



The Corporation of the City of Temiskaming Shores
Special Meeting of Council
Friday, August 12, 2022 – 12:00 p.m.
City Hall – Council Chambers – 325 Farr Drive

Agenda

Land Acknowledgement

1. Call to Order

2. Roll Call

3. Approval of Agenda

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council approves the agenda as printed.

4. Declaration of Special Council Meeting

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that the Council of the City of Temiskaming Shores declares this meeting a “Special Meeting of Council” in accordance to Section 7 of Procedural By-law No. 2008-160.

5. **Disclosure of Pecuniary Interest and General Nature**

6. **New Business**

a) **Memo No. 010-2022-PW - Phippen Waste Management – Contract Increase Request**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of **Memo No. 010-2022-PW**;

That Council for the City of Temiskaming Shores hereby directs staff issue a one-time lump sum payment of \$36,011.95 to Phippen Waste Management as per the Consumer Price Index Adjustment in Schedules A through D of the Waste Management Contract; and

That Council directs staff to renegotiate the contract with Phippen Waste Management as a result of the new landfill site opening in 2023.

7. **Closed Session**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council agrees to convene in Closed Session at _____ p.m. to discuss the following matters:

- a) Under Section 239 (2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Transit Negotiations

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council agrees to rise with report from Closed Session at _____ p.m.

8. Adjournment

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council adjourns at _____ p.m.

Memo

To: Mayor and Council
From: Steve Burnett, Manager of Environmental Services
Date: August 12, 2022
Subject: Phippen Waste Management Contract Increase Request
Attachments: Appendix 01: Phippen Waste Management Request
Appendix 02: Cost Analysis

Mayor and Council:

On June 20, 2022, Staff was presented with a letter from Phippen Waste Management requesting that a 3.5% increase be considered to the current contract for waste services. The justification for the increase is related to increasing costs associated with fuel, oil parts labour and other general costs.

At the Corporate Services Meeting held on July 22, 2022, Phippen Waste Management presented their letter/request resulting in direction given to staff to provide the committee with a cost analysis breakdown related to the impact of the request.

At the Corporate Services Committee Meeting held on August 11, 2022, the Phippen Waste Management request and cost analysis was discussed resulting in the following recommendation:

*Recommendation CS-2022-051
Moved by: Danny Whalen*

Be it resolved that:

The Corporate Services Committee hereby recommends that Council consider a one-time lump sum payment of \$36,011.95 be paid to Phippen Waste Management for the CPI Adjustment Request in Schedules A-D of the Phippen Waste Management contract, and further that the City renegotiate the contract with Phippen Waste Management as a result of the new landfill site opening in 2023.

Carried

Should Council decide to move forward with this approach, there are sufficient funds within the current approved budget to accommodate the request.

Appendix 01 outlines the Phippen Waste Management Request. Appendix 02 outlines the cost analysis.

Prepared by:

Reviewed and submitted for Council's
consideration by:

"Original signed by"

"Original signed by"

Steve Burnett
Manager of Environmental Services
Services

John Telfer
Interim City Manager

June 20, 2022

City of Temiskaming Shores
325 Farr Drive
Haileybury, ON P0J 1K0

Attention: Chris Oslund City Manager

Re: Contract Loss Revenue Increase

Dear Mr. Oslund

This letter is intended to bring attention to my concerns of the large increase in fuel, oils, vehicle parts, shop labour, employees and other general costs.

Due to these unforeseen costs we would like you to consider an increase of 3.5% to our solid waste contract which would bring us up to CPI. We would like this increase retroactive to January 1st 2022 to cover some of our lost revenue.

Thank you for your consideration into this matter.

Yours truly,

Randy Phippen

Phippen Waste Management - CPI 3.5 % Adjustment Request Analysis - By-law No. 2019-103

Schedule A - Refuse Collection		
CPI Ontario (all items excluding energy) - Based on previous 12 calendar months in September = 3.4%		
Invoice	Collection	Assisted Waste Collection
Jan - Actual	\$ 21,299.68	\$ 98.44
Feb - Actual	\$ 21,314.02	\$ 98.44
Mar - Actual	\$ 21,314.02	\$ 98.44
Apr - Actual	\$ 21,314.02	\$ 98.44
May - Actual	\$ 21,314.02	\$ 98.44
June - Actual	\$ 21,337.92	\$ 98.44
July - Average	\$ 21,315.61	\$ 98.44
Aug - Average	\$ 21,315.61	\$ 98.44
Sept - Average	\$ 21,315.61	\$ 98.44
Oct - Average	\$ 21,315.61	\$ 98.44
Nov - Average	\$ 21,315.61	\$ 98.44
Dec - Average	\$ 21,315.61	\$ 98.44
Sub-total	\$ 255,787.34	\$ 1,181.28
Total	\$ 256,968.62	
3.5% increase	\$ 8,993.90	

Schedule B - Recycling Collection		
CPI Ontario (all items excluding energy) - Based on previous 12 calendar months in September = 3.4%		
Invoice	Collection	Assisted Waste Collection
Jan - Actual	\$ 22,016.68	\$ 98.44
Feb - Actual	\$ 22,021.46	\$ 98.44
Mar - Actual	\$ 22,045.36	\$ 98.44
Apr - Actual	\$ 22,045.36	\$ 98.44
May - Actual	\$ 22,045.36	\$ 98.44
June - Actual	\$ 22,040.58	\$ 98.44
July - Average	\$ 22,035.80	\$ 98.44
Aug - Average	\$ 22,035.80	\$ 98.44
Sept - Average	\$ 22,035.80	\$ 98.44
Oct - Average	\$ 22,035.80	\$ 98.44
Nov - Average	\$ 22,035.80	\$ 98.44
Dec - Average	\$ 22,035.80	\$ 98.44
Sub-total	\$ 264,429.60	\$ 1,181.28
Total	\$ 265,610.88	
3.5% increase	\$ 9,296.38	

Schedule C - Landfill Operations		
CPI Ontario (all items excluding energy) - Based on previous 12 calendar months in September = 3.4%		
Invoices remain the same each month		
Invoice	Operations	
Jan - Actual	\$ 22,751.05	
Feb - Actual	\$ 22,751.05	
Mar - Actual	\$ 22,751.05	
Apr - Actual	\$ 22,751.05	
May - Actual	\$ 22,751.05	
June - Actual	\$ 22,751.05	
July - Actual	\$ 22,751.05	
Aug - Actual	\$ 22,751.05	
Sept - Actual	\$ 22,751.05	
Oct - Actual	\$ 22,751.05	
Nov - Actual	\$ 22,751.05	
Dec - Actual	\$ 22,751.05	
Total	\$ 273,012.60	
3.5% increase	\$ 9,555.44	

Schedule D -Spoke Transfer Station & Transportation		
CPI Ontario (all Items) Based on previous 12 calendar months in January = 5.7% (was only increased by 3.4% - requires adjustment by 2.3%)		
Invoice	Operations and Transportation	Required 2.3% CPI Adjustment Based on Contract
Jan - Actual	\$ 20,258.95	\$ 20,724.91
Feb - Actual	\$ 17,298.69	\$ 17,696.56
Mar - Actual	\$ 17,405.43	\$ 17,805.75
Apr - Actual	\$ 19,033.50	\$ 19,471.27
May - Actual	\$ 18,684.92	\$ 19,114.67
June - Actual	\$ 21,356.05	\$ 21,847.24
July - Average	\$ 19,006.26	\$ 19,443.40
Aug - Average	\$ 19,006.26	\$ 19,443.40
Sept - Average	\$ 19,006.26	\$ 19,443.40
Oct - Average	\$ 19,006.26	\$ 19,443.40
Nov - Average	\$ 19,006.26	\$ 19,443.40
Dec - Average	\$ 19,006.26	\$ 19,443.40
Total	\$ 228,075.10	\$ 233,320.83
3.5% increase		\$ 8,166.23

Schedule A,B,C&D Total **\$ 1,028,912.93**
 3.5% Increase Request Total **\$ 36,011.95**