

## **Temiskaming Shores Public Library Board**

### **Meeting Minutes**

Wednesday, January 17, 2018

7:00 p.m. at the New Liskeard Branch

#### **1. Call to Order**

Meeting called to order by Chair Donald Bisson at 6:55 p.m.

#### **2. Roll Call**

Present: Donald Bisson, Danny Whalen, Brenda Morissette, Anna Turner, Roger Oblin  
and CEO/Head Librarian Rebecca Hunt.

Regrets: Robert Dodge, Jeff Laferriere

Members of the Public: 0

#### **3. Adoption of the Agenda**

**Moved by:** Roger Oblin

**Seconded by:** Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

**Carried.**

#### **Additions:**

**Librarian's Report d.** Stats reports for 2017

**Librarian's Report e.** Press release

**4. Adoption of the Minutes**

**Moved by:** Anna Turner

**Seconded by:** Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, December 13, 2017, as presented.

**Carried.**

**5. Business arising from Minutes**

a. Roger Oblin inquired if the construction on the New Liskeard Branch was completed. The CEO confirmed that it has been completed.

b. Roger Oblin inquired if any more trees will have to be removed around the New Liskeard building. The CEO confirmed that no more trees need to be removed.

**6. Correspondence:**

a. None.

**7. Secretary–Treasurer’s Report**

Report and monthly financial statement included in the trustees’ information packet

**Library CEO’s Report**

**January 9, 2018**

**Buildings and Equipment:**

**Fire safety checks** were conducted in the library buildings.

**New Liskeard Parapet:** Construction was completed before Christmas.

**Business:**

**Canada Post** will be increasing its Library Shipping Rate by 4%, effective January 15, 2018.

**Digital Creator North (Near North Mobile Media Lab Trillium project):** Digital Creator is currently partnering with the Temiskaming Art Gallery, specifically for their Benjamin Chee-Chee exhibit they have going on in April. Felicity Buckell from the art gallery has agreed that if Digital Creator were to create some modern Benjamin Chee Chee work then it could be shown during this exhibit, a great opportunity for young aspiring artists. Also, Digital Creator is making a push to get into TDSS, with presentations to classes, recording some of their sporting events and also getting a flyer verified by the board to send out to the entire high school.

**Federation of Ontario Public Libraries board:** I will be attending the next board meeting on Thursday, February 1 in person at the Ontario Library Association conference in Toronto.

**Healthy Kids Community Challenge #PowerOffAndPlay Program:** The Healthy Kids Community Challenge has asked the library to partner again this year, this time with their #PowerOffAndPlay theme. We have planned a Games, Storytime and Active play time at the New Lisheard Branch for every second Saturday, starting on January 27 and continuing on until at least the Spring. This program has been met with a lot of enthusiasm on Facebook so far, and may somewhat accommodate the request we had received earlier in the Fall to have a permanent play area at the New Lisheard Branch. Staff are meeting with the Healthy Kids Coordinator, Lynn Marcella, this week to see how we can implement the program at the Haileybury Branch as well.

**Joint Automation Server Initiative (JASI) Steering Committee:** I will attend the next teleconference meeting set for Wednesday, January 24. The committee is still discussing cataloguing standards and item types.

**Ontario Library Service North Mentorship Program:** Ontario Library Service North has asked me to Mentor the new librarian for Seguin Township Public Libraries, Stefanie Veneranda. Stefanie and her board were appreciative of the help I provided before Christmas on their hiring process and policies and grants information. Her board has asked her to come up with a timetable and learning plan, which I think is a great idea because it will allow me to be more efficient in my replies to her questions.

**The Temiskaming Foundation Games and Backpacks project:** All of the materials have been purchased and most of the board games have been inventoried, and the boxes reinforced to be shelf-ready. We have worked with OLS-North to add items types and fine structure. I have put a loan period of one week for the backpacks and three weeks for the games, and \$1.00 fines on both item types. We are now working on cataloguing the games and will move on to the backpacks when we are finished with the games. Once the games are shelf-ready I will put out a call on FB and posters asking for donations of the same games we have purchased to use for parts.

**Volunteer Program:** Our Adult volunteers continue to log hours at the Haileybury Branch. As well, our Adult volunteers continue to shelf-read and take books to the Manor at the New Liskeard Branch. I purchased \$20.00 Tim Hortons's gift cards and put them in Christmas cards for each of our five regular adult volunteers to thank them in December.

**Programming:**

**Visits to the Extencicare, Lodge and Manor nursing homes to exchange books**  
Ongoing on Fridays and Saturdays by staff members and volunteers.

**Life Skills visits at the New Liskeard Branch**

The Life Skills group continues to visit every second Wednesday for a storytime and craft activity this winter.

**Gadget Helper at both branches of the library**

This program will start up again this week after the Christmas break.

**Digital Creator Workshop in the Digital Creator Space, Haileybury Branch  
Benjamin Chee Chee Recreation Workshop #1**

Teens are welcome to join in for this workshop in which we will be recreating Northern Ontario artist Benjamin Chee Chee's work in a modern way with light painting.

**Saturday, January 13**

**11-12:30 ages 9-14**

**1:00-2:30 ages 14-19**

Please email Steve at [temiskamingshores@digitalcreator.ca](mailto:temiskamingshores@digitalcreator.ca) for more information and to register!

**Digital Creator Workshop in the Digital Creator Space, New Liskeard Branch  
Benjamin Chee Chee Recreation Workshop #2**

Teens are welcome to join in for this workshop in which we will be recreating Northern Ontario artist Benjamin Chee Chee's work in a modern way with Adobe Illustrator.

**Saturday, January 20**

**11-12:30 ages 14-19**

**1:00-2:30 ages 14-19**

Please email Steve at [temiskamingshores@digitalcreator.ca](mailto:temiskamingshores@digitalcreator.ca) for more information and to register!

**Digital Creator Workshop in the Digital Creator Space, New Liskeard Branch  
Editing Found Footage Workshop**

Teens are welcome to join in for this workshop in which we will be editing found footage with a specific message to deliver, either with footage provided by Digital Creator, or footage of their own.

**Saturday, January 27**

**11-12:30 ages 14-19**

**1:00-2:30 ages 14-19**

Please email Steve at [temiskamingshores@digitalcreator.ca](mailto:temiskamingshores@digitalcreator.ca) for more information and to register!

**Family Story, Game and Play Time at the New Liskeard Branch**

The Library is partnering with the Healthy Kids Community Challenge #PowerOffAndPlay to provide a bi-weekly family story and play time to encourage screen free time for parents and kids! The first session is on

**Saturday, January 27 at 1:30 p.m.**

1:30—2:00 p.m.—story time (8 & under/preschoolers with adult)

2:00—2:45 p.m.--board games to be played/pages to colour

2:45—3:00 p.m.—active play time with different apparatus

This will be a fun time for the whole family! Call 705-647-4215 for more information

**Les Liseuses à la succursale de New Liskeard**

Le premier mardi du mois de 10 h 15 à 11 h 15 à la succursale de New Liskeard.

**Le 6 février—Les fiancés du Pacifique par Jojo Moyes**

Pour plus de renseignements composez le 705-647-4215 ou

[cpeddie@temisklibrary.com](mailto:cpeddie@temisklibrary.com)

**Temiskaming Shores Public Library Bookclub at Both Branches of the Library**

February's book pick is Ann Patchett's "State of Wonder." Need a copy? The library has two copies and we can order more through Inter-Library Loan! We will meet to discuss the book in early February.

**Haileybury Branch:** Wednesday, February 7, 2018 at 2:00 PM

**New Liskeard Branch:** Thursday, February 8, 2018 at 6:00 PM

Call (705) 672-3707 for more information

**Finances and Statistics**

The Board reviewed the financial and statistical reports as provided by the CEO.

**Motion #2018-01**

**Moved by:** Roger Oblin

**Seconded by:** Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board accepts the January Secretary-Treasurer's report, Workplace Inspection report and Financial report.

**Carried.**

## **8. Committee Reports**

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.
- d. **Library Services Committee.** Meeting scheduled for Monday, February 5 at 5:00 at the New Liskeard Branch Library.

## **9. New Business**

- a. **Discussion regarding library services.** The Board discussed Library Services and the process of holding public consultations.

## **10. Plan, Policy review and By-law review**

- a. **Review Policy**
  - i. **Fines and Fees.**

### **Motion #2018-02**

**Moved by:** Roger Oblin

**Seconded by:** Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policy: Fines and Fees Policy as reviewed and amended by the Board

**Carried.**

## **11. Adjournment**

Adjournment by Roger Oblin at 8:27 p.m.

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Chair – Donald Bisson