4,000	3,608
Courier express	6,486	4,000	5,246
Advertising and promotion	50,354	38,250	35,846
Association fees	14,502	7,000	10,920
Website/database maintenance	12,862	14,000	12,761
Bank charges	2,720	2,800	3,136
Miscellaneous	5,630	10,000	16,993
	\$ 226,489	\$ 227,009	\$ 234,674

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES (CONT'D)

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
RENT AND UTILITIES			
NEW LISKEARD			
Rent	\$ 214,957	\$ 203,600	\$ 216,446
Utilities	38,301	44,000	39,976
Janitor and supplies	51,071	45,000	46,703
Office maintenance	3,909	5,000	4,939
	<u>308,238</u>	<u>297,600</u>	<u>308,064</u>
KIRKLAND LAKE			
Rent	81,827	85,000	81,816
Utilities	17,315	21,000	18,217
Janitor and supplies	22,983	22,800	23,588
Office maintenance	6,937	4,000	2,989
	<u>129,062</u>	<u>132,800</u>	<u>126,610</u>
ENGLEHART			
Rent	6,085	5,600	5,617
Utilities	106	-	-
Janitor and supplies	2,249	2,100	2,076
Office maintenance	2,574	250	432
	<u>11,014</u>	<u>7,950</u>	<u>8,125</u>
	<u>\$ 448,314</u>	<u>\$ 438,350</u>	<u>\$ 442,799</u>
ALLOCATED COSTS			
March year-end programs	\$ 33,691	\$ 15,176	\$ 84,259
Land Control Program	8,005	8,005	8,603
Other programs	<u>54,436</u>	<u>54,437</u>	<u>143,504</u>
	<u>\$ 96,132</u>	<u>\$ 77,618</u>	<u>\$ 236,366</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF MUNICIPAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2020

	2020	2019
Temiskaming Shores	\$ 454,401	\$ 121,128
Kirkland Lake	350,188	93,348
Englehart	65,684	17,509
Armstrong	49,522	13,201
Cobalt	50,991	13,592
Temagami	39,889	10,633
Larder Lake	34,937	9,313
McGarry	30,094	8,022
Coleman	28,842	7,688
Charlton/Dack	26,720	7,123
Harley	25,251	6,731
Harris	23,999	6,397
Evanturel	20,516	5,469
Hudson	20,843	5,556
James	18,339	4,889
Casey	18,992	5,063
Latchford	15,836	4,221
Kerns	13,986	3,728
Matachewan	14,748	3,931
Chamberlain	14,584	3,878
Hilliard	9,578	2,553
Gauthier	5,877	1,567
Brethour	4,734	1,262
Thornloe	3,483	928
	\$ 1,342,034	\$ 357,730

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

NORTHERN FRUIT AND VEGETABLE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario	\$ 51,100	\$ 51,100	\$ 38,325
Province of Ontario – One-time	-	-	32,082
Sundry revenue	-	-	9,994
Total revenues	51,100	51,100	80,401
EXPENDITURES			
Supplies and wages	10,680	11,815	3,627
Fringe benefits	2,642	2,740	920
Fees for service	33,576	31,343	-
Travel	663	2,000	-
Materials and supplies	-	-	84,503
Administrative	3,202	3,202	717
Total expenditures	50,763	51,100	89,767
Annual surplus (deficit) before provincial settlement	337	-	(9,366)
Provincial settlement	337	-	9
Annual surplus (deficit)	\$ -	\$ -	\$ (9,375)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

EARLY YEARS AND CHILDCARE SERVICE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario	\$ -	\$ -	\$ 72,760
EXPENDITURES			
Salaries and wages	-	-	75,947
Fringe benefits	-	-	11,378
Fees for service	-	-	-
Travel	-	-	-
Materials and supplies	-	-	66
Administrative	-	-	1,075
Total expenditures	-	-	88,466
Annual surplus (deficit) before provincial settlement	-	-	(15,706)
Provincial settlement	-	-	59,920
Annual surplus (deficit)	\$ -	\$ -	\$ (75,626)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

UNORGANIZED TERRITORIES PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario	\$ 114,800	\$ 114,800	\$ 114,800
EXPENDITURES			
Salaries and wages	70,485	74,881	75,585
Fringe benefits	16,747	18,298	18,671
Travel	1,073	5,610	8,536
Administrative	16,010	16,011	15,056
Total expenditures	104,315	114,800	117,848
Annual surplus (deficit) before provincial settlement	10,485	-	(3,048)
Provincial settlement	10,485	-	-
Annual surplus (deficit)	\$ -	\$ -	\$ (3,048)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

ONTARIO SENIORS DENTAL CARE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario	\$ 297,900	\$ 297,900	\$ 75,329
Offset revenue	1,460	-	-
Total revenues	<u>299,360</u>	<u>297,900</u>	<u>75,329</u>
EXPENDITURES			
Salaries and wages	137,727	146,538	40,047
Fringe benefits	42,566	38,910	5,194
Travel	2,519	3,000	-
Fees for service	130,045	59,229	-
Materials and supplies	5,114	5,000	25,187
Administrative	35,523	45,223	4,901
Total expenditures	<u>353,494</u>	<u>297,900</u>	<u>75,329</u>
Annual surplus (deficit) before provincial settlement	(54,134)	-	-
Provincial settlement	-	-	-
Annual surplus (deficit)	<u>\$ (54,134)</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 INFECTION PREVENTION AND CONTROL HUB PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario	\$ 28,884	\$ -	\$ -
EXPENDITURES			
Salaries and wages	28,884	-	-
Total expenditures	<u>28,884</u>	<u>-</u>	<u>-</u>
Annual surplus before provincial settlement	-	-	-
Provincial settlement	<u>-</u>	<u>-</u>	<u>-</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 EXTRAORDINARY COSTS PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario – One-time	\$ 119,089	\$ -	\$ -
EXPENDITURES			
Salaries and wages	36,077	-	-
Fringe benefits	2,058	-	-
Travel	236	-	-
Materials and supplies	62,985	-	-
Administrative	17,733	-	-
Total expenditures	119,089	-	-
Annual surplus before provincial settlement	-	-	-
Provincial settlement	-	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 PUBLIC HEALTH CASE AND CONTACT MANAGEMENT SOLUTION PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario – One-time	\$ 19,565	\$ 16,215	\$ -
EXPENDITURES			
Travel	-	3,000	-
Materials and supplies	19,565	10,000	-
Fees for service	-	3,215	-
Total expenditures	19,565	16,215	-
Annual surplus before provincial settlement	-	-	-
Provincial settlement	-	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 SCHOOL-FOCUSED NURSES INITIATIVE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario – One-time	\$ 134,047	\$ 125,625	\$ -
EXPENDITURES			
Salaries and wages	126,499	114,205	-
Fringe benefits	7,548	11,420	-
Total expenditures	134,047	125,625	-
Annual surplus before provincial settlement	-	-	-
Provincial settlement	-	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

TEMPORARY PANDEMIC PAY INITIATIVE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario – One-time	\$ 48,600	\$ -	\$ -
EXPENDITURES			
Salaries and wages	1,768	-	-
Fringe benefits	1,250	-	-
Total expenditures	3,018	-	-
Annual surplus before provincial settlement	45,582	-	-
Provincial settlement	45,582	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

ONTARIO SENIORS DENTAL CARE PROGRAM - CAPITAL

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Province of Ontario – One-time	\$ 122,100	\$ 39,500	\$ -
EXPENDITURES			
Fees for service	109,020	39,500	-
Annual surplus before provincial settlement	13,080	-	-
Provincial settlement	13,080	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 RELATED PROJECTS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Sundry	\$ 11,678	\$ -	\$ -
EXPENDITURES			
Fees for service	350	-	-
Materials and supplies	11,561	-	-
Total expenditures	11,911	-	-
Annual deficit before provincial settlement	(233)	-	-
Provincial settlement	-	-	-
Annual deficit	\$ (233)	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

ONTARIO ACTIVE SCHOOL TRAVEL PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
Sundry revenue	\$ 31,209	\$ 30,000	\$ 21,800
EXPENDITURES			
Salaries and wages	27,280	25,747	19,044
Fringe benefits	2,708	2,853	1,882
Travel	178	400	538
Materials and supplies	872	500	336
Administrative	171	500	-
Total expenditures	31,209	30,000	21,800
Annual surplus before provincial settlement	-	-	-
Provincial settlement	-	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

TCSCPT STRATEGIC PLANNING

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Actual 2020	Budget 2020	Actual 2019
REVENUES			
DTSSAB – One-time	\$ 20,000	\$ 20,000	\$ -
EXPENDITURES			
Salaries and wages	19,782	17,450	-
Fringe benefits	1,984	2,050	-
Travel	-	500	-
Total expenditures	21,766	20,000	-
Annual deficit before provincial settlement	(1,766)	-	-
Provincial settlement	-	-	-
Annual deficit	\$ (1,766)	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

Municipal Office
15 Water Street
Telephone (705) 282-2420
Fax (705) 282-3076

Postal Box 590
Gore Bay, Ontario
P0P 1H0



Office of the

CAO/Clerk

May 11, 2021

Angie Cathrae
Director of Legislative Services/ Clerk
Town of South Bruce Peninsula
Box 310
315 George Street
Wiarton, ON N0H 2T0

Re: Lottery Licensing to Assist Small Organizations

Please be advised that at a recent meeting held on May 10, 2021 Gore Bay Council reviewed your letter requesting support in lobbying the Ministry of the Attorney General to implement an additional level of licensing to permit small organizations to hold fundraisers that support our communities and organizations.

The Town of Gore Bay, being a small community, agrees that small organizations are the foundation of rural Ontario with their countless hours of volunteerism. We feel that they should be entitled to a lottery license if the proceeds benefit the community.

The Corporation of the Town of Gore Bay fully supports your efforts. Please find attached a certified true copy of Resolution No. 15054 indicate the Town of Gore Bay's support.

Yours truly,

Stasia Carr,
CAO/Clerk
Encl.
SC/pf

CC: All Ontario Municipalities
Ministry of Alcohol and Gaming

THE CORPORATION OF THE TOWN OF GORE BAY

RESOLUTION NUMBER 15054

Moved by Kevin Woestenenk

Second by Leeanne Woestenenk

THAT the Town of Gore Bay send a letter of support to the Town of South Bruce Peninsula lobbying the Ministry of the Attorney General to consider an additional level of lottery licensing to assist small organizations in rural communities that do not have nonprofit or charitable status;

FURTHER a copy of this resolution be circulated to the Ministry for Alcohol and Gaming in Ontario and to all other Ontario municipalities. Carried

Carried

**THIS IS A CERTIFIED TRUE COPY
OF RESOLUTION NUMBER 15054
ADOPTED BY COUNCIL ON
May 10, 2021**



.....
Stasia Carr
CAO/Clerk



BICYCLE FRIENDLY COMMUNITIES

FEEDBACK REPORT

Temiskaming Shores, ON

May 2021



TEMISKAMING SHORES, ON

Certified Bronze 2021-2025

Population: 10 400

Size: 177.91 km²

Share the Road Cycling Coalition's Bicycle Friendly Communities (BFC) judging panel was pleased to see progress in making the City of Temiskaming Shores, Ontario a great place for cyclists. The judging panel has renewed Temiskaming Shores as a Bicycle Friendly Community at the **Bronze** award level.

Community Strengths

- Compact geography and grid network of streets conducive to cycling
- Partnerships between the City, Bicycle Friendly Community Committee, and Temiskaming Health Unit
- Scenic STATO active trail network around Lake Temiskaming
- Key facilities and destinations reachable by bike

Application Highlights

The judging panel and local reviewers noted the following strengths in Temiskaming Shores' efforts to improve bicycle friendliness:

- Active School Travel project delivered through partnerships between the health unit, school boards and community groups
- Municipal endorsement of the Active School Travel Charter
- Variety of programming during Bike Month delivered in partnership with the health unit
- Bike Festival/Exchange promoted, encouraged, and celebrated cycling while providing education and access to bicycles for those in need

- Sharrows installed in combination with a public education campaign that raised awareness of changes and expanded the reach of key messages

Promising Efforts

- Variety of community bike rides and events available for cyclists at all levels
- Public awareness campaigns
- End-of-trip facilities (e.g., bicycle repair stations, air pumps) and route supports (e.g., Wayfinding signs)
- Bicycle maintenance workshops hosted by health unit
- 30km/h residential streets to promote safety for motorists and cyclists, and facilitate crossings at intersections
- All transit buses equipped with bike racks to encourage multi-modal sustainable transportation

Key Steps to Silver

There is no single path towards becoming a great community for cyclists, but there are common building blocks evident in the most exemplary BFCs in North America. Below we share some ideas to provide inspiration as you work to advance to the next award level.

Engineering

- Establish a winter maintenance policy for priority bicycle routes to key destinations to encourage cycling year-round.
- Build more on-road, separated cycling infrastructure to make the streets safer and more accessible for a larger percentage of the population.
- Build the pedestrian/cycling bridge over Wabi River as proposed. Developing protected routes for active transportation alongside existing road infrastructure promotes safe cycling experiences.
- Widen paved shoulders where possible to create designated bicycle lanes and multi-use paths to key destinations (e.g., schools, hospital).
- Expand availability of high-quality bike parking across the city by providing affordable solutions to businesses and community stakeholders. See the [Bike Racks for Businesses](#) program in the City of Greater Sudbury for inspiration.
- Extend existing cycling routes as part of short-term planning for implementing the proposed Active Transportation Master Plan.

Education

- Expand [School Travel Planning](#) to more elementary schools and consider ways of engaging all elementary and high schools through seasonal events, educational campaigns, and newsletters with safety tips.
- Expand on-bike cycling education into high schools and support the development of cycling clubs and programs. For inspiration, check out Durham Region's [Youth Cycling Guide](#) and the Region of Peel's [Family Cycling Handbook](#) and [10 Step Handbook for High School Bike Projects](#).
- Continue to expand your public education campaign promoting the share the road message, to help educate both motorists and cyclists about their rights and responsibilities on the road (e.g., 1m passing distance).

Encouragement

- Leverage Temiskaming Shores' bike-conducive community centre to create promotional campaigns like [Bike to Shop Day](#) to encourage everyday cycling, particularly for short trips to the grocery store, to coffee shops, to spiritual centres, etc.
- Strengthen relationships between the cycling community and local businesses by becoming a member of the [Ontario By Bike Network](#). Reach out to Ontario by Bike and have them host a local workshop for businesses to promote program buy-in and enhance cycle tourism opportunities within Temiskaming Shores.
- Encourage more Bicycle Ambassadors to organize weekly noon rides, and incorporate a Bike to Work challenge or Bike to Work days.

Evaluation and Planning

- Complete the Active Transportation Master Plan and outline an implementation strategy for short, medium, and long-term investments.
- Create a long-term shared funding strategy to create a permanent, full-time position for the Active School Travel coordinator.
- Develop a trail counter/data collection program that specifies locations, how often counters are checked, an analytic strategy, and how data will be shared with elected officials.
- Include bicycle parking requirements in your zoning by-law for all new commercial, institutional, and multi-residential areas.
- Develop a dedicated municipal funding source for cycling to accelerate the implementation of the local cycling network.

- Evaluate the sharrows program on Elm Street by considering the impact to all road users, the community's readiness for change, and how this project can influence future projects.
- Collaborate with Bike Temiskaming Shores and STATO organization in the preparation of subsequent Bicycle Friendly Community applications.

For more ideas and best practices, visit [Bicycle Friendly Community Resources](#) maintained by The League of American Cyclists. Send any additional cycling resources that your community has developed or used to bfc@sharetheroad.ca

Share the Road Cycling Coalition's Bicycle Friendly Communities program is possible thanks to our program partner, The League of American Bicyclists, and our sponsor, CAA.



**BICYCLE FRIENDLY
COMMUNITY**



**BICYCLE FRIENDLY
COMMUNITIES**

June 15, 2021

John Vanthof MPP
247 Whitewood Ave. W.
Unit # 5
New Liskeard, ON P0J 1P0

RE: Council Concern

Dear John:

At our last regular Council meeting, an issue was brought forward that raised concern amongst our Council members. This was in regard to a vote in the Ontario Legislature on a bill that provided \$5 million to update the business plan for Passenger Rail Service in Northeastern Ontario, by the Ontario Northland Railway. Part of this bill also enhanced the NOHFC programs and services.

We understand you voted against this bill. As passenger rail service would possibly provide alternative transportation for our seniors, youth and those with accessibility issues, we don't understand how and why you would vote against this funding. A large number of our residents, over the last ten years, have been pleading for this service to be returned. You were always one of the biggest supporters for the return of passenger train service. Was this a matter of following the NDP Party line? If so, we feel that you should first and foremost be representing your local constituents.

Our Council is asking you to explain your actions as it pertains to this matter.

Respectfully yours,

Carman Kidd
Mayor

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. ROLL CALL

PRESENT:	Councillor Mike McArthur (Chair) Mayor Carman Kidd Councillor Jesse Foley Christopher Oslund, City Manager Matt Bahm, Director of Recreation Paul Allair, Manager of Parks & Facilities Chuck Durrant, Public Appointee Robert Ritchie, Public Appointee Kelly Conlin, Deputy Clerk (Committee Secretary) Lynn Fielding, Riverside Farmers Market (Presentation only) Bev Brubacker, Riverside Farmers Market (Presentation only)
REGRETS:	Jeff Thompson, Manager of Programming, Danny Lavigne, Public Appointee, Richard Beauchamp, Public Appointee, Simone Holzamer, Public Appointee

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

Mayor Kidd declared on Item 9 e) Arena Lease Agreements; his son is the contact for the Oldtimers Hockey Team who is subject to a lease agreement.

5. APPROVAL OF AGENDA

Recommendation RS-2021-016

Moved by: Chuck Durrant

Be it resolved that:

The Recreation Committee agenda for the May 10, 2021 meeting be approved as printed.

CARRIED

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation RS-2021-017

Moved by: Councillor Jesse Foley

Be it resolved that:

The Recreation Committee minutes of the April 12, 2021 meeting be approved as presented.

CARRIED

7. PRESENTATIONS

a) Farmers Market

Lynn Fielding and Bev Brubacher provided the Committee with the Riverside Farmers Market opening plan and Covid-19 protocols. The Committee suggested using the social media to explain to the public what to expect in regards to the protocols, such as physical distancing, food for takeout only, and the use of masks. Opening day, for food vendors only, is this coming weekend.

8. NEW BUSINESS

a) Programming Update (Verbal)

The Committee was provided with an update in regards to current Recreation programming. Staff also informed the Committee of upcoming events such as the Bike Exchange, Summer Garden Boxes, and Bronze cross training for summer staff in anticipation of the re-opening of the Haileybury Beach and Pool Fitness Centre.

b) Parks and Facilities Update (Verbal)

The Committee was provided with an update in regards to current projects and maintenance within our Parks and Facilities. Recreation staff have been busy on dock work, grass cutting, trail maintenance and baseball diamond repairs. Summer students have been hired to assist with the summer operations.

c) Directors Update (Verbal)

The stay-at-home remains in effect, and with that most of the City's recreation facilities/amenities remain closed such as tennis courts, basketball courts, skate park, ball diamonds and soccer fields, although parks and trails remain open. The STATO trail will be opening approximately 2 weeks ahead of schedule, and Bucke Park has been fully booked for the season. Budgeted projects such as safety fencing at the ball diamonds, resurfacing of the tennis courts and the creation of a designated dog park are currently underway.

d) Town of Cobalt Stage Rental Request

Recommendation RS-2021-018

Moved by: Rob Ritchie

Be it resolved that:

The Recreation Committee hereby denies the request from the Town of Cobalt for use of the city-owned entertainment stage for Labour Day Weekend; as per established City Policy.

CARRIED

e) Arena Lease Agreements

Recommendation RS-2021-019

Moved by: Councillor Jesse Foley

Be it resolved that:

The Recreation Committee hereby directs staff to sign new 3-year lease agreements with designated user groups using the fee structure outlined in option 2 within Appendix 02 of report RSC-2021-01.

CARRIED

f) Arena Advertising

Recommendation RS-2021-020

Moved by: Mayor Carman Kidd

Be it resolved that:

The Recreation Committee hereby supports Option 4, as presented in report RSC-2021-02, for the 2021-2022 arena advertising program.

CARRIED

9. NEXT MEETING

The next Recreation Committee Meetings are will be scheduled as follows:

- Monday, June 14, 2021

10. ADJOURNMENT

Recommendation RS-2021-021

Moved by: Councillor Jesse Foley

Be it resolved that:

The Recreation Committee meeting is adjourned at 8:01 p.m.

CARRIED

COMMITTEE CHAIR

COMMITTEE SECRETARY

1.0 CALL TO ORDER

The meeting was called to order at 10:29 a.m.

2.0 ROLL CALL

PRESENT:	Councillor Danny Whalen (Chair) Mayor Carman Kidd Councillor Doug Jelly Christopher Oslund, City Manager Matt Bahm, Director of Recreation Paul Allair, Superintendent of Parks and Facilities Kelly Conlin, Deputy Clerk (Committee Secretary)
REGRETS:	None

3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Under New Business Item b) Future Plans – New Liskeard Marina

4.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5.0 ADOPTION OF AGENDA

Recommendation BM-2021-018

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the May 19, 2021 meeting be adopted as amended.

CARRIED

6.0 APPROVAL OF PREVIOUS MINUTES

Recommendation BM-2021-019

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting previous meeting minutes of April 21 & 28, 2021 be adopted as presented.

CARRIED

7.0 UNFINISHED BUSINESS

a) New Liskeard Marina

The structural report for the New Liskeard Marina has been completed. At this point, Council will need to consider how much they are willing to spend to complete the upgrades. For the 2021 season, it will function as a staff area, along with the marina operations.

b) Don Shepherdson Memorial Arena Upgrades

The project contractors will be completing a site visit on May 25/21, with the project tender closing on June 8, 2021. The Committee of Adjustment will be reviewing a request for a variance as the addition to the main entrance will be encroaching on an adjacent, city-owned property line.

8.0 NEW BUSINESS

a) Building Maintenance Department Update

The Committee was provided with a summary of the status of current projects underway in the Building Maintenance Department.

b) Future Plans for New Liskeard Marina

The Committee spoke in regards to future plans for the New Liskeard Marina. The Committee agreed that it is time for Council to consider what the future plans are for this facility and if capital upgrades are possible or if Council would consider publicly selling the property. Staff suggested a Committee of the Whole meeting to have an open discussion with all members of Council regarding this topic.

9.0 NEXT MEETING

The next meeting for the Building Maintenance Committee will be held on June 16, 2021 at 10:30 AM.

10.0 ADJOURNMENT

Recommendation BM-2021-020

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 11:03 a.m.

CARRIED

1. CALL TO ORDER

Meeting called to order at 12:06 p.m.

2. ROLL CALL

PRESENT:	Councillor Jeff Laferriere (Chair) Mayor Carman Kidd Councillor Danny Whalen Christopher Oslund, City Manager Shelly Zubych, Director of Corporate Services Laura Lee MacLeod, Treasurer Steve Burnett, Manager of Environmental Services Kelly Conlin, Deputy Clerk (Committee Secretary) Steve Acland, Auditor, Kemp Elliott & Blair (Presentation only)
REGRETS:	None

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Under New Business Item:

d) North Cobalt Land Acquisition;

e) Draft Business Recovery Program

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation CS-2021-027

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee agenda for the May 19, 2021 meeting be approved as amended.

CARRIED

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation CS-2021-028

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee minutes of the April 21 & 28, 2021 meetings be approved as presented.

CARRIED

7. PRESENTATIONS

a) 2020 Audit

Steve Acland of Kemp Elliott and Blair presented the Draft 2020 Audited Financial Statements. The final statements will be presented to Council by Laura Lee MacLeod at the June 1, 2021 Regular Council meeting.

8. NEW BUSINESS

a) Whiskey Jack Land Request

Whiskey Jack has approached the staff in regards to purchasing a piece of land behind their property to expand their current loading dock; and allow for further storage. The Committee had no objections to selling the land. In the meantime, staff is recommending entering into an agreement to permit use of the property while the purchasing process gets underway.

Recommendation CS-2021-029

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee hereby supports the potential disposition of land to Whiskey Jack in accordance with the City's disposition By-Law.

CARRIED

b) Sauve Land Request

City Staff were approached by Brad Sauve who is requesting to purchase a portion of a vacant unopened laneway. The purchase is conditional on the purchase of Nugget Street by Mr. Sauve.

Recommendation CS-2021-031

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee hereby supports proceeding with the sale of the portion of the laneway and Nugget Street to Brad Sauve.

CARRIED

c) North Cobalt land acquisition

Staff advised the Committee of a land acquisition in North Cobalt where storm sewer infrastructure is in place. The purchase price of the land is \$5,000.

Recommendation CS-2021-031

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee hereby supports the purchase of vacant property on Lakeview Ave. in North Cobalt.

CARRIED

d) Business Recovery Program

The Committee was presented with a draft Business Recovery Program for businesses effected by COVID-19. The program outlines an application process and eligibility criteria.

Recommendation CS-2021-032

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee hereby supports the proposed Business Recovery Program as presented; and further recommends that Council consider approving the program.

CARRIED

9. NEXT MEETING

The next Corporate Services Committee Meeting will be June 16, 2021 at 12:00 PM.

10. ADJOURNMENT

Recommendation CS-2021-033

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee meeting is adjourned at 12:58 p.m.

CARRIED

1. CALL TO ORDER

Meeting called to order at 1:06 p.m.

2. ROLL CALL

PRESENT:	Mayor Carman Kidd (Chair) Councillor Doug Jelly Councillor Mike McArthur Christopher Oslund, City Manager Shelly Zubych, Director of Corporate Services Steve Langford, Fire Chief Jennifer Pye, Municipal Planner Mike Pilon, Acting CBO Kelly Conlin, Deputy Clerk (Committee Secretary)
REGRETS:	None

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Under New Business:

c) Letters concerning speed on Lakeshore Road

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation PPP-2021-024

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee agenda for the May 19, 2021 meeting be approved as amended.

CARRIED

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PPP-2021-025

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee minutes of the April 21 & 28, 2021 meetings be adopted as presented.

CARRIED

7. PRESENTATIONS/CORRESPONDENCE

- a) **Stop Sign Request – Brewster/Ethel St.**
Dated: April 28/21

Staff to investigate – deferred to June meeting.

- b) **Larocque's Field Concern**
Dated: May 5/21

The Committee spoke about options to address concerns regarding the ATV use, garbage and truck traffic in Larocque's field in North Cobalt. One solution would be to install a gate, however, this would then block vehicle access to the Farr Cemetery, as well as make it difficult for staff to access for maintenance.

Staff recently had signage placed in the area, which may assist in deterring ATV users from veering off the trail. Staff will monitor the situation and should there be no improvement, a gate will be installed.

8. NEW BUSINESS

- a) **Fire Activity Report**

The Committee was provided with a summary of Fire related activities and calls for service for the Fire and Emergency Services Department and for the three volunteer fire stations.

- b) **Fence Request – 63 Elm Avenue**

The Committee reviewed a request from the owners of 63 Elm Avenue in regards to erecting a 6-foot privacy fence, not currently permitted in the fence By-Law. Mike Pilon, Acting CBO visited the site and determined the location is not ideal for a 6-foot fence as it would interfere with site lines of the neighbouring property when exiting their driveway. Mike will suggest alternatives to the property owners.

Recommendation PPP-2021-026

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee hereby supports the decision to deny the request for a 6-foot privacy fence at 63 Elm Avenue as proposed; and further supports staff offering an alternative.

CARRIED

c) Letters concerning speed on Lakeshore Road

The Committee discussed the letters received at the most recent Council meeting in regards to speeding on Lakeshore Road. The letters were also discussed at the Public Works Committee meeting, who requested the letters be shared with the consultants who are currently working on the Active Transportation Plan. In the meantime, staff will be gathering speed limit information for the entire municipality and investigating options to assist in reducing speed. There were a variety of suggestions including the installation of raised crosswalks, speed limit reductions, and the possibility of a turning lane. As a start, the Committee supported the motion that was passed at the Public Works Committee meeting. On-going.

Recommendation PPP-2021-027

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee hereby supports Recommendation PW-2021-029 in regards to the left turning lane option from Melville Street in New Liskeard south on Lakeshore Road.

CARRIED

9. CLOSED SESSION

Recommendation CS-2021-028

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee convenes into Closed Session at 1:46 p.m. discuss the following matter:

- a) Under Section 239 (2) (h) of the Municipal Act, 2001 - *information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them*: MTO Comments – Highway 11

CARRIED

Recommendation CS-2021-029

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee rise without report at 2:08 p.m.

CARRIED

The Committee provided direction to staff to request a delegation with the Ministry of Transportation at the upcoming AMO Conference in regards to this matter.

10. NEXT MEETING

The next Protection to Persons and Property Committee meeting is scheduled for June 16, 2021 at 1:00 p.m.

11. ADJOURNMENT

Recommendation PPP-2021-030

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 2:09 p.m.

CARRIED

1. CALL TO ORDER

The meeting was called to order at 8:58 a.m.

2. ROLL CALL

PRESENT:	Councillor Doug Jelly (Chair) Mayor Carman Kidd Councillor Danny Whalen Christopher Oslund, City Manager Mitch Lafreniere, Manager of Transportation Steve Burnett, Manager of Environmental Services Kelly Conlin, Deputy Clerk (Committee Secretary)
REGRETS:	Darrell Phanuef, Environmental Superintendent Jamie Sheppard, Transportation Superintendent

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

Unfinished Business Item f) North Cobalt Land Matter
Under New Business Item a) Letters concerning Speed on Lakeshore Road

4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

5. APPROVAL OF AGENDA

Recommendation PW-2021-027

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee agenda for the May 19, 2021 meeting be approved as amended.

CARRIED

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2021-028

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee minutes for the April 21, 2021 regular meeting be adopted as presented.

CARRIED

7. CORRESPONDENCE (INTERNAL/EXTERNAL)

a. Stop Sign Request – Brewster/Ethel St.

Dated: April 28/21

Staff to investigate – deferred to June meeting.

b. 506 Ferguson – Water/Sewer

Dated: May 13/21

The Committee reviewed the concern from Mr. Hugo Rivet in regards to an upcoming change in Water/Sewer billings. Currently, the water meter installed on his building is not operational and with the recent changes implemented by Council, this specific property will see an increase. The Committee directed staff to work on a media release to make the public aware that the long-standing inequities are being resolved.

8. UNFINISHED BUSINESS

a. 2021-2022 Roadway Rehabilitation Program

Work on the 2021 selection of roadways is currently underway. Staff also made the Committee aware that Miller Paving will be re-surfacing an area (at no charge) on Whitewood Avenue that needed to be fixed.

b. Public Works Department Update

The Committee was provided with an update in regards to on-going maintenance and operations within the department. Two summer students have been hired to assist with summer operations.

c. Decorative Street Lighting

Current pricing has not yet been made available. On-going.

d. Grant Drive Extension

Staff have not yet received an estimate from EXP for the work required to move forward with the Grant Drive Extension. On-going.

e. ICI Water Metering Program

All the properties effected by the ICI Water metering program have been sent written notice. To date, only one concern as noted above has been received.

f. North Cobalt Land Matter

Staff advised the Committee of a land acquisition in North Cobalt where storm sewer drains are in place. The purchase price of the land is \$5,000.

9. NEW BUSINESS

a. Speed Indicator Sign update & Letters concerning speed on Lakeshore Road

The Committee was presented with preliminary data collected from the speed sign indicator sign. The Committee also discussed the letters received at the most recent Council meeting in regards to speeding on Lakeshore Road. Currently, the speed sign indicator sign is located at the start of the 50 KM zone on Lakeshore South, heading into Haileybury. The next location for the sign will be Lakeshore North, specifically at the bottom of Radley Hill where the 50 KM zone starts. Staff was directed to share the letters with the consultants who are currently working on the Active Transportation Plan, and invite representatives to attend our next PW Committee meeting. In the meantime, staff will be gathering speed information for the entire municipality and investigating options to assist in reducing speed. The Committee spoke about raised crosswalks, speed limit reductions, and the possibility of a turning lane. On-going.

Recommendation PW-2021-029

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee hereby directs staff to investigate a left turning lane option from Melville Street in New Liskeard, south on Lakeshore Road.

CARRIED

b. Ontario Wastewater Surveillance Initiative

The Committee was informed of a COVID-19 screening program that will take place at the Haileybury Wastewater Treatment facility where the Ministry of Environment, Conservation and Parks will initiate testing on waste-water as a means of determine whether or not COVID-19 is in the area.

10. NEXT MEETING

The next Public Works Committee meeting will be held on June 16, 2021 at 9:00 a.m.

11. ADJOURNMENT

Recommendation PW-2021-030

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee meeting is adjourned at 10:14 a.m.

CARRIED

Memo

To: Mayor and Council
From: Logan Belanger, Municipal Clerk
Date: June 15, 2021
Subject: Amendment to By-law No. 2019-139 (FedNor)
Attachments: Appendix 01 –Draft By-law Amendment **(Please refer to By-law No. 2021-101)**

Mayor and Council:

Council considered Administrative Report No. CS-044-2019 at the September 3, 2019 Regular Council meeting resulting in By-law No. 2019-139 being a funding agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour – Project No. 851-512497.

Attached hereto is Amendment No. 2 from Industry Canada (FedNor) amending the above noted agreement. The Culinary Tourism project was short in the private sector investment; therefore, City staff requested Fed Nor increase their contribution by \$10,000.

It is recommended that Council direct staff to prepare the necessary by-law to amend By-law No. 2019-139 as amended, regarding the “Culinary Tourism Strategy for the Lake Temiskaming Tour”, for consideration at the June 15, 2021 Regular Council meeting.

Due to these amendments, particularly with project timelines, a provision has been included in the proposed amending by-law, to recommend that the Mayor and Clerk have the delegation of authority to execute any and all required documentation and amendments, on behalf of the City of Temiskaming Shores, as required under the Contribution Agreement, as long as the amendments do not create any financial liability for the City that is beyond a budget approved by Council.

Prepared by:	Reviewed by:	Reviewed and submitted for Council's consideration by:
<u>“Original signed by”</u>	<u>“Original signed by”</u>	<u>“Original signed by”</u>
Logan Belanger Municipal Clerk	Shelly Zubycck Director of Corporate Services	Christopher W. Oslund City Manager

Subject: ZBA-2021-03: 52 Jaffray Street

Report No.:

CS-026-2021

Agenda Date:

June 15, 2021

Attachments

Appendix 01: Planning Report

Appendix 02: Business Detail Letter, Public Notice, and Public Comments

Appendix 03: Draft By-law to amend Zoning By-law No. 2017-154 (**Please refer to By-law No. 2021-092**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-026-2021;
2. That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit the zone change from Highway Commercial (C2) to Highway Commercial Exception 5 (C2-5); and
3. That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the June 15, 2021 Regular Council meeting.

Background

The applicant is in the process of purchasing the property at 52 Jaffray Street with the intent of relocating his business, Poly-Ure Castings, from Earleton to an existing vacant space within the building. The business is considered to be a “light industrial use” as defined in the City’s Zoning By-law, which is not listed as a permitted use in the Highway Commercial (C2) Zone, which is applicable to the subject property. The applicant is seeking a site-specific exception to the provisions of the C2 Zone to add “light industrial use” as an additional permitted use on the subject property.

Analysis

The public meeting was held on June 1, 2021 and no oral comments were received. No concerns were noted through circulation to City staff. One letter of concern was received prior to the public meeting from Ontario Northland. The letter is included in Appendix 02 to this report, and is summarized with Planning Department comments in the Planning Report attached as Appendix 01 to this report.

The planning report attached as Appendix 01 provides information regarding the application within the policy framework.

It is the opinion of the undersigned that the proposed Zoning By-law amendment is consistent with the Provincial Policy Statement (2020), does not conflict with the Growth Plan for Northern Ontario, complies with the City of Temiskaming Shores Official Plan, and represents good planning. It is recommended that Council adopt the propose Zoning By-law amendment.

Relevant Policy / Legislation / City By-Law

- 2020 Provincial Policy Statement
- Growth Plan for Northern Ontario
- City of Temiskaming Shores Official Plan
- City of Temiskaming Shores Zoning By-law 2017-154
- City of Temiskaming Shores Site Plan Control By-law 2018-097

Consultation / Communication

- Consultation with applicant
- Consultation with applicable City staff
- Consultation with Ontario Northland

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☐ No ☐ N/A ☒

This item is within the approved budget amount: Yes ☐ No ☐ N/A ☒

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered

Submission

Prepared by:

"Original signed by"
Jennifer Pye, MCIP,
RPP
Planner

Reviewed by:

"Original signed by"
Shelly Zubych
Director of Corporate
Services

Reviewed and submitted for
Council's consideration by:

"Original signed by"
Christopher W. Oslund
City Manager



Planning Report

Zoning By-law Amendment Application: ZBA-2021-03

Owner: 1780106 Ontario Inc.
Applicant: 2829387 Ontario Ltd.

Property: 52 Jaffray Street
Roll No.: 5418-010-007-153.02

June 10, 2021

Subject Land

52 Jaffray Street; M61NB PT BLK L BG RP 54R4586 PARTS 1 TO 4 PCL 25065SST.

Background and Purpose of the Application

The applicant is in the process of purchasing the subject property and intends to relocate his business, Poly-Ure Castings, from Earlton into a currently vacant space in the existing building on the property. The property is currently zoned Highway Commercial (C2) and a light industrial use, such as the type being proposed by the applicant, is not a permitted use in the C2 Zone. The applicant is seeking a site-specific exception to the C2 Zone provisions to add "light industrial use" as a permitted use on the subject property.

The subject property is designated Mixed Use Areas in the City of Temiskaming Shores Official Plan.

Statutory Public Notice

The complete application was received on April 28, 2021. Notice of the complete application and public hearing was mailed to all property owners within 120m of the subject land, was posted on the property, and was ailed to public agencies in accordance with the statutory notice requirements of the Planning Act on May 13, 2021, and was advertised in the Temiskaming Speaker on May 19, 2021.

The public hearing was held on June 1, 2021. No members of the public made oral submissions at the public hearing. One written submission was received prior to the public meeting, which will be addressed later in this report.

Site Analysis

The subject property is irregularly-shaped with 36.5m (120') of frontage on Whitewood Avenue and 117.6m (386') along Jaffray Street, which is considered the exterior side lot line. The property has an area of 0.738ha (1.8 acres) and is located along an arterial road in a transitional area between the commercial core and the predominantly residential area to the west of downtown.

Servicing

The subject property is serviced with existing municipal water and sanitary sewer services. New service connections are not required as a result of the proposed amendment. Storm sewers are also available in this area.

Access

The property fronts on Whitewood Avenue and has an exterior side lot line along Jaffray Street which are both municipally owned and maintained year-round. The property has existing accesses from both Whitewood Avenue and Jaffray Street and no changes to these existing accesses are proposed as a result of this application.

Existing Land Use

There is an existing building on the subject property with an area of 624m² (6,716 square feet). This building houses several existing businesses that are commercial/industrial in nature and the applicant has indicated that the existing businesses will be retaining their locations and the new business will be locating in a currently vacant space in the building.

Adjacent Land Uses

North: Highway Commercial (C2) Zone; General Industrial (M1) Zone (currently vacant)
South: Public road (Whitewood Avenue); General Industrial (M1) Zone; Highway Commercial (C2) Zone
East: Public road (Jaffray Street); Highway Commercial Zone (C2)
West: Railway right-of-way; General Industrial (M1) Zone

Planning Analysis

Provincial Policy Statement (2020)

The Provincial Policy Statement (PPS) sets out the Provincial government's policy direction on matters of Provincial interest as they relate to land use planning and development. The PPS provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment.

The property is located within the established settlement area boundary for the City within an area that has been identified as industrial, and was developed specifically for industrial uses.

1.0 Building Strong Healthy Communities

1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns

1.1.1 Healthy, liveable and safe communities are sustained by:

- a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;*
- c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;*
- e) promoting the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning to achieve cost-effective development patterns, optimization of transit investments, and standards to minimize land consumption and servicing costs;*

1.1.3 Settlement Areas

1.1.3.2 Land use patterns within settlement areas shall be based on densities and a mix of land uses which:

- a) efficiently use land and resources;*
- b) are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion;*
- c) minimize negative impacts to air quality and climate change, and promote energy efficiency;*
- d) prepare for the impacts of a changing climate;*
- e) support active transportation;*
- f) are transit-supportive, where transit is planned, exists or may be developed; and*
- g) are freight-supportive.*

The subject property is located within the settlement area in the central part of the City, in a developed area. The property has existing access to municipally owned and maintained roadways and also has existing water and sanitary sewer services, and storm sewer services are located in the area.

The definition of "light industrial use" in the City's Zoning By-law would preclude uses that are more intrusive in nature, and only contemplates those fabrication-type uses that are entirely contained within a building and that do not include any external emissions of air pollutants, noise, or vibration. The applicant has indicated that his business fits this definition and that his process is entirely contained within a building and there are no external emissions. Additionally, the other uses currently occupying space in this building include a trucking company and a contractor's establishment, which are both permitted uses but are also both commercial/industrial in nature. It is not anticipated that the proposed light industrial use will necessitate a Land Use Compatibility study as there are no external emissions associated with the business.

The owner has indicated that he currently has three employees with hopes of hiring two more after the move, and has one transport and two parcel carrier deliveries per week. City staff did not indicate any concerns with the increase in traffic that would be seen as a result of approval of this application.

Based on the above information it is my opinion that the proposed exception to add “light industrial use” as an additional permitted use on the subject property demonstrates consistency with the 2020 PPS.

Growth Plan for Northern Ontario

The Growth Plan for Northern Ontario was developed under the Places to Grow Act to ensure greater growth occurs in an economically and environmentally sustainable manner.

A review of the Growth Plan for Northern Ontario confirms the proposal does not conflict with any of the Growth Plan policies.

City of Temiskaming Shores Official Plan

The property is designated Mixed Use Areas in the City of Temiskaming Shores Official Plan.

4. Community Development

4.7 Mixed Use Areas

4.7.2 Mixed Use Areas may include a mix of industrial, commercial and institutional uses, associated accessory uses and public service facilities and residential uses compatible with a Mixed-Use Area.

4.7.3 All uses will be appropriately zoned. All land uses in a Mixed-Use Area will be subject to site plan control (see Section 15.15).

The subject property is located in a developed commercial/industrial node of the City with existing residential uses surrounding the node. The property is also directly adjacent to the railway right-of-way and the building on the property contains existing commercial/industrial type businesses. The addition of

Based on the above information it is my opinion that the proposed exception to add “light industrial use” as an additional permitted use on the subject property demonstrates consistency with the City of Temiskaming Shores Official Plan.

City of Temiskaming Shores Zoning By-law

The property is currently zoned Highway Commercial (C2) in the City of Temiskaming Shores Zoning By-law. The purpose of the amendment is add “light industrial use” as an additional permitted use on the subject property in order to permit the applicant to relocate his established business from Earlton to a currently vacant space in the existing building on the property. The following definition of “light industrial use” is provided in the Zoning By-law:

the manufacturing, assembly or processing of component parts or finished products suitable for retail trade and does not include industries whose operations involve the emission of any air, water or noise pollution that creates a nuisance outside of the building.

Existing uses in the building on the subject property include a transportation depot and a contractor’s shop, which are both permitted uses in the C2 Zone, but can also be considered to be industrial in nature. Both of these uses are also listed as permitted uses in the General Industrial (M1) and Manufacturing Industrial (M2) Zones. It is also worth noting that the subject property was zoned Mixed Industrial (M2) in the former Town of New Liskeard Zoning By-law (repealed in its entirety and replaced by the City of Temiskaming Shores Zoning By-law 2017-154), which would have permitted more intrusive uses on the property.

Site Plan Control By-law 2018-079

The City's Site Plan Control By-law designates the entire area of the City as a Site Plan Control area. Section 1.3 of the By-law provides the definition of "development" that is to be applied for interpretation of the By-law. "Development" in this case is defined as:

- a) *The construction, erection or placing of one or more buildings or structures on land; or*
- b) *The making of an addition or alteration to a building or structure that has the effect of substantially increasing the size or usability thereof; or*
- c) *The laying out and establishment of a commercial parking lot or of sites for the location of three or more trailers or of sites for the location of three or more mobile homes; or*
- d) *Sites for the construction, erection or location of three or more land lease community homes;*
- e) *Includes "redevelopment" meaning the removal in whole or in part of one or more buildings or structures from land and the construction, erection or placing of one or more buildings or structures thereon;*
- f) *Shall not include the placement of a portable classroom on a school site of a district school board if the school site was in existence on January 1, 2007.*

Based on the above definition the proposal does not constitute development as defined in the Site Plan Control by-law as the business will be located in an existing vacant unit within the building, and therefore Site Plan Control is not applicable to this proposal.

Comments Received from the Agency Circulation and Public Notification Process

The application was circulated to municipal departments, agencies, and the public. The following comments were received:

Manager of Environmental Services – *As I am unfamiliar with the manufacturing processes, perhaps we can get a little more information on the quality of effluent that may be discharged into the sanitary system, if any.*

Note from Planning Department: The applicant was contacted regarding this comment and indicated that there is no water used in the manufacturing process and the only water that would be needed on-site would be for washrooms and hand-washing. The Manager of Environmental Services indicated that based on the information provided he has no concerns.

Manager of Transportation Services – *No concerns.*

Chief Building Official – *No comments received.*

Fire Chief – *No immediate fire related concerns. If the move takes place I would like to meet with Mr. Perreault just to find out what chemicals are involved at the operation as well as volume of product and any hazards.*

Director of Recreation – *I don't have any comments on the application.*

Director of Corporate Services – *No comments or concerns. Great to see a business moving here!*

City Manager – *I have no concerns.*

Clerk – *No concerns on my end.*

Economic Development and Funding Application Coordinator – *This is a literal win from the Northern Ontario Mining Showcase project at PDAC. I have been working with these companies and advising them that the reason the City leads this project is to encourage investment into our community. Polyure has a location in Earlton, but is considering Temiskaming Shores rather than an expansion at their current location. I feel that the location has had industrial uses for many years and this use is certainly less intrusive than some of the previous tenants..*

Tax Collector / Treasurer – *I have no concerns with this application.*

Ontario Northland: A letter was received from Ontario Northland outlining concerns with the proposed amendment. The concerns detailed in the letter are summarized here, and the letter can be read in its entirety in Appendix 02 to the Administrative Report.

The letter quotes sections 1.6.8.1, 1.6.8.2, and 1.6.8.3 of the Provincial Policy Statement (2020), which set out the planning authority's responsibility to protect rights of way for infrastructure and transportation, and requires that major goods movement facilities and corridors be protected for the long-term. These sections also require that development that could preclude or negatively affect the use of planned corridors shall not be permitted.

Safety: The first concern outlined in the letter is that of safety in relation to an existing situation of trespass onto the Ontario Northland right-of-way on the west side of the property, both for parking and access to the warehouse loading doors on the west side of the building. The author also states that it is unclear whether or not these doors could be accessed at all by long trucks without trespassing onto Ontario Northland property. It is noted in the letter that trespass onto railway property is at least as great, if not a greater concern than derailment, and that this trespassing can create sight-line issues for railway operators and increases the risk of train-vehicle interactions and damage to the property and people trespassing on the railway. The author requests that either as a condition of approval of the amendment, or as a condition of site plan control, that the owner be required to provide a security fence along the property line and to undertake a study to determine if the warehouse doors can be accessed by long trucks without trespassing onto railway property.

Drainage: The letter outlines that alterations to drainage on properties adjacent to the railway can adversely impact the rail corridor. The author requests that as a condition to approval of the amendment or as a condition of site plan control that the owner not be permitted to alter the existing drainage patterns of the property without approval of Ontario Northland.

Noise and Vibration: The letter includes a request that as a condition of approval of the amendment or as a condition of site plan control that the owner be required to provide a written statement to Ontario Northland acknowledging that the operation of the railway created noise, vibration, and emissions, and that the owner will not be entitled to make any complaint or claim for nuisance relating to the operation of the railway against Ontario Northland. The author also requests acknowledgement that the railway is entitled to expand anywhere within the right-of-way and while attenuation measures may be implemented at that time, Ontario Northland will not be responsible for any claims arising from their operations.

Comments from the Planning Department: During discussions with Ontario Northland following receipt of the letter it was indicated that due to the nature of the proposed amendment and the fact that no construction or site alteration is proposed as a result of this amendment, the City will not be requiring site plan control and the City also does not currently use conditional zoning. The Ontario Northland staff (author of the letter) indicated that they would work with the property owner to ensure satisfactory resolution to the concerns addressed in the letter.

It was also indicated that the existing situations on-site have been in place for many years and will not be changed or exacerbated by approval of this application. The Ontario Northland staff indicated that it is through proposals such as these that existing non-complying situations are identified.

Prior to the public meeting the applicant indicated that he had been in contact with both the author of the letter as well as a local staff person for Ontario Northland. The local staff person indicated that Ontario Northland would be able to work with the owner to come to a mutual agreement.

It is important to note that Ontario Northland did not indicate any concerns with the proposed light industrial use in proximity to the railway corridor, and the purpose of this application is solely to add said use as a permitted use on the subject property.

Conclusion

The proposed Zoning By-law amendment will add “light industrial use” as an additional permitted use on the subject property and will change the zoning of the property from Highway Commercial (C2) to Highway Commercial Exception (C2-#).

As previously outlined in this report, the proposed amendment is appropriate because:

- ✓ The property is located in a developed commercial/industrial node of the City;
- ✓ The proposed light industrial use is appropriate given the other uses currently located in the building on the property;
- ✓ The business does not and will not be permitted to cause any air or water pollutants or noise that would be detectable outside of the building and will therefore not cause any compatibility issues with residential uses in the vicinity;
- ✓ Municipal water and sanitary sewer services are existing and additional services are not required;
- ✓ No construction is proposed as a result of approval of this application;
- ✓ Ontario Northland has indicated that they can work with the applicant to address the concerns detailed in their formal submission.

Recommendation

Based on the information presented in this report, in my opinion, the proposed Zoning By-law amendment is consistent with the Provincial Policy Statement (2020); does not conflict with the Northern Ontario Growth Plan; complies with the City of Temiskaming Shores Official Plan; and represents good planning.

It is therefore recommended that Council approve the Zoning By-law Amendment application.

Respectfully submitted,

Jennifer Pye, MCIP, RPP
Planner



Application for Zoning By-law Amendment

Notice of Complete Application And Notice of Statutory Public Hearing

Under Section 34 of the Planning Act, R.S.O. 1990 c.P.13

The City of Temiskaming Shores has received the following application to amend the City of Temiskaming Shores Zoning By-law:

File #: ZBA-2021-03
Owner: 1780106 Ontario Inc.
Agent: 2829387 Ontario Ltd. Gilles Perreault
Property: 52 Jaffray Street; Plan M16NB PT BLK L BG RP 54R4586 PARTS 1 TO 4 PCL 25065 SST

A public hearing will be held to consider the Zoning By-law Amendment application:

Date: Tuesday, June 1, 2021

Time: 6:00 p.m.

Place: Council Chambers at City Hall, 325 Farr Drive, Haileybury

***Please note:** due to the changing nature of Covid-19 Public Health measures this meeting may be held virtually. Please contact Jennifer Pye (contact information below) to review the current situation and your participation options.

The application proposes to rezone the subject land from Highway Commercial (C2) to Highway Commercial Exception (M2-#) to add "light industrial use" as a permitted use on the subject property. The applicant is the owner of Poly-Ure Castings and is intending to move his business into this location while also retaining the existing tenants.

The property is designated Mixed Use Areas in the City of Temiskaming Shores Official Plan.

Any person may attend the public meeting and/or make written or verbal presentation to express support of, or opposition to, this application. If you are aware of any person who may be affected by this application, who has not received a copy of this notice, it would be appreciated if you would inform them of the application.

Written comments on this application may be forwarded to the City prior to the hearing.

If you are receiving this notice as the owner of a multi-unit residential building, please post this notice in a location that is visible to all of the residents.

If you wish to be notified of the decision of the City of Temiskaming Shores on the proposed Zoning By-law Amendment, you must make a written request to the City of Temiskaming Shores at the address below.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the City of Temiskaming Shores to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Temiskaming Shores before the by-law is passed, the person or public body is not entitled to appeal the decision.

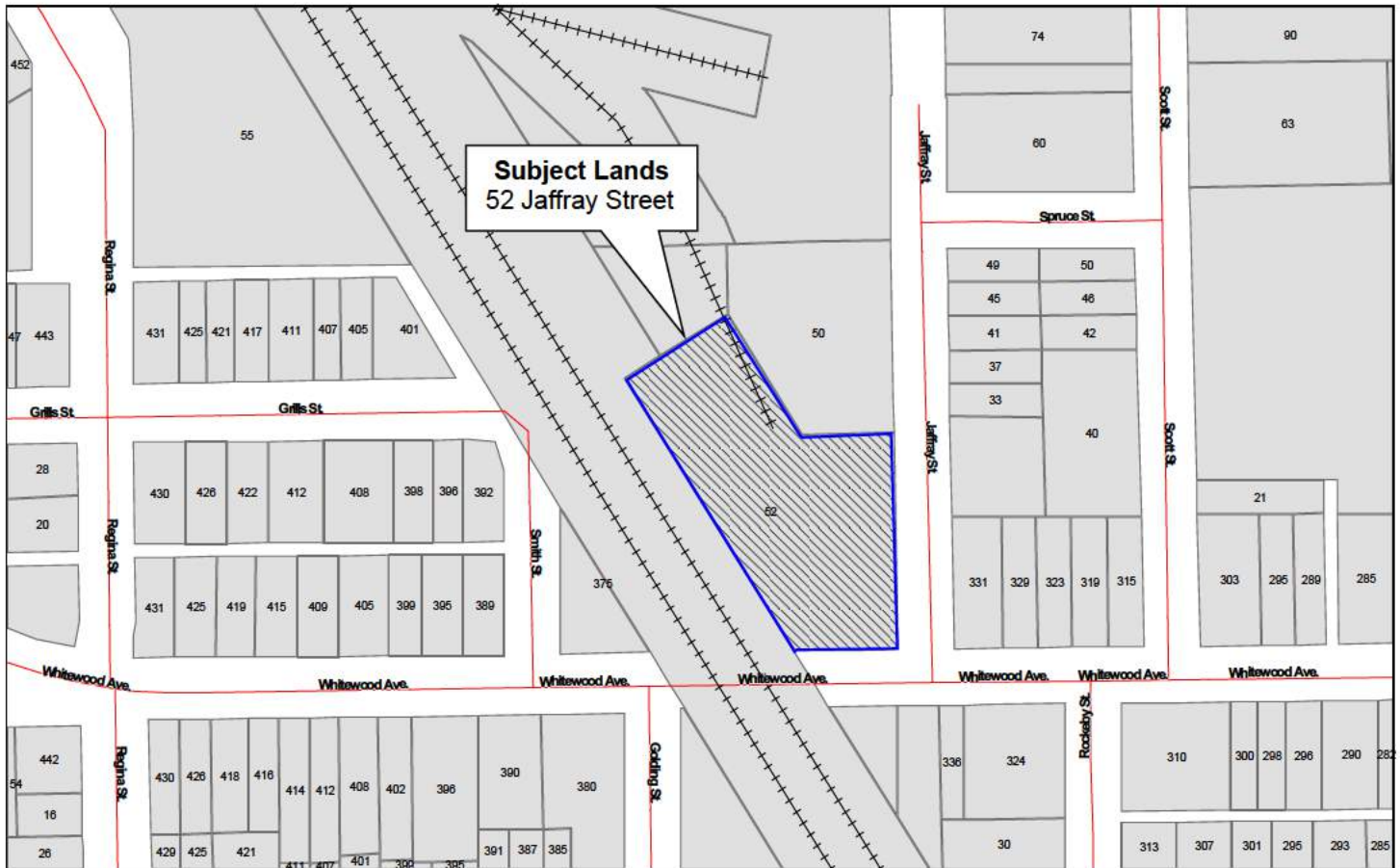
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Temiskaming Shores before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional information pertaining to the application is available by contacting the undersigned.

Dated this 12th day of May, 2021.

Jennifer Pye, MCIP, RPP
Planner
City of Temiskaming Shores
325 Farr Drive
PO Box 2050
Haileybury, ON P0J 1K0
Tel: 705-672-3363 ext. 4105
Fax: 705-672-2911
jpye@temiskamingshores.ca

Key Map



BY ELECTRONIC TRANSMISSION: jpye@temiskamingshores.ca

May 28, 2021

City of Temiskaming Shores
325 Farr Drive
PO Box 2050
Haileybury, ON P0J 1K0

Attention: Jennifer Pye, MCIP, RPP
Planner

Dear Ms. Pye:

**RE: Application for Zoning By-Law Amendment
File No. ZBA-2021-03**

Thank you for the opportunity to provide comments on the above noted Application for Zoning By-Law Amendment.

Ontario Northland can confirm, upon review of the Application for Zoning By-Law Amendment, that we have a rail right-of-way adjacent to the subject property being 52 Jaffray Street, Plan M16NB PT BLK L BG RP 54R4586 PARTS 1 to 4 PCL 25065 SST.

Section 1.6.8.1 of the Provincial Policy Statement, 2020, ("PPS") requires that planning authorities shall plan for and **protect** corridors and rights-of-way for infrastructure, including transportation (emphasis added). Further section 1.6.8.2 of the PPS states that major goods movement facilities and corridors shall be protected for the long term. Section 1.6.8.3 prohibits planning authorities to permit development in transportation corridors that could preclude or negatively affect the use of the corridor for the purpose for which it was identified. Collectively, these sections of the PPS require the planning authority to ensure that any proposed development, including a change in use of a property, will not negatively impact the use of the rail right-of-way by Ontario Northland.

The City of Temiskaming Shores Official Plan acknowledges the importance of the railway to the City in Part 5, section 4, stating:

.../2

The function of the railway is important to the economy and way of life in northeastern Ontario. To protect the rail line as a transportation corridor, noise sensitive or incompatible land uses will be directed away from the corridor.

Ontario Northland has concerns relating to both the existing use and the new use proposed for the property.

Safety

As you will note from the attached screen shot of the property, the existing user is trespassing on the Ontario Northland rail right-of-way by allowing vehicles associated with the business to park on the right-of-way. In addition, it is not clear whether the warehouse doors can be accessed by long trucks without trespassing on the Ontario Northland right-of-way.

Encroachment and trespassing onto the rail right-of-way by adjacent landowners presents significant safety risks to both the trespasser and the railway, impacting sight lines for the rail workers and increasing the risk of train-vehicle interactions and damage to the property and people trespassing on the right-of-way. The RAC/FCM Guidelines for New Development in Proximity to Railway Operations state that trespassing on rail right-of-ways is at least as great, if not greater, a safety concern than is derailment. The primary mitigation strategy suggested by RAC/FCM to address trespassing on rail right-of-ways is the erection of a security fence.

To address the concerns of trespassing and encroachment on the Ontario Northland right-of-way by the applicant's use and the users of the property, Ontario Northland is requesting that as a condition of the zoning by-law amendment approval and/or as a condition of the site plan control approval, the applicant be required to erect security fencing at the property line between the railway right-of-way and the subject property and be required to maintain, repair and replace the fencing. To ensure the safety of the users of the subject property, Ontario Northland is also requesting that a study be required to be completed by the applicant prior to the approval of the zoning by-law amendment to determine if the use of the warehouse by long trucks can be safely undertaken without trespassing onto the Ontario Northland right-of-way.

Drainage

Alterations to existing drainage patterns associated with the rail corridor and the adjacent property could adversely impact the function, operation or maintenance of the rail corridor. Ontario Northland is requesting that as a condition of the zoning by-law and/or site plan control approval, the applicant undertakes to not alter the existing drainage patterns for the property without consultation and approval from Ontario Northland.

Noise and Vibration

Ontario Northland is further requesting that as a condition of zoning approval and or site plan control approval that the applicant provide a written acknowledgement of the following in a form acceptable to Ontario Northland and register a notice on the title to the property to ensure subsequent owners are aware of the implications of locating their business adjacent to an operating railway:

The operation of the Ontario Northland railway will produce noise and vibration and potentially emissions. The applicant(s) will not be entitled to make any complaint and/or claim against Ontario Northland for nuisance or any claim otherwise relating to the operation of the railway in proximity to the subject property.

There may be alterations to, or expansion of, the rail facilities on such right-of-way in the future including the possibility that Ontario Northland may expand its operations. Notwithstanding the inclusion of any noise and vibration attenuating measures at the time of such expansion or alteration, Ontario Northland will not be responsible for any complaints or claims arising from operations on, over and under the rail right-of-way.

Please ensure Ontario Northland's comments are presented to Council at the public meeting. Ontario Northland may make verbal statements at the public meeting. Please advise of the process for making verbal statements at the public meeting.

If you have any questions or require additional information relating to our concerns about the proposed zoning by-law amendment, please contact the writer.

Regards



Donna Jaques

Tel: 705-472-4500, ext. 316

Cell: [REDACTED]

Email: donna.jaques@ontarionorthland.ca

c.c. Ontario Northland Engineering





Poly-Ure Castings Limited has been in business since 1981. My father started this company in Sudbury and moved it to Earlton shortly after to be closer to the mining sector. After battling many ups and downs with the economy and his health, I took over the company in 2005 and have recently become the sole owner. We make sure to maintain relationships with all our customers, big or small, in every industry we serve. We know everybody needs what they need yesterday. We strive to anticipate those needs and deliver their parts with as much speed and efficiency possible, while always maintaining quality. Our goal is to work with the customer to ensure there is mutual respect for what is possible. We make it our business to know the customer behind the purchasers, and strive to ensure we understand each others' process. That's the relationship I've dedicated myself to building with all my customers. That's what it's all about. I am looking at what's best for this company and believe moving it to Temiskaming Shores will help it thrive. Since I've been going to the PDAC in the Northern Ontario Mining Showcase (NOMS) organized by the City of Temiskaming Shores (James Franks) and FEDNOR (Denise Deschamps) my sales have gone up every single year. This city has done more for my company than any other city in the last 40 years and I like giving credit where credit is due.

We manufacture a variety of urethane parts for various types of industry. Our process does not create any emissions or loud noises. We have 3 employees and hope to hire two more once we move into this building. We on average have one transport and two Purolator delivery a week. I'm hoping that this move will help me hire people since I've had no luck where I'm at now. This exposure should bring this company to it's full potential.

I can't wait to be part one of this city's business, sponsoring our community.

Regards,

Gilles Perreault

President

Poly-Ure Castings Limited

Subject: Tender Award - Cultivation Agreements

Report No.: CS-027-2021

Agenda Date: June 15, 2021

Attachments

Appendix 01: Draft Agreement with Richard Forbes (**Please refer to By-law No. 2021-093**)

Appendix 02: Draft Agreement with Alexander Farms (**Please refer to By-law No. 2021-094**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-027-2021;
2. That Council directs staff to prepare the necessary by-law enter into a lease agreement with Richard Forbes for the cultivation of land near the Mill Creek Area for consideration at the June 15, 2021 Regular Council meeting; and
3. That Council directs staff to prepare the necessary by-law enter into a lease agreement with Alexander Farms for the cultivation of land near the Municipal Sewage Lagoons in Dymond for consideration at the June 15, 2021 Regular Council meeting.

Background

The City has three (3) lease agreements which expired on December 31, 2020, for the purpose of cultivating hay on municipal land.

The Corporate Services Committee recommended staff release a request for proposal for the three (3) properties, establishing minimum bid amounts of \$100.00 per acre for prime agricultural land and \$25.00 per acre for untiled land, to align with the 2018 Farmland Rental Value Survey, Summary of Findings document, for the Temiskaming District, published in March 2019.

The Request for Proposal (RFP) CS-RFP-003-2021 was distributed to existing Lessors of the municipal land and the Northern Ontario Farm Innovation Alliance (NOFIA), as well as advertised on the City's Website.

Analysis

Three (3) submissions were received in response to the Request for Proposal, prior to the closing date on June 9, 2021. The RFP was for the Lease of Municipal Land, described in the chart below, for cultivation purposes.

Bidder	Description of Area	No. of Acres	Minimum Bid per Acre (\$)	Annual Lease Amount/ Bid per acre (\$)	Total Bid (\$)
Chieftain Dairy Farms Ltd.	Area of Grant Drive, Dymond Township	4.62 ac.	\$100.00	\$21.65	\$100.00
Alexander Farms	Area of Municipal Sewage Lagoons, Dymond Township	35 ac.	\$25.00	\$25.00	\$875.00
Richard Forbes	Area of Farr Cemetery, Haileybury	58 ac.	\$25.00	\$30.00	\$1,740.00

The submissions were reviewed and evaluated in accordance to the requirements of the RFP. Two (2) proposals submitted met the required minimum standards as outlined in the RFP. As a result, it is staff's recommendation to enter into a lease agreement with Richard Forbes and a lease agreement Alexander Farms for cultivation of municipal land, in accordance with the bids outlined above.

It is further recommended that the bid submission from Chieftain Dairy Farms Ltd. be referred to the Corporate Services Committee for discussion.

Relevant Policy / Legislation / City By-Law

- 2021 Operations Budget
- By-law No. 2017-015 – Procurement Policy

Consultation / Communication

- Consultation with Corporate Services Committee
- Consultation with City Manager

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered.

Submission

Prepared by:

"Original signed by"

Logan Belanger
Municipal Clerk

Reviewed by:

"Original signed by"

Shelly Zubyc
Director of Corporate
Services

Reviewed and submitted for
Council's consideration by:

"Original signed by"

Christopher W. Oslund
City Manager

Subject: Tender Award – Rental Graders

Report No.:

PW-015-2021

Agenda Date:

June 15, 2021

Attachments

Appendix 01: Bid Results

Appendix 02: Draft Agreement (**Please refer to By-law No. 2021-095**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-015-2021; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Jade Equipment for supply and delivery of three (3) Rental Graders for the City's Winter Operations (2021-2022), in the amount of \$92,400 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

Background

In conjunction with our Winter Operations, and over the last 5 winters, the City has rented three (3) graders to add to our current fleet for snow removal operations.

Request for Quote (RFQ) PW-RFQ-009-2021 was distributed to known suppliers and advertised in the City's Bulletin and on the City's Website.

Analysis

Two (2) submissions were received in response to the Request for Proposals prior to the closing date of May 25, 2021 at 2:00 p.m. The RFQ was for the supply and delivery of three (3) Rental Graders for five (5) months from November 1 of 2021 to March 31, 2022.

The proposals were reviewed and evaluated in accordance to the requirements of the RFQ and the deliverables to be provided by the successful service provider. Appendix 1 shows the results of the bids.

Relevant Policy / Legislation / City By-Law

- 2021 Public Works Operations Budget
- By-Law No. 2017-015, Procurement Policy

Consultation / Communication

- Consultation with City Manager throughout the project

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

Alternatives

No alternatives are being considered at this time.

Submission

Prepared by:

Reviewed and submitted for Council's
consideration by:

"Original signed by"

"Original signed by"

Mitch Lafreniere
Manager of Transportation Services

Christopher W. Oslund
City Manager

Document Title: **PW-RFQ-009-2021 Supply and Delivery of Motor Grader**

Closing Date: **Tuesday, May 25, 2021**

Closing Time: **2:00 p.m.**

Department: **Public Works**

Opening Time: **2:30 p.m.**

Attendees via teleconference: **705-672-2733 Ext. 774**

City of Temiskaming Shores:

Logan Belanger, Municipal Clerk	Kelly Conlin, Deputy Clerk	Mitch Lafreniere, Manager of Transportation
		

Others (teleconference):

Eric Ducharme, Jade	

Submission Pricing

Bidder: **Jade Equipment**

Item	Description	Unit Price	Total
1	Monthly rental fee for Tandem Drive Motor Grader	5,200 / month	26,000.00
2	Monthly rental fee for 6 Wheel Drive Motor Grader (price per unit)	5,800 / month	58,000.00 x2
3	Delivery (price per unit – One way)	1,400.00	8,400.00 x6
Sub-Total:			92,400.00
HST:			12,012.00
Total Quotation Price:			104,412.00

Bidder: **Toromont**

Item	Description	Unit Price	Total
1	Monthly rental fee for Tandem Drive Motor Grader	13,000 / monthly	13,000
2	Monthly rental fee for 6 Wheel Drive Motor Grader (price per unit)	13,000 / monthly	26,000
3	Delivery (price per unit – One way)	1,150.00	3,450.00
Sub-Total:			42,450.00
HST:			5,518.50
Total Quotation Price:			47,968.50

Bidder: **NIA**

Item	Description	Unit Price	Total
1	Monthly rental fee for Tandem Drive Motor Grader		
2	Monthly rental fee for 6 Wheel Drive Motor Grader (price per unit)		
3	Delivery (price per unit – One way)		
Sub-Total:			
HST:			
Total Quotation Price:			

Bidder: **NIA**

Item	Description	Unit Price	Total
1	Monthly rental fee for Tandem Drive Motor Grader		
2	Monthly rental fee for 6 Wheel Drive Motor Grader (price per unit)		
3	Delivery (price per unit – One way)		
Sub-Total:			
HST:			
Total Quotation Price:			

Bidder: **NIA**

Item	Description	Unit Price	Total
1	Monthly rental fee for Tandem Drive Motor Grader		
2	Monthly rental fee for 6 Wheel Drive Motor Grader (price per unit)		
3	Delivery (price per unit – One way)		
Sub-Total:			
HST:			
Total Quotation Price:			

Note: All offered prices are offers only and subject to scrutiny. Submissions will be reviewed for errors, omissions and accuracy by municipal staff prior to any awarding. All proponents whether successful or not will be notified of results, in writing at a later date.

Subject: Tender Award - Engineering
Investigation - Bridges

Report No.: PW-016-2021
Agenda Date: June 15, 2021

Attachments

Appendix 01: Bid Results

Appendix 02: Draft Agreement (**Please refer to By-law No. 2021-096**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-016-2021;
2. That Council agrees to increase the Budget amount for the Engineering Inspections from \$20,000 to \$21,866;
3. That Council agrees to re-allocate \$1,866 from the Decorative Street Light Capital Project, originally budgeted at \$75,000 (not yet tendered) in order to fund the revised Budget amount for the Bridge Inspections; and
4. That Council directs staff to prepare the necessary by-law to enter into an agreement with D.M. Wills Associates Ltd. for supply and delivery of a report for two bridges (Mowat Landing Road bridge and Golf Course Road bridge East), in the amount of \$21,488 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

Background

In conjunction with the 2020 bi-annual bridge inspections, it was noted that two of our bridges, (Mowat Landing Road bridge and Golf Course Road bridge East) needed further investigation. Council considered and approved \$20,000 as part of the 2021 Capital budget process.

Request for Proposal (RFP) PW-RFP-001-2021 was distributed to known suppliers and advertised in the City's Bulletin and on the City's Website.

Analysis

Four (4) submissions were received in response to the Request for Proposal prior to the closing date of May 25, 2021 at 2:00 p.m. The RFP was for the Engineering Investigation and provide a report to determine the scope of work required to repair and/or rehabilitate.

The proposals were reviewed and evaluated in accordance to the requirements of the RFP and the deliverables to be provided by the successful service provider. Appendix 1 shows the results of the bids.

Relevant Policy / Legislation / City By-Law

- 2021 Public Works Capital Budget
- By-Law No. 2017-015, Procurement Policy

Consultation / Communication

- Consultation with City Manager throughout the project

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☐ No ☒ N/A ☐

During the 2021 capital budget deliberation process, Council approved a total of \$20,000.00 for this project. This project is \$1,866.00 over budget which includes non-refundable HST.

Staff are recommending that the additional costs associated with this project be taken from the Decorative Street Light Capital Project budgeted at \$75,000.00 which has not yet been tendered.

Alternatives

No alternatives are being considered at this time.

Submission

Prepared by:

"Original signed by"

Mitch Lafreniere
Manager of Transportation Services

Reviewed and submitted for Council's
consideration by:

"Original signed by"

Christopher W. Oslund
City Manager

Document Title: **PW-RFQ-010-2021 Engineering Investigation - Bridges**

Closing Date: **Tuesday, May 25, 2021**




Closing Time: **2:00 p.m.**

Department: **Public Works**

Opening Time: **3:00 p.m.**

Attendees via teleconference: **705-672-2733 Ext. 774**

City of Temiskaming Shores:

Logan Belanger, Municipal Clerk	Kelly Conlin, Deputy Clerk	Mitch Lafreniere, Manager of Transportation	
			

Others (teleconference):

Frank, Tulloch		
Nolan, Exp		

Submission Pricing

Bidder: **Doug Dickson & Associates Inc.**

Item	Description	Total
1	Mowat Landing Bridge – Structural Evaluation	\$ 6,500.00
2	Golf Course Road Bridge– Detailed bridge Condition Survey	\$ 21,000.00
Sub-Total:		27,500.00
HST:		3,575.00
Total Quotation Price:		\$ 31,075.00

Bidder: **Tulloch Engineering Inc.**

Item	Description	Total
1	Mowat Landing Bridge – Structural Evaluation	\$5,426.00
2	Golf Course Road Bridge– Detailed bridge Condition Survey	\$18,239.00
Sub-Total:		\$23,665.00
HST:		\$3,076.45
Total Quotation Price:		\$26,741.45

Bidder: OXP Services Inc.

Item	Description	Total
1	Mowat Landing Bridge – Structural Evaluation	\$11,242.00.
2	Golf Course Road Bridge– Detailed bridge Condition Survey	\$17,258.00.
Sub-Total:		\$28,500.00
HST:		\$3,705.00.
Total Quotation Price:		\$32,205.00.

Bidder: DM Willis Associates Ltd.

Item	Description	Total
1	Mowat Landing Bridge – Structural Evaluation	\$4,600.00.
2	Golf Course Road Bridge– Detailed bridge Condition Survey	\$16,888.00.
Sub-Total:		\$21,488.00.
HST:		2,793.14
Total Quotation Price:		\$24,281.14

Bidder:

Item	Description	Total
1	Mowat Landing Bridge – Structural Evaluation	
2	Golf Course Road Bridge– Detailed bridge Condition Survey	
Sub-Total:		
HST:		
Total Quotation Price:		

Note: All offered prices are offers only and subject to scrutiny. Submissions will be reviewed for errors, omissions and accuracy by municipal staff prior to any awarding. All proponents whether successful or not will be notified of results, in writing at a later date.

Subject: Tender Award – Light Duty Truck

Report No.:

PW-017-2021

Agenda Date:

June 15, 2021

Attachments

Appendix 01: Bid Results

Appendix 02: Draft Agreement (**Please see By-law No. 2021-097**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-017-2021; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Wilson Chevrolet for supply and delivery of one (1) Chevrolet light duty truck, in the amount of \$36,074.25 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

Background

In conjunction with our asset management plan and our fleet replacement plan, council approved the replacement of a light duty truck as part of the 2021 Capital budget.

Request for Proposal (RFQ) PW-RFQ-012-2021 was distributed to known suppliers and advertised in the City's Bulletin and on the City's Website.

Analysis

One (1) submission was received in response to the Request for Quote prior to the closing date of May 25, 2021 at 2:00 p.m. The RFQ was for the supply and delivery of one light duty truck.

The quotation was reviewed and evaluated in accordance to the requirements of the RFQ and the deliverables to be provided by the successful service provider. Appendix 1 shows the results of the bids.

Relevant Policy / Legislation / City By-Law

- 2021 Public Works Capital Budget
- By-Law No. 2017-015, Procurement Policy

Consultation / Communication

- Consultation with City Manager throughout the project

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

Alternatives

No alternatives are being considered at this time.

Submission

Prepared by:

Reviewed and submitted for Council's
consideration by:

"Original signed by"

"Original signed by"

Mitch Lafreniere
Manager of Transportation Services

Christopher W. Oslund
City Manager

Document Title: **PW-RFQ-012-2021 Light Duty Truck**

Closing Date: **Tuesday, June 1, 2021**

Closing Time: **2:00 p.m.**

Department: **Public Works**

Opening Time: **3:00 p.m.**

Attendees via teleconference: **705-672-2733 Ext. 774**

City of Temiskaming Shores:

Logan Belanger, Municipal Clerk	Kelly Conlin, Deputy Clerk	Mitch Lafreniere, Manager of Transportation	
Teleconference	Teleconference	Teleconference	

Others (teleconference):

Jason Boyce, Wilson Chev Buick GMC		

Submission Pricing

Bidder: Wilson Chevrolet Buick GMC

Bidder:

Description	Amount
Lump Sum Price (Not to include HST)	\$36,074.25

Description	Amount
Lump Sum Price (Not to include HST)	\$

Bidder:

Bidder:

Description	Amount
Lump Sum Price (Not to include HST)	\$

Description	Amount
Lump Sum Price (Not to include HST)	\$

Bidder:

Bidder:

Description	Amount
Lump Sum Price (Not to include HST)	\$

Description	Amount
Lump Sum Price (Not to include HST)	\$

Note: All offered prices are offers only and subject to scrutiny. Submissions will be reviewed for errors, omissions and accuracy by municipal staff prior to any awarding. All proponents whether successful or not will be notified of results, in writing at a later date.

Subject: Tender Award – Street Lights
Grant Drive

Report No.: PW-018-2021
Agenda Date: June 15, 2021

Attachments

Appendix 01: Bid Results

Appendix 02: Draft Agreement (**Please refer to By-law No. 2021-098**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-018-2021; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Miller Maintenance for the supply and installation of Street Lights on Grant Drive in the amount of \$118,500 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

Background

As part of the 2021 Capital budget deliberations, Council considered and approved the installation of street lights on Grant Drive, between Wilson Avenue and Drive Inn Theatre Road.

Request for Quotation (RFQ) PW-RFQ-008-2021 was distributed to known suppliers and advertised in the City's Bulletin and on the City's Website.

Analysis

One (1) submission was received in response to the Request for Quote prior to the closing date of May 18, 2021 at 2:00 p.m. The RFQ was for the supply and installation of street lights and poles.

The quotation was reviewed and evaluated in accordance to the requirements of the RFQ and the deliverables to be provided by the successful service provider. Appendix 1 shows the results of the bids.

Relevant Policy / Legislation / City By-Law

- 2021 Public Works Capital Budget
- By-Law No. 2017-015, Procurement Policy

Consultation / Communication

- Consultation with City Manager throughout the project

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

During the 2021 capital budget deliberation process, Council approved a total of \$130,000 for this project. This project is currently at \$120,585.00 which includes non-refundable HST.

There are still unknown costs for Hydro One connections, however these costs should not exceed the overall budget for this project.

Alternatives

No alternatives are being considered at this time.

Submission

Prepared by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

Mitch Lafreniere
Manager of Transportation Services

Christopher W. Oslund
City Manager

Document Title: **PWO-RFQ-008-2021" "Supply and Installation – Street Lights**

Closing Date: **Tuesday, May 18, 2021**

Closing Time: **2:00 p.m.**

Department: **Public Works**

Opening Time: **2:30 p.m.**

Attendees via teleconference: 705-672-2733 Ext. 774

City of Temiskaming Shores:

Logan Belanger, Municipal Clerk	Kelly Conlin, Deputy Clerk	Mitch Lafreniere, Manager of Transportation	
<i>Via teleconference</i>	<i>K Conlin</i>	<i>Via teleconference</i>	

Others (teleconference):

<i>Sylvain Dancet</i>		
<i>(Mullers)</i>		

Submission Pricing

Bidder: *Muller Maintenance*

Description	Amount
Lump Sum (not to include HST)	<i>\$ 110,200.00</i> <i>\$ 118,500.00</i>

Bidder:

Description	Amount
Lump Sum (not to include HST)	

Bidder:

Description	Amount
Lump Sum (not to include HST)	

Bidder:

Description	Amount
Lump Sum (not to include HST)	

Note: All offered prices are offers only and subject to scrutiny. Submissions will be reviewed for errors, omissions and accuracy by municipal staff prior to any awarding. All proponents whether successful or not will be notified of results, in writing at a later date.

Subject: Tender Award – Warning Sign &
Lights – Radley Hill Crossing

Report No.: PW-019-2021
Agenda Date: June 15, 2021

Attachments

Appendix 01: Bid Results

Appendix 02: Draft Agreement (**Please refer to By-law No. 2021-099**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-019-2021; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Miller Maintenance for supply and installation of a Warning Sign and Lights for the Radley Hill Crossing in the amount of \$41,275 plus applicable taxes for consideration at the June 15, 2021 Regular Council meeting.

Background

As part of the 2021 Capital budget deliberations, council considered and approve the installation of a new warning sign and lights on Radley Hill Road at the ONR Crossing.

Request for Quotation (RFQ) PW-RFQ-011-2021 was distributed to known suppliers and advertised in the City's Bulletin and on the City's Website.

Analysis

One (1) submission was received in response to the Request for Quote prior to the closing date of June 1, 2021 at 2:00 p.m. The RFQ was for the supply and installation of a Warning Sign and Lights.

The quotation was reviewed and evaluated in accordance to the requirements of the RFQ and the deliverables to be provided by the successful service provider. Appendix 1 shows the results of the bids.

Relevant Policy / Legislation / City By-Law

- 2021 Public Works Capital Budget
- By-Law No. 2017-015, Procurement Policy

Consultation / Communication

- Consultation with City Manager throughout the project

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

During the 2021 capital budget deliberation process, Council approved a total of \$49,000.00 for this project, of which \$39,000.00 was funded by Transport Canada. This project is currently at \$42,001.00 which includes non-refundable HST.

There are still unknown costs for Hydro One connections, as well as additional costs associated with extra trenching and wire (\$130.00 per lineal meter) if needed, however these costs should not exceed the overall budget for this project.

Alternatives

No alternatives are being considered at this time.

Submission

Prepared by:

Reviewed and submitted for Council's
consideration by:

"Original signed by"

"Original signed by"

Mitch Lafreniere
Manager of Transportation Services

Christopher W. Oslund
City Manager

Document Title: **PW-RFQ-011-2021 Warning sign & Lights – Rail crossing**

Closing Date: **Tuesday, June 1, 2021**

Closing Time: **2:00 p.m.**

Department: **Public Works**

Opening Time: **2:30 p.m.**

Attendees via teleconference: **705-672-2733 Ext. 774**

City of Temiskaming Shores:

Logan Belanger, Municipal Clerk	Kelly Conlin, Deputy Clerk	Mitch Lafreniere Manager of Transportation Services	
Teleconference	Teleconference	Teleconference	

Others (teleconference):

Sylvain Doucet Miller Maintenance		
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Submission Pricing

Bidder: Miller Maintenance

Description	Unit Price	Total
Lump Sum Price (excluding HST)	41,275.00	41,275.00
Sub-Total:		41,275.00
HST:		5,365.75
Total Quotation Price:		\$46,640.75

Bidder:

Description	Unit Price	Total
Lump Sum Price (excluding HST)		
Sub-Total:		
HST:		
Total Quotation Price:		

Bidder:

Description	Unit Price	Total
Lump Sum Price (excluding HST)		
Sub-Total:		
HST:		
Total Quotation Price:		

Bidder:

Description	Unit Price	Total
Lump Sum Price (excluding HST)		
Sub-Total:		
HST:		
Total Quotation Price:		

Note: All offered prices are offers only and subject to scrutiny. Submissions will be reviewed for errors, omissions and accuracy by municipal staff prior to any awarding. All proponents whether successful or not will be notified of results, in writing at a later date.

Subject: Haileybury Fire Hall Advocate
RFP Award

Report No.: RS-012-2021
Agenda Date: June 15, 2021

Attachments

Appendix 01 – Evaluation of Submissions

Appendix 02 – Draft Agreement (**Please refer to By-law No. 2021-100**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of administrative report RS-012-2021; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Shaba Testing Services Ltd. for Advocate Architect services related to the construction of the new Haileybury Fire Station in the amount of \$38,880 plus applicable taxes for consideration at the June 15, 2021 Regular Council Meeting.

Background

At the Regular Council Meeting held on May 4, 2021, Council approved entering into an agreement with CGV Builders Inc. for a design-build of the Haileybury Fire Station to be located at 25 Rorke Avenue. To ensure the facility will be built as per specifications and that the City of Temiskaming Shores has a neutral third party available to provide expert advice, it is recommended to engage the services of a third party to act as an adviser during the construction and warranty phases of this project.

Request for Proposal RS-RFP-004-2021 – Haileybury Fire Hall – Advocate Architect was released with a closing date of June 8, 2021.

Analysis

One (1) submission was received in response to RS-RFP-004-2021. The proposal was reviewed and evaluated in accordance to the evaluation criteria set out in RS-RFP-004-2021. Below is a summary of the evaluation.

Firm	Total Score	Fees (excluding taxes)
Shaba Testing Services Ltd.	84	\$38,880.00

Staff reviewed and evaluated the proposal based on the information provided within the submission. The proposal submitted meets the required minimum standards as outlined in the RFP. As a result, it is staff's recommendation to enter into an agreement with Shaba Testing Services Ltd. for Advocate Architect services during the construction and warranty stage of the new Haileybury Fire Station in the amount of \$38,880 plus applicable taxes.

Relevant Policy / Legislation / City By-Law

- 2021 Capital Budget
- By-law No. 2017-015 – Procurement Policy

Financial / Staffing Implications

This item has been approved in the current budget: Yes ☒ No ☐ N/A ☐

This item is within the approved budget amount: Yes ☒ No ☐ N/A ☐

Council approved increasing the Capital Budget for the Haileybury Fire Station to \$2,513,000 at the regular meeting of council on May 4, 2021. Sufficient funds are available within the current budget for these services.

Alternatives

1. Council could decide to not award RS-RFP-004-2021.

Submission

Prepared by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

Mathew Bahm
Director of Recreation

Christopher W. Oslund
City Manager

Request for Proposal Evaluation

RS-RFP-04-2021

Haileybury Fire Hall - Advocate Architect

Appendix 01 - Evaluation of Submissions

RS-RFP-04-2021

Haileybury Fire Hall - Advocate Architect

Category	Submission Scores	Maximum Score
	Shaba Testing Services	
Qualifications, Expertise and Performance on Similar Projects (15%)		
Experience with past project consultations of a similar nature.	12	15
Experience and Qualifications of Project Team (10%)		
Relevant qualifications and experience of key team members.	8	10
Knowledge of City and Project (20%)		
Demonstrated knowledge of the City, and knowledge of the Haileybury Fire Station Design-Build project.	12	20
Work Methodology (15%)		
Detailed explanation of firm’s methodology and work processes	12	15
Estimated Fees and Disbursements (40%)		
Cost estimates	40	40
Weighed Summary (Totals):	84	100

The Corporation of The City of Temiskaming Shores

By-law No. 2021-092

Being a By-law to amend By-law No. 2017-154 to rezone 52 Jaffray Street from Highway Commercial (C2) to the Highway Commercial Exception 5 (C2-5) Zone to add a light industrial use as an additional permitted use on the property (Roll No. 5418-010-007-153.02)

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 c.P. 13, as amended, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited; and

Whereas By-law No. 2017-154 regulates the use of land and the use and erection of buildings and structures within the Corporation of the City of Temiskaming Shores; and

Whereas Council considered Administrative Report No. CS-026-2021 at the Regular Council meeting held on June 15, 2021, and directed staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law No. 2017-154 to rezone the property from Highway Commercial (C2) to Highway Commercial Exception 5 (C2-5), for consideration at the June 15, 2021 regular Council meeting; and

Whereas the Council of the Corporation of the City of Temiskaming Shores deems it advisable to amend By-law No. 2017-154 as hereinafter set forth.

Now therefore be it resolved that the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. The property affected by this By-law is located at 52 Jaffray Street, M61NB PT BLK L BG RP 54R4586 PARTS 1 TO 4 PCL 25065SST.
2. By-law No. 2017-154 is hereby amended as follows:
 - (a) Schedule 'E3' of By-law 2017-154 is hereby amended by rezoning the affected property from "Highway Commercial (C2) Zone" to "Highway Commercial Exception 5 (C2-5) Zone" in accordance with the provisions of this By-law.
 - (b) By-law No. 2017-154, as amended, is hereby further amended by adding the following information in the 'C2-5' row in Section 7.5.3:

Exception	By-law	Location	Schedule	Special Provisions
C2-3	2021-092	52 Jaffray Street	E3	<ul style="list-style-type: none">• A light industrial use is an additional permitted use

3. This By-law shall come into full force and effect in accordance with Section 34 (19) of the *Planning Act*, R.S.O. 1990.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor – Carman Kidd

Clerk – Logan Belanger

Schedule 'A' to By-law 2021-092



Rezoned from Highway Commercial (C2) to Highway Commercial Exception 5 (C2-5)

The Corporation of the City of Temiskaming Shores

By-law No. 2021-093

**Being a by-law to authorize a Land Lease Agreement
with Rick Forbes to permit the use of municipal land for
Cultivation Purposes – Roll No. 54-18-030-012-038 (Farr
Historic Cemetery Area)**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas The Corporation of the City of Temiskaming Shores issued a Request for Proposals CS-RFP-003-2021 and Rick Forbes was the only bidder on this land, more specifically described as Part of the North Half of Lot 13, Concession 2; Township of Bucke, Parcel 7918 SST (approximately 58 acres); and

Whereas Council considered Administrative Report No. CS-027-2021 at the June 15, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into a Land Lease Agreement for Cultivation purposes with Richard Forbes for consideration at the June 15, 2021 Regular Council meeting; and

Whereas Council deems it necessary to enter into a land lease agreement with Richard Forbes to permit the use of municipal land for cultivation purposes.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute the land lease agreement with Richard Forbes for the use of municipal land for cultivation purposes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor

Clerk



Schedule “A” to

By-law No. 2021-093

Agreement between

The Corporation of the City of Temiskaming Shores

and

Richard Forbes

Land Lease Agreement to permit the use of Municipal Land
for Cultivation purposes

This agreement, made this 15th day of June, 2021.

Between:

The Corporation of the City of Temiskaming Shores
(Hereinafter referred to as the "the City")

And:

Mr. Richard Forbes
(Hereinafter referred to as "the Benefactor")

Whereas the City is the owner of real property legally described as:

Area of Farr Cemetery, Haileybury – Part of the North Half of Lot 13, Concession 2; Township of Bucke, Parcel 7918 SST (approximately 58 acres) being Roll No. 54-18-030-012-038.00 (Farr Historic Cemetery Area) formerly in the Township of Bucke, now in the City of Temiskaming Shores, (hereinafter referred to as "the Lands"), as outlined in Appendix 01;

And whereas the Benefactor wishes to use the Lands for cultivation purposes;

Now therefore, in consideration of the mutual covenants and promises herein contained, the Parties agree as follows:

1. The word "Cultivation" as used in this agreement shall mean the process of seeding, growing, bailing and removal of hay for use in the feeding of farm animals.
2. The Benefactor shall have the right to use the Lands for cultivation for the term of this Agreement which commences **July 1, 2021** and ends **December 31, 2026** unless the Agreement is terminated early by either party.
3. The Benefactor shall have no right to use the Lands for any other purpose than cultivation, and shall commit no act on the Lands which would constitute a nuisance to any other person.
4. The Benefactor shall not be entitled to fertilize the Lands or to use pesticides or herbicides on the Lands without the prior written consent of the City.
5. At the termination of this Agreement, the Benefactor shall leave the Lands in no worse condition than existed at the date of signature of this Agreement.
6. The Benefactor shall pay to the City for the rights granted herein, the sum of **\$1,740.00 per annum**, payable in advance on or before the 1st day of July in each year.
7. Either party may terminate this agreement on not less than thirty (30) days written

notice to the other. Unless the Lands are required by the City for an immediate purpose, it shall terminate the Agreement in any year until the Benefactor has had a reasonable opportunity to remove his hay crop from the Lands.

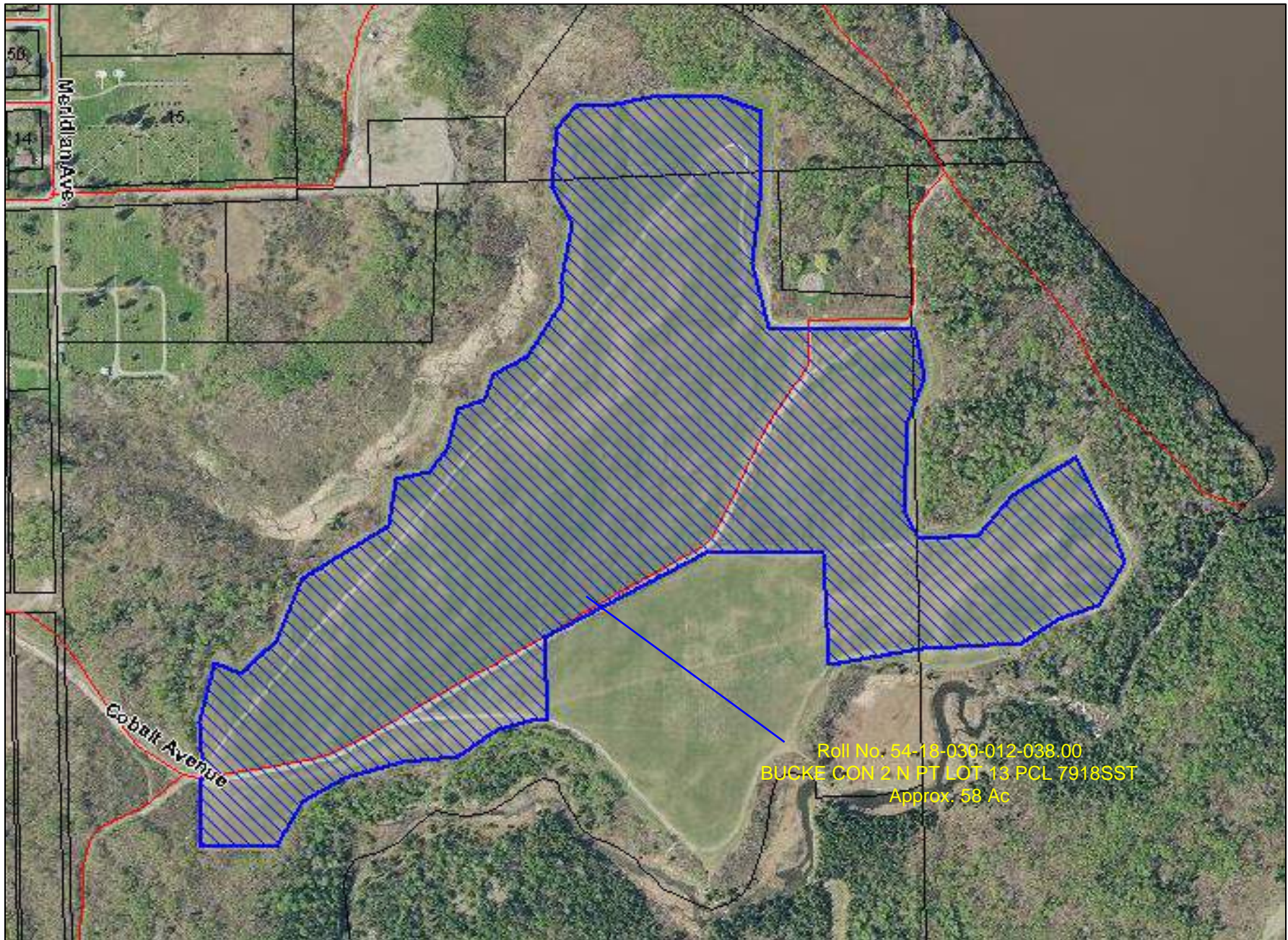
8. The Benefactor shall indemnify and save harmless the City from and against any and all liabilities, claims, damages, actions and causes of action arising from his use of the Lands.
9. The Benefactor shall on or before the **1st day of July** in each year, provide proof of liability insurance in the amount of **\$2 million** for the lands and all activities carried out thereon during use by the Benefactor.
10. The Benefactor shall not be entitled to assign the benefit of this agreement without the consent in writing of the City, which consent may not be unreasonably withheld.

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Signed and Sealed in
the presence of

Richard Forbes

Clerk – Logan Belanger



The Corporation of the City of Temiskaming Shores

By-law No. 2021-094

Being a by-law to authorize a Lease Agreement with Alexander Farms to permit the use of Municipal Land for Cultivation Purposes (Dymond Wastewater Lagoon Area)

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas The Corporation of the City of Temiskaming Shores issued a Request for Proposals CS-RFP-003-2021 and Alexander Farms was the only bidder on this land, more specifically described as South Part of Lot 6, Concession 3, Dymond Township, Reference Plan TER107, Part 1, Parcel 15630SST (approximately 14 ha. – 35 acres); and

Whereas Council considered Administrative Report No. CS-027-2021 at the June 15, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into a Land Lease Agreement for Cultivation purposes with Alexander Farms for consideration at the June 15, 2021 Regular Council meeting; and

Whereas Council deems it necessary to enter into a land lease agreement with Alexander Farms to permit the use of municipal land for cultivation purposes.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute the land lease agreement with Alexander Farms for the use of municipal land for cultivation purposes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor

Clerk



Schedule “A” to

By-law No. 2021-094

Agreement between

The Corporation of the City of Temiskaming Shores

and

Alexander Farms

Land Lease Agreement to permit the use of Municipal Land
for Cultivation purposes

This agreement, made this 15th day of June, 2021.

Between:

The Corporation of the City of Temiskaming Shores
(Hereinafter referred to as the "the City")

And:

Alexander Farms
(Hereinafter referred to as "the Benefactor")

Whereas the City is the owner of real property legally described as:

Area of Dymond Wastewater Lagoon, Dymond – South Part of Lot 6, Concession 3, Dymond Township, Reference Plan TER107, Part 1, Parcel 15630SST (approximately 14 ha. – 35 acres); being Roll No. 54-18-020-001-123.00 (hereinafter referred to as "the Lands"), as outlined in Appendix 01;

And whereas the Benefactor wishes to use the Lands for cultivation purposes;

Now therefore, in consideration of the mutual covenants and promises herein contained, the Parties agree as follows:

1. The word "Cultivation" as used in this agreement shall mean the process of seeding, growing, bailing and removal of hay for use in the feeding of farm animals.
2. The Benefactor shall have the right to use the Lands for cultivation for the term of this Agreement which commences **July 1, 2021** and ends **December 31, 2026** unless the Agreement is terminated early by either party.
3. The Benefactor shall have no right to use the Lands for any other purpose than cultivation, and shall commit no act on the Lands which would constitute a nuisance to any other person.
4. The Benefactor shall not be entitled to fertilize the Lands or to use pesticides or herbicides on the Lands without the prior written consent of the City.
5. At the termination of this Agreement, the Benefactor shall leave the Lands in no worse condition than existed at the date of signature of this Agreement.
6. The Benefactor shall pay to the City for the rights granted herein, the sum of **\$875.00 per annum**, payable in advance on or before the 1st day of July in each year.
7. Either party may terminate this agreement on not less than thirty (30) days written notice to the other. Unless the Lands are required by the City for an immediate purpose, it shall terminate the Agreement in any year until the Benefactor has had a reasonable opportunity to remove his hay crop from the Lands.

8. The Benefactor shall indemnify and save harmless the City from and against any and all liabilities, claims, damages, actions and causes of action arising from his use of the Lands.
9. The Benefactor shall on or before the **1st day of July** in each year, provide proof of liability insurance in the amount of **\$2 million** for the lands and all activities carried out thereon during use by the Benefactor.
10. The Benefactor shall not be entitled to assign the benefit of this agreement without the consent in writing of the City, which consent may not be unreasonably withheld.

Remainder of Page left Blank Intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of

Alexander Farms

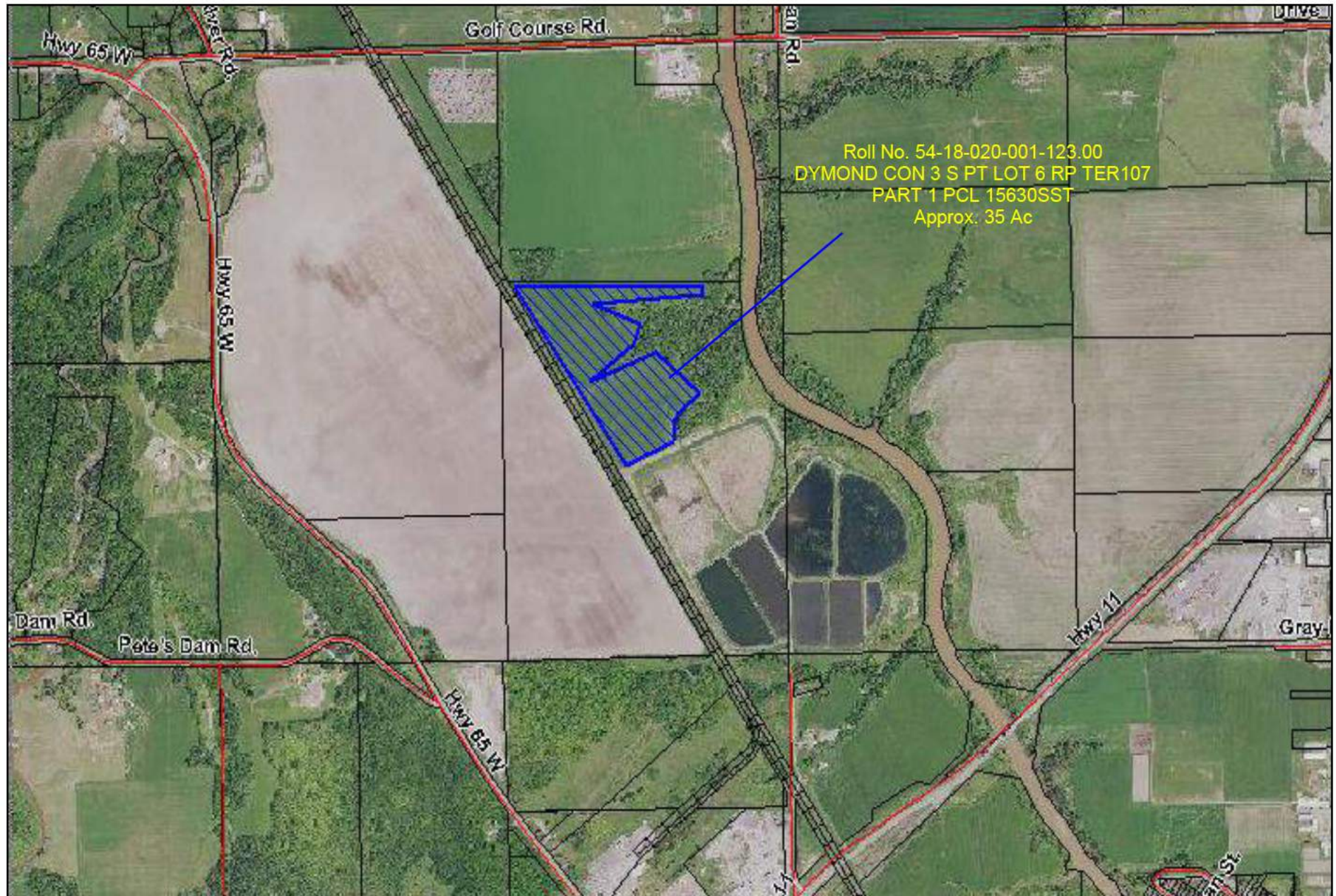
Philip Alexander

Municipal Seal

**The Corporation of the City of Temiskaming
Shores**

Mayor – Carman Kidd

Clerk – Logan Belanger



The Corporation of the City of Temiskaming Shores

By-law No. 2021-095

Being a by-law to enter into a Rental Agreement with Jade Equipment Company Ltd. for the short-term rental of one (1) Tandem Drive Motor Grader and two (2) 6-Wheel Drive Graders

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. PW-015-2021 at the June 15, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into a Rental Agreement with Jade Equipment Company Ltd. for the short-term rental of one (1) Tandem Drive Motor Grader at a rate of \$5,200 per month, and two (2) 6-Wheel Drive Graders at a rate of \$5,800 per month (per unit), and associated delivery costs of \$1,400, per unit (one way), plus applicable taxes, for consideration at the June 15, 2021 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute a Rental Agreement with Jade Equipment Company Ltd., for the short-term rental of one (1) Tandem Drive Motor Grader at a rate of \$5,200 per month, and two (2) 6-Wheel Drive Graders at a rate of \$5,800 per month (per unit), and associated delivery costs of \$1,400, per unit (one way), plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor

Clerk



Schedule “A” to

By-law 2021-095

Agreement between

The Corporation of the City of Temiskaming Shores

And

Jade Equipment Company Ltd.

for the Supply and Delivery of one (1) rental of a Tandem Drive
Motor Grader and two (2) rentals of a 6-Wheel Drive Graders

This agreement made this 15th, day of June, 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

Jade Equipment Company Ltd.
(hereinafter called "the Supplier")

Witnesseth:

That the Owner and the Supplier shall undertake and agree as follows:

Article I:

The Supplier will:

- a) Provide one (1) Tandem Drive Motor Grader and two (2) 6-Wheel Drive Graders on a rental basis, in accordance to the specifications contained in their submission in relation to the following:

**Corporation of the City of Temiskaming Shores
Request for Quotation (PW-RFQ-009-2021)
Supply and Delivery – Motor Grader**

- b) Do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto as Appendix 01 and forming part of this agreement.

Article II:

The Owner will:

- a) Pay the Supplier in lawful money of Canada, plus applicable taxes, for the rental of motor graders, subject to additions and deductions as provided in the Contract Documents, based on the following criteria:

Term	Description	Rental/mnth/unit	Total Cost
5 Months (November 1, 2021 to April 1, 2022)	Monthly Rental Fee for Tandem Drive Motor Grader	\$5,200.00	\$26,000.00
5 Months (November 1, 2021 to April 1, 2022)	Monthly Rental Fee for 6 Wheel Drive Motor Grader (per unit)	\$5,800.00	\$58,000.00 (x2)
	Delivery (per unit- one way)	\$1,400.00	\$8,400.00 (x6)
Total			\$92,400.00

- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Supplier:

Jade Equipment Company Ltd.
47 Forest Plain Road
Ore-Medonte, Ontario
L3V OR4

The Owner:

City of Temiskaming Shores
325 Farr Drive / P.O. Box 2050
Haileybury, Ontario P0J 1K0

Remainder of Page left Blank Intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of

Jade Equipment Company Ltd.

Ric Ross – Vice President and General Manager

Municipal Seal

**The Corporation of the City of Temiskaming
Shores**

Mayor – Carman Kidd

Clerk – Logan Belanger



Appendix 01 to
Schedule "A" to
By-law No. 2021-095
Form of Agreement



May 25, 2021

Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O Box 2050,
Haileybury, ON, P0J 1K0

ATTN: Mitch Lafreniere; Manager of Transportation Services

RE: PW-RFQ-009-2021

Dear Mitch,

Thank you for the opportunity of quoting on your non-operated Motor Grader rental requirements. Our tender is enclosed.

Jade Equipment Company Ltd., with offices in Oro-Medonte (Orillia), Ontario and Edmonton, Alberta, are recognized as one of the leading suppliers of quality motor graders to the rental and used machine markets throughout Canada and beyond.

We were very pleased to have been chosen to supply non-operated rental graders to many municipalities over the past several years and look forward to the opportunity of supplying The City of Timiskaming Shores with quality rental graders in 2021 / 2022 winter season.

Please feel free to contact me at (866)404-5233 (toll free) or on my cell phone at (705)795-2127, should you have any questions.

Yours Truly

Ric Ross

Vice President and General Manager

Jade Equipment Company Ltd.

Cc: Eric Bouchard



Discover a whole new Ontario • Découvrez un tout nouvel Ontario

City of Temiskaming Shores Request for Quote

PW-RFQ-009-2021

Supply and Delivery of Motor Grader

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Objective

The objective of the Request for quote is to solicit bids from a qualified firm to supply and delivery three Rental Motor Graders to the following address:

City of Temiskaming Shores
Public works shop
200 Lakeshore Road
New Liskeard, ON
P0J 1P0

Submission

Submissions must be in a **.pdf format** and submitted electronically to:

tenders@temiskamingshores.ca

The closing date for the submission of Proposals will be at **2:00 pm local time on Tuesday May 25, 2021.**

- late quotations will not be accepted;
- quotations by fax will not be accepted;
- quotations by mail will not be accepted;
- Partial quotations are not accepted;
- The City reserves the right to accept or reject any or all quotations;
- The lowest priced quotation will not necessarily be accepted;
- The City reserves the right to enter into negotiations with a firm and any changes to the quotation that are acceptable to both parties will be binding.
- The quotation shall be valid for 30 (thirty) days from submission date.

Questions

Any questions with respect to the specifications are to be directed to:

Mitch Lafreniere

Manager of Physical Assets
City of Temiskaming Shores
325 Farr Drive
Temiskaming Shores, ON P0J 1K0
Phone: (705) 672-3363 ext. 4113
Fax: (705) 672-3200
mlafreniere@temiskamingshores.ca

Insurance

The successful bidder must provide proof of Comprehensive General Liability Insurance with a limit of not less than \$2,000,000 prior to commencing any work on city property after tender award.

While on Municipal property, the Contractor shall take out and maintain during the term of this agreement and shall file with the City, a certificate of comprehensive policy of public liability and property damage insurance, acceptable to the City providing insurance coverage in respect to any one accident to the limit of at least \$ 2,000,000 exclusive of interest and cost against loss of or damage to person or property. The policy shall cover all operations and liability assumed under the Contract with the City. It shall not contain any exclusions or limitations and shall not be allowed to lapse throughout the duration of the Contract.

A handwritten signature or mark, possibly a stylized 'B' or 'D', enclosed in a circle.

Scope of work

- These specifications apply to the supply and delivery of One (1) short term rental (5 months) for a Tandem Drive Motor Grader, as well as Two (2) short term rental (5 months) for 6-wheel drive graders

- Specifications not clearly defined herein shall be in accordance with good commercial practice and best quality suitable for the intended use.

- The equipment specified herein shall be free from mechanical defects and/or design deficiencies that may affect their operation or serviceability.

- Bidders are welcome to submit tenders on alternative equipment, and will be given consideration providing that the alternative equipment is judged to be in the best interest of the City.

- While these specifications are very specific with respect to detailed requirements, it is recognized that product development activity may have led to the availability of innovations in certain areas that, if incorporated in the units would improve the operation. Bidders are encouraged to submit such changes as alternate bids separate from the bid complying with the original specifications and acceptance of such alternate bids shall be at the discretion of the City of Temiskaming Shores.

- These specifications list only the major significant details of the unit required. It is the suppliers' responsibility to provide the unit fully equipped for the intended use with compatible components to provide dependable, efficient service.

- Where minimum or maximum requirements are specified, the unit offered must meet or exceed these requirements, unless what is offered as an alternative to the items specified is deemed by the City to be acceptable and meets the intent of the specifications.

- In the event the bidder's response to the item specified is not clear as to compliance with the specifications, or is unanswered or unspecified, clarification may be requested by the City of the bidder, such clarification to be provided in writing. Changes that affect the intent of the specifications or the price bid will not be acceptable.

- The unit offered should meet or surpass the mandatory requirements of the "Canadian Motor Vehicle Safety Regulations" and the latest applicable S.A.E., I.E.M.C., and O.S.H.A. recommended practices, where the use of the unit by the City may be covered by these regulations.

- Rental term to be 5 months commencing November 1 2021. *(a)*

- Total hourly usage to be no more than 500. *(a)*

Hours in excess of 500 per machine @ 50.00/hr.

- Rental term can be extended additional year(s) based on mutually agreed terms and conditions. *(a)*

- Graders shall be no older than 6 years.

No older than 2006 (a)

- Graders shall have less than 5000 hours.

Subject to availability (normally 7500 hrs plus) (a)

- Tires to be minimum 75% remaining tread depth with a snow tread (not recap). *75% tread snow tread - may be recap's* @
- Spare tire and rim to be supplied. @
- Front and rear fenders to be supplied. @
- Moldboard to be 14' with, 5/8" hardware. @
- Craig model 301-12 rear mounted snow wing with hi wear edge to be supplied, or city approved equivalent @ *302-12 may be substituted*
- Craig Universal lift group to be supplied or city approved equivalent *on equivalent* @
place specs required if successful
- Auxiliary hydraulics to allow for the installation and operation of the City's reversible front blades. @
- Delivery and return of the graders to be shown as a separate price. @

Organization:

Please provide the following information concerning your organization.

Type of Entity:

(Corporation)

Jade Equipment Company Ltd. - incorporated
in 1988

(Partnership)

(Individual)

(Other)

Name of Principal, Owners or Partner:

Steve McCoy - President, Bonnie McCoy - Secretary -
Treasurer, Ric Ross Vice President and General Manager

Years of Service:

Since 1988 (33 years)

Name & Position with Organization:

Ric Ross - Vice President and General Manager

Number of years this organization has been in business:

33 years

Have members of this organization operated under former names/businesses?

Yes _____ No ☒

If "yes," list name, type of entity and names of principal, owners or partners.

Respondent Information Form

RESPONDENTS must complete this form and include with the Proposal Submission
Please ensure all information is legible.

1.	Respondent's Main Contact Individual	Ric Ross VP & GM
2.	Address	47 Forest Plain Rd. Oro-Medonte, Ontario L3V 0R4
3.	Office Phone #	(705) 325-2777
4.	Toll Free #	(866) 404-5233
5.	Cellular #	[REDACTED]
6.	Pager #	n/a
7.	Fax #	(705) 325-9777
8.	e-mail address	[REDACTED]
9.	Website	www.jadeequipment.com
10.	Tax Account #	[REDACTED]
11.	Manufacturer ISO Certified?	YES NO <input checked="" type="checkbox"/>

Acknowledgement to Receipt of Addenda

This will acknowledge receipt of the following addenda and, that the pricing quoted includes the provision set out in such addendum(s)

ADDENDUM #

DATE RECEIVED

☒ Check here if NO Addenda received.

Ric Ross VP & GM

RESPONDENT



SIGNATURE

May 25 / 2021
DATE



City of Temiskaming Shores

Supply & Delivery of Rental Motor Graders
PW-RFQ-009-2021

PW-RFQ-009-2021

To the City of Temiskaming Shores, hereafter called the "Owner ":

I/WE Jade Equipment Company Ltd. the undersigned declare:

1. THAT I/WE have carefully examined the locality and site of the proposed Works, as well as all the Contract Document (Health & Safety Regulations) relating thereto, prepared, submitted and rendered available by the Owner, by and on behalf of the Municipality and hereby acknowledge the same to be part and parcel of any Contract to be let for the Work therein described or defined.
2. THAT no Person(s), Firm or Corporation other than the one whose signature(s) of whose proper officers and the seal is or are attached below has any interest in this Bid or in the Contract proposed to be taken.
3. THAT this Bid is made without any connections, knowledge, comparison of figures or arrangements with any other company, firm or person making a Bid for the same Work and is in all respects fair and without collusion or fraud.
4. I/WE represent that no member of Council, and no officer or employee of the Owner, is, or has become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise howsoever in or on the performance of the said contract, or in the supplies, Work or business in connection with the said contract, or in any portion of the profits thereof, or of any supplies to be used therein, or in any monies to be derived there from.
5. THAT the several matters stated in the said Bid are in all respects true accurate and complete.
6. THAT I/WE do hereby Bid and offer to enter into a Contract to do all the Work and to provide all of the labour and to furnish, deliver, place and erect all materials mentioned and described or implied therein including in every case freight, duty, currency exchange, H.S.T. in effect on the date of the acceptance of Bid, and all other charges on the provisions therein set forth and to accept in full payment therefore, in accordance with the prices and terms set forth in the Bid herein.
7. THAT additions or alterations to or deductions from the said contract, if any, shall be made in accordance with the prices stated in Provisional Items of the Schedule of Unit prices in strict conformity with the requirements of the Contract and all unused monies in Provisional Items shall be deducted from the final cost of the Work and any quantities exceeding those shown shall be added.
8. THAT this Bid is irrevocable and open to acceptance until the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, and prices for as long as stated elsewhere in the document, whichever event first occurs and that the Owner may at any time within that period without notice, accept this Bid whether any other Bid has been previously accepted or not.
9. THAT if I/WE withdraw this Bid before the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, whichever event first occurs, the amount of the Bid deposit accompanying this Bid shall be forfeited to the Owner.



PW-RFQ-009-2021

10. THAT the Awarding of the Contract by the Owner is based on this submission, which shall be an acceptance of this Bid.
11. THAT if the Bid is accepted, I/WE agree to furnish all documentation, security and certifications as required by the Contract document and to execute the agreement in triplicate within Seven (7) Working Days after notification of Award. If I/WE fail to do so, the Owner may retain the money deposited by us, to the use of the Owner and to accept the next lowest or any Bid or to advertise for new Bids, or to carry out completion of the Works in any other way they deem best and I/WE also agree to pay to the Owner the difference between this Bid and any greater sum which the Owner may expend or incur by reason of such default or failure or by reason of such action as aforesaid on their part, including the cost of any advertisement for new Bids, and shall indemnify and save harmless the Owner and their officers from all loss, damage, cost, charges and expense which they may suffer or be put to by reason of any such default or failure on my/our part.
12. THAT I/WE agree to save the Owner, its agents, or employees, harmless from liability of any kind for the use of any composition, secret process, invention, article or appliance furnished or used in the performance of the Contract of which the Bidder is not the patentee, assignee, or licensee.
13. THAT I/WE propose to engage the sub-contractors and obtain materials and equipment from the Bidders and manufacturers listed in the schedules on the following pages headed "Schedule of Sub-contractors" and "Schedule of Bidders and Manufacturers" (unless all sub-contractors, Bidders and manufacturers are legibly and properly named, the Bid may be declared informal).
14. I/WE agree to adhere to all Occupational Health and Safety standards and requirements as set out within the Occupational Health and Safety and the Safety Standards Sections of the Bid document.
15. I/WE acknowledge that we shall perform all Work in accordance with the Occupational Health and Safety Act and all its associated regulations. We have a written Occupational Health and Safety policy which is reviewed, maintained and implemented in accordance with the Occupational Health and Safety Act and all its associated regulations.

16. **THE TOTAL BID PRICE (EXCLUDING APPLICABLE TAXES):**

one hundred and four thousand, four hundred and
twelve dollars DOLLARS (\$ 104,412.⁰⁰)
in lawful money of Canada.

17. The Bidder hereby accepts and agrees that the Addendum/Addenda referred to in these bid documents form part and parcel of the said contract. All Addendum/Addenda should be issued to the Contractor before twenty-four (24) hours of Closing Time. It is the responsibility of the Contractor to have received all Addendum/Addenda that have been issued by the Owner or Owner's Representative. Please check with the owner via e-mail mlafreniere@temiskamingshore.ca prior to submitting your bid submission for the number of addendum's released



City of Temiskaming Shores

Supply & Delivery of Rental Motor Graders
PW-RFQ-009-2021

PW-RFQ-009-2021

The undersigned affirms that he/she is duly authorized to execute this Bid.

BIDDER'S SIGNATURE AND SEAL: Jade Equipment Company Ltd.
(I have authority to bind the company)

POSITION: Vice President - General Manager

WITNESS: [Signature]
(If not under seal)

POSITION: Sale Coordinator

(If Corporate Seal is not available, documentation should be witnessed)

DATED AT THE Oro-Medonte
(City/Town)

THIS 25th DAY OF May 20 21.

**Items and Unit Prices**

The Bid amount shall include all costs incurred, excluding HST.

SCHEDULE OF ITEMS AND PRICES

ITEM	Description	Unit Price	Total
1	Monthly rental fee for Tandem Drive Motor Grader	\$,200 ⁰⁰ month	26,000 ⁰⁰
2	Monthly rental fee for 6 Wheel Drive Motor Grader (price per unit)	\$,800 ⁰⁰ month	58,000 ⁰⁰ x 2
3	Delivery (price per unit – One way)	1400 ⁰⁰	8400 x 6
		Sub-Total:	92,400 ⁰⁰
		HST:	12,012 ⁰⁰
		Total Quotation Price:	104,412 ⁰⁰

Note: owner reserves the right, at its sole discretion to accept or refuse any of the above unit pricing without affecting other unit prices.



City of Temiskaming Shores
PW-RFQ-009-2021
Supply & Delivery of Rental Motor Graders

Non-Collusion Affidavit

I/ We Tade Equipment Company Ltd. the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed

[Signature]

Company Name

Tade Equipment Company Ltd.

Title

VP + GM



City of Temiskaming Shores

Supply & Delivery of Rental Motor Graders
PW-RFQ-009-2021

PW-RFQ-009-2021

City of Temiskaming Shores
PW-RFQ-009-2021
Supply & Delivery of Rental Motor Graders

Conflict of Interest Declaration

Please check appropriate response:

- ☒ I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- ☐ The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no *(strike out inapplicable portion)* knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at Oro-Medonte this 25th day of May, 2021.

FIRM NAME:

Tade Equipment Company Ltd.

BIDDER'S AUTHORIZED OFFICIAL:

R. Ross

TITLE:

Vice President & General Manager

SIGNATURE:

[Signature]

This is page 2 of 2 to be submitted

Ric Ross

From: Mitch Lafreniere <mlafreniere@temiskamingshores.ca>
Sent: Tuesday, May 25, 2021 9:07 AM
To: Ric Ross
Subject: RE: PW-RFQ-009-2021

Hi there, no addendums
Thanks

Best Regards,

Mitch Lafreniere
Manager of Transportation Services
Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O Box 2050, Haileybury, ON, P0J 1K0
Office 705 672 3363 ext. 4113
Fax 705 672 3200



Visit our website: www.temiskamingshores.ca

DISCLAIMER: This message may contain information that is privileged or confidential and is intended to be for the use of the individual (s) or entity named above. This material may contain confidential or personal information which may be subject to the provisions of the Municipal Freedom of Information & Protection of Privacy Act. If you are not the intended recipient of this e-mail, any use, review, retransmission, distribution, dissemination, copying, printing, or other use of, or taking of any action in reliance upon this e-mail, is strictly prohibited. If you have received this e-mail in error, please contact the sender and delete the original and any copy of this e-mail, and any printout thereof, immediately. Your cooperation is appreciated.

From: Ric Ross <[REDACTED]>
Sent: May-25-21 8:50 AM
To: Mitch Lafreniere <mlafreniere@temiskamingshores.ca>
Subject: FW: PW-RFQ-009-2021

Hi Mitch,
I hope all is well.

Have there been any addendums issued on the grader rental RFQ?

Best Regards, Stay Safe!

Ric Ross
Vice President and General Manager
Jade Equipment Company Ltd.

47 Forest Plain Road
Oro-Medonte, Ontario L3V 0R4
(866)404-5233 Toll Free
(705)325-2777 Office
(705)325-9777 Fax

www.jadeequipment.com





Canada's Grader People and More

www.jadeequipment.com • info@jadeequipment.com

May 2021



THE #1 SOURCE FOR MOTOR GRADER SERVICE, PARTS AND ATTACHMENTS.

VOLVO



CHAMPION



JOHN DEERE



Canada's Largest Inventory

At over \$2 million and growing, Jade's in-stock inventory at our 2 locations offers the most comprehensive range of grader repair parts for specialized and hard-to-find items for North American built motor graders.

Our years of factory experience and worldwide connections with Volvo, Champion and John Deere motor grader fleets will help keep your machines performing year after year.

NEW! Find the grader parts you need on our website www.jadeequipment.com

Road Machinery & More

Jade's network of contacts in heavy equipment fleets has helped us to cover the parts requirements for an expanding range of machines in construction, road maintenance and forestry applications.

Can't find your part number? Our parts specialists can often recommend an equivalent part to suit your make and model. Contact us today.

New Appointment

Jade Equipment is pleased to introduce **Kellen Dukart** as our new Corporate Parts Manager, based in Edmonton.

Kellen started his career in Saskatoon, SK where he received his Journeyman Parts Ticket. He worked at a John Deere Ag. dealership for 17 years, then moved to the construction world as Parts Manager for a Volvo dealership. Kellen also worked for a Case Construction dealership and 7 years ago, was Parts Manager at Jade Equipment.

Welcome back, Kellen!



We remain committed to serving you and your business needs during this time. Our locations are open and COVID-19 safety protocols are in place with guidance from Health Canada, provincial and local authorities.

Edmonton, Alberta Toll Free: 1-800-663-0715 • Orillia, Ontario Toll Free: 1-866-404-5233



10807 - 209 Street, Edmonton, AB T5S 1Z7 Canada
Tel: 780-452-7021 • Fax: 780-453-1477

47 Forest Plain Road, (Orillia) Oro-Medonte, ON L3V 0R4 Canada
Tel: 705-325-2777 • Fax: 705-325-9777



The Corporation of the City of Temiskaming Shores

By-law No. 2021-096

Being a by-law to enter into an agreement with D.M. Wills Associates Limited for an Engineering Investigation Report for two (2) Bridges

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. PW-016-2021 at the June 15, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into an agreement with D.M. Wills Associates Limited for an Engineering Inspection Report for two bridges (Mowat Landing Road bridge and Golf Course Road bridge East), in the amount of \$21,488.00, plus applicable taxes, for consideration at the June 15, 2021 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute an agreement with D.M. Wills Associates Limited for an Engineering Inspection Report for two bridges, in the amount of \$21,488.00, plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor

Clerk



Schedule “A” to

By-law 2021-096

Agreement between

The Corporation of the City of Temiskaming Shores

And

D.M. Wills Associates Ltd.

For the supply and delivery of an engineering investigation report for two bridges
(Mowat Landing Road bridge and Golf Course Road bridge East)

This agreement made this 15th, day of June, 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

D. M. Wills Associates Limited
(hereinafter called "the Consultant")

Witnesseth:

That the Owner and the Consultant shall undertake and agree as follows:

Article I:

The Consultant will:

- a) Provide all material and perform all work described in the following guiding documents:
 - i. Request for Proposal PW-RFP-001-2021; and
 - ii. D. M. Wills Associates Limited submission in response to PW-RFP-001-2021.
- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents, attached hereto as Appendix 01 and forming part of this agreement
- c) Complete, as certified by the Manager, all the work by **October 31st, 2021.**

Article II:

The Owner will:

- a) Pay the Consultant in lawful money of Canada for services aforesaid, in the amount of **Twenty-One Thousand, Four-Hundred and Eighty-Eight Dollars and Zero Cents (\$21,488.00)** plus applicable taxes, subject to additions and deductions as provided in the Contract Documents, as authorized by an approved Contract Change Order.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Consultant:

D. M. Wills Associates Limited
150 Jameson Drive
Peterborough, Ontario
K9J 0B9

The Owner:

City of Temiskaming Shores
325 Farr Drive / P.O. Box 2050
Haileybury, Ontario P0J 1K0

The Manager:

Manager of Transportation Services
City of Temiskaming Shores
325 Farr Drive / P.O. Box 2050
Haileybury, Ontario P0J 1K0

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of

D. M Willis Associated Limited

David Bonsall, Manager, Structural Engineering

Municipal Seal

**The Corporation of the City of Temiskaming
Shores**

Mayor – Carman Kidd

Clerk – Logan Belanger



Appendix 01 to
Schedule “A” to
By-law No. 2021-096
Form of Agreement



The City of Temiskaming Shores

Request for Quotation PW-RFQ-010-2021

Engineering Investigations - Bridges



D.M. Wills Associates Limited
PARTNERS IN ENGINEERING

Peterborough

May 2021



May 25, 2021

The City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Attention: Mr. Mitch Lafreniere, Manager of Physical Assets

**Re: PW-RFQ-010-2021
Engineering Investigation - Bridges
D.M. Wills Project No. 20-9250**

D.M. Wills Associates Limited (Wills) is pleased to submit this proposal for Engineering Investigations - Bridges for the City of Temiskaming Shores, in accordance with Request for Quotation PW-RFP-001-2021.

We are confident that our proposal demonstrates [REDACTED] and understanding of the assignment and confirms our commitment to meeting the specific project goals and objectives. [REDACTED] Wills Team to be knowledgeable in all areas of the project, with an overall approach that will develop the best solution for the City's needs. **We wish to confirm that information provided in our proposal is accurate.**

This proposal is being submitted by:

D.M. Wills [REDACTED]
150 Jameson Drive
Peterborough, ON K9J 0B9
Tel. (705) 742-2297
Fax (705) 741-3568
E-mail - [REDACTED]

We would welcome any opportunity to elaborate on our team's capabilities and interest in this project.

Sincerely,

David Bonsall, P. Eng.
Manager, Structural Engineering

[REDACTED]
[REDACTED]
[REDACTED]



Discover a whole new Ontario • Découvrez un tout nouvel Ontario

City of Temiskaming Shores Request for Quote

PW-RFQ-010-2021

Engineering Investigation - Bridges

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Objective

The objective of the Request for quote is to solicit bids from a qualified Engineering firm to supply and delivery of a report to determine the scope of work required to repair and/or rehabilitate two (2) bridges known as:

- Mowat Landing Road Bridge
- Golf Course Road Bridge (East)
-

Submission

Submissions must be in a **.pdf format** and submitted electronically to:

tenders@temiskamingshores.ca

The closing date for the submission of Proposals will be at **2:00 pm local time on Tuesday May 25, 2021.**

- late quotations will not be accepted;
- quotations by fax will not be accepted;
- quotations by mail will not be accepted;
- Partial quotations are not accepted;
- The City reserves the right to accept or reject any or all quotations;
- The lowest priced quotation will not necessarily be accepted;
- The City reserves the right to enter into negotiations with a firm and any changes to the quotation that are acceptable to both parties will be binding.
- The quotation shall be valid for 30 (thirty) days from submission date.

Questions

Any questions with respect to the specifications are to be directed to:

Mitch Lafreniere

Manager of Physical Assets

City of Temiskaming Shores

325 Farr Drive

Temiskaming Shores, ON P0J 1K0

Phone: (705) 672-3363 ext. 4113

Fax: (705) 672-3200

mlafreniere@temiskamingshores.ca

Insurance

The successful bidder must provide proof of Comprehensive General Liability Insurance with a limit of not less than \$2,000,000 prior to commencing any work on city property after tender award.

While on Municipal property, the Contractor shall take out and maintain during the term of this agreement and shall file with the City, a certificate of comprehensive policy of public liability and property damage insurance, acceptable to the City providing insurance coverage in respect to any one accident to the limit of at least \$ 2,000,000 exclusive of interest and cost against loss of or damage to person or property. The policy shall cover all operations and liability assumed under the Contract with the City. It shall not contain any exclusions or limitations and shall not be allowed to lapse throughout the duration of the Contract.

Scope of work

Mowat Landing Road Bridge:

- A structural evaluation is required to determine if load postings should be implemented until structural repairs can be completed
- Structure is a timber deck and girder type and was built in 1974
- It is located on Mowat Landing Road, approximately 2km west of Fleming Road in the former Town of Haileybury

Golf Course Road Bridge (East)

- A detailed bridge condition survey is required to determine the condition of the bridge and the extent of structural rehabilitation that is necessary
- Structure is a concrete slab and girder type and was built in 1977
- It is located on Golf Course Road, west of Highway 11 on the Wabi River

Organization:

Please provide the following information concerning your organization.

Type of Entity: **Corporation: D.M. Wills Associates Limited**
(Corporation)

(Partnership)

(Individual)

(Other)

Name of Principal, Owners or Partner: **David Bonsall, P.Eng. - Director**

Years of Service: **12 yrs (started with Wills in 2009)**

Name & Position with Organization: **Manager, Structural Engineering**

Number of years this organization has been in business: **33 yrs (Established in 1988)**

Have members of this organization operated under former names/businesses?

Yes____ No **X**

If "yes," list name, type of entity and names of principal, owners or partners.

Respondent Information Form

RESPONDENTS must complete this form and include with the Proposal Submission
Please ensure all information is legible.

1.	Respondent's Main Contact Individual	David Bonsall, P.Eng.
2.	Address	150 Jameson Drive Peterborough, ON K9J 0B9
3.	Office Phone #	(705) 742-2297 ext. 240
4.	Toll Free #	
5.	Cellular #	
6.	Pager #	
7.	Fax #	(705) 748-9944
8.	e-mail address	
9.	Website	www.dmwills.com
10.	Tax Account #	
11.	Manufacturer ISO Certified?	YES <input checked="" type="radio"/> NO

Acknowledgement to Receipt of Addenda

This will acknowledge receipt of the following addenda and, that the pricing quoted includes the provision set out in such addendum(s)

ADDENDUM #

DATE RECEIVED

X

Check here if NO Addenda received.

David Bonsall, P.Eng.



May 25, 2021

RESPONDENT

SIGNATURE

DATE



PW-RFQ-010-2021

To the City of Temiskaming Shores, hereafter called the "Owner ":

I/WE D.M. Wills Associates Limited the undersigned declare:

1. THAT I/WE have carefully examined the locality and site of the proposed Works, as well as all the Contract Document (Health & Safety Regulations) relating thereto, prepared, submitted and rendered available by the Owner, by and on behalf of the Municipality and hereby acknowledge the same to be part and parcel of any Contract to be let for the Work therein described or defined.
2. THAT no Person(s), Firm or Corporation other than the one whose signature(s) of whose proper officers and the seal is or are attached below has any interest in this Bid or in the Contract proposed to be taken.
3. THAT this Bid is made without any connections, knowledge, comparison of figures or arrangements with any other company, firm or person making a Bid for the same Work and is in all respects fair and without collusion or fraud.
4. I/WE represent that no member of Council, and no officer or employee of the Owner, is, or has become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise howsoever in or on the performance of the said contract, or in the supplies, Work or business in connection with the said contract, or in any portion of the profits thereof, or of any supplies to be used therein, or in any monies to be derived there from.
5. THAT the several matters stated in the said Bid are in all respects true accurate and complete.
6. THAT I/WE do hereby Bid and offer to enter into a Contract to do all the Work and to provide all of the labour and to furnish, deliver, place and erect all materials mentioned and described or implied therein including in every case freight, duty, currency exchange, H.S.T. in effect on the date of the acceptance of Bid, and all other charges on the provisions therein set forth and to accept in full payment therefore, in accordance with the prices and terms set forth in the Bid herein.
7. THAT additions or alterations to or deductions from the said contract, if any, shall be made in accordance with the prices stated in Provisional Items of the Schedule of Unit prices in strict conformity with the requirements of the Contract and all unused monies in Provisional Items shall be deducted from the final cost of the Work and any quantities exceeding those shown shall be added.
8. THAT this Bid is irrevocable and open to acceptance until the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, and prices for as long as stated elsewhere in the document, whichever event first occurs and that the Owner may at any time within that period without notice, accept this Bid whether any other Bid has been previously accepted or not.
9. THAT if I/WE withdraw this Bid before the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, whichever event first occurs, the amount of the Bid deposit accompanying this Bid shall be forfeited to the Owner.



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10. THAT the Awarding of the Contract by the Owner is based on this submission, which shall be an acceptance of this Bid.
11. THAT if the Bid is accepted, I/WE agree to furnish all documentation, security and certifications as required by the Contract document and to execute the agreement in triplicate within Seven (7) Working Days after notification of Award. If I/WE fail to do so, the Owner may retain the money deposited by us, to the use of the Owner and to accept the next lowest or any Bid or to advertise for new Bids, or to carry out completion of the Works in any other way they deem best and I/WE also agree to pay to the Owner the difference between this Bid and any greater sum which the Owner may expend or incur by reason of such default or failure or by reason of such action as aforesaid on their part, including the cost of any advertisement for new Bids, and shall indemnify and save harmless the Owner and their officers from all loss, damage, cost, charges and expense which they may suffer or be put to by reason of any such default or failure on my/our part.
12. THAT I/WE agree to save the Owner, its agents, or employees, harmless from liability of any kind for the use of any composition, secret process, invention, article or appliance furnished or used in the performance of the Contract of which the Bidder is not the patentee, assignee, or licensee.
13. THAT I/WE propose to engage the sub-contractors and obtain materials and equipment from the Bidders and manufacturers listed in the schedules on the following pages headed "Schedule of Sub-contractors" and "Schedule of Bidders and Manufacturers" (unless all sub-contractors, Bidders and manufacturers are legibly and properly named, the Bid may be declared informal).
14. I/WE agree to adhere to all Occupational Health and Safety standards and requirements as set out within the Occupational Health and Safety and the Safety Standards Sections of the Bid document.
15. I/WE acknowledge that we shall perform all Work in accordance with the Occupational Health and Safety Act and all its associated regulations. We have a written Occupational Health and Safety policy which is reviewed, maintained and implemented in accordance with the Occupational Health and Safety Act and all its associated regulations.
16. **THE TOTAL BID PRICE (EXCLUDING APPLICABLE TAXES):**
Twenty-one thousand, four hundred and eighty-eight Dollars
—
_____ DOLLARS (\$ 21,488.00)
in lawful money of Canada.
17. The Bidder hereby accepts and agrees that the Addendum/Addenda referred to in these bid documents form part and parcel of the said contract. All Addendum/Addenda should be issued to the Contractor before twenty-four (24) hours of Closing Time. It is the responsibility of the Contractor to have received all Addendum/Addenda that have been issued by the Owner or Owner's Representative. Please check with the owner via e-mail mlafreniere@temiskamingshore.ca prior to submitting your bid submission for the number of addendum's released



City of Temiskaming Shores

Engineering Investigation - Bridges
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The undersigned affirms that he/she is duly authorized to execute this Bid.

BIDDER'S SIGNATURE AND SEAL: DSB
(I have authority to bind the company)

POSITION: Director

WITNESS: Michael Lang
(If not under seal)

POSITION: President

(If Corporate Seal is not available, documentation should be witnessed)

DATED AT THE City of Peterborough
(City/Town)

THIS 25 th DAY OF May 20 21.

**Items and Unit Prices**

The Bid amount shall include all costs incurred, **excluding** HST.

SCHEDULE OF ITEMS AND PRICES

<i>ITEM</i>	Description	Unit Price	Total
1	Mowat Landing Bridge – Structural Evaluation	4,600	4,600.00
2	Golf Course Road Bridge– Detailed bridge Condition Survey	16,888	16,888.00
Sub-Total:			21,488.00
HST:			2,793.44
Total Quotation Price:			24,281.44

Note: owner reserves the right, at its sole discretion to accept or refuse any of the above unit pricing without affecting other unit prices.



**City of Temiskaming Shores
PW-RFQ-010-2021
Engineering Investigation - Bridges**

Non-Collusion Affidavit

I/ We D.M. Wills Associates Ltd. the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed

Company Name

D.M. Wills Associates Ltd.

Title

Director



City of Temiskaming Shores

Engineering Investigation - Bridges
PW-RFQ-010-2021

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City of Temiskaming Shores
PW-RFQ-010-2021
Engineering Investigation - Bridges

Conflict of Interest Declaration

Please check appropriate response:

- ☒ I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- ☐ The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no *(strike out inapplicable portion)* knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at Peterborough this 25 th day of May, 2021.

FIRM NAME:

D.M. Wills Associates Ltd.

BIDDER'S AUTHORIZED OFFICIAL:

David Bonsall, P.Eng.

TITLE:

Director / Mgr. Structural Eng.

SIGNATURE:



This is page 2 of 2 to be submitted

The Corporation of the City of Temiskaming Shores

By-law No. 2021-097

Being a by-law to enter into a Purchase Agreement with Wilson Chevrolet Limited for the supply and delivery of one (1) Chevrolet Light Duty Truck

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. PW-017-2021 at the June 15, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into a purchase agreement with Wilson Chevrolet Limited for the supply and delivery of one (1) Chevrolet Light Duty Truck, at a total cost of \$36,074.25 plus applicable taxes, for consideration at the June 15, 2021 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute a purchase agreement with Wilson Chevrolet Limited for the supply and delivery of one (1) Chevrolet Light Duty Truck, at a total cost of \$36,074.25 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor

Clerk



Schedule “A” to

By-law 2021-097

Agreement between

The Corporation of the City of Temiskaming Shores

And

Wilson Chevrolet Limited

for the supply and delivery of one (1) Chevrolet Light Duty Truck

This agreement made this 15th, day of June, 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

Wilson Chevrolet Limited
(hereinafter called "the Supplier")

Witnesseth:

That the Owner and the Supplier shall undertake and agree as follows:

Article I:

The Supplier will:

- a) Provide one (1) Chevrolet Light Duty Truck, in accordance to the specifications contained in their submission in relation to the following:

**Corporation of the City of Temiskaming Shores
Request for Quotation (PW-RFQ-012-2021)
Supply and Delivery - Light Duty Truck**

- b) Do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto as Appendix 01 and forming part of this agreement.

Article II:

The Owner will:

- a) Pay the Supplier in lawful money of Canada for the supply and delivery of one (1) Chevrolet Light Duty Truck in the amount of Thirty-Six Thousand, Seventy-Four Dollars and Twenty-Five cents (\$36,074.25) plus applicable taxes;
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after

the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Supplier:

Wilson Chevrolet Limited
100 Wilson Avenue, P.O. Box 2050
New Liskeard, Ontario P0J 1P0

The Owner:

City of Temiskaming Shores
325 Farr Drive / P.O. Box 2050
Haileybury, Ontario P0J 1K0

Remainder of Page left Blank Intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of

Wilson Chevrolet Limited

Jason Boyce – Sales Representative

Municipal Seal

**The Corporation of the City of Temiskaming
Shores**

Mayor – Carman Kidd

Clerk – Logan Belanger



Appendix 01 to
Schedule “A” to
By-law No. 2021-097
Form of Agreement

— *W. J. R. R.*

— *W. J. R. R.*

— *W. J. R. R.*

— *W. J. R. R.*

— *W. J. R. R.*

— *W. J. R. R.*

— *W. J. R. R.*

the 1990s, the number of people with a mental health problem has increased by 50% (Mental Health Foundation 1999).

There is a growing awareness of the need to address the needs of people with mental health problems, and the importance of providing them with a range of services that can help them to manage their condition and live a more fulfilling life. This has led to a number of initiatives, including the development of mental health services, the establishment of mental health charities, and the implementation of mental health legislation.

The purpose of this paper is to explore the experiences of people with mental health problems who have been involved in the development of mental health services. We will discuss the challenges they have faced, the support they have received, and the impact of their involvement on their lives and the services.

The paper is organized as follows. In the first section, we will discuss the background to the development of mental health services. In the second section, we will describe the experiences of people with mental health problems who have been involved in the development of mental health services. In the third section, we will discuss the challenges they have faced. In the fourth section, we will discuss the support they have received. In the fifth section, we will discuss the impact of their involvement on their lives and the services.

The first section of the paper discusses the background to the development of mental health services. It begins by describing the historical context of mental health care, and then moves on to discuss the current state of mental health care in the UK. It then discusses the challenges that mental health services face, and the need for a range of services to meet the needs of people with mental health problems.

The second section of the paper describes the experiences of people with mental health problems who have been involved in the development of mental health services. It begins by describing the process of involvement, and then moves on to discuss the experiences of people with mental health problems who have been involved in the development of mental health services. It then discusses the challenges they have faced, the support they have received, and the impact of their involvement on their lives and the services.

The third section of the paper discusses the challenges that mental health services face. It begins by describing the challenges that mental health services face, and then moves on to discuss the challenges that people with mental health problems who have been involved in the development of mental health services face. It then discusses the challenges that people with mental health problems who have been involved in the development of mental health services face.

The fourth section of the paper discusses the support that people with mental health problems who have been involved in the development of mental health services receive. It begins by describing the support that people with mental health problems who have been involved in the development of mental health services receive, and then moves on to discuss the support that people with mental health problems who have been involved in the development of mental health services receive.

The fifth section of the paper discusses the impact of the involvement of people with mental health problems on their lives and the services. It begins by describing the impact of the involvement of people with mental health problems on their lives and the services, and then moves on to discuss the impact of the involvement of people with mental health problems on their lives and the services.

The sixth section of the paper discusses the conclusions of the study. It begins by describing the conclusions of the study, and then moves on to discuss the conclusions of the study. It then discusses the conclusions of the study.

The seventh section of the paper discusses the implications of the study. It begins by describing the implications of the study, and then moves on to discuss the implications of the study. It then discusses the implications of the study.

The eighth section of the paper discusses the limitations of the study. It begins by describing the limitations of the study, and then moves on to discuss the limitations of the study. It then discusses the limitations of the study.

The ninth section of the paper discusses the future research. It begins by describing the future research, and then moves on to discuss the future research. It then discusses the future research.

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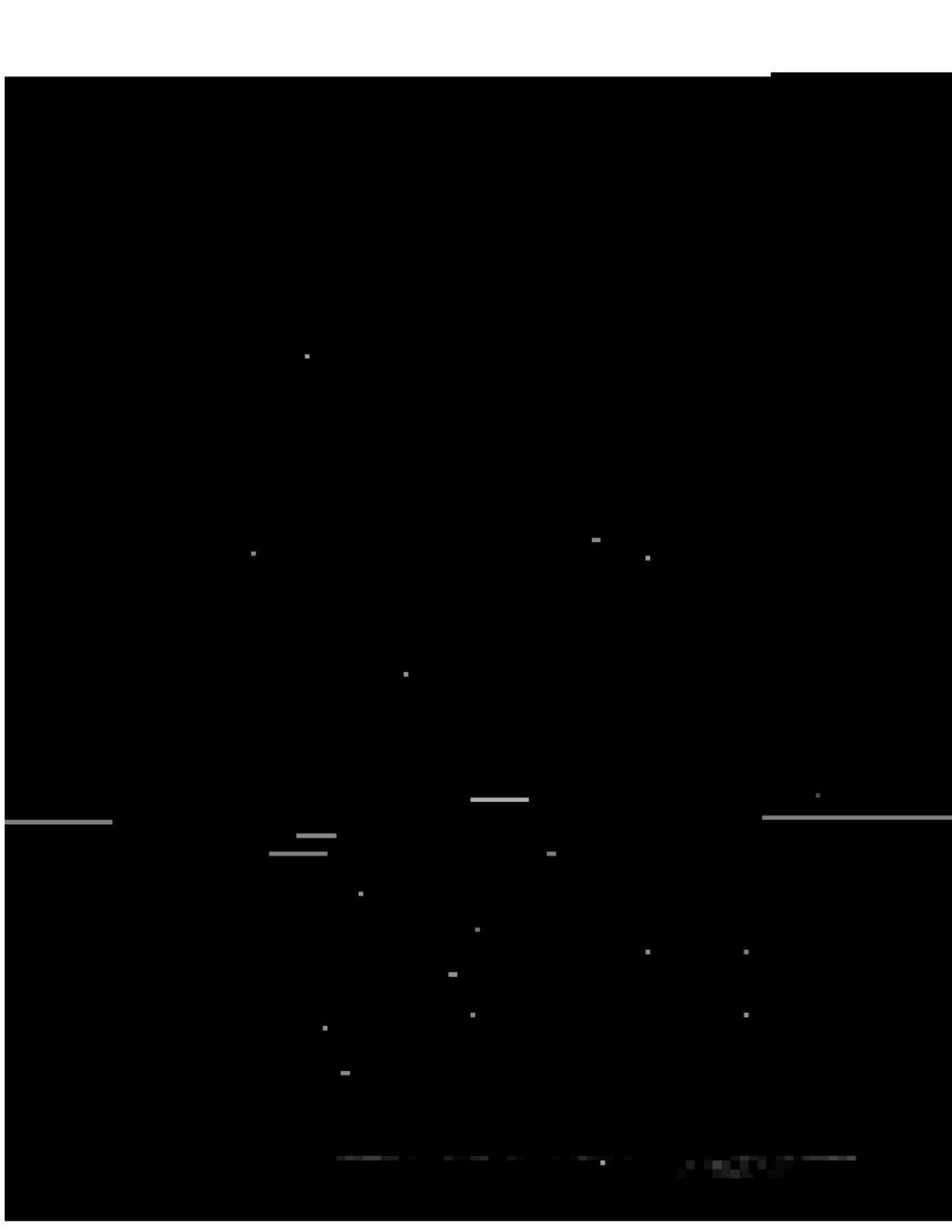
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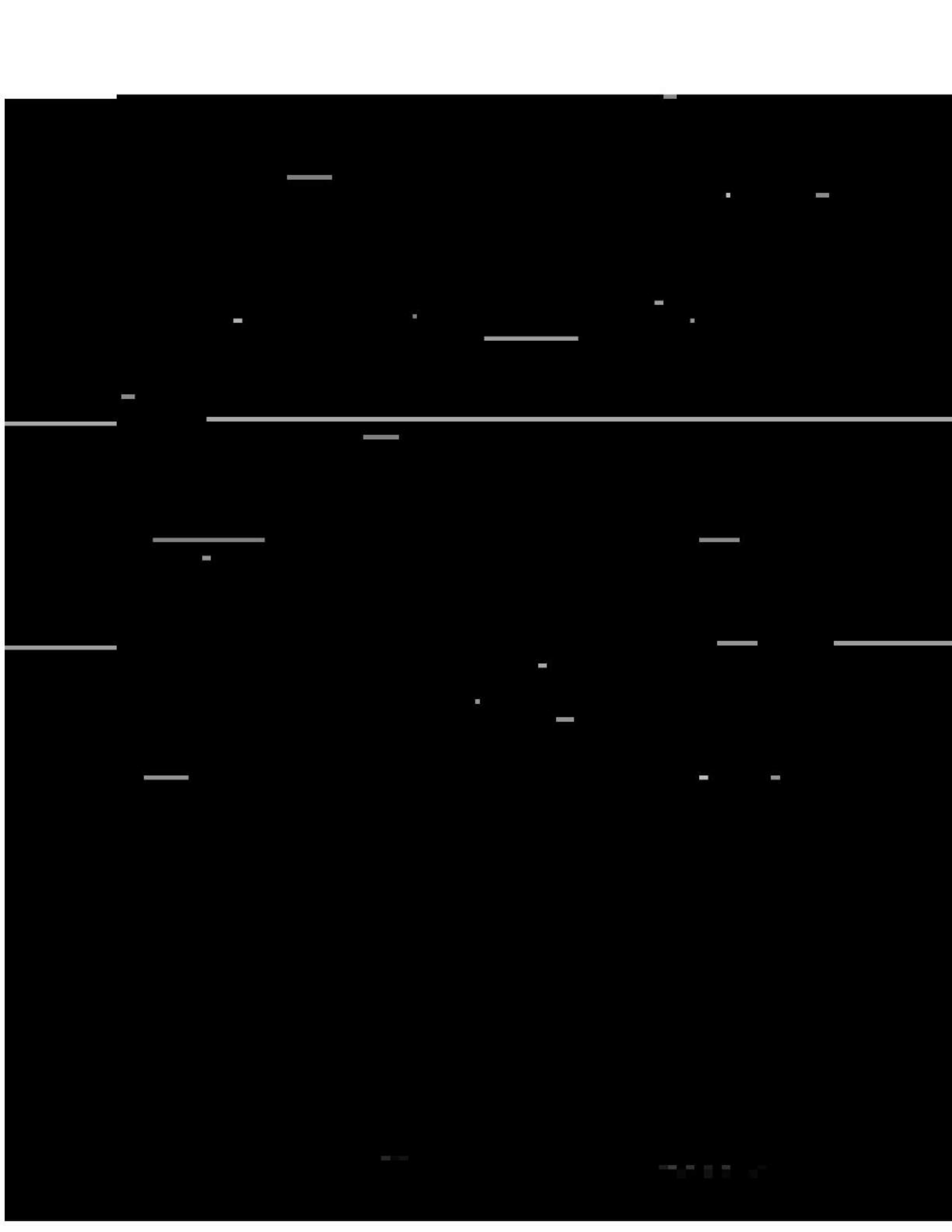
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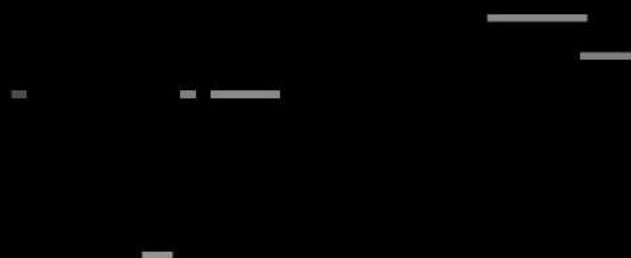
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1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

— *Journal of the American Medical Association*

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Year	Percentage of Respondents (%)
1994	65
1996	75
1998	70
2000	85
2002	90
2004	95

The Corporation of the City of Temiskaming Shores

By-law No. 2021-098

**Being a by-law to enter into an agreement with Miller
Maintenance, A Division of Miller Paving Ltd. for the Supply
and Installation of Street Lights**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council reviewed Administrative Report No. PW-018-2021 at the June 15th, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into an agreement with Miller Maintenance for the Supply and Installation of Street Lights, in the amount of \$118,500.00, plus applicable taxes, for consideration at the June 15th, 2021 Regular Meeting of Council; and

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Miller Maintenance, A division of Miller Paving Ltd. for the Supply and Installation of Street Lights, in the amount of \$118,500.00, plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 15th day of June 2021.

Mayor

Clerk



Schedule “A” to

By-law 2021-098

Agreement between

The Corporation of the City of Temiskaming Shores

and

Miller Maintenance, A Division of Miller Paving Ltd.

For the Supply and Installation of Street Lights

This agreement made this 15th day of June 2021.

Between:

The Corporation of the City of Temiskaming Shores

(hereinafter called "the Owner")

and

Miller Maintenance, A Division of Miller Paving Ltd.

(hereinafter called "the Contractor")

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Provide all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores
Supply and Installation of Street Lights
Request for Quotation No. PW-RFQ-008-2021**

- b) Do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto as Appendix 01 and forming part of this agreement; and
- c) Complete, as certified by the Manager of Transportation Services, all the work by **October 30th, 2021.**

Article II:

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid at a cost of One-Hundred and Eighteen Thousand, Five-Hundred Dollars and Zero Cents (\$118,500.00), plus applicable taxes subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Manager:

The Manager of Transportation Services
City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

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Signed and Sealed in
the presence of

Sylvain Doucet, Electrical Estimator

Mayor – Carman Kidd

Clerk – Logan Belanger



Appendix 01 to
Schedule "A" to

By-law No. 2021-098

Form of Agreement



City of Temiskaming Shores

Supply and Installation – Street Lights
PW-RFQ-008-2021**City of Temiskaming Shores**
PW-RFQ-008-2021

Supply and Installation – Street Lights

Form of Quotation

Each Quotation should contain the legal name under which the Proponent carries on business, telephone number and fax number, as well the name or names of appropriate contact personnel which the City may consult regarding the Quotation.

We, the undersigned, understand and accept those specifications, conditions, and details as described herein, and, for these rates/prices offer to furnish all equipment, labor, apparatus and documentation as are required to satisfy this Quotation.

NOTE: All portions of "Form of Quotation" must be accurately and completely filled out.

Description		Amount
Lump Sum (not to include HST)	Option 1 - 30' Poles	\$110,200.00
	Option 2 - 40' Poles	\$118,500.00



City of Temiskaming Shores

Supply and Installation – Street Lights
PW-RFQ-008-2021

City of Temiskaming Shores
PW-RFQ-008-2021
Supply and Installation – Street Lights

Non-Collusion Affidavit

I/ We Sylvain Doucet the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Miller Maintenance, A Division of Miller Paving Ltd.

Company Name

505 Miller Ave., Markham ON, L6G 1B2

Address

DocuSigned by:

Sylvain Doucet

AB514387E7BC485...

Authorized Signature

Print Name:

Sylvain Doucet

Title:

Electrical Estimator

E-mail:

sylvain.doucet@millergroup.ca

Phone No.:

[REDACTED]



MILLER MAINTENANCE A Division of Miller Paving Ltd.

704024 Rockley Rd., P.O. Box 248, New Liskeard, ON, P0J 1P0
Phone: (705) 647-4331 Fax: (705) 647-8182

Quotation

To: Logan Belanger

From: Sylvain Doucet

Email

Date: 2021-05-18

Re: PW-RFQ-008-2021 Option 1

Electrical

☐ **Urgent** ☒ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

•**Comments:** We are pleased to quote the following on the above noted project which consists of the supply and installation of the following:

- | | |
|----|--|
| 18 | 30' Wood Poles c/w low voltage wiring lashed to messenger cable (Overhead Wiring) |
| 18 | 133W NXT-60M-700mA fused LED Roadway luminaires on 2.4m aluminum elliptical brackets |
| 1 | 100A-120/208V 3PH Type 2 NEMA 4X Stainless Steel Supply Control Cabinet c/w lighting contactor control |

Lump Sum \$110,200.00

Terms & Conditions:

1. Quote is valid for 30 days.
2. HST not included.
3. Property lines and roadway allowance limit to be provided by the City of Temiskaming Shores.
4. New service fed by overhead cabling from poles on west side of Grant Drive.
5. Utility costs for the new connection not included.
6. Quotation based on assumption of earth being conducive to installation of poles by means of augering or excavating. Additional costs would incur if bedrock was encountered.

Please contact the undersigned if you have any questions.

Thank You,

Sylvain Doucet

Electrical Estimator



MILLER MAINTENANCE A Division of Miller Paving Ltd.

704024 Rockley Rd., P.O. Box 248, New Liskeard, ON, P0J 1P0
Phone: (705) 647-4331 Fax: (705) 647-8182

Quotation

To: Logan Belanger

From: Sylvain Doucet

Email

Date: 2021-05-18

Re: PW-RFQ-008-2021 Option 2

Electrical

☐ **Urgent** ☒ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

•**Comments:** We are pleased to quote the following on the above noted project which consists of the supply and installation of the following:

- | | |
|----|--|
| 18 | 40' Wood Poles c/w low voltage wiring lashed to messenger cable (Overhead Wiring) |
| 18 | 133W NXT-60M-700mA fused LED Roadway luminaires on 2.4m aluminum elliptical brackets |
| 1 | 100A-120/208V 3PH Type 2 NEMA 4X Stainless Steel Supply Control Cabinet c/w lighting contactor control |

Lump Sum \$118,850.00

Terms & Conditions:

1. Quote is valid for 30 days.
2. HST not included.
3. Property lines and roadway allowance limit to be provided by the City of Temiskaming Shores.
4. New service fed by overhead cabling from poles on west side of Grant Drive.
5. Utility costs for the new connection not included.
6. Quotation based on assumption of earth being conducive to installation of poles by means of augering or excavating. Additional costs would incur if bedrock was encountered.

Please contact the undersigned if you have any questions.

Thank You,

Sylvain Doucet

Electrical Estimator

The Corporation of the City of Temiskaming Shores

By-law No. 2021-099

Being a by-law to enter into an agreement with Miller Maintenance, A Division of Miller Paving Ltd. for the Supply and Installation of a Warning Sign and Lights for the Radley Hill Railway Crossing

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council reviewed Administrative Report No. PW-019-2021 at the June 15th, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into an agreement with Miller Maintenance for the Supply and Installation of a Warning Sign and Lights at the railway crossing on Radley Hill, in the amount of \$41,275.00, plus applicable taxes, for consideration at the June 15th, 2021 Regular Meeting of Council; and

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Miller Maintenance, A division of Miller Paving Ltd. for the Supply and Installation of a warning sign and lights for the Radley Hill railway crossing, in the amount of \$41,275.00, plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 15th day of June 2021.

Mayor

Clerk



Schedule “A” to

By-law 2021-099

Agreement between

The Corporation of the City of Temiskaming Shores

and

Miller Maintenance, A Division of Miller Paving Ltd.

For the Supply and Installation of a Warning Sign and Lights for the Radley Hill
Railway Crossing

This agreement made this 15th day of June 2021.

Between:

The Corporation of the City of Temiskaming Shores

(hereinafter called "the Owner")

and

Miller Maintenance, A Division of Miller Paving Ltd.

(hereinafter called "the Contractor")

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Provide all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores
Warning Sign & Lights – Rail Crossing
Request for Quotation No. PW-RFQ-011-2021**

- b) Do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto as Appendix 01 and forming part of this agreement; and
- c) Complete, as certified by the Manager of Transportation Services, all the work by **December 1st, 2021.**

Article II:

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid at a cost of Forty-One Thousand, Two-Hundred and Seventy-Five Dollars and Zero Cents (\$41,275.00), plus applicable taxes subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties, or between them and the Engineer shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by post or telegram addressed as follows:

The Contractor: **Miller Maintenance, A Division of Miller Paving Ltd.**
P.O. Box 248
New Liskeard, Ontario
P0J 1P0

The Owner: **Corporation of the City of
Temiskaming Shores**
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

The Manager: **The Manager of Transportation Services
City of Temiskaming Shores**
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

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Signed and Sealed in
the presence of

Sylvain Doucet, Electrical Estimator

Mayor – Carman Kidd

Clerk – Logan Belanger



Appendix 01 to
Schedule "A" to

By-law No. 2021-099

Form of Agreement

Organization:

Please provide the following information concerning your organization.

Type of Entity:

(Corporation) Miller Maintenance, A Division of Miller Paving Ltd.

(Partnership)

(Individual)

(Other)

Name of Principal, Owners or Partner:

Francois Vachon

Years of Service:

3

Name & Position with Organization:

President

Number of years this organization has been in business:

+ 15 years

Have members of this organization operated under former names/businesses?

Yes _____ No X

If "yes," list name, type of entity and names of principal, owners or partners.

Respondent Information Form

RESPONDENTS must complete this form and include with the Proposal Submission
Please ensure all information is legible.

1.	Respondent's Main Contact Individual	Sylvain Doucet
2.	Address	704024 Rockley Rd. PO Box 248 New Liskeard, ON P0J 1P0
3.	Office Phone #	705-672-3265
4.	Toll Free #	
5.	Cellular #	
6.	Pager #	
7.	Fax #	705-672-2707
8.	e-mail address	
9.	Website	
10.	Tax Account #	
11.	Manufacturer ISO Certified?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Acknowledgement to Receipt of Addenda

This will acknowledge receipt of the following addenda and, that the pricing quoted includes the provision set out in such addendum(s)

ADDENDUM #**DATE RECEIVED**

☒ Check here if NO Addenda received.

DocuSigned by:



AB514387E7BC485...

Sylvain Doucet

RESPONDENT**SIGNATURE**

June 01, 2021

DATE



City of Temiskaming Shores

Warning Sign & Lights – Rail Crossing
PW-RFQ-011-2021

To the City of Temiskaming Shores, hereafter called the "Owner ":

I/WE Sylvain Doucet on behalf of the undersigned declare:
Miller Maintenance, A Division of Miller Paving Ltd.

1. THAT I/WE have carefully examined the locality and site of the proposed Works, as well as all the Contract Document (Health & Safety Regulations) relating thereto, prepared, submitted and rendered available by the Owner, by and on behalf of the Municipality and hereby acknowledge the same to be part and parcel of any Contract to be let for the Work therein described or defined.
2. THAT no Person(s), Firm or Corporation other than the one whose signature(s) of whose proper officers and the seal is or are attached below has any interest in this Bid or in the Contract proposed to be taken.
3. THAT this Bid is made without any connections, knowledge, comparison of figures or arrangements with any other company, firm or person making a Bid for the same Work and is in all respects fair and without collusion or fraud.
4. I/WE represent that no member of Council, and no officer or employee of the Owner, is, or has become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise howsoever in or on the performance of the said contract, or in the supplies, Work or business in connection with the said contract, or in any portion of the profits thereof, or of any supplies to be used therein, or in any monies to be derived there from.
5. THAT the several matters stated in the said Bid are in all respects true accurate and complete.
6. THAT I/WE do hereby Bid and offer to enter into a Contract to do all the Work and to provide all of the labour and to furnish, deliver, place and erect all materials mentioned and described or implied therein including in every case freight, duty, currency exchange, H.S.T. in effect on the date of the acceptance of Bid, and all other charges on the provisions therein set forth and to accept in full payment therefore, in accordance with the prices and terms set forth in the Bid herein.
7. THAT additions or alterations to or deductions from the said contract, if any, shall be made in accordance with the prices stated in Provisional Items of the Schedule of Unit prices in strict conformity with the requirements of the Contract and all unused monies in Provisional Items shall be deducted from the final cost of the Work and any quantities exceeding those shown shall be added.
8. THAT this Bid is irrevocable and open to acceptance until the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, and prices for as long as stated elsewhere in the document, whichever event first occurs and that the Owner may at any time within that period without notice, accept this Bid whether any other Bid has been previously accepted or not.
9. THAT if I/WE withdraw this Bid before the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, whichever event first occurs, the amount of the Bid deposit accompanying this Bid shall be forfeited to the Owner.



City of Temiskaming Shores

Warning Sign & Lights – Rail Crossing
PW-RFQ-011-2021

10. THAT the Awarding of the Contract by the Owner is based on this submission, which shall be an acceptance of this Bid.
11. THAT if the Bid is accepted, I/WE agree to furnish all documentation, security and certifications as required by the Contract document and to execute the agreement in triplicate within Seven (7) Working Days after notification of Award. If I/WE fail to do so, the Owner may retain the money deposited by us, to the use of the Owner and to accept the next lowest or any Bid or to advertise for new Bids, or to carry out completion of the Works in any other way they deem best and I/WE also agree to pay to the Owner the difference between this Bid and any greater sum which the Owner may expend or incur by reason of such default or failure or by reason of such action as aforesaid on their part, including the cost of any advertisement for new Bids, and shall indemnify and save harmless the Owner and their officers from all loss, damage, cost, charges and expense which they may suffer or be put to by reason of any such default or failure on my/our part.
12. THAT I/WE agree to save the Owner, its agents, or employees, harmless from liability of any kind for the use of any composition, secret process, invention, article or appliance furnished or used in the performance of the Contract of which the Bidder is not the patentee, assignee, or licensee.
13. THAT I/WE propose to engage the sub-contractors and obtain materials and equipment from the Bidders and manufacturers listed in the schedules on the following pages headed "Schedule of Sub-contractors" and "Schedule of Bidders and Manufacturers" (unless all sub-contractors, Bidders and manufacturers are legibly and properly named, the Bid may be declared informal).
14. I/WE agree to adhere to all Occupational Health and Safety standards and requirements as set out within the Occupational Health and Safety and the Safety Standards Sections of the Bid document.
15. I/WE acknowledge that we shall perform all Work in accordance with the Occupational Health and Safety Act and all its associated regulations. We have a written Occupational Health and Safety policy which is reviewed, maintained and implemented in accordance with the Occupational Health and Safety Act and all its associated regulations.
16. **THE TOTAL BID PRICE (EXCLUDING APPLICABLE TAXES):**
Forty-One Thousand Two Hundred and Seventy-Five Dollars
-
- _____ **DOLLARS (\$** 41,275.00 ** See Notes on p.9)
in lawful money of Canada.
17. The Bidder hereby accepts and agrees that the Addendum/Addenda referred to in these bid documents form part and parcel of the said contract. All Addendum/Addenda should be issued to the Contractor before twenty-four (24) hours of Closing Time. It is the responsibility of the Contractor to have received all Addendum/Addenda that have been issued by the Owner or Owner's Representative. Please check with the owner via e-mail mlafreniere@temiskamingshore.ca prior to submitting your bid submission for the number of addendum's released



City of Temiskaming Shores

Warning Sign & Lights – Rail Crossing
PW-RFQ-011-2021The undersigned affirms that he/she is duly authorized to execute this Bid.BIDDER'S SIGNATURE AND SEAL: Sylvain Doucet Sylvain Doucet
(I have authority to bind the company)POSITION: Electrical EstimatorWITNESS: Dave Marcella
(If not under seal)POSITION: Electrical Coordinator

(If Corporate Seal is not available, documentation should be witnessed)

DATED AT THE City of Temiskaming Shores
(City/Town)THIS 1 DAY OF June 20 21.****Notes**

The minimum distance from the crossing as noted in the Scope of Work was used to determine the location of the signs and beacons. Their final location is to be provided by the City of Temiskaming Shores. No calculations to determine the Stopping Sight Distance were completed as part of this quotation.

If supplemental buried conduit and cabling between the control box and warning beacon is required to meet applicable Regulations (in excess of 25 metres from the crossing), this will be charged at an additional \$130.00 per linear meter.



City of Temiskaming Shores

Warning Sign & Lights – Rail Crossing
PW-RFQ-011-2021**Items and Unit Prices**

The Bid amount shall include all costs incurred, **excluding** HST.

SCHEDULE OF ITEMS AND PRICES

<i>ITEM</i>	Description	Unit Price	Total
1	Lump Sum Price (excluding HST)	\$41,275.00	\$41,275.00
Sub-Total:			\$41,275.00
HST:			\$5,365.75
Total Quotation Price:			\$46,640.75

Note: owner reserves the right, at its sole discretion to accept or refuse any of the above unit pricing without affecting other unit prices.



City of Temiskaming Shores

Warning Sign & Lights – Rail Crossing
PW-RFQ-011-2021

City of Temiskaming Shores
PW-RFQ-011-2021
Warning Sign & Lights – Rail Crossing
Non-Collusion Affidavit

I/ We Sylvain Doucet the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed DocuSigned by:
Sylvain Doucet
AB514387E7BC485...

Company Name Miller Maintenance, A Division of Miller Paving Ltd.

Title Electrical Estimator

This is page 1 of 2 to be submitted



City of Temiskaming Shores

Warning Sign & Lights – Rail Crossing
PW-RFQ-011-2021

City of Temiskaming Shores
PW-RFQ-011-2021
Warning Sign & Lights – Rail Crossing

Conflict of Interest Declaration

Please check appropriate response:

- ☒ I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- ☐ The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no *(strike out inapplicable portion)* knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at Temiskaming Shores this 01 day of June, 2021.

FIRM NAME:

Miller Maintenance, A Division of Miller Paving Ltd.

BIDDER'S AUTHORIZED OFFICIAL:

Sylvain Doucet

TITLE:

Electrical Estimator

SIGNATURE:

DocuSigned by:
Sylvain Doucet
AB514387E7BC485...

This is page 2 of 2 to be submitted



MILLER MAINTENANCE A Division of Miller Paving Ltd.

704024 Rockley Rd., P.O. Box 248, New Liskeard, ON, P0J 1P0
Phone: (705) 647-4331 Fax: (705) 647-8182

Quotation

To: City of Temiskaming Shores

From: Sylvain Doucet

Email

Date: 2021-06-01

Re: PW-RFQ-011-2021

Electrical

☐ **Urgent** ☒ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

•**Comments:** We are pleased to quote the following on the above noted project which consists of the supply and installation of the following:

- | | |
|---|--|
| 1 | Post mounted WC-104A & WB-102AT c/w dual-alternating 12" amber flashing signal beacon
(Located 25 metres from railway level crossing **See additional notes 4 & 5) |
| 1 | 60A-120/240V pole mounted Type 3 NEMA 4X stainless steel supply control cabinet
(Located within 25 metres from railway level crossing **See additional note 6) |
| 1 | 350-Watt UPS battery back-up system |

Lump Sum

\$41,275.00

Terms & Conditions:

1. Quote is valid for 30 days.
2. HST not included.
3. Engineering not included.
4. The minimum distance from the crossing as noted in the Scope of Work was used to determine the location of the signs and beacons. Their final location is to be provided by the City of Temiskaming Shores. No calculations to determine the **Stopping Sight Distance** were completed as part of this quotation.
5. If supplemental buried conduit and cabling between the control box and warning beacon is required to meet applicable Regulations (in excess of 25 metres from the crossing), this will be charged at an additional **\$130.00 per linear meter**.
6. Utility costs for the new connection not included. Service location to be located within 25 metres from the crossing.

Please contact the undersigned if you have any questions.

Thank You,

Sylvain Doucet
Electrical Estimator

The Corporation of the City of Temiskaming Shores

By-law No. 2021-100

Being a by-law to enter into an agreement with Shaba Testing Services Ltd. for Advocate Architect services for the construction of the new Haileybury Fire Station

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. RS-012-2021 at the June 15, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into an agreement with Shaba Testing Services Ltd. for Advocate Architect services for the construction of the new Haileybury Fire Station, in the amount of \$38,880.00, plus applicable taxes, for consideration at the June 15, 2021 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute an agreement with Shaba Testing Services Ltd. for Advocate Architect services for the construction of the new Haileybury Fire Station, in the amount of \$38,880.00, plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor

Clerk



Schedule “A” to

By-law 2021-100

Agreement between

The Corporation of the City of Temiskaming Shores

And

Shaba Testing Services Ltd.

for Advocate Architect services for the construction of the new Haileybury Fire
Station

This agreement made this 15th, day of June, 2021.

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

Shaba Testing Services Ltd.
(hereinafter called "the Consultant")

Witnesseth:

That the Owner and the Consultant shall undertake and agree as follows:

Article I:

The Consultant will:

- a) Provide all material and perform all work described in the following guiding documents:
 - i. Request for Proposal RS-RFP-004-2021, Haileybury Fire Hall – Advocate Architect; and
 - ii. Shaba Testing Services Ltd. submission in response to RS-RFP-004-2021.
- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents, attached hereto as Appendix 01 and forming part of this agreement
- c) Complete, as certified by the Director, all the work by **October 31st, 2023.**

Article II:

The Owner will:

- a) Pay the Consultant in lawful money of Canada for services aforesaid, in the amount of **Thirty-Eight Thousand, Eight-Hundred and Eighty Dollars and Zero Cents (\$38,880.00)** plus applicable taxes, subject to additions and deductions as provided in the Contract Documents, as authorized by an approved Contract Change Order.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Consultant:

Shaba Testing Services Ltd.
77 Government Road East
Kirkland Lake, Ontario P2N 1A4

The Owner:

City of Temiskaming Shores
325 Farr Drive / P.O. Box 2050
Haileybury, Ontario P0J 1K0

The Director:

The Director of Recreation
City of Temiskaming Shores
325 Farr Drive / P.O. Box 2050
Haileybury, Ontario P0J 1K0

Remainder of Page left Blank Intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of

Shaba Testing Services Ltd.

Lad Shaba, President

Municipal Seal

**The Corporation of the City of Temiskaming
Shores**

Mayor – Carman Kidd

Clerk – Logan Belanger



Appendix 01 to
Schedule “A” to
By-law No. 2021-100
Form of Agreement

CORPORATION OF THE CITY OF TEMISKAMING SHORES
STANDING OFFER FOR
Haileybury Fire Hall – Advocate Architect
REQUEST FOR PROPOSAL RS-RFP-004-2021

Shaba Testing Services Ltd.
77 Government Road East
Kirkland Lake, Ontario
P2N 1A4

Shaba Testing Services Ltd.
36 Lakeshore Road South
New Liskeard, Ontario
P0J 1P0

City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
POJ 1K0



June 7, 2021

City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
POJ 1K0

Attention: Logan Belanger, Clerk

Re: RS-RFP-004-2021 Standing Offer For
Haileybury Fire Hall – Advocate Architect

Please accept this Transmittal Letter, expressing our firm's intention to submit for RFP retainer on the above noted assignment.

The person identified as the Principal in this RFP submission is:

Lad Shaba, P.Eng., President of **Shaba Testing Services Ltd.**
77 Government Road East, Kirkland Lake ON
Telephone No.: (705) 567-4187

Mr. Shaba shall be the firm's Key contact with the City of Temiskaming Shores and is empowered to sign a binding legal agreement with the City and make decisions for the firm on contractual matters.

Sincerely,

SHABA TESTING SERVICES LTD.

Per:

Lad Shaba, P. Eng.

1.0 Firms' capability, Experience and Qualifications

Shaba Testing Services Ltd., (STS) is an Ontario based consulting engineering firm incorporated in 2001 and licensed through Professional Engineers Ontario to provide engineering design, inspection and testing services for industry, municipalities, contractors and the private sector. STS works out of a head office in Kirkland Lake and a Branch Office in New Liskeard, Ontario.

The fields of expertise include:

- Structural
- Geotechnical
- Municipal infrastructure, and
- Site Development

Shaba Testing Services Ltd. is a versatile firm employing experienced engineers and technicians. STS is a certified testing laboratory under the Canadian Standards Association (CSA), the Canadian Council of Independent Laboratories (CCIL) and the MTO standards and regulations. Testing staff has up to date training and are CCIL certified.

STS also provides independent material testing services in soils, concrete, granular aggregates and masonry.

Lad Shaba, P. Eng. is the principal and owner, with over (20) twenty years of experience in geotechnical and structural projects in Northeastern Ontario – including many assignments in and around the Temiskaming Shores area.

2.0 Project Manager's Experience and Qualifications

Lad Shaba, P. Eng., would be the Project Manager and Engineer for the City of Temiskaming Shores, Haileybury Fire Hall project. Mr. Shaba has over twenty (20) years of experience working in Northeastern Ontario and is the President and Owner of Shaba Testing Services Ltd. (STS). Mr. Shaba has an extensive professional engineering portfolio that includes Municipal and private design, review, consultation and quality control projects as well as Ministry of Transportation Quality Verification Engineer contracts. In addition, Mr. Shaba has on-site and in-lab materials testing expertise.

2.1 Assistant Project Manager's Experience and Qualifications

Dean Elliott P. Eng. would be the Assistant Project Manager, Assistant Engineer and Contract Administrator for The City of Temiskaming Shores, Haileybury Fire Hall project. Mr. Elliott has over forty-five (45) years of experience working in northeastern Ontario. Mr. Elliott was the principal and owner of D. F. Elliott Consulting Engineers Ltd. for over 35 years and has been working for STS since 2019. He has an intimate knowledge of local infrastructure and soil conditions in Northeastern Ontario and has completed over (75) municipal projects. All projects have generally been within budget and on time.

3.0 Project Team's Capability, Experience and Qualifications

The Project Team consists of municipal, structural, geotechnical, material testing and architectural capabilities (mechanical and electrical specialties can also be provided as necessary). The Project Team has experience working in the Temiskaming Shores area and can provide the municipality with quality service on short notice and in a highly professional manner.

4.0 Approach and Methodology

The following is a description of the methodology of how a typical consulting engineering assignment would be approached:

4.1 Design Development and Construction Documents

Once the scope of work has been confirmed, a review of all supporting documents including, geotechnical reports, construction documents, permits, etc., would take place. Any deviations from the contract or requirements would be reported on. Potential alternative design or material considerations will be made to the City.

Monitoring of the approved Development Schedule in relation to work performed will take place on an on-going basis. Any deviations from the Schedule will be reported.

Aid and provide feedback in the review and approval of final design and construction documents. As well as liaison between the City and the design-builder regarding the design development and construction phase and assist the City in any disputes that may arise.

4.2 Construction Phase Services

During the construction phase, communication channels will be open between the design builder and the City via STS. Ongoing consultation with the City will take place regarding progress and quality of work performed. Any deficiencies, deviations or defects in work will be immediately reported to the City and outcomes documented within a reasonable time frame. If required, respectful negotiation of any disputes will commence and support will be given to the City through dispute resolution.

Up-to-date breakdown of amounts owing to the design-builder for Work performed and products delivered to the place of Work will be reported on, and subsequent certificate of payments will be issued, including certificate of final payment, when validated and required.

Review and response to design-builder's ongoing submission of drawings, documentation, etc., while consulting with the City to ensure that the Work conforms to contract documents; and if required, authorize inspections and potentially reject Work.

Keep records of dates for Substantial Performance of Work and ensure warranties, certificates, inspections, etc., are directed to the City.

4.2.1 Occupancy Permit

Once construction is complete a Code Review for Occupancy Permit inspection will be performed.

4.3 Warranty Phase

During the one-year warranty phase, STS will communicate with the design-builder and the City to ensure correction of any observable building defects. This includes aiding in dispute resolution between the City and the design-builder, as well as investigating issues that may arise.

Upon expiration of the one-year warranty phase, inspection of the building will take place with the City and the design builder to identify any defects that should be corrected under warranty.

5.0 Health and Safety

Shaba Testing Services Ltd. maintains an Injury and 'Illness Prevention Program', dated May 2016 and updated in June of 2019. This is a detailed manual of over 400 pages and covers all aspects of occupational health and safety associated with operating a consulting engineering office, such as: laboratory testing, field investigations, use of equipment, hazardous materials etc.

We also have an abbreviated field version for use on Contract Administration work; and which was developed for use on MTO projects. The Table of Contents are provided as follows. (A complete version of these Manuals can also be provided if required).

Table of Contents

- a. Statutory Declaration.
- b. Corporate Health and Safety Policy.
- c. Hazards Inherent To The Work.
- d. Provisions to Ensure That an Adequate Number of Supervisors Are Provided That They All Satisfy the Definition of “Competent” As Prescribed in the Occupational Health and Safety Act.
- e. Preventative Maintenance Programme for Equipment.
- f. Traffic Control Provisions Specific to the Contract Which Demonstrate that the Proponent is Aware of Relevant Traffic Standards and Their Obligations and Responsibilities. Under the OHSA to Ensure Public and Employee Safety for this Assignment.
- g. The Proponent Shall Describe What Information and Instructions Shall be Provided to Employees to Ensure that All Employees are Informed of the Hazards Inherent to the Work and Understand the Procedures for Minimizing the Risk of Injury or Illness.
- h. Procedures for Responding to OHS Issues Identified by Ministry of Transportation, (ii) Managing Orders from the Ministry of Labour (MOL), (iii) Fulfilling MOL Notification of Critical Injuries and Fatalities, (iv) Notifying Ministry of Transportation of Critical Injuries / Fatalities and MOL Orders.
- i. List of Ministry of Labour Order That Have Been Issued to the Proponent Within the Past 5 Years, and Any Conviction For OHSA Violations, If Applicable.
 - I. Appendix ‘A’ Backing up Safety Manual
 - II. Appendix ‘B’ Bear Aware Booklet

A WSIB Clearance Certificate is attached indicating that STS is in good standing with the Ministry of Labour.

Statutory Declaration

In submitting this proposal, I/we, on behalf of SHABA TESTING SERVICES LTD
(legal name of company)

Certify the following:

- (a) I/We have a health and safety policy and will maintain a program to implement such policy as required by Clause 25(2)(j) from the Occupational Health & Safety Act, R.S.O. 1990, c.O.1, as amended, (the “OHSA”).
- (b) With respect to the services being offered in this proposal, I/we and our proposed sub consultants, acknowledge the responsibility to, and shall:
 - (i) fulfill all of the “employer” obligations under the OHSA and ensure that all work is carried out in accordance with the OHSA and its regulations.
 - (ii) ensure that adequate and competent supervision is provided as per the OHSA to protect the health and safety of workers; and
 - (iii) provide information and instruction to all employees to ensure they are informed of the hazards inherent to the work and understand the procedures for minimizing the risk of injury or illness.
- (c) I/We agree to take every precaution reasonable in the circumstances for the protection of worker health and safety, as required under the OHSA.

Dated at Kirkland Lake this 7 day of June 2021

Lad Shaba, P. Eng
(Authorizing signing officer for the Consultant)

Principal / Owner
(Title)

6.0 Value Added Service

- i. As stated prior, Lad Shaba, P.Eng. has over twenty (20) years of geotechnical and structural engineering experience in Northeastern Ontario.
- ii. As noted previously here-in, the Assistant Project Manager (D. Elliott P. Eng.) has carried out numerous assignments for the Temiskaming Shores area over the past (45) forty five years.
- iii. Code Review for Occupancy permit checklist template compiled as STS has prior experience in the Temiskaming Region with Inspection and Code Review for Occupancy.
- iv. The proposed Field Inspectors for contract administration work and /or live in close proximity to the City of Temiskaming Shores. Therefore travel time to the jobsite is significantly reduced, resulting in less cost to the Municipality.

7.0 Quality Control Plan

Shaba Testing Services Ltd. maintains a 'Radiation Safety Policy and Procedures Manual for Portable Gauges', April 2020. STS also maintains a Canadian Council of Independent Laboratory Quality Control Manual for laboratory testing work. STS also participates in continuous improvement the Consulting Engineers of Ontario and it's licensing body, Professional Engineers Ontario. STS notes that it has previously investigated certification through ISO 9001 and found it to be of no specific advantage.

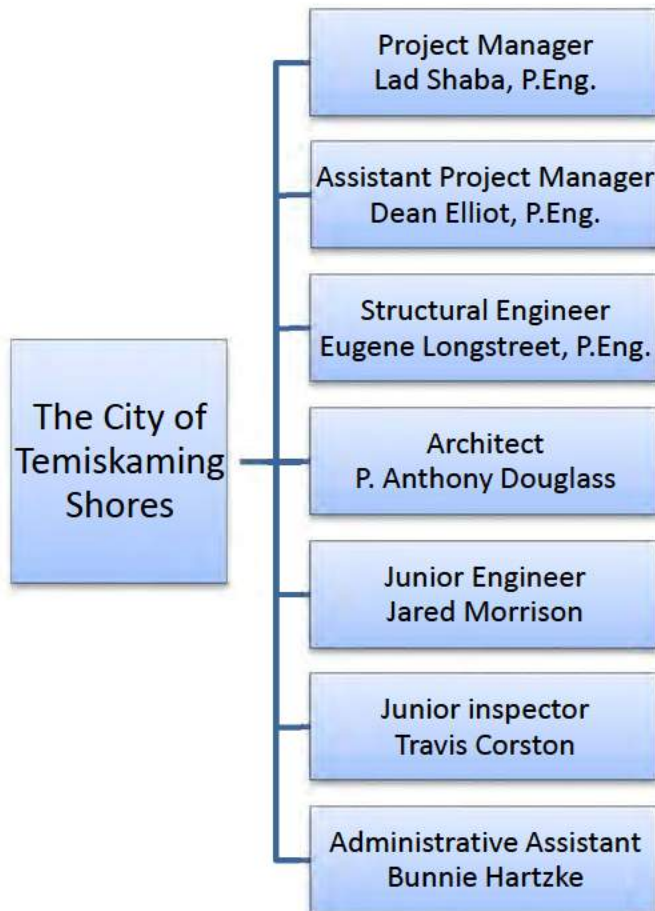
A Quality Control Plan shall address all of the aspects of the project as set out in the RFP document. Quality control is defined as "actions which provide a means to ensure and regulate the characteristics of an item, or service, to established requirements". The main components of an effective Quality Control Plan are the following:

- Management responsibility,
- A documented quality system,
- Control of design work,
- Control of construction administration,
- Control of non-conforming work,
- Document control and review,
- Corrective actions,
- Quality records, and,
- Quality audits.

For proposed projects, the Quality Control Plan would be developed by Mr. Shaba and implemented by Shaba Testing Services Ltd.'s independent personnel. The key to quality control is to have qualified and experienced staff to implement and maintain the plan. Our proposal addresses this requirement (refer to Figure 1 – Organizational Chart).

This plan involves a detailed checklist of all design and contract administration related activities for a given project, including random and complete detailed checking of drawings, cross-sections, quantities and field records. We will modify this master design activity checklist to specifically address all project tasks as outlined in the RFP. Technical and quality (audit) reviews will be carried out at designated milestones as indicated in the Project Schedule.

Shaba Testing Services - Organization Chart



The Project Manager provides reports and feedback on quality/technical reviews and inspection. Additionally, they are the primary liaison between the City and the Design-builder regarding dispute resolution and in reporting and dealing with non-conformance.

CORPORATION OF THE CITY OF TEMISKAMING SHORES

STANDING OFFER FOR

Haileybury Fire Hall – Advocate Architect

REQUEST FOR PROPOSAL RS-RFP-004-2021

SUBMISSION FORMS

Shaba Testing Services Ltd.
77 Government Road East
Kirkland Lake, Ontario
P2N 1A4

Shaba Testing Services Ltd.
36 Lakeshore Road South
New Liskeard, Ontario
P0J 1P0

City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
POJ 1K0



City of Temiskaming Shores
RS-RFP-004-2021
Haileybury Fire Hall – Advocate Architect

FORM OF QUOTATION

Consultant's submission of proposal to:

The Corporation of the City of Temiskaming Shores

Stipulated Price

We/I, Shaba Testing Services Ltd.

(Registered Company Name/Individuals Name)

Of, 77 Government Road East, Kirkland Lake, Ontario P2N 1A4

(Registered Address and Postal Code)

Business: _____

Phone Number: 705.567.4187

Email: [REDACTED]

We/I hereby offer to enter into an agreement to supply services, as required in accordance to the proposal for a price of:

Lump sum price before HST: \$ 38,880 .00



**City of Temiskaming Shores
RS-RFP-004-2021**

Haileybury Fire Hall – Advocate Architect

NON-COLLUSION AFFIDAVIT

I/ We Lad Shaba the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.


Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed



Company Name

Shaba Testing Services Ltd.

Title

Principal/Owner



City of Temiskaming Shores
RS-RFP-004-2021
Haileybury Fire Hall – Advocate Architect

CONFLICT OF INTEREST DECLARATION

Please check appropriate response:

- ☒ I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- ☐ The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

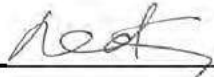
In making this quotation submission, our Company has / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at 3:30 p.m. in Kirkland Lake, ON this 7th day of June, 2021.

FIRM NAME: Shaba Testing Services Ltd.

BIDDER'S
AUTHORIZED OFFICIAL: Lad Shaba P.Eng

TITLE: Principal / Owner

SIGNATURE: 

TEMPLATE
**City of Temiskaming Shores - Haileybury Fire Hall
Code Review for Occupancy Permit-Div.C, Part 1, 1.3.3.1.**

Item	Description	Reference Drawings	In Conformance	
1.0	<u>Project Start-up/Data Acquisition</u>			
1.1	Review scope of work with client, including field work. Obtain copies of all available existing stamped drawings, reports, geotechnical investigations, etc.)			
2.0	<u>Structural Review</u>			
2.1	Field Bolt Torque (25%)* Requires Torque Wrench			
2.2	Alignment of Columns Check			
2.3	Beams Assessment			
2.4	Wall Assembly Assessment including siding and insulation			
2.5	Roof Assembly Assessment			
2.6	Field Structural Inspection Report			
3.0	<u>Foundation Review</u>			
3.1	Slab Assessment			
3.2	Review Record of Quality Control: rebar inspections, concrete compression testing, compaction testing, etc.			
3.3	Review of Geotechnical Report			
4.0	<u>Electrical Review</u>			
4.1	Review of Stamped Drawings (Electrical)			
4.2	Review of Safety Measures: lighting, fire exits, air vents, etc.			
4.3	Review Permits and/ or ESSA approvals			
5.0	<u>Mechanical Review</u>			
	N/A			

TEMPLATE
**City of Temiskaming Shores - Haileybury Fire Hall
Code Review for Occupancy Permit-Div.C, Part 1, 1.3.3.1.**

Item	Description	Reference Drawings	In Conformance	
6.0	<u>Miscellaneous</u>			
6.1	Site Plan Review			
6.2	Review of occupancy checklist			
6.3	General Review of other Documents			
7.0	<u>Architectural Review</u>			
7.1	- fire separation			
7.2	- closures			
7.3	- guards			
7.4	- doors			
7.5	- door hardware			
7.6	- self-closing devices			
7.7	- means of egress			
7.8	- fire fighting access route			
7.9	- fire exits			
8.0	Fire Extinguishers			
8.1	Exterior Grading			

TEMPLATE

**City of Temiskaming Shores - Haileybury Fire Hall
Code Review for Occupancy Permit-Div.C, Part 1, 1.3.3.1.**

Item	Description	In Conformance		
8.0	1.3.3.1 Occupancy Permit - General			
a)	The structure of the building or part of it is completed to the roof			
b)	The enclosing walls of the building or part of them are completed to the roof			
c)	The walls enclosing the space to be occupied are completed, including balcony guards			
d)	All required fire separations and closures are completed on all storeys to be occupied			
e)	All required exits are completed and fire separated including all doors, door hardware, self-closing devices, balustrades and handrails from the uppermost floor to be occupied down to grade level and below if an exit connects with lower storeys			
f)	All shafts including closures are completed to the floor-ceiling assembly above			
g)	Measures have been taken to prevent access to parts of the building and site			
h)	Floors, halls, lobbies, and required means of egress are kept free of loose materials and other hazards			
i)	If service rooms should be in operation, required fire separations are completed and all closures installed			
j)	All building drains and venting systems are complete and tested as operational for the storeys to be occupied			
k)	Required lighting and electrical supply are provided for common areas to be occupied			
l)	Required lighting in corridors, stairways and exits is completed and operational up to and including all storeys to be occupied			
m)	Required standpipe, sprinkler and fire alarm systems are completed and operational up to and including all storeys to be occupied, together with required pumper connections for such standpipes and sprinklers			
n)	Required fire extinguishers have been installed on all storeys to be occupied			
o)	Main garbage rooms, chutes and ancillary services thereto are completed to storeys to be occupied			
p)	Required firefighting access routes have been provided and are accessible			
q)	The sewage system has been completed and is operational			

The Corporation of the City of Temiskaming Shores

By-law No. 2021-101

Being a by-law to amend By-law No. 2019-139 to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour – Project No. 851-512497

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council entered into a Funding Agreement with Industry Canada (FedNor) to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour, through By-law No. 2019-139 on September 3, 2019, and was subsequently amended on November 3, 2020 through by-law No. 2020-107; and

Whereas Council considered Memo No. 022-2020-CS at the June 15, 2021 Regular Council meeting and directed staff to prepare the necessary by-law to amend By-law No. 2019-139 being an agreement with FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour, for consideration at the June 15, 2021 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule A to By-law No. 2019-139, be hereby amended by Amending Agreement No. 2, a copy of which is hereto attached as Schedule A and forms part of this by-law.
2. That the Mayor and Clerk have the delegation of authority to execute any and all required documentation, on behalf of the City of Temiskaming Shores, as required under the Contribution Agreement.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor

Clerk



Schedule “A” to

By-law No. 2021-101

Being a by-law to amend By-law No. 2019-139 to enter into an agreement with Her Majesty the Queen in Right of Canada as represented by the Ministry of Industry – FedNor to implement a Culinary Tourism Strategy for the Lake Temiskaming Tour – Project No. 851-512497



FedNor
19 Lisgar Street
Suite 307
Sudbury, Ontario
P3E 3L4

FedNor
19 rue Lisgar
Bureau 307
Sudbury (Ontario)
P3E 3L4

June 10, 2021

Project Number: 851-512497

Mr. Carman Kidd
Mayor
The Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury ON P0J 1K0

Dear Mr. Kidd:

**Re: Contribution to The Corporation of the City of Temiskaming Shores
Amendment Number: 2**

As a result of your request dated April 8, 2021, FedNor is prepared to amend our Contribution agreement of July 31, 2019 and amendment #1 as follows:

Delete: Clause 3.1 The Minister will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 89.8% of the incurred Eligible & Supported Costs of \$215,000 of the Project outlined in Annex 1, and
- b) \$193,000.

Substitute: Clause 3.1 The Minister will make a Contribution (the "Contribution") to the Recipient in respect of the Project in an amount not exceeding the lesser of:

- a) 94.5% of the incurred Eligible & Supported Costs of \$215,000 of the Project outlined in Annex 1, and
- b) \$203,000.

Delete: Clause 4.0 Total Canadian Government Funding

a) The Recipient hereby confirms that for the purposes of this Project, the following additional sources of Canadian government funding including without limitation, federal, provincial, municipal or local government assistance has been requested or received:

Destination Northern Ontario \$6,000

Substitute: Clause 4.0 Total Canadian Government Funding

a) The Recipient hereby confirms that for the purposes of this Project, the following additional sources of Canadian government funding including without limitation, federal, provincial, municipal or local government assistance has been requested or received:

Destination Northern Ontario \$1,500

Delete: Annex 1 THE PROJECT - STATEMENT OF WORK

i) Description:

The Corporation of the City of Temiskaming Shores is requesting \$193,000 in Canadian Experiences Fund (CEF) funding, which represents 89.8 percent of eligible supported costs of the project, to implement a culinary tourism strategy for the Lake Temiskaming Tour / Tour du Lac Temiskaming (LTT) catchment region. The area includes Mattawa, North Bay, Temagami and Temiskaming Shores, along with communities in between.

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$193,000
- Supported	\$215,000	Other Federal	
- Not Supported		Provincial	\$6,000
Ineligible Costs		Municipal	
		Financial Institution	
		Recipient	\$6,000
		Other	\$10,000
Total	<u>\$215,000</u>		<u>\$215,000</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Consulting Fees	\$110,000		\$110,000
Marketing / Promotion / Translation	\$103,000		\$103,000
Travel	\$2,000		\$2,000
TOTAL ELIGIBLE COSTS	<u>\$215,000</u>		<u>\$215,000</u>
<u>Ineligible Costs:</u>			
TOTAL INELIGIBLE COSTS			
TOTAL PROJECT COSTS			<u>\$215,000</u>

Substitute: Annex 1 THE PROJECT - STATEMENT OF WORK

i) Description:

The Corporation of the City of Temiskaming Shores is requesting \$203,000 in Canadian Experiences Fund (CEF) funding, which represents 94.5 percent of eligible supported costs of the project, to implement a culinary tourism strategy for the Lake Temiskaming Tour / Tour du Lac Temiskaming (LTT) catchment region. The area includes Mattawa, North Bay, Temagami and Temiskaming Shores, along with communities in between.

Project Costs and Financing:

<u>Project Costs:</u>		<u>Financing:</u>	
Eligible Costs		FedNor	\$203,000
- Supported	\$215,000	Other Federal	
- Not Supported	\$13,000	Provincial	\$10,000
Ineligible Costs		Municipal	
		Financial Institution	
		Recipient	\$15,000
		Other	
Total	<u>\$228,000</u>		<u>\$228,000</u>

	<u>Supported</u>	<u>Not Supported</u>	<u>Total</u>
<u>Eligible Costs:</u>			
Consulting Fees	\$110,000	\$3,000	\$113,000
Marketing / Promotion / Translation	\$103,000	\$10,000	\$113,000
Travel	\$2,000		\$2,000
TOTAL ELIGIBLE COSTS	<u>\$215,000</u>	<u>\$13,000</u>	<u>\$228,000</u>
<u>Ineligible Costs:</u>			
TOTAL INELIGIBLE COSTS			
TOTAL PROJECT COSTS			<u>\$228,000</u>

All other terms and conditions of our Contribution agreement remain unchanged.

This amendment is open for acceptance for a period of 30 days following the date on the first page, after which it will be null and void. This amendment shall be effective the date the duplicate copy of this amendment, unconditionally accepted and duly executed by the Recipient, is received by FedNor.

If further information is required, please contact Denise Deschamps toll-free at 1-877-333-6673 ext. 3176 or 471-3276 in our North Bay office.

Yours sincerely,

**Dimatteo,
Aime**

Aime J. Dimatteo
Director General
FedNor

Digitally signed by
Dimatteo, Aime
Date: 2021.06.10 08:57:46
-04'00'

The Corporation of the City of Temiskaming Shores
Project Number: 851-512497

Amendment Number: 2

The foregoing is hereby accepted this _____ day of _____, _____.

Per: _____
Signature of Recipient

Title

Per: _____
Signature of Recipient

Title

The Corporation of the City of Temiskaming Shores
By-law No. 2021-102
Being a by-law to confirm certain proceedings of Council of The
Corporation of the City of Temiskaming Shores for its Regular
meeting held on June 15, 2021

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **June 15, 2021**, with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 15th day of June, 2021.

Mayor

Clerk