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City of Temiskaming Shores Request for Quote

PW-RFQ-010-2021

Engineering Investigation - Bridges

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

Objective

The objective of the Request for quote is to solicit bids from a qualified Engineering firm to supply and delivery of a report to determine the scope of work required to repair and/or rehabilitate two (2) bridges known as:

- Mowat Landing Road Bridge
- Golf Course Road Bridge (East)
-

Submission

Submissions must be in a **.pdf format** and submitted electronically to:

tenders@temiskamingshores.ca

The closing date for the submission of Proposals will be at **2:00 pm local time on Tuesday May 25, 2021.**

- late quotations will not be accepted;
- quotations by fax will not be accepted;
- quotations by mail will not be accepted;
- Partial quotations are not accepted;
- The City reserves the right to accept or reject any or all quotations;
- The lowest priced quotation will not necessarily be accepted;
- The City reserves the right to enter into negotiations with a firm and any changes to the quotation that are acceptable to both parties will be binding.
- The quotation shall be valid for 30 (thirty) days from submission date.

Questions

Any questions with respect to the specifications are to be directed to:

Mitch Lafreniere

Manager of Physical Assets

City of Temiskaming Shores

325 Farr Drive

Temiskaming Shores, ON P0J 1K0

Phone: (705) 672-3363 ext. 4113

Fax: (705) 672-3200

mlafreniere@temiskamingshores.ca

Insurance

The successful bidder must provide proof of Comprehensive General Liability Insurance with a limit of not less than \$2,000,000 prior to commencing any work on city property after tender award.

While on Municipal property, the Contractor shall take out and maintain during the term of this agreement and shall file with the City, a certificate of comprehensive policy of public liability and property damage insurance, acceptable to the City providing insurance coverage in respect to any one accident to the limit of at least \$ 2,000,000 exclusive of interest and cost against loss of or damage to person or property. The policy shall cover all operations and liability assumed under the Contract with the City. It shall not contain any exclusions or limitations and shall not be allowed to lapse throughout the duration of the Contract.

Scope of work

Mowat Landing Road Bridge:

- A structural evaluation is required to determine if load postings should be implemented until structural repairs can be completed
- Structure is a timber deck and girder type and was built in 1974
- It is located on Mowat Landing Road, approximately 2km west of Fleming Road in the former Town of Haileybury

Golf Course Road Bridge (East)

- A detailed bridge condition survey is required to determine the condition of the bridge and the extent of structural rehabilitation that is necessary
- Structure is a concrete slab and girder type and was built in 1977
- It is located on Golf Course Road, west of Highway 11 on the Wabi River

Organization:

Please provide the following information concerning your organization.

Type of Entity:

(Corporation)

(Partnership)

(Individual)

(Other)

Name of Principal, Owners or Partner:

Years of Service:

Name & Position with Organization:

Number of years this organization has been in business:

Have members of this organization operated under former names/businesses?

Yes____ No____

If "yes," list name, type of entity and names of principal, owners or partners.

Respondent Information Form

RESPONDENTS must complete this form and include with the Proposal Submission
Please ensure all information is legible.

1.	Respondent's Main Contact Individual	
2.	Address	
3.	Office Phone #	
4.	Toll Free #	
5.	Cellular #	
6.	Pager #	
7.	Fax #	
8.	e-mail address	
9.	Website	
10.	Tax Account #	
11.	Manufacturer ISO Certified?	YES NO

Acknowledgement to Receipt of Addenda

This will acknowledge receipt of the following addenda and, that the pricing quoted includes the provision set out in such addendum(s)

ADDENDUM #

DATE RECEIVED

☐ Check here if NO Addenda received.

RESPONDENT

SIGNATURE

DATE



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To the City of Temiskaming Shores, hereafter called the "Owner ":

I/WE _____ the undersigned declare:

1. THAT I/WE have carefully examined the locality and site of the proposed Works, as well as all the Contract Document (Health & Safety Regulations) relating thereto, prepared, submitted and rendered available by the Owner, by and on behalf of the Municipality and hereby acknowledge the same to be part and parcel of any Contract to be let for the Work therein described or defined.
2. THAT no Person(s), Firm or Corporation other than the one whose signature(s) of whose proper officers and the seal is or are attached below has any interest in this Bid or in the Contract proposed to be taken.
3. THAT this Bid is made without any connections, knowledge, comparison of figures or arrangements with any other company, firm or person making a Bid for the same Work and is in all respects fair and without collusion or fraud.
4. I/WE represent that no member of Council, and no officer or employee of the Owner, is, or has become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise howsoever in or on the performance of the said contract, or in the supplies, Work or business in connection with the said contract, or in any portion of the profits thereof, or of any supplies to be used therein, or in any monies to be derived there from.
5. THAT the several matters stated in the said Bid are in all respects true accurate and complete.
6. THAT I/WE do hereby Bid and offer to enter into a Contract to do all the Work and to provide all of the labour and to furnish, deliver, place and erect all materials mentioned and described or implied therein including in every case freight, duty, currency exchange, H.S.T. in effect on the date of the acceptance of Bid, and all other charges on the provisions therein set forth and to accept in full payment therefore, in accordance with the prices and terms set forth in the Bid herein.
7. THAT additions or alterations to or deductions from the said contract, if any, shall be made in accordance with the prices stated in Provisional Items of the Schedule of Unit prices in strict conformity with the requirements of the Contract and all unused monies in Provisional Items shall be deducted from the final cost of the Work and any quantities exceeding those shown shall be added.
8. THAT this Bid is irrevocable and open to acceptance until the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, and prices for as long as stated elsewhere in the document, whichever event first occurs and that the Owner may at any time within that period without notice, accept this Bid whether any other Bid has been previously accepted or not.
9. THAT if I/WE withdraw this Bid before the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, whichever event first occurs, the amount of the Bid deposit accompanying this Bid shall be forfeited to the Owner.



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10. THAT the Awarding of the Contract by the Owner is based on this submission, which shall be an acceptance of this Bid.
11. THAT if the Bid is accepted, I/WE agree to furnish all documentation, security and certifications as required by the Contract document and to execute the agreement in triplicate within Seven (7) Working Days after notification of Award. If I/WE fail to do so, the Owner may retain the money deposited by us, to the use of the Owner and to accept the next lowest or any Bid or to advertise for new Bids, or to carry out completion of the Works in any other way they deem best and I/WE also agree to pay to the Owner the difference between this Bid and any greater sum which the Owner may expend or incur by reason of such default or failure or by reason of such action as aforesaid on their part, including the cost of any advertisement for new Bids, and shall indemnify and save harmless the Owner and their officers from all loss, damage, cost, charges and expense which they may suffer or be put to by reason of any such default or failure on my/our part.
12. THAT I/WE agree to save the Owner, its agents, or employees, harmless from liability of any kind for the use of any composition, secret process, invention, article or appliance furnished or used in the performance of the Contract of which the Bidder is not the patentee, assignee, or licensee.
13. THAT I/WE propose to engage the sub-contractors and obtain materials and equipment from the Bidders and manufacturers listed in the schedules on the following pages headed "Schedule of Sub-contractors" and "Schedule of Bidders and Manufacturers" (unless all sub-contractors, Bidders and manufacturers are legibly and properly named, the Bid may be declared informal).
14. I/WE agree to adhere to all Occupational Health and Safety standards and requirements as set out within the Occupational Health and Safety and the Safety Standards Sections of the Bid document.
15. I/WE acknowledge that we shall perform all Work in accordance with the Occupational Health and Safety Act and all its associated regulations. We have a written Occupational Health and Safety policy which is reviewed, maintained and implemented in accordance with the Occupational Health and Safety Act and all its associated regulations.
16. **THE TOTAL BID PRICE (EXCLUDING APPLICABLE TAXES):**

—

_____ **DOLLARS (\$ _____)**

in lawful money of Canada.

17. The Bidder hereby accepts and agrees that the Addendum/Addenda referred to in these bid documents form part and parcel of the said contract. All Addendum/Addenda should be issued to the Contractor before twenty-four (24) hours of Closing Time. It is the responsibility of the Contractor to have received all Addendum/Addenda that have been issued by the Owner or Owner's Representative. Please check with the owner via e-mail mlafreniere@temiskamingshore.ca prior to submitting your bid submission for the number of addendum's released



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The undersigned affirms that he/she is duly authorized to execute this Bid.

BIDDER'S SIGNATURE AND SEAL: _____
(I have authority to bind the company)

POSITION: _____

WITNESS: _____
(If not under seal)

POSITION: _____

(If Corporate Seal is not available, documentation should be witnessed)

DATED AT THE _____
(City/Town)

THIS _____ DAY OF _____ 20_____.



Items and Unit Prices

The Bid amount shall include all costs incurred, **excluding** HST.

SCHEDULE OF ITEMS AND PRICES

<i>ITEM</i>	Description	Unit Price	Total
1	Mowat Landing Bridge – Structural Evaluation		
2	Golf Course Road Bridge– Detailed bridge Condition Survey		
Sub-Total:			
HST:			
Total Quotation Price:			

Note: owner reserves the right, at its sole discretion to accept or refuse any of the above unit pricing without affecting other unit prices.



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Non-Collusion Affidavit

I/ We _____ the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed _____

Company Name _____

Title _____



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Conflict of Interest Declaration

Please check appropriate response:

- ☐ I/we hereby confirm that there is not nor was there any actual or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- ☐ The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

In making this quotation submission, our Company has / has no *(strike out inapplicable portion)* knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at _____ this _____ day of _____, 2021.

FIRM NAME: _____

BIDDER'S AUTHORIZED OFFICIAL: _____

TITLE: _____

SIGNATURE: _____

This is page 2 of 2 to be submitted