

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, February 21, 2018

7:00 p.m. at the Haileybury Branch

1. Call to Order

Meeting called to order by Chair Donald Bisson at 7:02 p.m.

2. Roll Call

Present: Donald Bisson, Brenda Morissette, Roger Oblin, Jeff Laferriere, Anna Turner and CEO/Head Librarian Rebecca Hunt.

Regrets: Robert Dodge, Danny Whalen

Members of the Public: 0

3. Adoption of the Agenda

Moved by: Roger Oblin

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

Carried.

Additions:

Correspondence b. OLA/FOPL Budget Ask. Motion

New Business b. Social Enterprise Round Table. Motion

Plan/Policy Review ii. Salary Administration and Holidays and Benefits policies

4. Adoption of the Minutes

Moved by: Jeff Laferriere

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, January 17, 2018, as presented.

Carried.

5. Business arising from Minutes

- a. Roger Oblin inquired if the circulation desk in Haileybury had been repaired. The CEO confirmed that it had been repaired.

6. Correspondence:

- a. **From:** Barbara Franchetto, CEO—Southern Ontario Library Service. Report LIB-004-2018.

Re: Invitation to Library Leaders Focus Group on March 16, 2018, all expenses paid.

Motion #2018-03

Moved by: Roger Oblin

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts report LIB-004-2018 Library Leaders Focus Group and recommends sending Library CEO Rebecca Hunt to the Library Leaders Focus Group meeting in Toronto in March, 2018.

Carried.

b. From: Stephen Abram, Executive Director—Federation of Ontario Public Libraries.

Re: Local city and town council motions supporting the OLA/FOPL Budget Ask. OLA and FOPL are asking the province to increase the operating grant to public libraries. They request that the board endorse the proposal and encourage the municipal council to pass a resolution supporting the “Ask.” Discussion.

Motion #2018-04

Moved by: Anna Turner

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board endorses the OLA and FOPL’s recommendations in their pre-budget submission and refers the correspondence to the City of Temiskaming Shores for resolution of Council to support the budget Ask.

Carried.

7. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

February 12, 2018

Buildings and Equipment:

Fire safety checks were conducted in the library buildings.

Business:

Digital Creator North (Near North Mobile Media Lab Trillium project): Digital Creator has been keeping busy with catering to the teen participants wants and needs.

Giving workshops that they suggest such as "Sports Coverage at TDSS" and "Digital Sketch Club" Digital Creator has been bridging the relationship gap and giving the teens more control of how the space could be run. Digital Creator also hosted guest artist "Alexander Rondeau" to give a workshop on "Queering the Normative and Art of the Readymade" which gained attention from TDSS's "LGBTQ Alliance" the workshop was a very positive experience for Digital Creator and is looking forward to doing more work with the Alliance!

Federation of Ontario Public Libraries board: I attended the annual general meeting and regular board meeting on Thursday, February 1 in person at the Ontario Library Association conference in Toronto. We now have three representative librarians from Northeastern Ontario, as Samara Martel from Earlton library was appointed to the Board in addition to myself and Christina Blazecka from Cochrane library.

Healthy Kids Community Challenge #PowerOffAndPlay Program: The first few Games, Storytime and Active play time sessions at the New Liskeard Branch were successful, with 17 attending the first session and 19 attending the second. The Healthy Kids Coordinator and staff from the Haileybury branch have chosen about \$1000 worth of equipment and games for the Haileybury Branch so we can start a program there as well. The Haileybury Power off and Play program will take place on Wednesday afternoons after school and will start up after Family Day.

Joint Automation Server Initiative (JASI) Steering Committee: the January meeting was cancelled, but I will attend the next teleconference meeting set for Wednesday, March 28. The committee is still discussing cataloguing standards and item types.

Ontario Library Association Conference: I attended the conference from January 30-February 3, and provided transportation for the librarians from Englehart and Elk Lake. I found all of the sessions I attended to be useful, especially the sessions on library space planning and outreach projects.

Ontario Library Service North Mentorship Program: Ontario Library Service North has asked me to Mentor an additional Librarian from the North, Dayna Debenedet from Dryden. I met with Dayna at OLA and will be touching base with her later in February.

The Temiskaming Foundation Games and Backpacks program: The Games and Backpacks are in circulation. In January there were 11 circulations of the Games and three circulations of the backpacks. We have also had 15 circulations of the snowshoes at the Haileybury branch so far this year. In addition to the article in the Temiskaming Speaker, I also did a short interview for the CJTT news on Monday February 5, which aired during the day on February 6.

Volunteer Program: Our Adult volunteer and Co-op Student continue to log hours at the Haileybury Branch. As well, our Adult volunteers continue to shelf-read and take

books to the Manor at the New Liskeard Branch. We have an additional three adult volunteers in New Liskeard, two of them logging hours for educational programs.

Programming:

Visits to the Extendicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group continues to visit every second Wednesday for a storytime and craft activity this winter.

Gadget Helper at both branches of the library

The Gadget Helper program has been fully booked for the January and February dates available.

Blind Date with a Book at Both Branches of the Library

Have your Date February 1-14 and email your review by February 16!

Three age categories: Youth (ages 8-12), Teen (ages 13-18) and Adult. Check out one of the wrapped books for a Blind Date between February 1 and 14, then email or drop off your book review to us at NewLiskeard@temisklibrary.com by February 16 for a chance to win a prize! For more information please call us 705-647-4215 or 705-672-3707

We hope you all enjoy your blind dates with your books and we are very much looking forward to reading your blind date book reviews. Winners will be announced on the 20 of February.

GOOD LUCK TO ALL!!

Digital Creator Workshop in the Digital Creator Space, New Liskeard Branch
Stop Motion Animation Workshop

Youth of all ages are welcome to join in for this workshop in which we will be learning about how to/make our own stop-motion animations.

Saturday, February 17

11-12:30

1:00-2:30

Please email Steve at temiskamingshores@digitalcreator.ca for more information and to register

Power Off and Play at the Haileybury Branch

Join us at the Haileybury Branch Library on Wednesday, February 21 and every second Wednesday until May 2 for story time, crafts and games!

Date: Wednesday, February 21

Time: 4:15 p.m. to 5:30 p.m.

Age Group: 6-12 years old

Call 705-672-3707 or stop by either branch to sign up!

Family Story, Game and Play Time at the New Liskeard Branch

The Library is partnering with the Healthy Kids Community Challenge #PowerOffAndPlay to provide a bi-weekly family story and play time to encourage screen free time for parents and kids! The next session is on

Saturday, February 24 at 1:30 p.m.

1:30—2:00 p.m.—story time (8 & under/preschoolers with adult)

2:00—2:45 p.m.--board games to be played/pages to colour

2:45—3:00 p.m.—active play time with different apparatus

This will be a fun time for the whole family! Call 705-647-4215 for more information

**Digital Creator Workshop in the Digital Creator Space, New Liskeard Branch
Green Screen Workshop**

Youth of all ages are welcome to join in for this workshop in which we will be learning about how to light, shoot and edit Green Screen footage.

Saturday, February 24

11-12:30

1:00-2:30

Please email Steve at temiskamingshores@digitalcreator.ca for more information and to register

Les Liseuses à la succursale de New Liskeard

Le premier mardi du mois de 10 h 15 à 11 h 15 à la succursale de New Liskeard.

Le 6 mars— Je vous écris de mon camion par Sandra Doyon

Pour plus de renseignements composez le 705-647-4215 ou

cpeddie@temisklibrary.com

Temiskaming Shores Public Library Bookclub at Both Branches of the Library

The Book Pick for March is Madeleine L'Engle's "A Wrinkle in Time"—just in time for the movie to come out! The library has two copies and we can order more through Inter-Library Loan! We will meet to discuss the book in early March.

Haileybury Branch: Wednesday, March 7, 2018 at 2:00 PM

New Liskeard Branch: Thursday, March 8, 2018 at 6:00 PM

Call (705) 672-3707 for more information

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2018-05

Moved by: Jeff Laferriere

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board accepts the February Secretary-Treasurer's report, Workplace Inspection report and Financial report.

Carried.

8. Committee Reports

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.
- d. **Library Services Committee.** Minutes of Meeting on Monday, February 5 at 5:00 at the New Liskeard Branch Library. The committee updated the board on the work towards the community consultations. Another meeting has been scheduled for 6:00 p.m. on Wednesday, March 21.

9. New Business

- a. **Report LIB-003-2018 Painting Mural in Digital Creator Room.** The teens using the room would like to paint a mural. The Digital Creator Intern would like to apply to The Temiskaming Foundation for funding to paint the mural over March Break.

Motion #2018-06

Moved by: Anna Turner

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts Report LIB-003-2018 and applies to The Temiskaming Foundation's Community Grants Fund program for funding for students to paint a mural in the Digital Creator room in New Liskeard.

Carried.

- b. Social Enterprise Round Table.** The Library CEO has been invited to speak at the Social Enterprise Round Table in Sault Ste. Marie on the topic of communicating the value of your organization to your stakeholders on February 28, 2018. Algoma University and Nordik Consulting will pay expenses for travel, accommodations and conference attendance.

Motion #2018-07

Moved by: Jeff Laferriere

Seconded by: Brenda Morissette

Whereas the Library CEO has been invited to speak at the Social Enterprise Round Table in Sault Ste. Marie on February 28, and

Whereas the expenses for the trip will be paid for by Algoma University and Nordik Institute,

Be it resolved that the Temiskaming Shores Public Library Board approves the Library CEOs request to travel to present on the topic of communicating an organizations' value at the Social Enterprise Round Table in Sault Ste. Marie on February 28, 2018

Carried.

10. Plan, Policy review and By-law review

a. Review Policy

i. Hours of Service.

Motion #2018-08

Moved by: Roger Oblin

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policy: Hours of Service Policy as reviewed and amended by the Board

Carried.

ii. Benefits, Deductions and Holidays and Salary Administration.

Motion #2018-09

Moved by: Brenda Morissette

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policies: Benefits, Deductions and Holidays and Salary Administration policies as reviewed and amended by the Board

Carried.

Jeff Laferriere left the meeting at 7:30 p.m.

11. Closed Session

Motion #2018-10

Moved by: Roger Oblin

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board go into Closed Session at 7:35 p.m. in regards to identifiable individuals.

Carried.

Motion #2018-11

Moved by: Roger Oblin

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board rise from Closed Session at 8:00 p.m. without report.

Carried.

12. Adjournment

Adjournment by Anna Turner at 8:07 p.m.

Chair – Donald Bisson