

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, May 26, 2021

7:00 p.m. via zoom

1. Call to Order

Meeting called to order by Chair Brigid Wilkinson at 7:00 p.m.

2. Roll Call

Present: Jeff Laferriere, Brenda Morissette, Claire Hendrikx, Brigid Wilkinson, Jessica Cooper, Thomas McLean, Emily Kotalowski and Library CEO Rebecca Hunt.

Regrets: 0

Absent: Patricia Hewitt

Members of the Public: 0

3. Adoption of the Agenda

Motion #2021-33

Moved by: Thomas McLean

Seconded by: Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board accepts the May 26, 2021 agenda as amended.

Carried.

Correspondence c. Ontario's Reopening Plan

4. Declaration of conflict of interest: None

5. Adoption of the Minutes

Motion #2021-34

Moved by: Jeff Laferriere

Seconded by: Thomas McLean

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, April 28, 2021 as presented.

Carried.

6. Business arising from Minutes

None.

7. Correspondence:

- a. The Temiskaming Foundation: 2021 grants. For information.
- b. The Temiskaming Foundation: Fund reports and Annual Report. For information.
- c. Ontario's Reopening Plan. For information.

8. Secretary–Treasurer's Report

Report and monthly financial statement included in the trustees' information packet

Library CEO's Report

May 14, 2021

Building: The elevator was inspected on May 3 and all is well. The exterior of the windows were washed on May 18.

Contracting Townships: I sent some information on the mobile wifi hotspots to the Clerk Treasurer of Casey, Harley and Kerns Townships, and he asked for more information on the library so they could create a library page on the township websites. I sent an overview of library services and how to get a library card and will send more information as it comes up each month.

Going fine-free: Public Library Panel: I will be participating as part of the Ontario Public Library Association Research and Education Committee in a public library panel on going fine-free in the library on June 10. The committee has played a support role in compiling data on going fine-free for the panel members, Ontario Library Service and for the Ontario Library Association.

Mobile Wifi Hotspot feedback: We have had some further feedback about the mobile wifi hotspots lending program, in the comments below. Five of the nine respondents have taken out the hotspots for the main reason of Homework/School:

- I wanted to try this because I have people I know who can't afford the internet and I want to see how it worked to pass that info on to them.
- Was very thankful for this device so that my kids could do online learning. When online learning started in April we had internet but a data plan, which was not enough data for 3 kids to do online learning. We have now switched providers so that we have unlimited data. The Mifi was very simple to use.
- I'm a nurse who just moved back from Sudbury with high speed internet, and until I got a service provider to hook up internet to my home, I was at a loss, having trouble with access to the internet. This helped bridge the gap for me. This will help other isolated, and struggling people through this pandemic. Thank you!! James Turner, RPN.
- Thank you! This is better quality than our own internet. Much appreciated.
- I borrowed the hotspot because I can't afford home internet.

Outreach to the Manor: We have started our audiobook exchange program with the Manor again as they had reached out to us to ask us if we could send some bins of audios over. We are exchanging the audios every two weeks.

Public Library Operating Grant update: The Public Library Operating Grant (PLOG) application process is expected to open in late June and be available for application for a period of five weeks. I will keep an eye out for the email as this is a much shorter application window than previously.

Finances and Statistics

The Board reviewed the financial and statistical reports from Scotiabank and the city accounts as provided by the CEO.

Motion #2021-35

Moved by: Brenda Morissette

Seconded by: Emily Kotalowski

Be it resolved that the Temiskaming Shores Public Library Board accepts the May Secretary-Treasurer's report and Financial report.

Carried.

9. Committee Reports:

- a. FINANCE AND PROPERTY: Nothing to report.
- b. PLANNING, POLICY, PERSONNEL AND PUBLICITY: Nothing to report.
- c. LIBRARY SERVICES COMMITTEE: Nothing to report

10. New Business:

- a. **Board Vacancy.** The CEO will advertise the vacancy on social media and the library's website.

11. Plan, Policy review and By-law review:

- a. Confidentiality of patron information.** Recommend to go to Policy Committee.

12. Closed session

Motion #2021- 36

Moved by: Jeff Laferriere

Seconded by: Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board goes into closed session at 7:26 in regards to identifiable individuals.

Carried.

Motion #2021-37

Moved by: Jessica Cooper

Seconded by: Emily Kotalowski

Be it resolved that the Temiskaming Shores Public Library Board rises from closed session at 7:34 without report.

Carried.

13. Adjournment

Adjournment by Brigid Wilkinson at 7:35 p.m.

Chair –