



**The Corporation of the City of Temiskaming Shores**  
**Regular Meeting of Council**  
**Tuesday, September 7, 2021 – 6:00 p.m.**  
**City Hall – Council Chambers – 325 Farr Drive**

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**Agenda**

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**
4. **Approval of Agenda**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council approves the agenda as printed / amended.

5. **Disclosure of Pecuniary Interest and General Nature**
6. **Review and adoption of Council Minutes**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council approves the following minutes as printed:

- a) Committee of the Whole Meeting – August 10, 2021; and
- b) Regular Meeting of Council – August 10, 2021.

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

a) Potential Disposition of Land

**Applicant:** Cobalt Camp Refinery Ltd. (subsidiary of First Cobalt Corp.)

**Property:** Various Parcels and Unopened Roads and Lanes on Plan M-147 NB

**Purpose:** The Applicant is interested in acquiring the subject properties and Unopened Roads to support their operation of the Refinery facility

b) Potential Disposition of Land

**Applicant:** Hazel and Maurice Pleau

**Property:** Portion of Second Street and Portion of Fourth Street

**Purpose:** The applicant owns land adjacent to Second Street and Fourth Street (unopened road allowances), and is seeking to acquire the subject properties to have contiguous property ownership for continued residential use

**8. Question and Answer Period**

**9. Presentations / Delegations**

- a) Lyne Labelle – Housing Services Manager, District of Timiskaming Social Services Administration Board (DTSSAB)

**Re:** Community Homelessness Prevention Initiative

- b) Northern College - Audrey J. Penner, President and CEO; Doug Walsh, Chair of the Board of Governors; and Tammy Mackey, Manager, Haileybury Campus

**Re:** Northern College Update

**10. Communications**

- a) Kelly Niemi, Resident

**Re:** Request to Purchase Municipal Land, 2021-08-13

**Reference:** Referred to the Municipal Clerk to process in accordance with the City's Disposition of Land By-law No. 2015-160

- b) Ruby Mekker

**Re:** Request to Rescind Support for the Closure of Ontario Gas Plants (Motion No. 2021-005, adopted at the January 5, 2021 Regular Council Meeting) – 2021-08-22

**Reference:** Received for Information

- c) Association of Municipalities Ontario (AMO)

**Re:** AMO Policy Update – Draft Resolution for Municipal Recognition of September 30th as National Day for Truth and Reconciliation

**Reference:** Motion Presented Under New Business

- d) Kelly Black, Chief Administrative Officer – District of Timiskaming Social Services Administrative Board (DTSSAB)

**Re:** DTSSAB Second Quarter Operational Overview Report, April 1 to June 30, 2021

**Reference:** Received for Information

- e) Tanya Daniels, City Clerk – City of Brantford

**Re:** Support for Year of the Garden 2022 – 2021-08-27

**Reference:** Received for Information

- f) Robert Ritchie, Resident

**Re:** Transit Route Request, 2021-09-01

**Reference:** Received for Information and referred to the Temiskaming Transit Committee

- g) Dan Tache, President – D2 Management and Development/Tache Construction INC

**Re:** Affordable, supportive or transitional housing to help end homelessness, 2021-08-27

**Reference:** Referred to the Corporate Services Committee

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. g) according to the Agenda references.

**11. Committees of Council – Community and Regional**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Age Friendly Community Committee meetings held on March 2, 2021 and on June 1, 2021;
- b) Minutes of the Bicycle Friendly Community Committee meetings held on January 21, 2021 and on April 19, 2021;
- c) Minutes of the Committee of Adjustment meeting held on July 28, 2021;
- d) Minutes of the District of Timiskaming Social Services Administration Board meeting held on June 16, 2021
- e) Minutes of the New Liskeard Non-Profit Housing Corporation meetings held on January 27, 2021; February 24, 2021; March 24, 2021; April 28, 2021; May 26, 2021; and June 23, 2021;



- f) Minutes of the Temiskaming Municipal Association meeting held on February 11, 2021;
- g) Minutes of the Splash Pad Committee meetings held on March 4, 2021 and on August 20, 2021; and
- h) Minutes of the Joint Temiskaming Shores Accessibility Advisory Committee and the New Liskeard Business Improvement Area Board of Management meeting held on July 6, 2021.

**12. Committees of Council – Internal Departments**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meeting held on July 28, 2021;
- b) Minutes of the Corporate Services Committee meeting held on July 28, 2021;
- c) Minutes of the Protection to Persons and Property Committee meeting held on July 28, 2021;
- d) Minutes of the Public Works Committee meetings held on July 28, 2021 and on August 23, 2021; and
- e) Minutes of the Temiskaming Transit Committee meetings held on July 7, 2021 and on August 20, 2021.

**13. Reports by Members of Council**

- a) Councillor Danny Whalen – 2021 AMO Conference Report to Council

**14. Notice of Motions**

**15. New Business**

**a) Support Resolution – Rising Cost of Building Materials, City of Kitchener**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Whereas the City of Kitchener adopted a resolution regarding the rising cost of building materials at their regular meeting on July 12, 2021; and

Whereas the prices for construction materials have seen dramatic increases during the pandemic; and

Whereas reports by Statistics Canada noted that the price of lumber increased by 68 percent between March 2020 and March 2021, while fabricated metal products and construction material rose by 9 percent; and

Whereas the Province of Ontario has seen an accelerated overall increase in demands for construction; and

Whereas the Province of Ontario has deemed residential construction as essential activity during province-wide emergency declarations and stay-at-home orders; and

Whereas Kitchener City Council considers it a matter of public interest as the increase in rates and demand could result in unsustainable costs on the local construction industry.

Therefore be it resolved that Council for the City of Temiskaming Shores hereby supports the City of Kitchener advocacy to the Federal and Provincial Governments to review actions that could be taken to help mitigate or offset the impacts related to the rising cost of building materials; and

That a copy of this resolution be forwarded to the Right Honourable Justin Trudeau; the Honourable Doug Ford, Premier Ontario; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Victor Fedeli, Minister of Economic Development; the Honourable Steve Clark, Minister of Municipal Affairs; Job Creation and Trade; the Federation of Canadian Municipalities; the Association of Municipalities of Ontario; and the City of Kitchener.

**b) Support Resolution – Affordable Housing Crisis in Canada - City of Woodstock**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Whereas the City of Woodstock adopted a resolution regarding the current affordable housing crisis in Canada at their regular meeting on July 15, 2021; and

Where the current affordable housing crisis in Canada and the quality-of-life implications caused by addiction, drug and opioid use, and mental health issues are impacting communities in Canada and around the world; and

Whereas citizens in many communities are alarmed by the increase in homelessness, needles discarded in public spaces, visible signs of illegal activities and are disillusioned with the justice system response; and

Whereas policing and the justice system is not the solution to homelessness and addiction or an effective use of public funds; and

Whereas Public health initiatives and programs aimed at addiction are provided by multiple Ministries and agencies and are clearly inadequate and new long-term solutions are required; and

Whereas many of the programs and attempts from different agencies, government organizations and Ministry service providers have created a disjointed delivery system.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby supports the City of Woodstock call on the Honourable Doug Ford, Premier of Ontario to bring together the Ministry of the Attorney General, the Ministry of Health, the Ministry of Municipal Affairs and Housing and the Ministry of Children, Community and Social Services to immediately work together on both short and long term solutions, complete with funding, to take proper responsibility and action to address the affordable housing, homelessness and addictions crisis; and

That this resolution be circulated to John Vanthof, MPP Timiskaming-Cochrane; the Association of Municipalities Ontario; and the City of Woodstock.

**c) Support Resolution – Building the Early Learning and Child Care System, City of Toronto**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Whereas the City of Toronto adopted a resolution regarding the early learning and child care system at their regular meeting on May 5<sup>th</sup> and 6<sup>th</sup>, 2021.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby supports the City of Toronto in their support for building a system of early learning and child care services that are high-quality, public and not-for profit, affordable, inclusive and accessible for all families; while supporting a Canada wide system of Early Learning and Child Care and Indigenous Early Learning and Child Care; and

That this resolution be circulated to the Association of Municipalities Ontario; the Ontario Municipal Social Services Association; and the City of Toronto.

**d) Support Resolution – Report of the Regional Solicitor - Court Services Annual Report 2020, Regional Municipality of York**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Whereas the Regional Municipality of York discussed the Court Services Annual Report, 2020 and requested the support from Ontario Municipalities; and

Whereas the impacts of COVID-19 on municipally administered Provincial Offences Court have resulted in a higher volume of pending Provincial Offences Act trial matters; and

Whereas immediate regulatory and legislative changes are critical to delivering services to the public by putting in place the most modern, efficient, and effective justice system attainable; and

Whereas the proposed Early Resolution reforms in Bill 177 Stronger, Fairer Ontario Act (Budget Measures) 2017 do not fully support the objectives of the Ministry of the Attorney General pertaining to creating a modernized and efficient justice system.

Now therefore be it resolved that Council of the City of Temiskaming Shores hereby requests the Attorney General of Ontario to halt the proclamation of the

Early Resolution reforms included in Bill 177 Stronger Fairer Ontario Act (Budget Measures), 2017 and take immediate action to streamline and modernize this section of the legislation by making it easier and more convenient for the public and prosecutors to engage in resolution discussions and by making it more effective and efficient to administer early resolution proceedings for Part I and Part II offences in the Provincial Offences Court; and

That Council requests the Attorney General of Ontario to enact changes to the Provincial Offences Act and any related regulations to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings commenced under Part I or Part II of the Provincial Offences Act and to permit the Clerk of the Court to register the court outcome immediately upon receipt of the written agreement without requiring an appearance before a justice of the peace; and

That Council requests the Ministry of Transportation in consultation with Municipalities give consideration to suspending (temporarily) the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions.

**e) Support Resolution – Municipal Recognition of September 30th as National Day for Truth and Reconciliation**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Whereas the AMO Board of Directors encourages members to recognize September 30th as National Day for Truth and Reconciliation (also known as Orange Shirt Day); and

Whereas the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation; and

Whereas the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action; and

Whereas all Canadians and all orders of government have a role to play in reconciliation; and

Whereas Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation

to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process; and

Whereas the Federal Government has announced September 30th as the first National Day for Truth and Reconciliation (National Orange Shirt Day).

Therefore, be it resolved that the Council of the City of Temiskaming Shores does hereby commit to recognizing September 30th as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families and communities.

**f) Memo No. 028-2021-CS – Land Registry Update – Portion of Silver Centre Road and Water Line Easement**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo 028-2021-CS;

That Council acknowledges an application was filed at the Land Registry Office to correct the registered owner of part of Silver Centre Road (referenced as Highway 567 on Plan 54R-4169), from the Ministry of Transportation to The Corporation of the City of Temiskaming Shores; and

That Council directs staff to prepare the necessary by-law to grant Cobalt Camp Refinery Ltd. an easement over parts 8, 9, 10 and 11 on Plan 54R-4169 for the maintenance and operation of an existing underground water pipeline for consideration at the September 7, 2021 Regular Council meeting.

**g) Memo No. 029-2021-CS – Deeming By-law for Daniel and Katherine Mainguy – 754 Latchford Street**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Whereas the owners of 754 Latchford Street would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act in order to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem PLAN M82NB LOT 173 PCL 7818SST and PLAN M82NB LOT 172 PCL 10322SST to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary deeming by-law for consideration at the September 7, 2021 Regular Council meeting.

**h) Memo No. 030-2021-CS – Deeming By-law for CMEA Holdings Inc. – 40 Armstrong Street**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Whereas the owners of 40 Armstrong Street would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act in order to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem PLAN M22NB LOT 18 PCL 8337SST ARMSTRONG ST W SIDE and PLAN M22NB LOT 19 PCL 24963SST to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary deeming by-law for consideration at the September 7, 2021 Regular Council meeting.

**i) Memo No. 031-2021-CS – Deeming By-law for Nicole Desmarias – 69 Carter Boulevard**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Whereas the owners of 69 Carter Boulevard would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act in order to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem PLAN M52NB LOTS 69, 71 PCLS 14366, 17352SST to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary deeming by-law for consideration at the September 7, 2021 Regular Council meeting.

**j) Memo No. 016-2021-PW – Joyal Drive - Resurfacing**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 016-2021-PW;

That Council hereby approves the reinstatement of the Temiskaming Transit route to Joyal Drive from Morissette Drive, conditional upon the resurfacing of Joyal Drive in 2021; and

That Council hereby approves the resurfacing Joyal Drive in the amount of \$120,000, plus HST, funded through the 2021 roads rehabilitation program budget.

**k) Memo No. 017-2021-PW – Emergency Culvert Replacement – River Road**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 017-2021-PW for information purposes.

**l) Emergency Bridge Repairs – Mowat Landing Road**



**m) Memo No. 010-2021-RS – Ontario Trillium Foundation - Community Building Fund**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 010-2021-RS; and

That Council directs staff to submit an application to the Ontario Trillium Foundation - Community Building Fund, Capital Stream, in the amount of \$500,000 for the roof replacement project at the Waterfront Pool and Fitness Centre.

**16. By-laws**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that:

By-law No. 2021-125 Being a by-law to authorize the execution of an easement agreement between Cobalt Camp Refinery Ltd. and The Corporation of the City of Temiskaming Shores

By-law No. 2021-126 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision (754 Latchford Street)

By-law No. 2021-127 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision (40 Armstrong Street South)

By-law No. 2021-128 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision (69 Carter Boulevard)

be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that:

By-law No. 2021-125;  
By-law No. 2021-126;  
By-law No. 2021-127; and  
By-law No. 2021-128

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**17. Schedule of Council Meetings**

- a) Regular – Tuesday, September 21, 2021 at 6:00 p.m.
- b) Regular – Tuesday, October 5, 2021 at 6:00 p.m.

**18. Question and Answer Period**

**19. Closed Session**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council agrees to convene in Closed Session at \_\_\_\_\_ p.m. to discuss the following matters:

- a) Adoption of the July 13, 2021 – Closed Session Minutes;
- b) Under Section 239 (2) (a) of the Municipal Act, 2001 – Security of the Property of the Municipality – COVID-19 Protocols for Staff and the Public at Recreational Facilities;
- c) Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – Labour Relations;
- d) Under Section 239 (2) (c) of the Municipal Act, 2001 – proposed or pending acquisition or disposition of land by the municipality – 545 Lakeshore Road; and

- e) Under Section 239 (2) (f) of the Municipal Act, 2001 – advise that is subject to solicitor-client privilege, including communications necessary for that purpose – Integrity Commissioner.

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council agrees to rise with report from Closed Session at \_\_\_\_\_ p.m.

**20. Confirming By-law**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that By-law No. 2021-129 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **September 7, 2021** be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that By-law No. 2021-129 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**21. Adjournment**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council hereby adjourns its meeting at \_\_\_\_\_ p.m.



**The Corporation of the City of Temiskaming Shores  
Committee of the Whole Meeting  
Tuesday, August 10, 2021 – 6:00 p.m.  
City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:00 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Doug Jelly, Jeff Laferriere, Mike McArthur, and Danny Whalen

Present: Logan Belanger, Clerk  
Christopher Oslund, City Manager  
Mathew Bahm, Director of Recreation  
Steve Langford, Fire Chief  
Brad Hearn, IT Administrator  
Steve Burnett, Manager of Environmental Services  
Mitch Lafreniere, Manager of Transportation Services

Regrets: Councillor Foley  
Councillor Hewitt

Media: Blake McChristie, CJTT

Members of the Public: 13

**3. Review of Revisions or Deletions to Agenda**

None

**4. Approval of Agenda**

*Recommendation No. 2021-318*

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the Committee of the Whole approves the agenda as printed.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None

**6. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

a) Public Meeting – New Liskeard Marina

**Re:** Review the current state of operations and for input on future operations of the facility, and use of the marina property / building

Mayor Kidd declared the meeting to be open and to be a public meeting, and invited Mathew Bahm, Director of Recreation to provide a Presentation via PowerPoint. Mr. Bahm provided background on the marina, including a general overview of operations and expenses. Mr. Bahm outlined that the building has aged and requires upwards of \$200,000 to meet minimum standards and continue current level of service, as well as noted that any further intensification of the site would necessitate waste capacity improvements. Four (4) options were outlined and reviewed for Council consideration:

1. Continue to operate with municipal staff and pursue options to repair/replace building at taxpayer expense;
2. Pursue a private sector operator of the facility and pursue options to repair/replace building at taxpayer expense;
3. Pursue a long-term lease agreement with the private sector to redevelop the property; or
4. Pursue divestment of the property.

Mr. Bahm reviewed two comments received from members of the public in advance of the meeting:

1. Dan Dawson recommended that a marina facility should provide additional services (i.e., more than fuel and sewage pump outs) to better promote the area. These services could be offered by either the City, or from the private sector.
2. Judie Martin recommended keeping the property for a marina use, and to operate the facility like a business, including additional services.

Mr. Bahm summarized that Options 1 and 2 are the safest, but are more costly for taxpayers; and Options 3 and 4 are associated with increased risk, but could provide better outcomes at minimal costs. It was recommended that further public input be sought should options 3 or 4 be pursued. Mr. Bahm outlined that further review at upcoming committee meetings is recommended to consider comments received at this evening's meeting, before returning to council.

Mayor Kidd welcomed Mrs. Suzanne Othmer to make a presentation to Council.

Mrs. Othmer thanked Mayor and Council for the opportunity to provide comments on the future operations of the New Liskeard Marina. Over the years, amenities have decreased, and marina operations appear to occupy approximately one-quarter of the building. The remaining portion of the building is currently unoccupied and/or used by the City. It is believed the City should maintain this portion of the waterfront, and determine how it may be used for the best interest of the public. The current building requires maintenance and is not an accurate representation of what the City represents, when it welcomes boating visitors to the community. The City must find a balance between marina operations and the benefit to the City, as boater tourism creates a significant economic spinoff. If the City expanded services levels, additional profit centers could be realized. Mrs. Othmer suggested researching other municipally owned marinas, as well as provided feedback on each option presented by Mathew Bahm, Director of Recreation. The ultimate goal is to keep the downtown thriving, to grow the City, to showcase the beautiful shores of Lake Temiskaming, and to keep it available to everyone.

Mayor Kidd welcomed Mr. Jeff St. Cyr to make a presentation to Council. Mr. St. Cyr requested Mayor and Council to consider Option No. 4. Investment groups could provide financial and positive advantages to support the development of a prime waterfront property. A new development could drive revenue and help fund the waterfront and the marina. Currently, the land is not generating tax revenue and is used as a snow dump in the winter, and for boat/trailer storage. Many municipalities feature their waterfronts as the gem of the communities, and a proper development could beautify the area and bring people to the City. The marina property is comprised of several parcels of land; therefore, a development would not hamper the view or the use of the waterfront/ marina, as the current building location could be used, leaving the remaining parcels accessible to the public. Several images of buildings were displayed to outline the type of development opportunities.

Mayor Kidd inquired if there are there any questions or comments from members of the public?

Mr. Wayne Corman recommended using the wall facing the water for an art project or display, to help beautify the building, while Council considers the future use of the building.

Mayor Kidd inquired if there were any questions received via the chat box?

Christopher Oslund City Manager, reviewed a comment from Mairead O'Shea regarding the suitability of tenants during the Request for Proposal process for the New Liskeard Marina building. Mr. Oslund clarified that it was not the tenants that were not suitable, it was the proposed use by the tenants that would change the buildings current use from marina operations. A proposed change in use would result in significant investment by the City, through building code implications as well as water / sewer improvements.

Mr. Jeff St. Cyr inquired if there has been discussion for the completion of an environment study, as the study may impact the available options for the property and would be beneficial for any future investors. Mr. Oslund commented that soil sampling may also be required for large scale developments due to the infill used to develop the property, as well as investigation of the floodplain.

Mr. Ryan Primrose submitted an email, recommending that if the privatization option is chosen (i.e., Option no. 4), that conditions be placed on sale to ensure continued public access to the lake, and to provide marina related services. Mr. Primrose noted that once that land is sold, it will have been permanently lost as an asset. Therefore, suggests that Options no. 1-3 be examined thoroughly before Option no. 4 is considered.

Mayor Kidd inquired if there were questions or comments from Council?

Councillor Jelly thanked everyone for their comments and ideas, and recommended further discussion at the Committee level. Councillor McArthur is supportive of the marina and recommends further public consultation with the public. Councillor Whalen commented that both City owned/operated marinas appear to be required considering the number of boats using each facility; however, the revenues have to come from somewhere, and is open to discuss options, including discussions with the private sector. Councillor Laferriere is open to discussing options to understand costs to make a more informed decision. Mayor Kidd commented that the building is deteriorating and that enhancements and further discussions are required. Mr. Oslund, City manager advised that members of the public who have further comments following the meeting, can direct them to the Clerk.

Mayor Kidd declared that the public meeting is closed, and advise that Council will give due consideration to all comments received.

Recommendation No. 2021-319

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that the Committee of the Whole for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-016-2021 for information purposes.

**Carried**

**7. Adjournment**

Recommendation No. 2021-320

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that the Committee of the Whole hereby adjourns its meeting at 6:51 p.m.

**Carried**

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Mayor

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Clerk





**The Corporation of the City of Temiskaming Shores**  
**Regular Meeting of Council**  
**Tuesday, August 10, 2021**  
**Immediately Following the Committee of the Whole Meeting**  
**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:52 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Doug Jelly, Jeff Laferriere, Mike McArthur, and Danny Whalen

Present: Logan Belanger, Clerk  
Christopher Oslund, City Manager  
Mathew Bahm, Director of Recreation  
Steve Langford, Fire Chief  
Brad Hearn, IT Administrator  
Steve Burnett, Manager of Environmental Services  
Mitch Lafreniere, Manager of Transportation Services

Regrets: Councillor Foley  
Councillor Hewitt

Media: Blake McChristie, CJTT

Members of the Public: 3

**3. Review of Revisions or Deletions to Agenda**

None.

**4. Approval of Agenda**

*Resolution No. 2021-321*

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the agenda as printed.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None

**6. Review and adoption of Council Minutes**

*Resolution No. 2021-322*

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that City Council approves the following minutes as printed:

a) Regular meeting of Council – July 13, 2021.

**Carried**

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

None

**8. Question and Answer Period**

None

**9. Presentations / Delegations**

a) Dennis McCarty, Resident

**Re:** Temiskaming Transit Route on Meridian Avenue and Morissette Drive

Mr. McCarty thanked the Mayor and Council for the opportunity to present his concerns regarding a transit route change. Mr. McCarty outlined safety issues

observed since the transit route change in April 2021, which redirected the busses onto portions of Meridian Ave. and Morissette Dr. These concerns included speeding vehicles, no designated walking areas for pedestrians (such as sidewalks), and vibrations felt in homes. The subject area is busy due to the location of cemeteries and recreational facilities, including part of the STATO Trail to North Cobalt. This area is also used by residents of seniors' homes, nursing homes, and a Community Living residence. Mr. McCarty commented on the consultative process, and on the Transit Committee's membership related to each community's financial contribution.

Mr. Carty requested that the Transit Committee review their representation, remove the bus route and replace with a route from Main Street to Morissette Dr, using either Rorke Ave. or Georgina Ave., and to consider a speed limit decrease on Meridian and Morissette Dr. A petition was presented to Council in support of the route change request.

Mayor Kidd thanked Mr. Carty for his presentation, and invited comments from members of Council.

Councillor McArthur commented that the City releases an annual survey to the public with respect to transit services in the Community. Since the Transit Committee's inception, there have been two representatives from each municipality, which is not an uncommon approach to a committee structure. The Temiskaming Transit is well used by the public, Northern College students, and those requiring transportation to appointments. Councillor McArthur appreciated the feedback and concerns, and they will be discussed.

Councillor Whalen commented that the Committee operates in the best interest of transit in the community, and their representation has not been a concern; however, noted that the schedule may need to be reviewed due to the concerns presented.

Councillor Laferriere acknowledged the safety concerns and timeframes for response.

Councillor Jelly recognized that volume of traffic and speeding concerns, which will be referred to the Transit Committee for review with a recommendation to Council.

Christopher Oslund, City Manager, commented that the Transit Committee is investigating an on-demand option for stops not requiring service outside of certain timeframes, such as at the Medical Centre on Meridian Ave. With this option, the stops would be significantly reduced. From April to August 2021 there were 350 passengers who used this stop, or approximately 10 passengers per day. These numbers were down compared to 2020, due to the COVID-19 pandemic. The other option discussed was to eliminate the stop, and run the route down Georgina Ave.

Mayor Kidd commented that the matter will be referred to the Transit Committee for discussion and investigation. A special Temiskaming Transit Committee meeting will be scheduled.

## 10. **Communications**

- a) C. Tarling, Director of Legislated Services & City Clerk – City of Kitchener

**Re:** Rising cost of building materials, 2021-07-12

**Reference:** Received for Information

**Note:** Councillor Jelly requested this item be returned for Council consideration

- b) C. Tarling, Director of Legislated Services & City Clerk – City of Kitchener

**Re:** Motion M-84 Anti-Hate Crimes and Incidents and private member's bill Bill-C 313 Banning Symbols of Hate Act, 2021-07-12

**Reference:** Received for Information

- c) Peggy Johnson, CAO/ Clerk Treasurer - Township of Chapple

**Re:** Disaster Relief Plan due to unprecedented events and devastating impacts to the agricultural industry, 2021-07-13

**Reference:** Received for Information

- d) Alysha Dyjach, Deputy City Clerk – City of Woodstock

**Re:** Affordable housing crisis in Canada, 2021-07-16

**Reference:** Received for Information

**Note:** Councillor Jelly requested this item be returned for Council consideration

- e) Brent Larmer, Municipal Clerk/Manager of Legislative Services – Town of Cobourg

**Re:** Support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy), 2021-07-19

**Reference:** Received for Information

- f) Earlton-Timiskaming Regional Airport Authority

**Re:** Financial Reports and Manager Reports from December 2020, January 2021, February 2021

**Reference:** Received for Information

- g) TransCanada

**Re:** Your Safety, Our Integrity Fact Sheet

**Reference:** Received for Information

- h) Susan Despres, Resident

**Re:** Amendment to Animal Control Bylaw # 4.5, Required Stoop and Scoop, 2021-07-29

**Reference:** Received for Information

- i) Hayden Fiset, Site Services Superintendent – First Cobalt Corp.

**Re:** Request to Purchase Municipal Land, 2021-07-30

**Reference:** Referred to the Municipal Clerk to process in accordance with the City's Disposition of Land By-law No. 2015-160

- j) City of Toronto

**Re:** General Government and Licensing Committee Item 23.3 Report on Bill 177 Stronger Fairer Ontario Act Changes to Provincial Offences Act

**Reference:** Received for Information

k) City of Toronto

**Re:** Member Motion Item 32.12 Building the Early Learning and Child Care System Toronto Needs

**Reference:** Received for Information

**Note:** Councillor Jelly requested this item be returned for Council consideration

Resolution No. 2021-323

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. k) according to the Agenda references.

**Carried**

**11. Committees of Council – Community and Regional**

Resolution No. 2021-324

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Committee of Adjustment meeting held on June 30, 2021; and
- b) Minutes of the Earlton-Timiskaming Regional Airport Authority (ETRAA) meeting on March 18, 2021.

**Carried**

**12. Committees of Council – Internal Departments**

None

**13. Reports by Members of Council**

Mayor Kidd commented that there was an announcement on August 10, 2021, that the Federal Economic Development Agency for Northern Ontario, also known as FedNor, has moved from a program to a stand-alone agency, which will be better

positioned to respond to northern Ontario's needs. Mayor Kidd attended a funding announcement for D. Niemi Trucking; toured the First Cobalt facility in Lorraine Valley with Minister Greg Rickford; as well as attended the grand opening for T. Cannabis.

**14. Notice of Motions**

None

**15. New Business**

**a) Support Resolution – City of St. Catharines, Lyme Disease Awareness Month**

*Resolution No. 2021-325*

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Whereas the City of St. Catharines adopted a resolution regarding Lyme Disease National Awareness Month at their regular meeting on May 31, 2021; and

Whereas May is Lyme Disease National Awareness Month; and

Whereas the Ministry of Health Ontario does not cover treatment and testing for all strains of Lyme Disease; and

Whereas Lyme Disease is a crippling disease if not diagnosed and treated appropriately.

Now therefore be it resolved Council for the City of Temiskaming Shores hereby supports the City of St. Catharines call on the Ontario government to expand testing to all strains of Lyme Disease and to improve the level of treatment and care for those diagnosed with this crippling disease; and

Further that the Premier of Ontario, Ontario Minister of Health, John Vanthof, MPP for Timiskaming-Cochrane and the Association of Municipalities of Ontario be sent correspondence of Council's decision.

**Carried**

**b) Support Resolution - Bullying Elimination Week Proclamation for the week of May 23rd- 30th 2022**

Resolution No. 2021-326

Moved by: Councillor

Seconded by: Councillor

Whereas Mr. Ryan Doyle, Canadian Author of an Anti-Bullying book, entitled “Tears of Loneliness”, requested Council proclaim a bullying elimination week.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby declare May 23 to May 30, 2022 as Bullying Elimination Week in the City of Temiskaming Shores.

**Carried**

**c) January to July 2021 Year-to-Date Capital Financial Report**

Resolution No. 2021-327

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt the January to July 2021 Year-to-Date Capital Financial Report for information purposes.

**Carried**

**d) Memo No. 026-2021-CS –Deeming By-law for Heon – 91 Station Street**

Resolution No. 2021-328

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Whereas the owners of 91 Station Street would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act in order to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem Lots 89 and 91, on Plan M-52 NB to no longer be Lots on a Plan of Subdivision; and



Further that Council hereby directs staff to prepare the necessary deeming by-law for consideration at the August 10, 2021 Regular Council meeting.

**Carried**

**e) Memo No. 027-2021-CS – Deeming By-law for Mignault and Roberge – 441 Lawlor Street**

Resolution No. 2021-329

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Whereas the owners of 441 Lawlor Street would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act in order to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem Lots 182 and 185, on Plan M-48 NB to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary deeming by-law for consideration at the August 10, 2021 Regular Council meeting.

**Carried**

**f) Administrative Report No. CS-032-2021 – Site Plan Agreement: In & Out Truck Wash, 437025 Hawn Drive**

Resolution No. 2021-330

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-032-2021;

That Council agrees to enter into a Site Plan Agreement with In & Out Truck Wash for the property at 437025 Hawn Drive; and

That Council directs staff to prepare the necessary by-law to enter into a Site Plan Agreement with In & Out Truck Wash for the property at 437025 Hawn Drive for consideration during the by-law portion of the August 10, 2021 Regular Council meeting.

**Carried**

**g) Administrative Report No. CS-034-2021 – Animal Control By-law Amendment**

Resolution No. 2021-331

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-034-2021; and

That Council directs staff to prepare the necessary by-law to adopt an Off Leash Dog Park for Council's consideration at the August 10, 2021 Regular Council Meeting;

That Council directs staff to prepare the necessary by-law, to amend Section 4.5, Appendix 3 and Appendix 4 of By-law 2013-051, being a by-law to regulate the keeping of animals and the registration of dogs and cats within the City, for Council's consideration of First and Second Readings at the August 10, 2021 Regular Council Meeting; and

That Council directs staff to submit the short-term wording and set fines to the Ministry of the Attorney General and the Regional Senior Justice of the Ontario Court of Justice respectively prior to Final Reading of the By-law.

**Carried**

**h) Memo No. 014-2021-PW – Battery Collection Agreement – Call2Recycle**

Resolution No. 2021-332

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2021-PW; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Call2Recycle for the battery collection, for consideration at the August 10, 2021 Regular Council meeting.

**Carried**

**i) Memo No. 015-2021-PW – Investing in Canada Infrastructure Program (ICIP) – Green Stream 2nd Intake**

Resolution No. 2021-333

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 015-2021-PW; and

That Council directs staff to submit an application to the second intake of the ICIP Green Stream funding for the refurbishment of the filters with associated piping and appurtenances at the Haileybury Water Treatment Plant, and to engage EXP for the preparation of the application.

**Carried**

**j) Administrative Report No. RS-017-2021 – Lions Club Tennis Court Tender Award**

Resolution No. 2021-334

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-017-2021;

That Council directs staff to prepare the necessary by-law to enter into an agreement with Bourassa Sport Technologie Inc, for the repair and resurfacing of the New Liskeard Lions Tennis Courts, in the amount of \$98,500 plus applicable taxes, for consideration at the August 10, 2021 Regular Council Meeting; and

That Council approves the reallocation of \$30,250 from the Don Shepherdson Memorial Arena Accessibility Capital Project, which will be unspent this year, to the Tennis Court Resurfacing Capital Project.

**Carried**

**16. By-laws**

Resolution No. 2021-335

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that:

- By-law No. 2021-113 Being a by-law to appoint a Chief Building Official - Michael Pilon (Repeals 2021-044)
- By-law No. 2021-114 Being a by-law to amend By-law No. 2019-001 (Appointment of Council Representatives to various Boards & Committees- Climate Change Committee)
- By-law No. 2021-115 Being a by-law to amend By-law No. 2019-018 (Appointment of Community Representatives to various Boards and Committees - BIA and Climate Change Committees)
- By-law No. 2021-116 Being a by-law to authorize the execution of the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake Between Her Majesty the Queen in Right of the Province of Ontario Represented by the Minister of Infrastructure for the Province of Ontario and the Corporation of the City of Temiskaming Shores
- By-law No. 2021-117 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision - 91 Station Street
- By-law No. 2021-118 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision - 441 Lawlor Street
- By-law No. 2021-119 Being a by-law to authorize the execution of a Site Plan Control Agreement with In & Out Truck Wash for 437025 Hawn Drive
- By-law No. 2021-120 Being a by-law to amend By-law No. 2013-051 to regulate the keeping of animals and the registration of dogs and cats within the City of Temiskaming Shores (**First and Second Reading Only**)
- By-law No. 2021-121 Being a by-law to establish and regulate the use of Off-Leash Dog Parks in the City of Temiskaming Shores
- By-law No. 2021-122 Being a by-law to enter into an agreement with Call2Recycle Canada, Inc. for the acceptance of recycled single-use and rechargeable batteries collected within Temiskaming Shores

By-law No. 2021-123 Being a by-law to enter into an agreement with Bourassa Sport Technologie Inc. for the Lions Tennis Court Resurfacing Project

be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2021-336

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that:

|                      |                          |
|----------------------|--------------------------|
| By-law No. 2021-113; | By-law No. 2021-118;     |
| By-law No. 2021-114; | By-law No. 2021-119;     |
| By-law No. 2021-115; | By-law No. 2021-121;     |
| By-law No. 2021-116; | By-law No. 2021-122; and |
| By-law No. 2021-117; | By-law No. 2021-123;     |

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**17. Schedule of Council Meetings**

- a) Regular – Tuesday, September 7, 2021 at 6:00 p.m.
- b) Regular – Tuesday, September 21, 2021 at 6:00 p.m.

**18. Question and Answer Period**

None

**19. Closed Session**

None

**20. Confirming By-law**

Resolution No. 2021-337

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2021-124 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Committee of the Whole meeting held on **August 10, 2021**, and for its Regular meeting held on **August 10, 2021** be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2021-338

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that By-law No. 2021-124 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**21. Adjournment**

Resolution No. 2021-339

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council hereby adjourns its meeting at 7:51 p.m.

**Carried**

---

Mayor

---

Clerk

# Application to Purchase Municipal Land



## Background

- Application from First Cobalt Corp., to purchase various parcels and unopened roads and lanes on plan M-147 NB.
- Cobalt Camp Refinery Ltd. (“CCR”) is a subsidiary of First Cobalt Corp (“FCC”) and it owns the lands that hosts the refinery.
- The FCC refinery is the only permitted primary cobalt refinery in North America capable of producing battery-grade cobalt sulfate for the North American and European electric vehicle market.
- Primary focus is the expansion of the Refinery facility within its current footprint, and the land owned by CCR to increase the production rate of cobalt sulfate.



# Application to Purchase Municipal Land

## Disposition of Land By-law No. 2015-160

### Section 3 – Disposal Method

Recommend a direct disposition to the applicant

### Section 4 – Determination of Value

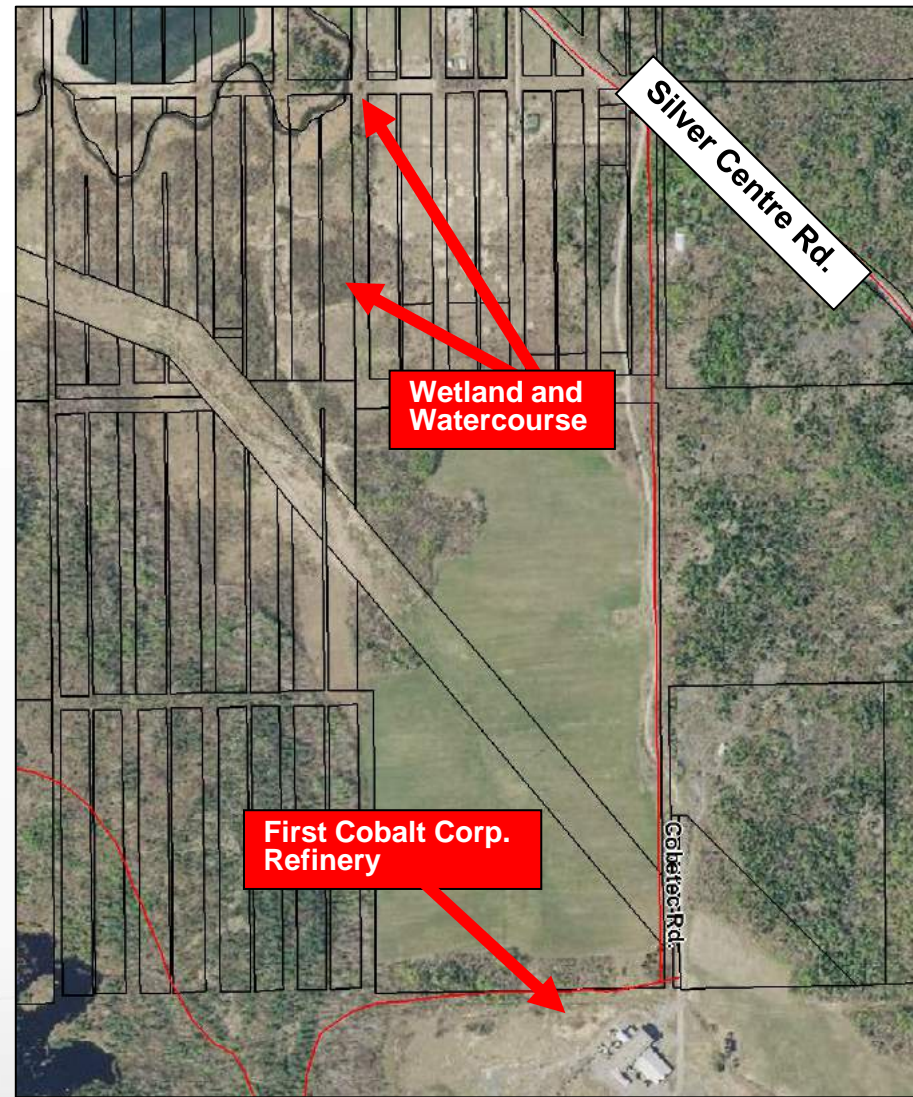
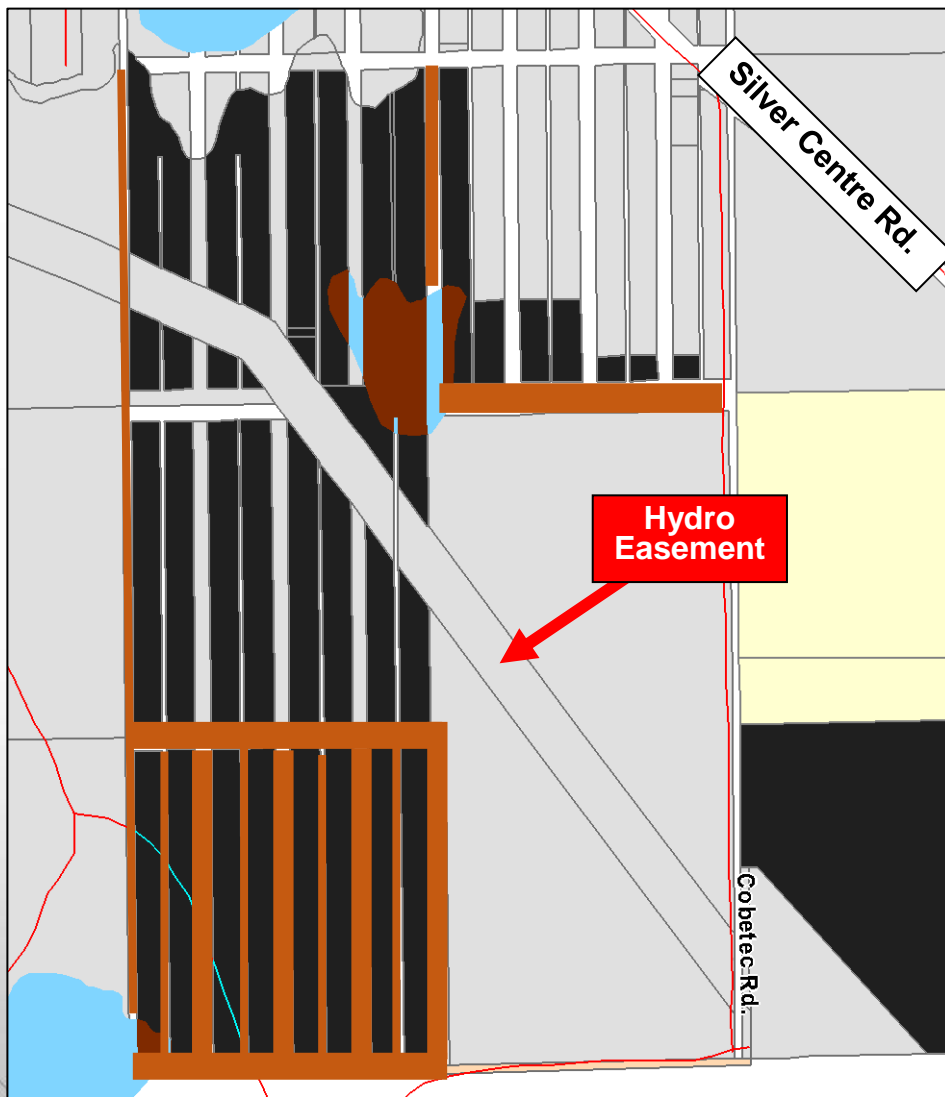
Appraisal, plus all associated costs and legal fees associated with the disposition

### Section 6 – Public Meeting Notice

Notice via City Bulletin and Website.

Notice mailed to adjoining property owners





**Parcels owned by the City of Temiskaming Shores**

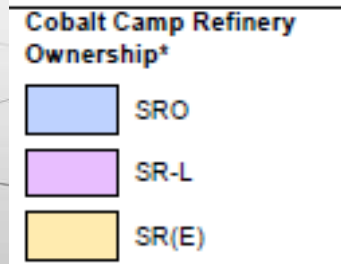


**Unopened Road allowances (owned by the City of Temiskaming Shores)**

September 7, 2021



Excerpt from Cobalt  
Camp Refinery Limited  
Water Pipeline Easement  
and Abutting Properties,  
Figure 2



September 7, 2021

# Application to Purchase Municipal Land



## Staff Comments

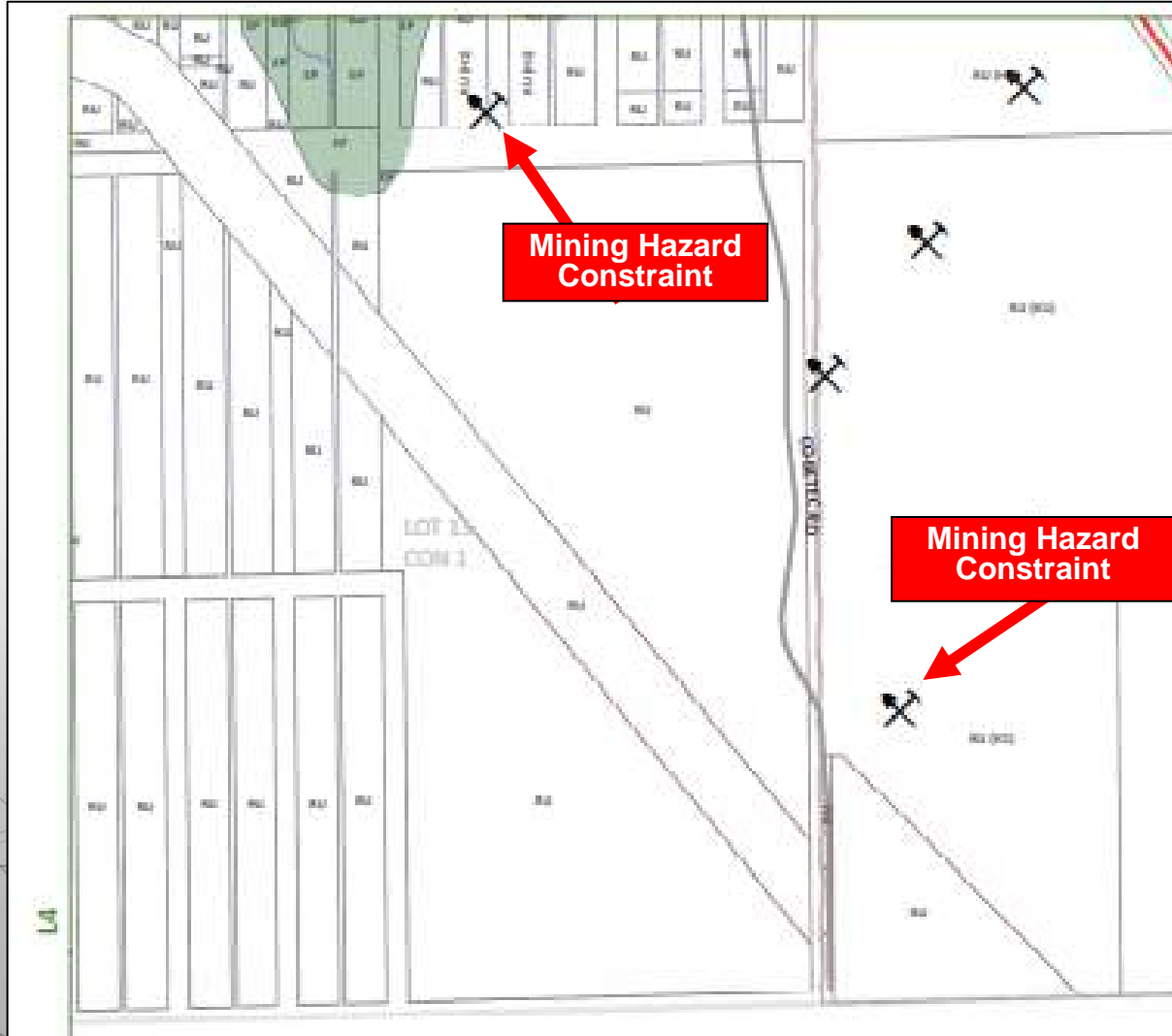
### ➤ **Economic Development:**

- This is a great project that will continue to expand in the community.

### ➤ **Planning:**

- The properties are designated Rural Areas in the City of Temiskaming Shores Official Plan.
- There is an area of wetland near the joining of Blocks A, B, C, and D (indicated on Figure 2), and an identified mine hazard located to the east of the wetland area, and to the east of Block F (i.e. Parcel No. 22261 SST)
- The properties are largely zoned Rural (RU) in the City's Zoning By-law No. 2017-154, except:
  - wetland area zoned Environmental Protection (EP); and
  - properties with the mine hazard being zoned Rural Hold 1 (RU-1).
- A watercourse was identified north of the wetland, and the zoning of that watercourse and land on either side of the watercourse is Environmental Protection.
- A Hydro easement crosses part of the lands (over Block A and C).

# Application to Purchase Municipal Land

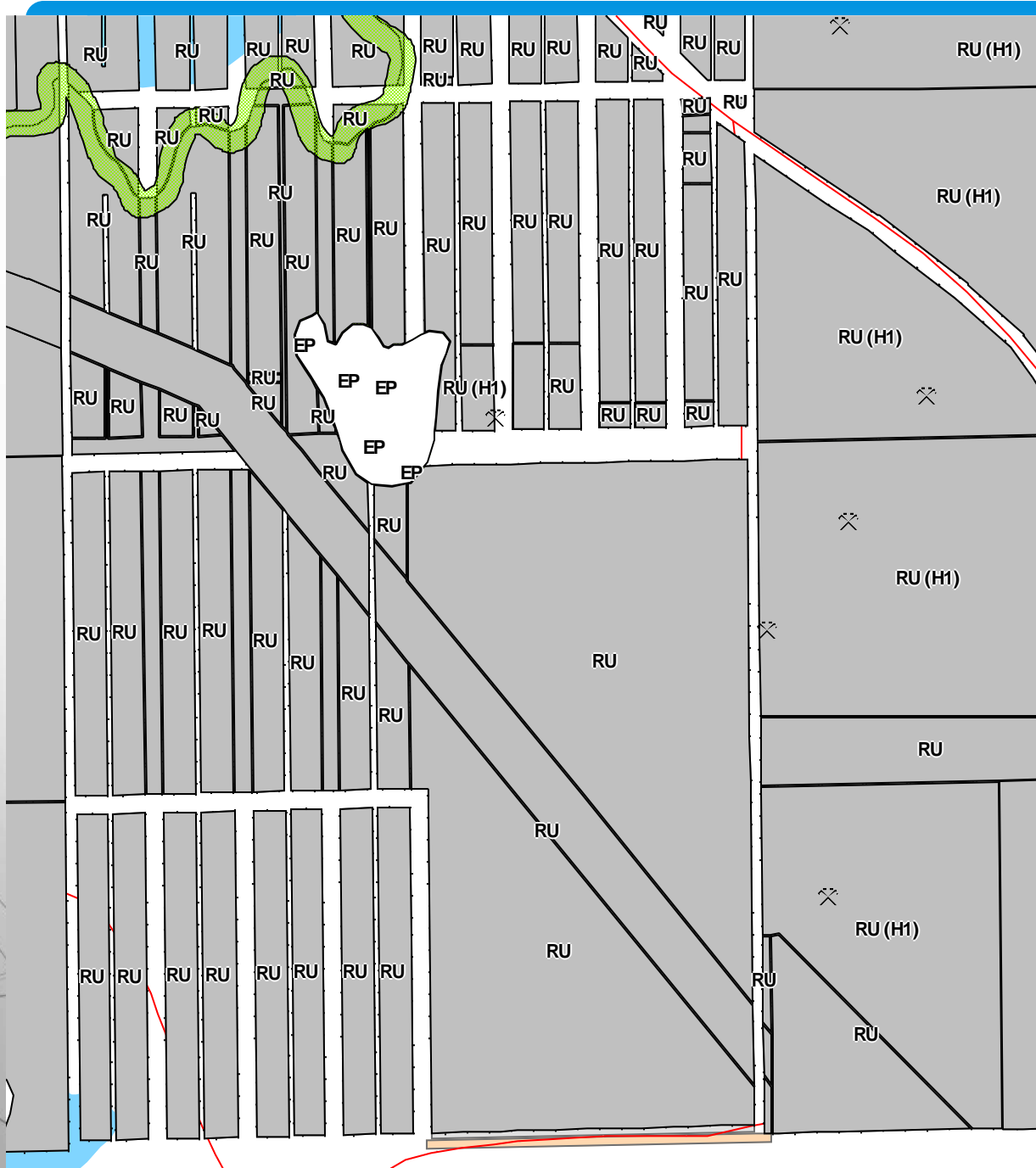


Excerpt from Zoning By-law No. 2017-154, Schedule L5 to outline approximate areas of mining hazard constraints



# Application to Purchase Municipal Land

## Zoning Designations



September 7, 2021

# Application to Purchase Municipal Land



## Staff Comments

### ➤ Planning Continued:

- List of the permitted uses and requirements in the identified designations and zones are as indicated in the Official Plan and Zoning By-law.
- If development is proposed on the subject land in the future, the proponent will need to consult with the City and depending on the nature of the proposal additional information and/or studies may be required.
- Should the sale be approved, deeming by-laws would be required to merge the lots on title.

# Application to Purchase Municipal Land

## Staff Comments

- **Public Works:**
  - Noted structures on the lands  
(From previous mining activity)



September 7, 2021



# Application to Purchase Municipal Land

## Additional Information

- Letter of support from Trent Mell, President & CEO of First Cobalt Corp.
- No formal public comments received as of Friday, September 3, 2021.

## Next Steps – *conditional on public input*

- Seek additional information regarding the mine hazards/ structure and whether or not the City has any obligations
- Order an appraisal for the lands to determine fair market value
- Determine if a survey to legally describe the subject road allowances is required
- Adoption of a Stop Up and Close By-law for the portions of Road Allowances
- Administrative Report recommending a Purchase and Sale agreement
- Deeming By-law to merge properties on title

September 7, 2021





August 30, 2021

Mayor Carman Kidd  
City of Temiskaming Shores  
325 Farr Drive, P.O. Box 2050  
Haileybury, ON POJ 1K0

**Re: Land Acquisition from the City of Temiskaming Shores**

Dear Mayor Kidd and Council,

First Cobalt Site Services Superintendent, Hayden Fiset, recently submitted a letter dated July 29<sup>th</sup> expressing our interest to acquire land from the City of Temiskaming Shores.

In advance of next week's council meeting, I wanted to first express my appreciation for the City's support for the company over the past several years and respectfully add my voice to Mr. Fiset's letter requesting that the City accept our offer to acquire the land outlined in Appendix 1.

We believe that once restarted, the Refinery will be a meaningful contributor to the Temiskaming Shores economy, creating long term, skilled direct and indirect employment opportunities. While our current business plan is focused entirely on our current property, securing additional land surrounding our refinery is supportive of our long-term strategy of creating a larger business to support a growing EV market. Over the past several years, we have made offers to acquire other properties adjacent to ours and these offers have generally been very well received.

Thank you for your consideration and please do not hesitate to contact me or Mr. Fiset should you have any questions or wish to discuss further. I can be reached at [tmell@firstcobalt.com](mailto:tmell@firstcobalt.com), or by telephone at (416) 671-4922.

Regards,

A handwritten signature in black ink, appearing to read "T Mell".

Trent Mell  
President & CEO

Enclosures





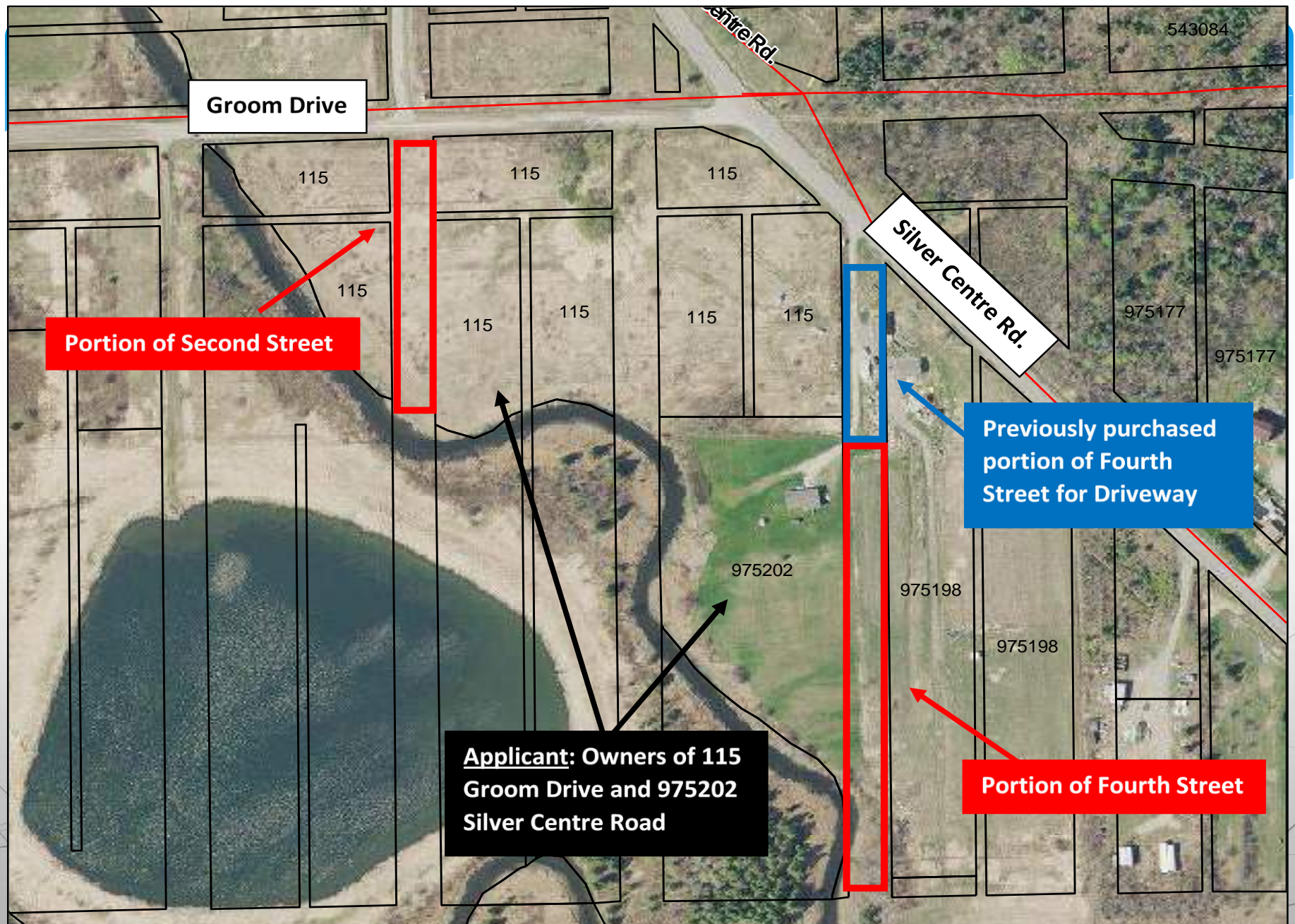


# Application to Purchase Municipal Land



## Background

- Application from Hazel and Maurice Pleau, for the purchase of a portion of Second Street and a portion of Fourth Street.
- The Applicants own the adjacent parcels of land in the subject rural area.
  - **115 Groom Street** – Vacant Land
  - **975202 Silver Centre Road** – Residential Home. Previously purchased the northern section of Fourth Street in 2018, to create a driveway, for frontage on an open municipal road.
- The Applicants are seeking to purchase the parcel for contiguous ownership, for continued residential use.



September 7, 2021



# Application to Purchase Municipal Land

## **Disposition of Land By-law No. 2015-160**

### *Section 3 – Disposal Method*

Recommend a direct disposition to the applicants.

### *Section 4 – Determination of Value*

Recommend price is \$500, plus all associated costs (per laneway)

### *Section 6 – Public Meeting Notice*

Notice via City Bulletin and Website

Notice mailed to neighbouring property owners

September 7, 2021





# Application to Purchase Municipal Land

## Additional Information

- The subject property is:
  - designated Rural Areas in the City of Temiskaming Shores Official Plan; and
  - zoned Rural (RU) and Environmental Protection (EP) in the City of Temiskaming Shores Zoning By-law. The EP Zone applies to Mill Creek and surrounding land.
- Based on the proposed uses for these lands, the Planning Department has no concerns, but recommended:
  - A deeming by-law to merge the properties. Note: both 115 Groom Drive and 975202 Silver Centre Road are currently in the same ownership, therefore passing a deeming by-law for all of the lots (included in both properties) will merge both properties to each other, as such:

An approval of a consent to sever would be required to separate them in the future. In this case, the applicants should be notified that prior to any future development on either property, approval of a deeming by-law will be required.



# Application to Purchase Municipal Land

## Additional Information Continued

- No formal public comments received, as of Friday, September 3, 2021
- No concerns from Staff, and are supportive of request

## Next Steps – *conditional on public input*

- Order a survey to legally describe the portion of the subject laneways.
- Adoption of a Stop Up and Close By-law for the portion of the laneways.
- Deeming By-law
- Administrative Report recommending a Purchase and Sale agreement.

September 7, 2021



# **N** Northern COLLEGE



Proud to be North. Proud to be Northern.

**N** Northern  
COLLEGE





Building on the 109-year legacy of the Haileybury School of Mines, Northern College has been a constant presence in the tri-town area throughout the institution's 54-year history.



# Northern College: A New Era

Today's presenter is Dr. Audrey J. Penner, President & CEO of Northern College. She has been in her role as President after serving as the Vice President of Academic and Student Success since 2014, and is pleased to share the College's exciting plans for the future in your region.





# Northern College: The Delegation

Doug Walsh is the Chair of our Board of Governors and will be here to provide any supporting information you may require.

Tammy Mackey is our Campus Manager here in Haileybury and oversees the daily operations of the College campus.





# Proud to be north. Proud to be Northern.

At Northern College, we believe in empowerment through learning and we believe that it can build a better world. We're committed to building community like yours across the North through partnerships and excellence in education.





# Moving Forward

## Opportunities

- Digital transformation
- Equity, Diversity & Inclusion
- Talent Pipelines
- Micro Credentials
- Broadening recruitment efforts
- Data-driven decision making

## Challenges

- COVID-19
- Declining regional population
- Evolving student needs
- Strategic Mandate Agreements
- Speed to market



# At a glance: Haileybury Campus

Total Student Enrolment:

2015: 362

2016: 325

2017: 358

2018: 324

2019: 391

Total Employee Count:

2016: 86

2017: 82

2018: 92

2019: 93

2020: 89



# At a glance: Haileybury Campus

| School Of:                                 | 2015 | 2016 | 2017 | 2018 | 2019 |
|--|------|------|------|------|------|
| Business                                   | 57   | 55   | 75   | 71   | 91   |
| Engineering Tech<br>& Trades               | 70   | 43   | 43   | 45   | 45   |
| Health Sciences<br>& Emergency<br>Services | 20   | 23   | 29   | 25   | 70   |
| Community<br>Services                      | 13   | 14   | 16   | 14   | 19   |
| Preparatory<br>Studies                     | 0    | 2    | 1    | 0    | 0    |
| Veterinary<br>Sciences                     | 202  | 188  | 194  | 169  | 166  |



# 2021: A record year at Northern

740 Applicants – 12% increase

561 Offers – 13% increase

189 Confirmations – 7% increase







# 2021: Future Focused

- Return to on-site learning
- Safe campuses
- Dynamic learning
- Digital transformation
- A modern approach to education



# Strategic Updates



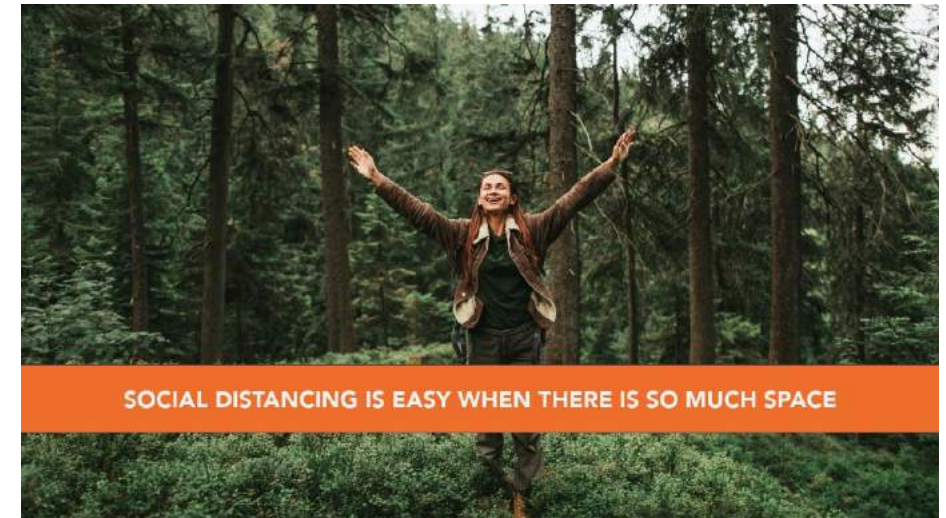
**Vision:** Empowerment through learning to build a better world.

**Mission:** Building community across the North through partnerships and excellence in education.

**Motto:** Proud to North. Proud to be Northern.



Proud to be North. Proud to be Northern.





# Points of Focus

Indigenous Education & Empowerment

Innovative Approaches to Access

Invigorating Northern Experiences

Proud to be North.  
Proud to be Northern.





# A Strong Foundation

- Solid financial footing
- Sustainable future
- Putting North in Northern





# Weathering the pandemic

Zero outbreaks at Northern.

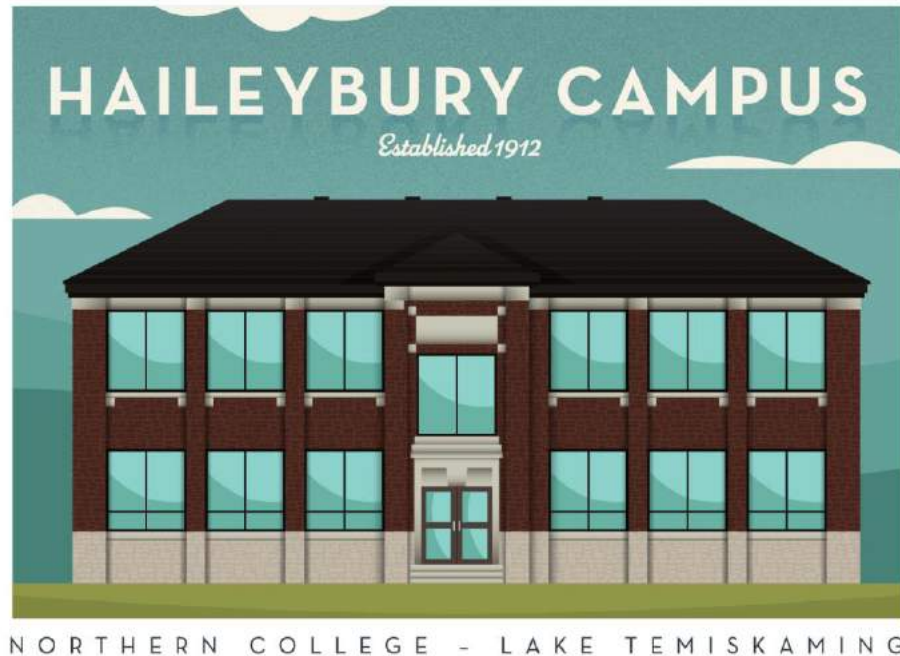
Zero COVID-19 related program closures.

Zero permanent layoffs.

728 Graduates.



# Building on success.



- Solid financial footing
- Sustainable future
- Putting North in Northern



# Growing the Northern Family

- new Scholarship, Bursary and Awards application portal
- Rebrand of Alumni and Foundation as well as College
- Alignment of initiatives

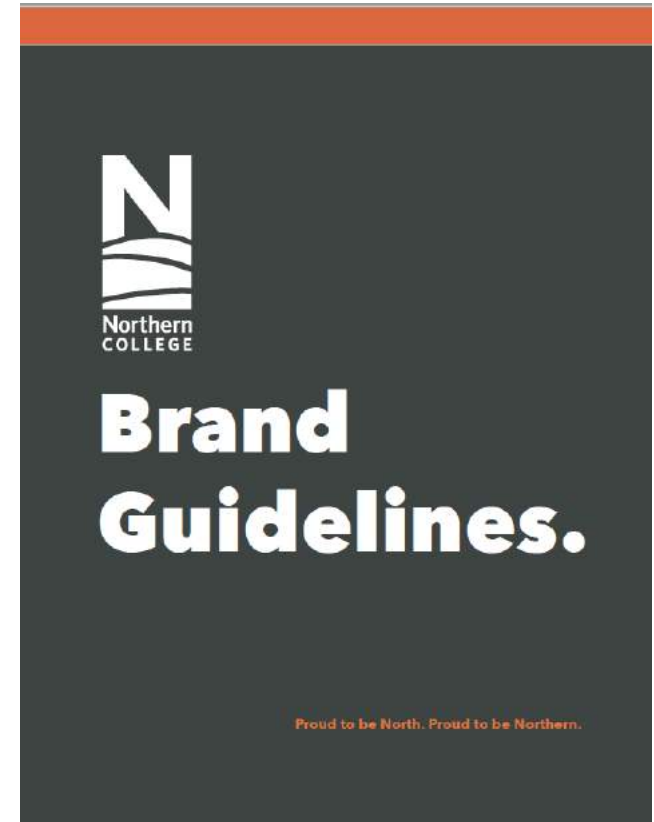
STAY CONNECTED WITH NORTHERN  
AFTER YOU GRADUATE BY REGISTERING  
WITH THE ALUMNI ASSOCIATION

**ALUMNI** *of*  
NORTHERN COLLEGE

NORTHERNCOLLEGEALUMNI.COM

# Branding empowerment

- Representing the North
- Caring communication
- Selling the wild
- Inspiring excellence







# Investment & Expansion

- HL Vet Sciences addition moving ahead
- Tender out latest November
- Issued to contractor by January
- Construction slated to begin in 2022





# Educating excellence

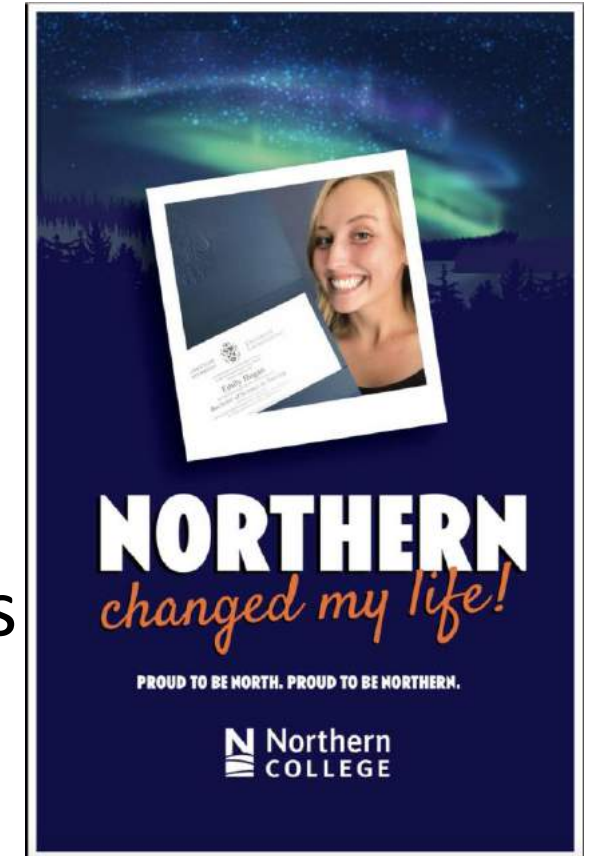
Identifying future in-demand career areas

Creating 8 new programs

Dozens of Micro Credential programs

Expanding trades programming

Developing enhanced computer science options





We thank you for your support!



Proud to be North. Proud to be Northern.



## Application to Purchase Municipal Land

City of Temiskaming Shores  
P.O. Box 2050 / 325 Farr Drive  
Haileybury, Ontario / P0J 1K0

### Office Use Only

Application No.: \_\_\_\_\_ Date: \_\_\_\_\_  
Roll No.: 54-18 \_\_\_\_\_  
OP Designation: \_\_\_\_\_  
Zoning: \_\_\_\_\_

### 1. Applicant Information

Name of Applicant: Kelly Niemi

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### 2. Land Information

☐ New Liskeard ☒ Haileybury ☐ Dymond

Municipal Address

456 Burke St.

Legal Description (concession and lot numbers, reference plan and lot/part numbers)

### 3. Proposed use of land:

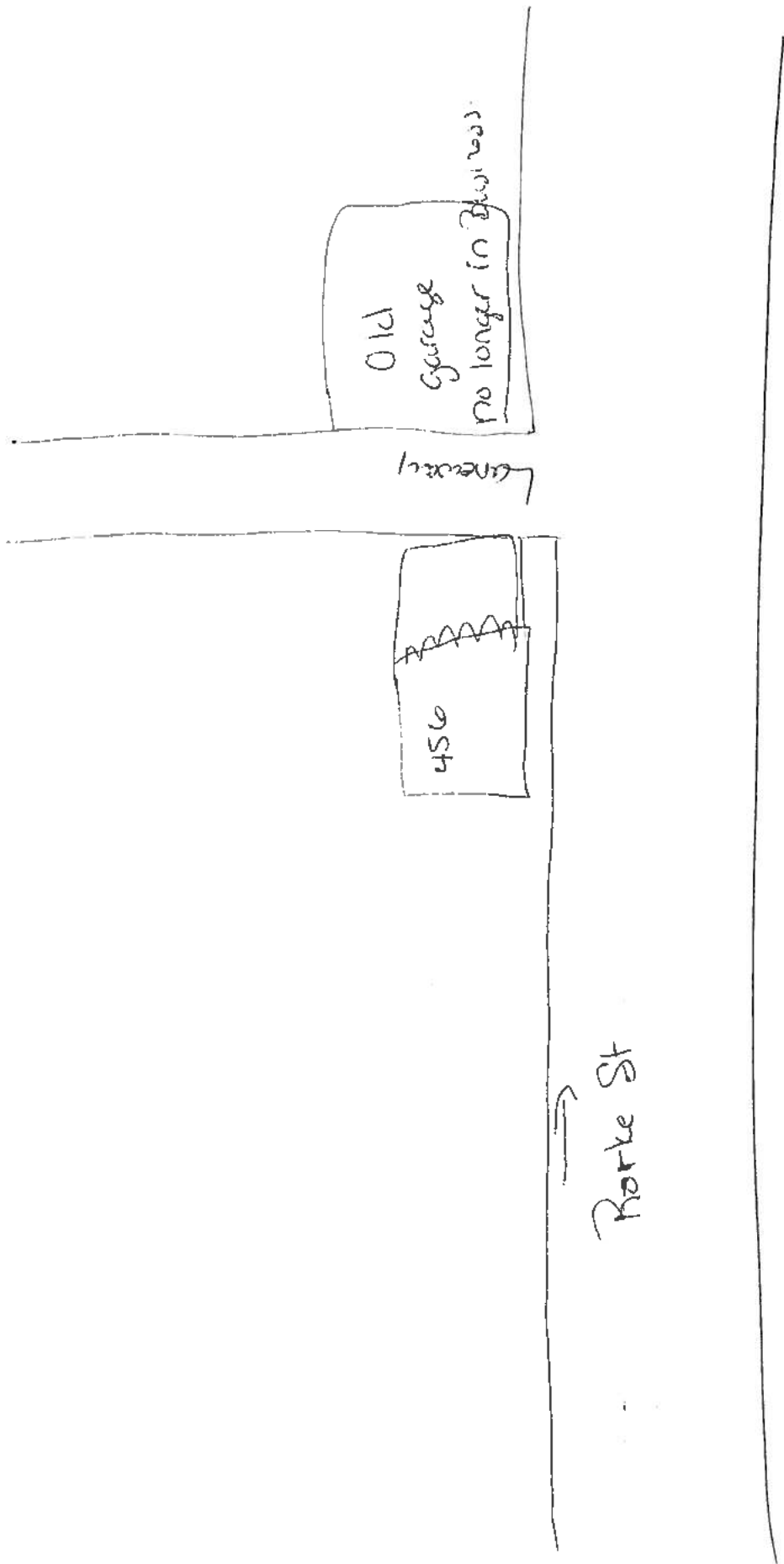
a driveway, there is only a half lot and no room to put a driveway, there is a laneway beside the house and a business that is no longer working, we have had issues in the past with tenets, but now the lady moving in works for [redacted]

### Notes:

- > Applications will be circulated to internal departments for comment followed by a memo/report to council to determine if Council would like to proceed with a potential land sale;
- > If approval is received to proceed a Non-Refundable Deposit of \$250 is required;
- > Depending on the circumstances of the land sale additional deposits may be required throughout the process to cover other costs such (i.e. reference plans, advertising fees, appraisal, legal fees etc.);

Kelly Niemi  
Signature of Applicant

13/08/21  
Date (dd/mm/yy)



## Logan Belanger

---

**From:** noreply@esolutionsgroup.ca on behalf of Ruby Mekker [REDACTED]  
**Sent:** Sunday, August 22, 2021 12:37 PM  
**To:** Logan Belanger  
**Subject:** Ontario's energy sources  
**Attachments:** uploads4859E249-8C4F-44F0-B6D3-6C23A83A3470664d9af0-3de7-4332-9cfa-e31c05a5da0f.MOV

Attn: Mayor Kidd, I am writing to ask you to rescind your support for the closure of Ontario gas plants. Natural gas is one of the more cost effective, efficient, reliable forms of energy production. Unlike industrial wind turbine energy which is unreliable, costly, detrimental to human and animal health and the environment. Please support true clean energy for Ontario; rescind your support of the closure of natural gas plants. I hope you will consider my request. I am now forced to live with the prototype turbines, too big, too close, too clustered to homes of the Nation Rise Wind project in North Stormont Township where our councilmen refuse to acknowledge the harm this project has caused and with people filing noise and health incident reports since December, 2020. Short video of 69 turbine blade break up for disposal

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Origin: [https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.temiskamingshores.ca%2fen%2fcity-hall%2fContact-Us.aspx&c=E,1,wAgJ\\_yyvEzI\\_qitjfGZDzjfvsAdZqvcpSMXylZ93iCi\\_ealnAMg9MuUVYnLeeKJx973DAH0mrIfcgbvwejBh7l6aSjHhvx8BHp73uyNUG9CcMg8,&typo=1](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.temiskamingshores.ca%2fen%2fcity-hall%2fContact-Us.aspx&c=E,1,wAgJ_yyvEzI_qitjfGZDzjfvsAdZqvcpSMXylZ93iCi_ealnAMg9MuUVYnLeeKJx973DAH0mrIfcgbvwejBh7l6aSjHhvx8BHp73uyNUG9CcMg8,&typo=1)  
-----

This email was sent to you by Ruby Mekker<[REDACTED]> <https://www.temiskamingshores.ca>.



## Logan Belanger

---

**From:** Carman Kidd  
**Sent:** Monday, August 23, 2021 1:38 PM  
**To:** Logan Belanger  
**Subject:** Fwd: AMO Policy Update - Draft Resolution for Municipal Recognition of September 30th as National Day for Truth and Reconciliation, New Municipal Resource Materials

Sent from my iPhone

Begin forwarded message:

**From:** AMO Communications <Communicate@amo.on.ca>  
**Date:** August 23, 2021 at 12:29:56 PM EDT  
**To:** Carman Kidd <ckidd@temiskamingshores.ca>  
**Subject:** **AMO Policy Update - Draft Resolution for Municipal Recognition of September 30th as National Day for Truth and Reconciliation, New Municipal Resource Materials**  
**Reply-To:** Communicate@amo.on.ca

AMO Update not displaying correctly? [View the online version](#)  
Add Communicate@amo.on.ca to your safe list



August 23, 2021

### **AMO Policy Update – Draft Resolution for Municipal Recognition of September 30<sup>th</sup> as National Day for Truth and Reconciliation, and New Municipal Resource Materials**

Recent discoveries of remains and unmarked graves across Western Canada have led to increased calls for all levels of government to immediately address the recommendations in the Truth and Reconciliation Commission's (TRC) Calls to Action.

All Canadians and all orders of government have a role to play in reconciliation. The TRC's 94 Calls to Action are addressed primarily to the federal, provincial, and territorial governments but also to municipal governments, the corporate sector, and the broader Canadian society. They cover a wide range of government responsibilities including child welfare, education, language and culture, health, justice,

commemoration, museums and archives, training for public servants, and a few specific initiatives related to reconciliation.

At the August 14<sup>th</sup> Board Meeting, the AMO Board of Directors approved two resource papers to assist municipal councils' efforts to support Truth and Reconciliation.

The first resource paper provides an overview of the [Truth and Reconciliation Commission's \(TRC's\) Calls to Action](#) that municipal governments can address themselves.

The second resource paper provides ideas and options for [what municipal leaders, councils can do to better support and engage Indigenous residents and neighbours at this time.](#)

These AMO resource papers are meant to be organic and to be revised/updated when appropriate and more municipal resource materials are available.

## **Municipal Recognition of September 30<sup>th</sup> as National Day for Truth and Reconciliation – Draft Resolution**

The AMO Board of Directors encourages members to recognize September 30<sup>th</sup> as National Day for Truth and Reconciliation (also known as Orange Shirt Day with the adoption of the following resolution:

*WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;*

*AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;*

*AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;*

*AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;*

*AND WHEREAS the Federal Government has announced September 30<sup>th</sup>, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;*

*THEREFORE, BE IT RESOLVED THAT the Council of the [municipality] of [placename] does hereby commit to recognizing September 30<sup>th</sup>, 2021, as the*

*National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.*

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario  
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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District of Timiskaming Social Services Administration Board  
Conseil d'administration des services sociaux du district de Timiskaming

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The District of Timiskaming Social Services Administration Board is committed to strengthening lines of communication with its member municipalities and two territories without municipal organization (TWOMO). In the mission of delivering programs effectively to individuals in our communities in need, the importance of transparent and regular communication is paramount.

Please see attached our Quarterly Report. In sharing this document, the DTSSAB hopes to signal its resolve in establishing clear, transparent, and two-way communication with member municipalities and TWOMO. This document includes details on DTSSAB's operational status, ongoing and new programs. Should there be interest in further clarification or details on any topics covered in the report, please reach out to the office of the Chief Administrative Officer.

There are presently processes being developed for relaying important program details and information with our key community partners, municipalities and TWOMO. Please, stay tuned for further communiques and correspondence.

We would like to thank you for your continued collaboration in serving our community members in need.

Sincerely,

Kelly Black

Attachment; 1

Chief Administrative Officer  
Kelly Black  
[blackk@dtssab.com](mailto:blackk@dtssab.com)  
Tel: 705-567-9366 ext. 3253

Communications and Executive Coordinator  
Michelle Caron  
[caronm@dtssab.com](mailto:caronm@dtssab.com)  
Tel: 705-647-7447 ext. 2241

# THE DISTRICT OF TIMISKAMING SOCIAL SERVICES ADMINISTRATION BOARD



## 2nd Quarter Operational Overview April 1 – June 30, 2021

### CAO Report to the Board

Kelly Black, Chief Administrative Officer

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# EMERGENCY MEDICAL SERVICES

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## Overview

- Superintendent #4 will begin with us at the start of July
  - Vanessa O’Gorman
    - Retired from the military where she served 11 years as a medic.
    - Will use the month of July to complete the required certifications to meet the standards of the Provincial Base Hospital and the *Ambulance Act*.
- Team Leaders
  - 2+1 hired in early June
    - Dave Johnston
    - Ken Buffam
    - Dave Charron (spare)
  - Will provide vacation and other absence relief for superintendents
- Community Paramedicine up and running as of February 8, 2021.
  - Dan Lemay and Kyle Flaxey are FT time CPs
  - Jon Wright and Nick Hearn are PT and will provide vacation and other absence relief
  - Funding being sought to continue the program
- Hiring 4 new PT positions to backfill Superintendents and Community Paramedics, as well as replacing some that resigned
- ORU has been called upon twice for off-road rescues and played an important role in extricating patients from a difficult location
- New Defibrillators will be put into service in early July
- Began participating in a Palliative Care Treat and Refer Pilot in late May
- Sent a team of 3 paramedics to Cochrane district to assist with pop-up clinics during a COVID case escalation crisis. These three were joined by 3 from each of the Nipissing and Sudbury/Manitoulin services and joined forces with the Cochrane EMS.





# ONTARIO WORKS

## Ontario Works Operational Performance

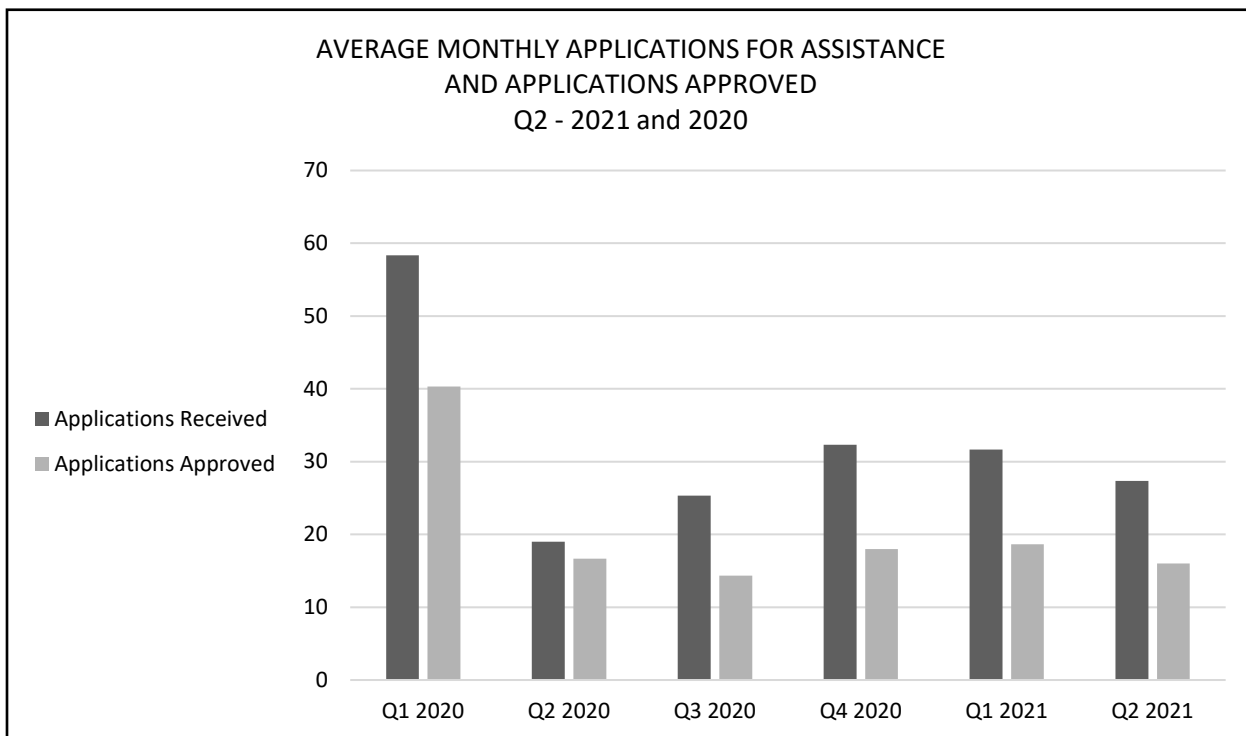
The following report summarizes 2021 to 2020, the second quarter's key operational information. It includes caseload, recipients, employment activity and financials.

### Applications for Assistance and Approvals

The average number of applications per month in Q2 2021 compared to Q2 2020 are:

- Q2 2021: an average of 27 new applications processed per month and 16 approved.
- Q2 2020: an average of 19 new applications processed per month and 17 approved.

The chart below provides a summary from 2020 to 2021.



Note. The Ontario Works program is based on a financial needs model. Eligibility is determined by income (including other government supports) and available personal assets.

## Caseload Information

The average monthly caseload for both *regular* and *temporary care cases* in Q2 2021 and 2020 are:

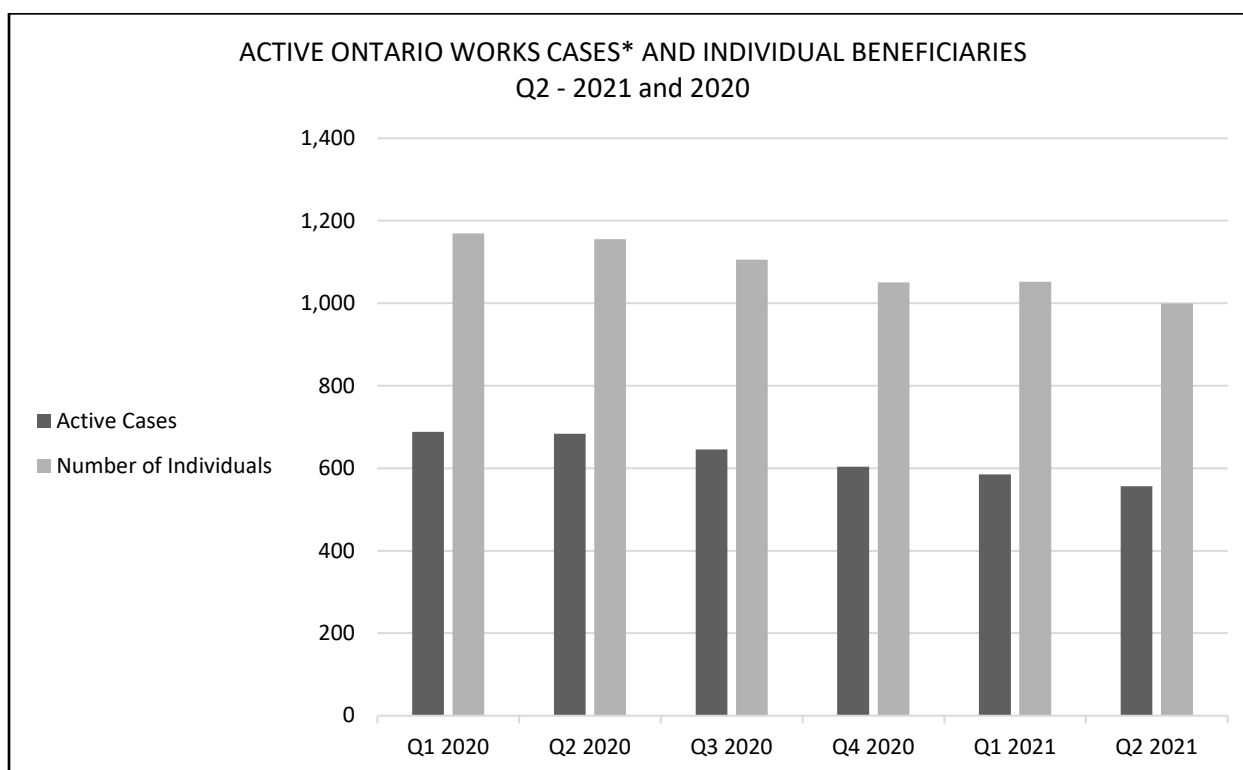
### Regular Assistance

- Q2 2021: 556 active cases comprised of 999 individuals
- Q2 2020: 684 Active Cases comprised of 1,156 individuals

### Temporary Care Assistance

(children in the care of a person other than a parent or legally obligated individual)

- Q2 2021: 32 active cases comprised of 54 children
- Q2 2020: 38 active cases comprised of 58 children



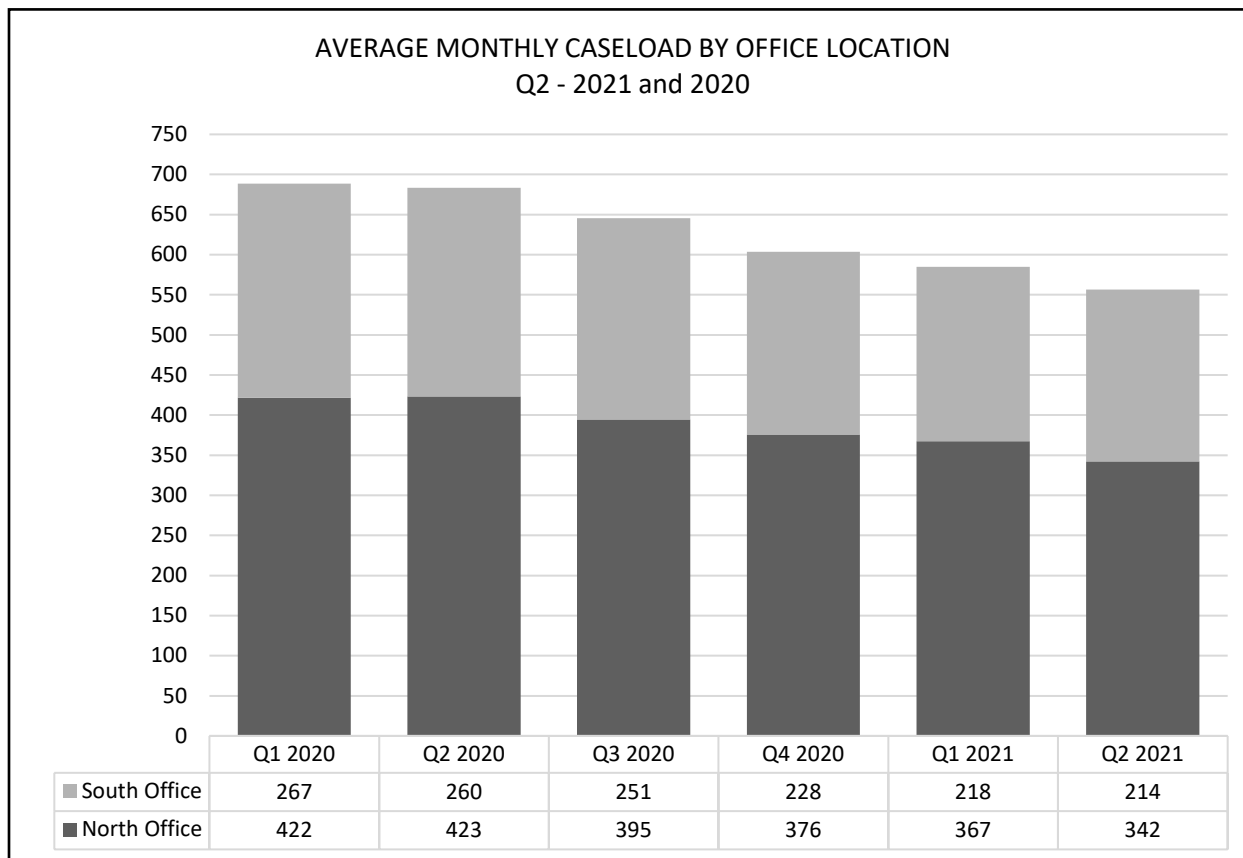
\* Note, a case refers to a single individual or a family unit on social assistance (e.g., a family of four people is counted as one case).

The decrease in caseload average is consistent with both provincial and regional trends. The introduction of the CERB (Canada Emergency Relief Benefits) introduced a form of universal basic income that exceeded social assistance benefits. This caused a decrease in cases as those individuals and families exited the program. Also, employment opportunities began to increase in late 2020 and lowered the caseload with more exits.

Temporary Care Assistance is not based on income and assets as it is a benefit for the child and provides some financial assistance to the guardian. COVID did not have an impact on these cases from financial eligibility. The caseload trend is in line with historical trends.

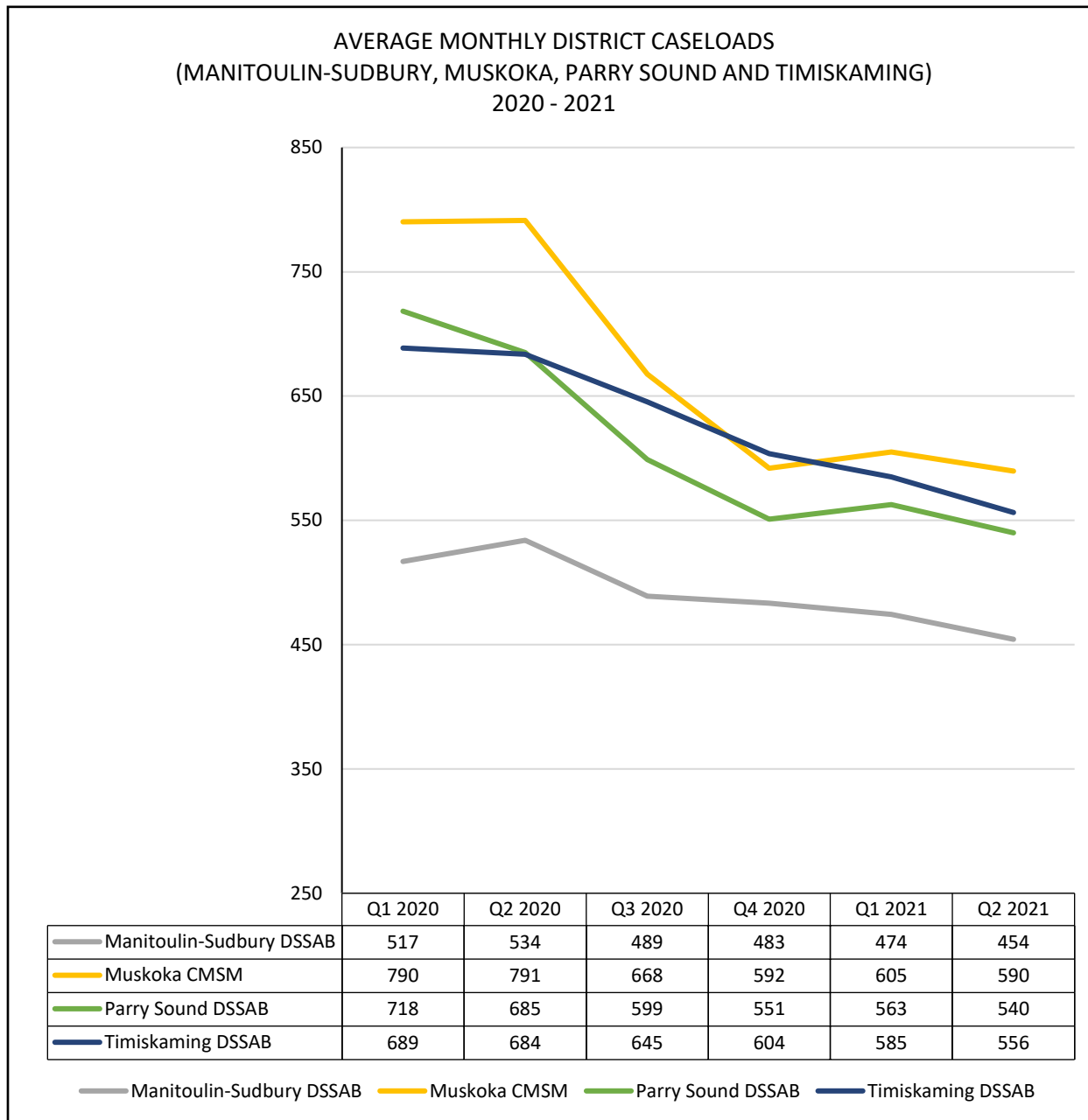
## Caseload Numbers by Office Locations, North and South

The chart below provides a summary of the number of cases managed in each of our offices. The bars are stacked by total district caseload in each quarter.



## Caseload Trends from 2020 through June 2021

Caseload trends are consistent across the Province. Below is a chart of comparable DSSABs in the North East Region.



## Client Outcomes (Employment)

The following data relates to the performance areas of client employment and caseload in Q2.

### Cases with Earnings

- Q2 2021: 30 cases
- Q2 2020: 45 cases

### Monthly earnings per case

- Q2 2021: \$868/mo
- Q2 2020: \$742/mo

### Cases exiting assistance

- Q2 2021: 27
- Q2 2020: 31

The above numbers correlate to the number of active cases employed during the respective quarters and increased earnings in Q2 2021.

## Employment Assistance to Ontario Disability Support Program (ODSP) Recipients

Our local Ontario Works program has the following number of active individuals receiving employment supports during the quarter.

### ODSP Participating in OW Employment Supports

- Q2 2021: 16
- Q2 2020: 11

As the service manager, Ontario Works is mandated to provide employment support services to non-disabled spouses and dependant adult children. In the Fall of 2021, the Province has declared a service contract priority to re-establish support for ODSP life stabilization and employment support for applicable ODSP beneficiaries. Senior program management and local ODSP management will co-design a model that meets our mutual service delivery demands.

The current ODSP caseload in the district is **1,573 cases with 2,111 individuals**. While this number represents the total cases, a portion of these have spouses, and adult children subject to employment supports participation.

It is important to note that as the Province's centralization strategy evolves, the ODSP caseload will receive all life stabilization supports in addition to OW. What this will look like is still unknown with the Province in the planning phase. Timiskaming's caseload, while changed in the scope of work, may increase, theoretically, by four or five times higher than the present numbers.

## Social Assistance Payments

The following represents the average number of individual payment transactions (excluding any cancelled payments) and the monetary amount of payments issued in the Q2 of 2020 and 2021:

The average monthly amounts, cost per case and per individual:

### Q2 2021 Average

- \$463,000 per month in total payout
- \$788 per case per month
- \$440 per individual per month

### Q2 2020 Average

- \$605,000 per month in total payout
- \$841 per case per month
- \$497 per individual per month



Costs per case change from Q2 2020 and 2021 due to caseload and the number of benefits requested. Available services, such as requirements for medical travel, were reduced during COVID restrictions and province-wide shutdowns.

## Program Staffing

As of the end of the second quarter, Ontario Works staffing complement includes:

- One Director of Client Services, a senior management position accountable and responsible for program delivery, funding, the provincial service contract, continuous improvement and operational performance and program integrity systems.
- Two Ontario Works Supervisors, accountable for front-line daily services, work assignments, and staff performance and development.
- Seven Ontario Works Caseworkers are responsible for program case management and ongoing case management. Note, this is due to short-term temporary backfill of assignments, and one position that remains vacant during this time. The caseload to caseworker ratio is acceptable.
- Two Case-Aides are responsible for administrative supports directly related to Ontario Works and case management. Note, that a Case-Aide position is currently vacant due to active backfilling requirements, with some duties reassigned to existing staff where appropriate.
- One Eligibility Review and Case Presenting Officer responsible for program integrity functions. Primary duties include fraud prevention (including coordinating with law enforcement and the Crown), Appeal proceedings, Tribunal Hearings and the Enhanced Verification Process (an audit-based program to confirm that client eligibility is correct.)

Note that during this time of transformation of employment services, the implementation of a life stabilization program, and centralizing financial functions to the Province, our staffing strategy must remain flexible and adapt to the change ahead.

## Social Services Modernization and Ontario's New Vision for Social Assistance, Recovery and Renewal

In our current model, both the Province and municipal service managers and DSSABs operate all elements of their respective social assistance programs (Ontario Works and ODSP), i.e., the Province operates both the financial and client support activities for ODSP and the municipal service managers operate both the economic and client support activities for Ontario Works. The Ministry is one organization with one delivery method. The municipal partners number 47 organizations with 47 different techniques. However, combined, this makes the Province and the municipalities experts at delivering their respective social assistance programs to their clients.

Over time, service and skills have become increasingly person-centred to help our clients succeed within the limits and structures of our current system. But the system can be set up strategically to support our efforts to create person-centred services that effectively help people move toward their goals.

The intent is to set up a strategy to allow for supportive relationships focused on achieving goals instead of compliance with the rules. To get there requires re-organization around separated functions.

The Province will focus on financial assistance and program integrity—speeding up the process for both programs, eliminating duplication across the Province, safeguarding public funds, and making administration quicker and easier for clients. The Province refers to this function as “centralized financial assistance.” The Province is well-positioned to take on this function because of its size and ability to make major, long-term technology and data management investments. The size and future technology investments involved are determined by each municipal budget impacted by the 50/50 cost share restriction.

On June 21<sup>st</sup>, the first phase of centralization was implemented as part of a segmented release schedule that included the Northern DSSABs. Applicants have more choices and may apply for assistance in several ways. A new online application service was released in a design format easily accessed on the Ontario.ca website. The service is compatible with all internet browsers and is mobile device friendly. In addition to this, applicants have the option to complete their application process over the phone with a Ministry case manager. Our local office can continue to process applications when the applicants are in crisis, temporary care assistance, and those under 18 years of age will apply at the local office. Service at our offices is always available to all clients who need help making their application and prefer the in-person services.

This change will allow municipal service managers to focus on becoming experts at life stabilization: understanding people's needs, building trust, guiding people through personalized planning, and helping them navigate the broader system of supports. We are part of a well-positioned model to take on this role because of our relationships with many local partners – from service providers to employers to community groups. Furthermore, we are internally connected and integrate with housing and childcare services as part of our business model.

## What We Do and Don't Know

As we enter a period of intensive co-design, it is helpful to understand what we do and don't know at this stage about each of these functions: Centralized Financial Assistance and Life Stabilization.

### Centralized Financial Assistance

About the provincial role, that we know:

- The Province will focus on delivering efficient and streamlined financial supports for both programs and safeguarding program integrity.
- This includes but is not limited to intake, ongoing eligibility, adjudication, and some benefits administration for both programs.
- “Centralized” refers to the Province taking on the work, not one geographic location.
- The Province will automate some aspects of these processes, but much work will still be required. Deep investment in technology is planned.
- The Centralized Intake evolutions are helping to define new provincial processes, roles and refine as they expand.
- No changes to rates, eligibility or benefits are currently in scope.
- There will continue to be multiple channels for support.

Among the elements that we don't know are:

- Exactly how this overall function will look and work.
- The client-facing element of this service will look like, particularly for those who do not participate in life stabilization activities.

- Exact divisions of some functions, e.g., benefits administration.
- Staff roles and responsibilities as centralized financial systems are evolved.

## Life Stabilization

About the municipal role, that we know:

- CMSMs and DSSABs will focus on delivering person-centred life stabilization supports, building on local connections and municipally delivered programs (i.e., housing, childcare, youth programs). These programs will be incorporated into service agreements with key performance indicators and continuous improvement strategies defined.
- Life stabilization aims to identify and help address the barriers that people face to employment, independence, and well-being: housing, mental health, childcare, cultural connections, literacy, etc.
- Life stabilization builds on some of the work that OW and ODSP caseworkers do today, but with additional structure and tools.
- A life stabilization framework is in development to help guide the implementation of this function as a central part of social assistance.
- Common assessment and action plan tools are being developed in Employment Services Transformation prototype areas.
- Staff across life stabilization, centralized financial assistance, and employment services will work together under the new Social Assistance system.
- The goal is to ensure a connected and integrated client journey where clients will get the support that they need no matter where they enter the human services system. The northern DSSABs are impacted by the availability of external services and rural environments. According to the Province, the DTSSABs are considered a complex area and as a result, are planned to transition last in 2024.

Among the elements that we don't know are:

- Exactly how this overall function will look and work in different municipalities

- How the different parts of the system will work together to ensure a positive and seamless client experience. Planned provincial and municipal co-design will be part of this development.
- Which ODSP clients should and should not be referred for life stabilization services.
- Staff roles and responsibilities. The shift from a focused person-to-person based on life stability and an eventual move to an external employment service will redefine our case management functions. All financial-based systems will transfer to the Province, our financial role in case management, and our internal financial department responsibilities will move with it. Accounting controls and services for social assistance payments will become a provincial function.

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# HOUSING SERVICES

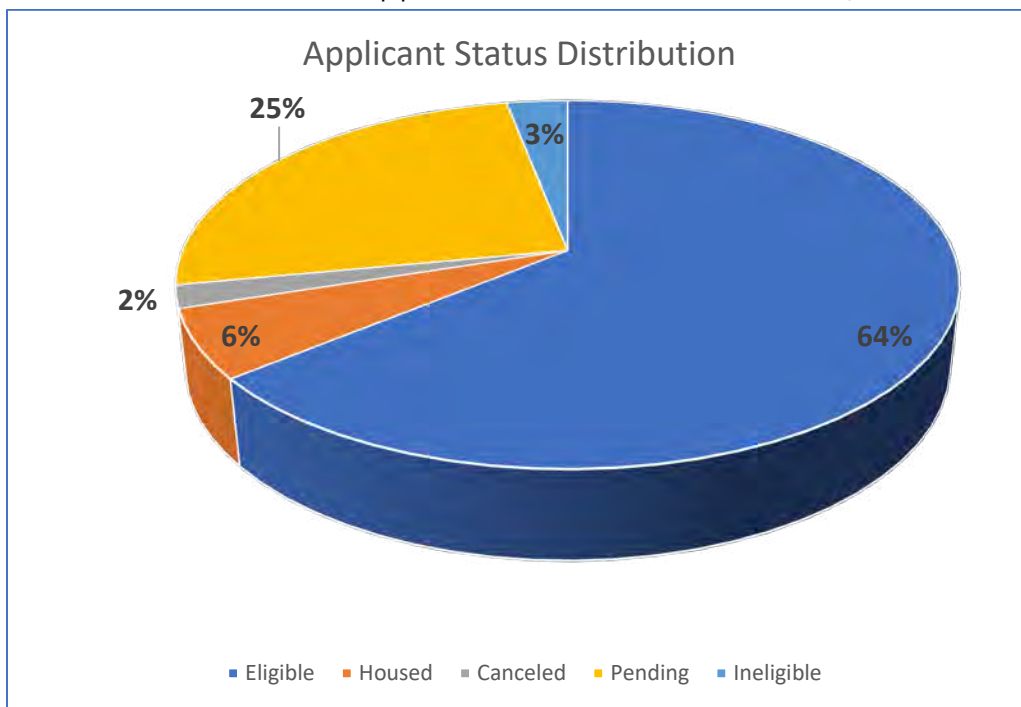
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## Central Wait List

During the second quarter of 2021, Housing Services saw an increase in applicants seeking housing in our District. The following table displays Applicant Status Distribution based on the Centralized Waitlist.

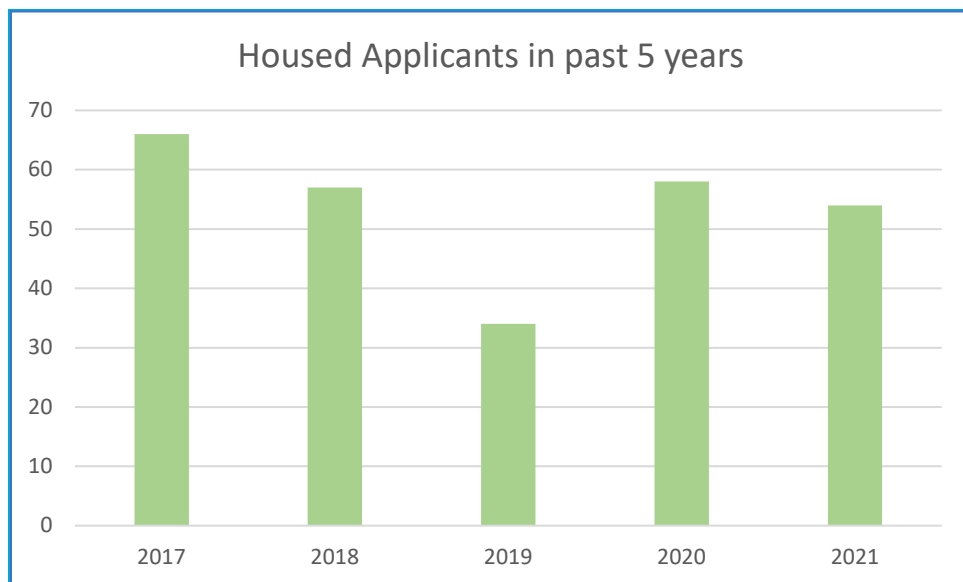
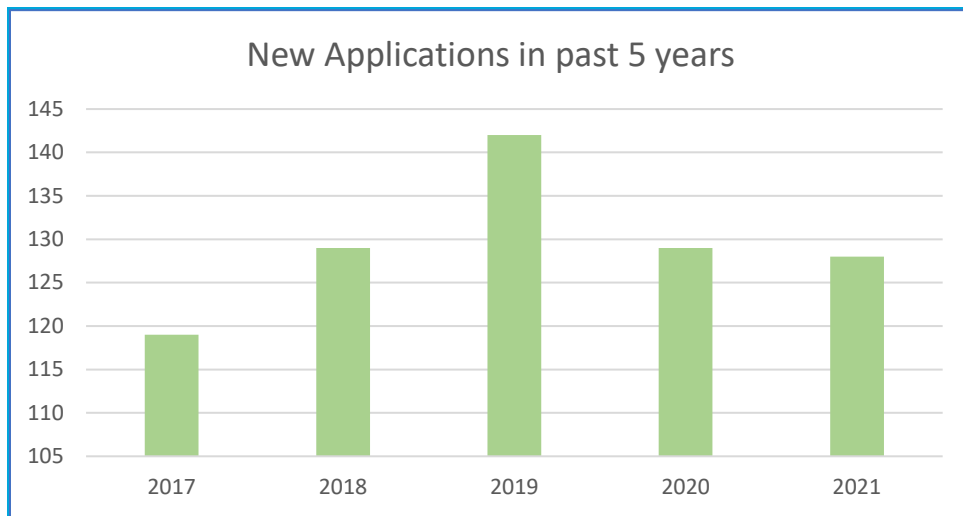
As per the chart below eligible applications are much greater than ineligible ones. The number of housed individuals is significantly lower than applications received. This data is a solid indication of the need for affordable housing in the district.

Overview of Applicant Status Distribution in Q2



In Q2, four applicant households were housed from the Centralized Waitlist throughout the District. At the end of this quarter, 262 eligible households were on the waiting list; 36.6% of the households are considered seniors, 47.3% are single/couple households with no dependents and 16.1% are family households.





## Unit Vacancy

Unit activity is unpredictable from month to month. In the second quarter of 2021 the Housing Services Program saw 28 move-ins and 21 move-outs.

The table below outlines move-ins and move-outs in the second quarter for the past 5 years.

Unit Activity

| Activity | 2017 | 2018 | 2019 | 2020 | 2021 |
|----------|------|------|------|------|------|
| Move-In  | 17   | 23   | 18   | 22   | 28   |
| Move-Out | 23   | 15   | 13   | 22   | 21   |

## Capital Jobs

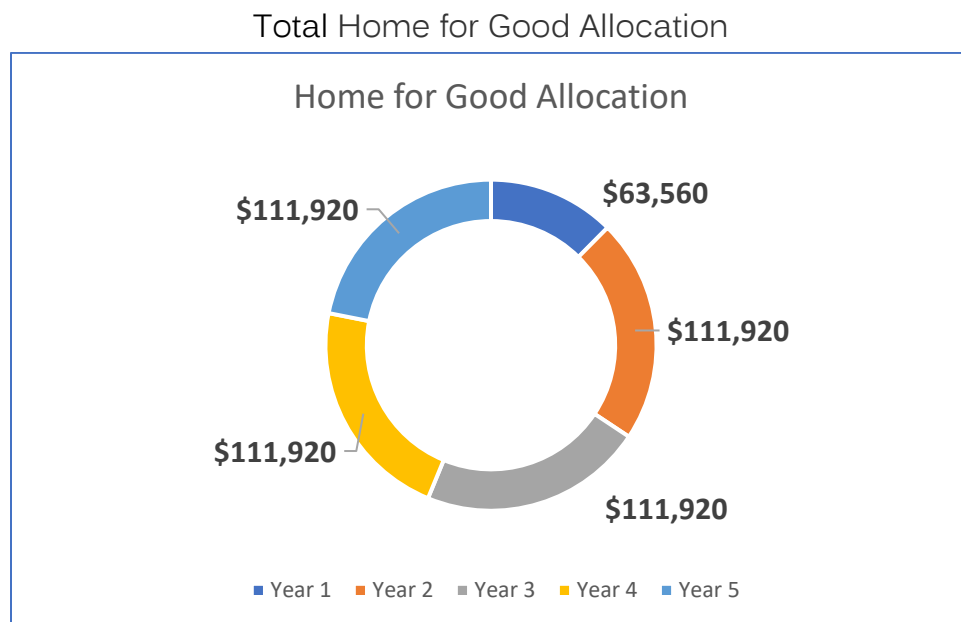
The Board approved a Capital Repairs Budget of \$669,000 for the year 2021. As with previous years, our capital budget is based on building condition assessments. Budget amounts fluctuate from year to year depending on the cost of the necessary work required to maintain the DTSSAB's housing stock.

In the 2nd quarter of 2021, scheduled work included: roof repairs, building and elevator repairs maintenance equipment replacement, as well as, safety systems. Painting of Common Rooms and hallways of properties is nearing completion. As of June 30, 2021, Housing Services is slightly above budget predictions, however: we are anticipating being within the Housing Services budget by the end of 2021.

## Provincially/Federally Funded Programs

### Home for Good (HFG)

In mid-September 2017, the DTSSAB received notification from the Ministry regarding a successful allocation of HFG funding in the amount of \$287,400 over 3 years. The Ministry has continued funding our District with Home for Good for Year 4 and 5 with an additional \$283,840. Home for Good Funding has been invested in Timiskaming to support the goal of ending chronic homelessness by 2025. The DTSSAB continues to partner with the Canadian Mental Health Association (CMHA) and the Northeast Local Health Integration Network (NELHIN).



## Social Infrastructure Fund (SIF)

The Housing Services program continues to deliver SIF funding under the Housing Allowance component which provides financial support to 13 households in our communities. A Housing Allowance is a subsidy paid directly to a household in need of rental assistance. The Table below outlines the funding allocation for Timiskaming during a 6-year duration.

SIF Housing Allowance Allocation

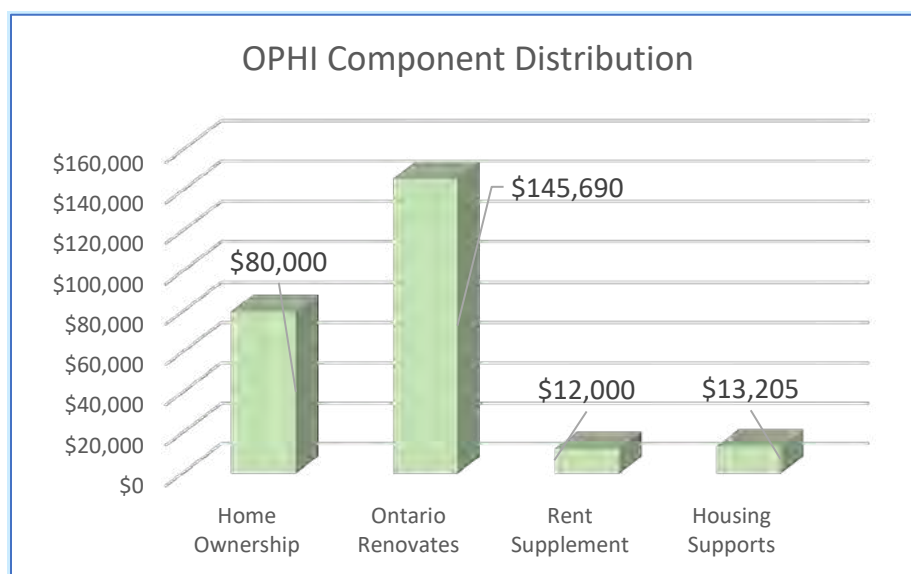
| SIF Housing Allowance Funding |          |          |          |          |          |
|-------------------------------|----------|----------|----------|----------|----------|
| 2018/19                       | 2019/20  | 2020/21  | 2021/22  | 2022/23  | 2023/24  |
| \$12,000                      | \$18,300 | \$37,200 | \$37,200 | \$37,200 | \$26,948 |

## Canada-Ontario Community Housing Initiative & Ontario Priorities Housing Initiative (COCHI & OPHI)

COCHI funding is allocated to repairs and regenerate existing community housing stock. The OPHI funding provides support to individuals in the district through four components: Tenant Supports, Rent Supplement, Ontario Renovates and Homeownership program.

Phase I COCHI/OPHI Confirmed Funding Allocation

| Program Name  | 2019-20   | 2020-21   | 2021-22   |
|---|-----------|-----------|-----------|
| Canada-Ontario Community Housing Initiative (COCHI) | \$31,482  | \$65,077  | \$45,846  |
| Ontario Priority Housing Initiative (OPHI)          | \$327,500 | \$169,700 | \$264,100 |



# Community Housing Updates

## Featured buildings for Q2



**99 Thompson Blvd** is located along Larder Lake in the community of Larder Lake. This building is also known as Bayview Apartments. This multi-unit building has 2 stories and 20 units. The building was built in 1976. Maximum rents in this building are \$575 for a 1 bedroom. Rents also differ according to household income. Laundry rooms are available on both floors. The DTSSAB has a fair-sized garage at this property which serves as storage for seasonal tools and other items.



**37 & 37A Tenth St.** is in the community of Earlton in the Township of Armstrong. This multi-unit building has 2 sperate sections. The first section was built in 1969. 3 units are occupied by tenants while 2 are occupied by the local Club de l'Age Dor. In 1972 a two-story addition was added to the existing single-story building. This section consists of 15 units. In this building maximum rents are currently \$575 for a 1 bedroom but vary based on household income. Laundry rooms are available in both sections.



**154 Market St** is one of two buildings on Market Street; located in the City of Temiskaming Shores. This complex faces Lake Temiskaming. This multi-unit building has 2 stories and 25 units. All of the units are 1-bedroom. The building was built in 1979. Maximum rent in this building is \$640 but varies based on household income. Laundry rooms are available on both floors.



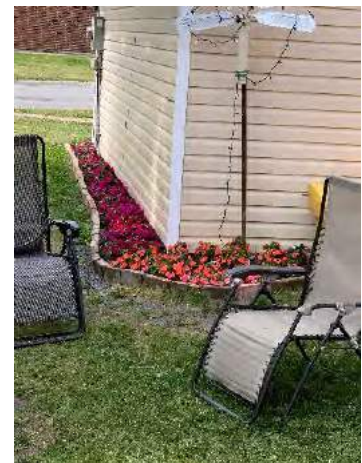
**370 Broadway St** is located close to downtown Haileybury in the City of Temiskaming Shores. Previously known as Algonquin Court (Canadian Legion). This multi-unit project consists of two separate buildings. Built in 1967, this property was transferred to the DTSSAB in 2011. One of the buildings has two-stories while the other is accessible at street level. There are 16 one-bedroom units. Maximum rent in this building is \$585 but varies based on household income. A Laundry room is also available in the two-story building.



**108 Fifth Ave** is in the north end of the town of Englehart. This is one of four complexes located in the central part of the district. This multi-unit building has 2 stories and 15 one-bedroom units. It was built in 1977. Maximum rent in this building is \$604 but varies based on household income. Laundry rooms are available on both floors

## Property Enhancements

Spring 2021 arrived upon us during the 2nd quarter. The Housing Services program, as well as, tenants take pride in the appearance of our buildings. Thanks to their hard work, several buildings were enhanced with annual flowers.





During the second quarter of 2021, installation of tankless water heating systems was completed in the Elk Lake & Cobalt buildings.

In Elk Lake, the contractor suggested the tankless system, which runs on propane and is more efficient than the oil system. As a result, the oil tank and the old boiler system was disposed.



These systems: are a valuable upgrade, use less energy and last longer than the traditional water heater. They also provide more functional space in the electrical rooms.

Community Gardens have always been a welcome addition at properties across the district. This year, we noticed a peak in interest from tenants of 25 & 25A Tweedsmuir Road. Our staff constructed the above-ground gardens from recycled materials.



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# CHILDREN'S SERVICES

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## Introduction

The child care sector continued to be dominated by the Pandemic throughout the second quarter of 2021. Child care providers in Timiskaming were able to continue offering child care following health and safety guidelines and protocols as set out by the Ministry of Education (MEDU) and the Timiskaming Health Unit (THU). Areas of concern for child care providers included increased risk to staff serving children of Health Care and other front line critical workers as per the schedules set out by the Ministry. The DTSSAB's Children's Services team continued regular communication and support for child care providers in the District.

Another round of Targeted Emergency Child Care for school aged children began in April following the schools' spring break and continued until June 25th in correlation with the end of the school year.

Child care fee subsidy and the Family Discount program continued with steady usage.

EARLYON/ON y va Child and Family Centres and Special Needs Resources continued to offer support and resources using alternative methods and medias.

## Child Care

### A. Targeted Emergency Child Care (ECC) – April thru June

#### Providing child care during ECC

Emergency child care was available locally for eligible school aged children from April 19<sup>th</sup> to June 25<sup>th</sup>. Parents/caregivers requiring care were asked to submit an application to the DTSSAB to determine eligibility based on the Province's Critical Frontline Workers List (*Schedule 5*).

Across the district, 146 applications were received and reviewed with 121 ultimately being approved. Families deemed ineligible for Emergency Child Care were directed to Centre pour enfants Timiskaming Child Care to inquire about spaces available via a Home Child Care Provider as licensed home child care providers remained open and were authorized to provide services to all school-aged children.



Based on daily attendance records, between 100-125 school-aged children received emergency child care services at one of the 10 licensed child care centres or home child care providers that opted to offer services; thus, meeting the needs of nearly all who applied.

The provision of emergency child care to our Critical Frontline Workers enabled ongoing delivery of core services within our communities such as, but not limited to, health care, retirement and long-term care, mail delivery and special needs education. The DTSSAB wishes to acknowledge all child care staff for their unwavering dedication, compassion and flexibility during these unprecedented times.

### **Supporting licensed child care providers financially during the pandemic**

Supporting licensed child care providers financially during the school closure was essential in ensuring that their doors remained open. Challenges in the child care centres included reduced parental income due to the restrictions of children/families allowed to be served, amplified staffing shortages due to illness, as well as, offering ECC free of charge to qualifying families. To help offset these losses MEDU directed providers to access federal support programs under the Canada Economic Response Plan and provincial programs available to businesses. Providers were also asked to keep track of ECC related expenses to report on funding for both child care centres and home child care providers.

Additional financial pressures continued as a result of adjustments required to meet health and safety protocols as set out by MEDU and THU. These included additional disinfection and maintenance items, as well as: staff required for enhanced cleaning, and PPE; additional staff to ensure cohort consistency; coverage for time off due to vaccination appointments; staff required to self-isolate; material and equipment required for room adjustments; increased administrative items, and more.

### **Supporting child care providers in health and safety during the pandemic**

With support and guidance from: the Timiskaming Health Unit, the Ministry of Education, and the DTSSAB, child care providers were able to efficiently follow and implement required health and safety protocols in line with the continually changing guidelines. Ongoing communication and collaboration achieved via DTSSAB's Child Care Service provider meetings, and directly with the THU, proved critical in ensuring consistent messaging of protocols across the district.

Child care providers expressed concerns of increased risk of exposure to COVID-19 for staff and children in their centres due to the increase of school aged children of front line of Health Care workers and other critical workers as per *Schedule 5* set out by the Ministry. With the ongoing communication and support from the THU, child care providers were able to receive their COVID-19 vaccines in a timely manner alleviating some of the stress of increased risk.

## **B. Safe Restart & Additional Re-investment Funding**

Remaining Safe Restart & Re-investment allocations were flowed to providers in response to monthly claims for COVID expenses incurred up to and including March 31st such as:

- Additional personal protective equipment
- Enhanced cleaning
- Additional staff to meet health & safety requirements
- Vacancies due to lower enrolment in programs;
- Support for operators to cover child absenteeism;
- Support for child care staff absenteeism where staff need to stay home because they or their children are sick or need to self-isolate; and
- Minor capital required (less than \$5,000) in accordance with the Ministry's reopening operational guidance or local public health requirements.

Local providers received a total of \$1.2M in additional COVID funding between September 2020 and March 2021 (Safe Restart of \$876,839; Provincial Re-investment of \$329,276) to help offset pandemic expenses.

## **C. Lower Enrollment**

Enrollment levels of children 0-4 year of age continued to be lower across all centres during the second quarter due to:

- Reduced demand for services due to the pandemic;
- Ongoing staff shortages; and
- Ongoing capacity reductions to ensure compliance with Health & Safety protocols.

Most providers reported operating at 50-60% of their licensed capacity, like many of their counterparts across the province.

## D. Family Discount

The Family Discount program, entitling families with two or more children attending licensed child care centres or home child care to a flat rate discount of \$10.00 per day on their second and subsequent children, continued during the second quarter of 2021. Utilization proved strong starting in early April through 'Spring Break' with the Family Discount benefiting upwards of 106 families. Once the Emergency Child Care (ECC) began however, there was a dramatic decrease as qualifying school aged children were entitled to care at no charge.

The final usage for the Family Discount program from April (following 'Spring Break') thru June only includes families with multiple non-school aged children. It is estimated that a total of 65 Timiskaming families benefited from the program during this period resulting in an average decrease in parental fees of \$6,500/month, a cumulative savings of over \$19,500 April and June 2021 (a notable decrease from the \$54,000 reduction seen in Q1).

At the time of writing this report, Children's Services anticipates maintaining the program throughout the remainder of 2021; assuming that there are no changes in Ministry directives.

## E. Early Learning Preschool Readiness Programs (ELSRP)

The ELSRP programs, initially expected to reopen January 2021, continue to be suspended until further notice as community and school-based activities related to preschool readiness are not possible. The Children's Services team will continue to work with providers and THU in the hopes of reinstating the program in the fall.

## F. Capital Projects

The status of the joint application for capital funding under the Ministry of Education's 2021-22 Capital Priorities Program, submitted in January 2021, has yet to be confirmed. If approved, this project would add 6-10 infant spaces in the District of Timiskaming.

A local child care provider has chosen to postpone a large-scale renovation project with plans to revisit it; in early 2022 as current material costs were deemed excessive.

## EARLYON/ON y va Child and Family Centres

Early ON/ON y va staff continued to offer virtual programming only during April thru June of 2021 as per Ministry direction. EarlyON staff continued to serve families through a variety of delivery methods such as: virtual programming offered via Zoom and social media; preparing activity kits that families could pick up and complete with children at home; and continuing to offer a variety of resources via Facebook pages.

## Special Needs Resources

Special needs resources continued via telephone communication, or virtually with video observation throughout the pandemic. Community Living behaviour facilitators and resource consultants reached out to child care centres, or vice versa, on an as needed basis. Both Community Living and child care providers found that telephone and virtual supports were less effective than the pre-pandemic in-person model. Return to in-person support remains the goal and will resume with guidance from the Timiskaming Health Unit once permitted by MEDU.

## Children's Services Quality Assurance Program

The Children's Services' quality assurance program continued during the second quarter.

During this time the Quality Assurance Coordinator:

- Participated in monthly Forest and Nature Practitioners virtual sessions
- Continued planning the in-person part of the course originally scheduled for July (tentatively delayed to September)
- Continued to connect and support child care providers and home child care providers with next steps and adjusting daily operations to align with revised MEDU guidelines and local guidance from THU
- Continued to liaise with THU
- Continued to support child care with ongoing projects
- Connected with providers to discuss play-based material and equipment funding needs
- Organized 2 virtual professional learning sessions with Dr. Diane Kashin on play-based learning and emergent curriculum (part of a 6-session series which will end in December)

# Children's Services Community Planning Table

## Background

The Timiskaming Children's Services Planning Table (TCSPT) originally started as a planning board to help transition to the Early Years Services mandate laid out by the Ontario Ministry of Education. Substantial work was completed by the table and several working committees, to transition from the Best Start program to the EarlyON/ON y va centres model between in 2017-18.

The TCSPT continued to meet on a quarterly basis in 2019 to continue supporting local coordination and planning to enhance integration of early years services, schools and specialized community services. In early 2020, TCSPT members chose to retain the services of a Research, Planning and Policy Analyst to: conduct an updated situational assessment of current early years programs and services; provide a list of priority needs; and assist in the creation of a work plan to address needs. This work was unexpectedly put on hold for the next 12 months as member agencies' priorities shifted due to the COVID-19 pandemic.

## Current Situation

In 2021, TCSPT members have come together quarterly to share updates and discuss next steps for the table to ensure the needs of Timiskaming children and families are understood in the current context with future meetings planned to continue fostering collaboration to:

- Ensure child care and early years services are responsive to the need of children aged 0-12 and their families.
- Ensure that local early years programs and services are reflective of relevant, current research and evidence.
- Ensure the active engagement of Indigenous and Francophone partners in the planning, management and delivery of responsive programs and services.
- Enhance integration between early years services, schools, and specialized community services.

Current table members include:

- DTSSAB
- English and French district school boards;
- Timiskaming Health Unit;

- Specialized community service agencies (NEOFACS, Community Living Timiskaming South, Cochrane Timiskaming Children's Treatment Centre, Cochrane Temiskaming Resources Centre, Kunuwanimano Child and Family Services, One Kids Place)
- EarlyON/ON y va Collaborative (incl. Centre pour enfants Timiskaming Child Care, Keepers of the Circle Aboriginal Family Learning Centre & Child Care and Centre de santé communautaire du Témiskaming)

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# HUMAN RESOURCES

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## Human Resources Review - 2021 Initiatives/Activities (Q2)

Key non-confidential Human Resources Q2 initiatives and/or activities included, but were not limited to:

### □ Workplace Climate/Culture Survey Update

Earlier this year the senior leadership team committed to sharing with staff next steps regarding the culture survey. A Phase 1 Workplan, with action items and target dates, was released. Feedback from the survey has helped guide the senior leadership team's 2021 goals and objectives. Ongoing efforts continue towards the Workplan, and staff will be apprised of further progress and/or plans for 2022 prior to the end of this year. A follow-up survey is planned for this fall to gauge our employees' perceptions regarding the current climate in the work environment, as there have been many constructive changes since staff were surveyed in December 2019. Maintaining a pulse on the morale in our work environments, as well as encouraging open communications with staff, Labour Management Committees and our union partners, are necessary for sustaining improvements to our workplace culture.

### □ DTSSAB Leadership Development

In direct response to the climate survey, helping our leaders develop the skills and competencies to be able to support a healthy and psychologically safe work environment was identified as an important priority. In addition to an improved flow of leader communication, with new bi-monthly all-leadership meetings, HR is working on a formal plan for next 1-3 years as part of a structured Leadership Learning Journey. It is important for leaders, at all levels, to have a strong foundation for being a good leader. In the fall of 2021, all leaders will attend a one-day health and safety training session pertaining to competent leadership with respect to roles and responsibilities in ensuring a physically and psychologically safe workplace.

### □ WSIB Excellence Program

Work has continued on the WSIB Excellence Program, including a formal presentation to all leaders, as well as to our Joint Occupational Health Safety Committees (CUPE and SEIU). We have also worked with our program Sponsor on document updates and building an agenda for fall training with all DTSSAB leaders. Policy amendments remain to be formalized, and next steps include gathering materials to prepare evidence stories for review by the WSIB validators on our work and progress towards the program.



## □ HR technology/Human Resources Information System (HRIS)

HR is moving forward with the implementation of a new Human Resources Information System, hosted by ADP/Workforce Now, which will include time and attendance, recruitment and onboarding, training and development, performance management, document cloud paperless filing modules. The HR and Finance teams are working together on implementation, as the system is integrated with payroll, and supports manager and employee self-serve, including online timesheets. A go-live of the system is anticipated for the fall.

## □ Non-Union Job Evaluations

Due to changes within our EMS leadership structure, several non-union roles were evaluated with our Job Evaluation/Pay Equity consultant. As there are several newly created positions still in development, more evaluations of non-union roles will be planned for 2022.

## □ HR and Health & Safety Policy Updates

Revisions to policy HR-14, Non-Union Lieu Time, were approved by the Board. Updates to Policy OHS-11, Health and Safety Roles and Responsibilities are currently in progress.

## 2021 Q2 Recruitment & Staffing Summary

| Closing Date | Position   | Recruitment status                       | Details & comments   |
|--------------|--|--|--|
| Mar 191      | <b>Emergency Medical Services</b><br>EMS Superintendent (4th position)<br><br>-----<br>Internal staff appointments are temporary | Filled externally<br>Permanent full-time | Offers to SEIU staff for permanent status will follow the 6-month trial outside of the union |
| Apr 26       | <b>Emergency Medical Services</b><br>Paramedic – South EMS Base  | Filled internally<br>Permanent full-time | Upcoming vacancy due to impending retirement   |
| Apr 26       | <b>Emergency Medical Services</b><br>Paramedic – Central EMS Base  | Filled internally<br>Permanent full-time | Full-time incumbent moved to part-time   |
| Apr 27       | <b>Emergency Medical Services</b><br>Paramedic – South EMS Base  | Filled internally<br>Permanent full-time | Vacancy due to internal movement   |

| <b>Closing Date</b> | <b>Position</b>  | <b>Recruitment status</b>                    | <b>Details &amp; comments</b>                                   |
|---------------------|--|--|---|
| Apr 27              | <b>Emergency Medical Services</b><br>Paramedics – South EMS Base<br>(2 positions)        | Filled internally<br>Temporary full-time     | Vacancies due to internal movement<br>(backfilling assignments) |
| Apr 27              | <b>Emergency Medical Services</b><br>Paramedics – North EMS Base<br>(4 positions)        | Filled internally<br>Permanent full-time     | Vacancies due to internal movement                              |
| Apr 27              | <b>Emergency Medical Services</b><br>Paramedics – North EMS Base<br>(2 positions)        | Filled internally<br>Base-specific part-time | Vacancies due to internal movement                              |
| May 11              | <b>Emergency Medical Services</b><br>Community Paramedics                                | Filled internally<br>Temporary full-time     | Extension of previous temporary assignment                      |
| May 26              | <b>Emergency Medical Services</b><br>EMS Team Leader<br>(3 positions, including 1 spare) | Filled internally<br>24-month assignments    | Letter of understanding with SEIU governing terms of assignment |
| Jun 18              | <b>Administration / CAO Office</b><br>Communications and Executive Coordinator           | Filled externally<br>Permanent Full-time     | New position  |
| Jun 18              | <b>Finance</b><br>Financial Analyst  | Filled externally<br>Permanent full-time     | Prior departure of permanent incumbent                          |



August 27, 2021

Federation of Canadian Municipalities

Sent via email: [resolutions@fcm.ca](mailto:resolutions@fcm.ca)

To Whom it May Concern:

Please be advised that the Council of the Corporation of the City of Brantford adopted the following resolution at its City Council meeting held on August 24, 2021:

**12.2.14 Year of the Garden 2022**

WHEREAS the City of Brantford is committed to being a Garden Friendly City, supporting the development of its garden culture; and

WHEREAS the City has a rich tradition of horticultural excellence with more than 180 floral gardens in municipal parks and along City streets, unique mosaic and carpet bed displays as well as annual plantings that enhance public art and historic monuments throughout the community and within the Downtown; and

WHEREAS Equal Grounds Community Gardens coordinates and supports more than 20 active community gardens throughout the City- an initiative that is maintained fully by community residents and volunteers, to provide places for growing local, healthy and nutritious fruits and vegetables in urban neighbourhoods; and

WHEREAS the City is proud to be home to landscapes that demonstrate a growing commitment to environmental sustainability and climate action including an emphasis on water conservation, and the use of native plants and species providing food and habitat for bees and other pollinators; and

WHEREAS gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together, and the entire Country is being asked to proclaim 2022 as the "Year of the Garden";

NOW THEREFORE BE IT RESOLVED:

- A. THAT, the City of Brantford actively PARTICIPATE in the "Year of the Garden" by promoting beautification initiatives, enhancing plantings city wide, encouraging resident engagement and creating a supporting media campaign, and
- B. THAT Staff BE DIRECTED to prepare a plan for 2022 that highlights Brantford's gardening excellence and commitment to environmental sustainability, along with the required budget to be submitted to the

Estimates Committee for consideration through the 2022 budget process,  
and

- C. THAT this resolution BE SHARED with the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, The Member of Parliament and Member of Provincial Parliament for Brantford-Brant, the County of Brant, and all Ontario municipalities.

I trust this information is of assistance.

Yours truly,

A handwritten signature in black ink, appearing to read 'Tanya Daniels', with a large, stylized circular flourish at the end.

Tanya Daniels  
City Clerk

[tdaniels@brantford.ca](mailto:tdaniels@brantford.ca)

Copy to: Association of Municipalities of Ontario  
Phil McColeman, MP Brantford-Brant  
Will Bouma, MPP Brantford-Brant  
The County of Brant  
All Ontario Municipalities

September 1, 2021

Dear friends,

I would like to address some concerns of mine about changing the bus route back to Joyal. Yes, I've lived on Joyal for thirty years but please allow me the opportunity to share with you my thoughts on the bus route.

Firstly, safety of is one concern everyone has, whether it's a bus route or not. The ball and soccer fields are on Morrisette at scheduled times, children have been around school buses for fifty plus years. Bus drivers take more care when they see children in a large group therefore less chance of something happening. Morrisette is wider than Joyal.

On the other hand, on Joyal, children play in the street whether it's street hockey or basketball or just playing catch at any time during the day. The chances of the bus drivers seeing them are smaller. This is in the summer time. In the winter the hazard is greater, they play in and around snow banks from both sides of the road thus making the potential of something happening greater.

Most of the residents don't want Joyal paved because the bumpy road keeps the speeding down. And I'm sure we can agree that other streets in Haileybury have a much bigger need to be repaved.

In the winter Joyal becomes very narrow because of snow, it's northern Ontario. Many times, too many to count, my wife or I had to go into other people's driveways just to let the bus pass by.

As for parking on Morrisette, the whole side next to the ball fields can be parking. The building beside the tennis courts is slated to be demolished according to the city manager late summer early fall which will increase parking.

Development of Morrisette Drive will enhance the city's image visually. It will also show people in other towns that Temiskaming Shores is moving progressively forward into the future and not stuck in the past.

Road clearance on Morrisette is wider than Joyal, Joyal being narrower leads to a higher chance of vehicles being hit and pedestrians particularly for seniors.

There are just ten houses affected on Morrisette there are thirty on Joyal five of which have small children and other homes where the grandchildren visit.

The cost to change the speed limit on Morrisette is about \$150. Why spend money to pave Joyal, that cost \$150,000 plus. Doesn't make sense.

Road width for emergency access is 20 feet some sections of Joyal don't comply.

\$1500 to print the transit brochures for the route \$ 150,000 plus to pave Joyal. Again it doesn't make sense.

These are just a few of my concerns on the bus route issue on Morrisette and Meridian.

I thank you for your time and consideration on this matter I know this is an issue that has come back to the committee twice and I apologize. I thought Mr. McCarty's presentation to council wasn't going to get the weight with the transit committee as it did. Since after contacting the city manager and the committee chair after his presentation, but after reading the article in the paper, I was very surprised to find the committee sided with Mr. McCarty. I am also surprised that the city manager and the chair of the committee didn't contact me but they are busy people.

Thanks Rob





















August 27, 2021

Dear Chris Oslund, Mayor and council

**Does your community need affordable, supportive or transitional housing to help end homelessness?**

Aboriginal Housing in Ontario is slated to develop over 1,300 housing units for Urban Indigenous people over the next three years. Ontario Urban Indigenous Housing Providers services more than 10,000 people daily. They own, maintain and property manage thousands of units across Ontario. We will start construction in communities across Ontario in the Spring of 2022.

We would like to help homelessness in your community, but we need your help.

If your City, Town or Municipality is in need and would like us to develop Urban Indigenous Housing in your community, please complete the attached Letter of Interest so we can determine which community's needs are the greatest and who will be slated for construction in the first year of 2022.

By completing a Letter of Interest, it does not commit your community, nor us.

The Letter of Intent is being used to determine need and where we develop the next 1,300 units in Ontario.

Should you have questions or would like to provide supporting documents to the letter of interest, you are welcome to reach me at 1-705-676-6433 or via email at [dantache.d2@gmail.com](mailto:dantache.d2@gmail.com).

Thank you for taking the time to consider this opportunity.

Yours truly,

Dan Tache  
President  
D2 Management and Development/Tache Construction INC

1. Name of Municipality/Township/City
2. Contact Person
3. What does the latest Point In Time (PIT) Count indicate for the number of homeless people in your community?
4. If your community did not do a PIT Count, please summarize the need based on your knowledge.
5. What type of housing does your community need?
  1. Affordable – Independent living with various sizes of rental units
  2. Transitional Housing – Full Time Supportive Services on-site to enable chronically homeless people to transition to long term tenancy
  3. Supportive Housing - Full Time supports needed or part time support
  4. Other – Please describe
6. Does your community have rent supplements available for the units you need?
7. Does your community have surplus land or a vacant building that can be donated to a not for profit organization as the Community's equity share in the development of new affordable housing?
8. If so, please indicate the size of the parcel of land or the vacant building.
9. Please indicate if the land donation is currently zoned for multi-residential housing? And/or Supportive housing if necessary.
10. What is the size of the land?
11. How many residential units does your community require?
12. Should you have land to donate, when can land transfer occur?

We will not eliminate your letter of interest should you not have surplus land or buildings to donate. It will however, slow the process down for immediate construction as the financing that has been secured for development currently requires an equity contribution or partnership from the Community.

**AGE FRIENDLY COMMUNITY COMMITTEE MEETING MINUTES**  
City of Temiskaming Shores - Haileybury Boardroom and virtual Jitsi meeting  
Tuesday March 2<sup>nd</sup>, 2021

**1.0 CALL TO ORDER**

The combination of in-person and virtual Jitsi meeting was called to order at 1:04 p.m.

**2.0 ROLL CALL**

|          |  |
|----------|--|
| PRESENT: | Matt Bahm; Mike Fila; Patricia Hewitt; Ghislain Lambert; Judy Lee; Darlene Lemay; Lynn Marcella; Jeff Thompson |
| REGRETS: | Lorna Desmarais; Jan Edwards; Suzanne Fournier; Janice Labonte;  |

**3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

There were no revisions/deletions to the agenda

**4.0 APPROVAL OF AGENDA**

**MOVED BY:** Darlene Lemay

**SECONDED BY:** Judy Lee

That the agenda for the March 2<sup>nd</sup>, 2021 Age Friendly Community Committee meeting be approved as printed.

**CARRIED**

**5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

No disclosure of pecuniary interest and general nature

**6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

**MOVED BY:** Ghislain Lambert

**SECONDED BY:** Judy Lee

That the meeting minutes of the November 16<sup>th</sup>, 2020 Age Friendly Community Committee be approved as printed.

**CARRIED**

**7.0 DELEGATIONS**

There were no delegations



## 8.0 UNFINISHED BUSINESS

### i) Seniors Community Grant/Community Services for Older Adults Guide – Lynn

We did receive the funding that the committee, Yvonne and Matt had applied for in order to update the Community Services for Older Adults Guide. Currently working with Temiskaming Printing for the redesign, hoping to receive the first draft by the end of this week. The original document was not very inviting. Hoping the new design will look similar to the Visitor's Guide. Lynn to share the first draft with committee members for feedback. Just want to make sure that with the new design, the colour contrast and font is easy to read.

Mike mentioned that some of the businesses that are in the guide are currently closed to the public and suggested that we can maybe put a note on the side stating that some businesses may be closed due to covid and to contact the business directly to confirm.

Will be translated in French. Some new information was added such as the housing in Dymond and Stay on Your Feet program. Some information was also deleted because the services were no longer available. Another item that is being added to the guide is a map with local businesses that allow the use of public washrooms and Wi-fi hot spots. If you have any feedback please share. Some of the font is very small. Map is broken down into smaller communities such as North Cobalt, Haileybury, New Liskeard and Dymond in order to be able to zoom in on street names.

Ghislain asked about helping people with the vaccination program, accessing the booking system for the clinics coming up.

Matt – The Health Unit is not in this meeting today and they would have more information regarding the plans. Will have the opportunity to bring that forward to the Health Unit for the committee to make sure that it's something the committee is thinking about and share more information at the next Age Friendly Meeting in April.

### ii) Inclusive Community Grant Application Status – Lynn

Application was done in December. We were originally supposed to have results by end of February, checked the status of it this morning and it is still in the review process. Time frame to spend the money is by the end of March 2022.

Matt – Plan is to have a wayfinding consultant do some work for signage and installation.

## 9.0 NEW BUSINESS

### i) Facility Check-In Form – Lynn/Matt

Something that the City has implemented since February. Whenever someone enters a City owned facility, such as the arenas, community hall, pool and fitness center, form has to be filled out online or hard copies are often available. QR codes are also available at all entrances to use with your cell phone. Typical covid screening questionnaire. This allows us to better track who is entering our facilities and also used for contact tracing by public health if need be. Confirmation email is sent when completed online.

Ghislain – The form is difficult to find on the website, uses it for hockey, has a hard time finding it and he is comfortable with computers. Maybe have it on the home page to make it easier to find. Do we have to bring it in every time we fill it out?

Matt – We do not have someone at the doors all the time to check to make sure that you've filled out the form. We are using the honour system, but we do check periodically to see how it is going. Rolled out now at all of our facilities and it is a requirement to have contact tracing information as well as covid screening. Should be receiving a confirmation email every time you submit the form. Great idea to put it on the home page of the website. We can likely add it to the pop-up window that currently has summer employment opportunities. Trying to be as flexible as possible as not everyone has a cell phone or internet access, often have paper copies.

Jeff – We have someone at the Pool and Fitness centre that verifies. We also hand out QR codes to members so they can fill it out at home before coming to the gym. Paper forms that are left at the arena make their way to the Pool and Fitness centre and information gets inputted by part-time staff in the evenings and weekend.

### i) Item from progress report to address in 2021 – Lynn

One of the things that we want to do at the beginning of every year for Age Friendly is to review the progress report that is updated on a yearly basis, which Yvonne did for us before she left. Just want to make sure that the items identified in the report don't get forgotten about. I wanted to plant the seed for everyone to review the report and identify 1 or 2 items that we could address for 2021. One of the items that we have talked about was the Age Friendly Businesses, which we were suppose to start working on in 2020 but with covid, businesses are just trying to stay afloat and it just wasn't the right time. Even now, it could be difficult to find businesses that would be interested. Will leave it on the back burner for now and maybe try to figure out a different way of approaching this idea, we could give them a quick

checklist that they can go through, identifying things in their business that they can work on to become more Age Friendly. Maybe next year, we can work on this more in depth.

Lynn will send out the progress report by email and print a copy off for Judy to be picked up at City Hall.

## **10.0 COMMITTEE MEMBER UPCOMING EVENTS & OPPORTUNITIES FOR COLLABORATION**

### **Lorna Desmarais – Timiskaming Health Unit**

- Digital Divide project has connected 218 individuals with technology (smartphone, cellular tablet or laptops) and internet connection (data plan or wireless wifi) for a 9 month period. 33.5% of the participants were age 65 yrs + and 20% were age 50-64 yrs. Application period has closed and evaluation of the project is the next step.
- SOYF website ([www.stayonyourfeet.ca](http://www.stayonyourfeet.ca)) and SOYF Facebook page are getting lots of traffic. If you haven't already visited, please check it out! Also if AFC or any partners have info they'd like to promote through this avenue, just let me know!
- SCWW spring calendar has been released (attached). Still accepting referrals for older adult who would benefit from social connection.
- COVID vaccines are being rolled out according to the provincial framework (see below). Specific timing is dependent on supply, but follow THU for updates.

#### ***Immediate priority for first-dose vaccination:***

- Staff and essential caregivers in long-term care homes, high-risk retirement homes and First Nations elder care homes, and any residents of these settings that have not yet received a first dose of vaccine. (In Timiskaming all LTC residents have received first dose and are receiving second dose soon).
- Alternative level of care patients in hospitals who have a confirmed admission to a long-term care home, retirement home or other congregate care home for seniors.
- Highest priority health care workers, followed by very high priority health care workers, in accordance with the Ministry of Health's guidance on Health Care Worker Prioritization.
- Indigenous adults in northern remote and higher risk communities (including on-reserve and urban communities).

#### ***Next priority for first-dose vaccination***

- Adults 80 years of age and older
- Staff, residents and caregivers in retirement homes and other congregate care settings for seniors (assisted living)

- Health care workers in high priority level, and in accordance with the Ministry of Health's guidance on Health Care Worker Prioritization
- All indigenous adults
- Adult recipients of chronic home care

#### Lynn Marcella – City of Temiskaming Shores

Age Friendly programming back up and running to full capacity. Some classes are limited in registrations in order to social distance. Line dancing classes in New Liskeard and Haileybury are currently full but I am taking names for our next 8-week session. Women's exercise group is run by a volunteer, Rita Lafleur. She had an exercise group at the Haileybury Curling Rink prior to this, but has since been unable to rent the space. Approached me to partner and offer space and participants. Classes take place Tuesday and Thursday mornings in Haileybury and both classes are full. Pickleball takes place 4 days a week with a lady's group and mix. We also offer free public skating at the Don Shepherdson Memorial arena Wednesdays and Fridays. Outdoor rinks are still open, as well as the skate path down by the Pool and Fitness Centre.

#### Matt Bahm – City of Temiskaming Shores

Continuing with what we are able to do at this time and we will re-evaluate when necessary. Adjusting as we go and trying to be as prepared as we can. Good to hear that people are coming back to the programs. We are more prepared now to change coloured zones when necessary.

#### Jeff Thompson – City of Temiskaming Shores

Pool and Fitness Centre is open for business again. As mentioned before, facility check-in form has to be completed ahead of time. Have to pre-book your workout or swim before. Aquafitness is up and running, limited to 15 in a class. Call morning of to book. Fitness classes are not yet running.

#### Judy Lee – Community Representative

Wondering if the exercise class with Timiskaming Home Support will start up again. The social aspect was also great. Other members are missing it. The Haileybury arena hall is not very accessible with all of the stairs.

#### Darlene Lemay – Timiskaming Home Support

The program that Judy mentioned is the Stand Up program in collaboration with the Timiskaming Health Unit. Was run prior to covid twice a week in Haileybury and

Cobalt. Office is still shut down to the public but we are looking at options outside of the box such as virtual classes. We realize the benefits such as social. Stay on your feet program is similar but still not running in-person. Technology is a concern. Just started a couple of virtual classes through the adult day program and seeing how that's going. May end up venturing into other exercise programs as well.

Meals on wheels program continue to provide frozen meals once a week, every Wednesdays to individuals in the community that require it. Transportation is open again to essential in-town travel such as medical appointments and grocery shopping. Continue to support the emergency response program using the lifeline service and our adult day program that has been incorporated in the Seniors Centre without walls. Very full, we have over 140 individuals that participate once or twice a day, Monday to Friday.

Recently started another program through the NE LHIN's called Low Acuity for Personal Care. Personal support for older adults. If a person has a chronic disability that can make bathing difficult but function well in other areas, they may qualify for this program. It's assistance with bathing, covered through government funding. Will share information so it can be added to the AF newsletter.

## **NEXT MEETING DATES**

Tuesday April 6<sup>th</sup>, 2021 at 1:00 pm at City Hall/Jitsi Meeting, using the Jitsi Link:  
<https://jitsi.temiskamingshores.ca/AgeFriendly>

Tuesday May 4<sup>th</sup>, 2021 at 1:00pm – City Hall/Jitsi Meeting

## **11.0 ADJOURNMENT**

**MOVED BY:** Ghislain Lambert

That the Age Friendly Community Committee hereby adjourns at 1:49 pm.

**CARRIED**

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Committee Chair

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Recorder

**1.0 CALL TO ORDER**

The combination of in-person and virtual Jitsi meeting was called to order at 1:04 p.m.

**2.0 ROLL CALL**

|                 |   |
|-----------------|---|
| <b>PRESENT:</b> | Jan Edwards; Mike Fila; Emily Laffin (sitting in for Suzanne Fournier); Patricia Hewitt (councillor); Ghislaine Lambert (accompanied by Tiemoko Ouattara; Judy Lee; Darlene Lemay; Lynn Marcella; Jeff Thompson |
| <b>REGRETS:</b> | Matth Bahm; Lorna Desmarais; Janice Labonte;  |

**3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

Lynn added June as Seniors Month to agenda item 9.4 under New Business.

**4.0 APPROVAL OF AGENDA**

**MOVED BY:** Ghislain Lambert  
**SECONDED BY:** Patricia Hewitt

That the agenda for the June 1<sup>st</sup>, 2021 Age Friendly Community Committee meeting be approved as printed.

**CARRIED**

**5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

No disclosure of pecuniary interest and general nature

**6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

**MOVED BY:** Darlene Lemay  
**SECONDED BY:** Ghislain Lambert

That the meeting minutes of the March 2<sup>nd</sup>, 2021 Age Friendly Community Committee be approved as printed.

**CARRIED**

**7.0 DELEGATIONS**

There were no delegations

**8.0 UNFINISHED BUSINESS**

- i) Services for Older Adult Guide update/Where are we? - Lynn



Documents have been finalized in both English and French and printed. I do have a distribution list of businesses and organizations in the community that will receive some copies. Deliveries should be done later this week or early next week. Let me know if you would like some copies. Will send some copies to City Hall for Judy to pick up. Includes community map identifying Wi-fi hot spots as well as public washrooms. Transit map is not included as it is currently being updated.

Jan – Would like some copies for Dymond court. Can be dropped off during office hours

Ghislain – Will send an email with the number of copies needed

Patricia – Where will the guides be distributed? Medi-chair or Chat Noir could have some available for customers.

Lynn – Family health teams, hospital, CSCT, THU, Public Library, City Hall, Dymond Court, Open Studio, Community Living, Timiskaming Home Support. Will share distribution list and can add locations as necessary.

ii) Inclusive Community Grant Application Status – Lynn

Application was done in December. We were not successful in the application.

iii) Item from progress report to address in 2021 – Lynn

Members to review the report and identify one or 2 items that we can address every year. There are some short, medium and long-term goals. Are there any items that we can work on this year, in the next few months?

## **9.0 NEW BUSINESS**

i) Age Friendly Businesses - Lynn

One item that we had done a bit of work on was Age Friendly Businesses which was put on hold because of Covid but definitely something we can start up again with a different lens. Original plan was to hold an information session for business owners. Working group can work on a document that would include information on AF Businesses which would also include a customer survey and employer survey on what is currently working and identify items that can be improved on. Working group consists of Lois from the Chamber, BIA, THU.

Mike – Ask the businesses what they think is important as they are struggling to stay open. Businesses would have to indicate what the challenges are and what opportunities are available.

Ghislain – Currently have a group looking into businesses that are offering bilingual services, called Allo Bonjour. Wonder if we can integrate that with the AF Business group. Identify these businesses and have a sign up in their window. Will send an email with information.

Lynn – Will share document as well as surveys with committee members for feedback.

ii) Age Friendly Summer Schedule/reopening - Lynn

With the provincial reopening plan entering phase 1 on June 14<sup>th</sup>, outdoor activities will commence. The AF June newsletter will include all of this information. Registrations are mandatory as there is a maximum of 10 participants. Schedule includes hiking, Nordic Pole walking groups, new lawn game called Kubb and horseshoes. Slow start but activities should increase once we move into phase 2 and phase 3. Music in the park scheduled in August to allow us for more spectators.

iii) Community Bike Exchange – Jeff

If you need a bike or need know someone that needs a bike, on Saturday June 12<sup>th</sup> from 10am to 2pm (has now been changed to June 19<sup>th</sup>) at the old horse barn, next to the OPP Station. How it works is bikes were donated by community members and are made available on a first come first serve basis at no cost. Bikes are road ready; parts have been replaced if needed, tires changed and chains oiled. No need to give a bike to receive a bike. All ages are welcome. We have bikes for toddlers, older children and adults. Covid screening protocols will be in place. Bike helmet fitting station will also be available. If it rains, it will be moved to the following weekend.

iv) June Seniors Month - Lynn

Received the toolkit for the month which includes social media posts and posters. Scheduled weekly posts for Facebook and Instagram on the City's page starting today. Posts can be shared.

Jan – Would like some posters to put up at Dymond Court

Lynn – Will print some posters and deliver them to Jan.

Jan – Active Transportation survey is also not available in hard copy

Lynn – Will see if hard copies are available and deliver them.

## **10.0 COMMITTEE MEMBER UPCOMING EVENTS & OPPORTUNITIES FOR COLLABORATION**

Ghislaine Lambert

- Allo Bonjour bilingual businesses. Been working on it for about a year now. Visiting businesses to make sure that they advertise services in French and will keep moving forward.

#### Darlene Lemay

- Sent out an email a few weeks ago for those who are interested in an educational opportunity, there is the opportunity of learning about dementia, preventing and understanding. It is free and very excellent information. Everything is done online on your own time. Email for more information.
- Seniors Centre Without Walls was initiated with a one-year funding. We were not able to sustain any other funding so the program was implemented into the adult day program. It has been continuing throughout Covid and also added other components such as exercises and games.

#### **NEXT MEETING DATES**

Tuesday September 7<sup>th</sup>, 2021 at 1:00 pm at City Hall/Jitsi Meeting, using the Jitsi Link: <https://jitsi.temiskamingshores.ca/AgeFriendly>

Tuesday October 5<sup>th</sup>, 2021 at 1:00pm – City Hall/Jitsi Meeting

Tuesday November 2<sup>nd</sup>, 2021 at 1:00pm – City Hall/Jitsi Meeting

Tuesday December 7<sup>th</sup>, 2021 at 1:00pm – City Hall/Jitsi Meeting

#### **11.0 ADJOURNMENT**

**MOVED BY:** Patricia Hewitt

That the Age Friendly Community Committee hereby adjourns at 1:52 pm.

**CARRIED**

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Committee Chair

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Recorder

## **1.0 CALL TO ORDER**

The meeting was called to order at 4:46 p.m.

## **2.0 ROLL CALL**

|          |  |
|----------|--|
| PRESENT: | Mayor Carman Kidd; Matt Bahm - Director of Recreation; Jeff Thompson – Superintendent of Community Programming; Linda St. Cyr; Chuck Durrant; Erika Aelterman; Councillor Jesse Foley; Stacy Utas; |
| REGRETS: | Paul Cobb; Celine Leger-Nolet; Manager of Transportation Mitch Lafreniere  |

Matt Bahm welcomed Erika Aelterman to the Committee.

## **3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

There was one item added to the agenda under New Business. “Bike Festival” was added as item 9.5

## **4.0 APPROVAL OF AGENDA**

### **Recommendation BFCC-2021-001**

Moved by: **Linda St.Cyr**

Seconded by: **Chuck Durrant**

*Be it recommended that the Bicycle Friendly Community Committee agenda for the January 21<sup>st</sup>, 2021 meeting be approved as printed.*

**CARRIED**

## **5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

- There was no disclosure of pecuniary interest and general nature

## **6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

### **Recommendation BFCC-2021-002**

MOVED BY: **Carman Kidd**

SECONDED BY: **Stacy Utas**

*Be it recommended that the minutes of the Bicycle Friendly Community Committee of September 21<sup>st</sup>, 2020 be adopted as presented.*

**CARRIED**

## **7.0 DELEGATIONS / PUBLIC PRESENTATIONS**

There were no delegations/public presentations.

## **8.0 UNFINISHED BUSINESS**

### **8.1 Active School Update**

Discussion:

Back in November, City council endorsed the Temiskaming Active School Travel Charter (principles that will guide all partners on how we can work together to support getting students to school safely and actively. Worked with Matt and Mitch on the Active Travel Committee. February is winter walk to school month, celebrating with our pilot schools with in-class activities and competitions. Only school in Temiskaming Shores is St-Michel. Through parent and student surveys, most common barrier is safety. As well as speed limits on Highway 11 and within Dymond. No sidewalks in Dymond which is a big concern among parents. Working with Mitch on how we can make Dymond safer, wanting to propose a speed limit reduction to 30km/hr. Will be submitting a letter to council to ask for speed reduction, near the end of February or early March. Matt mentioned it could be something that the committee would support and provide recommendation to include in submission to council.

Chuck asked about designating a section of Breault's subdivision as a community safety zone. Dymond is designated as a community safety zone.

Topic of reducing speed limit on Highway 11. Matt suggested an action plan to bring that discussion forward to council to consider.

### **8.2 Cycling Routes Map Update**

Discussion:

Approximately 90% done. Linda to update and share with committee members. Will be completed within a month or so.

### **8.3 Bike Friendly Community Designation**

Discussion:

Project that was worked on near the end of 2020. Submitted in December, still waiting on the response. Announcement is normally done at submit, which should be March or April. Hoping to at least keep bronze designation and build upon that for next submission.

8.4 Active Transportation Plan

Discussion:

Project has been funded for 2021. RFP has been created and released yesterday. Looking for public consultations, similar to the Rec Plan, to have community engaged. Schedule would have it completed by end of 2021 to coincide with 2022 budget. RFP closes on February 22<sup>nd</sup>, with possible extension depending on responses received.

**9.0 NEW BUSINESS**

9.1 Committee Membership

Discussion:

Amanda Mongeon is a formal member, Erika to take her place. Committee to pass recommendation for Erika to be appointed to bring to council on February 2<sup>nd</sup>.

**Recommendation BFCC-2021-003**

**MOVED BY: Linda St-Cyr**

**SECONDED BY: Chuck Durrant**

*Be it resolved that the Bicycle Friendly Community Committee thanks Amanda Mongeon for her continued contribution to cycling in Temiskaming Shores and accept her resignation with regret; And that Erika Aelterman be appointed in her place by the council for the City of Temiskaming Shores*

**CARRIED**

9.2 2021 Municipal Budget

Discussion:

To conclude 2020, Matt purchased an Eco Counter, a device that can be placed near a path or trail and provide a count on the number of people who go by. Could create a schedule for its use for the next meeting in April. For 2021, funding for line painting, and funding for the Wabi bridge sharrows. Added some funding for bollard repair and purchase more. Covid-19 resilience fund, an allocation base grant. City of Temiskaming Shores expecting \$100,000. Would be used for an extension of the STATO trail from City Hall to Albert Street in Haileybury, along Farr Drive. Simple project to have done. Single RFP to be sent out. Would be completed similar to what is on Grant Drive which includes bollards. Funding dollars for bike rodeo, bike month. Programs would be done through Jeff and Lynn.



9.3 Public Works Update

Discussion:

Working on a roads program for 2021 and 2022. Will help with COVID-19 resilience project, also assisted with application by providing quotes. Will be using trackless sweepers which will allow for additional sweeping of the STATO trail.

9.4 Road Rehabilitation Plan

Discussion:

Through the budget process, plan that was discussed and finalized was to see \$5 million of road work done over a 2-year time period (2021 and 2022). Funding to be mostly spent in 2022 to allow for an active transportation plan to be completed. Committee has decided to have some sections of road completed earlier. Roads that are being considered are bus routes which can be rough on the buses. Matt has identified issues with some of the proposed roadwork; Lakeshore Road from Beach Boulevard to Whitewood, Georgina Avenue from Morrisette to Main Street and Meridian Avenue. The reason is the active transportation plan would likely highlight these streets as potential pathways for the STATO trail or active transportation infrastructure. Committee can pass a recommendation tonight to request that council postpone some of the roadwork on these roads.

Chuck feels that asking to hold back Georgina would be the best route to go. Carman mentioned that if Georgina does get paved in 2021, the bicycle lane would be included.

Matt mentioned another option would be to pass a recommendation to council to consider a 3m pathway on Georgina when it does get repaved.

Chuck mentioned Golf Course road, wondering if the plan is to build up the shoulders as there is a lot of transport traffic. But could be difficult because of the ditches.

Matt suggested to make a recommendation that council consider paved shoulders on Golf Course road, 3m bike path on Georgina and allow for future implementation of Lakeshore road to include 3m pathway.

**Recommendation BFCC-2021-004**

**MOVED BY: Stay Utas**

**SECONDED BY: Linda St-Cyr**

*Be it resolved that the Bicycle Friendly Community Committee has reviewed the City of Temiskaming Shores proposed 2021 roads program as presented; and that Georgina Avenue, Lakeshore Road North and Golf Course Road are likely to be identified in the upcoming Active Transportation Master Plan as new routes for active travel.*

*Therefore, the Bicycle Friendly Community Committee recommends that Council for the City of Temiskaming Shores directs staff to include a 3m wide bi-directional active travel path as part of resurfacing of Georgina Avenue, complete resurfacing work on Lakeshore Road North such that a new 3 m active travel path can be easily implemented at a later date, and that the roadway shoulders of Golf Course Road be paved at the same time as the roadway is resurface.*

**CARRIED**

**9.5 Bike Festival**

Discussion:

Linda would like to have feedback as to what should be done. Normally scheduled first week of June. Still have bikes leftover from last year. Should start planning and promoting right away, not sure if it will be possible with Covid. Collection of bikes can be done if there is a drop off location available (arena). Moving forward with the collection and arena as a drop off location.

**SCHEDULE OF MEETINGS**

- **Monday April 19, 2021 4:45 pm over ZOOM**
- **September 20, 2021 4:45pm (to be announced, stay tuned)**

**10.0 CLOSED SESSION**

- None

**11.0 ADJOURNMENT**

**Recommendation BFCC-2021-005**

Moved by: **Jesse Foley**

*Be it recommended that the Bicycle Friendly Community Committee meeting be adjourned at 5:53 p.m.*

**CARRIED**

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Recorder

## **1.0 CALL TO ORDER**

The meeting was called to order at 4:47 p.m.

## **2.0 ROLL CALL**

|          |   |
|----------|---|
| PRESENT: | Mayor Carman Kidd; Matt Bahm - Director of Recreation; Jeff Thompson – Superintendent of Community Programming; Linda St. Cyr; Chuck Durrant; Erika Aelterman - Timiskaming Health Unit; Councillor Jesse Foley; Paul Cobb; Celine Leger-Nolet; Mitch Lafreniere – Manager of Transportation; Chris Oslund – City Manager |
| REGRETS: | Stacy Utas  |

## **3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

There were no revisions or deletions to the agenda.

## **4.0 APPROVAL OF AGENDA**

### **Recommendation BFCC-2021-006**

Moved by: **Chuck Durrant**

Seconded by: **Linda St. Cyr**

Be it recommended that the Bicycle Friendly Community Committee agenda for the April 19<sup>th</sup>, 2021 meeting be approved as printed.

**CARRIED**

## **5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

- There was no disclosure of pecuniary interest and general nature

## **6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

### **Recommendation BFCC-2021-007**

MOVED BY: **Carman Kidd**

SECONDED BY: **Erika Aelterman**

Be it recommended that the minutes of the Bicycle Friendly Community Committee of January 21<sup>st</sup>, 2021 be adopted as presented.

**CARRIED**

## **7.0 DELEGATIONS / PUBLIC PRESENTATIONS**

There were no delegations/public presentations.

## **8.0 UNFINISHED BUSINESS**

### **8.1 Bike Friendly Community Designation - Matt**

Discussion:

Application was submitted at the end of last year and the City has retained a bronze designation. Adjudication members noted that the application was stronger than the 2016 application and the City is moving in the right direction.

### **8.2 Active School Update - Erika**

Discussion:

With virtual learning, things have really slowed down with Active Travel to School promotion. The initiative was successful with two new rounds of funding which allows them to hire a new part-time program facilitator to start in Englehart and to build a project website as a regional communication strategy for promoting active travel.

### **8.3 Cycling Routes Map Update - Linda**

Discussion:

The document is on its final revision. The entire document is 40 some pages, some printed copies will be available for hotels and they can make extra copies if need be. It will also be posted on the City's website.

### **8.4 Active Transportation Plan - Matt**

Discussion:

Since last meeting, the RFP closed and was awarded to WSP, transportation consultant out of Toronto. Initial project start up and mapping has been completed. Community engagement process has started. Final report is scheduled to be submitted by the end of October and included in that will be some action items to improve upon on network.

### **8.5 Bicycle Festival 2021 – Erika**

Discussion:

Erika provided an update on the Bicycle Festival. She indicated that the group was still collecting bicycles for the exchange and that funding had been secured from the Temiskaming Foundation.

8.6 Recreation Department Update - Matt

Discussion:

Most of the STATO trail has been cleaned. We also have some funds set aside to purchase some additional anchors. Sharrows will be painted on the Wabi River bridge. The Covid 19 resilience grant that we applied for. We got notice last week that we were approved. It is for a \$98,000 project to extend the trail from City Hall to Albert Street off Farr Drive in Haileybury. Also working on the bike exchange project.

8.7 Public Works Update – Mitch

Discussion:

The majority of the trail has been cleaned as well as the majority of streets. Some of the roads that will be resurfaced this year are Carter Boulevard, Lakeview to Rorke, Georgina and Meridian from Morrissette to Main and a big section of Lakeshore Road from the NL beach to the intersection at the Post Office.

Regarding Golf Course Road, a section that was suppose to get done this year, which is deferred to next year because of all the construction going on in Dymond

There isn't the width required to have a bike path on this roadway.

## **9.0 NEW BUSINESS**

9.1 Wabi Bridge lane closure – Matt/Paul

Discussion:

Some jurisdictions have taken over driving lanes, allowing pedestrians to use the space. Paul shared a photo and suggested that the Wabi Bridge be a candidate for this conversion.

Some members noted that traffic volumes and flow must be considered before any conversion like this would take place. Matt suggested to have WSP complete a study of the bridge and provide recommendations on how to implement this idea safely.

## **10.0 SCHEDULE OF MEETINGS**

- September 20, 2021 4:45pm



## **10.0 ADJOURNMENT**

### **Recommendation BFCC-2021-008**

Moved by: **Linda St. Cyr**

Be it recommended that the Bicycle Friendly Community Committee meeting be adjourned at 5:56 p.m.

**CARRIED**

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Recorder

**The Corporation of the City of Temiskaming Shores  
Committee of Adjustment**

**Meeting Minutes**

July 28, 2021

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**Present:** Chair: Carman Kidd  
Members: Dan Dawson; Florent Heroux; Suzanne Othmer; Voula Zafiris

**Also Present:** Jennifer Pye, Planner and Secretary-Treasurer

**Public:** Jared Fleming, Applicant B-2021-03 & A-2021-02  
Steven Ronald, Applicant A-2021-05

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**1. Opening of Meeting**

Resolution No. 2021-14

Moved By: Dan Dawson

Seconded By: Florent Heroux

Be it resolved that the Committee of Adjustment meeting be opened at 1:33 p.m.

**Carried**

**2. Adoption of Agenda**

Jennifer Pye noted that the agenda had been amended as the Motion numbers were incorrect on the agenda as originally distributed.

Resolution No. 2021-15

Moved By: Suzanne Othmer

Seconded By: Dan Dawson

Be it resolved that the Committee of Adjustment adopts the agenda as amended.

**Carried**

**3. Declaration of Pecuniary Interest**

None

**4. Adoption of Minutes**

Resolution No. 2021-16

Moved By: Florent Heroux

Seconded By: Voula Zafiris

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves the minutes of the June 30, 2021 Committee of Adjustment Meeting as printed.

**Carried**

**5. Public Hearings**

Chair Carman Kidd advised that this afternoon a public hearing is scheduled for one consent application and three minor variance application.

The Planning Act requires that a public hearing be held before the Committee of Adjustment decides whether to approve such applications. The public hearing serves two purposes: first, to present to the Committee and the public the details and background to the proposed application and second, to receive comments from the public and agencies before a decision is made.

**The Corporation of the City of Temiskaming Shores  
Committee of Adjustment**

**Meeting Minutes**

July 28, 2021

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**5.1 Consent Application B-2021-03 and Minor Variance Application A-2021-03 – Jared Fleming on behalf of Lawrence and Sandy Fleming, 583788 West Road**

The Chair declared the public hearing for Consent application B-2021-03 and Minor Variance Application A-2021-03 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

Jennifer Pye indicated that the reason the planning report is signed by the Municipal Clerk as well as herself is that her husband is employed by the applicant.

**Subject land:** 583788 West Road; BUCKE CON 4 S PT LOT 4 PCL 2512NND.

**Purpose of the application:** The applicant is proposing to sever the eastern portion of the subject property for the purposes of constructing a contractor yard and shop. The proposed severed property has an area of 3.74 hectares (9.2 acres) and 228.4 metres (749') of frontage on West Road. The proposed retained property has an area of 8.5 hectares and 61 metres of frontage on West Road, as well as an exterior side yard along Highway 11. The following relief from the requirements of the City of Temiskaming Shores Zoning By-law is being sought:

| Provision  | Zoning By-law | Proposed Severed Property | Proposed Retained Property |
|--|---------------|---------------------------|----------------------------|
| <b>Section 9.4, Table 9.3</b> – Agricultural and Rural Zone Requirements – Rural (RU) Zone – Minimum Lot Area, General     | 10 hectares   | 3.74 hectares             | 7.6 hectares               |
| <b>Section 9.4, Table 9.3</b> – Agricultural and Rural Zone Requirements – Rural (RU) Zone – Minimum Lot Frontage, General | 120 metres    | 228.4 metres              | 61 metres                  |

The subject property is part of a Land Registry PIN that was bisected by the Highway 11 bypass. The property owner owns the properties on each corner of the Highway 11/West Road intersection, and the Highway acts as a natural severance for these parcels. The parcels are all described through the same PIN so while they could be transferred separately without consent from the City, they could not be transferred separately without being surveyed and registered with separate PINs. The proposed retained property will remain part of this PIN and surveying work has not been undertaken to define the proposed retained parcel as a separate property.

The consent application was originally submitted on April 24, 2019, and upon review it was pulled from consideration until consultation with various Provincial Ministries could be undertaken. In December of 2020 the applicant requested the application be moved forward, although comments from the Ministry of Transportation were still outstanding at the time. MTO comments have since been received and the application has been cleared to move forward.

**Statutory Public Notice:** The minor variance application was received on June 28, 2021 and was circulated to City staff. Notice of the complete application and the public hearing was advertised in the Temiskaming Speaker beginning on July 14, 2021 in accordance with the statutory notice requirements

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of the Planning Act. Notice of the application was also mailed to property owners within 60m of the subject land.

Jennifer Pye reviewed the planning report and advised that the application is consistent with the Provincial Policy Statement (2014), and meets the general intent and purpose of the City of Temiskaming Shores Official Plan and City of Temiskaming Shores Zoning By-law, and recommended that the Committee approve the application.

The Committee considered and adopted the following resolutions:

**Resolution No. 2021-17**

Moved By: Suzanne Othmer

Seconded By: Voula Zafiris

**Whereas** the Committee of Adjustment for the City of Temiskaming Shores has considered Consent Application B-2021-03 as submitted by Jared Fleming on behalf of Lawrence and Sandy Fleming for the following lands: 583788 West Road; BUCKE CON 4 S PT LOT 4 PCL 2512NND;

**And whereas** the applicant is proposing to sever the east portion of the subject property for the purpose of constructing a contractor's shop/yard;

**And whereas** the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated July 23, 2021 and has considered the recommendations therein;

**Be it resolved that** the Committee of Adjustment for the City of Temiskaming Shores approves Consent Application B-2021-03 subject to the following conditions:

- 1) The following documents shall be provided to the Secretary-Treasurer for the transaction described:
  - a) Two copies of the signed Acknowledgement and Direction;
  - b) The "Transfer in Preparation" and/or "Transfer Easement in Preparation";
  - c) A Planning Act Certificate Schedule on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on Page 1 of the "Transfer in Preparation" and/or "Transfer Easement in Preparation";
  - d) A reference plan of survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which consent approval relates;
- 2) The applicant shall apply for and be granted approval for a minor variance for relief from the requirements of the City of Temiskaming Shores Zoning By-law for the proposed retained and severed properties to recognize a reduced lot frontage for the retained property and reduced lot areas for both the retained and severed properties.

**Carried**

**Resolution No. 2021-18**

Moved By: Dan Dawson

Seconded By: Suzanne Othmer

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**Whereas** the Committee of Adjustment for the City of Temiskaming Shores has considered Minor Variance Application A-2021-03 as submitted by Jared Fleming on behalf of Lawrence and Sandy Fleming for the following lands: 583788 West Road; BUCKE CON 4 S PT LOT 4 PCL 2512NND;

**And whereas** the applicant is requesting relief from the following provisions of the City of Temiskaming Shores Zoning By-law 2017-154 for the property to be retained:

- 1) Section 9.4, Table 9.3 – Agricultural and Rural Zone Requirements – Rural (RU) Zone – Minimum Lot Area, General – Minimum Lot area is 10 hectares. The applicant is requesting 7.6 hectares.
- 2) Section 9.4, Table 9.3 – Agricultural and Rural Zone Requirements – Rural (RU) Zone – Minimum Lot Frontage, General – Minimum Lot Frontage is 120m. The applicant is requesting 61 metres.

**And whereas** the applicant is requesting relief from the following provisions of the City of Temiskaming Shores By-law 2017-154 for the property to be severed:

- 1) Section 9.4, Table 9.3 – Agricultural and Rural Zone Requirements – Rural (RU) Zone – Minimum Lot Area, General – Minimum Lot area is 10 hectares. The applicant is requesting 3.74 hectares

**And whereas** the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated July 23, 2021 and has considered the recommendations therein;

**Be it resolved that** the Committee of Adjustment for the City of Temiskaming Shores hereby approves Minor Variance Application A-2021-03.

**Further be it resolved that** the following variance be granted:

That the Committee of Adjustment grant relief from Section 9.4, Table 9.3 of Zoning By-law 2017-154 to allow a minimum lot area of 7.6 hectares for the retained property.

That the Committee of Adjustment grant relief from Section 9.4, Table 9.3 of Zoning By-law 2017-154 to allow a minimum lot frontage of 61 metres for the retained property.

That the Committee of Adjustment grant relief from Section 9.4, Table 9.3 of Zoning By-law 2017-154 to allow a minimum lot area of 3.74 hectares for the severed property.

**Subject to the following conditions:**

- 1) That the variances apply only to the severance as proposed in the application.

**For the following reasons:**

In the opinion of the Committee:

1. The variance maintains the general intent and purpose of the City of Temiskaming Shores Official Plan;
2. The variance maintains the general intent and purpose of the City of Temiskaming Shores Zoning By-law;
3. The variance is desirable for the appropriate development or use of the land, building, or structure;
4. The variance is minor.

**Carried**

5.2 Minor Variance Application A-2021-04 – Brad Desrosiers, 583622 West Road

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The Chair declared the public hearing for Minor Variance Application A-2021-04 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

**Subject land:** 583622 West Road; BUCKE CON 3 N PT LOT 6 RP TER131 PART 1 PCL 15701SST.

**Purpose of the application:** The following relief is being sought from the requirements of the City of Temiskaming Shores Zoning By-law 2017-154:

| Provision  | Zoning By-law | Subject Property |
|--|---------------|------------------|
| <b>Section 6.4, Table 6.3</b> – Residential Zone Requirements<br>– Rural Residential (R1) Zone – Maximum Accessory Building Height | 5m            | 6m               |

The subject property is designated Rural Areas in the City of Temiskaming Shores Official Plan and is zoned Rural Residential (R1) in the City of Temiskaming Shores Zoning By-law.

The owner is seeking relief from the maximum accessory building height requirement in order to permit the construction of a 12.192m x 15.24m (40' x 50') accessory garage on the property. The property owner is a truck driver and is requesting the additional height in order to be able to park his truck in the garage.

**Statutory Public Notice:** The application was received on July 5, 2021 and was circulated to City staff. Notice of the complete application and the public hearing was advertised in the Temiskaming Speaker beginning on July 14, 2021 in accordance with the statutory notice requirements of the Planning Act. Notice of the application was also mailed to property owners within 60m of the subject land.

Jennifer Pye reviewed the planning report and advised that the application is consistent with the Provincial Policy Statement (2014), and meets the general intent and purpose of the City of Temiskaming Shores Official Plan and City of Temiskaming Shores Zoning By-law, and recommended that the Committee approve the application.

The Committee considered and adopted the following resolution:

**Resolution No. 2021-19**

Moved By: Dan Dawson

Seconded By: Florent Heroux

**Whereas** the Committee of Adjustment for the City of Temiskaming Shores has considered Minor Variance Application A-2021-04 as submitted by Brad Desrosiers for the following lands: 583622 West Road; BUCKE CON 3 N PT LOT 6 RP TER131 PART 1 PCL 15701SST;

**And whereas** the applicant is requesting relief from the following provisions of the City of Temiskaming Shores Zoning By-law 2017-154:

- 1) Section 6.4, Table 6.3 – Residential Zone Requirements – Rural Residential (R1) Zone – Maximum Accessory Building Height – Maximum accessory building height is 5 metres. The applicant is requesting 6 metres.



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**And whereas** the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated July 23, 2021 and has considered the recommendations therein;

**Be it resolved that** the Committee of Adjustment for the City of Temiskaming Shores hereby approves Minor Variance Application A-2021-04.

**Further be it resolved that** the following variance be granted:

That the Committee of Adjustment grant relief from Section 6.4, Table 6.3 of Zoning By-law 2017-154 to allow a maximum accessory building height of 6 metres.

**Subject to the following conditions:**

- 1) That the approval applies only to the detached garage as proposed in the application.

**For the following reasons:**

In the opinion of the Committee:

1. The variance maintains the general intent and purpose of the City of Temiskaming Shores Official Plan;
2. The variance maintains the general intent and purpose of the City of Temiskaming Shores Zoning By-law;
3. The variance is desirable for the appropriate development or use of the land, building, or structure;
4. The variance is minor.

**Carried**

**5.3 Minor Variance Application A-2021-05 – Steven Ronald, Sharp Rock Developments and Giorgio Frasca, Architect on behalf of 2718059 Ontario Inc. and Haileybury School House Lofts Inc., 333 Rorke Avenue**

The Chair declared the public hearing for Minor Variance Application A-2021-05 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

**Subject land:** 333 Rorke Avenue; former Haileybury Public School; PLAN M73NB LOTS 336 TO 357 PCL 18550SST.

**Purpose of the application:** The The following relief is being sought from the requirements of the City of Temiskaming Shores Zoning By-law 2017-154:

| Provision   | Zoning By-law  | Subject Property   |
|---|--|--|
| <b>Section 4.8.4 – Landscaping and Buffers</b>  | A 1.5m wide buffer area required around full outer perimeter of a parking lot containing more than 10 spaces | The buffer area width would be 0.3m                                |
| <b>Section 5.2.9, Table 5.2 – Yard in Which Required Parking Permitted, Residential Zones</b> | No parking space shall be permitted within 1.5 metres of a street line                                       | Parking area would be a minimum of 0.3 metres from the street line |

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|   |            |             |
|---|------------|-------------|
| <b>Section 6.4, Table 6.5.4</b> – Exceptions to High Density Residential Zone Requirements, High Density Residential Exception 19 (R4-19) Zone – Minimum Exterior Side Yard (southerly) | 0.4 metres | 0.34 metres |
|---|------------|-------------|

The subject property is designated Residential Neighbourhood in the City of Temiskaming Shores Official Plan and is zoned High Density Residential Exception 19 (R4-19) in the City of Temiskaming Shores Zoning By-law.

The subject property was sold to the current owner by the District School Board Ontario Northeast in 2019. The property was rezoned in late 2020 from Community Facilities (CF) to High Density Residential Exception 19 (R4-19) in order to permit the conversion of the former school into a multi-unit residential building. The Zoning By-law amendment, approved by by-law 2020-124, also allowed for a reduced setback on the south side from the required 7.5m to 0.4m, and an exceedance of the maximum permitted height from 12m to 13.5m.

Given the above information, it is also important to note that the proposed building renovation includes a vertical addition to the existing single-story portion where the reduced setback is being requested. The addition will bring this portion of the building up to the height of the existing main portion of the building, which is 3 storeys, including the roof. Based on the plans that have been submitted to date, one unit on each floor would overlook Cecil Street on this portion of the building; 3 units in total.

**Statutory Public Notice:** The application was received on July 6, 2021 and was circulated to City staff. Notice of the complete application and the public hearing was advertised in the Temiskaming Speaker beginning on July 14, 2021 in accordance with the statutory notice requirements of the Planning Act. Notice of the application was also mailed to property owners within 60m of the subject land.

Jennifer Pye reviewed the planning report and advised that the application is consistent with the Provincial Policy Statement (2014), and meets the general intent and purpose of the City of Temiskaming Shores Official Plan and City of Temiskaming Shores Zoning By-law, and recommended that the Committee approve the application.

The Committee considered and adopted the following resolution:

**Resolution No. 2021-20**

Moved By: Florent Heroux

Seconded By: Dan Dawson

**Whereas** the Committee of Adjustment for the City of Temiskaming Shores has considered Minor Variance Application A-2021-05 as submitted by Steven Ronald, Sharp Rock Developments and Giorgio Frasca, Architect on behalf of 2718059 Ontario Inc and Haileybury School House Lofts Inc for the following lands: 333 Rorke Avenue (former Haileybury Public School); PLAN M73NB LOTS 336 TO 357 PCL 18550SST;

**And whereas** the applicant is requesting relief from the following provisions of the City of Temiskaming Shores Zoning By-law 2017-154:

- 1) Section 4.8.4 – Landscaping and Buffers – A 1.5 metre wide buffer area is required around the full outer perimeter of a parking lot containing more than 10 spaces. The applicant is requesting a buffer area width of 0.3m.

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- 2) Section 5.2.9, Table 5.2 – Yard in Which Required Parking Permitted, Residential Zones – No parking space shall be permitted within 1.5 metres of a street line. The applicant is requesting to permit parking spaces 0.3 metres from the street line.
- 3) Section 6.4, Table 6.5.4 – Exceptions to High Density Residential Zone Requirements, High Density Residential Exception 19 (R4-19) Zone – Minimum Exterior Side Yard (southerly) – The minimum exterior side yard (southerly) is 0.4 metres. The applicant is requesting 0.34 metres.

**And whereas** the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated July 23, 2021 and has considered the recommendations therein;

**Be it resolved that** the Committee of Adjustment for the City of Temiskaming Shores hereby approves Minor Variance Application A-2021-05.

**Further be it resolved that** the following variance be granted:

That the Committee of Adjustment grant relief from Section 4.8.4 of Zoning By-law 2017-154 to allow a minimum buffer area width of 0.3 metres.

That the Committee of Adjustment grant relief from Section 5.2.9, Table 5.2 of Zoning By-law 2017-154 to allow parking spaces 0.3 metres from the street line.

That the Committee of Adjustment grant relief from Section 6.4, Table 6.5.4 of Zoning By-law 2017-154 to permit a minimum exterior side yard (southerly) of 0.34 metres.

**Subject to the following conditions:**

- 2) That the approval applies only to the parking area and southeasterly building extension as proposed in the application.

**For the following reasons:**

In the opinion of the Committee:

5. The variance maintains the general intent and purpose of the City of Temiskaming Shores Official Plan;
6. The variance maintains the general intent and purpose of the City of Temiskaming Shores Zoning By-law;
7. The variance is desirable for the appropriate development or use of the land, building, or structure;
8. The variance is minor.

**Carried**

**6. New Business**

None

**7. Unfinished Business**

None

**8. Applications for Next Meeting**

Next meeting: August 25, 2021

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**9. Adjournment**

Resolution No. 2021-13

Moved By: Voula Zafiris

Seconded By: Florent Heroux

Be it resolved that the Committee of Adjustment meeting be closed at 2:16 p.m.

**Carried**

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Carman Kidd  
Chair

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Jennifer Pye  
Secretary-Treasurer



## **MINUTES OF THE REGULAR MEETING OF THE BOARD**

Held on Wednesday June 16, 2021 at 5:30 PM via Zoom Videoconference

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**Present:** Doug Jelly – Chair, Derek Mundle – Vice-Chair, Clifford Fielder, Patricia Hewitt, Airianna Leveille, Ian MacPherson, Sharon Gadoury-East, Kelly Black, Chief Administrative Officer

**Staff:** Lyne Labelle, HS Manager; Mark Stewart, Director of Client Services,

**Absent:** Pat Kiely, Patrick Adams

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The Regular Meeting of the Board was called to order at 5:30 PM.

### **1.0 DISCLOSURE OF PECUNIARY INTEREST**

Nil

### **2.0 PETITIONS AND DELEGATIONS**

2.1 Delegation from the Town of Cobalt- John Hodgins Presenting

### **3.0 ACCEPTANCE/ADDITIONS TO THE AGENDA**

#### **Resolution #2021-53**

Moved by Ian MacPherson and seconded by Patricia Hewitt

**THAT the agenda of the regular meeting of the Board held on June 16, 2021 be accepted as presented.**

Carried.

### **4.0 ADOPTION OF THE PREVIOUS MINUTES**

#### **Resolution #2021-54**

Moved by Patrick Adams and seconded by Patricia Hewitt

**THAT the minutes of the regular meeting of the Board held on May 19, 2021 be approved as presented.**

Carried.

### **5.0 CORRESPONDENCE**

#### **Resolution #2021-55**

Moved by Patricia Hewitt and seconded by Derek Mundle

**THAT the Board receive the correspondence as presented.**

Carried

### **6.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Nil

## **7.0 OTHER BUSINESS**

### **7.1 Children's Services – GFM Renovation Project**

Kelly Black, CAO, presented this item for information.

### **7.2 Kelly Black, CAO, presented this item for information.**

## **8.0 In-Camera Session**

### **Resolution #2021-56**

Moved by Sharon Gadoury East and seconded by Cliff Fielder

**THAT the Board move into the in-camera session – 5:52 pm**

Carried

### **Resolution #2021-57**

Moved by Patricia Hewitt and seconded by Patrick Adams

**THAT the Board approve the direction given in camera regarding Item 8.5.2 under other business**

Carried.

## **9.0 Return to Regular Meeting**

### **Resolution #2021-58**

Moved by Sharon Gadoury East and seconded by Ian MacPherson

**THAT the Board resolve to rise from the in-camera session and reconvene with the regular meeting of the Board with report at 6:26 pm**

Carried.

**10.0 ADJOURNMENT / NEXT MEETING**

**Resolution #2020-59**

Moved by Derek Mundle and seconded by Patrick Adams

**THAT the Board meeting be hereby adjourned at 6:29 PM**


**AND**

**THAT the next regular meeting of the Board be held on August 18, 2021 or at the call of the Chair.**

Carried.

Minutes signed as approved by the Board:

  
\_\_\_\_\_  
Doug Jelly, Chair

  
\_\_\_\_\_  
Date

Recorder: Velma Stanger



# **New Liskeard Non-Profit Housing Corporation**

## **Minutes of the Meeting January 27<sup>th</sup> 2021**

### **Zoom Conference Call**

#### **CALL TO ORDER**

The meeting was called to order at 12:05 p.m.

#### **ROLL CALL**

Present:

President: Brigid Wilkinson

Directors: Einas Makki, Ron Bailey, Emily Smith

Property Manager: Betty Hermiston

Regrets: Jeff Lafferiere

No conflict of interest was declared.

Motion to accept the January 27<sup>th</sup> agenda with revisions.

Revisions to move item 9 & 10, review draft policies to the February 24<sup>th</sup> meeting.

Moved by Einas Makki – Seconded by Emily Smith

CARRIED

That the minutes from the November 25, 2020 meeting be approved as presented.

Moved by Ron Bailey – Seconded by Einas Makki

CARRIED

No business arising from the minutes.

No new business to be discussed.

To accept the Treasurers report as outlined on the agenda

Moved by Ron Bailey– Seconded by Einas Makki

CARRIED

Motion to accept Rivard Bros estimate as per scope for painting of corridors and stairwells.

Moved by Einas Makki – Seconded by Emily Smith

CARRIED

Einas presented the spreadsheet with data she compiled from the tenant survey.

Motion to adjourn at 12:27 p.m.

Moved by Ron Bailey – Seconded by Emily Smith

CARRIED

Brigid Wilkinson, President \_\_\_\_\_

Secretary/Treasurer or Signing Officer \_\_\_\_\_

# **New Liskeard Non-Profit Housing Corporation**

## **Minutes of the Meeting February 24<sup>th</sup> 2021**

### **Zoom Conference Call**

#### **CALL TO ORDER**

The meeting was called to order at 12:03 p.m.

#### **ROLL CALL**

Present:

President: Brigid Wilkinson

Directors: Einas Makki, Ron Bailey, Emily Smith and Jeff Lafferiere

Property Manager: Betty Hermiston

Regrets:

No conflict of interest was declared.

Motion to accept the February 24<sup>th</sup> agenda as presented.

Moved by Jeff Lafferiere – Seconded by Einas Makki

CARRIED

That the minutes from the January 27, 2021 meeting be approved as presented.

Moved by Einas Makki – Seconded by Emily Smith

CARRIED

No business arising from the minutes.

New business:

Brigid shared with the board Ron's resignation, effective February 25<sup>th</sup> 2021.

Management presented the board with current repairs and cost required for the snow blower purchased in 2003 and issues that will need addressed in the near future. A price was presented for the purchase of a new snow blower.

A motion was brought forth to purchase a snow blower at a cost of \$2,250.00 from the capital reserves budget.

Moved by Jeff Lafferiere – Seconded by Einas Makki

CARRIED

To accept the Treasurers report as outlined on the agenda

Moved by Einas Makki – Seconded by Emily Smith

CARRIED

The policy committee presented revisions to the payroll policy 005. More discussion around vacation time and wage progression is required. The committee will meet again to review these items.

Draft policies 034 Cultivation, 035 Video Surveillance and 036 Deceased Tenant were presented by the committee with revisions made.

A motion to accept the draft policies with revisions as presented.

Moved by Ron Bailey – Seconded by Einas Makki

CARRIED

Purchasing GIC's within the operating account and types and length of investments was discussed. The current Investment Policy will need to be revised to include investing within operating dollars.

Motion to adjourn at 12:47 p.m.

Moved by Ron Bailey – Seconded by Emily Smith

CARRIED

Brigid Wilkinson, President \_\_\_\_\_

Secretary/Treasurer or Signing Officer \_\_\_\_\_

# **New Liskeard Non-Profit Housing Corporation**

## **Minutes of the Meeting March 24<sup>th</sup> 2021**

### **Zoom Conference Call**

#### **CALL TO ORDER**

The meeting was called to order at 12:05 p.m.

#### **ROLL CALL**

Present:

President: Brigid Wilkinson

Directors: Einas Makki, Ron Bailey, Emily Kutalowski and Jeff Lafferiere

Property Manager: Betty Hermiston

Regrets:

Meeting chaired by Jeff Lafferiere due to technical issues with Brigid's Wi-Fi connection.

No conflict of interest was declared.

Motion to accept the March 24<sup>th</sup> agenda as presented.

Moved by Einas Makki – Seconded by Emily Kutalowski

CARRIED

That the minutes from the February 24<sup>th</sup>, 2021 meeting be approved as presented.

Moved by Emily Kutalowski – Seconded by Einas Makki

CARRIED

No business arising from the minutes.

Motion to accept the Manager's report.

Moved by Einas Makki – Seconded by Brigid Wilkinson

CARRIED

No new business was brought forward for discussion.

To accept the Treasurers report as outlined on the agenda

Moved by Emily Kutalowski – Seconded by Einas Makki

CARRIED

The policy committee needs to set a date to further discuss vacation time and wage progression to complete revisions to the payroll policy.

Motion to accept the revisions to the Investment Policy, to invest operating dollars within a guaranteed investment certificate.

Moved by Brigid Wilkinson – Seconded by Emily Kotalowski

CARRIED

Motion to accept revisions to the capital plan.

Moved by Emily Kotalowski – Seconded by Einas Makki

CARRIED

Brigid discussed a potential candidate for the one of the vacant board positions and will approach the individual to see if they would be interested.

The ad for directors will be sent to the Chamber of Commerce to run in their newsletter and forwarded to Einas and Emily to share with their contacts.

Motion to adjourn at 12:35 p.m.

Moved by Einas Makki – Seconded by Emily Kotalowski

CARRIED

Jeff Lafferiere, Acting Chair \_\_\_\_\_

Secretary/Treasurer or Signing Officer \_\_\_\_\_

# **New Liskeard Non-Profit Housing Corporation**

## **Minutes of the Meeting April 28<sup>th</sup> 2021**

### **Zoom Conference Call**

#### **CALL TO ORDER**

The meeting was called to order at 11:54 p.m.

#### **ROLL CALL**

Present:

President: Brigid Wilkinson

Directors: Einas Makki, Emily Kutalowski and Jeff Lafferiere

Property Manager: Betty Hermiston

Regrets:

No conflict of interest was declared.

Motion to accept the April 28<sup>th</sup> agenda with the addition of surplus repayment under Item #7

Moved by Jeff Lafferiere – Seconded by Einas Makki

CARRIED

That the minutes from the March 24<sup>th</sup>, 2021 meeting be approved as presented.

Moved by Einas Makki – Seconded by Jeff Lafferiere

CARRIED

Business arising from the minutes: No applications have been received for potential directors. Brigid has been in contact with a potential recruitment and is addressing some questions regarding the Corporation.

Business from the Manager's report: Regarding the complaint from a tenant with respect to scooter parking, it was discussed as tenants are aging in place there may be a greater demand for indoor scooter parking. The capital plan will be revised to add the undertaking of an addition to the current structure.

Motion to accept the Manager's report.

Moved by Emily Kutalowski – Seconded by Einas Makki

CARRIED

No new business was brought forward for discussion.



Motion to accept DTSSAB's condition of keeping 2019 surplus money and transferring the funds to the capital reserves. One transfer of the full amount of \$16,592.00 will be transferred no later than May 31, 2021.

Moved by Jeff Lafferiere – Seconded by Emily Kotalowski

CARRIED

To accept the Treasurers report as outlined on the agenda

Moved by Emily Kotalowski – Seconded by Eina Makki

CARRIED

Jeff briefly discussed reviewing the Corporations investment strategy with WSF.

The payroll policy will be added to the next meeting agenda, the committee has been unable to meet.

Discussed holding the annual tenant bbq possibly in early September. The majority of tenants will have received the second vaccine by this time and guidelines may be more flexibility for outdoor gatherings. Will be added to the June agenda for further discussion.

Eina has a possible candidate in mind for a director and will reach out to determine interest.

Brigid advised the board that she will provide an update on the bylaws at the next meeting.

Motion to adjourn at 12:15 p.m.

Moved by Jeff Lafferiere – Seconded by Emily Kotalowski

CARRIED

Brigid Wilkinson, Chair \_\_\_\_\_

Secretary/Treasurer or Signing Officer \_\_\_\_\_

# **New Liskeard Non-Profit Housing Corporation**

## **Minutes of the Meeting May 26<sup>th</sup> 2021**

### **Zoom Conference Call**

#### **CALL TO ORDER**

The meeting was called to order at 12:14 p.m.

#### **ROLL CALL**

Present:

President: Brigid Wilkinson

Directors: Einas Makki, Emily Kutalowski and Jeff Lafferiere

Property Manager: Betty Hermiston

Regrets:

No conflict of interest was declared.

Motion to accept the May 26<sup>th</sup> agenda with the revision of moving item # 14 to the June meeting.

Moved by Emily Kutalowski – Seconded by Einas Makki

CARRIED

That the minutes from the April 28<sup>th</sup>, 2021 meeting be approved as presented.

Moved by Jeff Lafferiere – Seconded by Emily Kutalowski

CARRIED

No business arising from the minutes.

Business from the Manager's report: On the agenda for discussion.

No new business was brought forward for discussion.

Motion to appoint Brigid Wilkinson for President.

Moved by Emily Kutalowski – Seconded by Jeff Lafferiere

CARRIED

Motion to appoint Jeff Lafferiere for Treasurer.

Moved by Emily Kutalowski – Seconded by Einas Makki

CARRIED

To accept the Treasurers report as outlined on the agenda

Moved by Emily Kutalowski – Seconded by Einas Makki

CARRIED

Motion to accept the audit financial statements as presented by Terry Elliot.

Moved by Jeff Lafferiere – Emily Kotalowski

CARRIED

Brigid provided an update on the process of revising the by-laws, will be discussed further at the September meeting.

Jeff provided an update on investments with WSF and focusing on what is invested with short term bonds and the 5 year capital plan and longer term moving out of bonds into equity for a greater return on the investment.

Board recruitment moved to the June agenda, two potential candidates need to be followed up with.

Motion to increase maintenance wage from \$24.00 to \$26.00 on his one year anniversary after completion of employee review.

Moved by Jeff Lafferiere – Seconded by Emily Kotalowski

CARRIED

Brigid and Jeff will schedule and conduct an employee review for management.

Incident of fall was discussed and insurance company has been made aware.

Motion to adjourn at 12:36 p.m.

Moved by Jeff Lafferiere – Seconded by Einas Makki

CARRIED

Brigid Wilkinson, Chair \_\_\_\_\_

Secretary/Treasurer or Signing Officer \_\_\_\_\_

# **New Liskeard Non-Profit Housing Corporation**

## **Minutes of the Meeting June 23<sup>rd</sup> 2021**

### **Zoom Conference Call**

#### **CALL TO ORDER**

The meeting was called to order at 12:10 p.m.

#### **ROLL CALL**

Present:

President: Brigid Wilkinson

Directors: Einas Makki, Emily and Jeff Laferriere

Property Manager: Betty Hermiston

Regrets: Emily Kotalowski

No conflict of interest was declared.

Motion to accept the June 23<sup>rd</sup> agenda as presented.

Moved by Einas Makki – Seconded by Jeff Laferriere

CARRIED

That the minutes from the May 26, 2021 meeting be approved as presented.

Moved by Einas Makki – Seconded by Jeff Laferriere

CARRIED

No business arising from the minutes.

No business from the managers' report.

No new business was brought forward for discussion.

To accept the Treasurers report as outlined on the agenda

Moved by Einas Makki – Seconded by Jeff Laferriere

CARRIED

Tenant bbq will be scheduled for September 8<sup>th</sup>, the province will be in phase 3 of opening by that date. A propane barbeque will be purchased for the building to accommodate the annual event.

Messages have been left with TD bank advisor regarding signing, management will follow-up with the messages.

Board recruitment is still in the process.

Payroll policy will be moved to the September agenda, for a committee date, to review wage increases and vacation time.

Motion to adjourn at 12:20 p.m.

Moved by Jeff Laferriere – Seconded by Einas Makki

CARRIED

Brigid Wilkinson, Chair \_\_\_\_\_

Secretary/Treasurer or Signing Officer \_\_\_\_\_

# **TEMISKAMING MUNICIPAL ASSOCIATION**

## **EXECUTIVE MEETING**

**FEBRUARY 11, 2021**

**PRESENT:** Lois Perry; George Lefebvre; Larry Craig; Theo Cull

**ABSENT:**

**RECORDING SECRETARY:** Reynald Rivard

**DELEGATION:**

Kelly Black / DTSSAB

Kerry Schubert-Mackey / Temiskaming Health Unit

Danny Whalen / FONOM

Called to order at 6:00 pm.

Moved by: George Lefebvre

Seconded by: Larry Craig

That the minutes of the meeting of May 26, 2020 be approved.

Carried

**GUESTS:**

**DTSSAB:** Kelly Black / Community Safety and Well Being Plan

Thank you for giving me some time on your agenda this evening. I am looking for input on the following items;

1. Temagami has asked to be included in our CSWB Plan work and I have received resolutions from some Municipalities in support of including Temagami. Being that Police Services in Timiskaming includes Temagami as well as the Health Unit I would be recommending that Temagami be included.

**The Executive Committee agreed that Temagami should be included.**

2. There is an indication that **Ministry of Community Safety and Correctional Services is open to hearing on a case by case basis requests for extensions on the July date. Will TMA be submitting a letter requesting an extension?**

**Attached is Resolution 21 from the Town of Latchford and we encourage all municipalities to adopt such a motion asking for a 12 months extension and forward to all concerned. Kelly Black and Lois Perry will jointly send a letter asking for extension.**

3. It is my opinion that an RFP go out for a consulting firm to do this work. The member municipalities have asked that the DTSSAB administer and develop one plan for the District and I plan to move forward with putting out an RFP. Does the TMA Executive have any comments as to this direction?

**The Executive Committee agreed to the RFP and offered its assistance if required.**

4. The CAO of the DTSSAB with the support of the THU will lead the development of the CSWB Plans. A Governing Framework will be established and finalized once the Consultant is brought on Board. All Member Municipalities will not be able to have a seat at the table, but I anticipate there will be representative(s) for Municipalities. Do you foresee any concerns with this?

**Though the cost will need to be absorbed by all municipalities, the biggest share of the cost will be assumed by Kirkland Lake and Temiskaming Shores therefore it is logical that both municipalities be given a seat at the table.**

**FONOM:** Danny Whalen

- See attached correspondence

### **DISCUSSIONS:**

Motion from Township of Coleman: Small Business reopening

- **Municipalities are asked to adopt a similar motion at your next meeting and forward to all.**

### **Caroline Mulroney, MPP Minister of Transportation and Francophone Affairs**

- The Ontario government announced a trial of a European road system that's proven to save lives. The Ministry of Transportation (MTO) is planning a pilot project for the 2+1 highway, first popularized in Sweden in the 1990s.
- Mark Wilson is sitting on a newly formed provincial group that will be developing the criteria in choosing a location in Northern Ontario.
- Mark Wilson will be invited to our next general meeting.

**If we remain in the Green Zone we are hoping to have a General Meeting on March 25, 2021.**

That the Executive Meeting be adjourned at 6:46 pm to reconvene at call of the chair.



## 1.0 **CALL TO ORDER**

The meeting was called to order at 12:04pm

## 2.0 **ROLL CALL**

|          |   |
|----------|---|
| PRESENT: | Councillor Mike McArthur<br>Councillor Jesse Foley<br>Mathew Bahm, Director of Recreation<br>Paul Allair, Superintendent of Parks and Facilities<br>Mitch Lafreniere, Manager of Transportation Services<br>Einas Makki, Rotary Club<br>Bruce McMullan, Rotary Club<br>Lyanne Gosselin, Rotary Club |
| REGRETS: | Tanner Graydon, Rotary Club   |

## 3.0 **REVIEW OF REVISIONS OR DELETIONS TO THE AGENDA**

There were no revisions or deletions to the agenda

## 4.0 **APPROVAL OF THE AGENDA**

### **Recommendation SP-001-2021**

**MOVED BY:** Jesse Foley

**SECONDED BY:** Lyanne Gosselin

Be it recommended that the Splash Pad Committee Agenda for March 4, 2021 be approved as printed.

**CARRIED**

## 5.0 **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

N/A

## 6.0 **REVIEW AND ADOPTION OF PREVIOUS MINUTES**

### **Recommendation SP-002-2021**

**MOVED BY:** Mike McArthur

**SECONDED BY:** Jesse Foley

Be it recommended that the Splash Pad Committee Minutes of November 18, 2020 be approved as printed.

**CARRIED**

## **7.0 DELEGATIONS/PUBLIC PRESENTATIONS**

N/A

## **8.0 UNFINISHED BUSINESS**

### **i) Fundraising Update**

Mathew Bahm explained that City staff recently completed a reconciliation of funds received and with some additional funds being donated since the previous meeting the new fundraised total is \$538,628. He noted that the city is still collecting donations through their website.

### **ii) Project Costing**

Matt provided an update on the updated costing of the project. He noted that with inflation the project is now projected to cost \$549,742. With the updated fundraising total along with projected savings from other capital projects, the City Council has approved increasing the project budget to \$550,000

## **9.0 NEW BUSINESS**

### **i) Site Preparation / Water Servicing Work**

Mathew Bahm explained that the site preparation and water servicing work was to be sent out to tender after the next council meeting. He noted that the work would be bid through RFP to ensure the city's purchasing policy was followed and to ensure a fair bidding process. City staff are currently working on finalizing the RFP.

### **ii) Construction Agreement – CRCS Recreation**

Matt relayed that he had been in contact with CRCS Recreation regarding the agreement with them to provide the splash pad construction. They noted it would take about 12 weeks for delivery of the elements once they were ordered and that they would schedule CRCS' work around the delivery time.

### **Recommendation SP-003-2021**

**MOVED BY:** *Einas Makki*

**SECONDED BY:** *Lyanne Gosselin*

Be it resolved that the Splash Pad Committee recommends council for the City of Temiskaming Shores releases the Request for Proposal for splash pad site preparation and water/sewer work;  
And,

That Council for the City of Temiskaming Shores enter into an agreement with CRCS Recreation for the provision and installation of the splash pad and its components.

**CARRIED**

**iii) Future Meetings**

Matt Bahm noted that future meetings were not scheduled at this time and wanted to receive input from the committee on when to meet. Bruce suggested that next meeting date be scheduled in April and subsequent meetings be determined then.

**10.0 SCHEDULE OF MEETINGS**

- April 22, 2021

**11.0 CLOSED SESSION**

There was no closed session.

**12.0 ADJOURNMENT**

**Recommendation SP-004-2021**

**MOVED BY:** *Einas Makki*

**SECONDED BY:** *Jesse Foley*

Be it resolved that the Splash Pad Committee meeting be adjourned at 12:26 pm.

**CARRIED**

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Recorder

**1.0 CALL TO ORDER**

The meeting was called to order at 12:00pm

**2.0 ROLL CALL**

|          |  |
|----------|--|
| PRESENT: | Councillor Mike McArthur<br>Councillor Jesse Foley<br>Mathew Bahm, Director of Recreation<br>Paul Allair, Superintendent of Parks and Facilities<br>Mitch Lafreniere, Manager of Transportation Services<br>Einas Makki, Rotary Club<br>Lyanne Gosselin, Rotary Club |
| REGRETS: | Tanner Graydon, Rotary Club<br>Bruce McMullan, Rotary Club   |

**3.0 REVIEW OF REVISIONS OR DELETIONS TO THE AGENDA**

There were no revisions or deletions to the agenda

**4.0 APPROVAL OF THE AGENDA**

**Recommendation SP-005-2021**

**MOVED BY:** Jesse Foley

**SECONDED BY:** Mike McArthur

Be it recommended that the Splash Pad Committee Agenda for August 20, 2021 be approved as printed.

**CARRIED**

**5.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

N/A

**6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Deferred

**7.0 DELEGATIONS/PUBLIC PRESENTATIONS**

N/A

## **8.0 UNFINISHED BUSINESS**

### **i) Site Preparation / Water Servicing Work**

Matt Bahm provided an update on the site preparation and water servicing work for the Splash pad. He noted that Pedersen Construction was awarded the contract and a lift station was purchased. Pedersen completed the site preparation as per the EXP Geotechnical report, installed the lift station and completed the servicing for water and sewer to the site.

The only remaining work to be completed in this area of the project is the concrete pad for the lift station and the electrical servicing which has been organized.

### **ii) Project Update**

Matt further provided an update on the portion of the project that CRCS was tasked to complete. He mentioned that it had been difficult to communicate with CRCS throughout the summer but had a site meeting on August 11<sup>th</sup>. At that time, CRCS noted that they site preparation doesn't leave enough space for the element footings to be placed and an alternative would be needed. The City has asked EXP to come up with an alternative engineered slab to act as the base for the elements as well as be the final slab for the facility. The City is coordinating this design with engineers from waterplay.

## **9.0 NEW BUSINESS**

### **i) Signage / Naming**

Matt provided some options that he had designed by Northern Signs for the signage at the park. Committee members noted that they liked the sign on the left and that the park should be named the "Rotary Splash Pad".

Matt noted that he would ask Northern Signs for some additional tweaks to the design before bringing another version to the committee.

## **10.0 SCHEDULE OF MEETINGS**

- September 16, 2021 (City Hall)

## **11.0 CLOSED SESSION**

There was no closed session.

**12.0 ADJOURNMENT**

**Recommendation SP-006-2021**

**MOVED BY:** Mike McArthur

**SECONDED BY:** Jesse Foley

Be it resolved that the Splash Pad Committee meeting be adjourned at 12:24 pm.

**CARRIED**

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Recorder

**THE CORPORATION OF THE CITY OF TEMISKAMING SHORES  
ACCESSIBILITY ADVISORY COMMITTEE SPECIAL MEETING**

Tuesday, July 6, 2021

TELECONFERENCE

Vision Statement: All people of the City of Temiskaming Shores shall live in dignity, with independence, inclusion and equal opportunity.

Mission Statement: To ensure through education, promotion, and advocacy, that all persons with disabilities can with dignity and independence have full, equal, inclusionary participation and opportunity within the boundaries of the City of Temiskaming Shores.

**MINUTES**

**1. CALL TO ORDER**

Meeting called to order at 10:01 a.m.

**2. ROLL CALL**

|          |  |
|----------|--|
| PRESENT: | Nicki Duke (Chair)<br>Walter Humeniuk (Vice Chair)<br>Mayor Carman Kidd<br>Councillor Mike McArthur<br>Courtney Romanko, March of Dimes<br>Josette Cote<br>Janice Labonte<br>Christopher Oslund, City Manager<br>Shelly Zubych, Director of Corporate Services<br>Kelly Conlin, Deputy Clerk (Committee Secretary) |
| REGRETS: | George Depencier   |

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

NONE

**4. DISCLOSURE OF CONFLICT OF INTEREST AND GENERAL NATURE**

NONE



## **5. APPROVAL OF AGENDA**

Moved by: Walter Humeniuk

Seconded by: Josette Cite

Be it resolved that:

The agenda for the July 6, 2021 TSAAC meeting be approved as printed.

**CARRIED**

## **6. NEW BUSINESS**

### **a) Bump-Out Patios**

Moved by: Josette Cote

Seconded by: Walter Humeniuk

Be it resolved that:

The Temiskaming Shores Accessibility Advisory Committee hereby recommends the following amendments to By-Law 2021-076:

- Participating businesses shall utilize the bump-out as their patio and thus keeping the sidewalk unimpeded for pedestrians
- Where bump-outs are used for the patio, an unobstructed right-of-way of a minimum of 1.5 metres (5 feet) should be maintained between the bump-out patio and the building or any physical obstructions. If exceptions are to be made, the Accessibility Advisory Committee should be consulted for input before approval
- When pop-up patios are located on the sidewalk, perimeter fencing or other barriers to delineate boundaries should be a minimum of 1.06m (42 inches) to a maximum of 1.2m (48 inches) in height so as not to pose as a tripping hazard and be removed from the sidewalk outside of business hours
- Fencing should not obstruct vehicular or pedestrian sightlines and accessibility.
- Patio and bump-out ingresses (entrances) and egresses (exits) should be a minimum of 1.1m (44 inches) wide
- Bump-outs should be located as to not interfere with access to adjoining properties (especially those that are frequented regularly by individuals with physical limitations)
- Bump-outs should never interfere with or be located over an accessible parking space, nor should accessible parking spaces be relocated to accommodate a bump-out
- Bump-outs and patios are to be a similar elevation as the adjacent sidewalk
- Carpeting can pose a tripping hazard and is not permitted.

- Perimeter landscaping should be contained within the approved outdoor patio area and be removed at the end of each business day and stored off the sidewalk
- All signage must be contained within the area of the patio
- Patio furniture is to be contained within the designated patio area
- Aerial awnings and umbrellas shall not project beyond the perimeter fence and maintain a vertical clearance of at least 2.1m (7ft) above patio floor pedestrian aisles.
- The proprietor will remove all furnishings on sidewalks or secure all furnishings on bump-outs at the end of each business day and place them out again at the beginning of each business day.
- The Temiskaming Shores Accessibility Advisory Committee will be consulted and provided with the opportunity to provide input into any future amendments and revisions of By-Law 2021-076 that may address or affect accessibility

**CARRIED**

## **7. SCHEDULING OF MEETINGS**

The next regular TSAAC meeting will be held in late August/early September; date to be determined.

## **8. ADJOURNMENT**

Moved by: Janice Labonte

Seconded by: Walter Humeniuk

Be it resolved that:

TSAAC adjourns at 10:34 a.m.

**CARRIED**

## 1.0 CALL TO ORDER

The meeting was called to order at 10:38 a.m.

## 2.0 ROLL CALL

|          |   |
|----------|---|
| PRESENT: | Councillor Danny Whalen (Chair)<br>Mayor Carman Kidd<br>Councillor Doug Jelly<br>Christopher Oslund, City Manager<br>Matt Bahm, Director of Recreation<br>Paul Allair, Superintendent of Parks and Facilities<br>Kelly Conlin, Deputy Clerk (Committee Secretary) |
| REGRETS: | None  |

## 3.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

New Business Item 9 c) Paving Stones – City Hall

## 4.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

## 5.0 ADOPTION OF AGENDA

Recommendation BM-2021-024

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Maintenance Committee Meeting Agenda for the July 28, 2021 meeting be adopted as amended.

**CARRIED**

## 6.0 APPROVAL OF PREVIOUS MINUTES

Recommendation BM-2021-025

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Committee Meeting previous meeting minutes of June 16, 2021 be adopted as presented.

**CARRIED**

## **7.0 PRESENTATIONS**

### **a) Energy Procurement Program - Adam Stauffer & Sebastian Snow**

The Committee was presented with information from DNE Resources/Element Consulting regarding the City's energy consumption and the way the city purchases energy. The City is currently in an agreement with LAS for energy purchases.

## **8.0 UNFINISHED BUSINESS**

### **a) NL Marina**

The public meeting for the future of the New Liskeard Marina is scheduled for August 10/21. At that meeting, staff will be presenting Council with a report that outlines background, current operations and future needs. The intent of this meeting is to gather information from the public and staff to assist in making a decision on future operations.

### **b) Don Shepherdson Memorial Accessibility Update (DSHMA)**

The tender for the accessibility upgrade project closed with no bids received. Staff did obtain pricing information from one contractor; however, it was over the 2021 budget. Since then, Council has agreed to defer the project until other potential funding opportunities are investigated.

## **9.0 NEW BUSINESS**

### **a) Building Maintenance Department Update**

The Committee was provided with an update in regards to the current operations and projects underway within the department.

### **b) Energy Procurement Contract**

The Committee requested the presentation information from DNE Resources/Element Consulting be presented to Council for their consideration. In order to terminate the current agreement with LAS, there is 180-day notice period.

Recommendation BM-2021-026

Moved by: Mayor Carman Kidd

Be it resolved that:

The Building Committee Meeting hereby recommends that Council consider sole sourcing to DNE Resources/Element Consulting for the procurement of energy.

**CARRIED**

**c) Paving Stones**

Staff informed the Committee that several of the paving stones around the entrances to City Hall are gone. Staff is recommending a full replacement of the stone, and a request will be included in the 2022 budget for consideration. In the meantime, Building Maintenance staff will be applying a temporary fix.

**10.0 ADJOURNMENT**

Recommendation BM-2021-027

Moved by: Councillor Doug Jelly

Be it resolved that:

The Building Maintenance Committee, be hereby adjourned at 11:47 a.m.

**CARRIED**

**1. CALL TO ORDER**

Meeting called to order at 12:01 p.m.

**2. ROLL CALL**

|          |  |
|----------|--|
| PRESENT: | Councillor Jeff Laferriere (Chair)<br>Mayor Carman Kidd<br>Councillor Danny Whalen<br>Christopher Oslund, City Manager<br>Shelly Zubyck, Director of Corporate Services<br>Laura Lee MacLeod, Treasurer<br>Logan Belanger, Municipal Clerk<br>Matt Bahm, Director of Recreation (NL Marina discussion)<br>Kelly Conlin, Deputy Clerk (Committee Secretary) |
| REGRETS: |  |

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

**5. APPROVAL OF AGENDA**

Recommendation CS-2021-039

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee agenda for the July 28, 2021 meeting be approved as printed.

**CARRIED**

**6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation CS-2021-040

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee minutes of the June 16, 2021 meeting be approved as presented.

**CARRIED**

**7. UNFINISHED BUSINESS**

**8. NEW BUSINESS**

**a) Laneway Request (off Silver Centre Road)**

An application was received to purchase a portion of a laneway off Silver Centre Road. A pre-existing fence is located on the property and should the sale be approved; the applicant was encouraged to seek legal advice on having it removed.

Recommendation CS-2021-041

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee hereby recommends that Council consider selling the laneway (off Silver Centre Road), as is, without the removal of the fence as requested by the applicant.

**CARRIED**

**b) New Liskeard Marina**

The public meeting (Committee of the Whole) for the future of the New Liskeard Marina is scheduled for August 10/21. At that meeting, staff will be presenting Council with a report that outlines background, current operations and future needs. The intent of this meeting is to gather information and opinions from the public to assist in making a decision on future operations.

**c) Former Matibanick Property**

Staff received an inquiry from the adjacent property owner regarding the process to purchase the former Matabanick property located on Broadway Street in Haileybury. The Committee recommended a proper valuation of the property prior to any disposition, and for staff to make the adjacent property owner aware of the process.

**9. NEXT MEETING**

The next Corporate Services Committee Meeting will be scheduled for September 15, 2021 at 12:00 p.m.



**10. ADJOURNMENT**

Recommendation CS-2021-042

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee meeting is adjourned at 12:25 p.m.

**CARRIED**

## **1. CALL TO ORDER**

Meeting called to order at 12:58 p.m.

## **2. ROLL CALL**

|          |   |
|----------|---|
| PRESENT: | Mayor Carman Kidd (Chair)<br>Councillor Doug Jelly<br>Councillor Mike McArthur<br>Christopher Oslund, City Manager<br>Shelly Zubych, Director of Corporate Services<br>Gabriel Tasse, Property Standards/By-Law Officer<br>Kelly Conlin, Deputy Clerk (Committee Secretary) |
| REGRETS: | Steve Langford, Fire Chief  |

## **3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

New Business c) Tree Maintenance and d) Bird Bangers

## **4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

## **5. APPROVAL OF AGENDA**

Recommendation PPP-2021-037

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee agenda for the July 28, 2021 meeting be approved as amended.

**CARRIED**

## **6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation PPP-2021-038

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee minutes of the June 16, 2021 meeting be adopted as presented.

**CARRIED**

## **7. PRESENTATIONS/CORRESPONDENCE**

### **a) Lakeshore Road Presentation (Mark Wilson)- Referred from July 13/21 Regular Council meeting**

The Committee discussed the presentation made by Mark Wilson at the most recent Council meeting. As next steps, staff will inquire about speed and collision data from the OPP and consider a request as part of the 2022 budget for a Traffic specialist. The Committee also suggested the possibility of a survey for our residents, and are still considering the turning lane option.

### **b) Dilapidated Buildings – Email from Mac Hamilton**

The Committee reviewed an email from Mr. Mac Hamilton in regards to the state of several dilapidated buildings in the municipality. Staff explained that municipal staff try and work with the owners of the buildings but it can be difficult when they are vacant properties. There is development earmarked for some of the buildings Mr. Hamilton was questioning. Chris Oslund will respond to Mr. Hamilton.

## **8. UNFINISHED BUSINESS**

## **9. NEW BUSINESS**

### **a) Fire Activity Report**

The Committee reviewed the year-to-date report for Fire Activity.

### **b) Draft Dog Park By-Law**

The Committee was informed that a draft dog-park By-Law will be going to Council for their review and consideration at the August 10, 2021 Regular Council meeting.

### **c) Tree Maintenance**

Staff have been contacted by a resident who has concerns about their neighbour's tree. The tree is quite large and a significant portion of it overhangs onto their property. Currently, our Property Standards By-Law does not specifically deal with this type of issue, however, if it was of a safety concern, could require the owner of the tree to address the problem.

Recommendation PPP-2021-039

Moved by: Councillor Doug Jelly

Be it resolved that:

The Protection to Persons and Property Committee hereby supports the development of a Tree Care and Maintenance Policy; and hereby directs staff to investigate other for best practise solutions.

**CARRIED**

**d) Bird Bangers**

Staff have received several calls from residents concerning the bird bangers that are in use at the Haskap farm on Highway 11. As defined by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMFRA), bird bangers are part of normal farm practise and as such as permitted to scare off nuisance birds that trying to eat the crop. The bird bangers are permitted for daily use, 30 minutes before sunrise and 30 minutes after sunset. Staff will investigate the conflicting information from OMAFRA in regards to who is able to regulate use and be better prepared for next growing season.

**10. NEXT MEETING**

The next Protection to Persons and Property Committee meeting is scheduled for September 15, 2021 at 1:00 PM

**11. ADJOURNMENT**

Recommendation PPP-2021-040

Moved by: Councillor Mike McArthur

Be it resolved that:

The Protection to Persons and Property Committee meeting is adjourned at 2:02 p.m.

**CARRIED**

## 1. CALL TO ORDER

The meeting was called to order at 9:00 a.m.

## 2. ROLL CALL

|          |   |
|----------|---|
| PRESENT: | Councillor Doug Jelly (Chair)<br>Mayor Carman Kidd<br>Councillor Danny Whalen<br>Chris Oslund, City Manager<br>Mitch Lafreniere, Manager of Transportation<br>Steve Burnett, Manager of Environmental Services<br>Darrell Phanuef, Environmental Superintendent<br>Al Proteau, Acting Transportation Superintendent<br>Kelly Conlin, Deputy Clerk (Committee Secretary) |
| REGRETS: | Jamie Sheppard, Transportation Superintendent   |

## 3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

New Business: 10 e) Sharp Street storm sewer

## 4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

## 5. APPROVAL OF AGENDA

Recommendation PW-2021-037

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee agenda for the July 28, 2021 meeting be approved as amended.

**CARRIED**

## 6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation PW-2021-038

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee minutes for the June 16, 2021 regular meeting be adopted as presented.

**CARRIED**

**7. PRESENTATIONS**

**a) Lakeshore Road Presentation (Mark Wilson) – Referred from the July 13/21 Regular Council meeting**

The Committee discussed the presentation made by Mark Wilson at the most recent Council meeting. As next steps, staff will inquire about speed and collision data from the OPP and consider a request as part of the 2022 budget for a Traffic specialist. The Committee also suggested the possibility of a survey for our residents, and are still considering the turning lane option.

**8. CORRESPONDENCE (INTERNAL/EXTERNAL)**  
None

**9. UNFINISHED BUSINESS**

**a) 2021-2022 Roadway Rehabilitation Program**

The 2021 portion of the roads program is now complete while restoration work and line painting will continue for the next few weeks.

**b) Public Works Department Update**

The Committee was provided with an update in regards to current operations within the department.

**c) Decorative Street Lighting**

Staff will be requesting a deferral for this project from the 2021 budget. Due to current pricing and lack of supply, it would make it difficult to complete this year.

**d) Grant Drive Extension**

The Council resolution supporting the Grant Drive Extension project for 2022 has been sent to the Ministry of Transportation.

**e) ICI Water Metering Program**

The Committee was provided with an update in regards to the status of the ICI Water Metering Program. Staff will be including a request for a full ICI program within the 2022 budget request.

**f) Speed Information Update**

The speed information sign is currently located on Lakeshore Road, south of Radley Hill facing northbound traffic. Staff are continually sharing the data with the OPP in hopes to assist with speeding in certain areas.

**g) Drainage Ditch – Dymond (from Grant Drive to Hwy 11)**

Staff had the opportunity to investigate the drainage ditch that runs from Grant Drive, near the Temiskaming Shores Housing Complex to Highway 11. It is in need of a clean out. There are currently no easements in place, however, the MTO has stated they do not have any concerns with the City undertaking the work to have the debris cleared. Staff spoke to the Committee about the need for a formal ditching program to address the problem ditches thought the municipality.

**10. NEW BUSINESS**

**a) Raised Crosswalks**

Staff received pricing information of approximately \$12,500/raised crosswalk installation. The Committee agreed that the Hesse Street area is a good location to install the raised crosswalk as a pilot project for this year, ensuring there are no issues with snow plows, graders or sanders throughout the winter months. Following this, Council may agree to include additional crosswalks for Lakeshore Road in the 2022 budget.

Recommendation PW-2021-039

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee hereby directs staff to proceed with the installation of a raised crosswalk at Hesse Street using 2021 operating budget to cover the cost.

**CARRIED**

**b) Intake 2 – Green Stream Funding**

Staff provided the Committee with information on a funding opportunity through the ICIP – Green Stream and a recommendation on a project that could be well-suited for this funding.

Recommendation PW-2021-040

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that Council consider supporting the submission of an application to Intake 2 of the ICIP Green Stream funding for the refurbishment of the filters with associated piping and appurtenances at the Haileybury Water Treatment Plant.

**CARRIED**

**c) Blue Box Transition**

The Committee was provided with an update in regards to the Blue Box transition.



**d) Call2Recycle – Recycled Battery Agreement**

Recommendation PW-2021-041

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby recommends that Council consider entering into an agreement with Call 2 Recycle for the purpose of recycling batteries.

**CARRIED**

**e) Sharp Street Stom Sewer**

Staff made the Committee aware of a storm sewer collapse at May St/Sharp St. in order to complete the repair, staff had to remove trees along the boardwalk area. Once the work is completed, staff will be replanting trees.

**11. ADJOURNMENT**

Recommendation PW-2021-042

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee meeting is adjourned at 10:31 a.m.

**CARRIED**

**1. CALL TO ORDER**

The meeting was called to order at 9:57 a.m.

**2. ROLL CALL**

|          |  |
|----------|--|
| PRESENT: | Councillor Doug Jelly (Chair)<br>Mayor Carman Kidd<br>Councillor Danny Whalen<br>Mitch Lafreniere, Manager of Transportation<br>Kelly Conlin, Deputy Clerk (Committee Secretary)   |
| REGRETS: | Chris Oslund, City Manager<br>Steve Burnett, Manager of Environmental Services<br>Darrell Phanuef, Environmental Superintendent<br>Al Proteau, Acting Transportation Superintendent<br>Jamie Sheppard, Transportation Superintendent |

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

**5. APPROVAL OF AGENDA**

Recommendation PW-2021-043

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee agenda for the August 23, 2021(Special) meeting be approved as printed.

**CARRIED**

## **6. NEW BUSINESS**

### **a) Emergency Repairs: River Road & Mowat's Landing Road**

A culvert on River Road has collapsed and needs to be replaced. The cost of the replacement will be covered under the 2021 Operating budget.

An inspection has revealed concerns for a bridge on Mowat's Landing Road. Staff will be notified of a weight restriction that will need to be in effect until the repairs on the bridge can be completed. Staff will be presenting a request to Council once pricing information has been received as this repair is not a budgeted item.

### **b) Recommendation from Temiskaming Transit Committee**

Based on the safety concerns brought forward, the Temiskaming Transit Committee has re-considered the location of the transit route on Morissette Street and would like the route re-instated to Joyal Drive, conditional of the resurfacing of the roadway. Council will be presented with a request to switch the paving of Morissette Street to Joyal Drive in order to relocate the route.

#### Recommendation TC-2021-019

Moved by: Patricia Anderson

Be it resolved that:

The Temiskaming Transit Committee hereby recommends the reinstatement of the transit route to Joyal Drive and off Morissette Street, conditional of the resurfacing of Joyal Drive.

**CARRIED**

#### Recommendation PW-2021-044

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee hereby supports the recommendation of the Temiskaming Transit Committee regarding the reinstatement of the transit route to Joyal Drive, conditional on the resurfacing of Joyal Drive.

**CARRIED**

**c) Road Closure Request – Open Studio Libre**

Recommendation PW-2021-045

Moved by: Councillor Danny Whalen

Be it resolved that:

The Public Works Committee hereby supports the road closure request for Ferguson Ave., from Main Street to Broadway Street from Open Studio Libre for the September 18, 2021 Haileybury Block Party (HBP); and further that that all current Covid-19 and Alcohol and Gaming Commission of Ontario (AGCO) regulations are adhered to.

**CARRIED**

**7. ADJOURNMENT**

Recommendation PW-2021-046

Moved by: Mayor Carman Kidd

Be it resolved that:

The Public Works Committee meeting is adjourned at 10:30 a.m.

**CARRIED**

**1.0 CALL TO ORDER**

The meeting was called to order at 9:05 a.m.

**2.0 ROLL CALL**

|          |   |
|----------|---|
| PRESENT: | Councillor Mike McArthur (Chair)<br>Mayor George Othmer, Town of Cobalt<br>Councillor Pat Anderson, Town of Cobalt<br>Councillor Patricia Hewitt<br>Christopher Oslund, City Manager<br>Mitch Lafreniere, Manager of Transportation<br>Kelly Conlin, Deputy Clerk (Committee Secretary) |
| REGRETS: | None  |

**3.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

**4.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**5.0 APPROVAL OF AGENDA**

Recommendation TC-2021-014

Moved by: Patricia Anderson

Be it resolved that:

The Temiskaming Transit Committee agenda for the July 7, 2021 meeting be approved as printed.

**Carried**

**6.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation TC-2021-015

Moved by: George Othmer

Be it resolved that:

The Temiskaming Transit Committee minutes for the June 15, 2021 meeting be adopted as printed.

**Carried**

## 7.0 UNFINISHED BUSINESS

### a) Transit Route Review (Meridian/Morisette); Concern from Mr. Dennis McCarty

The Committee reviewed the concerns that were brought forward by Mr. Dennis McCarty regarding the change to the transit route to Meridian/Morisette earlier in 2021. The Committee spoke about future considerations such as roadway repairs, an on-demand pickup system; and reduced service/hours during off peak hours (evenings/weekends).

Recommendation TC-2021-016

Moved by: George Othmer

Be it resolved that:

The Temiskaming Transit Committee hereby recommends leaving the current transit route in effect.

**Carried**

## 8.0 NEXT MEETING

The next meeting of the Transit Committee is scheduled at a later date.

## 9.0 ADJOURNMENT

Recommendation TC-2021-017

Moved by: Patricia Hewitt

Be it resolved that:

The Transit Committee meeting is adjourned at 9:27 a.m.

**Carried**

## 1.0 CALL TO ORDER

The meeting was called to order at 9:05 a.m.

## 2.0 ROLL CALL

|          |   |
|----------|---|
| PRESENT: | Councillor Mike McArthur (Chair)<br>Mayor George Othmer, Town of Cobalt<br>Councillor Pat Anderson, Town of Cobalt (via teleconference)<br>Christopher Oslund, City Manager<br>Mitch Lafreniere, Manager of Transportation<br>Kelly Conlin, Deputy Clerk (Committee Secretary)<br>Diane Johnston, Temiskaming Speaker |
| REGRETS: | Councillor Patricia Hewitt  |

## 3.0 DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None

## 4.0 REVIEW OF REVISIONS OR DELETIONS TO AGENDA

None

## 5.0 APPROVAL OF AGENDA

Recommendation TC-2021-018

Moved by: Mayor George Othmer

Be it resolved that:

The Temiskaming Transit Committee agenda for the August 20, 2021 meeting be approved as printed.

**CARRIED**

## 6.0 UNFINISHED BUSINESS

- a) **Transit Route Review (Meridian/Morisette); Concern from Mr. Dennis McCarty**  
Staff provided a summary of the current route as it is today and the reasons why the Transit Committee originally made the change off Joyal Drive. The Committee agreed there may be been safety concerns that were not considered at the time the change was implemented; and is hopeful the route can be re-instated to Joyal Drive and off Morisette. Both the Committee and staff stated that in order to have the route re-instated on Joyal Drive, it would have to be re-surfaced. Within the 2021-2022 Roads Program, Council has already approved the resurfacing of Morisette, only for the reason of it being a part of the transit route. The Committees recommendation will be shared at the upcoming Special Public Works Committee meeting.

Recommendation TC-2021-019

Moved by: Patricia Anderson

Be it resolved that:

The Temiskaming Transit Committee hereby recommends the reinstatement of the transit route to Joyal Drive and off Morisette Street, conditional of the resurfacing of Joyal Drive.

**CARRIED**

**7.0 NEXT MEETING**

The next meeting of the Transit Committee is scheduled for October 19, 2021 at 9:00 a.m.

**8.0 ADJOURNMENT**

Recommendation TC-2021-020

Moved by: Mayor George Othmer

Be it resolved that:

The Transit Committee meeting is adjourned 9:41 a.m.

**CARRIED**



## **2021 AMO Annual Conference Report to Council**

The 2021 annual AMO conference was held on the 16,17 and 18 of August. As a northern representative for AMO my conference work started with a full day on 14 and again on the 15<sup>th</sup>.

From the conference agenda on behalf of the City, I was able to participate in or watch:

### **Monday 16**

The AMO Annual General Meeting

Heard from Minister Clark of MMAH

Heard from Premier Ford

Watch the signing of the Provincial AMO Memorandum of Understanding (20 years)

Session - update from MPAC

Session - Details on the Federal Gas Tax

Heard from Health Minister Elliott

Ministers Forum > Health, Social Services and Education

I was also the host and Chair for the Northern Caucus Meet Up. The subject was Reconciliation and municipalities working with our indigenous neighbours. This was promoted as Temiskaming Shores

### **Tuesday 17**

Keynote Speaker Andre Picard - COVID Recovery    Session - Blue Box Transition

Session - Municipal Engagement with Ontario Health Teams

Heard from Andrea Horwath (NDP)

AMO Honour Roll Awards

Listen to Ministers Forum > Economic Recovery and Growth

### **Wednesday 18**

Heard from Steven Del Duca (Liberal)

Heard from Mike Schreiner (Green)

Session - Ontario's New Policing Act

Session - Municipal Insurance

Heard from Minister Surma on Infrastructure

Ministers Forum > Environment, Infrastructure and Resource Development

Along with Councillor McArthur I participated in two delegations on city issues. Our first was with The Ministry of Transportation regarding our working relationship with the ministries North East Regional Office and hurdles we face enticing development.

Our second delegation was with the Ministry of Infrastructure regarding the recent second intake on ICIP Green Stream. Our presentation was to Minister Surma. This presentation was with regards to the Haileybury Waste water Treatment Plant and the fact that it is not cover in the second stream.

I participated in other meetings and delegations on northern issues and of importance to Temiskaming Shores.

The first was a joint delegation to Minister Clark, Elliott, Tibollo, Fullerton, and Horgath on the subject of Homelessness, Mental Health and Addiction and Opioids. This was in partnership with The North Western Municipal Association , The Northern Ontario Service Deliverers Association and The Federation of Northern Ontario Municipalities.

I also spoke at our Federation of Northern Ontario Municipalities Multi Minister delegation. We had Minister Clark, Fedeli, Rickford, Elliott, Horgath, Tibollo, Cho, Surma, Bethlenfalvy, Romano as well as over 30 ministry staff. Our discussions covered a wide range of northern issues that included our 5 major northern airports, the NOHFC and recent changes to the applications and process, land transfer charges, service provisions to the unincorporated, and costs recovery,.

I feel that attendance at the conference is of great value to the city and as I participate in so many sessions it is also an opportunity for the City of Temiskaming Shores to gain recognition with the various Ministers but also with other municipal delegates.



CHRISTINE TARLING  
Director of Legislated Services & City Clerk  
Corporate Services Department  
Kitchener City Hall, 2<sup>nd</sup> Floor  
200 King Street West, P.O. Box 1118  
Kitchener, ON N2G 4G7  
Phone: 519.741.2200 x 7809 Fax: 519.741.2705  
[christine.tarling@kitchener.ca](mailto:christine.tarling@kitchener.ca)  
TTY: 519-741-2385

July 12, 2021

Right Honourable Justin Trudeau  
Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa ON K1A 0A2

Dear Prime Minister Trudeau:

This is to advise that City Council, at a meeting held on Monday June 28, 2021, passed the following resolution with respect to the rising cost of building materials:

"WHEREAS the prices for construction materials have seen dramatic increases during the pandemic; and,

WHEREAS reports by Statistics Canada noted that the price of lumber increased by 68 percent between March 2020 and March 2021, while fabricated metal products and construction material rose by 9 percent; and,

WHEREAS the Province of Ontario has seen an accelerated overall increase in demands for construction; and,

WHEREAS the Province of Ontario has deemed residential construction as essential activity during province-wide emergency declarations and stay-at-home orders; and,

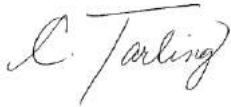
WHEREAS Kitchener City Council considers it a matter of public interest as the increase in rates and demand could result in unsustainable costs on the local construction industry;

THEREFORE BE IT RESOLVED the City of Kitchener advocate to the Federal and Provincial Governments to review actions that could be taken to help mitigate or offset the impacts related to the rising cost of building materials; and;

THEREFORE BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Right Honourable Justin Trudeau; Honourable Doug Ford,

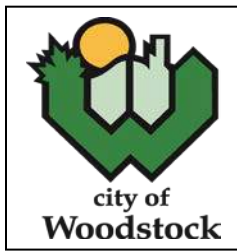
Premier Ontario; Honourable Peter Bethlenfalvy, Minister of Finance; Honourable Hon. Victor Fedeli, Minister of Economic Development, Steve Clark, Minister of Municipal Affairs; Job Creation and Trade; local MP's and MPP's, to the Federation of Canadian Municipalities, Association of Municipalities of Ontario, and all other municipalities in Ontario."

Yours truly,

A handwritten signature in cursive script, appearing to read "C. Tarling".

C. Tarling  
Director of Legislated Services  
& City Clerk

c: Hon. Premiere Doug Ford  
Hon. Minister Peter Bethlenfalvy  
Hon. Minister Victor Fedeli  
Hon. Minister Steve Clark  
Federation of Canadian Municipalities  
Association of Municipalities of Ontario (AMO)  
Ontario Municipalities



Office of the City Clerk  
Woodstock City Hall  
P.O. Box 1539  
500 Dundas Street  
Woodstock, ON  
N4S 0A7  
Telephone (519) 539-1291

July 16, 2021

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Via email [premier@ontario.ca](mailto:premier@ontario.ca)

At the regular meeting of Woodstock City Council held on July 15, 2021, the following resolution was passed:

“WHEREAS the current affordable housing crisis in Canada and the quality of life implications caused by addiction, drug and opioid use, and mental health issues are impacting communities in Canada and around the world;

AND WHEREAS citizens in many communities are alarmed by the increase in homelessness, needles discarded in public spaces, visible signs of illegal activities, and are disillusioned with the justice system response;

AND WHEREAS policing and the justice system is not the solution to homelessness and addiction or an effective use of public funds;


AND WHEREAS Public health initiatives and programs aimed at addiction are provided by multiple Ministries and agencies and are clearly inadequate and new long-term solutions are required;

AND WHEREAS many of the programs and attempts from different agencies, government organizations, and Ministry service providers have created a disjointed delivery system;

NOW THEREFORE BE IT RESOLVED that Woodstock City Council calls on the Honourable Doug Ford, Premier of Ontario to bring together the Ministry of the Attorney General, the Ministry of Health, the Ministry of Municipal Affairs and Housing, and the Ministry of Children, Community and Social Services to immediately work together on both short and long term solutions, complete with funding, to take proper responsibility and action to address the affordable housing, homelessness, and addictions crisis;

AND FURTHER that this resolution be circulated to the Honourable Ernie Hardeman, Oxford MPP; the Association of Municipalities Ontario; and all Ontario municipalities.”

Yours Truly,

A handwritten signature in cursive script that reads "Alysha Dyjach".

Alysha Dyjach, Deputy City Clerk

Cc via email:

- The Ministry of the Attorney General - [attorneygeneral@ontario.ca](mailto:attorneygeneral@ontario.ca)
- The Honourable Christine Elliott – Minister of Health - [christine.elliott@ontario.ca](mailto:christine.elliott@ontario.ca)
- The Honourable Steve Clark – Minister of Municipal Affairs and Housing - [steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)
- The Honourable Merrilee Fullerton – Minister of Children, Community and Social Services – [MinisterMCCSS@ontario.ca](mailto:MinisterMCCSS@ontario.ca)
- The Honourable Ernie Hardeman, Oxford MPP - [ernie.hardemanco@pc.ola.org](mailto:ernie.hardemanco@pc.ola.org)
- Association of Municipalities Ontario – [amo@amo.on.ca](mailto:amo@amo.on.ca)
- All Ontario Municipalities

City Clerk's Office

Secretariat  
Marilyn Toft  
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e-mail: Marilyn.Toft@toronto.ca  
web: www.toronto.ca

**In reply please quote:  
Ref.: 21-MM32.12**

## **ONTARIO MUNICIPALITIES:**

**Subject: Member Motion Item 32.12  
Building the Early Learning and Child Care System Toronto Needs (Ward All)**

City Council on May 5 and 6, 2021, adopted the following:

1. City Council reaffirm the City of Toronto's support for building a system of early learning and child care services that are high-quality, public and not-for profit, affordable, inclusive and accessible for all families.
2. City Council express its support for the Government of Canada's April 19, 2021 budget announcement to invest in building a Canada wide system of Early Learning and Child Care and Indigenous Early Learning and Child Care, that builds on City of Toronto policies and service plans, and has adequate and ongoing operating and capital funding.
3. City Council communicate to the Provincial and Federal Governments, the City of Toronto's interest in working collaboratively, and participating in tri-lateral discussions as soon as possible, with the goal of achieving intergovernmental agreements by Fall 2021, and City Council make these negotiations a priority in our intergovernmental strategies.
4. City Council direct the General Manager, Children's Services to include in the June 2021 Growth Strategy Update report to the Economic and Community Development Committee and City Council, the opportunities and funding the Federal announcement could provide to expedite the Growth Strategy in Toronto, and to report to the Budget Committee on the City's share of new committed funding for child care once it is known.
5. City Council direct the General Manager, Children's Services to work closely with, and leverage the expertise of partners including the Province, City divisions, school boards and service providers to expand existing and develop new licensed child care services.

6. City Council request the City Clerk to distribute City Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.



for City Clerk

M. Toft/wg

Attachment

Sent to: Prime Minister of Canada  
Premier, Province of Ontario  
Executive Director, Ontario Municipal Social Services Association  
Executive Director, Association of Municipalities of Ontario  
Municipalities in Ontario

c. City Manager



## City Council

### Member Motions - Meeting 32

|                |               |                |  |                  |
|----------------|---------------|----------------|--|------------------|
| <b>MM32.12</b> | <b>ACTION</b> | <b>Adopted</b> |  | <b>Ward: All</b> |
|----------------|---------------|----------------|--|------------------|

### **Building the Early Learning and Child Care System Toronto Needs - by Councillor Mike Layton, seconded by Councillor Shelley Carroll**

#### **City Council Decision**

City Council on May 5 and 6, 2021, adopted the following:

1. City Council reaffirm the City of Toronto's support for building a system of early learning and child care services that are high-quality, public and not-for profit, affordable, inclusive and accessible for all families.
2. City Council express its support for the Government of Canada's April 19, 2021 budget announcement to invest in building a Canada wide system of Early Learning and Child Care and Indigenous Early Learning and Child Care, that builds on City of Toronto policies and service plans, and has adequate and ongoing operating and capital funding.
3. City Council communicate to the Provincial and Federal Governments, the City of Toronto's interest in working collaboratively, and participating in tri-lateral discussions as soon as possible, with the goal of achieving intergovernmental agreements by Fall 2021, and City Council make these negotiations a priority in our intergovernmental strategies.
4. City Council direct the General Manager, Children's Services to include in the June 2021 Growth Strategy Update report to the Economic and Community Development Committee and City Council, the opportunities and funding the Federal announcement could provide to expedite the Growth Strategy in Toronto, and to report to the Budget Committee on the City's share of new committed funding for child care once it is known.
5. City Council direct the General Manager, Children's Services to work closely with, and leverage the expertise of partners including the Province, City divisions, school boards and service providers to expand existing and develop new licensed child care services.
6. City Council request the City Clerk to distribute City Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.

#### **Summary**

The lack of affordable, high-quality early learning and child care is one of the most significant challenges for families in our City. The pandemic has exacerbated the situation, and

accentuated the importance of child care for Toronto parents.

We have seen the gendered-impact of the pandemic on women. We have experienced the toll on parents, particularly mothers, because of the lack of access to child care. We know women will continue to face huge barriers to equitable participation in our economy if child care is not at the centre of COVID-19 recovery strategies. We also know that underserved communities, low-income and BIPOC families, people with disabilities, and those who are precariously-employed will not share in the benefits of economic renewal without access to affordable child care.

A broad consensus has emerged across all sectors, including business, academic, social service and feminist organizations, that a robust system of accessible, high-quality child care services is essential for Canada's economic renewal. The time is now to make long-awaited progress on child care for Toronto families.

The Government of Canada has recognized that investment in child care is urgently needed, and of national importance, for families and the economy. As part of the Budget 2021, it has committed to build a Canada-wide Early Learning and Child Care system that is affordable, high-quality and accessible for all families. The plan calls for \$30 Billion over 5 years, with an ongoing annual expenditure of \$8.3 Billion. The goal is to reduce fees by 50 percent by 2022, and achieve an average cost of \$10.00 per day by 2026.

The announcement is welcome news for women, their families, and cities across the Country. Toronto manages the second largest system of child care services in the Country, and it is important for our City to show its support for building a strong system of Early Learning and Child Care in Toronto and across Ontario – and that we are ready to work with the Federal and Provincial governments to achieve it.

City Council must reinforce the urgency, and express our willingness to be partners with all levels of government, and to act now, with urgency, to ensure this promise becomes a reality for Toronto children and families.

### **Background Information (City Council)**

Member Motion MM32.12

(<http://www.toronto.ca/legdocs/mmis/2021/mm/bgrd/backgroundfile-166359.pdf>)

# **The Regional Municipality of York**

Committee of the Whole  
Finance and Administration  
June 10, 2021

Report of the Regional Solicitor

## **Court Services Annual Report 2020**

### **1. Recommendations**

1. Council adopt the Resolution in Attachment 2 advocating for immediate regulatory and legislative amendments to provide municipal Provincial Offences Courts with the flexibility to respond to the critical pressures described in this report.
2. The Regional Clerk circulate the Resolution in Attachment 2 to other municipalities that administer Provincial Offences Courts, the Ministry of the Attorney General, Ministry of Transportation and Association of Municipalities of Ontario for support.
3. The Regional Clerk circulate this report to the Clerks of the local municipalities.

### **2. Summary**

This report provides Council with an overview of the Legal and Court Services, Court Services Branch ("Court Services") 2020 Annual Report (Attachment 1) submitted to the Ministry of the Attorney General. The report includes a summary of the impact of the COVID-19 pandemic on Court Services, recovery efforts, and planned initiatives for 2021. The Annual Report is required under the 1999 Memorandum of Understanding with the Province of Ontario. This report also recommends advocacy for immediate regulatory and legislative changes enabling flexibility for municipal Provincial Offences Courts to respond locally to their respective critical pressures as court operations resume.

Key Points:

- In response to the COVID-19 pandemic, emergency orders adjourned most 2020 court matters and extended *Provincial Offences Act* ("POA") legislated timelines, impacting Court Services operations from March, 2020 to the end of February, 2021
- These extensions and adjournments significantly increased the Ontario Court of Justice pending caseload in York Region, led to a substantial administrative backlog and had an adverse impact on fine revenues collected by Court Services

- Court Services resumption efforts included implementation of remote (audio) hearings and the reopening of front counters with appropriate health and safety measures in place
- In addition to leading the resumption and modernization of POA court services, Court Services continued to focus resources on priority projects that improved access to justice and benefitted both York Region and stakeholders
- Council's support is requested in advocating for POA Court reforms which will modernize and streamline the processes governing administration of charges and support municipal recovery efforts while addressing an increasing pending caseload and restoration of revenue streams

### 3. Background

#### **Court Services administers the *Provincial Offences Act* program in accordance with strict legislative and legal requirements by providing two distinct functions, respectively Court Operations and Prosecutions**

In 1999, the Province downloaded responsibility for administration, prosecution, and fine collection of Provincial Offences to municipalities. This transfer resulted in the Ministry of the Attorney General taking on an oversight function and assuming responsibility for the integrity of municipal courts programs. This includes providing ministerial direction on procedural guidelines, prosecutorial, court administration and court support processes and changes to case management procedures. The Ontario Court of Justice maintained its responsibility for the adjudicative function of the courts, while also identifying available judicial resources and providing scheduling for each municipal court.

At the same time, York Region and Court Services took over responsibility for Court Operations and Prosecutions. Court Operations is primarily responsible for court support services, administration of all *Provincial Offences Act* charges issued in York Region, and enforcing and collecting *Provincial Offences Act* fines, costs, surcharges and fees. Prosecutions provides a wide range of services, including the prosecution of cases before the Ontario Court of Justice, appeals, and judicial reviews in the Ontario Superior Court, the Court of Appeal for Ontario, and the Supreme Court of Canada.

York Region's Provincial Offences Court—which is the second largest POA court program in Ontario based on the number of charges filed—is a crucial part of the justice system providing administrative services to over 30 law enforcement and regulatory agencies. These include municipal bylaw enforcement, York Regional Police (YRP), Ontario Provincial Police (OPP), and other Provincial and Federal enforcement agencies operating in York Region. In accordance with the Inter-Municipal Agreement, all municipal parking, bylaw, building and fire code matters are administered and prosecuted by York Region at the

Region's expense with all revenue collected from municipal matters disbursed to the appropriate municipality.

## **Bill 177 aims to modernize and streamline the Provincial Offences Courts**

Legislative amendments to the *Provincial Offences Act* were passed by the Ontario Legislature in December 2017 under Schedule 35 of Bill 177, the *Stronger, Fairer Ontario Act (Budget Measures)*, 2017. These amendments include reforming the Early Resolution process, transferring Part III prosecutions to municipalities, improving collection of default fines, and expanding the powers of the Clerk of the Court. Ultimately, the proposed Early Resolution reforms fall considerably short of supporting the justice system modernization and efficiency objectives of the Ministry of the Attorney General.

In December 2019, the Ministry of the Attorney General indicated its intention to implement a phased-in approach to the Bill 177. To date, the Attorney General has only proclaimed and implemented section 48.1, which allows for the use of certified evidence for all Part I proceedings where a set fine exists (commonly referred to as "tickets"). The balance of the Bill 177 amendments is expected to be proclaimed later in 2021.

## **4. Analysis**

### **COURT SERVICES ANNUAL REPORT 2020**

#### **Throughout 2020, three separate orders were issued by the Ontario Court of Justice and the Province adjourning all court matters, suspending all *Provincial Offences Act* timelines, and later extending these timelines into 2021**

The Chief Justice of the Ontario Court of Justice (the "Chief Justice") and the Province of Ontario issued separate emergency orders in response to the pandemic throughout 2020 directly impacting Court Services operations. These orders had the combined effect of extending the *Provincial Offences Act* legislative timelines in the period March 16, 2020 through to and including February 26, 2021. Prior to COVID-19, defendants that did not dispute a ticket within the legislated timeline were deemed not to dispute the charge and would be convicted. Without the timelines in effect, defendants no longer were required to pay a ticket or request a trial throughout the duration of the emergency order, ultimately hindering Court Services ability to process matters and adding to the caseload of unprocessed tickets.

Simultaneously, the Chief Justice also issued orders that adjourned all court matters from March 16, 2020 until January 25, 2021. This resulted in the postponement of nearly 100,000 trial matters until 2021, at the earliest. As part of court recovery, the Chief Justice advised Provincial Offence Courts that non-trial matters could go ahead by audio hearings starting September 28, 2020 and that the resumption of remote trials could go forward as early as January 25, 2021, subject to local judicial approval and court readiness. In-person trials

would continue to be adjourned until the court schedule is approved by the Regional Senior Justice of the Peace and health and safety measures have been implemented.

Regrettably, Provincial Offences Court recovery was impeded by lack of timely Provincial direction concerning the resumption of services. While the Provincial objective may have been to support POA operations, the priority was on resumption of Criminal Court operations, resulting in changing timelines and direction. When this was coupled with the existing issue of limited judicial resources—which was intensified throughout the pandemic—Court Services was prevented from effectively responding to the growing POA Court backlog, which directly impacted public access to justice.

### **Closure of courts due to the pandemic resulted in a 50 per cent decrease in fine revenue and an increased pending caseload of over 100,000 court matters**

Extension of *Provincial Offences Act* timelines, along with the continued closure of trial court hearings significantly impacted the ability to process charges and to address pending caseload despite reopening Court Services' front counters on September 14, 2020 for essential administrative services. For example:

- A total of 103,434 charges were filed by enforcement officers—including 400 COVID-19 enforcement related charges—representing a 30 percent decrease from 2019.
- 23,401 charges (or 23 per cent of all charges filed) were marked as “Fail to Respond”. This means the defendant did not select one of the three options on the ticket: pay the fine; plead guilty before a Justice of the Peace; or file a trial request. Since timelines to respond to a ticket were extended throughout 2020, the ability to process Fail to Respond matters was pushed to 2021 has resulted in a significant pending caseload that requires judicial resources—which are not forthcoming—in order to move forward.
- Approximately 100,000 trial matters were impacted in 2020, including 49,000 trial requests. This has put additional pressure on courts that were already operating over maximum capacity prior to the pandemic.

Additionally, court revenue was impacted by operational instabilities such as the Chief Justice's order extending time to pay a fine to February 26, 2021. Total courts revenue for 2020 was \$11,956,394, about 50 per cent lower than 2019 revenue. As of December 2020, approximately 85,666 cases were in default totalling \$53 million. Defaults are considered deferred revenue as all outstanding fines are a debt to the Crown, owed in perpetuity and never forgiven.

### **Court Services 2020 accomplishments focused on resumption of in-person services, modernizing operations and improving access to justice**

In 2020, Court Services' main focus was responding to the COVID-19 pandemic and embracing opportunities to modernize York Region's courts through digital transformation of

services. Health and safety considerations, technology advancements and targeted campaigns were all key components to COVID-19 response initiatives. Even with the disruption to regular operations, Court Services continued to focus resources on priority projects that benefitted both York Region and stakeholders:

- Developed a comprehensive COVID-19 recovery framework including: a phased resumption plan for Court Services; a comprehensive communication plan to internal and external stakeholders; a Safe Space plan for in-person services ensuring the health and safety of staff and customers; and a training plan for staff on health and safety measures, mental wellbeing, and customer service during COVID-19.
- Reopened court and prosecution in-person front counter services. This included leading the coordination of front entrance protocols at the Newmarket and Richmond Hill courts and implementing modified customer journey processes under new health and safety measures that support active COVID-19 screening, occupancy standards, and compliance with face covering requirements. The new processes were further supported through installing self-serve kiosks and purchasing an online appointment solution for courts.
- In collaboration with Property Services, Court Services retrofitted all POA courtrooms and court public space in both Newmarket and Richmond Hill to comply with Regional and Ministry of the Attorney General health and safety requirements.
- In response to Bill 197 the *COVID-19 Economic Recovery Act, 2020*, Court Services assembled a Digital Transformation Team tasked with expanding court services to online or remote access. Some of the initiatives implemented throughout 2020 included acquiring and implementing a remote hearing solution for non-trial court proceedings to help reduce the pending caseload by providing a safe remote environment.
- Court Services' Reminder Notice letter campaign to defaulted offenders reminded them of their outstanding fine and encouraged them to address it. Of 6,212 letters sent, 702 resulted in payments totaling approximately \$200,000. This initiative was a proactive approach to addressing the default fine backlog, while reviving reduced revenue streams due to a pause in collections enforcement. A second round of this initiative was implemented in Q1 of 2021.
- In anticipation of York Region POA Courts resuming remotely in 2020, Prosecutions proactively reviewed approximately 57,000 matters awaiting trial. Where phone numbers or email addresses were available, prosecutors contacted defendants to resolve these matters so that defendants could plead guilty once Court resumed remotely. Through these efforts, approximately 3,000 matters were heard remotely in November and December 2020, which helped to reduce the pending caseload of charges to reschedule and improved revenue.

## **2020 Key Accomplishments**

- Transitioned the Newmarket Provincial Offences court location to 17150 Yonge Street in a timely and efficient manner while adapting to the remote work environment, transitioning to online services, and responding to the Emergency Orders
- In collaboration with York Region Transportation Services, Court Services processed charges and provided support in tracking Key Performance Indicators for the Automated Speed Enforcement Pilot intended to improve road safety, change driver behaviour, and promote safer communities.
- Court Services, along with York Regional Police, implemented a new Digital Evidence Management System (DEMS), which modernizes outdated processes for disclosure of evidence in media format (in-car camera and dashcam videos, photographs and 911 calls). The previous system required disclosure of media evidence to be provided in a physical disc format, whereas DEMS securely shares digital evidence/disclosure with prosecutors, courts and defendants, when requested. This transition has eliminated the backlog of approximately 6,000 disclosure requests that were outstanding as of April 1, 2020.
- Reviewed over 80,000 default case files to facilitate future collection activity to maximize recovery of revenue.
- Participated in the Bill 177 Working Group with Ministry staff and other Municipal Court Managers. As part of this working group, Regional staff provided recommendations to move parts of Bill 177 forward in support of POA courts recovery. Section 48.1(1) allowing for the use of certified evidence involving tickets was proclaimed into effect on December 14, 2020 and Prosecutions implemented process changes in response.

## **York Region 2021 key priorities will build on technology advancements to improve operational efficiencies and promote greater customer service**

In 2021, Court Services will continue to advocate for legislative and regulatory change to advance our objective to provide access to justice that is customer centred, timely, efficient, and fiscally responsible. Court Services will also explore opportunities to increase revenue collection and realize savings through the adoption of technological solutions.

### **2021 Priorities:**

- Continue to expand the remote hearing solution for court proceedings and related processes to reduce backlog and support health and safety precautions
- Leverage the Provincial Audit and Accountability Fund to support York Region's Courts Modernization Project which includes developing a Court Services Digital



Roadmap and a Regional Administrative Monetary Penalties System business model, which will drive efficiencies and improve service delivery

- Implement an online appointment management system for in-person and remote services, supporting York Region's customer-centric approach by providing efficient and timely access to justice
- Working alongside Property Services and other Corporate partners, execute the redesigned workspace project at the Richmond Hill court location to improve customer flow and available office space
- Provide training and wellness opportunities to help staff manage their health and well-being and focus on their continued development.

## **COUNCIL RESOLUTION**

### **Operational pressures that existed prior to the pandemic have become more pronounced and need to be met with legislative reforms to enable timely recovery of Provincial Offences Courts**

Court Services has long advocated for legislative reforms streamlining and modernizing POA Courts to support equitable and timely access to justice. Immediate regulatory and legislative changes are critical to delivering services to the public by putting in place the most modern, efficient, and effective justice system attainable. The resolution in Attachment 2 requests:

1. That the Attorney General halt proclamation of the Early Resolution reforms included in Bill 177 and take immediate action to streamline and modernize this section of the legislation. Under the proposed amendment, complex and redundant time periods and rules will be introduced which will delay court outcomes and cause multiple defendant appearances.
2. That the Attorney General Enact changes to the *Provincial Offences Act* and any related regulations to permit the prosecution and defence to agree, at any stage of a proceeding, to a resolution in writing. This will conserve court time and judicial resources for contested matters.
3. That the Minister of Transportation, in consultation with municipalities, consider temporarily suspending the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions.

### **Proclamation of currently planned Bill 177 reforms to the Early Resolution process will prevent reasonable and effective access to court proceedings by creating a complex and lengthy process**

Early Resolution is an optional program Provincial Offences Courts can offer allowing defendants who opt to dispute their charges to request a meeting with a prosecutor to resolve the charges prior to a trial. Operational limitations resulted in York Region Court Services suspending this option in 2017. Prior to 2016, matters set for early resolution were

heard within the intake court, however, due to a province-wide shortage of Justices of the Peace, the Regional Senior Justice of the Peace directed these matters to be scheduled within the courtroom. York Region Court Services did not have the capacity to accommodate the roughly 30,000 early resolution matters into the court schedule therefore suspending this option on January 1, 2017.

Under the proposed Bill 177 amendment, when a defendant attends a meeting with the prosecutor, a successful resolution culminating in a recorded judicial outcome is inordinately delayed by a series of complicated rules and redundant time periods which will not be easily understood by the public and will accordingly hinder and not facilitate access to justice.

In order to achieve the stated goal, the Bill 177 provisions must be amended to facilitate prosecution/defendant resolution discussions and to allow the resolution to be implemented without the need for judicial involvement and redundant waiting periods. If the Ministry of the Attorney General were to make it more effective and efficient to administer Early Resolution proceedings, York Region Court Services would reconsider offering the Early Resolution option to defendants.

### **Legislative reforms would provide timely access to justice to millions of Ontarians accessing the system annually**

Provincial Offence Courts play an integral role in Ontario's Justice system with an average of 1.5 million matters heard in Provincial Offences Courts across the Province annually. POA Courts are the most frequently accessed courts by Ontarians while at the same time being the most overlooked and under resourced by the Province. Chronic under-allocation of judicial resources has resulted in increased scheduled and unscheduled court closures. Municipalities have no control over the availability of Judicial resources and are at the mercy of the province to allocate adequate resources.

These issues are not unique to York Region. The Municipal Court Managers Association of Ontario has elevated these issues and made requests to Provincial staff with limited response. There are many benefits to be realized Province-wide through streamlining and modernizing of the Provincial Offences Program. Reforms will reduce dependency on scarce judicial resources while enabling timely access to justice. Importantly, it will also allow municipalities to implement the technology to support an efficient process and expedite dispositions for defendants.

### **Temporarily suspending imposition of demerit points would result in fewer trial requests**

It is understood that defendants often request trials to seek resolutions that reduce demerit points. If demerit points were temporarily suspended for defendants with no previous relevant convictions who acknowledge guilt and pay their ticket, this could potentially reduce trial requests and accordingly alleviate pressures faced by trial courts. Pertinent details—such as the duration of the temporary initiative and which offences it would apply to, how to deal with multiple tickets, as well as eligibility criteria—could be determined by the Ministry of Transportation in consultation with municipalities.

## 5. Financial

There are no financial implications directly associated with this report. The performance measures set out in this report are reflected in the 2021 operating budget.

## 6. Local Impact

There is no local municipal impact directly associated with this report. The Region's Provincial Offences Courts provide court administration and prosecution related to municipal bylaw and parking matters for all nine local municipalities.

## 7. Conclusion

This annual report provides an overview of the activities and Provincial Offences Court services provided by York Region Court Services in 2020, and identifies key legislative amendment opportunities that York Region should continue to advocate for.

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For more information on this report, please contact Lisa Brooks, Director Court Operations at 1-877-464-9675 ext. 73209. Accessible formats or communication supports are available upon request.



Recommended by:

**Dan Kuzmyk**  
Regional Solicitor



Approved for Submission:

**Bruce Macgregor**  
Chief Administrative Officer

May 28, 2021  
Attachments (2)  
eDocs #12583939



# ANNUAL REPORT

For the Year Ended December 31, 2020

**COURT SERVICES**  
905-898-0425  
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[york.ca](http://york.ca)

  
**York Region**





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## COURT SERVICES MANDATE

### Court Services provides two distinct functions:

- Court Operations and Prosecution
- York Region operates the second largest Provincial Offences Act court program in Ontario

### Provides services to:

- Members of the public
- York Region's nine cities and towns
- Over 30 law enforcement and regulatory agencies
- Ministry of the Attorney General
- Judiciary

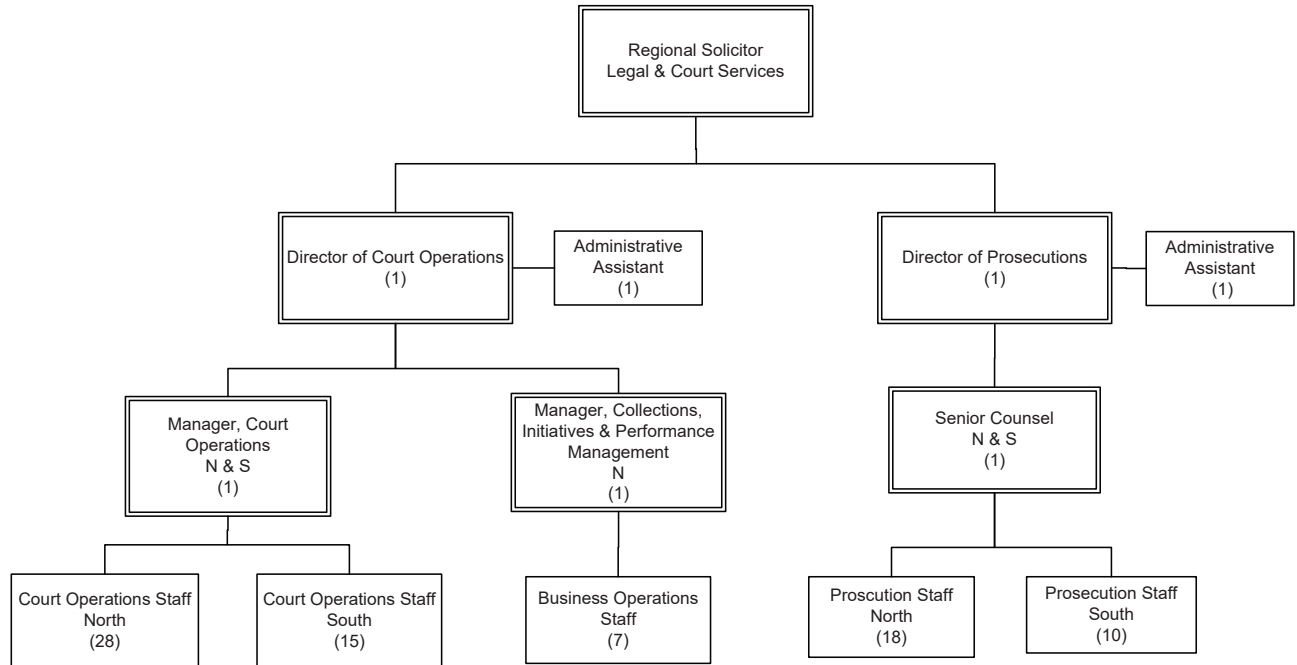
### Operates:

- 2 court locations in the Town of Newmarket and City of Richmond Hill
- 6 trial courtrooms\* (4 in Newmarket, 2 in Richmond Hill)
- 2 intake courtrooms\* (1 in Newmarket, 1 in Richmond Hill)

*\*As per approved court master plan*

We are committed to creating and fostering a progressive culture in Courts that strives to always be innovative, technologically advanced, inclusive, progressive and fiscally responsible and which upholds a sustainable justice model.

# ORGANIZATIONAL CHART



(85 FTE)

*\*As of December 31, 2020*



# MESSAGE FROM DIRECTOR OF COURT OPERATIONS LISA BROOKS

Providing timely, quality and cost-effective access to justice remains a top priority for York Region's Court Operations. Despite the impacts of the COVID-19 pandemic and subsequent court closures across Ontario in 2020, we continued making strides to uphold our mandate.

The Newmarket Court relocated to 17150 Yonge Street, a significant undertaking achieved efficiently and on time despite the challenges imposed by the pandemic. This exciting change and opportunity allows York Region Court Services to identify further operational efficiencies and improve the customer experience.

The impact of COVID-19 throughout 2020 necessitated the implementation of innovative technologies to improve service delivery and increase operational efficiencies. This led to the introduction of a number of key initiatives and implementation of a digital transformation plan identifying key requirements for supporting

courts recovery, accelerating the modernization of Court Services, the expansion of remote-video capabilities and the implementation of automated speed enforcement technology.

We recognize the important role our staff play in our objectives. Despite the challenges we experienced in 2020, staff persevered, learning new skills and training to support the use of new technologies. We maintained our focus on development through the training of staff in the integration of new digital technologies, providing opportunities for our staff to achieve a positive and safe working environment.

## MESSAGE FROM DIRECTOR OF PROSECUTIONS HANS SAAMEN

Prosecutions is responsible for a wide range of legal services including the prosecution of charges before the Ontario Court of Justice (OCJ) as well as appeals and judicial reviews in the OCJ, the Superior Court of Justice, the Court of Appeal for Ontario and the Supreme Court of Canada.

In 2020, Prosecutions faced the closure of courts and transitioned to work from home. New processes were developed including converting paper-based files to electronic files, providing staff with secure remote access. All disclosure was provided through electronic means, eliminating the backlog of disclosure requests. The new basket consent order process for appeals started on January 1, 2020, resulting in the ability to resolve approximately 50% of appeals without the need for the parties to appear in person. More than 50,000 files were reviewed and defendants and legal representatives were contacted to resolve charges. Through these efforts, more than 5,000 resolutions were

arranged in 2020 and scheduled for pleas in virtual courtrooms beginning in November. Various conferences and education programs allowed prosecution managers to train prosecutors and officers.

Moving into 2021, the focus will be transitioning to virtual hearings, working with enforcement agencies to improve the ability to receive and provide disclosure electronically and working toward completing the transfer of Part III prosecutions from the Province to the Region. We will continue advocacy for streamlining and modernization the Provincial Offences Act (POA), as well as legislative reforms to create more efficiencies related to automated speed enforcement and red-light cameras to free up court time.

## 2020 KEY ACCOMPLISHMENTS

### POA Court Process Improvement

Court Services in collaboration with the Judiciary, the Crown Attorney's Office, the Ministry of the Attorney General, the Ontario Paralegal Association and the York Region Law Association implemented the new consent order process for appeals. This allows for resolved appeals and applications to be completed over the counter without the need for the prosecutor and defendant to appear in court, saving court time for contested applications and appeals. This process is saving court time for contested applicants and appeals and reducing the time to wait for a hearing from eight months to less than four.

Court Services, along with York Regional Police, implemented a new Digital Evidence Management System (DEMS), which modernizes disclosure processes. The previous system required disclosure to be provided in a physical format, the new DEMS securely shares digital evidence/disclosure with crown prosecutors, courts and defendants.

In collaboration with York Regional Police, Court Services eliminated the backlog of approximately 6,000 disclosure requests and established a new process to process requests within 30 days.

### Ministry cooperation and resource-sharing initiatives:

Participated in the Administrative Monetary Penalty System (AMPS) Working Group with Ministry staff and affected stakeholders, to determine the feasibility of AMPS for specific *Highway Traffic Act* offences.

### Facilities improvements:

Transitioned the Newmarket Provincial Offences court location to 17150 Yonge Street, in a timely and efficient manner, reducing disruption in service and introducing modernized approaches to daily operations. The addition of two trial courtrooms and one intake courtroom increases capacity at the new location. York Region will work with local judiciary to incorporate the new resources into the future court masterplan.

### Information technology upgrades:

In collaboration with Transportation Services, Court Services provided support in tracking performance measures data related to the Automated Speed Enforcement (ASE) Pilot. Court Services will continue to process ASE related charges

for the duration of the pilot. The pilot will determine the capacity of York Region's Provincial Offences Court to process infractions, test technology capabilities and promote safer communities.

### Fine enforcement and collection initiatives:

York Region analyzed over 80,000 default case files to prepare for future collection activity. In addition, processes were implemented to support a consistent approach and key performance indicators were developed to support future decision making and audits. Monitoring and will be finalized in 2021.

### Legislative Analysis and Implementations:

When passed in 2017, Bill 177 *Stronger, Fairer Ontario Act* reformed the early resolution process transferred Part III prosecutions to municipalities, improved the collection of default fines and expanded the powers of the court clerk by amending the *Provincial Offences Act*.

Court Services participated in the Bill 177 Working Group with Ministry staff and other Municipal Court Managers providing recommendations to move portions of the bill forward to support Provincial Offences Court recovery.

Prosecutions analyzed the impact of proclaiming section 48.1 of the *Provincial Offences Act*, implemented the appropriate process changes and communicated this to the stakeholders who would be impacted by the legislative change.

This amendment will help Court Services recovery by reducing the number of charges to be withdrawn if the officer fails to attend the trial. Prosecutions will now discuss a resolution with the defence rather than withdrawing the charge. However, it will not change prosecutions requirement to have the officer notified to attend trial for most offences.

### Notable Precedent Setting Cases

Precedent setting cases refer to court decisions that are considered as authority for deciding subsequent cases involving identical or similar facts, or similar legal issues. Precedent requires courts to apply the law in the same manner to cases with the same facts. Precedent establishes guiding legal principles for participants of the justice system.

Prosecutions successfully argued several precedent setting cases:

*R v Nguyen* – Decision was upheld at the Ontario Court of Appeal case that the s. 11(b) 18-month presumptive ceiling for delay established by the Supreme Court of Canada in *R v. Jordan* applies to Provincial Offences Act proceedings.

*R v Irwin* – Decision was upheld at the Ontario Court of Appeal that a defendant cannot collaterally attack an Order issued by a building inspector under the *Building Code Act*.

*Regional Municipality of York v. 2575173 Ontario Inc.*

*o/a Wimpy's Dinner* - Established a precedent that if an officer certifies an offence notice was served on a corporate defendant and the Offence notice requesting a trial is filed, the court can be satisfied the corporate defendant was served and can convict the defendant if he or she fails to appear for trial.

## 2020 COVID-19 IMPACTS AND INITIATIVES

The emergency orders, while necessary for public safety, placed additional stress on York Region's Provincial Offences Courts. While enforcement activity continued throughout the pandemic, the means to handle these matters were effectively shut down without alternatives, increasing risk of extending the time to trial. With York Region courts already operating at maximum capacity, this was a significant challenge.

Prior to the pandemic, municipalities were calling on the Province to modernize court due to increasing times to trial, pressures on judicial resources and restrictive legislation preventing innovation. With the Ontario Court of Justice orders extending time limitations and the suspension of in-person proceedings, this created additional unanticipated pressures on the Provincial Offences court system. Without significant improvements, adequate judicial resources and a system promoting greater flexibility and innovation, municipalities are at a disadvantage to progress.

### Response and Recovery Framework

York Region courts developed a COVID-19 recovery framework including a resumption plan, communication plan for internal and external stakeholders and a safe space plan to support health and safety measures accompanied by a staff training plan focused on health and safety, mental wellbeing and customer service. The framework focuses on digital modernization and resumption of in-person services aligned with direction from the Ministry of the Attorney General, Recovery Secretariat and Public Health.

### Digital Modernization

A digital transformation plan identifies the technology requirements to support court recovery and accelerate the modernization of Court Services. Initiatives identified within the digital plan and implemented throughout 2020 include:

- Remote hearing solution for non-trial court proceedings with associate processes (i.e. virtual dockets) to help reduce the pending caseload by providing a safe remote environment
- Virtual processes supporting the vetting of court files and streamlining disclosure processes allowing for digital delivery of disclosure to counsel, agents and defendants

### Resuming In-Person Service

Reopened court and prosecution in-person front counter services including the coordination of front-entrance protocols at Newmarket (17150 Yonge Street) and Richmond Hill (50 High Tech Road) court locations. A modified customer journey process was created to comply with new health and safety measures supporting active COVID-19 screening, occupancy standards and upholding the mandatory mask requirement. The installation of self-serve kiosks and purchasing of an online appointment solution also supported the reopening. York Region Court Services also retrofitted all courtrooms and court public spaces allowing customers to access services unavailable online or when the customer does not have access to technology. Prior to the implementation of DEMS and in the absence of in-court First Appearances, Prosecutions implemented a curbside pickup process for disclosure of DVD's to legal representatives and contacted defendants with Motor Vehicle Collision (MVC) offences to provide disclosure electronically.

### Revenue Recovery:

Court Services ran a targeted Reminder Notice letter campaign to defaulted offenders. Offenders were sent a friendly reminder of their outstanding fine and encouraged to address it. More than 6,000 letters were mailed and 702 payments were received, totaling approximately \$200,000, addressing the backlog of defaulted fines and reviving reduced revenue streams. This will be repeated in Q1 of 2021.

## Review and Resolution of Matters:

In anticipation of York Region's Provincial Offences Court resuming remotely, Prosecutions proactively reviewed 57,000 matters awaiting trial. Where phone numbers and/or email addresses were available, prosecutors contacted defendants to resolve matters so defendants could plead guilty once Court resumed. This reduced the pending caseload of charges and bolstered revenue streams. More than 5,000 matters were resolved through acceptance of offers in 2020, with 3,031 of these matters being heard remotely in November and December 2020. In 2021, resolution letters will be mailed due to no phone number or email address being on file.

## KEY WORKLOAD DRIVERS

The following numbers reflect the disruption of service caused by the COVID-19 pandemic response. York Region will continue to report this data for transparency and to contribute to future post-pandemic analysis. While this data should not be considered the norm, it reflects the pressures experienced and showcases the need for greater provincial direction and assistance in the resumption of services.

### Total Charges Filed (by Agency) in 2020

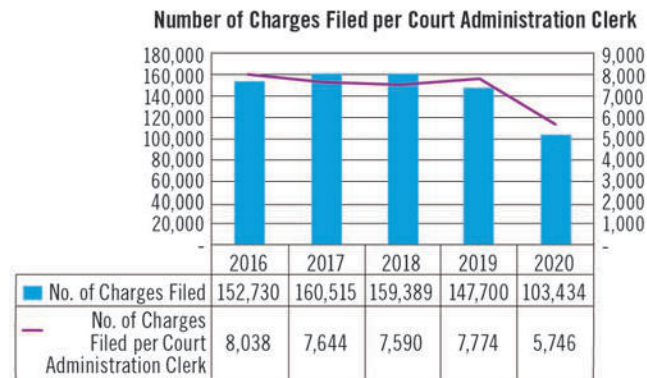
|                                 | Number of Charges | Percentage of Caseload |
|---------------------------------|-------------------|------------------------|
| York Region Police              | 77,998            | 75.41%                 |
| Ministries and Other Agencies   | 11,410            | 11.03%                 |
| Ontario Provincial Police       | 9,038             | 8.74%                  |
| York Region                     | 2,175             | 2.10%                  |
| Town of Aurora*                 | 1,009             | 0.98%                  |
| City of Markham                 | 462               | 0.45%                  |
| Town of East Gwillimbury*       | 336               | 0.32%                  |
| Town of Whitchurch-Stouffville* | 298               | 0.29%                  |
| City of Vaughan                 | 278               | 0.27%                  |
| Town of Richmond Hill           | 178               | 0.17%                  |
| Township of King*               | 133               | 0.13%                  |
| Town of Georgina                | 91                | 0.09%                  |
| Town of Newmarket               | 28                | 0.03%                  |
| <b>Total Charges Filed</b>      | <b>103,434</b>    | <b>100.00%</b>         |

\*These municipalities have not yet "opted in" under section 18.6(1)(a) of the *Provincial Offences Act*, meaning their Parking Tickets continue to be processed through the ICON computer system and are automatically included in the total number of charges filed. For other municipalities (those that have "opted in"), parking charges are not included in the statistics above. A pending caseload of 2020 parking violations for municipalities who have not opted in, is not represented in the table above as these will be processed through ICON in 2021.

In 2020, the total charges filed in York Region decreased slightly and can likely be attributed to provincewide stay-at-home orders, reduced daily commuting and less public and enforcement interaction. Of the charges filed, 399 are COVID-19 related charges.

| Act Type  | Number of Charges Filed |
|---|-------------------------|
| Certificate of Offence - Accidents (i.e. Motor Vehicle) | 2,124                   |
| Accident Information                                    | 12                      |
| Federal Certificate of Offence                          | 73                      |
| Federal Information                                     | 1                       |
| Certificate of Offence                                  | 91,662                  |
| Parking Infraction Notice                               | 1,799                   |
| Information   | 7,763                   |

The Provincial standard for number of charges filed per Court Administration Clerk is 5,000 to 6,000. A reduction greatly impacts the total number of charges filed per clerk. However, York Region met the Provincial standard. Court Services intends to seek innovative workload management strategies while continuing to maintain its high quality of work and customer service.





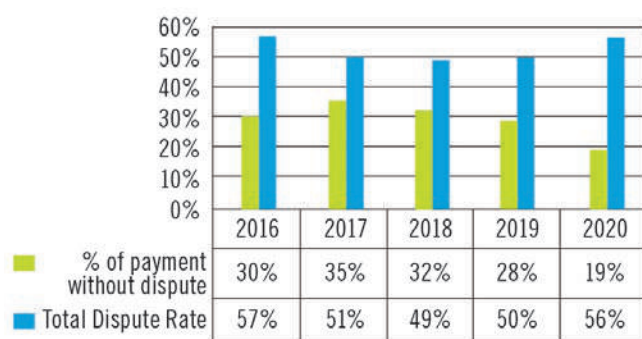
## Customer Service

York Region continues to provide in-person and telephone services to all court users at both court locations. There was a significant reduction in customer service numbers in 2020 compared to 2019. This is due to emergency orders extending timelines for defendants to respond to charges, the overall reduced number of charges filed with the court and the closure of front-counter operations from March to September 2020.

|                              | Front Counter | Telephone     | Total Customers Served |
|------------------------------|---------------|---------------|------------------------|
| Newmarket Court Location     | 13,609        | 29,077        | 42,686                 |
| Richmond Hill Court Location | 15,413        | 22,573        | 37,986                 |
| <b>Total</b>                 | <b>29,022</b> | <b>51,650</b> | <b>80,672</b>          |

## Dispute Rate

High dispute rates within York Region continue to put pressure on Court Services. While dispute rates have decreased since the suspension of the Early Resolution Program in 2017, half of the tickets issued within the Region were filed for trial. A notable jump in dispute rate from 2019 to 2020, is largely due to Option 2 - Walk-In Guilty, which provides defendants the opportunity to reduce a fine without going to trial, being unavailable for defendants in 2020. Without a remote process, defendants were only provided with payment or trial options.



Note: The remaining percentage of workload is Fail to Respond convictions

## Time to Disposition

All matters scheduled between March 2020 and December 2020 were adjourned by a Chief Justice of the Ontario Court of Justice order. Therefore, York Region will not be reporting on days to disposition in 2020 as the data is not an accurate representation and does not provide a statistically valid comparative. Over 59,600 matters were addressed in Trial Courts in 2020, only accounting for matters from January to March of 2020. Approximately 100,000 matters were impacted, including 49,000 trial requests received. This has put additional pressure on trial scheduling and limited judicial resources already operating at maximum capacity. York Region's limited judicial resources were further reduced as part of the provincial pandemic response and will remain at these levels throughout 2021.

Although Court Services is working to increase access to justice and making services more responsive, some of the court functions are within the purview of the Chief Justice. Court Services continues to work with judicial executives to find effective and efficient solutions to these challenges.

| Appearance Room                                     | Grand Total   |
|---|---------------|
| R3 - Traffic and Municipal Parking and Bylaws       | 13,985        |
| R4 - Part One Traffic Court                         | 15,664        |
| T1 - Part One Traffic Court                         | 10,011        |
| T2 - Ministry and Municipal Parking and Bylaw Court | 4,409         |
| T3 - Part Three Provincial Court                    | 10,700        |
| T4 - Part One Traffic Court                         | 4,831         |
| A1 - Part Three Provincial Court                    | 3,717         |
| A2 - Part One Traffic Court                         | 9,136         |
| A6 - Ministry and Municipal Parking and Bylaw Court | 2,065         |
| A7 - Part One Traffic Court                         | 5,863         |
| <b>Total Number of Matters on Trial Dockets</b>     | <b>59,600</b> |

\*\*R3 and R4 = Richmond Hill

T1 to T4 = Newmarket - old location (460 Davis Dr.)

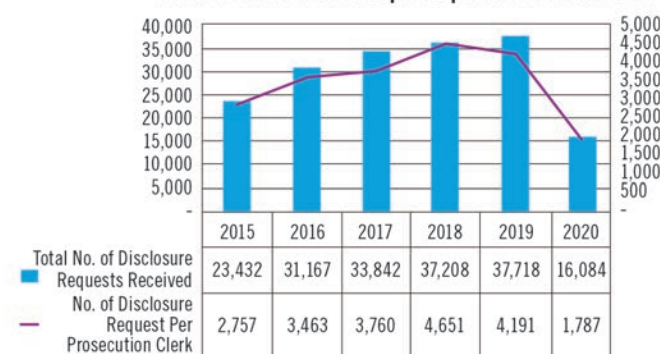
A1, A2, A6, and A7 = Newmarket - new location (17150 Yonge St.)

## Increasing Requests for Disclosure

In recent years, requests for disclosure have increased due to penalties for POA tickets becoming more severe. Due to increased fine amounts, demerit points and potential licence suspensions, an increasing number of defendants' resort to hiring legal representatives, who are required to request disclosure. Additionally, the increase in requests may be due to providing more accessible information to obtain disclosure. Since disclosure is free of charge and Court Services includes a disclosure request form with all notices of trial, more requests are submitted. Although streamlining the disclosure request process has resulted in a higher number of requests, it fulfils the prosecutor's duty of advising defendants of their right to disclosure, thus ensuring that every defendant's right to a fair trial is protected.

For pandemic-related reasons, requests for disclosure declined in 2020. This could be due to fewer charges filed, the court closure in March and no new trial notices being issued. However, Prosecutions did review over 57,000 charges and provided disclosure when required to reduce the backlog. This data is not captured in the disclosure requests received data since this was a proactive action.

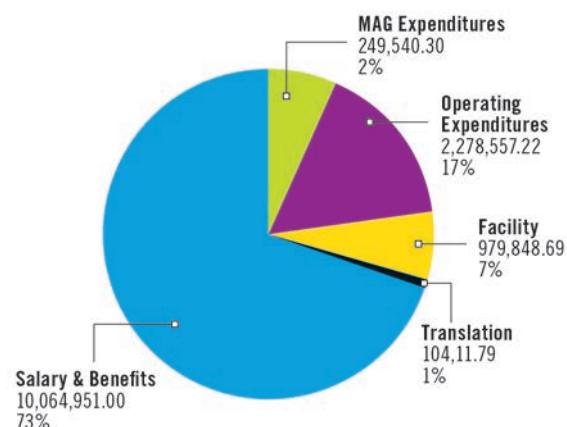
**Number of Disclosure Requests per Prosecution Clerk**



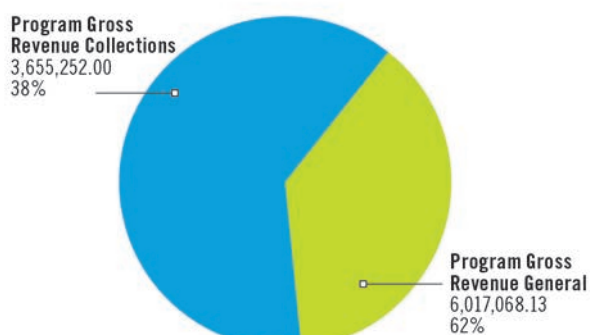
\*No provincial standards exist for the number of disclosure requests per prosecution clerk

## EXPENDITURE AND REVENUE ANALYSIS

**2020 Operating Budget by Expenditure Category**



**2020 Revenue Source<sup>1</sup>**



<sup>1</sup>2019 Revenue Source calculations include both internal and external collections efforts.

**Expenditure Salary and Benefits** - includes all staffing expenses related to Court Administration, Prosecution and Collections including permanent, casual and temporary staffing in addition to overtime and benefits.

**MAG Expenditures**- total cost of expenses paid to the Ministry of Attorney General includes Judicial and ICON related costs. Victim Fine Surcharge and Dedicated fines are not included.

**Operating Expenditures** - total cost of general operating expenses includes the purchase of charging documents, witness fees, general office supplies, postage expenses and other minor operating expenses.

**Facility** - total cost of facility expenses.

**Translation** - total is the cost of providing interpreter services to court users.

## 2020 AUDITORS REPORT

An independent audit of the consolidated financial statements of the Regional Municipality of York for the year ending December 31, 2020 was completed by KPMG International. Accordingly, the scope of the audit included information about the results of the Region's Provincial Offences Office presented in the notes of the consolidated financial statement.

### Excerpt from the Region's Audited Financial Statements

#### Provincial Offences Administration

The Region administers prosecutions and the collection of related fines and fees under the authority of the *Provincial Offences Act* ("POA"). The POA is a procedural law for administering and prosecuting Provincial Offences, including those committed under the *Highway Traffic Act*, *Compulsory*

*Automobile Insurance Act*, *Trespass to Property Act*, *Liquor License Act*, municipal by-laws and minor federal offences. Offenders may pay their fines at any court office in Ontario, at which time their receipt is recorded in the Integrated Courts Offences Network system ("ICON"). The Region recognizes fine revenue when the receipt of funds is recorded by ICON regardless of the location where payment is made.

Gross revenue is comprised primarily of fines levied under Part I, II and III (including delay penalties) for POA charges. The total revenue for 2020 amounts to \$11,956,394 (2019 - \$23,828,277) and the net surplus/(deficit) amounts to \$(4,203,175) (2019 - \$3,253,472). Balances arising from operations of POA offices are consolidated with these financial statements.





# The Regional Municipality of York

## Provincial Offences Office Statement of Receipts and Expenses

Year ended December 31, 2020

(Unaudited)

|  | Budget        | 2020                  | 2019          |
|--|---------------|-----------------------|---------------|
| <b>Revenue</b>   |               |                       |               |
| Fines  | \$ 21,049,204 | \$ 11,541,676         | \$ 23,398,247 |
| Other Revenue  | 340,000       | 414,718               | 430,031       |
|  | 21,389,204    | 11,956,394            | 23,828,278    |
| <b>Expenses and Disbursements</b>                                |               |                       |               |
| Salaries and Benefits  | 10,333,921    | 10,064,951            | 9,888,567     |
| General Administration   | 1,774,226     | 1,507,428             | 1,815,496     |
| Progreem Related Services  | 1,711,753     | 540,572               | 1,668,610     |
| Professional Services  | 895,463       | 470,201               | 852,321       |
| Occupancy Expenses   | 1,096,270     | 979,737               | 976,212       |
| Amortization   | -             | 17,792                | 17,082        |
| Asset Acquisitions   | 111,602       | 96,331                | 33,893        |
|  | 15,923,235    | 13,677,012            | 15,252,181    |
| Income before disbursements to Area Municipalities and Others    | 5,465,969     | (1,720,618)           | 8,576,097     |
| Disbursements to Area Municipalities and others                  | (5,496,790)   | (2,482,558)           | (5,322,625)   |
| <b>Net Surplus (Deficit)</b>                                     | (30,821)      | <b>(4,203,176)</b>    | 3,253,472     |
| <b>Contribution from Reserves</b>                                | 530,446       | <b>198,484</b>        | 93,793        |
| <b>Contribution to Reserves</b>                                  | (111,000)     | <b>(111,000)</b>      | (1,111,000)   |
| <b>Net Surplus (Deficit) after Contribution to/from Reserves</b> | \$ 388,625    | <b>\$ (4,115,692)</b> | \$ 2,236,265  |

**The Regional Municipality of York**  
**Notes to the Sinking Fund Financial Statements**  
December 31, 2020  
*(Unaudited)*

The Regional Municipality of York (the Region) administers prosecutions and the collection of related fines and fees under the authority of the Provincial Offences Act ("POA"). The POA is a procedural law for administering and prosecuting provincial offences, including those committed under the Highway Traffic Act, Compulsory Automobile Insurance Act, Trespass to Property Act, Liquor Licence Act, Municipal By-laws and minor federal offences. The POA governs all aspects of legal process from serving notice to a defendant, to conducting trials, including sentencing and appeals.

**1. Significant Accounting Policies**

The statement of financial activities for the Region's Provincial Offences Office is prepared by management in accordance with generally accepted accounting policies for local governments as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies are as follows:

**(a) Revenue**

Revenues are accounted on cash basis. The revenues of the court office consist of fines levied under Parts I, II and III (including delay penalties) for POA charges filed at the courts located at 17150 Yonge St., Newmarket and 50 High Tech Road, Richmond Hill. Offenders may pay their fines at any court office in Ontario, at which time their receipt is recorded in the Integrated Courts Offences Network system ("ICON") operated by the Province of Ontario. The Region recognizes fine revenues when the receipt of funds is recorded by ICON regardless of the location where payment is made.

The Region also recognizes revenues that are collected on behalf of Area Municipalities and the Ministry of the Attorney General. These revenues include payments recovered with respect to local area municipal By-laws, Dedicated Fines related to various statutes, licence plate denial fees and the Province's portion of parking fees as well as the Victim Fine Surcharge.

Partial payments received for fines are automatically applied in the ICON system in the following order:

- Victim fine surcharge
- Fine
- Costs
- Administrative Fees
- Collection agency costs

**(b) Expenses**

Expenses are recorded on the accrual basis of accounting which recognizes expenses as they are incurred and measurable as a result of the receipt of goods or services and creation of a legal obligation to pay.

**(c) Use of Estimates**

The preparation of the financial statement in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of revenues and expenditures and disclosure of contingencies at the date of the financial statement and for the period being reported on. Actual results could vary from these estimates.

**(d) Reserve**

In 2015, a reserve was established to assist in planning and managing costs, which can vary significantly each year. The reserve will be funded through any net surplus in the prior year, after allocations, with an established upset limit.

## COURT SERVICES: PRIORITIES FOR 2021

### Performance Focused:

Continue POA streamlining and modernization efforts by onboarding MNP LLP to analyze the current legislative landscape and Court Services department to create a Digital Roadmap and Administrative Monetary Penalty System Business Model.

- The Digital Roadmap will identify strategic priorities and provide guidance to transform the current Court Operation systems and platforms to be accessible, efficient, and scalable and therefore meet public expectations for service excellence
- The Administrative Monetary Penalty System Business Model will help to address the pending caseload, better utilize resources, improve access to justice and customer experience, and further drive efficiencies through the automation and digitization of processes

### Customer Services:

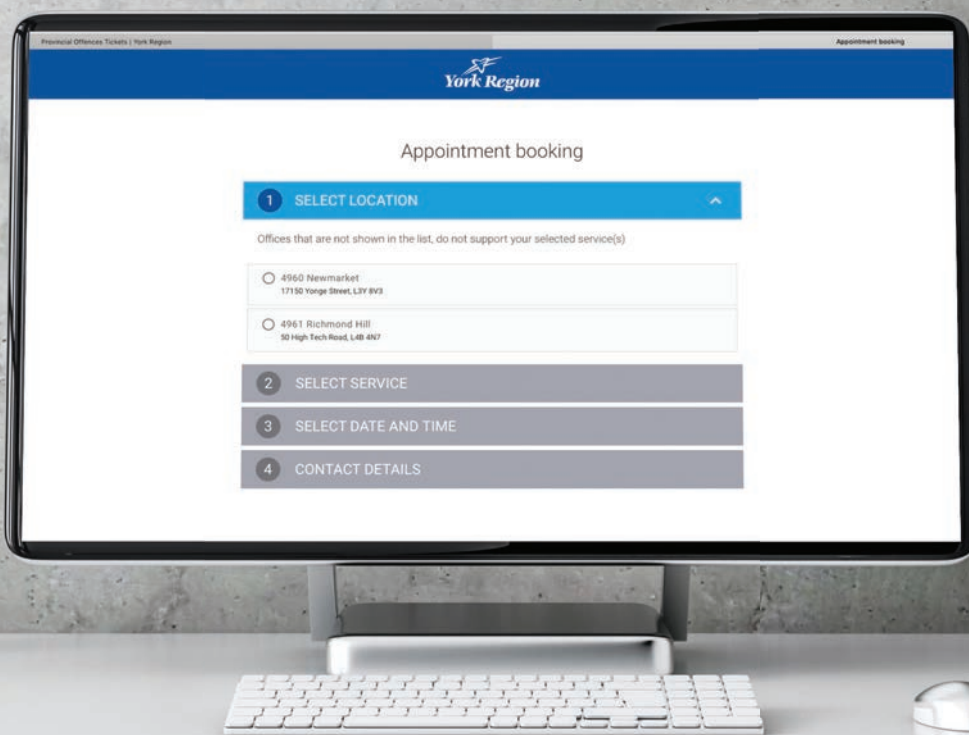
Onboard an appointment booking system, to establish a front-line customer service model that supports York Region's customer centric approach by providing efficient and timely access to justice.

Work with the Ministry and other impacted stakeholders to prepare for and respond to the resumption of Provincial Offence Act timelines.

### Process Improvement:

Continue participation in the Part III Transfer Working Group to finalize amending agreements to the Memorandum of Understanding and Local Side Agreements to implement the transfer of Part III prosecutions.

Analyze and implement process improvement opportunities made in the *Provincial Offences Act* as a result of the proclamation of *Bill 177, Stronger, Fairer Ontario Act (Budget Measures)*, 2017.



#### Training and Development:

Provide training and wellness opportunities to help staff manage their health and well-being, while equipping staff with tools and resources that focus on their continued development.

Ongoing training on enhanced and new technology and change management to support staff through York Region's digital transformation of Court Services, including the transition to remote hearings and appointment-based services.

#### Technology:

Continue to expand the remote hearing solution for non-trial and trial court proceedings and the related processes to reduce pending caseload and ensure health and safety precautions are followed.

Continue to process charges and analyze data for the Automated Speed Enforcement Pilot.

#### Capital Improvements:

Working alongside Property Services and other Corporate partners, execute the redesign workspace project at the Richmond Hill court location to improve customer flow and available office space for employees.



RESOLUTION OF THE REGIONAL MUNICIPALITY OF YORK

---

Subject: Date: Moved by: Seconded by: 

---

1. Whereas the impacts of COVID-19 on municipally administered Provincial Offences Court have resulted in a higher volume of pending *Provincial Offence Act* trial matters.
2. Whereas immediate regulatory and legislative changes are critical to delivering services to the public by putting in place the most modern, efficient, and effective justice system attainable.
3. Whereas the proposed Early Resolution reforms in Bill 177 *Stronger, Fairer Ontario Act (Budget Measures) 2017* do not fully support the objectives of the Ministry of the Attorney General pertaining to creating a modernized and efficient justice system.
4. Therefore, Be it Resolved, that Council requests the Attorney General of Ontario to halt the proclamation of the Early Resolution reforms included in Bill 177 *Stronger Fairer Ontario Act (Budget Measures), 2017* and take immediate action to streamline and modernize this section of the legislation by making it easier and more convenient for the public and prosecutors to engage in resolution discussions and by making it more effective and efficient to administer early resolution proceedings for Part I and Part II offences in the Provincial Offences Court.
5. And furthermore, that Council requests the Attorney General of Ontario to enact changes to the *Provincial Offences Act* and any related regulations to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings commenced under Part I or Part II of the *Provincial Offences Act* and to permit the Clerk of the Court to register the court outcome immediately upon receipt of the written agreement without requiring an appearance before a justice of the peace.

## **ATTACHMENT 2**

6. And furthermore, that Council requests the Ministry of Transportation in consultation with Municipalities give consideration to suspending (temporarily) the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions.

# Memo

**To:** Mayor and Council  
**From:** Logan Belanger  
**Date:** July 28, 2021  
**Subject:** Land Registry Update – Portion of Silver Centre Road and Water Line Easement  
**Attachments:** Appendix 01: Draft By-law (**Please refer to By-law No. 2021-125**)

---

Mayor and Council:

Cobalt Camp Refinery Ltd. (operating as First Cobalt) identified two clerical errors that became a time-sensitive impediment, and requested the City's assistance for correction.

There was a Water Pipeline Easement, which intersected a highway referenced as Highway 567 (on Plan 54R-4169), i.e., Silver Centre Road. The Plan delineated an easement granted to Canmine by Deloitte & Touche Inc. over the highway, which was registered as Instrument (LT 313631). Small segments of what should form part of the easement and identified on the Plan as parts 8, 9, 10 or 11, have no easements registered over them; the result being that the Water Pipeline Easement is not fully continuous. The omitted segments appear to delineate a ditch or a similar feature bordering the highway. As such, First Cobalt approached the Ministry of Transportation; however, this section of road was determined to be owned by the City

Staff reviewed the matter and agreed that an application should be filed at the Land Registry office, to identify the Corporation of the City of Temiskaming Shores as the registered owner of part of Silver Centre Road, as well as to grant Cobalt Camp Refinery Ltd. an easement over parts 8, 9, 10 and 11, on Plan 54R-4169, for the maintenance operation of an existing underground water pipeline. Note: the City previously granted an easement for the same purpose on adjacent parts of Silver Centre Road.

The Order in Council that was issued when the City amalgamated should have properly updated both these items. As these matters were deemed to be a mere formality (i.e. clerical error), requiring an update to the Land Registry Records, the Mayor and Clerk signed the required documents. All associated fees for the updates were borne by First Cobalt.



The by-law to create a permanent record of this update has been enclosed for Council's consideration at the September 7, 2021 regular meeting.

Prepared by:

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

*"Original signed by"*

*"Original signed by"*

*"Original signed by"*

Logan Belanger  
Municipal Clerk

Shelly Zubyck  
Director of Corporate  
Services

Christopher W. Oslund  
City Manager

# Memo

**To:** Mayor and Council  
**From:** Jennifer Pye, Planner  
**Date:** September 7, 2021  
**Subject:** Deeming By-law for Mainguy – 754 Latchford Street  
**Attachments:** Appendix 01: Deeming By-law Application Form  
Appendix 02: Draft Deeming By-law (**Please refer to By-law No. 2021-126**)

---

Mayor and Council:

Daniel and Katherine Mainguy have submitted a request for a deeming by-law for their properties at 754 Latchford Street, and the adjacent lot to the north, in Haileybury. The applicants are seeking the deeming by-law in order to permit the construction of a detached shed. The properties are described as: PLAN M82NB LOT 173 PCL 7818SST and PLAN M82NB LOT 172 PCL 10322SST.

The subject properties are designated Residential Neighbourhood in the City of Temiskaming Shores Official Plan and is zoned Medium Density Residential (R3) in the City of Temiskaming Shores Zoning By-law.

If the deeming by-law is passed it will be registered on title at the Owner's expense. It is recommended that Council pass the deeming by-law.

Prepared by:

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Jennifer Pye, MCIP,  
RPP  
Planner

Shelly Zubycck  
Director of Corporate  
Services

Christopher W. Oslund  
City Manager

**Application for Deeming By-law  
Under Section 50(4) of the Planning Act**

**Approval authority:**  
Council of the City of Temiskaming Shores

**Fee:** \$200 + 13% HST  
= \$226.00  
+ legal and land titles fees required to register by-law  
(billed directly from solicitor)

**Office Use Only**

File No.: D-2021-05

Date Received: Aug 23/21

Roll No.: 5418- 030-001-01100

**1. Owner Information**

Name of Owner: Daniel Mainguy

Mailing Address: [REDACTED]

Email Address: [REDACTED] Phone: [REDACTED]

**If more than one registered owner, please provide information below (attach separate sheet if necessary):**

Name of Owner: Katherine Mainguy

Mailing Address: (same as above)

Email Address: (same as above) Phone: [REDACTED]

**2. Applicant/Agent Information (if applicant is not the owner or applicant is an agent acting on behalf of the owner):**

Name of Agent: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**3. Please specify to whom all communications should be sent:**

☒ Owner ☐ Applicant/Agent

**4. Property Information**

a. Location of the subject land:

☐ Dymond    ☐ New Liskeard    ☒ Haileybury

Municipal Address

754 Latchford St, Haileybury, ON

Legal Description (concession and lot numbers, reference plan and lot/part numbers)

Lot #1 - Plan M82NB Lot 173 PCL 7818SST;    Lot #2 - Plan M82NB Lot 172 PCL 10322SST

b. Date the property/properties were acquired by the current owner: April 2006

c. Are there any easements or restrictive covenants affecting the property/properties?

☐ Yes    ☒ No

If yes, describe the easement or covenant and its effect:

**5. Reason a deeming by-law is required:**

Need to merge these 2 propertiers in order to build a 12 x 12 shed. Lots are adjacent to each other and the shed will be placed on the vacant lot.

**6. Registration of By-law**

If approved the deeming by-law must be registered on title to the property/properties to which is applies. The City will send the approved by-law directly to the lawyer of the applicant's choosing to ensure registration. The applicant is responsible for all fees associated with the registration of the by-law.

Name of Lawyer: George Kemp

Name of Firm: Kemp Pirie

Mailing Address: 22 Armstrong St N, New Liskeard ON P0J1P0

Email Address: gkemp@kemppirie.com    Phone: 705-647-7353

**7. Applicant/Agent Authorization**

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I/We, \_\_\_\_\_ are the registered owners of the subject land and I/we hereby authorize \_\_\_\_\_ to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

**8. Authorization for Site Visits**

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

  
\_\_\_\_\_  
Applicant Initial

  
\_\_\_\_\_  
Applicant Initial

**9. Notice re: Use and Disclosure of Personal Information**

In accordance with the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, I/We acknowledge and understand that any information collected on this form and any supplemental information submitted as part of this application can be disclosed to any person or public body.

  
\_\_\_\_\_  
Applicant Initial

  
\_\_\_\_\_  
Applicant Initial

#### 10. Declaration of Applicant

- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, Kathy Mainguy of the City of Temiskaming Shores  
in the District of Timiskaming make oath and say  
(or solemnly declare) that the information contained in this application is true and that the information contained in  
the documents that accompany this application is true and I make this solemn declaration conscientiously knowing  
that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

#### Sworn (or declared) before me

at the City of Temiskaming Shores  
in the District of Timiskaming  
this 23rd day of August, 2021

Kathy Mainguy  
Signature of Applicant

Laura-Lee MacLeod  
A Commissioner for Taking Affidavits

Laura Lee MacLeod, a Commissioner, etc.,  
While Treasurer of the  
City of Temiskaming Shores


#### 10. Declaration of Applicant

- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, Dan Mainguy of the City of Temiskaming Shores  
in the District of Timiskaming make oath and say  
(or solemnly declare) that the information contained in this application is true and that the information contained in  
the documents that accompany this application is true and I make this solemn declaration conscientiously knowing  
that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

#### Sworn (or declared) before me

at the City of Temiskaming Shores  
in the District of Timiskaming  
this 23rd day of August, 2021

  
Signature of Applicant

  
A Commissioner for Taking Affidavits

Laura Lee MacLeod, a Commissioner, etc.,  
While Treasurer of the  
City of Temiskaming Shores



# Memo

**To:** Mayor and Council  
**From:** Jennifer Pye, Planner  
**Date:** September 7, 2021  
**Subject:** Deeming By-law for CMEA Holdings Inc. – 40 Armstrong Street S.  
**Attachments:** Appendix 01: Deeming By-law Application Form  
Appendix 02: Draft Deeming By-law (**Please refer to By-law No. 2021-127**)

---

Mayor and Council:

CMEA Holdings Inc. has submitted a request for a deeming by-law for their properties at 40 Armstrong Street South, and the adjacent lot to the south, in New Liskeard. The applicant is seeking the deeming by-law in order to permit the construction of a new commercial building that will span both lots. The applicant has obtained a demolition permit for the removal of the existing building. The properties are described as: PLAN M22NB LOT 18 PCL 8337SST ARMSTRONG ST W SIDE and PLAN M22NB LOT 19 PCL 24963SST.

The subject properties are designated Town Centres in the City of Temiskaming Shores Official Plan and are zoned Downtown Commercial New Liskeard Floodplain (C1(F)) in the City of Temiskaming Shores Zoning By-law.

If the deeming by-law is passed it will be registered on title at the Owner's expense. It is recommended that Council pass the deeming by-law.

Prepared by:

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Jennifer Pye, MCIP,  
RPP  
Planner

Shelly Zubycck  
Director of Corporate  
Services

Christopher W. Oslund  
City Manager



**Application for Deeming By-law  
Under Section 50(4) of the Planning Act**

**Approval authority:**  
Council of the City of Temiskaming Shores

**Fee:** \$200 + 13% HST  
= \$226.00  
+ legal and land titles fees required to register by-law  
(billed directly from solicitor)

**Office Use Only**

File No.: D-2021-06  
Date Received: September 1, 2021  
Roll No.: 5418- 010-004-082.00/083.00

**1. Owner Information**

Name of Owner: CMEA Holding Inc. (c/o Casey Baldwin)  
Mailing Address: [REDACTED]  
Email Address: [REDACTED] Phone: [REDACTED]

**If more than one registered owner, please provide information below (attach separate sheet if necessary):**

Name of Owner: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**2. Applicant/Agent Information (if applicant is not the owner or applicant is an agent acting on behalf of the owner):**

Name of Agent: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**3. Please specify to whom all communications should be sent:**

☒ Owner ☐ Applicant/Agent

#### 4. Property Information

a. Location of the subject land:

☐ Dymond ☒ New Liskeard ☐ Haileybury

Municipal Address 410 Armstrong St S, New Liskeard, Ont P0J 1P0

Legal Description (concession and lot numbers, reference plan and lot/part numbers)

PCL 8337 SEC 5ST; LT 18 W/S Armstrong St S PL M22 NB  
DYMOND SR0; PCL 24963 SEC 5ST; LT 19 W/S Armstrong  
ST S PL M22NB

b. Date the property/properties were acquired by the current owner: Aug 12/2021

c. Are there any easements or restrictive covenants affecting the property/properties?

☐ Yes ☒ No

If yes, describe the easement or covenant and its effect:

#### 5. Reason a deeming by-law is required:

To consolidate into one lot to allow construction  
of office building

#### 6. Registration of By-law

If approved the deeming by-law must be registered on title to the property/properties to which it applies. The City will send the approved by-law directly to the lawyer of the applicant's choosing to ensure registration. The applicant is responsible for all fees associated with the registration of the by-law.

Name of Lawyer: Sheena Alexander

Name of Firm: MLA Law

Mailing Address: Suite 200 33 Mackenzie St, Sudbury ON P3C 4Y1

Email Address: saalexander@mlalaw.ca Phone: 705-806-3406

**7. Applicant/Agent Authorization**

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I/We, \_\_\_\_\_ are the registered owners of the subject land and I/we hereby authorize \_\_\_\_\_ to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

**8. Authorization for Site Visits**

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

CB                      \_\_\_\_\_  
Applicant Initial              Applicant Initial

**9. Notice re: Use and Disclosure of Personal Information**

In accordance with the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, I/We acknowledge and understand that any information collected on this form and any supplemental information submitted as part of this application can be disclosed to any person or public body.

CB                      \_\_\_\_\_  
Applicant Initial              Applicant Initial

## 10. Declaration of Applicant

- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, Casey Baldwin of the City of Temiskaming Shores  
in the District of Temiskaming make oath and say  
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and I make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

### Sworn (or declared) before me

at the City of Temiskaming Shores  
in the District of Timiskaming  
this 1st day of September, 2021

  
Signature of Applicant  
I have the authority to bind the corporation

  
A Commissioner for Taking Affidavits

Jennifer Lynn Pye, a Commissioner, etc.,  
Province of Ontario, for the Corporation of the  
City of Temiskaming Shores  
Expires June 26, 2024.

# Memo

**To:** Mayor and Council  
**From:** Jennifer Pye, Planner  
**Date:** September 7, 2021  
**Subject:** Deeming By-law for Demarais – 69 Carter Blvd.  
**Attachments:** Appendix 01: Deeming By-law Application Form  
Appendix 02: Draft Deeming By-law (**Please refer to By-law No. 2021-128**)

---

Mayor and Council:

Nicole Desmarias has submitted a request for a deeming by-law for their property at 69 Carter Boulevard in North Cobalt. The owner has indicated that they are requesting the deeming by-law in order to permit the construction of a residential dwelling on the property. The lots are both 10m x 37.8m (33' x 124') and were created by a plan of subdivision that was registered in 1906. The two lots are included under the same roll number.

The subject property is designated Residential Neighbourhood in the City of Temiskaming Shores Official Plan and is zoned Medium Density Residential (R3) in the City of Temiskaming Shores Zoning By-law.

If the Deeming By-law is passed it will be registered on title at the owner's expense. It is recommended that Council pass the deeming by-law.

Prepared by:

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Jennifer Pye, MCIP,  
RPP  
Planner

Shelly Zubyck  
Director of Corporate  
Services

Christopher W. Oslund  
City Manager

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**Application for Deeming By-law  
Under Section 50(4) of the Planning Act**

---

**Approval authority:**  
Council of the City of Temiskaming Shores

**Fee:** \$200 + 13% HST  
= \$226.00  
+ legal and land titles fees required to register by-law  
(billed directly from solicitor)

**Office Use Only**

File No.: D-2021-07

Date Received: September 2, 2021

Roll No.: 5418- 030-009-434.00

---

**1. Owner Information**

Name of Owner: Nicole Desmarais

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**If more than one registered owner, please provide information below (attach separate sheet if necessary):**

Name of Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**2. Applicant/Agent Information (if applicant is not the owner or applicant is an agent acting on behalf of the owner):**

Name of Agent: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**3. Please specify to whom all communications should be sent:**

☒ Owner

☐ Applicant/Agent



#### 4. Property Information

a. Location of the subject land:

☐ Dymond ☐ New Liskeard ☒ Haileybury

Municipal Address

69 Carter Blvd., North Cobalt, ON

Legal Description (concession and lot numbers, reference plan and lot/part numbers)

Pct 14366 SEC SST; Lot 69 w/s Main St Plan M52 NB Bucke

Pct 17352 SEC SST; Lot 71 w/s Main St Plan M52 NB Bucke

Temiskaming Shores; District of Temiskaming

b. Date the property/properties were acquired by the current owner: Oct 16, 2020

c. Are there any easements or restrictive covenants affecting the property/properties?

☐ Yes ☒ No

If yes, describe the easement or covenant and its effect:

#### 5. Reason a deeming by-law is required:

Wanting to build a house across both lots.

#### 6. Registration of By-law

If approved the deeming by-law must be registered on title to the property/properties to which it applies. The City will send the approved by-law directly to the lawyer of the applicant's choosing to ensure registration. The applicant is responsible for all fees associated with the registration of the by-law.

Name of Lawyer: Paul Crombeen

Name of Firm: Kemp Pirie Crombeen

Mailing Address: P.O. Box 1540, New Liskeard, ON P2J 1P0

Email Address: nllaw@kempirie.com Phone: 705-647-7353

**7. Applicant/Agent Authorization**

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I/We, \_\_\_\_\_ are the registered owners of the subject land and I/we hereby authorize \_\_\_\_\_ to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

**8. Authorization for Site Visits**

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

NR  
Applicant Initial

\_\_\_\_\_  
Applicant Initial

**9. Notice re: Use and Disclosure of Personal Information**

In accordance with the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, I/We acknowledge and understand that any information collected on this form and any supplemental information submitted as part of this application can be disclosed to any person or public body.

NR  
Applicant Initial

\_\_\_\_\_  
Applicant Initial



## 10. Declaration of Applicant

- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, Nicole Desmarais of the City of Temiskaming Shores  
in the District of Timiskaming make oath and say  
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and I make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

### Sworn (or declared) before me

at the City of Temiskaming Shores  
in the District of Timiskaming  
this 2<sup>nd</sup> day of September, 2021

Nicole Desmarais  
Signature of Applicant

  
A Commissioner for Taking Affidavits

PAUL CROMBEEN  
Temiskaming Shores, ON  
Solicitor

## **Memo**

**To:** Mayor and Council  
**From:** Mitch Lafreniere – Manager of Transportation Services  
**Date:** September 7, 2021  
**Subject:** Joyal Drive - Resurfacing  
**Attachments:** N/A

---

Mayor and Council:

At the Regular Council meeting held on Tuesday August 10<sup>th</sup>, 2021 there was a presentation made by a member of the public regarding safety concerns with our current transit route, on Morissette Drive.

As per Council direction, a Transit Committee meeting was held on August 20, 2021 to discuss the concerns and below is the recommendation from the Committee:

*Recommendation TC-2021-019*

*Moved by: Patricia Anderson*

*Be it resolved that:*

*The Temiskaming Transit Committee hereby recommends the reinstatement of the transit route to Joyal Drive and off Morissette Street, conditional of the resurfacing of Joyal Drive.*

***Carried***

The Public Works Committee met on August 23, 2021 to discuss the same concerns and recommended the following;

*Recommendation PW-2021-044*

*Moved by: Mayor Carman Kidd*

*Be it resolved that:*

*The Public Works Committee hereby supports the recommendation of the Temiskaming Transit Committee regarding the reinstatement of the transit route to Joyal Drive, conditional on the resurfacing of Joyal Drive.*

***Carried***

As part of the 2021 budget deliberations, Council approved a two-year roads rehabilitation program in the amount of \$5,000,000.00.

The estimated cost to pulverize and pave Joyal Drive is \$120,000.00 plus HST. City staff are looking for approval from Council to proceed in 2021 with this work and once completed the Transit Route would return to Joyal Drive.

City staff will work with the contractor on cost savings within the approved two-year Roads program to offset the costs associated with Joyal Drive.

Once Council has made a decision on this matter, a response letter will be drafted and sent to the resident who made the presentation with the City's direction, on next steps.

Prepared by:

Reviewed and submitted for Council's  
consideration by:

"Original signed by"

"Original signed by"

Mitch Lafreniere  
Manager of Transportation Services

Christopher W. Oslund  
City Manager

# Memo

**To:** Mayor and Council  
**From:** Mitch Lafreniere – Manager of Transportation Services  
**Date:** September 7, 2021  
**Subject:** Emergency Culvert Replacement – River Road  
**Attachments:** N/A

Mayor and Council:

On August 18, 2021 City staff were made aware of a culvert failure on River Road. This culvert is approximately 7'8" in diameter and 100' in length. In order to maintain the roadway in a safe and useable condition, and in discussion with the City Manager, the work has been deemed as emergency and must be replaced as quickly as possible.

City staff reached out to known vendors for pricing on the culvert, and on August 19, 2021 a purchase order was approved by the City Manager to Wamco for \$40,276.44 plus HST for the supply and delivery of the pipe. The cost of the pipe was absorbed within our operating budget and work previously scheduled for 2021 will be deferred to 2022.

Due to the depth of this pipe (20' to the bottom of the pipe) City staff have engaged Pedersen Construction to supply labor and equipment to complete this project. On August 31, 2021 a purchase order was issued to Pedersen Construction for \$70,700.00 plus HST. The costs associated with this component of the job are not budgeted, but deemed an emergency and work was approved by the City Manager.

Staff will report back to council with final costs once the project is completed. Work is to be completed as soon as possible, once the contractor has staff and equipment available. In the meantime, City staff will continue to monitor the location to ensure safety of residents and integrity of the road.

Prepared by:

Reviewed and submitted for Council's consideration by:

*“Original signed by”*

*“Original signed by”*

Mitch Lafreniere  
Manager of Transportation Services

Christopher W. Oslund  
City Manager



## Structural Evaluation Report

Mowat Landing Road Bridge.  
Temiskaming Shores, ON.

Structure ID. 02

D.M. Wills Project No. 9264



### D.M. Wills Associates Limited

Partners in Engineering, Planning &  
Environmental Services Peterborough

August 2021

Prepared for:  
City of Temiskaming Shores, ON.



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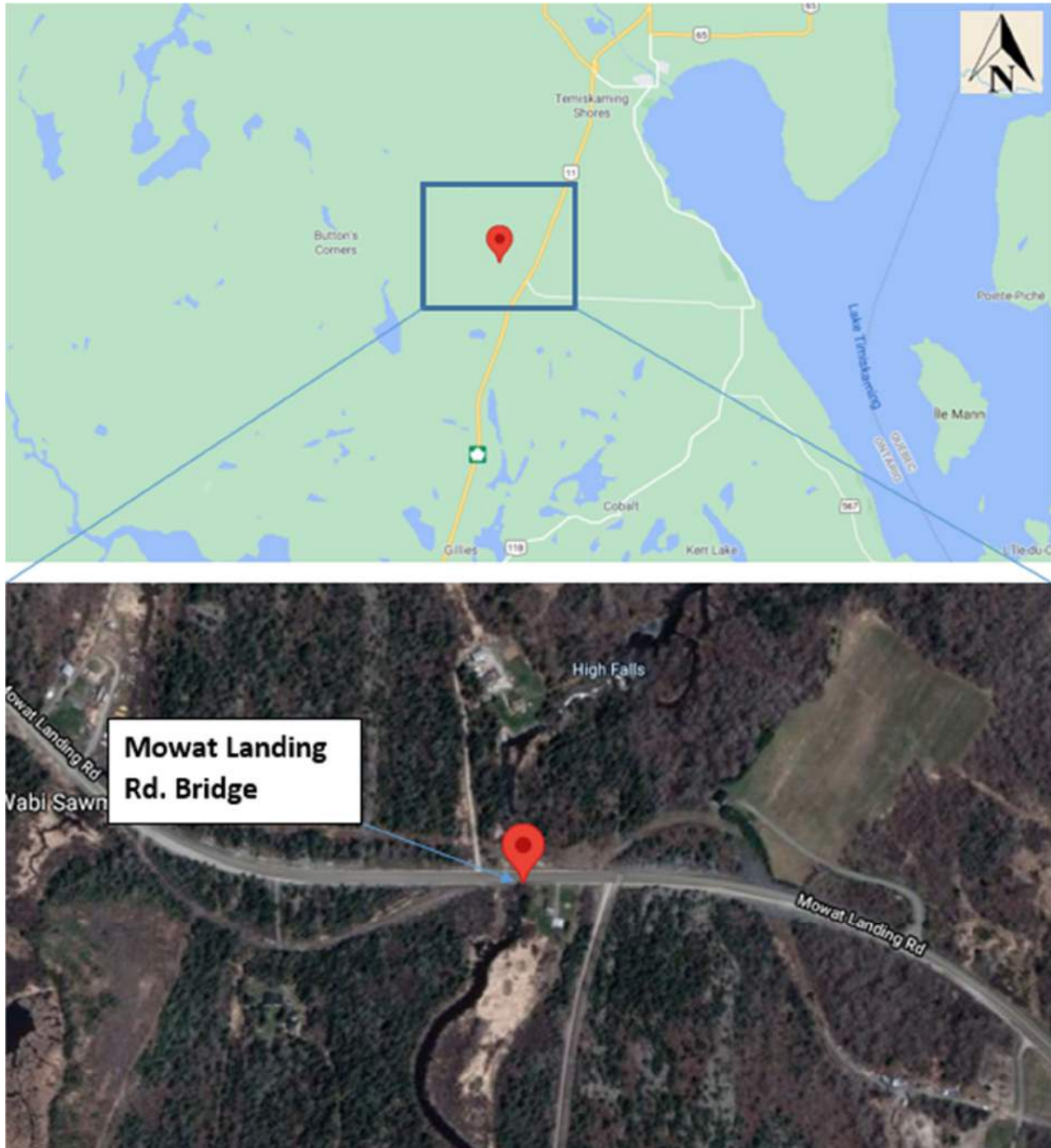
## Appendices

- Appendix A - Reference Documents
- Appendix B - Structural Calculations
- Appendix C - SAP2000 Output – Dead and Moving Loads



## LOCATION PLAN

### Mowat Landing Road Bridge Over Wabi Creek,





## 1.0 Introduction

The Mowat Landing Road Bridge is located on Mowat Landing Road, 1.1 KM West of Highway 11 in Temiskaming Shores, ON. The structure carries Mowat Landing Road over the Wabi Creek.

The City of Temiskaming Shores, has identified this Bridge for rehabilitation, including an evaluation of its load carrying capacity in accordance with the Canadian Highway Bridge Design Code (CHBDC) CAN/CSA-S6-14. The City has retained D.M. Wills Associates Limited (Wills) to undertake Structural Evaluation of the bridge in accordance with CHBDC.

This report present the results of the structural evaluation of the bridge. The evaluation assesses the structure as per structural configuration/measurements taken during site inspection of the bridge. Reference to previously prepared OSIM report dated September 03, 2020 included in **Appendix A** was also made. The purpose of this evaluation has been to identify any deficiencies in the structure when analyzed as per Section 14 of the CHBDC, and accordingly provide recommendations for its rehabilitation to bring the structure in compliance with the Code.

### 1.1 Description of Bridge

The structure was constructed in 1974 as a 7.8m single span two-lane bridge with a 9.15m wide deck. Superstructure of the bridge consist of built-up timber beams that are spaced at 869mm on-center. The bridge has a laminated wood deck with an asphalt wearing surface. The sub-structure comprises of timber cribs on concrete footings at both the abutments.

Beams are typical and built-up with 5-3.5"x13.5" bolted timber plies. Beams are supported on 2-12"x12.5"timber sections that are provided as continuous bearings across the width of the deck at both the abutments. An exception to this exist for one of the interior beams where an 11.5" deep steel-I beam directly under the beam is also provided along the span. The I-beam forms a frame with its supporting steel I-columns that are bolted onto the concrete footings at both the abutments.

### 1.2 Reference Documents

The following documents were available and reviewed during the preparation of this report:

- OSIM Inspection Report Dated September 2020.

## 2.0 Structural Evaluation

Structural evaluation of the Mowat Landing Road Bridge was performed in accordance with the requirements of Section 14 of the Canadian Highway Bridge Design Code CAN/CSA-S6-14 (CHBDC), to determine the load carrying capacity of the existing bridge at ultimate limit states.

The primary objectives of the structural evaluation are:

- To calculate live load capacity factors for normal traffic loading as per Clause 14.9.1 of the CHBDC
- To evaluate the need for structural strengthening of the bridge super-structure based on the evaluation results.

## 2.1 Method of Analysis

The bridge configuration was found to satisfy the requirements of Section 5 of the CHBDC for the use of the Simplified Method. Therefore, in the analysis Simplified Method was used.

A single span model of the bridge was created in SAP2000. Results for the moving load cases as per Section 14 of CHBDC were obtained from the program. It included bending moment at mid-span and shear force at the supports. Using distribution factors of the Simplified Method, both bending moment and shear force per girder were estimated for girder capacity evaluation. Dead load bending moments and shear force per girder were obtained using tributary area approach.

Loads were factored and girder capacities were evaluated in accordance with Section 14 of the CHBDC.

The modelling and analysis of the critical member were performed based on the assumption that material comprising the structure is homogeneous, linear and elastic. Detailed calculations are included in **Appendix B**.

## 2.2 Material Properties

In accordance with Section 14 of CHBDC, following material properties have been assumed and used in the evaluation.

### Timber:

- |                                   |                       |                      |
|-----------------------------------|-----------------------|----------------------|
| • Grade                           | Spruce Pine-Fir No.1  |                      |
| • Unit Weight                     | 9.5 kN/m <sup>3</sup> | Cl. 3.6 – Table 3.4  |
| • Bending Strength, $f_{bu}$      | 11.0 MPa              | Cl. 9.6 – Table 9.13 |
| • Shear Strength, $f_{vu}$        | 1.2 MPa               | Cl. 9.7 – Table 9.13 |
| • Modulus of Elasticity, $E_{50}$ | 8500 MPa              | Table 9.13           |

### Asphalt

- |               |                        |         |
|---------------|------------------------|---------|
| • Unit Weight | 23.5 kN/m <sup>3</sup> | Cl. 3.6 |
|---------------|------------------------|---------|

## 2.3 Load Responses

### 2.3.1 Dead Load

The dead load of the girders, deck, and asphalt wearing surface was distributed in accordance with Section 5 and Section 14 of the CHBDC.

The un-factored dead loads per critical girder line are provided below.

- Girder Self Wt. (DL2) = 1.49 kN/m
- Deck (DL2) = 2.0 kN/m
- Asphalt Paving (DL3) = 1.84 kN/m

### 2.3.2 Live Load

The longitudinal live load moments and vertical shears resulting from the application of the appropriate evaluation level live loads as specified in the CHBDC have been obtained from the spine model of the bridge created in SAP2000.

The live load cases include evaluation vehicles specified in Clause 14.9.1.2 & A14.2.1, 14.9.1.3 & A14.2.3, and 14.9.1.4 & A14.2.4. These consists of two (2) lines of wheels that are multiplied by the appropriate dynamic load allowance factor (1+DLA) specified in Clause 3.8.4.5.

Live load configuration considered for the Evaluation Levels including Truck and Lane loads are as follows:

#### Evaluation Level 1

- Vehicle Train: CL1-625-ONT Truck.

|                   |         |         |         |         |     |
|-------------------|---------|---------|---------|---------|-----|
| Axle Number       | 1       | 2       | 3       | 4       | 5   |
| Axle Load (kN)    | 50      | 140     | 140     | 175     | 120 |
| Axle Distance (m) | < 3.6 > | < 1.2 > | < 6.6 > | < 6.6 > |     |
| DLA = 0.25        |         |         |         |         |     |

- Lane Load: 9 kN/m lane load with 80% CL1-625-ONT Truck.  
DLA = Not Applicable

#### Evaluation Level 2

- Single Unit Vehicle: CL2-625-ONT Truck.

|                   |         |         |         |     |
|-------------------|---------|---------|---------|-----|
| Axle Number       | 1       | 2       | 3       | 4   |
| Axle Load (kN)    | 50      | 140     | 140     | 175 |
| Axle Distance (m) | < 3.6 > | < 1.2 > | < 6.6 > |     |
| DLA = 0.3         |         |         |         |     |

- Lane Load: 9 kN/m lane load with 80% CL2-625-ONT Truck.  
DLA = Not Applicable

### Evaluation Level 3

- Single Unit Vehicle: CL3-625-ONT Truck.

|                   |                 |     |     |
|-------------------|-----------------|-----|-----|
| Axle Number       | 1               | 2   | 3   |
| Axle Load (kN)    | 50              | 140 | 140 |
| Axle Distance (m) | < 3.6 > < 1.2 > |     |     |

DLA = 0.3
- Lane Load: 9 kN/m lane load with 80% CL3-625-ONT Truck.  
DLA = Not Applicable

### 2.3.3 ULS Load Factors

The load factors for the evaluation at the Ultimate Limit States (ULS) have been selected in accordance with Clause 14.13.

The target reliability index,  $\beta$ , has been determined first against the following selection:

- |                     |             |         |
|---------------------|-------------|---------|
| • System Behaviour  | Category S2 | 14.12.2 |
| • Element Behaviour | Category E3 | 14.12.3 |
| • Inspection Level  | INSP2       | 14.12.4 |

The selections were based on the following assumptions:

- Element failure will probably not lead to total collapse.
- The element being considered is subject to gradual failure with warning of probable failure.
- Inspection of critical components has been carried out to the satisfaction of the evaluator, with the results of inspection available to the evaluator.

For the above selection, target reliability index as per Table 14.5 is  $\beta = 3.0$ . Accordingly, the resulting load factors for dead and live loads are as follows:

- |                        |  |            |
|------------------------|--|------------|
| • $\alpha_{D2} = 1.14$ | (for timber)                               | Table 14.7 |
| • $\alpha_{D3} = 1.35$ | (for bituminous concrete surfacing)        | Table 14.7 |
| • $\alpha_L = 1.49$    | (for traffic load, Evaluation Level 1 & 3) | Table 14.8 |

### 2.3.4 Load Cases and Load Combinations

The following load cases and combinations have been considered in the evaluation:

|        |  |
|--------|--|
| DL2    | Timber deck and girder self-weight             |
| DL3    | Superimposed dead load due to asphalt pavement |
| TRUCK  | CL1-625-ONT Truck load                         |
| LL     | Lane Load for Evaluation Level 1               |
| COMB 1 | Dead loads (DL2 and DL3)                       |

|        |  |
|--------|--|
| COMB 2 | Dead loads (DL2 and DL3) and Live load – 100% CL1-625 ONT Truck (TRUCK).   |
| COMB 3 | Dead loads (DL2 and DL3) and Live load – 80% CL1-625 ONT Truck (TRUCK) and 100% Lane Load for Evaluation Level 1 (LL). |

In the load combinations appropriate load factors given in Section 2.3.3 were multiplied to the loads to obtain factored loads at the ULS.

### 2.3.5 Load Effects

Dead and Live load effects have been calculated using the aforementioned computer program. Result output from this program are provided in **Appendix C**.

Given the geometry of the bridge and girder layout, interior girders make a more critical case as they contribute to a larger tributary deck area. Therefore, in the evaluation, interior girder has been considered.

**Table 1** provides critical un-factored bending moment and shear force for the interior girder for the Dead Load case.

**Table 1 – Critical Responses for the Dead Load Case**

| Location           | Factored Longitudinal Moment | Factored Longitudinal Shear | Appendix/Page |
|--------------------|------------------------------|-----------------------------|---------------|
|                    | (kN-m)                       | (kN)                        |               |
|                    |                              |                             |               |
| <b>At Abutment</b> | -                            | 21                          | B/9           |
|                    |                              |                             |               |
| <b>Mid-Span</b>    | 40                           | -                           | B/9           |
|                    |                              |                             |               |

The bridge has been analyzed for two traffic lanes in accordance with Clause 3.8 of the Code. The critical un-factored bending moment and shear force for the governing live load case for the interior girder are given in **Table 2**.

**Table 2 – Critical Responses for the Governing Live Load Case**

| Location           | Factored Longitudinal Moment | Factored Longitudinal Shear | Appendix |
|--------------------|------------------------------|-----------------------------|----------|
|                    | (kN-m)                       | (kN)                        |          |
| <b>At Abutment</b> |                              |                             |          |
| Evaluation Level-1 |                              | 144.5                       | B/9      |
| Evaluation Level-2 |                              | 144.5                       | B/9      |
| Evaluation Level-3 |                              | 150.5                       | B/9      |
| <b>Mid-Span</b>    |                              |                             |          |
| Evaluation Level-1 | 236.9                        | -                           | B/9      |
| Evaluation Level-2 | 236.9                        | -                           | B/9      |
| Evaluation Level-3 | 245.4                        |                             | B/9      |

## 2.4 Factored Resistances

Factored moment and shear resistances of the girder have been determined in accordance with Clause 9.6 and Clause 9.7 respectively of the CHBDC. Detailed calculations are presented in **Appendix B**.

A summary of the bending and shear resistances of the characteristic sections of the girder is given in **Table 3**.

**Table 3 - Factored Resistances of the Critical Girder Sections**

| Location           | Factored Longitudinal Moment | Factored Longitudinal Shear | Appendix/Page |
|--------------------|------------------------------|-----------------------------|---------------|
|                    | (kN-m)                       | (kN)                        |               |
|                    |                              |                             |               |
| <b>At Abutment</b> | -                            | 165                         | B/5           |
|                    |                              |                             |               |
| <b>Mid-Span</b>    | 96                           | -                           | B/4           |
|                    |                              |                             |               |

In lieu of better information, the moment and shear factored resistances have been calculated for resistance adjustment factors of  $U = 1.0$  in accordance with Clause 14.14.2 of the Code.

## 2.5 Live Load Capacity Factors

Live load capacity factor for the critical load cases have been calculated in accordance with Clause 14.15.2 of the Code. The following equation has been used.

$$F = (U\Phi R - \Sigma\alpha_D D - \Sigma\alpha_A A) / (\alpha_L L (1+I))$$

Where,

|            |   |
|------------|---|
| F          | live load capacity factor                             |
| U          | resistance adjustment factor                          |
| $\Phi$     | resistance factor                                     |
| R          | nominal unfactored resistance                         |
| $\alpha_D$ | load factor for force effects due to dead loads       |
| D          | nominal (unfactored) dead load effect                 |
| $\alpha_A$ | load factor for force effects due to additional loads |
| A          | force effects due to additional loads                 |
| $\alpha_L$ | load factor for force effects due to live loads       |
| L          | nominal (unfactored) live load effect                 |
| I          | dynamic load allowance                                |

The force effects due to additional loads including wind, creep, shrinkage, temperature, and differential settlement are not applicable or are negligible as compared to dead and live load effects. Therefore, those effects have not been considered in the evaluation.

Since

$$A = 0, \text{ and } I = 0.25,$$

the equation for the live load capacity factor becomes:

$$F = (U\Phi R - \Sigma\alpha_D D) / (1.25\alpha_L L)$$

Live load capacity factors F have been obtained for Evaluation Level 1 and Level 3 loading from the above equation using load factors defined in Section 2.3.3 of this report, and values for the critical bending moment and shear, and section capacities given in **Table 1** through **Table 3**.

A summary of live load capacity factor F is given in **Table 4**.



**Table 4 - Live Load Capacity Factor F**

| Location           | F      | F     | Appendix |
|--------------------|--------|-------|----------|
|                    | Moment | Shear |          |
| <b>At Abutment</b> |        |       |          |
| Evaluation Level-1 |        | 0.97  | B/10     |
| Evaluation Level-2 |        | 0.97  | B/10     |
| Evaluation Level-3 |        | 0.92  | B/10     |
| <b>Mid-Span</b>    |        |       |          |
| Evaluation Level-1 | 0.2    | -     | B/11     |
| Evaluation Level-2 | 0.2    | -     | B/11     |
| Evaluation Level-3 | 0.19   | -     | B/11     |

As per the estimated F values, the structure has inadequate capacity to carry normal traffic. At this stage, two options are available for considerations:

- (a) Strengthen the bridge super-structure; or
- (b) Remove and replace the bridge.

## 2.6 Interim Load-Posting

In the interim while the bridge strengthening or replacement is being carried out, the bridge shall be posted for the following loads:



Prepared by:



Babar Karamat, P.Eng.  
Senior Structural Engineer



David Bonsall, P.Eng.  
Manager, Structural Engineering

## Appendix A

---

### Reference Documents



## Inventory Data

|                      |   |   |  |
|----------------------|---|---|--|
| Structure Name       | Mowat Landing Road Bridge                 |   |  |
| Main Hwy/Road #      | <input type="text"/>                      | On <input checked="" type="checkbox"/> Under <input type="checkbox"/> | Crossing Type <input type="text" value="Non-navig water"/>   |
| Road Name            | Mowat Landing Road                        |   |  |
| Structure Location   | 2 km West of Fleming's Road               |   |  |
| Latitude             | 47d27'47.2" N                             | Longitude   | 79d44'05.7" W  |
| Owner(s)             | City of Temiskaming Shores                |   |  |
| Heritage Designation | Not "Cons"                                |   |  |
| Road Class:          | Local                                     |   |  |
| MTO Region           | Northern                                  |   |  |
| MTO District         | New Liskeard                              |   |  |
| Old County           | Temiskaming                               |   |  |
| Geographic Twp       | Haileybury                                |   |  |
| Structure Type       | Timber deck and girders                   |   |  |
| Total Deck Length    | <input type="text" value="7.8"/> (m)      | Posted Speed  | <input type="text" value="80"/> No of Lanes <input type="text" value="2"/>   |
| Overall Str Width    | <input type="text" value="11"/> (m)       | AADT  | <input type="text"/> % Trucks <input type="text"/>   |
| Total Deck Area      | <input type="text" value="85.8"/> (sq. m) | Special Routes:   | Transit <input type="checkbox"/> Truck <input type="checkbox"/> School <input type="checkbox"/> Bicycle <input type="checkbox"/> |
| Roadway Width        | <input type="text" value="8.6"/> (m)      | Detour Length Around Bridge   | <input type="text" value="14"/> (km)   |
| Span Lengths         | <input type="text" value="4.9"/> (m)      |   |  |
|                      |   | Fill on Structure   | <input type="text" value="0.2"/> (m)   |
|                      |   | Skew Angle  | <input type="text" value="0"/> (Degrees)   |
|                      |   | Direction of Structure  | <input type="text" value="East/West"/>   |
|                      |   | No of Spans   | <input type="text" value="1"/>   |

## Historical Data

|   |                                   |                               |   |
|---|-----------------------------------|-------------------------------|---|
| Year Built:   | <input type="text" value="1974"/> | Last Biennial Inspection:     | <input type="text" value="2018-09-19"/> |
| Current Load Limit:                                 | <input type="text"/> (tonnes)     | Last BridgeMaster Inspection: | <input type="text"/>                    |
| Load Limit By-Law #:                                | <input type="text"/>              | Last Evaluation:              | <input type="text"/>                    |
| By-Law Expiry Date:                                 | <input type="text"/>              | Last Underwater Inspection:   | <input type="text"/>                    |
| Min Vertical Clearance:                             | <input type="text"/> (m)          | Last Condition Survey:        | <input type="text"/>                    |
| Rehab History: (Date/description)                   |                                   |                               |   |
| 2010 - Addition of steel frame at centre of bridge. |                                   |                               |   |

## Field Inspection Information

Date of Inspection: 2020-09-03

Temperature: 20° C

Inspected By: D.M. Wills Associates Ltd.

Inspector: Ghassan Zanzoul, P.Eng.

Others in Party: Aleksa Mitrovic

Equipment Used: Camera and Hand Tools

Weather: Partly Cloudy

## Additional Investigations Required

|                                    | Priority                                | Estimated Cost                               |
|------------------------------------|---|--|
| Detailed Deck Condition Survey:    | <input type="text" value="None"/>       | <input type="text" value="0"/>               |
| DART Survey                        | <input type="text" value="None"/>       | <input type="text" value="0"/>               |
| Detailed Coating Condition Survey: | <input type="text" value="None"/>       | <input type="text" value="0"/>               |
| Underwater Investigation:          | <input type="text" value="None"/>       | <input type="text" value="0"/>               |
| Fatigue Investigation:             | <input type="text" value="None"/>       | <input type="text" value="0"/>               |
| Seismic Investigation:             | <input type="text" value="None"/>       | <input type="text" value="0"/>               |
| Structure Evaluation:              | <input type="text" value="Normal"/>     | <input type="text" value="5000"/>            |
| Load Posting: Estimated Load       | <input type="text"/>                    | Total Cost <input type="text" value="5000"/> |
| Next Date Inspection:              | <input type="text" value="2022-09-03"/> |  |

## Special Notes:

Structural Evaluation recommended to determine load posting.

## Suspected Performance Deficiencies

|   |  |                              |
|---|--|------------------------------|
| 00 None   | 06 Bearing not uniformly loaded/unstable | 12 Slippery surfaces         |
| 01 Load carrying capacity                         | 07 Jammed expansion joint                | 13 Flooding/channel blockage |
| 02 Excessive deformations (deflections rotations) | 08 Pedestrian/vehicular hazard           | 14 Undermining of foundation |
| 03 Continuing settlement                          | 09 Rough riding surface                  | 15 Unstable embankments      |
| 04 Continuing movements                           | 10 Surface ponding                       | 16 Other                     |
| 05 Seized bearings                                | 11 Deck drainage                         |                              |

## Maintenance Needs

|                                      |                                 |                               |
|--------------------------------------|---------------------------------|-------------------------------|
| 01 Lift and Swing Bridge Maintenance | 07 Repair to Structural Steel   | 13 Erosion Control at Bridges |
| 02 Bridge Cleaning                   | 08 Repair of Bridge Concrete    | 14 Concrete Sealing           |
| 03 Bridge Handrail Maintenance       | 09 Repair of Bridge Timber      | 15 Rout and Seal              |
| 04 Painting Steel Bridge Structures  | 10 Bailey Bridges - Maintenance | 16 Bridge deck Drainage       |
| 05 Bridge Deck Joint Repair          | 11 Animal/Pest Control          | 17 Other                      |
| 06 Bridge Bearing Maintenance        | 12 Bridge Surface Repair        |                               |

**Element Data**

|                              |                       |     |      |      |      |                       |                          |
|------------------------------|-----------------------|-----|------|------|------|-----------------------|--------------------------|
| Element Group:               | Embankments & Streams |     |      |      |      | Length:               |                          |
| Element Name:                | Embankments           |     |      |      |      | Width:                |                          |
| Location:                    | All                   |     |      |      |      | Height:               |                          |
| Material:                    |                       |     |      |      |      | Count:                | 4                        |
| Element Type:                |                       |     |      |      |      | Total Quantity:       | 4                        |
| Environment:                 | Benign                |     |      |      |      | Limited Inspection    | <input type="checkbox"/> |
| Protection System:           | None                  |     |      |      |      | Maint. Needs          |                          |
| Condition Data:              | Units                 | Exc | Good | Fair | Poor | Perform. Deficiencies |                          |
|                              | Each                  |     | 4    |      |      | None                  |                          |
| Comments                     |                       |     |      |      |      |                       |                          |
|                              |                       |     |      |      |      |                       |                          |
| Recommended Work             |                       |     |      |      |      |                       |                          |
|                              |                       |     |      |      |      |                       |                          |
| Estimated Construction Cost: |                       |     |      |      |      |                       |                          |
| Priority                     |                       |     |      |      |      |                       |                          |
| None                         |                       |     |      |      |      |                       |                          |
| 6-10 yrs                     |                       |     |      |      |      |                       |                          |
| 1-5 yrs                      |                       |     |      |      |      |                       |                          |
| Within 1 yr                  |                       |     |      |      |      |                       |                          |
| Urgent                       |                       |     |      |      |      |                       |                          |

|                              |                       |     |      |      |      |                       |                          |
|------------------------------|-----------------------|-----|------|------|------|-----------------------|--------------------------|
| Element Group:               | Embankments & Streams |     |      |      |      | Length:               |                          |
| Element Name:                | Streams and Waterways |     |      |      |      | Width:                |                          |
| Location:                    | Under Bridge          |     |      |      |      | Height:               |                          |
| Material:                    |                       |     |      |      |      | Count:                | 1                        |
| Element Type:                |                       |     |      |      |      | Total Quantity:       | 1                        |
| Environment:                 | Benign                |     |      |      |      | Limited Inspection    | <input type="checkbox"/> |
| Protection System:           | None                  |     |      |      |      | Maint. Needs          |                          |
| Condition Data:              | Units                 | Exc | Good | Fair | Poor | Perform. Deficiencies |                          |
|                              | Each                  |     | 1    |      |      | None                  |                          |
| Comments                     |                       |     |      |      |      |                       |                          |
|                              |                       |     |      |      |      |                       |                          |
| Recommended Work             |                       |     |      |      |      |                       |                          |
|                              |                       |     |      |      |      |                       |                          |
| Estimated Construction Cost: |                       |     |      |      |      |                       |                          |
| Priority                     |                       |     |      |      |      |                       |                          |
| None                         |                       |     |      |      |      |                       |                          |
| 6-10 yrs                     |                       |     |      |      |      |                       |                          |
| 1-5 yrs                      |                       |     |      |      |      |                       |                          |
| Within 1 yr                  |                       |     |      |      |      |                       |                          |
| Urgent                       |                       |     |      |      |      |                       |                          |

|   |                        |     |      |      |      |                       |                          |
|---|------------------------|-----|------|------|------|-----------------------|--------------------------|
| Element Group:  | Abutments              |     |      |      |      | Length:               | 3.6                      |
| Element Name:   | Abutment walls         |     |      |      |      | Width:                | 11                       |
| Location:   | Footings               |     |      |      |      | Height:               | 1.35                     |
| Material:   | Cast-in-place concrete |     |      |      |      | Count:                | 2                        |
| Element Type:   | Spread                 |     |      |      |      | Total Quantity:       | 49.1                     |
| Environment:  | Benign                 |     |      |      |      | Limited Inspection    | <input type="checkbox"/> |
| Protection System:  | None                   |     |      |      |      | Maint. Needs          |                          |
| Condition Data:   | Units                  | Exc | Good | Fair | Poor | Perform. Deficiencies |                          |
|   | Sq. m                  |     | 46.1 | 1.5  | 1.5  | None                  |                          |
| Comments  |                        |     |      |      |      |                       |                          |
| Light scaling with isolated rust stains. Vertical medium crack at location of steel column on both abutments. Undermining of abutment footing at northeast and southeast. |                        |     |      |      |      |                       |                          |
| Recommended Work  |                        |     |      |      |      |                       |                          |
| Grout and repair undermined concrete.   |                        |     |      |      |      |                       |                          |
| Estimated Construction Cost:  |                        |     |      |      |      |                       |                          |
| Priority  |                        |     |      |      |      |                       |                          |
| None  |                        |     |      |      |      |                       |                          |
| 6-10 yrs  |                        |     |      |      |      |                       |                          |
| 1-5 yrs   |                        |     |      |      |      |                       |                          |
| Within 1 yr   |                        |     |      |      |      |                       |                          |
| Urgent  |                        |     |      |      |      |                       |                          |

# Municipal Structure Inspection Form

Structure Number: 02

|   |                |     |       |      |                    |                          |
|---|----------------|-----|-------|------|--------------------|--------------------------|
| Element Group:  | Abutments      |     |       |      | Length:            |                          |
| Element Name:   | Abutment walls |     |       |      | Width:             | 11                       |
| Location:   | Each End       |     |       |      | Height:            | 2.1                      |
| Material:   | Wood           |     |       |      | Count:             | 2                        |
| Element Type:   | Timber crib    |     |       |      | Total Quantity:    | 46.19                    |
| Environment:  | Benign         |     |       |      | Limited Inspection | <input type="checkbox"/> |
| Protection System:  | Creosote       |     |       |      | Maint. Needs       |                          |
| Condition Data:   | Units          | Exc | Good  | Fair | Poor               |                          |
|   | Sq. m          |     | 46.19 |      |                    |                          |
| Comments  |                |     |       |      |                    |                          |
| Light checks and shakes in crib timbers. Medium weathering. |                |     |       |      |                    |                          |
| Recommended Work  |                |     |       |      |                    |                          |
|   |                |     |       |      |                    |                          |

|  |                       |     |      |      |                    |                          |
|--|-----------------------|-----|------|------|--------------------|--------------------------|
| Element Group:                         | Embankments & Streams |     |      |      | Length:            |                          |
| Element Name:                          | Slope protection      |     |      |      | Width:             |                          |
| Location:                              | Northeast Emabankment |     |      |      | Height:            |                          |
| Material:                              | Other                 |     |      |      | Count:             | 1                        |
| Element Type:                          | Crib or gabion        |     |      |      | Total Quantity:    | 1                        |
| Environment:                           | Benign                |     |      |      | Limited Inspection | <input type="checkbox"/> |
| Protection System:                     | None                  |     |      |      | Maint. Needs       |                          |
| Condition Data:                        | Units                 | Exc | Good | Fair | Poor               |                          |
|  | Each                  |     | 1    |      |                    |                          |
| Comments                               |                       |     |      |      |                    |                          |
| Gabions are bulging but appear stable. |                       |     |      |      |                    |                          |
| Recommended Work                       |                       |     |      |      |                    |                          |
|  |                       |     |      |      |                    |                          |

|   |               |     |      |      |                    |                          |
|---|---------------|-----|------|------|--------------------|--------------------------|
| Element Group:  | Abutments     |     |      |      | Length:            | 2.4                      |
| Element Name:   | Wingwalls     |     |      |      | Width:             |                          |
| Location:   | Each Quadrant |     |      |      | Height:            | 1.05                     |
| Material:   | Wood          |     |      |      | Count:             | 4                        |
| Element Type:   | Timber crib   |     |      |      | Total Quantity:    | 10.07                    |
| Environment:  | Benign        |     |      |      | Limited Inspection | <input type="checkbox"/> |
| Protection System:  | None          |     |      |      | Maint. Needs       |                          |
| Condition Data:   | Units         | Exc | Good | Fair | Poor               |                          |
|   | Sq. m         |     | 9.07 |      |                    | 1                        |
| Comments  |               |     |      |      |                    |                          |
| Rotation on northeast wingwall behind ballast wall noted. |               |     |      |      |                    |                          |
| Recommended Work  |               |     |      |      |                    |                          |
| Replace top portion of wingwalls at all four quadrants.   |               |     |      |      |                    |                          |

# Municipal Structure Inspection Form

Structure Number: 02

|   |   |
|---|---|
| <p>Element Group: Beams/MLE's</p> <p>Element Name: Girders</p> <p>Location: 5th Girder From North Side</p> <p>Material: Steel</p> <p>Element Type: I-type</p> <p>Environment: Benign</p> <p>Protection System: None</p> <p>Condition Data: Units      Exc      Good      Fair      Poor</p> <p style="text-align: center;">Each      <input type="text"/>      1      <input type="text"/>      <input type="text"/></p> <p>Comments</p> <p>Severe corrosion with section loss of web and flanges at bottom of each steel column.</p> <p>Recommended Work</p> <p>Repair steel / recoat bottom of steel columns.</p> | <p>Length: <input type="text"/></p> <p>Width: <input type="text"/></p> <p>Height: <input type="text"/></p> <p>Count: <input type="text" value="1"/></p> <p>Total Quantity: <input type="text" value="1"/></p> <p>Limited Inspection <input type="checkbox"/></p> <p>Maint. Needs <input type="text"/></p> <p>Perform. Deficiencies <input type="text" value="None"/></p> <p>Estimated Construction Cost: <input type="text" value="\$3,000.00"/></p> <p>Priority</p> <div style="border: 1px solid black; padding: 2px;"> <p>None</p> <p>6-10 yrs</p> <p><b>1-5 yrs</b></p> <p>Within 1 yr</p> <p>Urgent</p> </div> |
|---|---|

|  |  |
|--|--|
| <p>Element Group: Beams/MLE's</p> <p>Element Name: Girders</p> <p>Location: <input type="text"/></p> <p>Material: Wood</p> <p>Element Type: Rectangular-solid</p> <p>Environment: Benign</p> <p>Protection System: None</p> <p>Condition Data: Units      Exc      Good      Fair      Poor</p> <p style="text-align: center;">Sq. m      <input type="text"/>      87.25      10      10</p> <p>Comments</p> <p>One girder supported by steel beam. Severe to medium checks, light rot and decay, fungus growth throughout.</p> <p>Recommended Work</p> <p>Structural evaluation recommended. Strengthen and repair timbers pending results of investigation.</p> | <p>Length: <input type="text" value="7.8"/></p> <p>Width: <input type="text" value="0.35"/></p> <p>Height: <input type="text" value="0.45"/></p> <p>Count: <input type="text" value="11"/></p> <p>Total Quantity: <input type="text" value="107.25"/></p> <p>Limited Inspection <input type="checkbox"/></p> <p>Maint. Needs <input type="text"/></p> <p>Perform. Deficiencies <input type="text" value="Load carrying capacity"/></p> <p>Estimated Construction Cost: <input type="text"/></p> <p>Priority</p> <div style="border: 1px solid black; padding: 2px;"> <p>None</p> <p>6-10 yrs</p> <p>1-5 yrs</p> <p><b>Within 1 yr</b></p> <p>Urgent</p> </div> |
|--|--|

|  |   |
|--|---|
| <p>Element Group: Abutments</p> <p>Element Name: Bearings</p> <p>Location: Each End</p> <p>Material: Wood</p> <p>Element Type: Rectangular-solid</p> <p>Environment: Benign</p> <p>Protection System: Creosote</p> <p>Condition Data: Units      Exc      Good      Fair      Poor</p> <p style="text-align: center;">Each      <input type="text"/>      4      <input type="text"/>      <input type="text"/></p> <p>Comments</p> <p>Slight settlement noted at ends of approach slab.</p> <p>Recommended Work</p> <p><input type="text"/></p> | <p>Length: <input type="text" value="11"/></p> <p>Width: <input type="text" value="0.3"/></p> <p>Height: <input type="text" value="0.3"/></p> <p>Count: <input type="text" value="4"/></p> <p>Total Quantity: <input type="text" value="4"/></p> <p>Limited Inspection <input type="checkbox"/></p> <p>Maint. Needs <input type="text"/></p> <p>Perform. Deficiencies <input type="text" value="None"/></p> <p>Estimated Construction Cost: <input type="text"/></p> <p>Priority</p> <div style="border: 1px solid black; padding: 2px;"> <p><b>None</b></p> <p>6-10 yrs</p> <p>1-5 yrs</p> <p>Within 1 yr</p> <p>Urgent</p> </div> |
|--|---|



# Municipal Structure Inspection Form

Structure Number: 02

|   |   |
|---|---|
| <p>Element Group: Decks</p> <p>Element Name: Soffit - Thin Slab</p> <p>Location:</p> <p>Material: Wood</p> <p>Element Type: Laminated wood decking - transverse</p> <p>Environment: Benign</p> <p>Protection System: Creosote</p> | <p>Length: 7.8</p> <p>Width: 7.15</p> <p>Height: 0.2</p> <p>Count:</p> <p>Total Quantity: 55.77</p> <p>Limited Inspection <input checked="" type="checkbox"/></p>                                   |
| <p>Condition Data: Units      Exc      Good      Fair      Poor</p> <p><b>Sq. m</b>                55.77      </p>  | <p>Maint. Needs</p> <p>Perform. Deficiencies</p> <p>None</p> <p>Estimated Construction Cost:</p> <p>Priority</p> <p>None</p> <p>6-10 yrs</p> <p><b>1-5 yrs</b></p> <p>Within 1 yr</p> <p>Urgent</p> |
| <p>Comments</p> <p>Based on limited visual inspection of ends of boards and soffit. Extensive wide cracks visible at ends of boards.</p> <p>Recommended Work</p> <p>Replace wood deck (costed under deck top).</p>                |   |

|   |   |
|---|---|
| <p>Element Group: Decks</p> <p>Element Name: Deck top</p> <p>Location:</p> <p>Material: Wood</p> <p>Element Type: Laminated wood decking - transverse</p> <p>Environment: Benign</p> <p>Protection System: Creosote</p> | <p>Length: 7.8</p> <p>Width: 11</p> <p>Height: 0.2</p> <p>Count: 1</p> <p>Total Quantity: 85.8</p> <p>Limited Inspection <input checked="" type="checkbox"/></p>  |
| <p>Condition Data: Units      Exc      Good      Fair      Poor</p> <p><b>Sq. m</b>                85.8      </p>   | <p>Maint. Needs</p> <p>Perform. Deficiencies</p> <p>None</p> <p>Estimated Construction Cost: \$20,000.00</p> <p>Priority</p> <p>None</p> <p>6-10 yrs</p> <p><b>1-5 yrs</b></p> <p>Within 1 yr</p> <p>Urgent</p> |
| <p>Comments</p> <p>Deck top covered with asphalt wearing surface.</p> <p>Recommended Work</p> <p>Replace wood deck.</p>   |   |

|  |   |
|--|---|
| <p>Element Group: Decks</p> <p>Element Name: Wearing surface</p> <p>Location:</p> <p>Material: Other</p> <p>Element Type: Bituminous</p> <p>Environment: Severe</p> <p>Protection System: None</p> | <p>Length: 7.8</p> <p>Width: 11</p> <p>Height:</p> <p>Count:</p> <p>Total Quantity: 85.8</p> <p>Limited Inspection <input type="checkbox"/></p>   |
| <p>Condition Data: Units      Exc      Good      Fair      Poor</p> <p><b>Sq. m</b>                42.9      42.9</p>  | <p>Maint. Needs</p> <p>Perform. Deficiencies</p> <p>None</p> <p>Estimated Construction Cost: \$15,000.00</p> <p>Priority</p> <p>None</p> <p>6-10 yrs</p> <p><b>1-5 yrs</b></p> <p>Within 1 yr</p> <p>Urgent</p> |
| <p>Comments</p> <p>Extensive ravelling.</p> <p>Recommended Work</p> <p>Repave.</p>   |   |

# Municipal Structure Inspection Form

Structure Number: 02

|  |                   |     |       |      |                              |   |
|--|-------------------|-----|-------|------|------------------------------|---|
| Element Group:   | Sidewalks/curbs   |     |       |      | Length:                      | 7.8   |
| Element Name:  | Curbs             |     |       |      | Width:                       | 0.3   |
| Location:  | Each Side         |     |       |      | Height:                      | 0.3   |
| Material:  | Wood              |     |       |      | Count:                       | 2   |
| Element Type:  | Rectangular-solid |     |       |      | Total Quantity:              | 14.04   |
| Environment:   | Severe            |     |       |      | Limited Inspection           | <input type="checkbox"/>                                    |
| Protection System:                                     | Creosote          |     |       |      | Maint. Needs                 |   |
| Condition Data:  | Units             | Exc | Good  | Fair | Poor                         |   |
|  | Sq. m             |     | 12.04 |      | 2                            |   |
| Comments   |                   |     |       |      |                              |   |
| Northwest and southwest curbs rotting and splintering. |                   |     |       |      |                              |   |
| Recommended Work                                       |                   |     |       |      |                              |   |
| Replace with barrier (costed under railing system).    |                   |     |       |      |                              |   |
|  |                   |     |       |      | Perform. Deficiencies        | None  |
|  |                   |     |       |      | Estimated Construction Cost: | \$0.00  |
|  |                   |     |       |      | Priority                     | None<br>6-10 yrs<br><b>1-5 yrs</b><br>Within 1 yr<br>Urgent |

|  |                              |     |      |      |                              |   |
|--|------------------------------|-----|------|------|------------------------------|---|
| Element Group:   | Barriers                     |     |      |      | Length:                      | 0.3   |
| Element Name:  | Posts                        |     |      |      | Width:                       | 0.3   |
| Location:  | Each Side                    |     |      |      | Height:                      | 1.5   |
| Material:  | Wood                         |     |      |      | Count:                       | 10  |
| Element Type:  | Steel Flex Beam on wood post |     |      |      | Total Quantity:              | 10  |
| Environment:   | Severe                       |     |      |      | Limited Inspection           | <input type="checkbox"/>                                    |
| Protection System:   | Penetrant applied            |     |      |      | Maint. Needs                 |   |
| Condition Data:  | Units                        | Exc | Good | Fair | Poor                         |   |
|  | Each                         |     | 6    |      | 4                            |   |
| Comments   |                              |     |      |      |                              |   |
| Several posts rotted and splintering. One post with severe section loss. |                              |     |      |      |                              |   |
| Recommended Work   |                              |     |      |      |                              |   |
| Replace barrier system (costed under railing system)                     |                              |     |      |      |                              |   |
|  |                              |     |      |      | Perform. Deficiencies        | None  |
|  |                              |     |      |      | Estimated Construction Cost: |   |
|  |                              |     |      |      | Priority                     | None<br>6-10 yrs<br><b>1-5 yrs</b><br>Within 1 yr<br>Urgent |

|   |                              |     |      |      |                              |   |
|---|------------------------------|-----|------|------|------------------------------|---|
| Element Group:  | Barriers                     |     |      |      | Length:                      | 60.5  |
| Element Name:   | Railing Systems              |     |      |      | Width:                       |   |
| Location:   | Each Side                    |     |      |      | Height:                      |   |
| Material:   | Steel                        |     |      |      | Count:                       | 2   |
| Element Type:   | Steel Flex Beam on wood post |     |      |      | Total Quantity:              | 121   |
| Environment:  | Severe                       |     |      |      | Limited Inspection           | <input type="checkbox"/>                                    |
| Protection System:  | Hot dip galvanizing          |     |      |      | Maint. Needs                 |   |
| Condition Data:   | Units                        | Exc | Good | Fair | Poor                         |   |
|   | Sq. m                        |     | 88   | 29   | 4                            |   |
| Comments  |                              |     |      |      |                              |   |
| Impact damage at multiple locations. Damaged rail at southeast. |                              |     |      |      |                              |   |
| Recommended Work  |                              |     |      |      |                              |   |
| Replace barrier system.   |                              |     |      |      |                              |   |
|   |                              |     |      |      | Perform. Deficiencies        | None  |
|   |                              |     |      |      | Estimated Construction Cost: | \$32,000.00   |
|   |                              |     |      |      | Priority                     | None<br>6-10 yrs<br><b>1-5 yrs</b><br>Within 1 yr<br>Urgent |

# Municipal Structure Inspection Form

Structure Number: 02

|                              |        |     |      |      |                    |   |
|------------------------------|--------|-----|------|------|--------------------|---|
| Element Group:               | Signs  |     |      |      | Length:            |   |
| Element Name:                | Signs  |     |      |      | Width:             |   |
| Location:                    |        |     |      |      | Height:            |   |
| Material:                    | Steel  |     |      |      | Count:             | 4   |
| Element Type:                |        |     |      |      | Total Quantity:    | 4   |
| Environment:                 | Severe |     |      |      | Limited Inspection | <input type="checkbox"/>                                    |
| Protection System:           |        |     |      |      | Maint. Needs       |   |
| Condition Data:              | Units  | Exc | Good | Fair | Poor               | Other   |
|                              | Sq. m  |     |      |      |                    | 4   |
| Comments                     |        |     |      |      |                    |   |
| No hazard markers present.   |        |     |      |      |                    |   |
| Recommended Work             |        |     |      |      |                    |   |
| Install hazard markers.      |        |     |      |      |                    |   |
| Perform. Deficiencies        |        |     |      |      |                    | None  |
| Estimated Construction Cost: |        |     |      |      |                    | \$0.00  |
| Priority                     |        |     |      |      |                    | None<br>6-10 yrs<br>1-5 yrs<br><b>Within 1 yr</b><br>Urgent |

|   |                 |     |       |      |                    |   |
|---|-----------------|-----|-------|------|--------------------|---|
| Element Group:                          | Approaches      |     |       |      | Length:            | 10  |
| Element Name:                           | Wearing surface |     |       |      | Width:             | 7.8   |
| Location:                               | Each End        |     |       |      | Height:            | 0.08  |
| Material:                               | Asphalt         |     |       |      | Count:             | 2   |
| Element Type:                           |                 |     |       |      | Total Quantity:    | 156   |
| Environment:                            | Severe          |     |       |      | Limited Inspection | <input type="checkbox"/>                                    |
| Protection System:                      |                 |     |       |      | Maint. Needs       |   |
| Condition Data:                         | Units           | Exc | Good  | Fair | Poor               | Other   |
|   | Sq. m           |     | 155.9 |      |                    | 0.1   |
| Comments                                |                 |     |       |      |                    |   |
| Pothole at centreline of west approach. |                 |     |       |      |                    |   |
| Recommended Work                        |                 |     |       |      |                    |   |
| Patch pothole.                          |                 |     |       |      |                    |   |
| Perform. Deficiencies                   |                 |     |       |      |                    | None  |
| Estimated Construction Cost:            |                 |     |       |      |                    | \$0.00  |
| Priority                                |                 |     |       |      |                    | None<br>6-10 yrs<br>1-5 yrs<br><b>Within 1 yr</b><br>Urgent |

## Repair and Rehabilitation Required

| Element Group | Element Name    | Comments Repair/Rehabilitation                          | Priority (Years) | Estimated Cost |
|---------------|-----------------|---|------------------|----------------|
| Barriers      | Railing Systems | Replace barrier system.                                 | 1-5 yrs          | \$32,000.00    |
| Decks         | Wearing surface | Repave.   | 1-5 yrs          | \$15,000.00    |
| Decks         | Deck top        | Replace wood deck.                                      | 1-5 yrs          | \$20,000.00    |
| Beams/MLE's   | Girders         | Repair steel / recoat bottom of steel columns.          | 1-5 yrs          | \$3,000.00     |
| Abutments     | Wingwalls       | Replace top portion of wingwalls at all four quadrants. | 1-5 yrs          | \$12,000.00    |
| Abutments     | Abutment walls  | Grout and repair undermined concrete.                   | 1-5 yrs          | \$15,000.00    |

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$97,000.00</b> |
|--------------|--------------------|

**Associated Work**

|                                    | Comments          | Estimated Cost      |
|------------------------------------|-------------------|---------------------|
| Approaches                         |                   | \$0.00              |
| Detours                            |                   | \$0.00              |
| Traffic Control                    |                   | \$8,000.00          |
| Utilities                          |                   | \$0.00              |
| Right of Way                       |                   | \$0.00              |
| Environmental Study                |                   | \$0.00              |
| Other                              | Engineering (15%) | \$20,000.00         |
| Contingencies                      | (15%)             | \$20,000.00         |
| <b>Total Estimated Const. Cost</b> |                   | <b>\$145,000.00</b> |

**Justification**

## Appendix B

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### Structural Calculations





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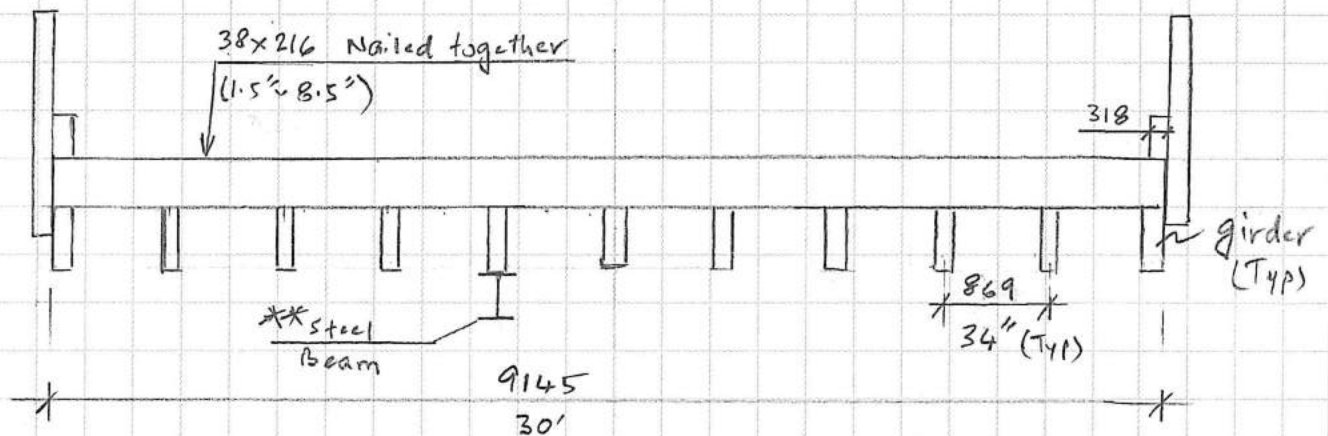
Project No. 9264 Sheet 1 of

Project Title Temiskaming Shores - Wabi Creek

Author

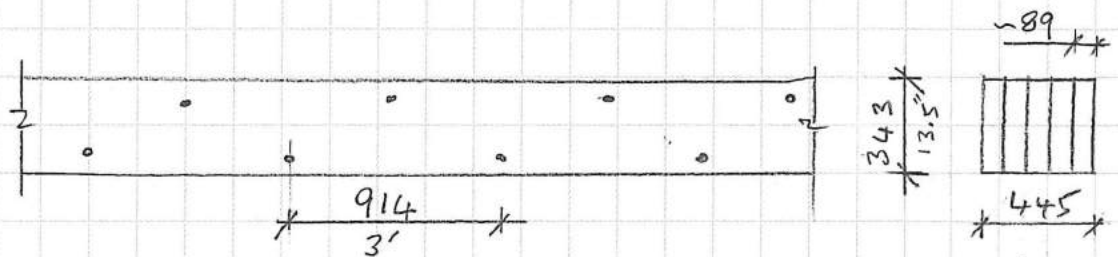
Subject Structural Evaluation

Date Aug 30, 2021

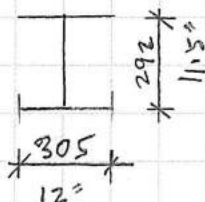


\* Girder = 11 Nos.

Thick. depth  
Cross. Section = 5 - 3.5' x 13.5'  $\Rightarrow$  18" x 13.5"



\* \*\* Steel Beam =







Project No. 9264 Sheet 3 of       
Project Title                                       
Author                                       
Subject                                       
Date                                     

Target Reliability Index :- § 14.12

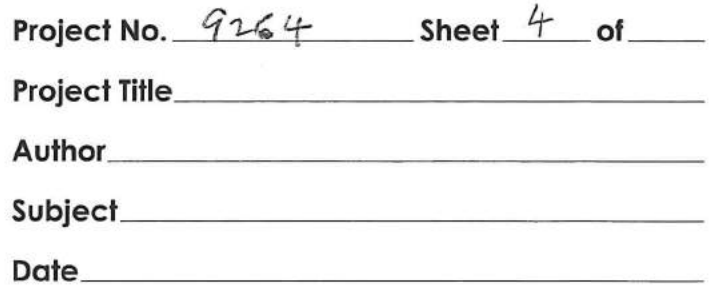
|                   |        |   |                            |              |
|-------------------|--------|---|----------------------------|--------------|
| System behaviour; | S2     | } | $\beta = \underline{3.00}$ | [Table 14.5] |
| Element           | E3     |   |                            |              |
| Insp level        | Insp 2 |   |                            |              |

Load Factors :- § 14.13

|                      |            |              |
|----------------------|------------|--------------|
| $\alpha_L = 1.49$    | Table 14.8 |              |
| $\alpha_{D2} = 1.14$ | [Wood]     | } Table 14.7 |
| $\alpha_{D3} = 1.35$ | [Asphalt]  |              |

Live Load Capacity Factor: § 14.15.2

$$F = \frac{UR_L - \sum \alpha_D D - \sum \alpha_A A}{\alpha_L L (1 + L)}$$



Flexure: -

§ 9.6.1

Table 9.1

§ 9.5.3

Table 9.2

Smaller Dim = 89  
Larger Dim. = 343

Table 9.4

Table 9.13

$$M_r = \underline{\underline{96 \text{ kg-m}}}$$

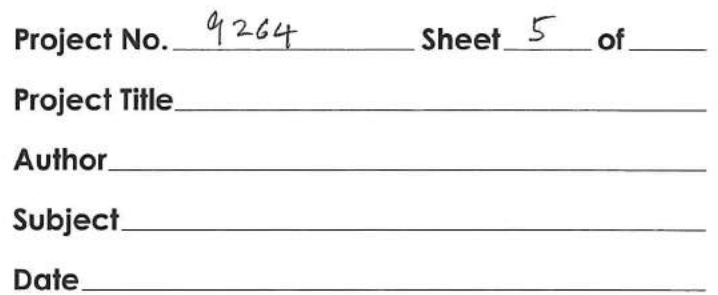

$$V_r = \phi k_a k_m k_{sv} f_{vra} A / 1.5$$

Table 9.1

$$k_d = 1.0$$

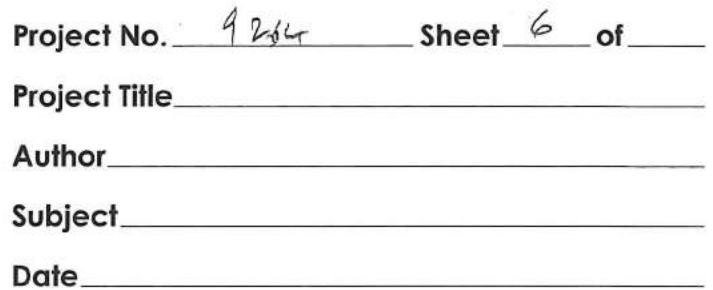
$$k_m = 1.0$$

$$k_{SV} = 1.0$$

$$A = 445 \times 343 \Rightarrow 152,635 \text{ mm}^2$$

$$f_{vu} = 1.2 \text{ MPa}$$

$$\therefore V_Y \approx \underline{\underline{165 \text{ km}}}$$


$$\begin{aligned} \text{Deck load} &= \text{Trib. width} \times (\text{Deck wt}) \\ &\cong 0.87 \times (0.216 \times 1) \times 9.5 \text{ (kN/m}^3\text{)} \\ &\cong 1.785 \text{ kN/m} \end{aligned}$$

$$\begin{aligned} \times \quad \text{Asphalt} &\equiv 0.87 \times (0.09 \times 1) \times 23.5 \text{ (kN/m}^3\text{)} \\ &\equiv 1.84 \text{ kN/m} \end{aligned}$$

\* 1" thick base board =  $0.87 \times (0.025 \times 1) \times 9.5 \text{ (KN/m}^3\text{)}$   
=  $0.207 \text{ KN/m}$

\* Girder self wt =  $(0.457 \times 0.343) \times 9.5 \text{ (kN/m)}$   
=  $1.49 \text{ kN/m}$

∴ Total wood wt =  $1.785 + 0.207 + 1.49 \Rightarrow 3.48 \text{ kg/m}$

\* Live Load  $\Rightarrow$   $\begin{matrix} \{ CL2 \\ CL1 \end{matrix} (CL625 \text{ ONT})$ ; DLA = 0.25 E-Level 1/2

$CL3$  DLA = 0.3 E-Level 3



$$F_T = \frac{0.87}{3.22 \times 1 (1+0)} \rightarrow 0.27$$

$$\gamma_c = 1.0 \quad \text{§ 5.6.7.1 Table 5.1}$$

$$F_S = 1$$

$$\text{§ 5.6.7.1}$$

$$M_L = F_T F_S M_T$$

$$M_L = 0.27 M_T$$

\* Shear :-

$$V_L = F_T F_S V_T$$

$$F_T = \frac{S}{D_T \gamma_c (1 + \mu \lambda)}$$

$$S = 0.87$$

$$\lambda = 0$$

$$\gamma_c = 1$$

$$D_T = 3.1$$

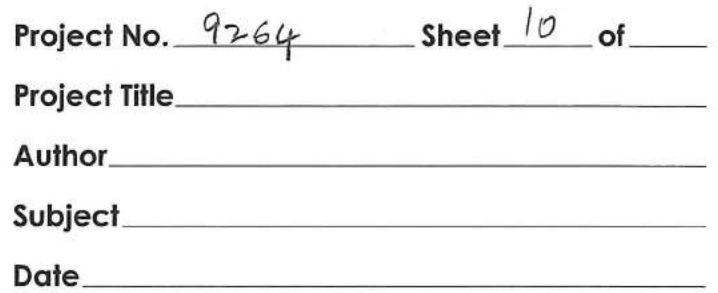
$$\text{Table 5.11}$$

$$\therefore F_T = 0.28$$

$$V_L = 0.28 V_T$$







- Shear: — ['F' value calcs.]

$$\alpha_L L(1+L) = 1.49 \times 97 \Rightarrow 144.5 \text{ kN.}$$

$$\Rightarrow 150.5 \text{ kN}$$

CL-3

$$\phi = 0.9$$

$$(CL_1 \cup CL_2)$$

(CL3)







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Project No. 9264 Sheet 12 of     

Project Title Temiskaming shores

Author                                     

Subject                                     

Date                                     

Interim load posting:-

- For CL1 / CL2 ; [ 625 / 505 kN ]

CL1 - Max. loading limit =  $0.2 \times 625 \Rightarrow 125 \text{ kN}$  [ 12.7 tonnes ]

CL2 - = = = =  $0.2 \times 505 \Rightarrow 101 \text{ kN}$  [ 10.3 tonnes ]

- For CL3 ; [ 330 kN ]

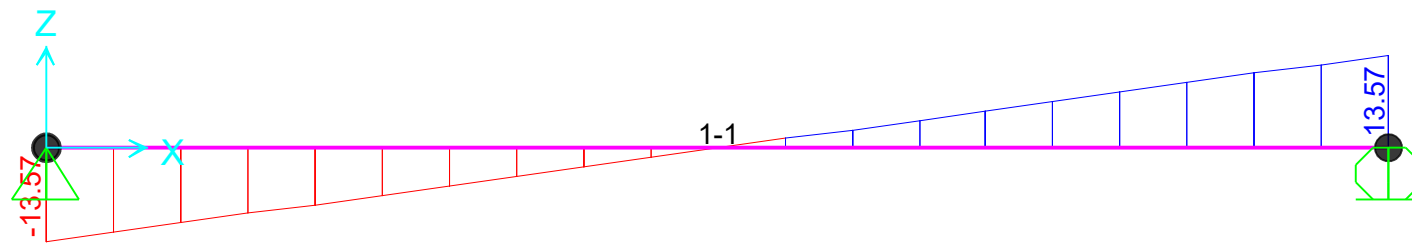
CL3 - Max loading limit =  $0.193 \times 330 \Rightarrow 63.7 \text{ kN}$  [ 6.4 tonnes ]

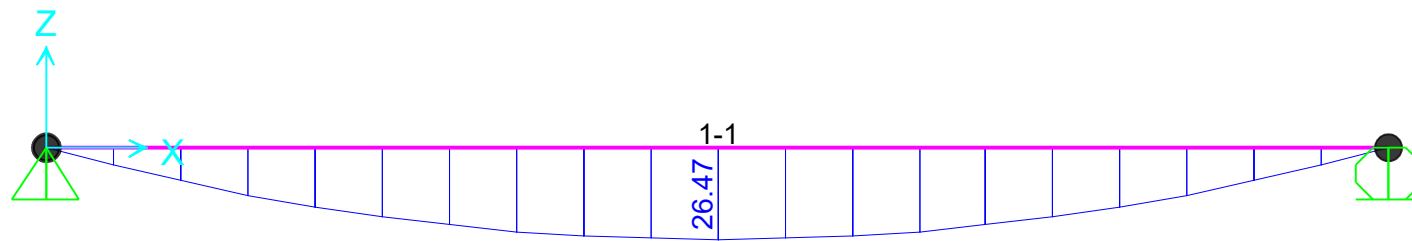
## Appendix C

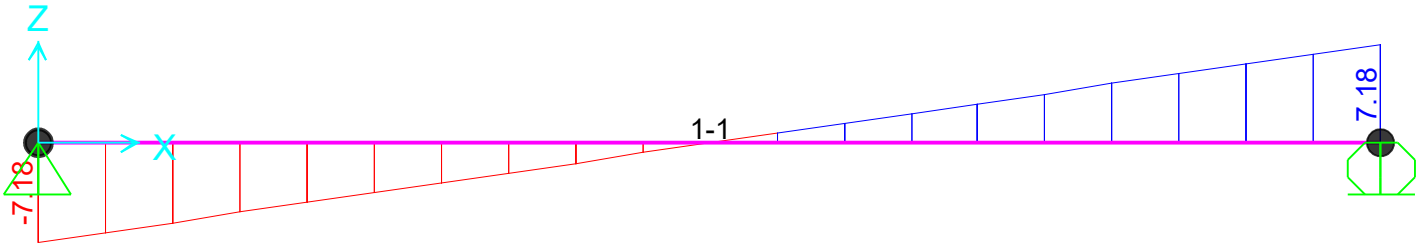
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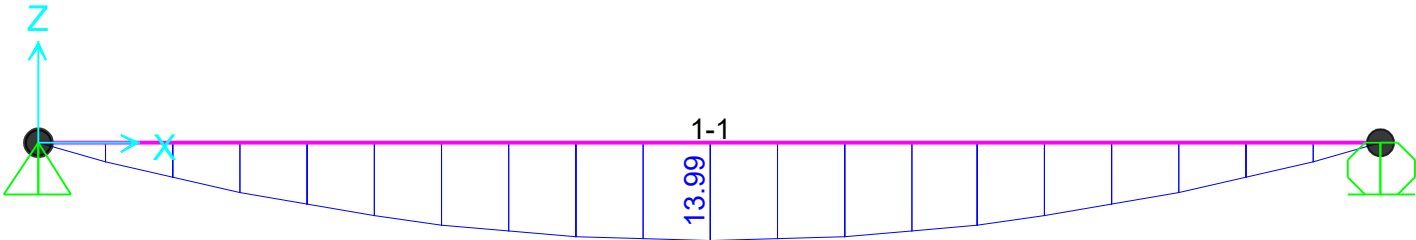
SAP2000 Output – Dead and Moving Loads



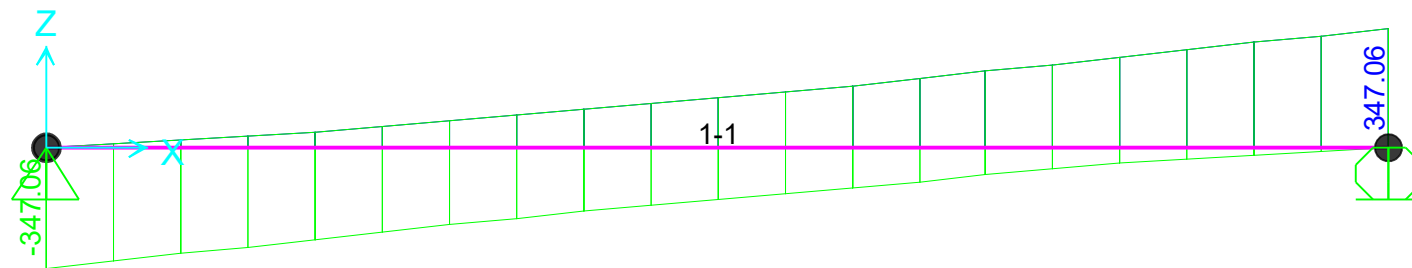


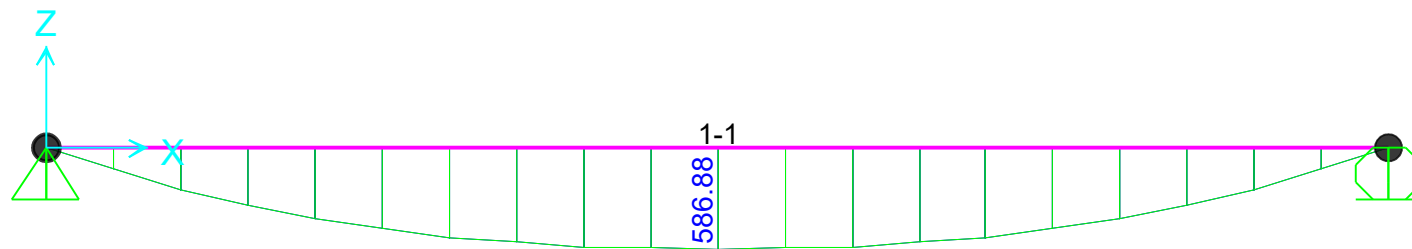


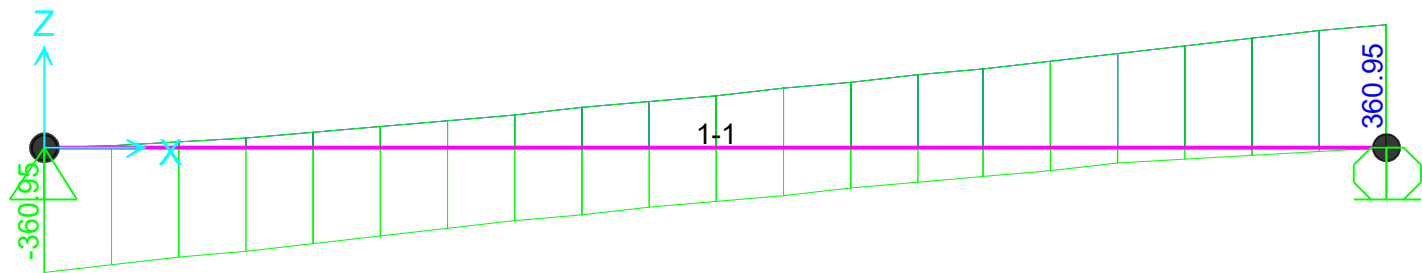


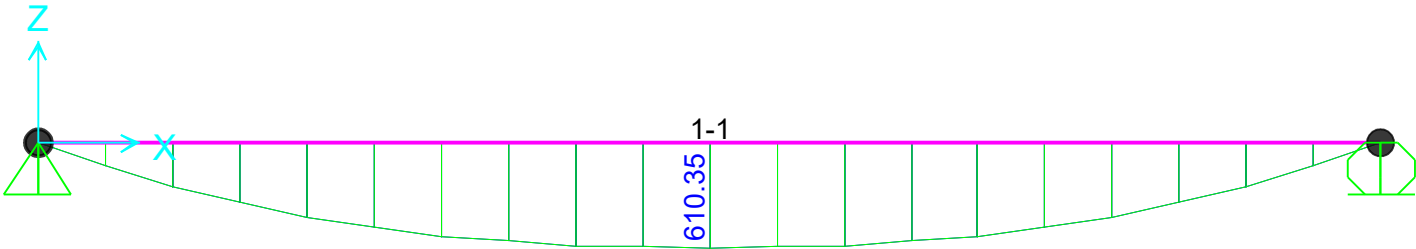












## **Memo**

**To:** Mayor and Council  
**From:** Mathew Bahm, Director of Recreation  
**Date:** September 7, 2021  
**Subject:** Ontario Trillium Foundation - Community Building Fund  
**Attachments:** N/A

---

Mayor and Council:

The Ontario Trillium Foundation is currently accepting applications for the Community Building Fund – Capital Stream until September 29, 2021. This grant provides funding towards the repair, renovation or retrofitting of existing sport and recreation facilities to address local community need. Funding is available for up to 100% of the total project costs, capped at a maximum of \$500,000.

The roof of the Waterfront Pool and Fitness Centre has been identified as in need of replacement within the next few years. The current expected lifespan of this critical piece of the building envelope is less than five years-time as noted in inspection reports received by council.

City staff have been working on gathering the required information to include this capital project within the upcoming 2022 municipal budget deliberations. Preliminary investigations estimate that this project will cost up to \$1,000,000.

Staff are therefore recommending that Council approve a funding application to the Ontario Trillium Foundation Community Building Fund – Capital Stream in the amount of \$500,000 for the roof replacement project at the Waterfront Pool and Fitness Centre.

Prepared by:

Reviewed and submitted for Council's  
consideration by:

*"Original signed by"*

---

*"Original signed by"*

---

Mathew Bahm  
Director of Recreation

Christopher W. Oslund  
City Manager

**Corporation of the City of Temiskaming Shores**

**By-law No. 2021-125**

**Being a by-law to authorize the execution of an easement  
agreement with Cobalt Camp Refinery Ltd. and The  
Corporation of the City of Temiskaming Shores**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 9 (1) (a) and (b) of the Municipal Act, 2001, SO., 2001, c25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

**Whereas** Council considered Memo No. 028-2021-CS at the September 7, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to authorize an Easement Agreement with Cobalt Camp Refinery Ltd. for the maintenance operation of an existing underground water pipeline over parts 8, 9, 10 and 11 on Plan 54R-4169, for consideration at the September 7, 2021 Regular Council meeting.

**Now therefore** the Council of the City of Temiskaming Shores enacts the following as a by-law:

1. That the Mayor and Clerk are hereby authorized to execute an Easement Agreement with Cobalt Camp Refinery Ltd., attached hereto as Schedule "A" and forms part of this by-law;
2. That this agreement be registered on title at the expense of Cobalt Camp Refinery Ltd.; and
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

**Read a first, second and third time and finally passed** this 7<sup>th</sup> day of September, 2021.

---

Mayor

---

Clerk



Schedule “A” to

**By-law No. 2021-125**

## ACKNOWLEDGEMENT AND DIRECTION

**TO:** JEAN-OLIVIER LAMBERT  
(Insert lawyer's name)

**AND TO:** GRIENER LAMBERT PROFESSIONAL CORPORATION  
(Insert Firm name if applicable)



**RE:** COBALT CAMP REFINERY LTD. - APPLICATION (ORDER IN COUNCIL)  
(Insert brief description of transaction)

This will confirm that:

- The undersigned has reviewed the "In Preparation" documents listed below (the "Documents"), copies of which are attached hereto, and the information contained herein is accurate.
- You are authorized and directed to register electronically on my behalf the document(s) described in this Acknowledgement and Direction as well as any other document(s) required to complete the transaction described above and to make such minor clerical or technical changes to such documents as may be required in order to complete the registration of same;
- The effect of the electronic documents described in this Acknowledgement and Direction has been fully explained to me/us and I/we understand that I/we are parties to and bound by the terms and provisions of these electronic document(s) to the same extent as if I/we had signed these documents; and
- I/we are in fact parties named in the electronic documents described in this Acknowledgement and Direction and I/we have not misrepresented our identities to you.
- The delivery of an executed copy of this document by facsimile or other electronic means is legally binding on the undersigned and shall be deemed to be an original hereof.

### ELECTRONIC REGISTRATION DOCUMENTS

1. In Preparation Application of the land described above.

|   |   |
|---|---|
| Dated at <u>City of Temiskaming Shores</u> , this <u>17<sup>th</sup></u> day of August, 2021                      |   |
| Witness: (as to all signatures, if applicable)  |   |
| <br>Kelly Conlin, Deputy Clerk | <b>The Corporation of the City of Temiskaming Shores</b><br><br>Name: <u>Corran Kidd</u><br>Title: <u>Mayor</u> |
|   | Name: <u>Logan Behringer</u><br>Title: <u>Clerk</u>   |
| We have authority to bind the Corporation   |   |



**Properties**

PIN 61357 - 0102 LT

Description PCL 11959 SEC SST; PT SW 1/4 LT 14 CON 1 BUCKE SRO AS IN LT142133; PCL 10413 EC SST; PT SW PT BROKEN LT 15 CON 1 BUCKE SRO AS IN LT142133; PCL 7932 EC SST PT S 1/2 OF S 1/2 LT 14 CON 1 BUCKE SRO AS IN LT142133; PCL 22469 SEC ST PT LT 14 CON 1 BUCKE SRO PT 1 TO 4 D178; PCL 23717 SEC SST PT SW PT ROKEN LT 15 CON 1 BUCKE SRO PT 2 54R2753; PCL 23748 SEC SST PT SW PT ROKEN LT 15 CON 1 SRO PT 1, 3 TO 5 54R2753; S/T PT 9 54R4169 AS IN LT293293; /T LT111006; S/T LT108484, LT108653; TEMISKAMING SHORES ; DISTRICT OF TIMISKAMING

Address DISTRICT OF TIMISKAMING

**Applicant(s)**

Name THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

Acting as a company

Address for Service 325 Farr Drive, P.O. Box 2050

Halleybury, Ontario P0J 1K0

I, , have the authority to bind the corporation.

This document is not authorized under Power of Attorney by this party.

**Statements**

Schedule: By Order-in-Council OC-2458/97 registered in the Land Registry Office for the Land Titles Division of Timiskaming as Instrument LT300642 on February 6, 1998, as amended by Order-in-Council OC-2412/99 registered as Instrument LT309028 on February 3, 2000, the lands described herein were transferred to and vested in and under the jurisdiction and control of the Town of Halleybury. The Town of Halleybury was amalgamated to form The Corporation of the City of Temiskaming Shores on November 17, 2003 pursuant to an Order made under the Municipal Act R.S.O. 1990 issued February 21, 2003, as further amended by an Order made under the Municipal Act, R.S.O. 1990 issued November 17, 2003. The Corporation of the City of Temiskaming Shores hereby makes application under Section 75 of the Land Titles Act to amend the register for the Property to be in the name of The Corporation of the City of Temiskaming Shores as registered owner. The evidence in support of this Application is referenced in the Order-in-Council registered on February 3, 2000 as Instrument Number LT309028.

This document relates to registration number(s) LT300642, LT309028

**File Number**

Applicant Client File Number :

22-0053

# ACKNOWLEDGEMENT AND DIRECTION

TO: JEAN-OLIVIER LAMBERT  
(Insert lawyer's name)

AND TO: GRIENER LAMBERT PROFESSIONAL CORPORATION  
(Insert Firm name if applicable)

RE: COBALT CAMP REFINERY LTD. - EASEMENT - PTS 8, 9, 10 & 11, 54R4169  
(Insert brief description of transaction)

This will confirm that:


- The undersigned has reviewed the "In Preparation" documents listed below (the "Documents"), copies of which are attached hereto, and the information contained herein is accurate.
- You are authorized and directed to register electronically on my behalf the document(s) described in this Acknowledgement and Direction as well as any other document(s) required to complete the transaction described above and to make such minor clerical or technical changes to such documents as may be required in order to complete the registration of same;
- The effect of the electronic documents described in this Acknowledgement and Direction has been fully explained to me/us and I/we understand that I/we are parties to and bound by the terms and provisions of these electronic document(s) to the same extent as if I/we had signed these documents; and
- I/we are in fact parties named in the electronic documents described in this Acknowledgement and Direction and I/we have not misrepresented our identities to you.
- The delivery of an executed copy of this document by facsimile or other electronic means is legally binding on the undersigned and shall be deemed to be an original hereof.

## ELECTRONIC REGISTRATION DOCUMENTS

1. In Preparation Easement of the land described above.


Dated at City of Temiskaming Shores, this 17<sup>th</sup> day of August, 2021

Witness: (as to all signatures, if applicable)

  
Kelly Conlin, Deputy Clerk

The Corporation of the City of  
Temiskaming Shores

(The "Transferor")

  
Name: Carman Kuld  
Title: Mayor

Name: Logan Belanger  
Title: Clerk

We have authority to bind the Corporation

**Properties**

PIN 61357 - 0102 LT Interest/Estate Easement ☒ Add Easement

Description SERVIENT LANDS: SRO PT SW PT BROKEN LOT 15, CONCESSION 1, BURKE, DESIGNATED AS PARTS 8, 9, 10 AND 11 ON PLAN 54R-4169; TEMISKAMING SHORES ; DISTRICT OF TIMISKAMING

DOMINANT LANDS: PIN 61390-0213; PCL 24578 SEC S6T; PT N1/2 LT 1 CON 12 LORRAIN SRO PT 1 54R4053; DISTRICT OF TIMISKAMING

Address DISTRICT OF TIMISKAMING

**Consideration**

Consideration \$2.00

**Transferor(s)**

The transferor(s) hereby transfers the easement to the transferee(s).

Name THE CORPORATION OF THE CITY OF TEMISKAMING SHORES  
Acting as a company  
Address for Service 325 Farr Drive, P.O. Box 2050  
Haileybury, Ontario P0J 1K0

I, , have the authority to bind the corporation.

This document is not authorized under Power of Attorney by this party.

**Transferee(s)****Capacity****Share**

Name COBALT CAMP REFINERY LTD.  
Acting as a company  
Address for Service 550 Burrard Street, Suite 2900  
Vancouver, British Columbia V6C 0A3

**Statements**

Schedule: See Schedules

STATEMENT OF THE TRANSFEROR (S): The transferor(s) verifies that to the best of the transferor's knowledge and belief, this transfer does not contravene the Planning Act.

STATEMENT OF THE SOLICITOR FOR THE TRANSFEROR (S): I have explained the effect of the Planning Act to the transferor(s) and I have made inquiries of the transferor(s) to determine that this transfer does not contravene that Act and based on the information supplied by the transferor(s), to the best of my knowledge and belief, this transfer does not contravene that Act. I am an Ontario solicitor in good standing.

STATEMENT OF THE SOLICITOR FOR THE TRANSFEE (S): I have investigated the title to this land and to abutting land where relevant and I am satisfied that the title records reveal no contravention as set out in the Planning Act, and to the best of my knowledge and belief this transfer does not contravene the Planning Act. I act independently of the solicitor for the transferor(s) and I am an Ontario solicitor in good standing.

**Calculated Taxes**

Provincial Land Transfer Tax \$0.00

**File Number**

Transferor Client File Number : 22-0053  
Transferee Client File Number : 22-0053

**LAND TRANSFER TAX STATEMENTS**

In the matter of the conveyance of: 61357 - 0102

SERVIENT LANDS: SRO PT SW PT BROKEN LOT 15, CONCESSION 1, BURKE, DESIGNATED AS PARTS 8, 9, 10 AND 11 ON PLAN 54R-4169; TEMISKAMING SHORES; DISTRICT OF TIMISKAMING

DOMINANT LANDS: PIN 61390-0213; PCL 24578 SEC SST; PT N1/2 LT 1 CON 12 LORRAIN SRO PT 1 54R4053; DISTRICT OF TIMISKAMING

BY: THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TO: COBALT CAMP REFINERY LTD.

1. I am

- ☐ (a) A person in trust for whom the land conveyed in the above-described conveyance is being conveyed;
- ☐ (b) A trustee named in the above-described conveyance to whom the land is being conveyed;
- ☐ (c) A transferee named in the above-described conveyance;
- ☐ (d) The authorized agent or solicitor acting in this transaction for \_\_\_\_\_ described in paragraph(s) ( ) above.
- ☒ (e) The President, Vice-President, Manager, Secretary, Director, or Treasurer authorized to act for COBALT AMP REFINERY LTD. described in paragraph(s) (C) above.
- ☐ (f) A transferee described in paragraph ( ) and am making these statements on my own behalf and on behalf of \_\_\_\_\_ who is my spouse described in paragraph ( ) and as such, I have personal knowledge of the facts herein deposed to.

3. The total consideration for this transaction is allocated as follows:

|   |        |
|---|--------|
| (a) Monies paid or to be paid in cash   | \$2.00 |
| (b) Mortgages (i) assumed (show principal and interest to be credited against purchase price)         | \$0.00 |
| (ii) Given Back to Vendor   | \$0.00 |
| (c) Property transferred in exchange (detail below)   | \$0.00 |
| (d) Fair market value of the land(s)  | \$0.00 |
| (e) Liens, legacies, annuities and maintenance charges to which transfer is subject                   | \$0.00 |
| (f) Other valuable consideration subject to land transfer tax (detail below)                          | \$0.00 |
| (g) Value of land, building, fixtures and goodwill subject to land transfer tax (total of (a) to (f)) | \$2.00 |
| (h) VALUE OF ALL CHATTELS -items of tangible personal property  | \$0.00 |
| (i) Other considerations for transaction not included in (g) or (h) above                             | \$0.00 |
| (j) Total consideration   | \$2.00 |

4.

Explanation for nominal considerations:

- a) Transfer of easement or right of way for no consideration.

5. The land is not subject to an encumbrance

6. Other remarks and explanations, if necessary.

1. The information prescribed for purposes of section 5.0.1 of the Land Transfer Tax Act is not required to be provided for this conveyance.
2. The transferee(s) has read and considered the definitions of "designated land", "foreign corporation", "foreign entity", "foreign national", "specified region" and "taxable trustee" as set out in subsection 1(1) of the Land Transfer Tax Act. The transferee(s) declare that this conveyance is not subject to additional tax as set out in subsection 2(2.1) of the Act because:
3. (a) This is not a conveyance of land that is located within the "specified region".
4. The transferee(s) declare that they will keep at their place of residence in Ontario (or at their principal place of business in Ontario) such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the Land Transfer Tax Act for a period of at least seven years.
5. The transferee(s) agree that they or the designated custodian will provide such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the Land Transfer Tax Act, to the Ministry of Finance upon request.

**PROPERTY Information Record**

A. Nature of Instrument: Transfer Easement

LRO 54 Registration No. Date:

B. Property(s): PIN 61357 - 0102 Address DISTRICT OF TIMISKAMING Assessment - Roll No

C. Address for Service: 550 Burrard Street, Suite 2900  
Vancouver, British Columbia V6C 0A3

D. (i) Last Conveyance(s): PIN 61357 - 0102 Registration No.

(ii) Legal Description for Property Conveyed: Same as in last conveyance? Yes ☐ No ☒ Not known ☐

1. The Transferor hereby grants and conveys to the Transferee, its successors and assigns, the rights and easement:
  - (a) to enter on and construct, install, operate, maintain, in, on, and under the lands shown as Parts 8, 9, 10 and 11 on Plan 54R-4169, in the District of Timiskaming herein called the "strip", an underground water pipeline and associated material and equipment as in the opinion of the Transferee may be necessary (all of which are hereinafter called the "works");
  - (b) to enter on and cut and remove all trees and brush on the strip;
  - (c) for the employees, agents, and contractors of the Transferee at all times to pass and repass with any equipment along the strip to examine, repair, and renew the works, subject to payment by the Transferee of compensation for any damage sustained by the Transferor due to the operation, maintenance, or renewal of the works; and
  - (d) to remove, re-locate and reinstall the said works in, on and under the strip, subject to the payment by the Transferee of additional compensation for any damage caused thereby.
2. Other than the existing roadway and its appurtenant features, the Transferor covenants and agrees not to erect in, on and under the strip, any buildings, structures, or other obstructions of any nature whatever and further covenants and agrees not to change the grade of the strip if in the opinion of the Transferee such acts would interfere with the works.
3. The Transferor covenants with the Transferee that it has the right to convey the easement in, on and under the said land to the Transferee and that the Transferee will quietly possess and enjoy the said easement, that it will execute further assurances of the said easement as may be required.
4. The Transferee covenants and agrees with the Transferor to indemnify and save harmless the Transferor, its tenants, or other lawful occupiers of the strip for any loss, damage, and injury caused by the granting of this easement or anything done pursuant thereto or arising from any accident that would not have happened but for the presence of the works on the strip provided, however, that the Transferee shall not be liable hereunder to the extent to which such loss, damage or injury is caused or contributed to by the neglect or default of the Transferor, its tenants or other lawful occupiers of the strip of their servants, agents or workmen.
5. All covenants herein contained shall be construed to be several as well as joint, and that wherever the singular and the masculine are used in this Transfer of Easement, the same shall be construed as meaning the plural or the feminine or neuter where the context or the parties hereto so require.
6. The burden and benefit of this Transfer of Easement shall run with the land and shall extend to, be binding on and enure to the benefit of the parties hereto and its respective successors and assigns.

# ACKNOWLEDGEMENT AND DIRECTION

To: JEAN-OLIVIER LAMBERT  
(Insert lawyer's name)

AND TO: GRIENER LAMBERT PROFESSIONAL CORPORATION  
(Insert Firm name if applicable)

RE: COBALT CAMP REFINERY LTD. - EASEMENT - PTS 8, 9, 10 & 11, 54R4169  
(Insert brief description of transaction)

This will confirm that:

- The undersigned has reviewed the "In Preparation" documents listed below (the "Documents"), copies of which are attached hereto, and the information contained herein is accurate.
- You are authorized and directed to register electronically on my behalf the document(s) described in this Acknowledgement and Direction as well as any other document(s) required to complete the transaction described above and to make such minor clerical or technical changes to such documents as may be required in order to complete the registration of same;
- The effect of the electronic documents described in this Acknowledgement and Direction has been fully explained to me/us and I/we understand that I/we are parties to and bound by the terms and provisions of these electronic document(s) to the same extent as if I/we had signed these documents; and
- I/we are in fact parties named in the electronic documents described in this Acknowledgement and Direction and I/we have not misrepresented our identities to you.
- The delivery of an executed copy of this document by facsimile or other electronic means is legally binding on the undersigned and shall be deemed to be an original hereof.

## ELECTRONIC REGISTRATION DOCUMENTS

1. In Preparation Easement of the land described above.


Dated at City of Kamiskamining Shores, this 17<sup>th</sup> day of August, 2021

Witness: (as to all signatures, if applicable)

  
Kelly Conlin, Deputy Clerk

Cobalt Camp Refinery Ltd.  
(The "Transferee")

  
Name: Cameron Kidd  
Title: Mayor

  
Name: Logan Belanger  
Title: Clerk

We have authority to bind the Corporation

**Properties**

PIN 81357 - 0102 LT Interest/Estate Easement ☒ Add Easement

Description SERVIENT LANDS: SRO PT SW PT BROKEN LOT 15, CONCESSION 1, BURKE, DESIGNATED AS PARTS 8, 9, 10 AND 11 ON PLAN 54R-4169; TEMISKAMING SHORES ; DISTRICT OF TIMISKAMING

DOMINANT LANDS: PIN 81390-0213; PCL 24578 SEC SST; PT N1/2 LT 1 CON 12 LORRAIN SRO PT 1 54R4053; DISTRICT OF TIMISKAMING

Address DISTRICT OF TIMISKAMING

**Consideration**

Consideration \$2.00

**Transferor(s)**

The transferor(s) hereby transfers the easement to the transferee(s).

Name THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

Acting as a company

Address for Service 325 Farr Drive, P.O. Box 2050  
Haileybury, Ontario P0J 1K0

I, , have the authority to bind the corporation.

This document is not authorized under Power of Attorney by this party.

**Transferee(s)**

Capacity

Share

Name COBALT CAMP REFINERY LTD.

Acting as a company

Address for Service 550 Burrard Street, Suite 2900  
Vancouver, British Columbia V6C 0A3

**Statements**

Schedule: See Schedules

STATEMENT OF THE TRANSFEROR (S): The transferor(s) verifies that to the best of the transferor's knowledge and belief, this transfer does not contravene the Planning Act.

STATEMENT OF THE SOLICITOR FOR THE TRANSFEROR (S): I have explained the effect of the Planning Act to the transferor(s) and I have made inquiries of the transferor(s) to determine that this transfer does not contravene that Act and based on the information supplied by the transferor(s), to the best of my knowledge and belief, this transfer does not contravene that Act. I am an Ontario solicitor in good standing.

STATEMENT OF THE SOLICITOR FOR THE TRANSFEEE (S): I have investigated the title to this land and to abutting land where relevant and I am satisfied that the title records reveal no contravention as set out in the Planning Act, and to the best of my knowledge and belief this transfer does not contravene the Planning Act. I act independently of the solicitor for the transferor(s) and I am an Ontario solicitor in good standing.

**Calculated Taxes**

Provincial Land Transfer Tax \$0.00

**File Number**

Transferor Client File Number : 22-0053

Transferee Client File Number : 22-0053

**LAND TRANSFER TAX STATEMENTS**

In the matter of the conveyance of: 61357 - 0102 SERVIENT LANDS: SRO PT SW PT BROKEN LOT 15, CONCESSION 1, BURKE, DESIGNATED AS PARTS 8, 9, 10 AND 11 ON PLAN 54R-4169; TEMISKAMING SHORES; DISTRICT OF TIMISKAMING

DOMINANT LANDS: PIN 61390-0213; PCL 24578 SEC SST; PT N1/2 LT 1 CON 12 LORRAIN SRO PT 1 54R4053, DISTRICT OF TIMISKAMING

BY: THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TO: COBALT CAMP REFINERY LTD.

1. I am

- ☐ (a) A person in trust for whom the land conveyed in the above-described conveyance is being conveyed;
- ☐ (b) A trustee named in the above-described conveyance to whom the land is being conveyed;
- ☐ (c) A transferee named in the above-described conveyance;
- ☐ (d) The authorized agent or solicitor acting in this transaction for \_\_\_\_\_ described in paragraph(s) ( ) above.
- ☒ (e) The President, Vice-President, Manager, Secretary, Director, or Treasurer authorized to act for COBALT AMP REFINERY LTD. described in paragraph(s) (C) above.
- ☐ (f) A transferee described in paragraph ( ) and am making these statements on my own behalf and on behalf of \_\_\_\_\_ who is my spouse described in paragraph ( ) and as such, I have personal knowledge of the facts herein deposed to.

3. The total consideration for this transaction is allocated as follows:

|   |        |
|---|--------|
| (a) Monies paid or to be paid in cash   | \$2.00 |
| (b) Mortgages (i) assumed (show principal and interest to be credited against purchase price)         | \$0.00 |
| (ii) Given Back to Vendor   | \$0.00 |
| (c) Property transferred in exchange (detail below)   | \$0.00 |
| (d) Fair market value of the land(s)  | \$0.00 |
| (e) Liens, legacies, annuities and maintenance charges to which transfer is subject                   | \$0.00 |
| (f) Other valuable consideration subject to land transfer tax (detail below)                          | \$0.00 |
| (g) Value of land, building, fixtures and goodwill subject to land transfer tax (total of (a) to (f)) | \$2.00 |
| (h) VALUE OF ALL CHATTELS -items of tangible personal property  | \$0.00 |
| (i) Other considerations for transaction not included in (g) or (h) above                             | \$0.00 |
| (j) Total consideration   | \$2.00 |

4.

Explanation for nominal considerations:  
o) Transfer of easement or right of way for no consideration.

5. The land is not subject to an encumbrance

6. Other remarks and explanations, if necessary.

1. The information prescribed for purposes of section 5.0.1 of the Land Transfer Tax Act is not required to be provided for this conveyance.
2. The transferee(s) has read and considered the definitions of "designated land", "foreign corporation", "foreign entity", "foreign national", "specified region" and "taxable trustee" as set out in subsection 1(1) of the Land Transfer Tax Act. The transferee(s) declare that this conveyance is not subject to additional tax as set out in subsection 2(2.1) of the Act because:
3. (a) This is not a conveyance of land that is located within the "specified region".
4. The transferee(s) declare that they will keep at their place of residence in Ontario (or at their principal place of business in Ontario) such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the Land Transfer Tax Act for a period of at least seven years.
5. The transferee(s) agree that they or the designated custodian will provide such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the Land Transfer Tax Act, to the Ministry of Finance upon request.

**PROPERTY Information Record**

A. Nature of Instrument: Transfer Easement  
LRO 54 Registration No. Date:

B. Property(s): PIN 61357 - 0102 Address DISTRICT OF TIMISKAMING Assessment Roll No

C. Address for Service: 550 Burrard Street, Suite 2900  
Vancouver, British Columbia V6C 0A3

D. (i) Last Conveyance(s): PIN 61357 - 0102 Registration No.

(ii) Legal Description for Property Conveyed: Same as in last conveyance? Yes ☐ No ☒ Not known ☐



1. The Transferor hereby grants and conveys to the Transferee, its successors and assigns, the rights and easement:
  - (a) to enter on and construct, install, operate, maintain, in, on, and under the lands shown as Parts 8, 9, 10 and 11 on Plan 54R-4169, in the District of Timiskaming herein called the "strip", an underground water pipeline and associated material and equipment as in the opinion of the Transferee may be necessary (all of which are hereinafter called the "works");
  - (b) to enter on and cut and remove all trees and brush on the strip;
  - (c) for the employees, agents, and contractors of the Transferee at all times to pass and repass with any equipment along the strip to examine, repair, and renew the works, subject to payment by the Transferee of compensation for any damage sustained by the Transferor due to the operation, maintenance, or renewal of the works; and
  - (d) to remove, re-locate and reinstall the said works in, on and under the strip, subject to the payment by the Transferee of additional compensation for any damage caused thereby.
2. Other than the existing roadway and its appurtenant features, the Transferor covenants and agrees not to erect in, on and under the strip, any buildings, structures, or other obstructions of any nature whatever and further covenants and agrees not to change the grade of the strip if in the opinion of the Transferee such acts would interfere with the works.
3. The Transferor covenants with the Transferee that it has the right to convey the easement in, on and under the said land to the Transferee and that the Transferee will quietly possess and enjoy the said easement, that it will execute further assurances of the said easement as may be required.
4. The Transferee covenants and agrees with the Transferor to indemnify and save harmless the Transferor, its tenants, or other lawful occupiers of the strip for any loss, damage, and injury caused by the granting of this easement or anything done pursuant thereto or arising from any accident that would not have happened but for the presence of the works on the strip provided, however, that the Transferee shall not be liable hereunder to the extent to which such loss, damage or injury is caused or contributed to by the neglect or default of the Transferor, its tenants or other lawful occupiers of the strip of their servants, agents or workmen.
5. All covenants herein contained shall be construed to be several as well as joint, and that wherever the singular and the masculine are used in this Transfer of Easement, the same shall be construed as meaning the plural or the feminine or neuter where the context or the parties hereto so require.
6. The burden and benefit of this Transfer of Easement shall run with the land and shall extend to, be binding on and enure to the benefit of the parties hereto and its respective successors and assigns.

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2021-126**

**Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision**

**754 Latchford Street**

**Roll No. 5418-030-001-010.00 and 011.00**

**Whereas** Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended authorizes the Council of a municipality to designate by by-law, a plan of subdivision, or any part thereof, that has been registered for eight (8) years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of subdivision control; and

**Whereas** Council considered Memo No. 029-2021-CS at the September 7, 2021 Regular Council meeting and directed staff to prepare the necessary by-law to deem PLAN M82NB LOT 173 PCL 7818SST and PLAN M82NB LOT 172 PCL 10322SST to no longer be lots on a plan of subdivision for consideration at the September 7, 2021 Regular Council meeting.

**Now therefore** the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That the lands hereinafter described shall be deemed not to be a lot or block on a Registered Plan of Subdivision for the purposes of Section 50(4) of the Planning Act R.S.O. 1990, c.P.13, as amended and as generally illustrated on Schedule "A" attached hereto and forming part of this by-law.
2. That the lands are described as:
  - PLAN M82NB LOT 173 PCL 7818SST
  - PLAN M82NB LOT 172 PCL 10322SST
3. That in accordance with Section 50(28) of the Planning Act, R.S.O. 1990, c.P.13, as amended, a certified copy or duplicate of this by-law shall be registered by the Clerk of the Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
4. That in accordance with Section 50(29) of the Planning Act, R.S.O. 1990, c.P.13, as amended, Council shall give notice of the passing of the by-law within 30 days of the passing to the owner of land to which the by-law applies.
5. That in accordance with Section 50(30) of the Planning Act R.S.O. 1990, c.P.13, as amended, Council shall hear in person or by an agent any person to whom a notice was sent, who within twenty days of the mailing of the notice gives notice to the Clerk of The Corporation of the City of Temiskaming Shores that the person desires to make representations respecting the amendment or repeal of the by-law.

6. That the Mayor and Clerk are authorized to sign all necessary documents in connection with this by-law.
7. That this by-law shall not be effective until a certified copy or duplicate of this by-law is registered by the Clerk of The Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
8. That the passing of this by-law shall be subject to the provisions of the Planning Act.
9. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed** this 7<sup>th</sup> day of September, 2021.

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Mayor

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Clerk

Schedule “A”

City of Temiskaming Shores – 754 Latchford Street



**The Corporation of the City of Temiskaming Shores**

**By-law No. 2021-127**

**Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision**

**40 Armstrong Street South**

**Roll No. 5418-010-004-082.00 and 083.00**

**Whereas** Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended authorizes the Council of a municipality to designate by by-law, a plan of subdivision, or any part thereof, that has been registered for eight (8) years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of subdivision control; and

**Whereas** Council considered Memo No. 030-2021-CS at the September 7, 2021 Regular Council meeting and directed staff to prepare the necessary by-law to deem PLAN M22NB LOT 18 PCL 8337SST ARMSTRONG ST W SIDE and PLAN M22NB LOT 19 PCL 24963SST to no longer be lots on a plan of subdivision for consideration at the September 7, 2021 Regular Council meeting.

**Now therefore** the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That the lands hereinafter described shall be deemed not to be a lot or block on a Registered Plan of Subdivision for the purposes of Section 50(4) of the Planning Act R.S.O. 1990, c.P.13, as amended and as generally illustrated on Schedule "A" attached hereto and forming part of this by-law.
2. That the lands are described as:
  - PLAN M22NB LOT 18 PCL 8337SST ARMSTRONG ST W SIDE
  - PLAN M22NB LOT 19 PCL 24963SST
3. That in accordance with Section 50(28) of the Planning Act, R.S.O. 1990, c.P.13, as amended, a certified copy or duplicate of this by-law shall be registered by the Clerk of the Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
4. That in accordance with Section 50(29) of the Planning Act, R.S.O. 1990, c.P.13, as amended, Council shall give notice of the passing of the by-law within 30 days of the passing to the owner of land to which the by-law applies.
5. That in accordance with Section 50(30) of the Planning Act R.S.O. 1990, c.P.13, as amended, Council shall hear in person or by an agent any person to whom a notice was sent, who within twenty days of the mailing of the notice gives notice to the Clerk of The Corporation of the City of Temiskaming Shores that the person desires to make representations respecting the amendment or repeal of the by-law.

6. That the Mayor and Clerk are authorized to sign all necessary documents in connection with this by-law.
7. That this by-law shall not be effective until a certified copy or duplicate of this by-law is registered by the Clerk of The Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
8. That the passing of this by-law shall be subject to the provisions of the Planning Act.
9. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed** this 7<sup>th</sup> day of September, 2021.

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Mayor

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Clerk

Schedule “A”

City of Temiskaming Shores – 40 Armstrong Street South



**The Corporation of the City of Temiskaming Shores**

**By-law No. 2021-128**

**Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision**

**69 Carter Boulevard  
Roll No. 54-18-030-009-434.00**

**Whereas** Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended authorizes the Council of a municipality to designate by by-law, a plan of subdivision, or any part thereof, that has been registered for eight (8) years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of subdivision control; and

**Whereas** Council considered Memo No. 031-2021-CS at the September 7, 2021 Regular Council meeting and directed staff to prepare the necessary by-law to deem PLAN M52NB LOTS 69, 71 PCLS 14366, 17352SST, to no longer be lots on a plan of subdivision for consideration at the September 7, 2021 Regular Council meeting.

**Now therefore** the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That the lands hereinafter described shall be deemed not to be a lot or block on a Registered Plan of Subdivision for the purposes of Section 50(4) of the Planning Act R.S.O. 1990, c.P.13, as amended and as generally illustrated on Schedule "A" attached hereto and forming part of this by-law.
2. That the lands are described as:
  - PLAN M52NB LOTS 69, 71 PCLS 14366, 17352SST;
3. That in accordance with Section 50(28) of the Planning Act, R.S.O. 1990, c.P.13, as amended, a certified copy or duplicate of this by-law shall be registered by the Clerk of the Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
4. That in accordance with Section 50(29) of the Planning Act, R.S.O. 1990, c.P.13, as amended, Council shall give notice of the passing of the by-law within 30 days of the passing to the owner of land to which the by-law applies.
5. That in accordance with Section 50(30) of the Planning Act R.S.O. 1990, c.P.13, as amended, Council shall hear in person or by an agent any person to whom a notice was sent, who within twenty days of the mailing of the notice gives notice to the Clerk of The Corporation of the City of Temiskaming Shores that the person desires to make representations respecting the amendment or repeal of the by-law.



6. That the Mayor and Clerk are authorized to sign all necessary documents in connection with this by-law.
7. That this by-law shall not be effective until a certified copy or duplicate of this by-law is registered by the Clerk of The Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
8. That the passing of this by-law shall be subject to the provisions of the Planning Act.
9. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed** this 7<sup>th</sup> day of September, 2021.

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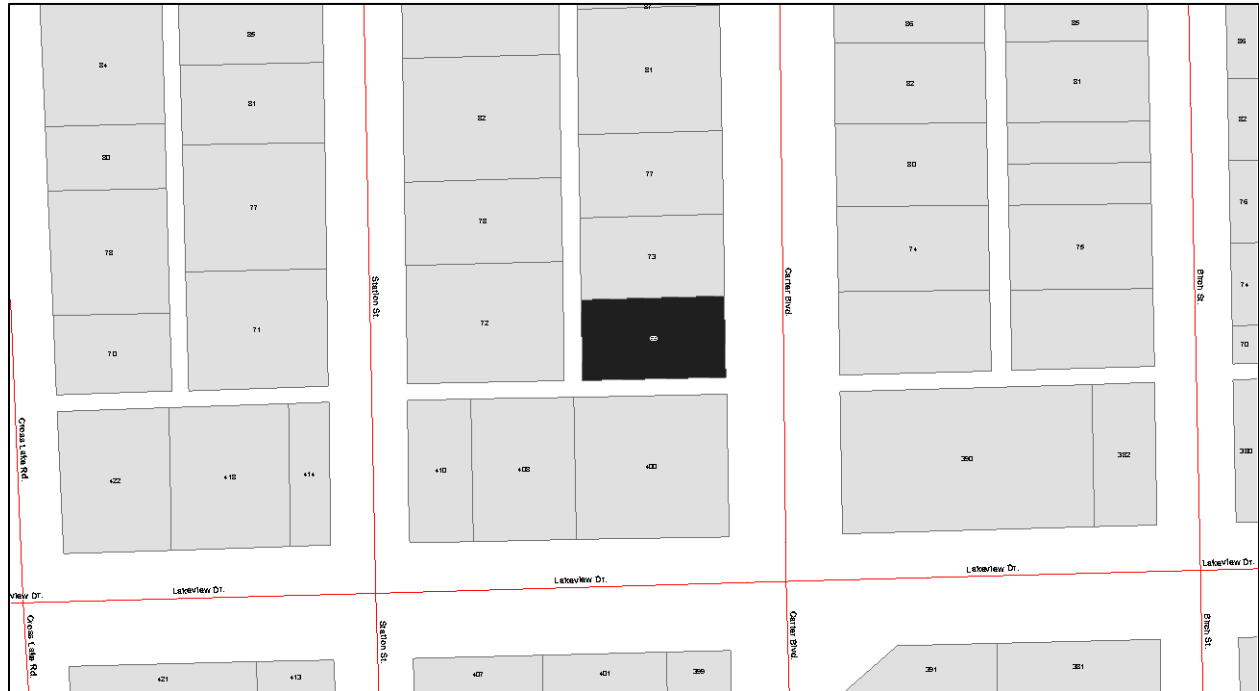
Mayor

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Clerk

Schedule “A”

City of Temiskaming Shores – 69 Carter Boulevard



**The Corporation of the City of Temiskaming Shores**  
**By-law No. 2021-129**  
**Being a by-law to confirm certain proceedings of Council of The**  
**Corporation of the City of Temiskaming Shores for its Regular**  
**meeting held on September 7, 2021**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **September 7, 2021**, with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

**Read a first, second and third time and finally passed** this 7<sup>th</sup> day of September, 2021.

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Mayor

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Clerk