

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, November 15, 2017

7:00 p.m. at the New Liskeard Branch

1. Call to Order

Meeting called to order by Chair Donald Bisson at 6:55 p.m.

2. Roll Call

Present: Donald Bisson, Jeff Laferriere, Danny Whalen, Anna Turner, Brenda Morissette, and CEO/Head Librarian Rebecca Hunt.

Regrets: Roger Oblin, Robert Dodge

Members of the Public: 0

The Chair welcomed new Library Board member Anna Turner to the Board.

3. Adoption of the Agenda

Moved by: Jeff Laferriere

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

Carried.

Additions:

New Business b. Report LIB-022-2017 OLA 2018 Conference and FOPL Meeting

New Item 11. Closed Session in regards to identifiable individuals.

4. Adoption of the Minutes

Moved by: Danny Whalen

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, October 18, 2017, as presented.

Carried.

5. Business arising from Minutes

The CEO reported that as there were no board members available to lay the Remembrance Day wreaths, Carman Kidd and Mike McArthur did so on behalf of the Library Board.

6. Correspondence:

a. From: Claire Hendrikx, Executive Director—The Temiskaming Foundation.

Re: Library Games Project grant application success.

Received as information.

b. From: Claire Hendrikx, Executive Director—The Temiskaming Foundation.

Re: Library Backpack Initiative project grant application success.

Received as information.

7. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

November 7, 2017

Buildings and Equipment:

Fire safety checks were conducted in the library buildings.

New Liskeard Parapet: Construction will begin on Monday, November 20 and last for 3-4 weeks.

Business:

CJTT Christmas Wish: CJTT has asked if I would co-host the Christmas Wish again this year, and I have agreed. I will be co-hosting on Thursday, November 16 from 1-3.

Connectivity Fund: We have been notified that the Southern Ontario Library Service has received our application and that we will be receiving the funds shortly. We had applied for \$4174 to cover our internet costs for 12 months.

Digital Creator North (Near North Mobile Media Lab Trillium project): Digital Creator is excited to be hosting established filmmaker 'Kazik Radwanski' in November to give a two-day, intensive workshop on 'Introduction to Dramatic Film-writing'. Between hosting Toronto based filmmakers twice in November and Steve leaving for a media arts conference for 3 days, November quickly turned into a very busy month for Digital Creator. Digital Creator has also recently partnered up with the 'SPARC' committee which is a symposium that will be happening in May 2018, Digital Creator will play a big part in not only documenting the symposium but also promoting it, leading up to the date

Federation of Ontario Public Libraries board: I will be attending the next board meeting on Friday, November 10 via teleconference.

Joint Automation Server Initiative (JASI) Steering Committee: I will attend the next teleconference meeting set for Wednesday, November 22.

Ministry of Tourism, Culture and Sport Digital Public Library consultations: I attended a teleconference interview with Shore Consulting on behalf of the Ministry on Monday, November 6 and gave them my feedback on the creation of a provincial Digital Public Library.

Proctoring Exams: I proctored one exam in October.

Volunteer Program: Our Adult volunteers at the Haileybury Branch have started. One of the volunteers has opted to log hours in conjunction with the TDSS co-op program. The student volunteer applicants will be contacts and trained within the next few weeks.

Programming:

Visits to the Extencicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group continues to visit every second Wednesday for a storytime and craft activity this fall.

Gadget Helper at both branches of the library

This program will start up again on October 26.

Les Liseuses à la succursale de New Liskeard

Le premier mardi du mois de 10 h 15 à 11 h 15 à la succursale de New Liskeard.

Le 7 novembre— Bonheurs Dérobés par Marthe Gagnon-Thibaudeau

Le 5 décembre— Le Roman de Renée Martel par Danielle Laurin

Pour plus de renseignements composez le 705-647-4215 ou

cpeddie@temisklibrary.com

Bricolage De Noel à la succursale de New Liskeard

Pour les enfants âgés de 5 à 10 ans.

Le samedi 9 décembre, de 11 à 12 heures

Inscription requise ! Les places sont limitées

Pour plus de renseignements composez le 705-647-4215 ou

cpeddie@temisklibrary.com

Canadian Gingerbread Decorating Contest at both Branches of the Library

Get your Gingerbread Houses ready! Submissions for the Canadian Gingerbread Decorating Contest open on Friday, December 1! Decorate a Gingerbread House in a Canadian theme and e-mail us a picture to newliskeard@temisklibrary.com or haileybury@temisklibrary.com for your submission to the contest. Pictures will be displayed in both branches of the library. Then, come into your branch to vote for your favourite Gingerbread creation from December 19-22. One vote per person per day. Enter for a chance to win a gift certificate from Chat Noir Books! For more information, call 705-647-4215.

**Temiskaming Shores Public Library Bookclub at Both Branches of the Library
Information Session**

Interested in joining a book club? Join us for our information session!

- A chance to meet other members
- Discuss important details such as times, locations, etc.
- Find out which book we will be diving into first!

Sign up at either branch, or call (705) 672-3707 or (705) 647-4215 for more information

Haileybury Branch: Wednesday, December 13, 2017 at 2:00 PM

New Liskeard Branch: Thursday, December 14, 2017 at 6:00 PM

Read it like you mean it!

**Canada 150 Gingerbread House Decorating Program at Both Branches of the
Library**

We supply you with all you need to decorate your gingerbread house! We'll photograph it and enter it into our Gingerbread House Decorating Contest. Prizes for winners of

contest. For ages 6 to 12.

Saturday December 16

New Liskeard Branch 10:30—noon

Haileybury Branch 10:30—noon

Space is limited so register early! Call 705-647-4215 or 705-672-3707

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2017-48

Moved by: Anna Turner

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts the November Secretary-Treasurer's report, Financial report and Workplace Inspection report.

Carried.

8. Committee Reports

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.

9. New Business

- a. **Voula Zafiris proposal : play area for children at the New Liskeard branch.**
The Board discussed the proposal and will look into partnerships in the new year.
- b. **Report LIB-022-2017 FOPL Meetings and OLA 2018 Conference.** The Board reviewed the report.

Motion #2017-49

Moved by: Danny Whalen

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts report LIB-022-2017 OLA Conference and FOPL Meeting and recommends sending Library CEO Rebecca Hunt to the Ontario Library Association 2018 Conference and Federation of Ontario Public Libraries Annual General Meeting in Toronto from January 30-February 3, 2018.

Carried.

10. Plan, Policy review and By-law review

a. Review Policy

- i. Art Display and exhibits policy.

Motion #2017-50

Moved by: Jeff Laferriere

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policy: Art Displays and Exhibits as reviewed by the Board

Carried.

11. Closed Session

a. In regards to identifiable individuals

Motion #2017-51

Moved by: Jeff Laferriere

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board go into closed session at 8:06 p.m.

Carried.

Motion #2017-52

Moved by: Anna Turner

Seconded by: Brenda Morisette

Be it resolved that the Temiskaming Shores Public Library Board rise from closed session at 8:25 p.m. without report.

Carried.

12. Adjournment

Adjournment by Anna Turner at 8:26 p.m.

Chair – Donald Bisson