

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, May 18, 2022

7:00 p.m. in person and via zoom

1. Call to Order

Meeting called to order by Chair Brigid Wilkinson at 7:02 p.m.

2. Roll Call

Present: Chair Brigid Wilkinson, Claire Hendrikx, Sarah Bahm, Erica Burkett, Joyce Elson and Library CEO Rebecca Hunt in person. Danny Whalen and Emily Kotalowski via Zoom.

Regrets: Jeff Laferriere, Thomas McLean.

Members of the Public: 0

3. Adoption of the Agenda

Motion #2022-37

Moved by: Claire Hendrikx

Seconded by: Erica Burkett

Be it resolved that the Temiskaming Shores Public Library Board accepts the May 18, 2022 agenda as amended.

Carried.

Addition: 12. Closed Session

4. **Declaration of conflict of interest: None.**

5. **Adoption of the Minutes**

Motion #2022-38

Moved by: Sarah Bahm

Seconded by: Joyce Elson

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, April 27, 2022 as presented.

Carried.

6. **Business arising from Minutes:**
 - a. **Community Fridge:** The CEO gave a verbal update on the editing of the MOU for the Community Fridge project.

7. **Correspondence:**
 - a. None.

8. **Secretary–Treasurer’s Report**

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

May 11, 2022

Northern College partnership: I have been making weekly trips to Northern College to exchange books. So far traffic is fairly light at the College location, with 51 checkouts at the college in the month of April. Most of the checkouts were in Nonfiction; Fiction was

second and DVDs third, with a few junior items, magazines and a few French fiction books. Staff at Northern College had not yet started collecting statistics on visits, but will be able to provide that information for the month of May.

StoryWalk: The StoryWalk was a successful event—there seemed to be a fair amount of engagement on social media, with posts about the walk having a reach of over 1500 on FaceBook and Instagram combined, and over 50 likes and a dozen shares on those sites. The walk in Haileybury was vandalized on Saturday night, so I took it down on Sunday morning and took the one in New Liskeard down on Sunday evening. I believe we will be able to use most of the materials again in the future if we want to do it again, except for the broken stakes from the Haileybury walk.

Summer Programs: We have done a four square ad for the schools (attached to this report) and distributed the ad at ECCS and NLPS up to grade 8. So far the plans for summer programming include the following:

Introduction to Robotics: two sessions, one in July and one in August. Children will guide a Sphero robot through a maze they create and have races in teams.

Magic Show: Magician Peter Mennie will be bringing his family magic show to the library on Tuesday, July 19. We have had him in the past and he usually ties his show into books and the TD Summer Reading Program theme.

Morning at the Movies: Three sessions throughout the summer. We are showing children's movies that have PPR licensing from Criterion. Two will be in English and one will be in French.

Scientists in Situ: One session in August. This is an online virtual workshop called Science Meets Art. This program was quite successful last year—they send out a packet of materials in advance and the kids then log in to do the workshop.

Spring Preschool Storytime: Wednesdays from 10-10:30 until June 29

TD Summer Reading Club programs: Alternating Craft and STEAM (science, technology, engineering, arts and math) programs on Wednesdays from 10-11:30. The theme this year is Once Upon a Time, Myths and Legends.

TD Summer Reading Club Family Fun Program: Every second Saturday starting July 2, from 10-11:30.

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2022-39

Moved by: Danny Whalen

Seconded by: Claire Hendirkx

Be it resolved that the Temiskaming Shores Public Library Board accepts the May Secretary-Treasurer's report and Financial report.

Carried.

9. Committee Reports:

- a. FINANCE AND PROPERTY: Nothing to report.
- b. PLANNING, POLICY, PERSONNEL AND PUBLICITY: Nothing to report.
- c. STRATEGIC PLANNING: Nothing to report.
- d. LIBRARY SERVICES: Nothing to report.

10. New Business:

- a. Joyce Elson brought up a visit she had made to Vancouver Public Library. There was a discussion on some of the social work aspects of the modern library environment.

11. Plan, Policy review and By-law review:

- a. **Facilities Use Policy.** Motion.

Motion #2022-40

Moved by: Erica Burkett

Seconded by: Emily Kotalowski

Be it resolved that the Temiskaming Shores Public Library Board accepts the policy Facilities Use as reviewed and amended by the Board.

Carried.

b. Community Use of Meeting Rooms policy. Motion.

Motion #2022-41

Moved by: Claire Hendrikx

Seconded by: Emily Kotalowski

Be it resolved that the Temiskaming Shores Public Library Board accepts the Community Use of Meeting Rooms policy as reviewed and amended by the Board.

Carried.

c. Community Information policy. Motion.

Motion #2022-42

Moved by: Sarah Bahm

Seconded by: Erica Burkett

Be it resolved that the Temiskaming Shores Public Library Board accepts the Community Information policy as reviewed and amended by the Board.

Carried.

12. Closed session

Motion #2022-43

Moved by: Emily Kotalowski

Seconded by: Danny Whalen

Be it resolved that the Temiskaming Shores Public Library Board goes into closed session at 7:40 p.m. in regards to identifiable individuals.

Carried.

Motion #2022-44

Moved by: Joyce Elson

Seconded by: Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board rises from closed session at 7:53 p.m. with report.

Carried.

Motion #2022-45

Moved by: Claire Hendrikx

Seconded by: Joyce Elson

Be it resolved that the Temiskaming Shores Public Library Board accepts the closed session minutes of April 27, 2022.

Carried.

Motion #2022-46

Moved by: Claire Hendrikx

Seconded by: Emily Kotalowski

Be it resolved that the Temiskaming Shores Public Library Board accepts Report LIB-04-2022 and authorized the hiring of a summer employee to help cover staff vacations and help with summer programming, staying within the budget outlined in the report.

Carried.

13. Adjournment

Adjournment by Brigid Wilkinson at 7:54 p.m.

Chair –