

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, January 23, 2019

7:00 p.m. at the New Liskeard Branch

1. Call to Order

Meeting called to order by Library CEO Rebecca Hunt at 7:00 p.m.

2. Roll Call

Present: Donald Bisson, Jeff Laferriere, Anna Turner, Brenda Morissette, Claire Hendrikx, Jamie Lindsay, Jessica Cooper, Brigid Wilkinson, and CEO/Head Librarian Rebecca Hunt.

Regrets: Danny Whalen

Members of the Public: 0

3. Election of Officers

Chair: Donald Bisson

At this time the Chair was passed to Donald Bisson.

Vice Chair: Jeff Laferriere

Jeff Laferriere left the meeting left the meeting at 7:05

4. Adoption of the Agenda

Moved by: Brigid Wilkinson

Seconded by: Jessica Cooper

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

Carried.

Addition: Correspondence a. FOPL econtentforlibraries.org information.

5. Adoption of the Minutes

Moved by: Brenda Morissette

Seconded by: Donald Bisson

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, December 19, 2018, as presented.

Carried.

6. Business arising from Minutes

a. None.

7. Correspondence:

a. **Federation of Ontario Public Libraries.** Re: information on the campaign of the Canadian Urban Libraries Council (CULC) to address ebook pricing and content. Received as information.

8. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO's Report

January 21, 2019

Buildings and Equipment:

Fire safety checks were conducted in the library buildings.

Business:

Federation of Ontario Public Libraries board: I will be attending the next meeting at the OLA conference in Toronto on January 31 in person.

OLA Conference: I will be attending the conference from January 29-February 2. The Valuing Northern Libraries project is on the shortlist for a Minister's award, and I will be presenting on the project on Friday, February 1.

Website: There have been quite a few outages of our website, which is hosted by Ontario Library Services North. OLS North has informed us that they will be moving the websites to a new server with GoDaddy/Wordpress. I have also spoken to Brad about having the city host the website to try to reduce downtime. The layout of the website will change with either option, however we can maintain the same content.

Programming:

Visits to the Extencicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group visits have started up again this winter.

Gadget Helper at both branches of the library

The Gadget Helper program started up again in January.

Digital Creator

Programs are on Saturdays for teens and tweens.

Curl up with a Good Book and the TSPL 2019 Reading Challenge

Both of these programs started in early January

Family Storytime Fun at the New Liskeard Branch

Every second Saturday starting Saturday, January 12 at the New Liskeard Branch. Families will enjoy a story, board games and playtime for the entire family at the library.

Blind Date with a Book

This annual program runs through the month of February.

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2019-01

Moved by: Anna Turner

Seconded by: Brigid Wilkinson

Be it resolved that the Temiskaming Shores Public Library Board accepts the January Secretary-Treasurer's report, Workplace Inspection report and Financial report.

Carried.

9. Committee Reports

- a. **Finance and Property Committee:** Nothing to report.
- b. **Planning, Personnel, Policy and Publicity Committee.** Nothing to report.
- c. **Building Committee:** Nothing to report.
- d. **Library Services Committee.** Nothing to report.

10. New Business

- a. **Committee appointments.**
 - i. **Finance and Property Committee:** Donald Bisson, Jeff Laferriere
 - ii. **Planning, Personnel, Policy and Publicity Committee:** Brenda Morissette, Claire Hendrikx

- iii. **Library Services Committee:** Donald Bisson, Jeff Laferriere, Anna Turner, Jessica Cooper

- b. **Strategic Planning Committee:** Anna Turner, Brigid Wilkinson, Jamie Lindsay

- c. **Information sheet of library services and statistics.** Accepted as information.

- d. **10 Things you need to know as a new library board member.** Accepted as information.

- e. **Resource kit for new library board members.** Accepted as information.

- f. **Set date for library board orientation session for new members.** Thursday, February 7 from 7-8 p.m. at the Haileybury Branch Library.

- g. **Land acknowledgement.** The wording was discussed by the board and direction given to CEO to confirm with several sources.

11. Plan, Policy review and By-law review

- a. **Review Policy**
 - i. **Personnel policy 9, Salaries and Wages for 2019.**

Motion #2019-02

Moved by: Claire Hendrikx

Seconded by: Jamie Lindsay

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policies: Salaries and wages 2019 policy as reviewed and amended by the Board.

Carried.

12. Closed Session:

Motion #2019-03

Moved by: Jessica Cooper

Seconded by: Anna Turner

Be it resolved that the Temiskaming Shores Public Library Board go into Closed Session at 8:03 p.m. in regards to identifiable individuals.

Carried.

Motion #2019-04

Moved by: Claire Hendrikx

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board rise from Closed Session at 8:10 p.m. without report.

Carried.

13. Adjournment

Adjournment by Jamie Lindsay at 8:11 p.m.

Chair – Donald Bisson