



City of Temiskaming Shores Arena COVID-19 Operations Plan Version 5.4 December 20, 2021



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1.0 Background

The City of Temiskaming Shores closed municipal arenas in March 2020 as the COVID-19 pandemic hit the Province of Ontario. Provincial regulations, national sport governing body return to play guidelines, local infrastructure constraints and local recreation priorities were all considered as this document has evolved since that date.

This document provides information on how the Don Shepherdson Memorial Arena (located at 75 Wellington St. S) and the Shelley Herbert-Shea Memorial Arena (located at 400 Ferguson Ave.) in the City of Temiskaming Shores will operate during the COVID-19 pandemic.

2.0 General Information

Everyone who enters the facility shall abide by all applicable public health measures. Any person entering the facility, including those who are going onto the ice surface are required to wear a face covering. Masks will not be provided by the City of Temiskaming Shores. Everyone entering the facility will be required to have their own face mask. Mask usage includes participants while they are dressing or undressing within dressing rooms. Masks may be temporarily removed by anyone actively engaging in an athletic or fitness activity.

Physical distancing of 2m shall be maintained at all times within the facility except while on the ice surface, while seated in the spectator stands or while passing someone in a hallway or aisle if facemasks are being worn.

2.1 Main Takeaways

- Arenas shall have a capacity of 50 participants and 250 spectators and it is the renter's responsibility to ensure these are followed.
- Participants are recommended to arrive at the facility no more than 30 minutes before their scheduled ice time and are required to leave no more than 30 minutes after their rental finishes. Any participant who needs assistance putting on their equipment is recommended to arrive at the facility partially dressed. Participants under the age of 12 shall arrive no more than 15 minutes before their scheduled icetime and leave no more than 15 minutes after their icetime.
- Occupants are required to maintain physical distancing while in the facility to those who are outside their household.
- Staff will provide additional cleaning and disinfecting around the facility.
- Proof of vaccination is required to be shown as per Provincial and Municipal rules.
- Anyone entering the facility will be required to complete the COVID-19 screening and contact tracing form(s).
- This document will be reviewed regularly and will be changed as government regulations, public health directives and other information is made available.

2.2 Rental Changes

Ice rental bookings will be spaced a minimum of 10 minutes apart, with gaps of 15, 30 or 45 minutes allocated when available to allow for minimal overlap time between users who visit the facility for adjacent rental times. This will minimize the amount of contact time two ice rental groups will have while also providing the least disruption to normal operations.

The capacity of each facility will be 50 participants and 250 non-participants at any given time. It is the responsibility of the renter to manage the number of people who enter the facility during their rental period. Should City staff note an issue with the number of spectators during any given facility rental time, further restrictions may be implemented.

All ice rentals are required to submit a Safety Plan to the City of Temiskaming Shores as per Provincial Regulation 364/20.

2.3 Screening, Contact Tracing and Proof of Vaccination

Anyone entering the facility will be required to show proof of vaccination for COVID-19 (if applicable) and complete either:

1. The electronic COVID-19 screening and contact tracing form; Or,
2. The physical sign-in sheet with their name, phone number and COVID-19 symptom screening questions.

All ice rental organizers are required to ensure everyone who enters the facility for their rental fills out this information. The preferred method of check-in is the physical sign-in sheet. The online form can be accessed by going to: www.temiskamingshores.ca/covid19form/.

Everyone will be required to fill out the form or sign-in sheet completely and honestly. If an attendee answers “Yes” to any of the health screening questions they shall NOT enter the facility.

Alternate means of completing contact tracing and screening shall be considered by the City of Temiskaming Shores on a case-by-case basis with individual renters.

The City of Temiskaming Shores will provide a staff member to be present at the entrance of the facility to ensure patrons are screening for symptoms of COVID-19, fill out contact tracing information and show proof of vaccination. Staff and Patrons are required to follow the City of Temiskaming Shores’ Recreation Facilities Proof of Vaccination Policy.

Beginning January 4, 2022, everyone entering the facility who is required to show proof of vaccination will be required to provide a QR Code for screeners. Physical or digital 2nd dose vaccination receipts without a QR code will not be acceptable. Medical exemption letters will also no longer be accepted and must also have a QR Code.

2.4 Facility Flow

Everyone who enters the facility is required to follow physical distancing requirements unless seated in the spectator area or on the playing surface. While seated in the spectator area, everyone shall sit so that maximum distance from those outside their household can be achieved. This includes in dressing rooms. Parents/guardians will be allowed to accompany their children to the designated dressing area to assist them tying skates or buckling their helmet. Access to certain areas of the facilities may be restricted. Parents and guardians are encouraged to leave the facility for the duration of the ice rental and return at its conclusion.

Upon entering the facility, there will be a reminder to complete the COVID-19 screening and contact tracing form. There will also be a hand sanitizer station immediately upon entering that everyone should use before going further into the facility and a City of Temiskaming Shores staff member who will check for proof of vaccination.

2.5 Washrooms and Cleaning

Staff will undertake additional cleaning and disinfecting of the facility during operation hours. All disinfecting will be completed with EP50 (DIN:02340321) as per manufacturer's directions regarding dilution and use. The washrooms within the lobby of the facility will be open for use but will be restricted for use to one person at a time. The washrooms will be cleaned and disinfected twice per day.

Hand sanitizer will be available in multiple public locations within each facility. Hand sanitizer will also be provided at the entrance of each facility and at the entrance to all dressing room locations.

2.6 Dressing Procedure

- All rentals will be provided specific dressing rooms and within those dressing rooms physical distancing must be maintained. Dressing rooms will have limited capacities depending on their size. Capacities range from 7 to 10 people.
- After a rental is over, participants will use the same dressing room and same spot they used prior to going on the ice. After undressing, participants are required to immediately leave the facility.
- Participants will be required to leave the facility as soon as possible after their rental has finished. No participant shall stay in the facility longer than 30 minutes after the conclusion of their ice time.
- Participants under the age of 12 shall arrive no more than 15 minutes before their scheduled icetime and leave no more than 15 minutes after their icetime.
- In the event that a rental has more participants than individual dressing spots available in a dressing area, the renter shall ensure that room capacities are not exceeded. They shall coordinate with their participants to share the dressing

spaces in the allocated time before and after their rentals or provide an alternate plan for approval by the City of Temiskaming Shores.

- Any participant who requires assistance to put on their equipment **MUST** arrive dressed (minus their skates and helmets). Any participant who does not require assistance to put on their equipment is **STRONGLY RECOMMENDED** to arrive dressed to the facility.
- Showers are available to use as long as physical distancing of 2m is maintained and users do not stay longer than 30 minutes past the end of their rental.

2.7 Leased Dressing Rooms

The Don Shepherdson Memorial Arena has 3 dressing rooms leased to tenants for their private use and the Shelley Herbert-Shea Memorial Arena has 2 dressing rooms leased to tenants. These dressing rooms shall be available to use as long as the leasees follow all applicable rules as set out within this plan.

2.8 Ventilation

City of Temiskaming Shores Arenas do not have HVAC systems that meet current standards. All HVAC ventilation and filtration devices within City Arenas utilize MERV-13 filters when possible and systems are checked frequently by licensed staff to ensure they are working optimally. Where applicable, systems have been calibrated to utilize the largest percentage of fresh air as possible depending on system capabilities.

An Austin Air HM 400 portable HEPA filter has been installed in each Arena lobby. These devices have been set to run at full power 24/7 which will provide a continuous clean air delivery rate (CADR) of 400.

2.7 Other Notes

Concessions will be closed in accordance to the most recent revision of Ontario Regulation 364/20.

The vending machines will not be available for use.

This plan will be revised as new information is available whether from the provincial government, ORFA or the Timiskaming Health Unit. Staff will review procedures regularly and communicate any changes with users.

3.0 Acknowledgements/Contact Information

[ORFA - COVID-19 Resources](#)

[Ontario COVID-19 Step 3](#)

[OHF - Return to Hockey 2021-2022](#)

[Timiskaming Health Unit](#)

3.1 Plan contact information:

Mathew Bahm

Director of Recreation - City of Temiskaming Shores

Phone: 705-672-3363

Email: mbahm@temiskamingshores.ca