
Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, May 16, 2018

7:00 p.m. at the New Liskeard Branch

1. Call to Order

Meeting called to order by Chair Donald Bisson at 7:00 p.m.

2. Roll Call

Present: Donald Bisson, Brenda Morissette, Roger Oblin, Jeff Laferriere, and CEO/Head Librarian Rebecca Hunt.

Regrets: Robert Dodge, Danny Whalen, Anna Turner

Members of the Public: 0

3. Adoption of the Agenda

Moved by: Jeff Laferriere

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

Carried.

Addition: New Business c. Report LIB-009-2018 Library Services Survey Report

4. Adoption of the Minutes

Moved by: Brenda Morissette

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, April 18, 2018, as amended.

Carried.

5. Business arising from Minutes

a. None.

6. Correspondence:

a. **From:** Claire Hendrikx,, Executive Director—The Temiskaming Foundation.

Re: May Ball fund and annual report.

Received as information.

b. **From:** Daiene Vernile, Minister—Ministry of Tourism, Culture and Sport.

Re: Investment in Public Libraries press release.

Received as information.

7. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

May 8, 2018

Buildings and Equipment:

Fire safety checks were conducted in the library buildings.

Business:

Book Donation: Debra North is donating a copy of her book “A Northern Hope: One Family’s Life in Cobalt and Haileybury 1904-1928” at an event which I will attend at the Cobalt Public Library on Saturday, June 2.

Digital Creator North (Near North Mobile Media Lab Trillium project): Digital Creator is currently looking into summer programming, using successful workshops from the summer previous along with including some new workshops. The space has been being used during the drop-in times during the week very frequently, and now that winter activities are coming to an end the participation in Saturday workshops has gone up.

Federation of Ontario Public Libraries board: The next meeting is on Friday, June 8, 2018. I plan on attending via teleconference. At the last meeting Kevin Finnerty, the Assistant Deputy Minister of the Ministry of Tourism, Culture and Sport, answered questions about the proposed increase to the Public Library Operating Grant (PLOG). The election can definitely change things. As it stands the increase is approved however the budget as a whole will have to be approved by whomever wins the June 7 election. Once the budget is approved, the increase will be sent to consultations to get feedback on the new formula to be used to calculate the PLOG. We likely will not know the exact amounts of increases until the Fall. On a side note, the Ministry listened to the input from Northern representatives (myself and Leanne Clendening-Pupor from Ontario Library Service North). When asked what was a weighing factor for the Ministry to advocate so intensely for an increase to the PLOG this year Kevin Finnerty replied that a lot of it had to do with the inequities between library service in the North and the South of Ontario, and they do not like inequities. He said the Northern representatives at the consultations last year and the storytelling in general being done by libraries in the past year were key factors of bringing the inequities to light. As well, we had a presentation from Brendon Howley from the Open Media Desk project. He mentioned specifically the Temiskaming Shores Library’s Shots of the Shores videos on our facebook page as examples of the storytelling that should be done by public libraries.

Healthy Kids Community Challenge #PowerOffAndPlay Program: We will continue to do programming with the HKCC over the summer to promote active play and screen free time to families.

Inventory: Library staff will be conducting inventory over the next few months. The library software we use allows us to remain open while we inventory with an added step of scanning items through the inventory system upon check-in. We will try to rely on volunteers as much as possible to scan complete the inventory.

Joint Automation Server Initiative (JASI) Steering Committee: The next teleconference meeting set for Wednesday, May 23. The committee is still discussing cataloguing standards and item types.

Lifestyles: We had around 105 people stop for green screen pictures at the city booth this year. I fielded a number of questions about the potential move of the New Liskeard Branch and an additional 10 surveys were filled out.

Public Consultations: We are compiling the data from the consultations. We had a total of 241 surveys filled out, and a based on the number of people who answered the most popular question on the A-Frame boards in the library, about 67 more people gave feedback in the library on the A-Frame boards for a total of 308 responses.

School visits: A number of class visits have been scheduled for the New Liskeard Branch of the library.

Programming:

Visits to the Extencicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group continues to visit every second Wednesday for a storytime and craft activity this winter.

Gadget Helper at both branches of the library

The Gadget Helper program has been fully booked for the January and February dates available.

Spring Session Preschool Storytime at both branches of the Library

All preschoolers accompanied by an adult are invited to join us for this fun filled, active and exciting introduction to early literacy and the wonders of the library. For more information please contact us at 705-647-4215 or 705-672-3707 or email newliskeard@temisklibrary.com or haileybury@temisklibrary.com

Wednesdays from 11:15—11:45 a.m.

New Liskeard Branch: May 16 and 30

Haileybury Branch: May 9 and 23

Book Club at the New Liskeard Branch

May's book pick is Ragged Company by Richard Wagamese. Come on out to a lively discussion on May 10!

New Liskeard Branch: Thursday, May 10 2018 at 6:00 PM

Call (705) 672-3707 for more information

Bricolage pour la fête des mères à la succursale de New Liskeard

La bibliothèque de Temiskaming Shores aura un bricolage pour la fête des mères!

Samedi le 12 mai de 11 h à 12 h pour les enfants de 6 à 12 ans

À la succursale de New Liskeard

705-647-4215 ou cpeddie@temisklibrary.com
Inscrivez-vous le plus tôt possible!

TechSocial at the New Liskeard Branch

Starting in April 2018, NEOnet will be hosting seniors (age +55) technology training at New Liskeard Public Library! Workshops will cover: the basics of your device, safety and security features, the default applications associated with your device, and some fun application options for you to enjoy. Workshops will cover each topic in-depth and will include practice time, as well as a question and answer period. Space is limited, so make sure to sign-up early! We encourage everyone to bring their smartphone or tablet along with them; if not, NEOnet has limited devices that they will provide to participants for use in the workshop.

Workshop sessions are as follows:

- **Friday May 11 at 1:00 pm** – Workshop 3: Default Applications – We'll walkthrough some of the applications that come with the device. As well as show you some useful tips and tricks.
- **Friday May 25 at 1:00 pm** – Workshop 4: Entertainment Applications – Time for the fun to start! We'll take you through some fun and useful apps that you can enjoy in your everyday life.

For more information or to sign-up for the workshops: Contact the New Liskeard Branch Library at 705-647-4215 or email newliskeard@temisklibrary.com .

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2018-21

Moved by: Roger Oblin

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts the May Secretary-Treasurer's report, Workplace Inspection report and Financial report.

Carried.

8. Committee Reports

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.
- d. **Library Services Committee.** Nothing to report.

9. New Business

- a. **Report LIB-007-2018 Annual Survey Report to the Ministry.** The Board reviewed the information in the survey report to the Ministry.

Motion #2018-22

Moved by: Brenda Morissette

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board accepts the information in the annual survey for the Ministry of Tourism, Culture and Sport and consents to the release of the survey report to the Ministry

Carried.

- b. **Report LIB-008-2018 OLS-North Conference attendance.** The Board reviewed the report.

Motion #2018-23

Moved by: Brenda Morissette

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board accepts report LIB-008-2018 OLS-North conference and recommends sending the

Library CEO to the Ontario Library Service North conference in Sudbury in September.

Carried.

- c. Report LIB-009-2018 Library Services Survey Report.** The Board reviewed the report.

10. Plan, Policy review and By-law review

a. Review Policy

- i. Accessible Customer Service, Per-25.**

Motion #2018-24

Moved by: Brenda Morissette

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policy: Per-25 Accessible Customer Service, as reviewed by the Board

Carried.

11. Closed Session

Motion #2018-25

Moved by: Jeff Laferriere

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board go into Closed Session at 8:05 p.m. in regards to identifiable individuals.

Carried.

Motion #2018-26

Moved by: Jeff Laferriere

Seconded by: Roger Oblin

Be it resolved that the Temiskaming Shores Public Library Board rise from Closed Session at 8:14 p.m. without report.

Carried.

12. Adjournment

Adjournment by Jeff Laferriere at 8:15 p.m.

Chair – Donald Bisson