

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, September 19, 2018

7:00 p.m. at the New Liskeard Branch

1. Call to Order

Meeting called to order by Vice Chair Roger Oblin at 7:00 p.m.

2. Roll Call

Present: Danny Whalen, Anna Turner, Brenda Morissette, Roger Oblin, and CEO/Head Librarian Rebecca Hunt.

Regrets: Jeff Laferriere, Donald Bisson

Members of the Public: 0

3. Adoption of the Agenda

Moved by: Danny Whalen

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as presented.

Carried.

4. Adoption of the Minutes

Moved by: Brenda Morissette

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, June 20, 2018, as presented.

Carried.

5. Business arising from Minutes

- a. Confirmation of transaction of CIBC Security Investment. The CEO confirmed that the account has been closed as directed by the Library Board.

6. Correspondence:

- a. **From:** Megan Presseault, Student.

Re: Thank you for May Ball Bursary.

Received as information.

- b. **From:** Annik Boucher, Principal—Ecole secondaire catholique Sainte-Marie.

Re: Thank you for May Ball Bursary.

Received as information.

7. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

September 11, 2018

Buildings and Equipment:

Carpet cleaning: The carpets were cleaned in both buildings in June.

Fire safety checks were conducted in the library buildings.

Business:

Digital Creator North (Near North Mobile Media Lab Trillium project): Dominique Lafontaine started in the intern position in mid-July. He is on the Near North Mobile Media Lab payroll. He has done several workshops over the summer and has some great ideas for fall workshops. The Timmins Public Library has submitted an application to the Ontario Library Services North Public Library Service Awards for this project. I believe the library should have a 3-D printer and will work on this project this fall to get it into place before the N2M2 Lab project ends.

Federation of Ontario Public Libraries board: I will be attending the meeting on Friday, September 14, 2018.

Inventory: We are now finished with the initial inventory and are in the clean up phase. A final report will be requested from OLS-North in early October.

Ministry of Tourism, Culture and Sport Library Services Award application: In July Dayna DeBenedet from Dryden Public Library nominated Temiskaming Shores Public Library and the Library Value Toolkit project for a Minister's award. Dayna submitted the application and our library signed as the lead applicant. We should find out during Public Library Week if we made the shortlist.

Ontario Library Association Superconference January 30-February 3, 2019: I have been invited to present on the Library Value Study at the Ontario Library Association Superconference in Toronto at the end of January. Since I will already be there to attend the Federation of Ontario Public Libraries board meeting I have accepted.

Proctoring Exams: I proctored 11 exams in June, July and August.

Public Library Operating Grant: The deadline is October 16 this year. The application has been submitted.

Joint Automation Server Initiative (JASI) Steering Committee: The next meeting is on Wednesday, September 19. I will not be able to attend as I will be at the Seniors Information Fair.

Seniors Information and Active Living Fair: I will attend and distribute information on behalf of the library on Wednesday, September 19.

Programming:

Visits to the Extendicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group visits will start up again in the fall.

Gadget Helper at both branches of the library

The Gadget Helper is starting up again in September.

Fall Session Preschool Storytime at Both Branches of the Library

Preschool aged children accompanied by an adult are invited to join us for stories, rhymes, songs and a gentle introduction to early literacy and the library.

Every Wednesday, starting September 5 from 11:00 a.m.—11:30 a.m.

Haileybury Branch Sessions:

September 19 and October 3 and 17

New Liskeard Branch Sessions:

September 12 and 26 and October 10 and 24

Interested in Joining a Book Club?

Join us at the New Liskeard Branch on Thursday, September 13th at 6 PM for a new season of the Temiskaming Shores Public Library Book Club!

We will discuss what everyone's been reading over the summer, as well as our upcoming book picks. This is a great opportunity to meet other future book club members and chat about books!

Les Liseuses de la bibliothèque de Temiskaming Shores

De septembre à décembre, de 10 h 15 à 11 h 15 à la succursale de New Liskeard
Livres choisis

Le mardi 11 septembre— Livres "Surprise"

Le mardi 2 octobre— *La couveuse par Marie-Claude Barrette*

Le mardi 6 novembre— *Flavie Les infirmières de Notre-Dame par Marylène Pion*

Le mardi 4 décembre — *Les femmes du fleuve par Aimée Laberge*

DGTL CREATOR NORTH Workshops at the New Liskeard Branch

Every Saturday, from 11:30am– 1pm

Sept 8: Audio Synthesis: Teens are invited to create sounds using simple waveforms and audio filters. There will be noise!

Sept 15: Fall Foto: Using different camera equipped devices, teens will be invited to explore the different perspectives created by their respective lenses and viewpoints.

Sept 22: Meme Workshop: A workshop about the history of memes and the use of images and words to convey meaning. Get ready to laugh.

Sept 29: Illustrator Patterns: A workshop delving deep into pattern creation using advanced techniques in Adobe Illustrator.

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2018-33

Moved by: Brenda Morissette

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board accepts the September Secretary-Treasurer's report, Workplace Inspection report and Financial report.

Carried.

8. Committee Reports

- a. **Finance and Property Committee:** Schedule a budget committee meeting when the Chair has returned.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.
- d. **Library Services Committee.** Nothing to report.

9. New Business

- a. **Report LIB-012-2018.** Update on the New Liskeard building project. Received for information.

10. Plan, Policy review and By-law review

- a. **Review Policy**
 - i. **Internet and Library Computer and Device Use Policy, Facilities-4.**

Motion #2018-34

Moved by: Brenda Morissette

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policy: Internet and Library Computer and Device Use—Facilities-4 as amended by the Board.

Carried.

11. Closed Session

Motion #2018-35

Moved by: Danny Whalen

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board go into Closed Session at 8:00 p.m. in regards to identifiable individuals.

Carried.

Motion #2018-36

Moved by: Brenda Morissette

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board rise from Closed Session at 8:15 p.m. without report.

Carried.

12. Adjournment

Adjournment by Danny Whalen at 8:16 p.m.

Chair – Donald Bisson