

## **Temiskaming Shores Public Library Board**

### **Meeting Minutes**

Wednesday, June 20, 2018

7:00 p.m. at the Haileybury Branch

#### **1. Call to Order**

Meeting called to order by Chair Donald Bisson at 7:00 p.m.

#### **2. Roll Call**

Present: Donald Bisson, Anna Turner, Brenda Morissette, Danny Whalen, and  
CEO/Head Librarian Rebecca Hunt.

Regrets: Robert Dodge, Jeff Laferriere, Roger Oblin

Members of the Public: 0

#### **3. Adoption of the Agenda**

**Moved by:** Anna Turner

**Seconded by:** Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as presented.

**Carried.**

#### **4. Adoption of the Minutes**

**Moved by:** Brenda Morissette

**Seconded by:** Donald Bisson

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Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, May 16, 2018, as presented.

**Carried.**

**5. Business arising from Minutes**

a. None.

**6. Correspondence:**

a. **From:** Shelley Wesseling, OACAO Fairs Coordinator—Older Adult Centres Association of Ontario.

Re: Invitation to Seniors Information Fair, September 19.

Received as information. Direction to CEO to attend.

b. **From:** Dani Grenier-Ducharme, Children's Service Manager—District of Timiskaming Social Services Administration Board.

Re: Invitation to South Timiskaming Children's Service Hub meeting.

Received as information.

**7. Secretary–Treasurer's Report**

Report and monthly financial statement included in the trustees' information packet

**Library CEO's Report**

**June 12, 2018**

**Buildings and Equipment:**

**Fire safety checks** were conducted in the library buildings.

**Business:**

**Conseil des Arts Temiskaming Arts Council:** The group hosted a 5 à 7 on Tuesday June 12 for member organizations to see the website and provide input on group projects planned for the next few years.

**Digital Creator North (Near North Mobile Media Lab Trillium project):** Digital Creator has been offering a wide variety of workshops the past few months and will continue to offer various workshops throughout the summer. We are excited to be partnering up with the Healthy Kids Community Challenge this month hosting a partnered "Hike Photography" workshop where participants will hike around Pete's Dam Park taking photos and eat the healthy snacks supplied by both Digital Creator and HKCC.

**Federation of Ontario Public Libraries board:** I missed the last meeting as I was off sick. The next meeting is on Friday, September 14, 2018.

**Inventory:** The inventory is progressing well. The Haileybury branch should be finished up this week, and we have a volunteer working on inventory at the New Liskeard Branch.

**Joint Automation Server Initiative (JASI) Steering Committee:** I attended an all clients meeting for the JASI consortia on Wednesday, June 13. There are over 100 Ontario public libraries in the JASI consortia at this time.

**School visits:** A number of class visits have been scheduled for the New Liskeard Branch of the library in the month of June as well.

**Programming:**

**Visits to the Extendicare, Lodge and Manor nursing homes to exchange books**  
Ongoing on Fridays and Saturdays by staff members and volunteers.

**Life Skills visits at the New Liskeard Branch**

The Life Skills group visits will take a break for the summer.

**Gadget Helper at both branches of the library**

The Gadget Helper will be taking a break for the summer.

**Family Story, Game and Play Time at Both Branches of the Library**

Every Wednesday starting in July, from 11:00 a.m. to 12:00 p. m.

**Haileybury Branch Library Dates:**

July 4<sup>th</sup> and 18<sup>th</sup>

August 1<sup>st</sup> and 15<sup>th</sup>

**New Liskeard Branch Library Dates:**

July 11<sup>th</sup> and 25<sup>th</sup>

August 8<sup>th</sup> and 22<sup>nd</sup>

Children accompanied by an adult are welcome to join us for this program. We'll have stories, games, colouring pages and free playtime geared towards children 8 and under. Every time you attend, your name goes into a draw to win a prize from the Healthy Kids Community Challenge at the end of the program. Choose books to borrow while you're here as the TD Summer Reading Club has a prize for our top reader of the summer! For more information call 705-647-4215 or 705-672-3707.

**Outdoor Play Day Sponsored by the Haileybury Branch Library  
Saturday, July 7 from 1:30 p.m. to 3:30 p.m.**

Join us at Farr Park in Haileybury for a day of games and activities. Don't forget your water and sunscreen!

For ages 5-12

For more information call 705-672-3707

**TechSocial at the New Liskeard Branch**

Hope that you're having a great start to warm weather! The TechSocial team are more than happy to finally unveil the second half of our TechSocial program. Beginning June 2018, we will start hosting modules 5 - 8 at the New Liskeard Public Library. Mark your calendar for the following dates:

- **June 8th, 2018 at 1:00 pm – Workshop 5: Social Media** – We'll be covering Facebook, Instagram, Pinterest, and Snapchat. You'll be able to connect with friends who you haven't seen in a while, find out what is happening in your community, or try your hand at becoming an internet celebrity.
- **June 22nd, 2018 at 1:00 pm – Workshop 6: Medical Applications** – This workshop will take you through the various health and medical apps that can be used in your everyday life. Find some ways of improving your health and making your next doctors visit an easier one.
- **July 6th, 2018 at 1:00 pm – Workshop 7: Mobile Commerce** – We'll be going over the safety and security of using online banking, how to shop from your mobile device, and some useful quick pay options. Feel safe paying for things without ever having to leave the comfort of your home.
- **July 20th, 2018 at 1:00 pm – Workshop 8: Cloud Computing** – We will be talking about the cloud (not the cumulus variety)! A way of storing your personal information on a remote server. Come out to learn how to free up some space on your device or sync your devices together!

Each of the workshops will follow a similar format. The first hour of the workshop will be instruction in English, additional help in French can also be provided if needed. The second hour of the program will be for personal assistance and to answer any questions that you may have about your device(s). Come out, learn tech, and make some friends!

**Finances and Statistics**

The Board reviewed the financial and statistical reports as provided by the CEO.

**Motion #2018-27**

**Moved by:** Danny Whalen

**Seconded by:** Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts the June Secretary-Treasurer's report, Workplace Inspection report and Financial report.

**Carried.**

**8. Committee Reports**

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.
- d. **Library Services Committee.** Nothing to report.

**9. New Business**

- a. **The Temiskaming Foundation investments.**

**Motion #2018-28**

**Moved by:** Anna Turner

**Seconded by:** Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board combine the Friends of the Haileybury Public Library fund and the New Liskeard Public Library fund and rename the fund The Temiskaming Shores Public Library Fund. Income from the fund will be distributed annually to the Temiskaming Shores Public Library or its successor.

**Carried.**

**Motion #2018-29**

**Moved by:** Danny Whalen

**Seconded by:** Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board will close out the CIBC Investment account and transfer the proceeds to the Temiskaming Shores Public Library Fund with The Temiskaming Foundation.

**Carried.**

**10. Plan, Policy review and By-law review**

**a. Review Policy**

**i. Social Networking, Per-22.**

**Motion #2018-30**

**Moved by:** Brenda Morissette

**Seconded by:** Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policy: Per-22 Social Networking, as amended by the Board

**Carried.**

## 11. Closed Session

### Motion #2018-31

**Moved by:** Brenda Morissette

**Seconded by:** Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board go into Closed Session at 7:37 p.m. in regards to identifiable individuals.

**Carried.**

### Motion #2018-32

**Moved by:** Brenda Morissette

**Seconded by:** Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board rise from Closed Session at 7:43 p.m. without report.

**Carried.**

## 12. Adjournment

Adjournment by Anna Turner at 7:44 p.m.

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Chair – Donald Bisson