
Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, June 19, 2019

7:00 p.m. at the Haileybury Branch

1. Call to Order

Meeting called to order by Board Chair Donald Bisson at 7:00 p.m.

2. Roll Call

Present: Donald Bisson, Brigid Wilkinson, Brenda Morissette, Jessica Cooper, Claire Hendrikx, and CEO/Head Librarian Rebecca Hunt.

Regrets: Danny Whalen, Anna Turner, Jamie Lindsay and Jeff Laferriere

Members of the Public: 0

3. Adoption of the Agenda

Moved by: Brigid Wilkinson

Seconded by: Jessica Cooper

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as amended.

Carried.

Addition:

Correspondence b. From Eleanor Huff. Re: Library Services

Correspondence c. From Doug Clark, Dean of Sciences—Northern College.
Re: partnership discussions

Correspondence d. From Michelle Boileau, Director, Recruitment and Partnerships—Contact North. Re: Hosting CN|CN Online Learning Center/Access Point

New Business e. Bylaw B-7 Disqualification of Members. Review of Bylaw for attendance purposes.

4. Adoption of the Minutes

Moved by: Brigid Wilkinson

Seconded by: Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, May 15, 2019, as presented.

Carried.

5. Business arising from Minutes

- a. Copy of City Council Motion of Support of Library Board Resolution was circulated to Board Members.

6. Correspondence:

- a. **From Natalie Chartand and Jean-Claude Carrière.** Re: Report on Building Ties project.
- b. **From Eleanor Huff.** Re: Library Services. Eleanor's concerns were discussed. The Board Chair will respond to Eleanor's inquires.
- c. **From Doug Clark, Dean of Sciences—Northern College.** Re: partnership discussions. The progress of the partnership discussions were discussed. The Board is pleased with the work plan presented.

- d. **From Michelle Boileau, Director, Recruitment and Partnerships—Contact North.** Re: Hosting CN|CN Online Learning Center/Access Point. The Board discussed the proposal and directed the Library CEO to investigate further, possibly setting up a meeting with Ms. Boileau and inviting interested Board Members.

7. **Secretary–Treasurer’s Report**

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

June 12, 2019

Buildings and Equipment:

Fire safety checks were conducted in the library buildings.

Haileybury Branch: City workers helped to do a big cleanup of the Haileybury Branch vault and storage areas. Several loads were taken to recycling and the dump, and old shelving was taken up to the Haileybury Heritage Museum auction.

Business:

Advocacy efforts: I have taken more signatures over to John Vanthof’s office but he will not be able to present them until they reconvene in the fall. One of the trickle down effects of the OLS-North cuts to their staffing is that they are no longer able to send staff out to train libraries in person when they join the JASI consortium for our automated library system. Elk Lake has recently joined and although they had promised Elk Lake Library two days of in-person training, they had to cancel that training and offer virtual sessions instead. For libraries that have staff who are not as comfortable with technology, usually the smaller libraries, the virtual training does not work as well. Elk Lake Library asked if Temiskaming Shores could provide training on our automated library system, and came for a full day on June 11. I would not say no to providing such training because I think it is so important, however this does take staff resources from our library system to do so.

Conseil des arts Temiskaming Arts Council (CATAC): The CATAC Strategic Planning sessions will be held on June 13 and 14. I will attend both sessions to provide input.

Consolidation of Library Services—public relations: Staff in both branches have been busy fielding questions about the changes in library services. I have had

numerous conversations with members of the public about the closing of the Haileybury building. People seem to be mostly concerned that there will be no library service at all in Haileybury and are for the most part relieved when I mention the possibility of partnership with Northern College and that the board will continue to investigate partnerships if that one does not work out. I took a call from Eleanor Huff, a former library board member on Wednesday, June 12 and she asked that I pass her comments along to you. She is concerned about the closure of the Haileybury building and thinks that it is really important that the board continue to investigate partnerships in that part of the municipality. She said she will write a letter outlining her concerns in more detail at a later date.

Digital Creator: The Digital Creator room has been busy with kids gaming. The intern may try to limit the gaming activity and encourage more creative activity using the equipment there. I have ordered a button maker for the space to encourage some creativity.

Federation of Ontario Public Libraries board: I attended the FOPL meeting in person on Friday, June 7. It was good to be able to follow along some of the side conversations and to be able to catch up on issues facing Southern Ontario libraries, such as the changes to legislation surrounding development charges. I also was able to fill in the board members on the challenges facing Northern libraries due to the budget cuts, and the inequities in the financing of the provincial Interlibrary Loans system that were brought to light over the past few months. In moving forward I recommended that in regards to the ILL issues FOPL advocate for equitable reimbursement across the province for items shipped via Canada Post. The Executive Director of FOPL thanked me at the end of the meeting for ensuring everyone was apprised of the challenges and views of Northern Ontario libraries.

Genealogy Club: I am still waiting to hear back from Clair Shepherdson and Helen Stickney regarding the subscription to Paper of Record. I am still interested in purchasing a new microfilm reader and am keeping an eye out for appropriate grants.

JASI Steering Committee: The Committee endorsed a decision by OLS-North to stay with SirsiDynix Symphony, our current software. We discussed an all members meeting in September and will meet again via Zoom on September 18.

Proctoring: The library proctored two exams this month and have several more scheduled in the next months.

The Temiskaming Foundation: I have been invited to sit on The Temiskaming Foundation Board of Directors. Meetings are generally held at lunch time and should not interfere with my work schedule. The Board briefly discussed this matter, agreed with and congratulated the Library CEO's appointment to The Temiskaming Foundation's board of directors.

Programming

Visits to the Extendicare, Lodge and Manor nursing homes to exchange books
Ongoing on Fridays and Saturdays by staff members and volunteers.

Life Skills visits at the New Liskeard Branch

The Life Skills group visits will take a break for the summer.

Gadget Helper at both branches of the library

The Gadget Helper program will take a break for the summer.

Digital Creator

Programs are on evenings through the week for teens and tweens.

Activité préscolaire à la succursale de New Liskeard

Pour les enfants accompagnés d'un adulte, le mardi 11 juin de 11 h à 11 h 30 à la succursale de New Liskeard.

Harry Potter and the Prisoner of Azkaban Trivia at the New Liskeard Branch

Are you a Potterhead who wants to test their knowledge on The Prisoner of Azkaban? Join us for Harry Potter Trivia based on the third book, as well as other fun Harry Potter activities! **Saturday, June 15** at the New Liskeard Branch

TD Summer Reading Club Family Story & Fun Time at Both Branches

Wednesdays in July and August the Temiskaming Shores Public Library will be having TDSRC Family Story & Fun Time from 11:00 a.m. until noon. Children accompanied by an adult are welcome to come and enjoy stories being read aloud followed by a play time. We look forward to seeing you at the library!

Défi de lecture estivale pour les adultes

Un défi de lecture personnel! Lisez toutes sortes de catégories et de tous les genres par différents auteurs.

Venez ramasser votre liste d'essai à partir du 1er juillet à la succursale de votre choix et partagez votre cheminement avec nous sur Facebook ou face à face!

Du premier juillet au 31 août 2019.

Défi de lecture estivale pour les enfants et les ados

Un défi de lecture personnel pour le plaisir de lire! Viens lire toutes sortes de catégories, de tous les genres par plusieurs auteurs!

Ramasse ta liste d'essai à partir du 1er juillet à la succursale de ton choix et partage ton cheminement avec nous sur Facebook ou face à face!

Du premier juillet au 31 août 2019.

Pen Pal Program at the New Liskeard Branch

The Temiskaming Shores Public Library has partnered with the Kenora Public Library for a Pen Pal Program this summer. Make friends with youth from a distant community through correspondence and socialize with like-minded peers here at home. Children aged 8 to 12 can register for this program which will be held in the New Liskeard branch on Fridays from 3:15 to 4:15 on the following dates: July 5 and 19, August 16 and 3.

The Firebird--a show by the Little Red Theatre

The Temiskaming Shores Library presents a famous Russian fable telling the story of a Tsar who promises his kingdom as a reward to the son who can capture the wild and precious Firebird. Prince Ivan struggles with the weight of his quest but successfully walks a difficult path full of adventure and the help of a magical fox. Done in the round, with dance, lots of audience participation and great storytelling, your children will be amused, engaged, entertained and well educated!

When: July 11, 2019 at 10:30 a.m.

Where: Riverside Place

Admission: FREE!

Connais-tu ta bibliothèque? Défi, jeux et activités!

Pour les jeunes de 6 à 12 ans.

Le mardi 23 juillet 2019 de 18 h 30 à 19 h 30 à la succursale de New Liskeard.

Tu crois vraiment la connaître? Viens voir et t'amuser!!

LEGO – Du plaisir à construire pour toute la famille !

Le mardi 20 août 2019 de 18 h 30 à 19 h 30 à la succursale de New Liskeard.

Que devez-vous apporter? Vos propres LEGOs, votre créativité et votre imagination.

Donc, pour une heure, venez partager vos idées et venez créer!!

Finances and Statistics

The Board reviewed the May financial report, the workplace inspection report and statistical reports as provided by the CEO. There was a suggestion to invite Board Members to future First Aid Courses in case anyone wants to update their certification.

Motion #2019-28

Moved by: Claire Hendrikx

Seconded by: Brenda Morissette

Be it resolved that the Temiskaming Shores Public Library Board accepts the June Secretary-Treasurer's report, Workplace Inspection report and Financial reports.

Carried.

8. Committee Reports

- a. **Finance and Property Committee:** The Library CEO will schedule a meeting with the committee to discuss contracting townships and fees.
- b. **Planning, Personnel, Policy and Publicity Committee:** Minutes of the May 27, 2019 meeting.
- c. **Library Services Committee:** Nothing to report.
- d. **Strategic Planning Committee:** Report on June 10 session.

9. New Business

- a. **Strategic Planning session to review committee's work on the Library's core values, core services and SWOT and PEST analysis and provide feedback.**
- b. **May Ball contribution to the City.** The Board will shortfall a bit because of poor return on investment but should be able to make up the amount next year with a better return on investment.
- c. **Policy discussion:** issuing cards to youth between the ages of 12-15 who have no formal identification. The Board discussed the current policy and procedure and gave suggestions for the CEO to direct staff.
- d. **Discussion regarding book sale books:** The Board discussed the fact that there will be a large amount of used library books in upcoming book sales and agreed to allow other local libraries a chance to select books for their collections providing they pick up the books themselves.
- e. **Bylaw B-7 Disqualification of Members.** Review for attendance purposes. The Chair reminded Board Members that they must request a resolution of the Board if they wish to be absent from Board Meetings for more than 3 meetings and retain their seat on the Board.

10. Plan, Policy review and By-law review

a. Review Policy

- i. **3-D Printing Policy.** The board reviewed the policy.

Motion #2019-29

Moved by: Brenda Morissette

Seconded by: Jessica Cooper

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policy: 3-D Printing as amended by the Board.

Carried.

11. Adjournment

Adjournment by Brigid Wilkinson at 8:24 p.m.

Chair – Donald Bisson