



**The Corporation of the City of Temiskaming Shores**  
**Committee of the Whole**  
**Tuesday, April 1, 2025 – 3:00 p.m.**  
**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Land Acknowledgement**

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

**2. Call to Order**

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

**3. Roll Call**

Council:	Mayor Jeff Laferriere and Councillors Dan Dawson, Melanie Ducharme (virtual), Ian Graydon, Mark Wilson and Danny Whalen (virtual)
Present:	Logan Belanger, Municipal Clerk Sandra Lee, City Manager Shelly Zubyc, Director of Corporate Services Mathew Bahm, Director of Recreation Jocelyn Plante, Fire Prevention Officer Brad Hearn, Information Technology Steve Burnett, Manager of Environmental Services
Regrets:	Councillor Nadia Pelletier-Lavigne
Media:	1
Delegates:	N/A
Members of the Public:	1

**4. Review of Revisions or Deletions to the Agenda**

*Resolution No. 2025-111*

Moved by: Councillor Graydon

Seconded by: Councillor Dawson

Whereas Section 39.6 (b) of Procedural By-law No. 2023-022, states should an item deemed to be time sensitive need to be added to the Agenda such as during the “Review of Revisions or Deletions to the Agenda”, Council shall vote to allow such item(s) to be added to the Agenda, and shall require a majority vote of the members present and voting.

Be it resolved that Council of the City of Temiskaming Shores, in accordance with Section 39.6 (b) of the City’s Procedural By-law, hereby allows the agenda addition of:

- Section 7 – Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes, item a) Zoning By-law Amendment, ZBA-2025-002, Phippen Farms Inc. regarding land on Clover Valley Road

as the Notice of the public hearing was advertised in accordance with the Planning Act.

**Carried**

**5. Approval of the Agenda**

*Resolution No. 2015-112*

Moved by: Councillor Graydon

Seconded by: Councillor Wilson

Be it resolved that City Council approves the agenda as amended.

**Carried**

**6. Disclosure of Pecuniary Interest and General Nature**

None

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

a) Zoning By-law Amendment Application No. ZBA-2025-02

**Applicant:** Phippen Farms Inc.

**Property:** Clover Valley Road, Temiskaming Shores/ BUCKE CON 6 PT  
LOT 7 PCL 14052SST

**Purpose:** To rezone the subject land from Rural – H1 to General Industrial – M1.

Mayor Laferriere outlined that the purpose of this public meeting is for one (1) Zoning By-law amendment application. The Planning Act requires that a public meeting be held before Council decides whether to pass a by-law adopting a proposed amendment.

The public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed amendments and second, to receive comments from the public and agencies before a decision is made by Council.

Mayor Laferriere declared the meeting to be open and to be a public meeting pursuant to Section 34 of the Planning Act, and requested the Director of Corporate Services to outline the details of the application.

Shelly Zubych, Director of Corporate Services, utilizing PowerPoint, outlined the background, purpose, and planning analysis related to the Zoning by-law amendment. The applicant is seeking to rezone the subject land from Rural – H1 to General Industrial (M1), to allow for the construction of a recycling facility/ transfer station (permitted use). The subject land was recently approved by the Committee of Adjustment to be severed, and this proposed zoning by-law amendment would apply to the newly severed property only. As the property has a holding provision related to a potential mining hazard, the Ministry of Northern Development and Mines were consulted. The Ministry recommended a 50-foot buffer zone around the mine hazard features that will prevent development of any potential infrastructure, such as but not limited to, roads, buildings, etc. The location of the hazard is more than the recommended 50-foot buffer.

Next steps would include an administrative, planning report and draft by-law for consideration at the April 29, 2025 Committee of the Whole meeting.

Notice of the public hearing was advertised in the Temiskaming Speaker beginning on March 12<sup>th</sup>, 2025 and to surrounding property owners, in

accordance with the statutory notice requirements of the Planning Act. The Application was also circulated to City staff, and no concerns or objections have been received, and no comments or concerns have been received from external agencies or members of the public.

Mayor Laferriere inquired if there were any comments from members of the public or Council, and no questions were received.

Mayor Laferriere declared that this public meeting is closed, and Council will give due consideration to the application.

## **8) Public Works**

### **a) Delegations/Communications**

None

### **b) Administrative Reports**

#### **1. Memo No. 008-2025-PW – Transportation Department Update**

##### Resolution No. 2025-113

Moved by: Councillor Graydon

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 008-2025-PW, regarding the Transportation Services Operations update for information purposes.

**Carried**

#### **2. Memo No. 009-2025-PW –Lease Agreement Extension for 547 Barr Drive (Spoke Transfer Station)**

##### Resolution No. 2025-114

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Whereas the City of Temiskaming Shores entered into an agreement with Phippen Waste Management for the lease of 547 Barr Drive (Spoke Transfer Station), which is scheduled to terminate on April 30, 2025; and

Whereas it is in the best interest of the City to exercise its option to extend the lease to ensure uninterrupted recycling services for neighboring communities and the City's Industrial, Commercial, and Institutional (ICI) sector; and

Whereas the extension is contingent upon approval by both parties.

Be it resolved that Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 009-2025-PW, and exercises its option to extend the lease with Phippen Waste Management for 547 Barr Drive, on a monthly basis from May 1, 2025, until August 31, 2025, in accordance with Section 2 of By-law No. 2024-133.

**Carried**

**3. Administrative Report No. PW-013-2025 – 2025 Roads Program – Tender Award**

Resolution No. 2025-115

Moved by: Councillor Graydon

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-013-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Miller Paving Limited for:

- a. The 2025 Roads Program, with the upset limit of \$500,000.00 (including applicable taxes);
- b. The Farr Park Project for \$65,750.00 (excluding applicable taxes); and
- c. The 2025 Golf Course Road Rehabilitation Project for approximately \$512,816.12 (including applicable taxes) to meet the Northern Ontario Resource Development Support (NORDS) funding deadlines;

for consideration at the April 15, 2025, Regular Council meeting.

**Carried**

**4. Administrative Report No. PW-014-2025 – 2025 FoodCycler Program**

Resolution No. 2025-116

Moved by: Councillor Dawson

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-014-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Food Cycle Science Corporation, for the supply and delivery of the FoodCycler product and management support of the Project, based on 50 households at an estimated net municipal cost of \$6,400.00, for consideration at the April 15, 2025, Regular Council Meeting.

**Carried**

**c) New Business**

None

**9) Recreation Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 009-2025-RS – NOHFC – Community Enhancement Program Funding Agreement**

Resolution No. 2025-117

Moved by: Councillor Graydon

Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 009-2025-RS; and

That Council directs staff to prepare the necessary by-law to enter into a funding agreement with the Northern Ontario Heritage Fund Corporation under the Community Enhancement Program, for upgrades and improvements to recreational facilities in Farr Park and Shaver Park, and outfield fencing at

Dymond Park, in the amount of \$269,438 (75% of eligible project costs), for consideration at the April 15, 2025 Regular Council meeting.

**Carried**

**2. Memo No. 010-2025-RS – Seniors Active Living Centre – Transfer Payment Agreement**

Resolution No. 2025-118

Moved by: Councillor Graydon

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 010-2025-RS;

That Council hereby delegates authority to the City Manager to enter into a five (5) year Transfer Payment Agreement with His Majesty the King in right of Ontario as represented by the Minister for Seniors and Accessibility, to expand the All Age Friendly program to support programming to more seniors within the community, prior to the April 11, 2025 deadline; and

That Council directs staff to prepare the necessary by-law to confirm the Transfer Payment Agreement with the Ministry for Seniors and Accessibility, at the April 15, 2025 Regular Council meeting.

**Carried**

**3. Memo No. 011-2025-RS – Recreation Operations Update (April)**

Resolution No. 2025-119

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 011-2025-RS, regarding the Recreation Operations Update for the Month of April 2025, for information purposes.

**Carried**

**4. Administrative Report No. RS-007-2025 – North On Tap 2025 Request for Assistance**

Resolution No. 2025-120

Moved by: Councillor Graydon

Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-007-2025;

That Council approve the request from North On Tap for the use of municipal land on Friday July 11, 2025 and on Saturday July 12, 2025; and

That Council approves the various in-kind services estimated at \$14,600, including set-up and take down of the event, supply of requested equipment and provision of free boat docking the day of the event.

**Carried**

**c) New Business**

None

**10) Fire Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Fire Activity Report – April 1, 2025**

Resolution No. 2025-121

Moved by: Councillor Dawson

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report, for the period from February 27, 2025 to March 25, 2025, for information purposes.

**Carried**



**2. Memo No. 006-2025-PPP – Appointment of Volunteer Firefighter**

Resolution No. 2025-122

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 006-2025-PPP; and

That Council hereby appoints Eric Geoffroy as Volunteer Firefighter to the Temiskaming Shores Fire Department, in accordance with the Recruitment and Retention Program.

**Carried**

**3. Memo No. 007-2025-PPP – Appointment of Auxiliary Firefighter**

Resolution No. 2025-123

Moved by: Councillor Dawson

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2025-PPP; and

That Council hereby appoints Eric Begemann as Auxiliary Firefighter to the Temiskaming Shores Fire Department, in accordance with the Recruitment and Retention Program.

**Carried**

**c) New Business**

None

**11. Corporate Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 006-2025-CS – Resolution of support to FedNor CINNO Application**

Resolution No. 2025-124

Moved by: Councillor Dawson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 006-2025-CS;

That Council confirms support of the application to FedNor's Community Investment Initiative – Northern Ontario (CIINO) Program, in the amount of \$345,000 for the hiring of a regional Economic Development Officer for a three (3) year term; and

That Council confirms the City's contribution of \$48,000 over the three (3) year term, along with any cost overruns associated with project.

**Carried**

**2. Memo No. 007-2025-CS – Economic Development Update: February to March 2025**

Resolution No. 2025-125

Moved by: Councillor Graydon

Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2025-CS, regarding the Economic Development Update for the period from February 21, 2025 to March 31, 2025, for information purposes.

**Carried**

**3. Memo No. 008-2025-CS – Sponsorship of Frogs Breath Grant Application – Temiskaming & Northern Ontario Sno Travellers**

Resolution No. 2025-126

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 008-2025-CS; and

That Council for the City of Temiskaming Shores approve the request from the Temiskaming & Northern Ontario Sno Travellers, and agrees to sponsor a funding application to the Frog's Breath Foundation, for the purchase of four steel sleighs, for trail maintenance purposes.

**Carried**

**4. Administrative Report No. CS-011-2025 – 2024 Annual Building Statistics**

Resolution No. 2025-127

Moved by: Councillor Graydon

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-011-2025; and

That Council directs staff to post the 2024 Annual Report - Building Permit Fees on the City's website, and to make the report available to persons or organizations, in accordance with the Ontario Building Code Act.

**Carried**

**5. Administrative Report No. CS-012-2025 – Official Plan Request for Proposal (RFP) Award**

Resolution No. 2025-128

Moved by: Councillor Whalen

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-012-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with J.L. Richards and Associates Ltd., for the purpose of

developing a new Official Plan in the amount of \$74,507 plus applicable taxes, for consideration at the April 15, 2025, Regular Council meeting.

**Carried**

**6. Administrative Report No. CS-013-2025 – Zoning By-law Amendment – President's Suites (620 Lakeshore Road)**

Resolution No. 2025-129

Moved by: Councillor Wilson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-013-2025;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law No. 2017-154, to permit the zone change from Tourist Commercial (C4) to Medium Density Residential (R3); and

That Council directs staff to prepare the necessary by-law to amend the City's Zoning By-law No. 2017-154, for consideration at the April 15, 2025 Regular Council meeting.

**Carried**

**7. Administrative Report No. CS-014-2025 – Delegation of Powers (Cemetery)**

Resolution No. 2025-130

Moved by: Councillor Whalen

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-014-2025; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2015-141, being a policy for the Delegation of Powers and Duties for the City of Temiskaming Shores, to include Cemetery Administration provisions, for consideration at the April 15, 2025 Regular Council meeting.

**Carried**

c) **New Business**

None

**12) Schedule of Council Meetings**

- a) Regular Council Meeting – April 15, 2025 starting at 6:00 p.m.
- b) Committee of the Whole – April 29, 2025 starting at 3:00 p.m.

**13) Closed Session**

*Resolution No. 2025-131*

Moved by: Councillor Wilson

Seconded by: Councillor Dawson

Be it resolved that Council agrees to convene in Closed Session at 3:45 p.m. to discuss the following matters:

- a) Adoption of the March 18, 2025 Closed Session minutes; and
- b) Under Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – New Liskeard Business Improvement Area Board of Management, Board Member Vacancy.

**Carried**

*Resolution No. 2025-132*

Moved by: Councillor Dawson

Seconded by: Councillor Graydon

Be it resolved that Council agrees to rise with report from Closed Session at 3:48 p.m.

**Carried**

**Matters from Closed Session**

**Adoption of the March 18, 2025 Closed Session Minutes**

**Resolution No. 2025-133**

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council approves the following as printed:

- a) Closed Session Minutes from the March 18, 2025 Regular Council meeting.

**Carried**

**Under Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – New Liskeard Business Improvement Area Board of Management, Board Member Vacancy**

**Resolution No. 2025-134**

Moved by: Councillor Dawson

Seconded by: Councillor Wilson

Be it resolved that Council directs staff to prepare the necessary by-law to appoint Brooke Huppe to the New Liskeard Business Improvement Area Board of Management, for consideration at the April 15, 2025 Regular Council Meeting.

**Carried**

**14) Adjournment**

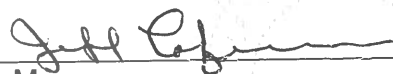
**Resolution No. 2025-135**


Moved by: Councillor Ducharme

Seconded by: Councillor Whalen

Be it resolved that Council hereby adjourns its meeting at 3:49 p.m.

**Carried**

  
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Mayor

  
\_\_\_\_\_  
Clerk