

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, October 18, 2017

7:00 p.m. at the Haileybury Branch

1. Call to Order

Meeting called to order by Chair Donald Bisson at 7:05 p.m.

2. Roll Call

Present: Donald Bisson, Danny Whalen, Brenda Morissette, Roger Oblin, Robert Dodge and CEO/Head Librarian Rebecca Hunt.

Regrets: Jeff Laferriere

Members of the Public: 0

3. Adoption of the Agenda

Moved by: Roger Oblin

Seconded by: Robert Dodge

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as presented.

Carried.

4. Adoption of the Minutes

Moved by: Danny Whalen

Seconded by: Robert Dodge

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, September 20, 2017, and the E-meeting of October 4, 2017, as presented.

Carried.

5. Business arising from Minutes

Donald Bisson asked about the new staff member.

Robert Dodge asked about the Shots of the Shores videos that the library is posting again as a part of Ontario Public Library Week on Facebook.

6. Correspondence:

a. From: Jasmine Reil, Student—Timiskaming District Secondary School.

Re: Thank you for Bursary.

Received as information.

b. From: Devin Adams, Student—Timiskaming District Secondary School

Re: Thank you for May Ball Bursary.

Received as information.

7. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

October 13, 2017

Buildings and Equipment:

Fire safety checks were conducted in the library buildings.

Business:

Connectivity Fund: The province re-instated the Connectivity Fund for one more year. I have submitted our application for the period from April 1, 2017-March 31, 2018.

Digital Creator North (Near North Mobile Media Lab Trillium project): Digital Creator has continued to host workshops every Saturday and has begun also hosting workshops on Thursdays. The turnouts have been getting better and better and the kids that come out have been responding very positively. The most recent Saturday

workshop was a Photography workshop at Pete's Dam where we hiked around Pete's Dam and took pictures of the beautiful scenery. Going into October we have some Halloween inspired workshops from Photoshop Pumpkin Carving to some movie editing magic tricks!

Federation of Ontario Public Libraries board: I will be attending the next board meeting on Friday, November 10 via teleconference.

Joint Automation Server Initiative (JASI) Steering Committee: I will attend the next teleconference meeting set for Wednesday, October 11. This is an all user meeting to update the consortia.

Ministry of Tourism, Culture and Sport Digital Public Library consultations: I have been asked to participate in consultations for creating a Digital Public Library in Ontario by the Ministry of Culture. I will be attending a teleconference interview with Shore Consulting on behalf of the Ministry on Monday, November 6.

Proctoring Exams: I proctored one exam in September and have another scheduled for the end of October.

Volunteer Program: We are accepting volunteers to log hours for the fall and winter at this time, and have a number of student volunteers and two adult volunteers who are interested. We will assess the duties to be completed and schedule the volunteers by the end of October.

Programming:

Visits to the Extencicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group continues to visit every second Wednesday for a storytime and craft activity this fall.

Gadget Helper at both branches of the library

This program will start up again on October 26.

Canadian Literary Pumpkin Decorating Contest at both Branches of the Library

Get your pumpkins ready!

Submissions for the Pumpkin Decorating Contest open October 11!

Decorate a pumpkin as a Canadian literary character and e-mail us a picture to newliskeard@temisklibrary.com or haileybury@temisklibrary.com for your submission to the contest. Pictures will be displayed in both branches of the library. Then, come in to your branch to vote for your favourite pumpkin creation from October 26-28. One

vote per person per day. Enter for a chance to win a gift certificate from Chat Noir Books! For more information, call 705-647-4215.

**Digital Creator Workshop at the Haileybury Branch
Match-Cut-Magic**

In this Workshop we will be learning about how to create a match-cut, much like famous videographer “Zach King”. Come to Digital Creator to learn and experiment with some video magic!

Saturday, October 21 at 11:00 a.m.

For more information, call Steve at 705-647-4215

Pumpkin Decorating Program at both Branches of the Library

Children aged 6 to 12 are invited to come and paint/decorate a pumpkin like a favourite Canadian story book character. Once we’ve completed our pumpkins we will take a picture of them and enter them into the library’s Pumpkin Decorating Contest for the public to vote on. The children will bring their decorated pumpkins home with them.

Saturday, October 21

Haileybury Branch: 11:00 a.m. until noon

New Liskeard Branch: 2:00 – 3:00 p.m.

To register or for more info please call 705-647-4215.

**Digital Creator Workshop at the New Liskeard Branch
Match-Cut-Magic**

In this Workshop we will be learning about how to create a match-cut, much like famous videographer “Zach King”. Come to Digital Creator to learn and experiment with some video magic!

Saturday, October 28 at 11:00 a.m.

For more information, call Steve at 705-647-4215

Prepare for the Game of Thrones Challenge!

Are you up for a challenge? Are you unsure of what to read next? FYI **Saturday, November 4** we’re having a **Game of Thrones Challenge** at the New Liskeard Branch of the library. This program will be open to adults 18 years and older and there are prizes to be won. Read **A Game of Thrones by George R.R. Martin** and come on out, have some fun and test your skills. Don’t wait until the last minute.....Winter is coming!

Les Liseuses à la succursale de New Liskeard

Le premier mardi du mois de 10 h 15 à 11 h 15 à la succursale de New Liskeard.

Le 7 novembre— Bonheurs Dérobés par Marthe Gagnon-Thibaudeau

Le 5 décembre— Le Roman de Renée Martel par Danielle Laurin

Pour plus de renseignements composez le 705-647-4215 ou

cpeddie@temisklibrary.com

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2017-43

Moved by: Robert Dodge

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board accepts the October Secretary-Treasurer's report, Financial report and Workplace Inspection report.

Carried.

8. Committee Reports

- a. **Finance and Property Committee:** Roger Oblin, Chair of the Finance Committee, reported on the budget meeting of Monday, October 5 at 10:00 in Haileybury.

Motion #2017-44

Moved by: Brenda Morissette

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board endorses the Library's 2018 first draft Budget estimates as presented by the Finance Committee.

Carried.

- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.

9. New Business

- a. **Remembrance Day wreaths.** The Board discussed who would lay the Remembrance Day wreaths this year.

10. Plan, Policy review and By-law review

- a. **Review Policy**
 - i. Block Loans Policy.

Motion #2017-45

Moved by: Roger Oblin

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policies: Block Loans Policy, Circ-8 as reviewed by the Board

Carried.

11. Closed Session

- a. **Staff update**

Motion #2017-46

Moved by: Danny Whalen

Seconded by: Robert Dodge

Be it resolved that the Temiskaming Shores Public Library Board go into closed session at 7:35 p.m.

Carried.

Motion #2017-47

Moved by: Danny Whalen

Seconded by: Robert Dodge

Be it resolved that the Temiskaming Shores Public Library Board rise from closed session at 7:50 p.m. without report.

Carried.

12. Adjournment

Adjournment by Roger Oblin at 7:51 p.m.

Chair – Donald Bisson