



**The Corporation of the City of Temiskaming Shores  
Regular Meeting of Council  
Tuesday, April 5, 2022 – 6:00 p.m.  
City Hall – Council Chambers – 325 Farr Drive**

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**Agenda**

**Land Acknowledgement**

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**
4. **Approval of Agenda**

**Draft Resolution**

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council approves the agenda as printed / amended.

5. **Disclosure of Pecuniary Interest and General Nature**

**6. Review and adoption of Council Minutes**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council approves the following minutes as printed:

a) Regular Meeting of Council – March 15, 2022.

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

None

**8. Question and Answer Period**

**9. Presentations / Delegations**

a) Jeremie Latour, CET, Engineering Technologist – City of Temiskaming Shores

Re: Citizen Reporter Application - Update and Demonstration

**10. Communications**

a) Dick Farrow, President – Little Claybelt Homesteaders Museum

**Re:** Letter to Mayors, Reeves and Councillors of South Temiskaming

**Reference:** Received for Information

b) Peggy Morin, Coordinator - Centre d'éducation des adultes (CEA)

**Re:** Donation Request for Bursary Program, 2022-03-14

**Reference:** Received for Information

- c) George Vadeboncoeur, Chief Administrative Officer – Town of Wasaga Beach  
**Re:** County of Simcoe Regional Government Review Service Delivery Task Force – Fire Services, 2022-03-11  
**Reference:** Received for Information
  
- d) Monique Chartrand, Board Chair – Timiskaming Elder Abuse Task Force  
**Re:** Elder Abuse Awareness Day 2022, 2022-03-15  
**Reference:** Motion presented under Section 15 – New Business
  
- e) Sarita Verma, Dean, President, and CEO - Northern Ontario School of Medicine (NOSM)  
**Re:** NOSM Expansion Announcement, 2022-03-16  
**Reference:** Received for Information
  
- f) Nevin McKeown, Outgoing President & CEO – Ontario Clean Water Agency (OCWA)  
**Re:** New OCWA President and CEO, 2022-03-22  
**Reference:** Received for Information
  
- g) Julie Scott, City Clerk – City of Waterloo  
**Re:** Ontario Must Build it Right the First Time, 2022-03-23  
**Reference:** Received for Information
  
- h) City of Port Colborne  
**Re:** 2022 Year of the Garden Proclamation, 2022-03-24  
**Reference:** Received for Information

- i) Carol Schofield, Manager Legislative Services/Clerk – Town of Fort Erie

**Re:** Climate Change Action, 2022-03-29

**Reference:** Received for Information

- j) Carolyn Lance, Council Services Coordinator – Town of Georgina

**Re:** Federal Government Sanctions Imposed on Russia, 2022-03-31

**Reference:** Received for Information

- k) Danielle Manton, City Clerk – City of Cambridge

**Re:** Request to impose a moratorium on all new gravel applications, including expansions to existing licensed sites, 2022-03-31

**Reference:** Received for Information

- l) Kate Manson-Smith, Deputy Minister – Ministry of Municipal Affairs and Housing

**Re:** More Homes for Everyone Plan, 2022-03-31

**Reference:** Received for Information

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. l) according to the Agenda references.

**11. Committees of Council – Community and Regional**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the New Liskeard Business Improvement Area Board of Management meeting held on February 28, 2022; and
- b) Minutes of the Temiskaming Shores Public Library Board meeting held on February 23, 2022.

**12. Committees of Council – Internal Departments**

None

**13. Reports by Members of Council**

**14. Notice of Motions**

**15. New Business**

- a) **Timiskaming Elder Abuse Task Force – Elder Abuse Awareness Day Proclamation**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Whereas Seniors deserve to live safely with dignity, and as independently as possible, with the supports they need; and

Whereas elder abuse is most often defined as any act that harms a senior or jeopardizes their health or welfare; and

Whereas it is imperative that community members are aware that elder abuse happens and educated to see older adults as positive contributors to the community; older adults need to be aware of their rights, as well as resources available to them; and

Whereas all of our residents should watch for signs of abuse, such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends, or caregivers.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby proclaims June 15, 2022 as Elder Abuse Awareness Day “Rights Don’t

Get Old” in the City of Temiskaming Shores and encourages all residents to recognize and celebrate the accomplishments of our seniors.

**b) Memo No. 011-2022-CS – Short Term Accommodation Policy**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 011-2022-CS; and

That Council directs staff to present By-law No. 2022-014 being a by-law for the licensing of short-term accommodations in the City of Temiskaming Shores for third and final reading, for consideration at the April 5, 2022 Regular Council meeting.

**c) Memo No. 012-2022-CS – City/Library Board Memorandum of Understanding**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2022-CS; and

That Council directs staff to prepare the necessary by-law to enter into a Memorandum of Understanding between the City of Temiskaming Shores and the Temiskaming Shores Public Library Board for consideration at the April 5, 2022 Regular Council meeting and directs staff to repeal By-law No. 2012-083.

**d) Memo No. 013-2022-CS – Haileybury Golf Course Club Permit Request**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 013-2022-CS; and

That Council hereby denies the request from the Haileybury Golf Course to waive the building permit fees for the rehabilitation of their rooftop patio.

**e) Memo No. 014-2022-CS – Tri Town Ski & Snowboard Village Frog’s Breath Application Sponsorship**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2022-CS; and

That Council for the City of Temiskaming Shores approve the request from the Tri Town Ski & Snowboard Village and agrees to sponsor their funding application to the Frog’s Breath Foundation, to help fund upgrades to their T-Bar lift electrical system for an upset limit of \$65,000.

**f) Memo No. 015-2022-CS – Frog’s Breath Application Sponsorship Haileybury Golf Club**

Resolution No. 2022-074

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 015-2022-CS; and

That Council for the City of Temiskaming Shores approve the request from the Haileybury Golf Club and agrees to sponsor their funding application to the Frog’s Breath Foundation for their deck renovation in the upset limit of \$20,000.

**g) Memo No. 016-2022-CS – Deeming By-law for Roy – 419 Lawlor Street; PLAN M48NB LOT 174 PCL 10970SST and PLAN M48NB LOT 177 PCL 21618SST**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Whereas the owners of 419 Lawlor Street in Haileybury would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act in order to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem M48NB LOT 174 PCL 10970SST and PLAN M48NB LOT 177 PCL 21618SST to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary deeming by-law for consideration at the April 5, 2022 Regular Council meeting.

**h) Administrative Report No. CS-014-2022 – Zoning By-law Amendment ZBA-2022-02: 166 Armstrong Street North**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-014-2022;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit the zone change from Medium Density Residential (R3) to Medium Density Residential Exception 19 (R3-19); and

That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the April 5, 2022 Regular Council meeting.

**i) Administrative Report No. CS-015-2022 – Farr Park Concession Lease**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-015-2022; and

That Council directs staff to prepare the necessary by-law to enter into a lease agreement with Ms. Linda Gagne, owner and operator of the Fry Pitt, for the use of the Farr Park Concession Stand from May 1, 2022 to April 30, 2025 for consideration at the April 5, 2022 Regular Meeting of Council.

**j) Administrative Report No. CS-016-2022 – Noise By-law Amendment (Bird Bangers)**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-016-2022;

That Council directs staff to prepare the necessary by-law to amend Section 2, Section 3, and Appendix 1 of Schedule A in By-law No. 2012-019 relating to propane fire bird cannons (bird bangers) for consideration of First and Second Reading at the April 5, 2022 Regular Council Meeting; and

That Council directs staff to submit the short-form wording and set fines to the Ministry of the Attorney General and the Regional Senior Justice of the Ontario Court of Justice respectively prior to Final Reading of the By-law.

**k) Administrative Report No. CS-017-2022 – 2022 Municipal Election – Advance Voting, Reduced Hours at Institutions and Election Procedures**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-017-2022;

That Council authorizes staff to prepare the necessary by-law to establish dates for advanced voting for the 2022 Municipal Election, for consideration at the April 5, 2022 Regular Council meeting;

That Council authorizes staff to prepare the necessary by-law for reduced hours of voting in Institutions and Retirement Homes on voting day, for consideration at the April 5, 2022 Regular Council meeting; and

That Council directs staff to prepare the necessary by-law to adopt the Use of Corporate Resources During an Election Policy for the City of Temiskaming Shores, for consideration at the April 19, 2022 Regular Council meeting.

**l) Administrative Report No. PW-011-2022 – Household Hazardous Waste Collection Event**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-011-2022; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Drain-All Ltd. for the provisions of collection and disposal services for the Household Hazardous Waste Collection Event on June 4, 2022 and to repeal By-law No. 2016-018 for consideration at the April 5, 2022 Regular Council meeting.

**m) Administrative Report No. PW-012-2022 – Truck Weigh Scale Award – New Liskeard Landfill Expansion**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-012-2022; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Canadian Scale Company for the supply and installation of a truck weigh scale at the New Liskeard Landfill along with compatible software for a total price of \$ 126,790 plus applicable taxes for consideration at the April 5, 2022 Regular Council meeting.

**n) Memo No. 007-2022-RS – Haileybury Fire Hall Project Update**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2022-RS, titled Haileybury Fire Hall Project Update, for information purposes.

**16. By-laws**Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that:

- By-law No. 2022-056 Being a by-law to amend By-law No. 2019-018 to appoint community representatives to various Committees and Boards for the 2019-2022 Term of Council (Public Library Board)
- By-law No. 2022-057 Being a by-law to adopt a Memorandum of Understanding with the Temiskaming Shores Public Library Board to define the roles and key responsibilities of the Library Board, the Library CEO and the City (Repeals By-law No. 2012-083)
- By-law No. 2022-058 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision 419 Lawlor Street (Roll No. 54-18-030-005-135.00 / 136.00)
- By-law No. 2022-059 Being a By-law to amend By-law No. 2017-154 to rezone 166 Armstrong Street North from the Medium Density Residential (R3) Zone to the Medium Density Residential Exception 19 (R3-19) Zone to prohibit residential uses and permit a reduced lot area (Roll No. 5418-010-002-025.00)
- By-law No. 2022-060 Being a by-law to enter into an agreement with Linda Gagne for the provision of concession services at Farr Park
- By-law No. 2022-061 Being a by-law to amend By-law No. 2012-019 to prohibit and regulate certain noises within the City of Temiskaming Shores – Propane Fired Bird Cannons (**First and Second Reading only**)
- By-law No. 2022-062 Being a by-law to provide for advanced voting to be held prior to the 2022 Election Voting Day - October 24, 2022
- By-law No. 2022-063 Being a by-law to provide for reduced hours of voting in Institutions and Retirement Homes on Voting Day (Monday, October 24, 2022)

By-law No. 2022-064 Being a by-law to enter into an agreement with Drain-All Ltd. for the provisions of collection and disposal services for the Household Hazardous Waste Collection Event on June 4th, 2022 (Repeals By-law No. 2016-018)

By-law No. 2022-065 Being a by-law to enter into an agreement with Canadian Scale Company Limited for the supply and installation of a truck weigh scale, including compatible software at the New Liskeard Landfill Site

be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that:

By-law No. <b>2022-014</b> ;	By-law No. 2022-060;
By-law No. 2022-056;	By-law No. 2022-062;
By-law No. 2022-057;	By-law No. 2022-063;
By-law No. 2022-058;	By-law No. 2022-064; and
By-law No. 2022-059;	By-law No. 2022-065;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Clerk's Note:** By-law No. 2022-014, being a by-law for the licensing of short-term accommodations in the City of Temiskaming Shores, received first and second reading at the February 1, 2022 Regular Council meeting. Public consultation occurred prior to returning for Third and Final Reading.

**17. Schedule of Council Meetings**

- a) Regular Meeting – Tuesday, April 19, 2022 at 6:00 p.m.
- b) Regular Meeting – Tuesday, May 3, 2022 at 6:00 p.m.

**18. Question and Answer Period**

**19. Closed Session**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council agrees to convene in Closed Session at \_\_\_\_\_ p.m. to discuss the following matters:

- a) Adoption of the March 15, 2021 Closed Session Minutes; and
- b) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour relations or employee negotiations – Organizational Chart.

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council agrees to rise with report from Closed Session at \_\_\_\_\_ p.m.

**20. Confirming By-law**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that By-law No. 2022-066 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **April 5, 2022** be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that By-law No. 2022-066 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**21. Adjournment**

*Draft Resolution*

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council hereby adjourns its meeting at \_\_\_\_\_ p.m.



**The Corporation of the City of Temiskaming Shores**  
**Regular Meeting of Council**  
**Tuesday, March 15, 2022 – 6:00 p.m.**  
**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**Land Acknowledgement**

Mayor Kidd began the meeting by observing the following Land Acknowledgement:

We acknowledge that we live, work and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial, and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

**1. Call to Order**

The meeting was called to order by Mayor Kidd at 6:00 p.m.

**2. Roll Call**

Council: Mayor Carman Kidd; Councillors Patricia Hewitt (electronic), Doug Jelly, Jeff Laferriere, Mike McArthur, and Danny Whalen

Present: Logan Belanger, Clerk  
Mathew Bahm, Director of Recreation  
Steve Langford, Fire Chief  
Brad Hearn, IT Administrator  
Steve Burnett, Manager of Environmental Services  
Mitchell McCrank, Manager of Transportation Services

Regrets: Councillor Foley

Media: N/A

Members of the Public: 1 in-person & 1 electronic

**3. Review of Revisions or Deletions to Agenda**

None

**4. Approval of Agenda**

*Resolution No. 2022-095*

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as printed.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None

**6. Review and adoption of Council Minutes**

*Resolution No. 2022-096*

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Be it resolved that City Council approves the following minutes as printed:

a) Regular Meeting of Council – March 1, 2022.

**Carried**

7. **Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

- a) Zoning By-law Amendment (ZBA-2022-02)

**Owner:** Anthony Juurlink

**Applicant:** Danielle Perras Professional Corporation o/a MRKT Law

**Subject Land:** 166 Armstrong Street (M23NB Lot 27 Parcel 1978NND)

**Purpose of the application:** To add an exception to the Medium Density Residential (R3) Zoning of the property to add a business, professional or administrative office as a permitted use on the property.

Mayor Kidd outlined that the purpose of this public meeting is for one (1) Zoning By-law amendment application. The Planning Act requires that a public meeting be held before Council decides whether to pass a by-law adopting a proposed amendment.

The public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed amendment and second, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd declared the meeting to be open and to be a public meeting pursuant to Section 34 of the Planning Act, and requested the Planner to outline the details of the application.

Jennifer Pye, Planner, utilizing PowerPoint, outlined the background, purpose, planning analysis related to the zoning by-law amendment, and imagery of the subject lands. No comments were received prior to the public meeting.

The notice of the public meeting was provided via the City Bulletin in accordance with the statutory notice requirements of the Planning Act.

Mayor Kidd invited members of the public wanting to speak to this issue to the podium or to input their comments into the chat box. Danielle Perras, applicant for the Zoning By-law Amendment provided an overview of her practice, and commented that the property is suitable for her practice, as it is not anticipated to create any adverse effects on the neighbourhood. To address parking, the existing garage will be removed to access the back of the property for additional parking spaces.

Mayor Kidd inquired if there were any comments from members of Council, and no questions were received.

Mayor Kidd declared that this public meeting is closed, and Council will give due consideration to the application.

## **8. Question and Answer Period**

Robert Ritchie, Resident submitted an email with two questions:

1. Could the Mayor explain the need for closed sessions at every council meeting?

Mayor Kidd commented that there are certain reasons Council may convene into closed session under the Municipal Act. To ensure a timely response for municipal business, closed session meetings are scheduled as required.

2. Why is there no public attendees on the Transit committee?

Mayor Kidd commented that there are no community appointments on the Transit Committee, but there are two representatives from each municipality serviced by the Transit system. Mayor Kidd also noted that the meetings are open to the public, should anyone wish to attend. Councillor McArthur is Chair of the Transit Committee, and added that a questionnaire is released each year to obtain public feedback, and the public is welcome to attend the meetings, or submit comments for the Committee's review.

## **9. Presentations / Delegations**

- a) Jeremie Latour, CET, Engineering Technologist – City of Temiskaming Shores

Re: Asset Management Plan Phase 1 – 2022 Update

Jeremie Latour, CET, Engineering Technologist, utilizing PowerPoint, outlined the updates to phase 1 of the Asset Management Plan, including:

- Changed page design;
- Updated assets and values;
- Additional detail on:
  - risk and criticality analytics;
  - lifecycle activities;
  - lifecycle intervention strategies;
  - condition score report cards;
- Removal of recreational trails from inventory (i.e., STATO) and moved to Phase 2;
- Addition of performance measures analysis for every category;
- Addition of methodology of condition analytics; and
- Addition of Appendix B for infrastructure distribution and collection maps.

Jeremie concluded the presentation by completing a demonstration of the Asset Management Software.

Mayor Kidd thanked Jeremie for the presentation and invited questions from members of Council. Councillor Whalen inquired if the classifications within the software are preset, or can they be modified for additional catalogs? Jeremie confirmed that the classifications can be changed based on the needs of the municipality.

## 10. Communications

- a) Denis Lacroix, President – Haileybury Golf Club

**Re:** Haileybury Golf Club Permit Request, 2022-03-01

**Reference:** Referred to the Protection of Persons and Property Committee & the Corporate Services Committee

- b) Kimberly Kitteringham, City Clerk – City of Markham

**Re:** Resolution – Dissolve Ontario Land Tribunal (OLT), 2022-03-01

**Reference:** Received for Information

- c) Ministry of Northern Development, Mines, Natural Resources and Forestry

**Re:** Inspection of 2022 – 2023 Annual Work Schedule for Timiskaming Forest, 2022-03-07

**Reference:** Received for Information

- d) Claire Hendriks, Executive Director – The Temiskaming Foundation

**Re:** Endowment Fund Report for the year ending December 31, 2021, 2022-03-08

**Reference:** Received for Information

- e) Town of the Blue Mountains

**Re:** Resolution - Ontario Housing Affordability Task Force Report, 2022-03-07

**Reference:** Received for Information

Resolution No. 2022-097

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10. e) according to the Agenda references.

**Carried**

**11. Committees of Council – Community and Regional**

Resolution No. 2022-098

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Committee of Adjustment meetings held on November 24, 2021 and on January 26, 2022;
- b) Minutes of the Climate Change Committee meeting held on February 8, 2022;
- c) Minutes of the District of Timiskaming Social Services Administration Board meetings held on January 19, 2022 and February 3, 2022; and
- d) Minutes of the Temiskaming Transit Committee meeting held on January 31, 2022.

**Carried**

**12. Committees of Council – Internal Departments**

Resolution No. 2022-099

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meeting held on February 16, 2022;
- b) Minutes of the Corporate Services Committee meetings held on February 11, 2022 and February 16, 2022; and
- c) Minutes of the Public Works Committee meetings held on February 10, 2022 and February 16, 2022.

**Carried**

**13. Reports by Members of Council**

Councillor Jelly offered his condolences to the family of Clifford Hallworth, a retired Ontario Provincial Police officer with the Haileybury detachment.

Mayor Kidd updated that he, municipal staff and representatives from the Town of Cobalt participated on a call organized by Enbridge, regarding work on the gas line serving Haileybury and the Town of Cobalt. Enbridge provided an overview of the scope of work, which would ensure no interruption in service. Representatives from the company will be communicating with the municipalities as more information becomes available, to publish on social media channels.

**14. Notice of Motions**

None

**15. New Business**

- a) **Notice of Motion – Draft Regulation under the Fire Protection and Prevention Act, 1997 regarding Mandatory Firefighter Certification (Councillor Doug Jelly)**

Resolution No. 2022-100

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Whereas the Ministry of the Solicitor General posted a draft Regulation under the Fire Protection and Prevention Act, 1997 (FPPA) concerning Mandatory Firefighter Certification on January 28, 2022 with a 30 day comment period; and

Whereas the Ministry has stated the goal of the Regulation is to develop a standardized approach to firefighter training, which protects firefighters and increases public safety, while providing flexibility for the local needs and service levels of municipalities across Ontario; and

Whereas the Ministry has also stated that the Office of the Fire Marshal will offer certification to the minimum standard at no charge; and

Whereas standardized firefighter training already exists in municipal fire services across Ontario; and

Whereas the real outcome of the proposed regulation is the addition of unnecessary testing that will impact the recruitment and retention of volunteer firefighters in rural and northern communities; and

Whereas neither the Ministry of the Solicitor General nor the Office of the Fire Marshal have provided details or a plan on how they are going to support municipalities achieve compliance with the proposed Regulation; and

Whereas the proposed Regulation is another form of “downloading” from the Province onto small, rural and northern municipalities as the Office of the Fire Marshal should already be responsible to support and evaluate individual fire departments and their training requirements through the local Fire Protection Advisors; and

Whereas the Ministry has provided insufficient time for meaningful consultation with all of the stakeholders affected by the proposed Regulation.

Now therefore be it resolved that the City of Temiskaming Shores hereby petitions the Ministry of the Solicitor General to:

1. Extend the consultation period by two months to April 30, 2022; and
2. Consider an “accreditation” program delivered through the Office of the Fire Marshal instead of an unnecessary testing program that does not achieve the stated goal of protecting firefighters and increasing public safety.

**Carried**

**b) January to February 2022 Year-to-Date Capital Financial Report**

Resolution No. 2022-101

Moved by: Councillor Hewitt

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt of the January to February 2022 Year-to-Date Capital Financial Report for information purposes.

**Carried**

**c) Treasurer's 2021 – Statement of Remuneration**

Resolution No. 2022-102

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Whereas Section 284 (1) of the Municipal Act, 2001 states that the Treasurer of a municipality shall in each year, on or before March 31, provide to the Council of the municipality an itemized statement of remuneration and expenses paid in the previous year to each member of Council and to each person, other than a member of Council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Now therefore be it resolved that Council acknowledges receipt of the 2021 Statement of Remuneration and Expenses as submitted by the Treasurer; and

That a copy of this statement be posted on the City's website and advertised in the City Bulletin.

**Carried**

**d) Memo No. 010-2022-CS – Deeming By-law for Paquette – 712 Rorke Avenue; PLAN M54NB LOT 99 PCL 2240SST**

Resolution No. 2022-103

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Whereas the owners of 712 Rorke Avenue in Haileybury would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act in order to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem PLAN M54NB LOT 99 PCL 2240SST, to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary deeming by-law for consideration at the March 15, 2022 Regular Council meeting.

**Carried**

**e) Administrative Report No. CS-012-2022 – Part Lot Control Exemption: 2373775 Ontario Inc.**

Resolution No. 2022-104

Moved by: Councillor McArthur

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-012-2022; and

That Council directs staff to prepare the necessary by-law to grant an exemption to the part-lot control provisions of the Planning Act on the lands described as: Part of PIN 61339-0756, Part of Block C Plan M79NB, Parts 1, 2, 3, 4, Plan 54R-6262; and Part of PIN 61339-0735, Part of Block C Plan M79NB, Parts 5, 6, 7, 8, Plan 54R-6262; Temiskaming Shores; District of Timiskaming, for consideration at the March 15, 2022 Regular Council meeting.

**Carried**

**f) Administrative Report No. CS-013-2022 – 2021 Annual Building and Statistics Report**

Resolution No. 2022-105

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-013-2022; and

That Council directs staff to post the 2021 Annual Report - Building Permit Fees on the City's website, and to make the report available to persons or organizations in accordance with the Ontario Building Code Act.

**Carried**

**g) Memo No. 005-2022-PW – Dissolution of Winter Maintenance Agreement, MTO (Highway 11B) – Temiskaming Shores (Mowat Landing Road)**

Resolution No. 2022-106

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 005-2022-PW, titled Dissolution of Winter Maintenance Agreement, MTO (Highway 11B) – Temiskaming Shores (Mowat Landing Road) for information purposes.

**Carried**

**h) Administrative Report No. PW-007-2022 – Tender Award – Liquid Calcium**

Resolution No. 2022-107

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-007-2022; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Pollard Distribution Inc. for the supply and delivery of liquid calcium in the amount of \$53,430.00, plus applicable taxes, for consideration at the March 15, 2022 Regular Council meeting.

**Carried**

**i) Administrative Report No. PW-008-2022 – Tender Award – Line Painting**

Resolution No. 2022-108

Moved by: Councillor Jelly

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-008-2022; and

That Council directs Staff to prepare the necessary by-law to enter into an agreement with Miller Maintenance (A Division of Miller Paving Limited), for the award of the 2022 Centre and Edge Line Painting Services Contract, at a unit cost of \$0.39 per linear metre of line marking plus applicable taxes, for consideration at the March 15, 2022 Regular Council Meeting.

**Carried**

**j) Administrative Report No. PW-009-2022 – Tender Award – 2022 Asphalt Patching**

Resolution No. 2022-109

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-009-2022; and

That Council directs Staff to prepare the necessary by-law to enter into an agreement with Miller Paving Ltd. for the award of the 2022 Asphalt Patching contract at a unit cost of \$59.50 per square metre for 50 mm thickness, and a unit cost of \$107.10 per square metre for 90 mm thickness, plus applicable taxes, for consideration at the March 15, 2022 Regular Council Meeting.

**Carried**

**k) Memo No. 006-2022-RS – Government of Canada – Active Transportation Fund**

Resolution No. 2022-110

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 006-2022-RS; and

That Council approves the submission of an application to the Government of Canada – Active Transportation Fund in the amount of \$245,000 to pave the shoulders of Rorke Avenue/King Street (south of Morissette Drive) to improve cyclist safety and increase the longevity of the new roadway surface.

**Carried**

**l) Administrative Report No. RS-007-2022 – Ice Resurfacer RFP Award**

Resolution No. 2022-111

Moved by: Councillor Jelly

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-007-2022; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Resurface Corp. for the provision of one (1) Electric Ice Resurfacers in the amount of \$162,300, plus applicable taxes, for consideration at the March 15, 2022 Regular Council meeting.

**Carried**

## 16. **By-laws**

### Resolution No. 2022-112

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that:

- By-law No. 2022-048 Being a by-law to Appoint a Deputy Treasurer for the City of Temiskaming Shores – Shelly Zubyck (Repeals By-law No. 2020-072)
- By-law No. 2022-049 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision 712 Rorke Avenue (Roll No. 54-18-030-001-095.00)
- By-law No. 2022-050 Being a by-law to remove part lot control from Part of Block C, Plan M79NB, Temiskaming Shores (Roll No. 5418-010-008-077.15 and 077.04)
- By-law No. 2022-051 Being a by-law to enter into an agreement with Pollard Distribution Inc. for the supply, delivery and application of Liquid Calcium Chloride in the City of Temiskaming Shores
- By-law No. 2022-052 Being a by-law to enter into an agreement with Miller Maintenance for the provision of roadway centre and edge line painting services
- By-law No. 2022-053 Being a by-law to enter into an agreement with Miller Paving Limited for the supply of labour, equipment and material for asphalt patching services at various locations within the City of Temiskaming Shores
- By-law No. 2022-054 Being a by-law to enter into an agreement with Resurface Corp. for the supply and delivery of one (1) electric ice resurfacers for the Don Shepherdson Memorial Arena

be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2022-113

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that:

By-law No. 2022-048;           By-law No. 2022-052;  
By-law No. 2022-049;           By-law No. 2022-053; and  
By-law No. 2022-050;           By-law No. 2022-054;  
By-law No. 2022-051;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**17. Schedule of Council Meetings**

- a) Regular Meeting – Tuesday, April 5, 2022 at 6:00 p.m.
- b) Regular Meeting – Tuesday, April 19, 2022 at 6:00 p.m.

**18. Question and Answer Period**

None

**19. Closed Session**

Resolution No. 2022-114

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that Council agrees to convene in Closed Session at 7:10 p.m. to discuss the following matters:

- a) Adoption of the March 1, 2022 Closed Session Minutes;
- b) Under Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – Temiskaming Shores Public Library Board Applications for Seat Vacancies; and

- c) Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour relations or employee negotiations – Organizational Chart.

**Carried**

Resolution No. 2022-115

Moved by: Councillor Laferriere

Seconded by: Councillor Jelly

Be it resolved that Council agrees to rise with report from Closed Session at 7:40 p.m.

**Carried**

**Matters from Closed Session**

**Adoption of the March 1, 2022 – Closed Session Minutes**

Resolution No. 2022-116

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that City Council approves the following as printed:

- a) Closed Session Minutes from the Regular meeting of Council on March 1, 2022.

**Carried**

**Under Section 239(2)(b) of the Municipal Act, 2001 – Personal matter (identifiable individual) – Temiskaming Shores Public Library Board Applications for Seat Vacancies**

Resolution No. 2022-117

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that Council directs staff to prepare the necessary by-law to appoint the following individuals to the Temiskaming Shores Public Library Board for consideration at the April 5, 2022 Regular Council Meeting:

- Sarah Bahm;
- Erica Burkett; and
- Joyce Elson.

**Carried**

**Under Section 239 (2) (d) of the Municipal Act, 2001 – Labour relations or employee negotiations – Organizational Chart**

Council provided direction to staff.

**20. Confirming By-law**

Resolution No. 2022-118

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that By-law No. 2022-055 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **March 15, 2022** be hereby introduced and given first and second reading.

**Carried**

Resolution No. 2022-119

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that By-law No. 2022-055 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

**Carried**

**21. Adjournment**

Resolution No. 2022-120

Moved by: Councillor Hewitt

Seconded by: Councillor McArthur

Be it resolved that Council hereby adjourns its meeting at 7:42 p.m.

**Carried**

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Mayor

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Clerk



# Little Claybelt Homesteaders Museum

Box 1718, B-883356 Highway 65  
New Liskeard, ON P0J 1P0  
Phone: 705-647-9575

<http://claybeltmuseum.ca>

February 28, 2022

To the Mayors, Reeves and Councillors of South Temiskaming

To those municipalities who helped our museum with financial donations in 2021, please accept our sincere thanks. This assistance helps us to continue preserving and collecting our local stories, photographs and artifacts. A donation of \$200 from every municipality gives us some stability which is much needed in these times.

In 2022 *Claybelt Memories, Volume 4* was published. This series of books captures stories of our pioneers which have been written by their families or organizations such as the Women's Institute. Our museum continues to preserve our local history by publishing this type of book.

The museum was open by appointment to the public during the summer of 2021. We employed two summer employees. Their summer duties included research which was done when information was requested by members or others on local families. Artifacts were accessioned and stored. Currently we are in the process of seeking permission to build a new covered outdoor display area. The new area will display a seed drill, the first one in this area which was donated by the Peters family; a sleigh donated to the museum by the Peters family; and another sleigh donated to the museum by the Bumstead family. Our storage area was rearranged to make room for these artifacts to be stored indoors however storage space is limited. Our new outdoor display area is a much-needed addition to the museum.

Due to the pandemic, our Annual General Meeting was postponed until June. Our annual yard sale took place in August. Once again, we were unable to hold our annual Christmas bake sale and bazaar. As much as possible, museum board members worked at the museum and we held meetings when possible.

Our newest display, which has been on hold for two years due to the pandemic, features the story of the New Liskeard Cubs hockey team in our largest exhibition room. It includes many artifacts such as sticks, sweaters, pucks, photographs, etc. Also included are artifacts from past New Liskeard hockey clubs such as the New Liskeard Flyers. Another new display we have put together features many of the grocery stores from the early years in New Liskeard. For the year 2022, we will also feature a display celebrating the Platinum Jubilee of Queen Elizabeth II.

As always, we would be happy to arrange a mutually agreeable time for your council to visit the museum. Alternatively, board members would be happy to attend a council meeting to discuss our resources and answer your questions. Together we can continue to preserve our heritage and we do appreciate any help we receive. We welcome your support and interest in our museum.

Dick Farrow  
President

***"Our Heritage Lives On"***



**Centre  
d'éducation des  
adultes de New Liskeard**

*-Y'a pas d'âge pour apprendre-*



CONSEIL SCOLAIRE  
CATHOLIQUE  
DE DISTRICT DES  
**GRANDES  
RIVIÈRES**

**Centre d'éducation des adultes  
21, rue Armstrong Sud  
C.P. 4030  
New Liskeard ON P0J 1P0  
Peggy Morin, Coordonnatrice  
[peggy.morin@cscdgr.education](mailto:peggy.morin@cscdgr.education)  
705 647-7304, poste 223 ou 221  
Télécopieur : 705 647-8410**

March 10, 2022

City of Temiskaming Shores  
Carman Kidd  
P. O. Box 2050  
Haileybury, ON P0J 1K0

Dear Mr. Kidd,

Every year, *Centre d'éducation des adultes* (CÉA) is proud to award Ontario High School Diplomas to its students. At CÉA, we are happy to reward the efforts and success of our students which is why we are appealing to your generosity and soliciting a donation from you.

Thanks to your generosity, your donation will allow us to offer our graduates a bursary during a celebration on June 9, 2022.

Since 1992, CÉA has been offering a variety of educational and professional programs to youths and adults in our area. We are very fortunate to have an alternative learning centre in our area. We give young learners and adults the possibility of obtaining their High School Diploma, improving their work-related skills, preparing for postsecondary education, taking workshops that make them successful citizens and improving their overall life skills.

Your donation is greatly appreciated and acknowledged. Please label your cheque to Centre d'éducation des adultes. Upon receipt of your donation, an official tax receipt will be mailed to you.

Thank you for your support.

Sincerely yours,

Peggy Morin, OCT, c. Tran.  
Coordinator



**Centre  
d'éducation des  
adultes de New Liskeard**

*-Y'a pas d'âge pour apprendre-*



CONSEIL SCOLAIRE  
CATHOLIQUE  
DE DISTRICT DES  
**GRANDES  
RIVIÈRES**

**Centre d'éducation des adultes  
21, rue Armstrong Sud  
C.P. 4030  
New Liskeard (Ontario) P0J 1P0  
Peggy Morin, Coordinatrice  
[peggy.morin@cscdgr.education](mailto:peggy.morin@cscdgr.education)  
705 647-7304, poste 223 ou 221  
Télécopieur : 705 647-8410**

Le 10 mars 2022

City of Temiskaming Shores  
Carman Kidd  
P. O. Box 2050  
Haileybury, ON P0J 1K0

Cher Monsieur Kidd,

Chaque année, le Centre d'éducation des adultes (CÉA) est fier de remettre des diplômes d'études secondaires de l'Ontario à ses élèves. Au CÉA, nous sommes heureux de reconnaître les efforts et les réussites de nos élèves. C'est pour cette raison que nous faisons appel à votre générosité et nous sollicitons un don de votre part.

Grâce à votre générosité, votre don nous permettra d'offrir des bourses d'études à nos finissants et finissantes lors d'une cérémonie ou d'une activité de reconnaissance le 9 juin 2022.

Depuis 1992, le CÉA offre une variété de formations académiques et pratiques aux jeunes ainsi qu'aux adultes de la région. Nous sommes fiers d'avoir un centre alternatif pour adultes dans notre région. Nous donnons à nos élèves et nos personnes apprenantes l'occasion d'obtenir un diplôme d'études secondaires de l'Ontario, de mieux s'outiller pour le marché du travail, de se préparer pour les études postsecondaires, de suivre des ateliers qui les appuient comme bénévoles dans la communauté et d'améliorer leur autonomie personnelle.

Votre don sera grandement apprécié et nous vous en sommes très reconnaissants. Veuillez libeller votre chèque au nom du Centre d'éducation des adultes. À la réception de votre chèque, nous vous remettrons un reçu officiel pour des fins fiscales.

Je vous remercie de l'attention que vous porterez à cette demande et je vous prie d'agréer l'expression de mes sentiments respectueux.

Peggy Morin, EAO, Trad. a.  
Coordinatrice



March 11, 2022

Mr. John Daly  
Director of Legislative Services/Clerk  
County of Simcoe  
1110 Highway 26,  
Midhurst, ON  
L9Z 1N6

BY EMAIL ONLY

Dear Mr. Daly:

Re: County of Simcoe Regional Government Review Service Delivery Task Force - Fire  
Services

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Please be advised that the Town of Wasaga Beach Coordinated Committee, during its March 10, 2022 meeting, adopted the following resolution:

"That the Community Services Section of Coordinated Committee receive the Chief Administrative Officer's report on the County of Simcoe Regional Government Review Service Delivery Task Force Fire Services Review for information;

Further that the Community Services Section of Coordinated Committee authorize the Chief Administrative Officer to inform the County of Simcoe that the Town of Wasaga Beach supports recommendations nine and ten of the Fire Service Review report;

And Further, that the Community Services Section of Coordinated Committee authorizes the CAO to request that County Council, through the Regional Government Review, formally request the Province to further review the interest arbitration system, as the changes introduced in 2018 have not impacted wage increases awarded to the fire services sector, often exceeding negotiated settlements for other municipal employee groups, continuing to place a financial strain on municipalities, and creating wage compression with Fire Department leadership;

And Further, that as part of the review, the Province confirm that it is the employer's responsibility to define the hours of work that best fits their circumstance rather than an arbitrator awarding a change;

And that this motion be circulated to all municipalities in the Province."

Attached is a copy of the report dated March 10, 2022. Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at [cao@wasagabeach.com](mailto:cao@wasagabeach.com) or (705) 429-3844 Ext. 2222.

Sincerely,

A handwritten signature in black ink, appearing to read "George Vadeboncoeur". The signature is fluid and cursive, written over a light blue horizontal line.

George Vadeboncoeur  
Chief Administrative Officer

/pk

c. Wasaga Beach Town Council Members  
Association of Municipalities of Ontario  
All Municipalities in Ontario

## STAFF REPORT



**TO:** Community Services Section of Coordinated Committee

**FROM:** George Vadeboncoeur, Chief Administrative Officer

**SUBJECT:** County of Simcoe Regional Government Review  
Service Delivery Task Force - Fire Services Report

**DATE:** March 10, 2022

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### RECOMMENDATION

THAT the Community Services Section of Coordinated Committee receive the Chief Administrative Officer's report on the County of Simcoe Regional Government Review Service Delivery Task Force Fire Services Review for information;

FURTHER that the Community Services Section of Coordinated Committee authorize the Chief Administrative Officer to inform the County of Simcoe that the Town of Wasaga Beach supports recommendations nine and ten of the Fire Service Review report.

### BACKGROUND

The County of Simcoe established a Service Delivery Task Force Committee of County Council members to undertake reviews of the following services to determine if efficiencies could be found leading to improved services to tax payers. The services being reviewed are:

- Conservation Authority Services
- Fire Services
- Land Use Planning Services
- Library Services
- Transit Services
- Water and Waste Water Services
- Storm Water Management Services – completed, no further action required
- Legal Services – completed, no further action required

The subject of this report is the review of Fire Services.

The County engaged a third-party consultant to conduct a comprehensive review of Fire Services in the County of Simcoe, identifying possible efficiencies and preferred Service Delivery models including regional and sub-regional service models.

Through an RFP process, Pomax Consulting Inc. (Pomax) was selected by the County to complete the review. The Pomax team commenced the project and municipal engagement in May 2021.

On December 6, 2021 the County of Simcoe Regional Government Review Service Delivery Task Force received the final report and passed a resolution requesting that the report be sent to individual municipal Councils for review and comment.

The ten recommendations tabled with the Task Force are as follows:

1. "Share fire chiefs wherever possible. Examples of this include Innisfil and Bradford-West Gwillimbury, and Penetanguishene and Midland. There is an expectation that the number of responses will decline in the next few years as the province implements Medical Priority Dispatch System (MPDS). An advantage of sharing fire chiefs may be that the joint chief will find realistic ways to rationalize training, prevention, public education, and stations. Essa Township has an opportunity to share a fire chief with a neighbouring community or even amalgamating.
2. Share recruitment, intake, selection, training, and equipment in the same manner as takes place in North Simcoe. Duplication of these processes can be expensive. Sharing also supports consistency so that when the time comes that firefighters from different departments have to work together at mutual aid or other major incidents, they are familiar with common practices.
3. Share public education and prevention resources. This may not save money but may accomplish consistency in neighbouring communities and may enhance some communities that have inadequate resources.
4. Where possible consolidate fire services. This is not a minor step but it is one that has been accomplished before when municipalities amalgamate or a decision is made that shared services is best for a community <https://lincoln.ca/news/2021/06/media-releasetowns-lincoln-and-grimsby-embark-shared-fire-service-pilot-project>.
5. Several fire departments, during interviews, discussed establishing training centres – some with the perspective of providing services for a fee to other fire departments. Prior to taking those steps, partnerships should be discussed to defray costs and to determine the best location for training centres. Training centres that are established with the objective of defraying costs by renting to other fire departments do not have a history of success.

6. Prior to considering building a new fire station, undertake a needs analysis including response modelling and incident type. Fires may be an impetus for establishing a new or additional fire station but sometimes medical incidents are held out as part of the justification. Fires are on a downward trend. It is possible medical responses will also trend downwards. Schedule 1 RGR 2021-357 Page 28 Simcoe County Fire Services Review Final Report Part 1 Page | 27
7. Where possible, consider contracting services with a neighbouring municipality. Ramara Station 2's response area is a possible opportunity as are responses to areas that border other full time fire departments.
8. Employ the precept of closest or quickest vehicle responds. Although some form of cost per call may have to be worked out using the closest fire resource delivers service sooner.
9. Obtaining and understanding fire department data and information, particularly outcome information to answer the question "Why are we doing what we are doing?" should be the primary objective of all municipalities. It does not exist now notwithstanding the efforts of some departments who are attempting to secure information. This is a major undertaking that is not realistic for individual departments but could be provided by the county on a cost recovery basis. We recommend that municipalities work with the county to obtain that service, or the county should establish the service and offer it to those municipalities who see it as an advantage. During our interviews several CAOs envisioned the county as being the data and information centre.
10. We recommend that representatives of Simcoe County and the municipalities form a committee to further explore these recommendations, particularly the provision of a data service by the county as noted in recommendation 9."

On February 1, 2022 staff received a letter from the County of Simcoe Clerk's Department on behalf of the Service Delivery Task Force asking for feedback on the report.

At the February 10, 2022 Community Services Section of Coordinated Committee the Fire Chief provided a report requesting that if Council members had comments concerning the proposed efficiencies, service delivery models and recommendations outlined in the review, that they provide such comments to the Chief Administrative Officer.

## **DISCUSSION**

Based on the feedback from individual Council members, it is felt two of the ten recommendations found within the Pomax report warrant additional exploration.

Recommendation number nine supports the County providing data collection and analysis services due to challenges for smaller municipalities undertaking the same

exercise. While conducting interviews with municipalities, Pomax received comments from several Chief Administrative Officers indicating that the County could assist as a data and information centre. This would ensure that the data required to make decisions is collected and what is collected is standardized across the County. One area identified is outcome information, similar to the data collected by other emergency services. With automation, training and building on data already collected for other purposes, this should be fairly easy to implement.

Recommendation number ten supports the creation of a committee comprised of municipalities and representatives of the County to further explore all of the recommendations, in particular the provision of a data service by the County as noted in recommendation nine. Some areas of interest include, sharing in the recruiting of volunteer Fire Fighters, Fire Prevention and Training. It was noted that a "...significant level of cooperation and sharing in Simcoe was identified..." as already occurring.

Although it was not considered as part of the review or a recommendation, some Council members feel the disproportionate escalation of firefighter wages and benefits, supported by the Arbitration system, is an issue that deserves attention and resources. It is acknowledged that this is beyond a local issue and should be addressed by the province as a priority as it impacts all fire services.

In discussing the recommendations with the Fire Chief, he is committed to reviewing all aspects of his administration and operations to identify areas to improve efficiencies and service delivery in the spirit outlined in the Promax Report.

Respectfully Submitted,

George Vadeboncoeur  
Chief Administrative Officer



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March 15, 2022

SENT BY EMAIL [lbelanger@temiskamingshores.ca](mailto:lbelanger@temiskamingshores.ca)

Logan Belanger, Municipal Clerk  
City of Temiskaming Shores – Mayor and Council Members  
PO Box 2050, 325 Farr Drive  
Haileybury, ON P0J 1K0

Dear Logan,

**RE: Elder Abuse Awareness Day 2022**

On behalf of the Timiskaming Elder Abuse Task Force, I am writing to make a request to Council that they proclaim Wednesday, June 15, 2022 as “Elder Abuse Awareness Day - RIGHTS DON'T GET OLD” in the City of Temiskaming Shores.

We would be honored if you would support us by signing the attached proclamation regarding **Elder Abuse Awareness Day 2022**.

If you have any questions, please do not hesitate to contact me.

Thank you.

*(sent by email)*

Monique Chartrand  
Board Chair  
Timiskaming Elder Abuse Task Force  
Email: [ed@tdvictimservices.ca](mailto:ed@tdvictimservices.ca)

Temiskaming Office  
P.O. Box 1312, 300 Armstrong St. N.  
New Liskeard, Ontario P0J 1P0  
(705) 647-0096  
Email: [ed@tdvictimservices.ca](mailto:ed@tdvictimservices.ca)

Kirkland Lake Office  
(705) 568-2154  
Website: [www.tdvictimservices.ca](http://www.tdvictimservices.ca)



Northern Ontario  
School of Medicine  
École de médecine  
du Nord de l'Ontario  
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March 16, 2022

Danny Whalen, President  
Federation of Northern Ontario Municipalities  
Email: [dwhalen@temiskamingshores.ca](mailto:dwhalen@temiskamingshores.ca)

RE: NOSM Expansion Announcement

Dear Danny,

I write with deep humility and appreciation for your efforts and advocacy for medical education expansion for NOSM. Your voices were heard loud and clear and yesterday the Ontario government added 30 more undergraduate and 41 additional postgraduate positions to our complement to roll out over the next 5 years. The [government press](#) release and the [NOSM media release](#) are attached.

I would be so grateful if you could send this message to the Mayors, Councillors and City Councils on my behalf to say: Thank you, Merci, Marsi, Miigwetch.

Collectively you helped us take a valued and important step in transforming the health-care system in Northern Ontario. With these increases we will eliminate the gaps in health human resources and create equitable access to care in northern Ontario. Now, NOSM will be Canada's first independent medical university and with your ongoing support we will continue to be one of the greatest education and physician workforce strategy success stories of Northern Ontario.

Please accept my sincere gratitude for everything you all did and have done for NOSM. I look forward to speaking at NOMA's annual meeting in April and at the FONOM meeting in May.

With warm regards,

Sarita Verma BA, LLB, MD, CCFP, FCFP  
Dean, President, and CEO  
Northern Ontario School of Medicine

cc: Mac Bain [fonom.info@gmail.com](mailto:fonom.info@gmail.com)

## NEWS RELEASE

# Ontario Training More Doctors as it Builds a More Resilient Health Care System

Province Launching Largest Expansion of Medical School Education in Over 10 Years

March 15, 2022

[Office of the Premier](#)

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BRAMPTON — The Ontario government is expanding medical school education as it continues to build a stronger, more resilient health care system, especially in growing and underserved communities. Ontario is adding 160 undergraduate seats and 295 postgraduate positions over the next five years, the largest expansion of undergraduate and postgraduate education in over 10 years.

“As our province grows, our government has a plan to build a stronger, more resilient health care system,” said Premier Doug Ford. “We’ve already shored up domestic production of critical supplies like PPE and have added thousands more hospital beds. Now, building on our work to recruit and retain nurses and personal support workers, we’re launching the largest expansion of medical education in ten years.”

This expansion will support all six medical schools across Ontario, including the University of Toronto’s new Scarborough Academy of Medicine and Integrated Health, the Queen’s-Lakeridge Health Campus, the Northern Ontario School of Medicine, Western University, McMaster University and the University of Ottawa. Medical seats will also be allotted to the new Ryerson School of Medicine in Brampton when it becomes operational.

“Ontario’s health care professionals are some of the finest practitioners in the world and that is a testament to the education they receive through Ontario’s universities and colleges,” said Jill Dunlop, Minister of Colleges and Universities. “This expansion will increase access to family and specialty physicians and other health care professionals in every corner of the province to ensure that Ontarians can access the health care they need, when they need it, wherever they may live.”

Expanded undergraduate and postgraduate medical school positions will be allocated as follows:

- Ryerson University will receive 80 undergraduate seats and 95 postgraduate positions
- University of Toronto will receive 30 undergraduate seats and 45 postgraduate positions
- Northern Ontario School of Medicine will receive 30 undergraduate seats, and 41 postgraduate positions
- Queen’s University will receive 20 undergraduate seats and 30 postgraduate positions
- Western University, McMaster University and University of Ottawa will each receive 28 postgraduate positions.

“Ontario’s doctors are key partners of a strong and sustainable health care system,” said Christine Elliott, Deputy Premier and Minister of Health. “Supporting more students to become physicians is a key part of our plan to build up our health care workforce and ensure patients can access the care they need no matter where they live.”

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## Quick Facts

- The University of Toronto’s new Scarborough Academy of Medicine and Integrated Health will also receive funding for enrolment in life sciences and physical therapy programs.
  - To strengthen the health and long-term care workforce, [Ontario is investing \\$342 million](#), beginning in 2021-22, to add over 5,000 new and upskilled registered nurses and registered practical nurses as well as 8,000 personal support workers. In addition, Ontario is investing \$57.6 million, beginning in 2022-23, to hire 225 nurse practitioners in the long-term care sector.
- 

## Quotes

"As a growing city with pressing healthcare needs, I'm proud of the fact that the first new medical school in Ontario in over 30 years is being built right here in Brampton. After years of chronic staffing shortages, budget cuts, and neglect from previous governments, our community is finally getting our fair share. Brampton's new medical school will give the eager students of today the opportunity to become the skilled doctors serving our community tomorrow — improving access and quality of care for all Bramptonians."

- Hon. Prabmeet Singh Sarkaria  
MPP for Brampton South

"Ryerson University will offer a new approach to medical education in Ontario — one that draws on the university's commitment to community, diversity and inclusion, and innovation to address the changing needs for healthcare delivery and practice. We are encouraged and grateful for this announcement of long-term investment by the government of Ontario and we look forward to shaping the future of healthcare with our partners in Brampton and Peel region."

- Mohamed Lachemi  
President & Vice-Chancellor, Ryerson University

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## Additional Resources

- [Ontario Training More Health Care Workers at Indigenous Institutes](#)
- [Ontario is investing \\$35 million to increase enrolment in nursing education programs in publicly-assisted colleges and universities across the province](#)
- [Ontario is investing over \\$115 million to train up to 8,200 new PSWs at publicly assisted colleges](#)
- [Ontario is providing \\$86 million to help train up to 8,000 PSWs through private career colleges and district school boards](#)
- [Ontario Enhancing Personal Support Worker Training](#)
- [Ontario Establishes New Independent Universities in Northern Ontario](#)

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## Related Topics

### Government

Learn about the government services available to you and how government works. [Learn more](#)

### Health and Wellness

Get help navigating Ontario's health care system and connecting with the programs or services you're looking for. [Learn more](#)

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## Media Contacts

Ivana Yelich  
Premier's Office  
[Ivana.Yelich@ontario.ca](mailto:Ivana.Yelich@ontario.ca)

Bethany Osborne  
Minister Dunlop's Office  
[Bethany.Osborne2@ontario.ca](mailto:Bethany.Osborne2@ontario.ca)

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# NOSM University expansion to aid with Northern Ontario physician shortage

Posted on March 15, 2022



*Additional spots for MD and residency will contribute to long-term sustainability of physician workforce*

On March 15, 2022 the Government of Ontario announced medical school expansion across the province. With this announcement, NOSM University will see an added 30 medical degree and 41 residency spots over the next five years.

“Thank you to Premier Doug Ford, Minister of Health Christine Elliott and Minister of Colleges and Universities Jill Dunlop for making changes that will impact the health of our Northern communities,” says Dr. Sarita Verma, Dean, President and CEO of NOSM. “They have supported the creation of Canada’s first independent medical university effective April 1 and now, with this expansion, are providing new physician spots for the North. It is an exciting time for NOSM University.”

According to NOSM’s estimates, more than 300 physicians are needed in the North and that number does not factor retirements that may take place over the next five years.

“As part of our promise to deliver high quality health care to all parts of Ontario, we are ensuring that the doctors of tomorrow have access to the world-class training that Ontario’s medical schools provide,” says Premier Doug Ford. “This is the largest expansion of medical education in 10 years and is a key element to building a stronger and more resilient province for generations to come.”

NOSM’s latest strategic plan, *The NOSM Challenge 2025*, will move forward with addressing the urgent physician workforce shortage, innovate health professions education and strengthen research capacity while embedding social accountability throughout.

“This is another important step in transforming the health-care system in Northern Ontario to eliminate the gaps in health human resources and create equitable access to care,” says Dr. Verma. “We cannot underestimate the impact that Northern Ontarians make when they pull together and advocate for change. I want to particularly acknowledge the Ontario Medical Association, the Federation of Northern Ontario Municipalities and the Northwestern Ontario Municipal Association and their members. Municipalities, big, small and all, have had loud voices heard at Queen’s Park.”

NOSM currently enrolls 64 MD students and 60 first-year residents per year.

– 30 –

*NOSM University is Canada’s first independent medical university and one of the greatest education and physician workforce strategy success stories of Northern Ontario. More than just a medical university, it was purpose built to address the health needs of the region. While advocating for equitable access to care, the University contributes to the economic development of Northern Ontario. NOSM University relies on the commitment and expertise of the peoples of Northern Ontario to educate health-care professionals to practise in Indigenous, Francophone, rural, remote and underserved communities. With a focus on diversity, inclusion and advocacy, NOSM University is an award-winning, socially accountable organization renowned for its innovative model of distributed, community-engaged education and research.*

Through evidence-based strategies and health-care service models, NOSM University advocates for sustainable solutions for health human resources in Northern Ontario. By preparing, attracting and retaining health-care professionals, the University will improve access to equitable, high-quality health care in the North with an aim to eliminate the gaps.

For further information about NOSM, please contact:

Kimberley Larkin  
Manager, Communications  
Northern Ontario School of Medicine  
Phone: 705-669-7943  
Email: [klarkin@nosm.ca](mailto:klarkin@nosm.ca)

**TO: OCWA Clients**  
**RE: New OCWA President and CEO**

**March 22, 2022**

As many of you are aware, last year I announced my intention to retire from OCWA after spending more than 30 years with the Agency, including the last five as President and CEO. I am pleased to announce that Alicia Fraser has been selected as the new President and CEO.

Alicia is currently OCWA's Vice President of Operations, South Peel (Peel Region). Her appointment as President and CEO will be effective March 31, 2022. With Alicia's leadership, the Agency will continue to provide safe, reliable and efficient water and wastewater services.

Alicia has been with OCWA since 2016, joining the Agency as Vice President, Engineering, Capital and Support Services, before taking on the role of Vice President of Operations, South Peel in 2019. During her time at OCWA, Alicia has played a critical role in driving a number of significant Agency initiatives, including the restructuring of OCWA's technical services team to meet our clients' needs, as well as the delivery of our health and safety, Asset Stewardship Quality Management System and waste diversion programs. In her current role, Alicia is responsible for overseeing the operation and maintenance of water and wastewater treatment and water transmission that serve approximately 1.5 million people in the Regions of Peel and York. Alicia's significant engineering and operational background and expertise have served our clients and the Agency well and will continue to do so in her new position.

I would like to thank you for putting your trust in OCWA. I feel privileged to have been part of an incredible team that provides services essential to the health and well-being of so many Ontarians. At no time has that feeling been stronger than during these challenging years of the COVID-19 pandemic, as OCWA has continued the safe and reliable operation of our clients' systems and the protection of their communities and the environment.

I would also like to take this time to thank the Senior Leadership Team at OCWA, who have provided great support to me during my tenure and will provide this same invaluable support to Alicia. Under Alicia's leadership, I am confident the OCWA Team will continue to meet the needs of our client partners.

Thank you again for putting your trust in OCWA to support the health and well-being of your community.



Nevin McKeown  
Outgoing President & CEO, OCWA

March 23, 2022

Hon. Steve Clark  
Minister of Municipal Affairs and Housing  
College Park, 17<sup>th</sup> Floor  
777 Bay St.  
Toronto, ON M7A 2J3

**RE: Resolution from the City of Waterloo passed March 21<sup>st</sup>, 2022 re: Ontario Must Build it Right the First Time**

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Dear Minister Clark,

Please be advised that the Council of the Corporation of the City of Waterloo at its Council meeting held on Monday, March 21<sup>st</sup>, 2022 resolved as follows:

WHEREAS the Province of Ontario adopted greenhouse gas reduction targets of 30% by 2030, and emissions from buildings represented 22% of the province's 2017 emissions,

WHEREAS all Waterloo Region municipalities, including the City of Waterloo, adopted greenhouse gas reduction targets of 80% below 2012 levels by 2050 and endorsed in principle a 50% reduction by 2030 interim target that requires the support of bold and immediate provincial and federal actions,

WHEREAS greenhouse gas emissions from buildings represent 45% of all emissions in Waterloo Region, and an important strategy in the TransformWR community climate action strategy, adopted by all Councils in Waterloo Region, targets new buildings to be net-zero carbon or able to transition to net-zero carbon using region-wide building standards and building capacity and expertise of building operators, property managers, and in the design and construction sector,

WHEREAS the City of Waterloo recently adopted a net-zero carbon policy for new local government buildings and endorsed a corporate greenhouse gas and energy roadmap to achieve a 50% emissions reduction by 2030 for existing local government buildings and net-zero emissions by 2050 (provided the provincial electricity grid is also net-zero emissions),

WHEREAS the draft National Model Building Code proposes energy performance tiers for new buildings and a pathway to requiring net zero ready construction in new buildings, allowing the building industry, skilled trades, and suppliers to adapt on a predictable and reasonable timeline while encouraging innovation;

WHEREAS the Ministry of Municipal Affairs and Housing is consulting on changes for the next edition of the Ontario Building Code (ERO #: 019-4974) that generally aligns with the draft National Model Building Code except it does not propose adopting energy performance tiers, it does not propose timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier, and, according to Efficiency Canada and The Atmospheric Fund, it proposes adopting minimum energy performance standards that do not materially improve on the requirements in the current Ontario Building code;

WHEREAS buildings with better energy performance provide owners and occupants with lower energy bills, improved building comfort, and resilience from power disruptions that are expected to be more common in a changing climate, tackling both inequality and energy poverty;

WHEREAS municipalities are already leading the way in adopting or developing energy performance tiers as part of Green Development Standards, including Toronto and Whitby with adopted standards and Ottawa, Pickering, and others with standards in development;

WHEREAS the City of Waterloo is finalizing Green Development Standards for its west side employment lands and actively pursuing Green Development Standards in partnership with the Region of Waterloo, the Cities of Kitchener and Cambridge, and all local electricity and gas utilities through WR Community Energy;

WHEREAS while expensive retrofits of the current building stock to achieve future net zero requirements could be aligned with end-of-life replacement cycles to be more cost-efficient, new buildings that are not constructed to be net zero ready will require substantial retrofits before end-of-life replacement cycles at significantly more cost, making it more cost-efficient to build it right the first time.

THEREFORE BE IT RESOLVED THAT Council request the Province of Ontario to include energy performance tiers and timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier in the next edition of the Ontario Building Code, consistent with the intent of the draft National Model Building Code and the necessity of bold and immediate provincial action on climate change;

THAT Council request the Province of Ontario to adopt a more ambitious energy performance tier of the draft National Model Building Code as the minimum requirement for the next edition of the Ontario Building Code than those currently proposed;

THAT Council request the Province of Ontario provide authority to municipalities to adopt a specific higher energy performance tier than the Ontario Building Code, which would provide more consistency for developers and homebuilders than the emerging patchwork of municipal Green Development Standards;

THAT Council request the Province of Ontario to facilitate capacity, education and training in the implementation of the National Model Building Code for municipal planning and building inspection staff, developers, and homebuilders to help build capacity; and

THAT this resolution be provided to the Minister of Municipal Affairs and Housing, to area MPPs, and to all Ontario Municipalities.

Please accept this letter for information purposes only.

If you have any questions or require additional information, please contact me.

Sincerely,



Julie Scott  
City Clerk, City of Waterloo

CC (by email):

Catherine Fife, M.P.P (Waterloo)  
Laura Mae Lindo, M.P.P (Kitchener Centre)  
Belinda C. Karahalios, M.P.P (Cambridge)  
Amy Fee, M.P.P (Kitchener-South Hespeler)  
Mike Harris, M.P.P (Kitchener-Conestoga)



## PORT COLBORNE

March 22, 2022

Moved by Councillor E. Beauregard  
Seconded by Councillor A. Desmarais

**WHEREAS** the **Year of the Garden 2022** celebrates the Centennial of Canada's horticulture sector; and

**WHEREAS** gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together; and

**WHEREAS** the **Year of the Garden 2022** will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and the experience garden of our municipality; and

**WHEREAS** gardens and gardening have helped us face the challenges of the COVID pandemic; and

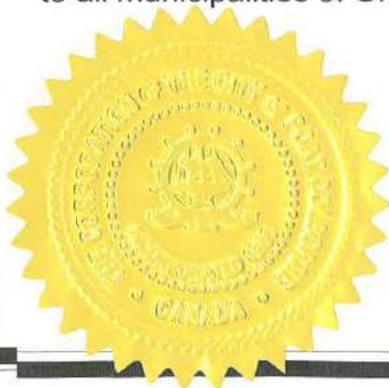
**WHEREAS** Communities in Bloom in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden; and

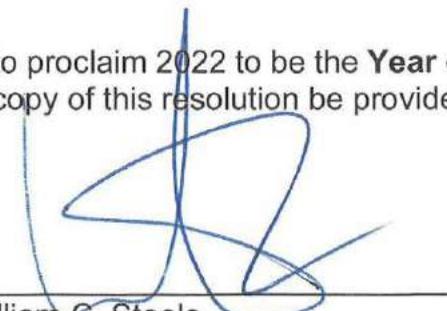
**NOW THEREFORE I**, Mayor William C. Steele, do hereby proclaim 2022 as the **Year of the Garden**, in the City of Port Colborne. In celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and

**THAT** the Saturday before Father's Day, June 18 in 2022, be recognized as Garden Day in the City of Port Colborne as a legacy of Canada's Year of the Garden 2022; and

**THAT** the City of Port Colborne is committed to be a Garden Friendly City supporting the development of its garden culture; and

**THAT** all municipalities across Canada be invited to proclaim 2022 to be the **Year of the Garden** in their respective municipalities, and that a copy of this resolution be provided to all municipalities of Ontario, for that purpose.



  
\_\_\_\_\_  
William C. Steele  
Mayor



# Community Services

## Legislative Services

March 29, 2022  
File #120203

The Right Honourable Justin Trudeau  
Prime Minister  
House of Commons  
Ottawa, ON K1A 0A6  
[Justin.trudeau@parl.gc.ca](mailto:Justin.trudeau@parl.gc.ca)

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Honourable and Dear Sirs:

**Re: Climate Change Action**

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of March 28, 2022 passed the following resolution:

**Whereas** extreme weather events have become more frequent and intense with rising sea levels, prolonged droughts, food shortage and daily extinction of animal and plant species; and

**Whereas** leading climate scientists have issued a "code red for humanity" warning that changes necessary to keep warming below 1.5 degrees celsius will be our last chance to avoid the most dangerous impact of climate chaos; and

**Whereas** Climate Change is now an emergency; and

**Whereas** Canada is the only G7 country whose emissions have increased since the Paris Agreement was signed; and

**Whereas** the Government of Canada is working with the provinces and territories to implement the Pan-Canadian Framework on Clean Growth and Climate which includes emissions reduction targets, investing in infrastructure, development of new Building Codes that increase building and infrastructure resiliency, addressing the effects of Climate Change on the health of Canadians; supporting regions that are vulnerable to Climate Change; and working to ensure the long-term health and resilience of our ecosystems and natural environment are protected; and

**Whereas** the Government of Canada's plan falls short on timelines for effective changes; and

.../2

Mailing Address:

The Corporation of the Town of Fort Erie  
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: [www.forterie.ca](http://www.forterie.ca)

**Whereas** Municipalities have the ability to influence change to 50 per cent of emissions within Canada; and

**Whereas** the Town of Fort Erie has not incorporated Climate Change into its Official Plan; and

**Whereas** Report No. CAO-17-2020 authored by Bev Bradnam, Manager, Strategic Initiatives was received at the Council-in-Committee Meeting held on October 5, 2020, for information purposes, regarding Climate Change contained action items; and

**Whereas** the land within our community and its infrastructure is finite;

**Now therefore be it resolved,**

**That:** Council declares a Climate Change Emergency; and further

**That:** The Town of Fort Erie take Climate Change Action and that staff be directed to provide a report to Council outlining the resources required to create and implement a Climate Change Adaptation Plan, including but not limited to human resources, policies and policy changes and financial resources; and further

**That:** The Town of Fort Erie establish an Advisory Climate Change Adaptation Team and a Climate Change Plan that includes external and internal stakeholders including the Indigenous Community, business, service and manufacturing sectors and members of the community; and further

**That:** The Town of Fort Erie join Brock University's "Niagara Adapts"; and further

**That:** Climate Change be strongly considered as a main pillar in the 2022 - 2025 strategy plan; and further

**That:** The Town of Fort Erie request staff to:

1. Submit a report to Council on the incorporation of new standards that will prevent clear cutting forests for new developments;
2. Consider broadening the scope of Building Codes to include the use of new, greener technologies, as opposed to fossil fuel systems; and
3. Review the ability to attract condominium and apartment builds in available open spaces, or the demolition of existing buildings in the Town's downtown and surrounding core areas; and further

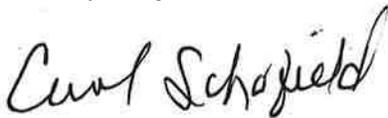
**That:** The Town of Fort Erie send a letter to the Right Honourable Prime Minister Justin Trudeau, the Honourable Doug Ford, Premier of Ontario, and the Honourable Steven Guilbeault, Minister of Environment and Climate Change, to tighten their timelines for Climate Change Plans to be reflective of the urgency it demands for immediate and meaningful action; and further

**That:** A copy of this resolution be circulated to all Members of Parliament, all Members of Provincial Parliament and all Ontario Municipalities, and request that those municipalities that do not have plans in place to step up and put resolutions of their own in place to effect positive change and implement an affirmative Climate Change Action Plan.

Research sources:

1. This Changes Everything written by Naomi Klein published in 2014 by Vintage Canada a division of Random House Canada
2. Climate Change written by Robert Henson, published in 2008 by Rough Guides Ltd
3. David Suzuki Foundation. Site: <https://davidsuzuki.org/>
4. Government of Canada: Canada's Climate Plan. Site: <https://www.canada.ca/en/services/environment/weather/climatechange/climate-plan.html>

Yours very truly,



Carol Schofield, Dipl.M.A.  
Manager, Legislative Services/Clerk  
[cschofield@forterie.ca](mailto:cschofield@forterie.ca)  
CS:dlk

c.c. The Honourable Steven Guilbeault, Minister of Environment and Climate Change [Steven.Guilbeault@parl.gc.ca](mailto:Steven.Guilbeault@parl.gc.ca)  
All Members of Parliament  
All Members of Provincial Parliament  
Ontario Municipalities

**Subject:** FW: Federal Government Sanctions imposed on Russia

**From:** Carolyn Lance <clance@georgina.ca>  
**Sent:** Thursday, March 31, 2022 11:40 AM  
**Subject:** Federal Government Sanctions imposed on Russia

Good morning.

Please find below a motion passed by Council of the Town of Georgina imposing limitations upon the purchase of goods that can easily be traced to have originated from Russia, and requesting support of this position by other Ontario municipalities;

**RESOLUTION NO. C-2022-0081**  
Moved By Councillor Waddington  
Seconded By Councillor Neeson

WHEREAS the country of Ukraine has experienced a premeditated and unprovoked invasion by Russia;

AND WHEREAS silence is complicity;

AND WHEREAS Canada imports hundreds of millions of dollars' worth of goods from Russia each year;

AND WHEREAS negative financial impacts upon a country can be used as a means to deter further conflict;

BE IT THEREFORE RESOLVED THAT the Town of Georgina unequivocally denounces Russia's unjustifiable war against Ukraine;

AND THAT the Town of Georgina supports the sanctions which the Federal government of Canada has thus far imposed on Russia;

AND THAT effective immediately and until a time when the sovereignty of Ukraine is once again unchallenged, the Town of Georgina will:

- 1) Not purchase any products (ie plywood, fertilizer, steel, furniture or machinery) which can be easily traced to have originated from Russia; and,
- 2) Insist that any future contracts for services for the Town of Georgina abide by these same limitations within our municipality;

AND THAT upon confirmation that the Belarusian military is engaged within Ukraine that the Town of Georgina apply these limitations upon goods from that country as well;

AND THAT this decision of Georgina Council be forwarded to all other municipalities within Ontario requesting they enact similar measures so that as a united front we can make a noticeable difference.

## Carried Unanimously



### **Carolyn Lance**

Council Services Coordinator

Clerk's Division | Town of Georgina

26557 Civic Centre Road, Keswick, ON | L4P 3G1

905-476-4301 Ext. 2219 | [georgina.ca](http://georgina.ca)

Follow us on [Twitter](#) and [Instagram](#), like us on [Facebook](#)

**\*Please note that our office hours are Monday to Friday, 8:30am to 4:30pm\***

**The Corporation of the City of Cambridge  
Corporate Services Department  
Clerk's Division  
The City of Cambridge  
50 Dickson Street, P.O. Box 669  
Cambridge ON N1R 5W8  
Tel: (519) 740-4680 ext. 4585  
[mantond@cambridge.ca](mailto:mantond@cambridge.ca)**

March 31, 2022

**Re: Motion: Councillor Wolf re: Request to impose a moratorium on all new gravel applications, including expansions to existing licensed sites**

At the Special Council Meeting of March 22, 2022, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS Ontario currently has over 3600 licenses and 2500 permits held by Operators located throughout the Province that are able to meet the expected near term needs of Ontario's construction industry;

AND WHEREAS in 2020 there was approximately 5,677,296 tonnes of aggregate extracted from properties located within the Township of North Dumfries;

AND WHEREAS applications continue to be submitted without a definitive determination if there is a need for additional supply;

AND WHEREAS gravel pits and quarries can be destructive of natural environments and habitats when not properly planned and managed;

AND WHEREAS pits and quarries have negative social impacts on host and neighbouring communities like Cambridge in terms of noise, air pollution, and truck traffic;

AND WHEREAS the urgent need to reduce greenhouse gas emissions in order to combat climate change has brought awareness to the very high carbon footprint associated with the production of concrete and asphalt which are major end-users of aggregates;

NOW THEREFORE BE IT RESOLVED THAT the Province of Ontario be requested to impose an immediate temporary moratorium on all new gravel applications, including expansions to existing licensed sites, pending a broad consultation process that would

include First Nations, affected communities, independent experts and scientists, to chart a new path forward for the extraction and processing of aggregates in Southern Ontario which:

- i) Proposes criteria and processes for determining the need for new aggregate licences (including the expansion to existing licenses);
- ii) Recommends updated policies and restrictions for aggregate extraction below the water table to reflect current groundwater sciences; including quarterly water monitoring reports.
- iii) Assesses the cumulative impacts of aggregate operations in terms of off-site impacts to environmental systems; the groundwater regime and baseflow contributions to area watercourses, wetlands, etc; area habitat including corridors; traffic along haul routes; and, dust and noise emissions;
- iv) Develops new guidelines for reprocessing / recycling of concrete and asphalt products in order to ensure sustainable aggregate supplies;
- v) Recommends a fair levy for aggregate extraction that includes compensation for the full environmental and infrastructure maintenance costs to the local community of extraction and distribution of aggregate;
- vi) Provides greater weight to the input by local municipalities to lessen the social impacts from aggregate extraction and truck haul routes through their communities

AND FURTHER THAT a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the leaders of all Provincial Parties, the Minister of Northern Development, Mines, Natural Resources & Forestry, the MPPs of Waterloo Region, and, the Region of Waterloo.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton  
City Clerk

Cc: (via email)  
Hon. Premier Ford  
Association of Municipalities of Ontario  
City of Cambridge Council



March 31, 2022

Good Afternoon,

On March 30, 2022, the government released its [More Homes for Everyone Plan](#), that proposes targeted policies and initiatives for the immediate term to address market speculation, protect homebuyers and increase housing supply.

Details about the range of measures in the government's plan can be found in the news release here: [Ontario is Making It Easier to Buy a Home | Ontario Newsroom](#).

The More Homes for Everyone Plan is informed by a three-part consultation with industry, municipalities and the public. This includes the Rural Housing Roundtable and the first ever Ontario-Municipal Housing Summit, letters to all 444 municipalities asking for their feedback, and follow-up meetings with the leaders of municipal organizations. On behalf of the ministry, thank you for being part of our consultations and sharing your valuable input.

The government also introduced [Bill 109 - the More Homes for Everyone Act, 2022](#), and is seeking feedback on the changes proposed under the legislation and on other initiatives, through a series of housing related public consultations. This includes seeking input on how to support gentle density for [multi-generational and missing middle housing](#), as well as addressing [housing needs in rural and northern communities](#). These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

The government committed to prioritizing implementation of the [Housing Affordability Task Force's recommendations](#) over the next four years, with a housing supply action plan every year, starting in 2022-23. To facilitate this, the government plans to establish a Housing Supply Working Group, that would engage with municipal and federal governments, partner ministries, industry, and associations to monitor progress and support improvements to its annual housing supply action plans.

Ontario looks forward to continued collaboration with municipalities to address the housing crisis and hear your ideas and advice on the More Homes for Everyone Plan.

Sincerely,

A handwritten signature in black ink that reads "K. Manson-Smith".

Kate Manson-Smith

Deputy Minister

- c. Joshua Paul, Assistant Deputy Minister – Housing Division
- Sean Fraser, Assistant Deputy Minister – Planning and Growth Division
- Caspar Hall, Assistant Deputy Minister – Local Government Division

## Minutes

February 28, 2022  
7:00 PM.  
Community Centre

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**Present:** Jeff Laferriere, Gayle McNaughton, Suzanne Othmer , Sharren Reil, James Frank, Andre Brock and guest Chrissy Trudel-Hashtag Project Coordinator

**Regrets:** Christine Benn

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**1.0 CALL TO ORDER:**

7:07P.M.

**2.0 ROLL CALL:**

See above

**3.0 APPROVAL OF AGENDA:**

Add 8.6 Banners and remove second 8.4 Moved by Jeff and seconded by Suzanne.. **Carried**

**4.0 DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE: None**

**5.0 REVIEW AND ADOPTION OF PREVIOUS MINUTES: January 17<sup>th</sup>, 2022**

Suzanne motioned to approve the minutes, seconded by Jeff. **Carried**

**6.0 COORDINATORS REPORT:**

Written report submitted.

**7.0 BUSINESS FORWARD: LIGHTING CONTEST :**

The board will go ahead with this contest again next next Christmas

**7.1 HIGHWAY SIGNS INVOICE:**

The board wants this item pulled from the agenda until contact is made and invoices supplied.

**7.2 SOCIAL MEDIA CONTRACT:**

Chrissy Trudel attended to give a brief update. The board has requested that she send us a contract to us.

**8.0 NEW BUSINESS: VOTE FOR THE POSITIONS OF CHAIR AND VICE CHAIR DUE TO PENNY'S RESIGNATION LAST MONTH:**

Jeff nominated Gayle for the position of Chair and Suzanne seconded. Gayle accepted and the **motion passed**. Gayle nominated Suzanne for the position of Vice Chair and Jeff seconded. Suzanne accepted and the **motion passed**.

**8.1 BOARD RECRUITMENT:**

Andre knows of a new architect downtown and he will approach him in regard to the board. Sharren will ask Logan to put a notice in the city bulletin.

**8.2 EASTER HOP:**

We will go ahead with this activity this year. Sharren will talk to Bea and Penny and gather all relevant information.

**8.3 SOCIAL MEDIA CONTRACT:**

The board discussed this as Sharren can not take on any more hours. Carried forward to next meeting

**8.3 BUMP-OUTS AND TACTILE PLATES:**

The city will deal with this issue and communicate with the Assess ability Committee.

**8.4 GREENHAUS REQUEST:**

The board has said yes to their request to purchase new lining for the downtown flower baskets. Sharren will contact Simone and let her know.

**8.5 COVID-19 RECOVERY COORDINATOR REPORT:**

Andre has launched a winter tourism set of ads. A new summer patio guide is being made.

**8.6 BANNERS:**

A discussion was held on the possibility of banners, planters, lights for trees, benches, and the now dead downtown speakers. Sharren will arrange a downtown walk through with Mitch and the board.

**9.0 ADJOURNMENT AND DATE OF NEXT MEETING:**

BIA adjourns at 8:30 P.M. Move to adjourn by Jeff. **Carried** Next regular meeting will be March 21, 2022 at the Community Centre at 5:00 P.M.

## **Temiskaming Shores Public Library Board**

### **Meeting Minutes**

Wednesday, February 23, 2022

7:00 p.m. in person and via zoom

#### **1. Call to Order**

Meeting called to order by Chair Brigid Wilkinson at 7:03 p.m.

#### **2. Roll Call**

Present: Chair Brigid Wilkinson and Claire Hendrikx in person, Danny Whalen via zoom, Jeff Laferriere via telephone and Library CEO Rebecca Hunt in person.

Regrets: Emily Kotalowski, Thomas McLean

Members of the Public: 0

#### **3. Adoption of the Agenda**

##### **Motion #2022-09**

**Moved by:** Claire Hendrikx

**Seconded by:** Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts the February 23, 2022 agenda as presented.

**Carried.**

**Addition: none**

**4. Declaration of conflict of interest: None.**

**5. Adoption of the Minutes**

**Motion #2022-10**

**Moved by:** Danny Whalen

**Seconded by:** Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, January 26, 2022 as presented.

**Carried.**

**6. Business arising from Minutes**

**a. Community Fridge project:** defer until next meeting.

**b. Gifts for departing board members:** The CEO will purchase gift cards according to the Board gift policy.

**7. Correspondence:**

**a.** From Ontario Library Association and Federation of Ontario Public Libraries. Re: 2022 Ontario Pre-Budget Submission

**b.** From Office of the Premier. Re: Ontario Moving to Next Phase of Reopening on February 17

**8. Secretary–Treasurer’s Report**

Report and monthly financial statement included in the trustees’ information packet

**Library CEO’s Report**

**February 15, 2022**

**Annual Survey of Public Libraries:** The annual survey was opened on January 26 and the final deadline is April 30, 2022. I have started filling out our collections, staffing and programming information, and will finish our financial information when it is available. I hope to have a copy for the board to review at the March meeting.

**Donation:** The estate of Bun Eckensviller has donated a Laura Landers print of the New Liskeard Carnegie Library to the library. We will find a spot to hang it as soon as possible.

**Equipment:** The cameras have been down for about a month now, but IT Services has them back up and running now.

**Facilities Use Membership Card:** We launched the Facilities Use membership card and the membership drive the first week of February. We are now requiring all users of the library's computers, programming and study room, Digital Creator room and programming room to have a library membership. Since December 31 we have signed up 46 new memberships; of those 15 are Facilities Use cards. We are not requiring memberships for people who are just purchasing bus passes or having photocopying or faxing done.

**JASI Library System:** Our library system will be down on Saturday, February 19 for 18-36 hours for a server transfer. Our library catalogue and OverDrive services will also be down during that time. We will advertise the downtime on social media.

**JASI (Joint Automation Server Initiative) Advisory Committee:** The Committee is working with Ontario Library Services and Library Services Centre on a project to decolonize access and classification of materials in our ILS (Integrated Library System) by addressing the structural biases in the existing schemes of knowledge used in ILS, SirsiDynix Symphony and WorkFlows. This project will integrate respectful headings such as "Indigenous Peoples" along with the colonial Library of Congress Subject Headings such as "Indians of North America" with the goal of eventually removing the colonial subject headings. The list of respectful headings has been borrowed from the Greater Victoria Public Library which has created around 2000 respectful headings with a Canadian focus. Although there is a cost to the project, Ontario Library Services has committed to absorbing the cost or finding funding and has stated that they will not increase JASI membership fees to fund the project.

### **Finances and Statistics**

The Board reviewed the financial and statistical reports as provided by the CEO.

**Motion #2022-11**

**Moved by:** Claire Hendrikx

**Seconded by:** Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts the February Secretary-Treasurer's report and Financial report.

**Carried.**

**9. Committee Reports:**

- a. FINANCE AND PROPERTY: Nothing to report.
- b. PLANNING, POLICY, PERSONNEL AND PUBLICITY: Nothing to report.
- c. STRATEGIC PLANNING: Nothing to report.
- d. LIBRARY SERVICES: Report on initial MOU meeting. The Chair reported on the meeting and follow up that has taken place so far. The next meeting with city representatives is set for Wednesday, March 2.

**10. New Business:**

- a. Northern College Grand Opening—March 7. Discussion

**11. Plan, Policy review and By-law review:**

- a. Home Delivery Circ-7.
- b. Children's services Child-1.
- c. Teen services Child-2.

**Motion #2022-12**

**Moved by:** Jeff Laferriere

**Seconded by:** Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policies:

Home Delivery Circ-7 policy

Children's Services Child-1

Teen Services Child-2

as reviewed or amended by the Board.

**Carried.**

**d. Block Loan of Materials Circ-8. Motion**

**Motion #2022-13**

**Moved by:** Danny Whalen

**Seconded by:** Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board repeals the library's policy:

Block Loan of Materials Circ-8

as moved by the Board.

**Carried.**

**12. Closed session**

**Motion #2022-14**

**Moved by:** Jeff Laferriere

**Seconded by:** Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board goes into closed session at 7:18 p.m. in regards to identifiable individuals.

**Carried.**

**Motion #2022-15**

**Moved by:** Jeff Laferriere

**Seconded by:** Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board rises from closed session at 7:34 p.m. with report.

**Carried.**

**Motion #2022-16**

**Moved by:** Danny Whalen

**Seconded by:** Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board accepts the closed session minutes of January 26, 2022.

**13. Adjournment**

Adjournment by Brigid Wilkinson at 7:35 p.m.

\_\_\_\_\_  
Chair –



**ELDER ABUSE AWARENESS DAY  
"RIGHTS DON'T GET OLD"**

**PROCLAMATION**

**JUNE 15, 2022**

Whereas: Seniors deserve to live safely with dignity, and as independently as possible, with the supports they need.

Whereas: Elder abuse is most often defined as any act that harms a senior or jeopardizes their health or welfare.

Whereas: It is imperative that community members are aware that elder abuse happens and educated to see older adults as positive contributors to the community; older adults need to be aware of their rights, as well as resources available to them.

Whereas: All of our residents should watch for signs of abuse, such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends, or caregivers.

I, Mayor of \_\_\_\_\_, do hereby proclaim June 15, 2022 as Elder Abuse Awareness Day "Rights Don't Get Old" and encourage all our residents to recognize and celebrate the accomplishments of our seniors.

Dated in the Mayor's office on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed: \_\_\_\_\_, Mayor

# Memo

**To:** Mayor and Council  
**From:** Shelly Zubyck, Director of Corporate Services  
**Date:** April 5, 2022  
**Subject:** Short Term Accommodation Policy  
**Attachments:** By-law No. 2022-014

---

Mayor and Council:

At the February 1, 2022 regular Council meeting, By-law No. 2022-014 being a by law for the licensing of short-term accommodations in the City of Temiskaming Shores received first and second reading, and Council directed staff to engage local stakeholders in review of the draft Short-Term Accommodation Policy. Based on comments and discussions with stakeholders, as well as further research, the following changes have been made to the draft policy:

- Included an Inspection Fee of \$200
- Included an Appeal Fee of \$500
- Increased the Annual Fee per Licensed Bedroom from \$125 to \$250
- Increased the Penalty Fee from \$1,000 annually to \$2,500 annually

The amendments were discussed at the Protection to Persons and Property Committee on March 23, 2022. The Committee agreed with the proposed changes and directed staff to prepare the draft policy for Council's third and final reading at the April 5, 2022 Regular Meeting.

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

Shelly Zubyck  
Director of Corporate Services

Christopher W. Oslund  
City Manager



## Memo

**To:** Mayor and Council  
**From:** Shelly Zubyck, Director of Corporate Services  
**Date:** April 5, 2022  
**Subject:** Haileybury Golf Course Club Permit Request  
**Attachments:** N/A

---

Mayor and Council:

On March 1, 2022, the City Manager received a letter from the Haileybury Golf Course requesting the City waive building permit fees for the renovation and repair to the rooftop patio. Subsequently, the letter was presented to Council as correspondence at the March 15, 2022 Regular meeting, referring the matter to the Corporate Services Committee and to the Protection to Persons and Property Committee.

The request was discussed at the Corporate Services and the Protection to Persons and Property Committees on March 23, 2022. The Committees passed the following resolutions:

Recommendation CS-2022-019

*Moved by: Councillor Danny Whalen*

*Be it resolved that the Corporate Services Committee recommends that Council deny the request from the Haileybury Golf Course to waive the building permit fees for the rehabilitation of their rooftop patio.*

**CARRIED**

Recommendation PPP-2022-007

*Moved by: Councillor Mike McArthur*

*Be it resolved that the Protection to Persons and Property Committee recommends that Council deny the request from the Haileybury Golf Course to waive the building permit fees for the rehabilitation of their rooftop patio.*

**CARRIED**



Reviewed by:

Reviewed and submitted for  
Council's consideration by:

*"Original signed by"*

---

*"Original signed by"*

---

Shelly Zubyck  
Director of Corporate Services

Christopher W. Oslund  
City Manager

# Memo

**To:** Mayor and Council  
**From:** James Franks  
**Date:** April 5, 2022  
**Subject:** Frog's Breath Application Sponsorship - Tri Town Ski & Snowboard Village  
**Attachments:** Letter from Tri Town Ski & Snowboard Village

---

Mayor and Council:

The City has received a request from the Tri Town Ski & Snowboard Village to sponsor a request for funding support to the Frog's Breath Foundation (TTSSV), to help fund upgrades to their T-Bar lift electrical system. If successful, the TTSSV would receive \$65,000 to put towards this project. The Frog's Breath Foundation and other community funding organizations often require that applicants who are not a registered charity partner with a community agency who can accept charitable donations and provide tax receipts.

The City has sponsored applications for the Tri Town Ski & Snowboard Village in the past and the organization has fulfilled all of its reporting requirements under the City's Charitable Sponsorship Policy, Bylaw 2018-039.

It is recommended that the City agree to sponsor this application to the Frog's Breath Foundation in support of the Tri Town Ski & Snowboard Village.

Prepared by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

James Franks  
Economic Development  
Officer

Christopher W. Oslund  
City Manager

**TRI TOWN SKI & SNOWBOARD VILLAGE**

Box 1598

New Liskeard, ON P0J 1P0

[www.tritownskivillage.ca](http://www.tritownskivillage.ca)

[info@tritownskivillage.ca](mailto:info@tritownskivillage.ca)



Friday March 25, 2022

Mayor and Council  
City of Temiskaming Shores  
325 Farr Drive  
Haileybury, Ontario  
POJ IKO

**RE: FROG'S BREATH FUNDING**

Dear Mayor and Council,

The Tri Town Ski and Snowboard Village is applying to the Frog's Breath Foundation to help fund upgrades to our T-Bar lift electrical system. If successful in our application, we will be receiving \$65,000 to put towards this important project.

Although we are incorporated as a not-for-profit organisation, the Tri Town Ski and Snowboard Village is not a registered charitable organization. As such, the Frog's Breath Foundation requests that we obtain a 'sponsorship' from an organisation or Municipality in order to receive any funds.

Therefore, on behalf of the Ski Village, it is respectfully requested that the City of Temiskaming Shores act as sponsor regarding our application to the Frog's Breath Foundation.

Sincerely,

A handwritten signature in black ink, appearing to read "Lorna Desmarais".

Lorna Desmarais

Tri Town Ski and Snowboard Village Vice President

## Memo

**To:** Mayor and Council  
**From:** James Franks  
**Date:** April 5, 2022  
**Subject:** Frog's Breath Application Sponsorship - Haileybury Golf Club  
**Attachments:** Letter from the Haileybury Golf Club

---

Mayor and Council:

The City has received a request from the Haileybury Golf Club to sponsor their request for funding support to the Frog's Breath Foundation for deck renovations. If successful, the Haileybury Golf Club would receive \$20,000. The Frog's Breath Foundation and other community funding organizations often require that applicants who are not a registered charity partner with a community agency who can accept charitable donations and provide tax receipts.

The City has sponsored applications for the Haileybury Golf Club in the past and the organization has fulfilled all of its reporting requirements under the City's Charitable Sponsorship Policy, Bylaw 2018-039.

It is recommended that the City agree to sponsor this application to the Frog's Breath Foundation in support of the Haileybury Golf Club.

Prepared by:

Reviewed by:

"Original signed by"

"Original signed by"

James Franks  
Economic Development  
Officer

Shelly Zubyck  
Director of Corporate  
Services



# FROG'S BREATH FOUNDATION FUNDING APPLICATION

Small Donations \$500 - \$25,000 (deadline March 30)

<b>Executive Summary</b>		
Name of Organization: Haileybury Golf Club		
Sponsoring Organization (if applicable):		Note: If using a sponsoring organization a resolution or letter of support must be attached to the application.
Address: 800 Latchford St, PO Box 1033, Haileybury ON P0J 1K0		
Contact Person: Paul Gordon/Denis Lacroix		
Tel: 705-672-3455	Fax:	Email: info@haileyburygolfclub.com
Charitable Registration Number (required):		R R
Total Organization Budget	Total Cost of Project	Amount Requested
\$ 293 000 (2022)	\$ 140 000	\$ 20 000
Project Title:		
Brief Description of Program:  To comply with current safety regulations, the rooftop patio was closed in 2019. The railing was unsafe. Boards too wide apart. The project will rebuild the deck with a railing built to code and composite decking. An new egress external stairway will be added to meet fire safety concerns.		
Attach to this application: <ul style="list-style-type: none"> <li>• List of Officers and Members of the governing board; their business or other affiliations; the committees that are in place.</li> <li>• Current operating budget and project budget</li> <li>• Most recent financial statements (audited preferred)</li> <li>• Other pertinent material</li> </ul>		

## Evaluation Information

### Impact On Community

Briefly state the purpose and structure of your organization. Include the following information: history; founding date; volunteer base; staff; location; achievements; whom it serves; goals; principles.

Haileybury Golf Club was started in 1921. The 100th anniversary was to be celebrated in 2021 but health issues prevented celebrations. Part of the 100th anniversary program was to upgrade the rooftop patio.

Haileybury Golf Club relies heavily on a base of volunteers. A 2019 renovation of the main dining hall was performed by a dozen volunteers. Many more give of their time during the summer for junior programs, event organization, and maintenance of facilities. Without this volunteer base the club would not function as it does today.

The club has a summer staff complement of 6 full time employees, 3 on the course and 3 in the golf shop. The staff is rounded out each summer by up to three students on the course and two in the golf shop.

Haileybury Golf Club is located within the limits of the old town of Haileybury perched on the top of the hill overlooking Lake Temiskaming.

The club serves the general population of Timiskaming district for golfers as well as a venue for various celebrations and meeting types. The goal is to provide a first rate golf experience for visitors and an unparalleled venue for small groups.

Please also provide your Mission Statement or similar guiding statements (i.e., mandate, goals and operating principle).

The goal of Haileybury Golf Club is to provide a first rate golf experience to visitors and a first class facility for members and guests. The club strives to introduce the game to junior members through clinics and to offer golf fundraising opportunities to between 6 and ten organizations annually and provides a meeting place for small groups.

What will the project specifically accomplish and how does this relate to the overall goals of your organization?

A significant selling point in our annual rentals is the use of the rooftop patio. It is a place for those in attendance to get fresh air. It is especially useful in light of health requirements that promote being outdoors. The improved railing, egress stairway, and decking will create a safer environment for participants and allow us to re-open and promote this valued asset as part of the promotion of our facility.

What specific population will benefit from your project (i.e., how will it work to strengthen and enhance the quality of life in our community)?

The project will benefit the general population in the community and region. There are very few small venues with outdoor rooftop patios available to patrons or guests. The improvements being undertaken will provide a valuable upgrade to the attraction of our venue. The goal is to attract users to the facility as a second revenue stream to our main golf focus.

## Timing

Briefly describe the timing of your project, including the projected start-up and completion dates?  
The rooftop patio was deemed unsafe in Spring 2020. The initial drawings and engineering concepts began in summer of 2020. By 2021, quotes were secured and the project greenlighted by the club executive. The project is anticipated to be completed by September 2022.

## Costs

Please outline your project costs and sources of revenues.

<b>Estimated Expenses</b>	<b>Amount</b>	<b>Comment</b>
Salaries/Fees/Honoraria	\$	
Printing	\$	
Materials/Supplies	\$ 140 000	Winning quote from Belanger Construction
Advertising/Promotion	\$	
Office Expenses	\$	
Other Expenses	\$	
Total Expenses	\$ 140 000	
<b>Estimated Revenue</b>	<b>Amount</b>	<b>Comments</b>
Fees	\$	
Donations	\$	
Earned Revenue	\$	
Fundraising	\$ 49 750	Committed to project by HGC
Other Grants	\$ 70 250	NOHFC
Funding from Frog's Breath	\$ 20 000	Unconfirmed
Other Revenue	\$	
Total Revenue	\$ 140 000	

In relation to your start up and completion dates, please outline any impact timing may have on your funding requirements.

Economic instability in the market may or may not affect the supply chain for goods and manufactured items that are to be secured from local suppliers.

## Other Money Raised

What other fund raising programs have been considered and/or approached for part of the initial funding requirement? Are there any Government funding programs, such as FedNor, Ontario Heritage Fund, Ontario Trillium Fund, municipal programs, etc., that your organization is potentially eligible for? (Include a current list of supporters and the amounts of financial help they have provided)

NOHFC: 70,250 (applied for and confirmed)

FedNor: 70,250 (applied for and denied)

Ontario Trillium Fund: 35,000 (applied for and denied)

City of Temiskaming Shores: consideration for waiver of municipal fees requested

Farm Credit Canada Agrispirit Fund: 20,000 (applied for and denied)

## Sustainability

Why do you think this project will be successful? What strengths does your organization possess that will ensure a positive outcome? If appropriate, how have you planned to continue this initiative in the future?

The rooftop patio has been a centre of activity during past events, both by private renters and golf events. It draws many people to it to commiserate over their games, or to socialize following a meal or event in the attached dining hall.

Our organization will continue to promote our venue for celebrations and meetings as part of our secondary revenue stream.

The planned use of composite decking will remove any long term maintenance associated with a wood-based surface.

It is hoped that the new rooftop patio will serve us well for the foreseeable future.

If the application is for start-up funding, how will the project be financed in the future?  
Not applicable.

## Leadership

What will you do that is different from or better than existing programs? How will you build on existing programs or services?

Our existing rental contracts can now emphasize the rooftop patio as a part of our venue to attract more rentals.

One need only step out on the surface to get a feeling of wonder at the space and how truly special it is.

## Community Support

Who in the community or elsewhere is working on this project? If it is appropriate, how will you coordinate with them? What makes your organization unique?

There are no other community members working on this project, although many individuals are looking forward to its completion and a return to use.

## Recognition For Frog's Breath

How will you acknowledge the contribution of the Frog's Breath Foundation?

Signage will be provided in the deck area acknowledging the support provided by Frog's Breath Foundation.

## Volunteer Base

Briefly describe how you will establish your volunteer base.

The volunteer base at HGC is already established and the executive are encouraged by the pride members and guests take in the club that offer to help at a moment's notice.

## Other Factors

Is there anything else you would like us to know about this project?

Haileybury Golf Club prides itself on a heavy reliance on volunteers to make our club successful. At time, it is beyond the reach of the club proper to meet the financial obligations of larger capital projects. It is at times like this that we reach out to our community for support, which allows us to continue to offer experiences in both the golf and rental business that are attractive and pleasureable.

Will a tax receipt be issued?

A tax receipt will be available. HGC is not for profit, so no charitable number exists.

FROG'S BREATH FOUNDATION  
P.O. Box 130, New Liskeard, Ontario POJ IPO  
Tel: (705) 647-1000 Fax: (705) 647-8888  
Email: [info@frogsbreathfoundation.org](mailto:info@frogsbreathfoundation.org)

# Memo

**To:** Mayor and Council  
**From:** Jennifer Pye, Planner  
**Date:** April 5, 2022  
**Subject:** Deeming By-law for Roy – 419 Lawlor Street; PLAN M48NB LOT 174 PCL 10970SST and PLAN M48NB LOT 177 PCL 21618SST  
**Attachments:** Appendix 01: Deeming By-law Application Form  
Appendix 02: Draft Deeming By-law (**Please refer to By-law No. 2022-058**)

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Mayor and Council:

Jason and Ashley Roy have submitted a request for a deeming by-law for their property located at 419 Lawlor Street in Haileybury. The owners have indicated that they are requesting the deeming by-law in order to permit the construction of a detached garage. Both lots are 15m x 38.1m (50' x 125') and were created by a long-standing plan of subdivision. The two lots currently have separate roll numbers.

The subject property is designated Residential Neighbourhood in the City of Temiskaming Shores Official Plan and is zoned Medium Density Residential (R3) in the City of Temiskaming Shores Zoning By-law.

If the Deeming By-law is passed it will be registered on title at the owner's expense. It is recommended that Council pass the deeming by-law.

Prepared by:

Reviewed by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Jennifer Pye, MCIP,  
RPP  
Planner

Shelly Zubycck  
Director of Corporate  
Services

Christopher W. Oslund  
City Manager

**Application for Deeming By-law**  
**Under Section 50(4) of the Planning Act**

**Approval authority:**  
 Council of the City of Temiskaming Shores

**Fee:** \$200 + 13% HST  
 = \$226.00  
 + legal and land titles fees required to register by-law  
 (billed directly from solicitor)

Office Use Only
File No.: <u>D-2022-05</u>
Date Received: <u>March 28, 2022</u>
Roll No.: 5418- <u>030-005-135.00/136.00</u>

**1. Owner Information**

Name of Owner: JASON ROY  
 Mailing Address: [REDACTED]  
 Email Address: [REDACTED] Phone: [REDACTED]

**If more than one registered owner, please provide information below (attach separate sheet if necessary):**

Name of Owner: ASHLEY ROY  
 Mailing Address: [REDACTED]  
 Email Address: [REDACTED] Phone: [REDACTED]

**2. Applicant/Agent Information (if applicant is not the owner or applicant is an agent acting on behalf of the owner):**

Name of Agent: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**3. Please specify to whom all communications should be sent:**

Owner     Applicant/Agent

**4. Property Information**

a. Location of the subject land:

Dymond     New Liskeard     Haileybury

Municipal Address 419 Lawlor Street

Legal Description (concession and lot numbers, reference plan and lot/part numbers)  
Lot 174 & 177 and/or 0165 & 0163 *These #'s are from property index map*

b. Date the property/properties were acquired by the current owner: July 1, 2009

c. Are there any easements or restrictive covenants affecting the property/properties?

Yes     No

If yes, describe the easement or covenant and its effect:

**5. Reason a deeming by-law is required:**

Joining both properties to be able to build a garage.

**6. Registration of By-law**

If approved the deeming by-law must be registered on title to the property/properties to which it applies. The City will send the approved by-law directly to the lawyer of the applicant's choosing to ensure registration. The applicant is responsible for all fees associated with the registration of the by-law.

Name of Lawyer: Paul Crombeen

Name of Firm: Kemp, Pirie, Crombeen

Mailing Address: \_\_\_\_\_

Email Address: nllaw@kempirrie.com    Phone: 705-647-7353

**7. Applicant/Agent Authorization**

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I/We, \_\_\_\_\_ are the registered owners of the subject land and I/we hereby authorize \_\_\_\_\_ to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

**8. Authorization for Site Visits**

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

  
\_\_\_\_\_  
*Applicant Initial*

  
\_\_\_\_\_  
*Applicant Initial*

**9. Notice re: Use and Disclosure of Personal Information**

In accordance with the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, I/We acknowledge and understand that any information collected on this form and any supplemental information submitted as part of this application can be disclosed to any person or public body.

  
\_\_\_\_\_  
*Applicant Initial*

  
\_\_\_\_\_  
*Applicant Initial*

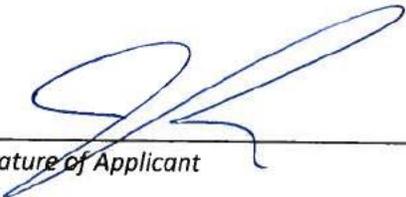
**10. Declaration of Applicant**

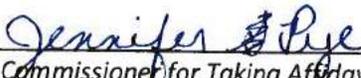
- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, JASON ROY of the City of Temiskaming Shores  
in the district of Temiskaming make oath and say  
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and I make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

**Sworn (or declared) before me**

at the City of Temiskaming Shores  
in the District of Temiskaming  
this 08<sup>th</sup> day of March, 2022

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
A Commissioner for Taking Affidavits  
Jennifer Lynn Pye, a Commissioner, etc.,  
Province of Ontario, for the Corporation of the  
City of Temiskaming Shores  
Expires June 26, 2024.

**10. Declaration of Applicant**

- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, Ashley Roy of the City of Temiskaming Shores  
in the District of Timiskaming make oath and say  
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and I make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

**Sworn (or declared) before me**

at the City of Temiskaming Shores  
in the District of Timiskaming  
this 28<sup>th</sup> day of March, 2022

Ashley Roy  
Signature of Applicant

Jennifer Lynn Pye  
A Commissioner for Taking Affidavits

Jennifer Lynn Pye, a Commissioner, etc.,  
Province of Ontario, for the Corporation of the  
City of Temiskaming Shores  
Expires June 26, 2024.

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**Subject:** ZBA-2022-02: 166 Armstrong  
Street North

**Report No.:** CS-014-2022

**Agenda Date:** April 5, 2022

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### **Attachments**

**Appendix 01:** Planning Report

**Appendix 02:** Application Package

**Appendix 03:** Public Notice

**Appendix 04:** Draft By-law to amend Zoning By-law No. 2017-154 (**Please refer to By-law No. 2022-059**)

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-014-2022;
2. That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit the zone change from Medium Density Residential (R3) to Medium Density Residential Exception 19 (R3-19); and
3. That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the April 5, 2022 Regular Council meeting.

### **Background**

The applicant is the owner of MRKT Law and is seeking to purchase the subject property in order to relocate her business. A site-specific exception is being sought to change the zoning from Medium Density Residential (R3) to Medium Density Residential Exception 19 (R3-19) to add “business, professional or administrative office” as an additional permitted use, and to allow a reduced driveway width of 3 metres where the Zoning By-law requires 6 metres.

### **Analysis**

The public meeting was held on March 15, 2022 and no written or oral comments were received. No concerns were noted through circulation to City staff.

The planning report attached as Appendix 01 provides information regarding the application within the policy framework.

It is the opinion of the undersigned that the proposed Zoning By-law amendment is consistent with the Provincial Policy Statement (2020), does not conflict with the Growth Plan for Northern Ontario, complies with the City of Temiskaming Shores Official Plan, and represents good planning. It is recommended that Council adopt the propose Zoning By-law amendment.

**Relevant Policy / Legislation / City By-Law**

- 2020 Provincial Policy Statement
- Growth Plan for Northern Ontario
- City of Temiskaming Shores Official Plan
- City of Temiskaming Shores Zoning By-law 2017-154

**Consultation / Communication**

- Consultation with property owner and applicant
- Consultation with applicable City staff

**Financial / Staffing Implications**

This item has been approved in the current budget:    Yes     No     N/A

This item is within the approved budget amount:    Yes     No     N/A

Staffing implications related to this matter are limited to normal administrative functions and duties.

**Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

Jennifer Pye, MCIP,  
RPP  
Planner

"Original signed by"

Shelly Zubyck  
Director of Corporate  
Services

"Original signed by"

Christopher W. Oslund  
City Manager



*Discover a whole new Ontario • Découvrez un tout nouvel Ontario*

## **Planning Report**

**Zoning By-law Amendment Application: ZBA-2022-02**

**Owner: Anthony Juurlink**

**Applicant: Danielle Perras Law Professional Corporation**

**Property: 166 Armstrong Street North**

**Roll No.: 5418-010-002-025.00**

**March 18, 2022**

## **Subject Land**

166 Armstrong Street North; M23NB LOT 27 PCL 1978NND

## **Background and Purpose of the Application**

The applicant is in the process of purchasing the subject property with the intent of moving her business, MRKT Law, into the main floor of the existing building on the property while retaining the current residential unit on the upper floor. The property is currently zoned Medium Density Residential (R3), and the applicant is seeking a site-specific exception to permit a “business, professional or administrative office” on the property and to permit a reduced driveway width to recognize the existing driveway which will provide access to parking at the rear of the property.

The building has previously housed commercial tenants, most recently a retail store and massage therapist. Through discussions with the current property owner, and information provided by the applicant and in the City’s property file for the subject land it is understood that a dental clinic and hair salon have also previously occupied the building. The previous use of the property may have been considered legal non-conforming, and it therefore may have been subject to the specific protections for these uses provided under the Planning Act and the City’s Zoning By-law.

The legal non-conforming protections permit existing businesses that were established legally to continue to operate provided that the use is continuous, and any change in the use is to one that is similar to the current use or more compatible with the uses permitted in the Zoning By-law. The proposed use as a professional office differs from the previous use and is not more similar to the permitted uses than the previous use. Additionally, significant time has passed since the previous use has vacated the building, and while the real estate listing indicates that there is commercial potential, without a specific future occupant in mind it is difficult to make the argument that there has been significant intent to continue the legal non-conforming use.

The subject property is designated Mixed Use Areas in the City of Temiskaming Shores Official Plan.

## **Statutory Public Notice**

The complete application was received on February 17, 2022. Notice of the complete application and public hearing was advertised in the Temiskaming Speaker on February 23, 2022 in accordance with the statutory notice requirements of the Planning Act. Notice was also mailed to property owners within 120 metres of the subject land in accordance with the City’s common practice.

The public hearing was held on March 15, 2022. No members of the public made oral submissions at the public hearing and no written submissions have been received as of the date of this report.

## **Site Analysis**

The subject property measures 12.2 metre x 41.45 metre (40’ x 136’) and has an area of 505.69 square metres (5,443 square feet). The property fronts on Armstrong Street North, which is classified as an arterial road. The uses in this block are primarily residential, but there are commercial uses located on both the east and west sides of Armstrong Street in the next block to the north. This area is separated from downtown New Liskeard by the Wabi River bridge, and acts as a transitional area between the downtown core and the residential neighbourhoods behind and on either side of Armstrong Street North in this area.

## **Servicing**

The subject property is serviced with existing municipal water and sanitary sewer services. New service connections are not required as a result of the proposed amendment. Storm sewers are also available in this area.

## **Access**

The property fronts on and has an existing access to Armstrong Street North, which is municipally owned and maintained year-round. There is also a laneway bordering the rear property line, however as the laneway is not maintained by the City access via the laneway cannot be guaranteed nor can it be used to justify approval of an application of this nature.

## **Existing Land Use**

The existing main building on the property has an area of 160 square metres (1,722 square feet). The building contains the space previously occupied by the commercial business on the main floor, as well as a residential unit on the upper floor. There is also a 12 square metre (130 square foot) detached garage on the property that will be removed in order to allow access to the rear of the property for parking.

## **Adjacent Land Uses**

North: Medium Density Residential (R3) Zone

South: Medium Density Residential (R3) Zone

East: Public road (Armstrong Street North); Medium Density Residential (R3) Zone

West: Laneway; Medium Density Residential (R3) Zone

## **Planning Analysis**

### **Provincial Policy Statement (2020)**

The Provincial Policy Statement (PPS) sets out the Provincial government's policy direction on matters of Provincial interest as they relate to land use planning and development. The PPS provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment.

The property is located within the established settlement area boundary for the City, peripheral to the downtown core in an area that is primarily residential but that also contains commercial businesses along the arterial roadway in adjacent blocks.

#### *1.0 Building Strong Healthy Communities*

#### *1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns*

##### *1.1.1 Healthy, liveable and safe communities are sustained by:*

- a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;*
- b) accommodating an appropriate affordable and market-based range and mix of residential types (including single-detached, additional residential units, multi-unit housing, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs;*

##### *1.1.3 Settlement Areas*

##### *1.1.3.2 Land use patterns within settlement areas shall be based on densities and a mix of land uses which:*

- a) efficiently use land and resources;*
- b) are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion;*
- c) minimize negative impacts to air quality and climate change, and promote energy efficiency;*

- d) *prepare for the impacts of a changing climate;*
- e) *support active transportation;*
- f) *are transit-supportive, where transit is planned, exists or may be developed; and*
- g) *are freight-supportive.*

The subject property is located within the settlement area in the central part of the City, in a developed neighbourhood. The property has existing access to a municipally owned and maintained roadway and also has existing water and sanitary sewer services, and storm sewer services are located in the area.

Based on the above information it is my opinion that the proposed exception to add “business, professional and administrative office” as an additional permitted use on the subject property demonstrates consistency with the 2020 PPS.

### **Growth Plan for Northern Ontario**

The Growth Plan for Northern Ontario was developed under the Places to Grow Act to ensure greater growth occurs in an economically and environmentally sustainable manner.

A review of the Growth Plan for Northern Ontario confirms the proposal does not conflict with any of the Growth Plan policies.

### **City of Temiskaming Shores Official Plan**

The property is designated Mixed Use Areas in the City of Temiskaming Shores Official Plan.

#### **4. Community Development**

##### **4.7 Mixed Use Areas**

*4.7.2 Mixed Use Areas may include a mix of industrial, commercial and institutional uses, associated accessory uses and public service facilities and residential uses compatible with a Mixed-Use Area.*

*4.7.3 All uses will be appropriately zoned. All land uses in a Mixed-Use Area will be subject to site plan control (see Section 15.15).*

The subject property is located along an identified arterial roadway, with residential uses on both sides of the road in the immediate vicinity of the subject property. Adjacent blocks to the north of the subject property are made up of primarily commercial uses along Armstrong Street with residential uses adjacent on the intersecting and parallel streets. The subject property is located in an area characterized by a mix of uses that is typical for an arterial roadway peripheral to a downtown core.

This property has a history of relatively low-impact commercial uses, including a hair salon, dental clinic, and retail/health services establishment. It is not anticipated that the proposed use will be more intrusive than previous uses, and given the limited size of the building and property and the on-site parking requirement it is unlikely that the use could expand to the point of becoming a nuisance to neighbouring residential properties.

Based on the above information it is my opinion that the proposed exception to add “business, professional or administrative office” as an additional permitted use on the subject property demonstrates consistency with the City of Temiskaming Shores Official Plan.

### **City of Temiskaming Shores Zoning By-law**

The property is currently zoned Medium Density Residential (R3) in the City of Temiskaming Shores Zoning By-law. The purpose of the amendment is to add “business, professional or administrative office” as an additional permitted use on the subject property in order to allow the applicant to relocate her business into the building on the property, and to permit a reduced driveway width from 6 metres to 3 metres to recognize the

existing driveway which will access the rear of the property and the required parking area to be established behind the building.

The following definition of “business, professional or administrative office” is provided in the Zoning By-law:

*A building or part of a building in which one or more persons are employed in the management, direction or conducting of a business or where professionally qualified persons and their staff service clients or patients who seek advice, consultation or treatment.*

Section 5 of the Zoning By-law requires the provision of on-site parking spaces for commercial uses. In the case of the proposed use on the subject property, the Zoning By-law requires the provision of 1 parking space for each 50 square metres of commercial or office floor space. The Zoning By-law also requires the provision of 1 parking space per dwelling unit.

The site sketch submitted with the application indicates that the existing building has an area of 160 square metres, which means that 4 on-site parking spaces are required for the business office use plus one space for the residential unit, for a total of 5 spaces. The Zoning By-law establishes that parking spaces must have minimum dimensions of 3 metres x 6 metres. Based on the application sketch approximately 20 metres of space is available between the rear of the building and the rear property line. Given the minimum parking space width of 3 metres, the provision of 6 parking spaces would be possible between the rear of the building and the rear property line.

The Zoning By-law also requires that access ramps and driveways accessing a parking area or parking lot shall be a minimum of 6 metres in width for 2-way traffic. The existing driveway on the subject property has an approximate width of 3 metres. Given the size of the parking area to be located behind the building and the limited vehicle trips expected to be generated by the proposed use, it is not anticipated that this reduction will have a negative impact on traffic in the area or access to the parking area.

### **Site Plan Control By-law 2018-079**

The City’s Site Plan Control By-law designates the entire area of the City as a Site Plan Control area. Section 1.3 of the By-law provides the definition of “development” that is to be applied for interpretation of the By-law. “Development” in this case is defined as:

- a) *The construction, erection or placing of one or more buildings or structures on land; or*
- b) *The making of an addition or alteration to a building or structure that has the effect of substantially increasing the size or usability thereof; or*
- c) *The laying out and establishment of a commercial parking lot or of sites for the location of three or more trailers or of sites for the location of three or more mobile homes; or*
- d) *Sites for the construction, erection or location of three or more land lease community homes;*
- e) *Includes “redevelopment” meaning the removal in whole or in part of one or more buildings or structures from land and the construction, erection or placing of one or more buildings or structures thereon;*
- f) *Shall not include the placement of a portable classroom on a school site of a district school board if the school site was in existence on January 1, 2007.*

Section 3 of the Site Plan Control By-law provides a list classes and types of development that are exempt from the site plan approval process, and Section 3.8 allows the City’s Planner to provide a qualified opinion exempting a project from the process that may otherwise required approval if it is determined that *“the development would not negatively impact natural environment areas, cultural heritage features, municipal services, drainage, or access to municipal or provincial roadways, or has existing access to municipal or provincial roadways, or where the development would not substantially increase the usability of the land, building or structure.”*

Upon review of the proposal, it has been determined that additional consultation will be required between City staff and the proponent in order to conclude whether or not a site plan agreement will be required. The parking area to be created behind the building is small, however staff will need to discuss and review the proponent's grading and snow removal plans to ensure adjacent properties will not be negatively impacted. Once these discussions have occurred staff will determine if a formal site plan agreement will be required or if any issues that may arise in the future can be addressed through existing City by-laws.

### **Comments Received from the Agency Circulation and Public Notification Process**

The application was circulated to municipal departments, agencies, and the public. The following comments were received:

**Manager of Environmental Services** – No comments received.

**Manager of Transportation Services** – No comments received.

**Chief Building Official** – *A Change of Use permit/Building Permit will be required for this proposal and also a Demolition permit to remove the existing detached garage.*

**Fire Chief** – *No concerns from Fire Services.*

**Director of Recreation** – *I don't have any comments on this application as it pertains to the Recreation Department.*

**Director of Corporate Services** – No comments received.

**City Manager** – *I have no concerns.*

**Clerk** – *No concerns.*

**Economic Development and Funding Application Coordinator** – No comments received.

**Tax Collector / Treasurer** – No comments received.

**Public and External Agency Comments:** None received as of the date of this report.

### **Conclusion**

The proposed Zoning By-law amendment will add "business, professional or administrative office" as an additional permitted use on the subject property and will recognize a reduced driveway width of 3 metres to access the parking area to the rear of the building. The proposed zoning for the property is Medium Density Residential Exception (R3-#) to recognize the proposed changes.

As previously outlined in this report, the proposed amendment is appropriate because:

- ✓ The property is located along an arterial road characterized by a mix of residential and commercial uses peripheral to the downtown core of New Liskeard;
- ✓ The property has previously been used for commercial purposes, with the most recent commercial tenant having vacated the premises within the last year;
- ✓ It is not anticipated that the proposed business office use will be more intrusive than previous commercial uses on the property;
- ✓ On-site parking will be provided to the rear of the existing building;
- ✓ The limited area of the building and the requirement for the provision of on-site parking spaces will limit the expansion potential of the building;
- ✓ Municipal water and sanitary sewer services are existing and additional services are not required;
- ✓ No construction is proposed as a result of approval of this application, but the demolition of the existing detached garage will be required to allow access to the rear parking area.

**Recommendation**

Based on the information presented in this report, in my opinion, the proposed Zoning By-law amendment is consistent with the Provincial Policy Statement (2020); does not conflict with the Northern Ontario Growth Plan; complies with the City of Temiskaming Shores Official Plan; and represents good planning.

**It is therefore recommended that Council approve the Zoning By-law Amendment application.**

Respectfully submitted,

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Jennifer Pye, MCIP, RPP  
Planner



Danielle Perras, JD, B.A.SC  
Professional Corporation  
18 Armstrong St. N., PO Box 160  
New Liskeard ON, P0J 1P0

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February 17, 2022

City of Temiskaming Shores  
325 Farr Drive  
Haileybury, ON  
P0J 1K0

To whom it may concern,

Re: Zoning By-Law Amendment Application  
Property: 166 Armstrong Street, New Liskeard ON P0J 1P0

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I would like to provide this letter in support of my Application for Zoning By-Law Amendment under Section 34 of the Planning Act with respect to the property municipally known as 166 Armstrong St, New Liskeard (the "Property"), being presented for consideration by the council members of the City of Temiskaming Shores.

I, Danielle Perras, as the president and sole shareholder of Danielle Perras Professional Corporation operating as MRKT LAW, am interested in purchasing the Property to operate my legal practice. I have been offering legal services in corporate and tax matters since my move to the area in 2018. My mother, Nicole Guertin, was a strong supporter of Temiskaming Shores and eventually convinced me to relocate here. Since my move, I have fallen in love with the region. I have also noticed a great need for specialized professional services and my practice has boomed in a short period of time. Currently, I rent an office from Ramsay Law Office, but we have outgrown the space.

Additionally, I am in the process of rebranding to become associated with the accounting firm of Baker Tilly SNT. The firm would continue to offer specialized legal services, but I would be able to leverage the tax and accounting expertise from Baker Tilly SNT and offer a better service to the residents of the Temiskaming Shores area and beyond. I currently have one full time employee, but I hope that the association with Baker Tilly SNT will also help me recruit young talent to return Northern Ontario to practice law and continue growing our practice.

The Property, which has been historically used as a commerce, would be a great fit for office space. The Property would allow for 3 private offices, a reception area, a storage room, a boardroom, a kitchenette for staff, and even a second bathroom exclusively for client use. There is currently a tenant in the top floor bachelor apartment, and I would continue renting out that space for the time being.

The Property is currently zoned as R3 but there are numerous businesses operating in the vicinity, such as the Wheel Inn Motel, A&B Digital Printing, and Phippen Signs. The main concern for business use would be the lack of parking space which we plan to rectify by removing the existing garage, which is in bad shape, and adding parking space directly on the property. The parking space would run from the Armstrong entrance up to the laneway access, which we are prepared to keep cleared year-round. I would be happy to provide a detailed plan and timeline on the work to be done should this amendment be granted.



Danielle Perras, JD, B.A.SC  
Professional Corporation  
18 Armstrong St. N., PO Box 160  
New Liskeard ON, P0J 1P0

---

Since the Property would only be occupied during office hours, the use as a professional office would be low impact on the immediate neighbours. Additionally, our practice being specialized as it is, I only meet clients once or twice per week. Therefore, the daily traffic would be largely limited to employees.

I hope that you will consider granting us the Zoning-By Law Amendment in the form of a written exception to allow for the use as a professional's office as it will allow for our firm to grow and for the residents of the area to have access to specialized legal services, without having any negative impact on the neighbourhood.

Should you have any concerns regarding my application, I remain available to answer your questions and provide more information, as needed.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Perras', is written over the word 'Sincerely,'.

Danielle Perras



The City of Temiskaming Shores  
P.O. Box 2050  
325 Farr Drive  
Haileybury, Ontario POJ 1K0  
705-672-3363

---

**Application for Zoning By-law Amendment  
Under Section 34 of the Planning Act**

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**Fee for Application to Amend the Zoning By-law: \$750 + \$100 advertising fee + 13% HST = \$960.50**

**Please read before completing this application**

This application reflects the mandatory information that is prescribed in the Schedules to Ontario Regulation 545/06 made under the Planning Act, RSO, 1990, as amended, as well as information required by the City of Temiskaming Shores to assist in the assessment of the proposal.

In addition to completing this form, the Applicant is required to submit the fee, a detailed site plan and any additional information or studies that may be necessary to assess the proposal.

Failure to submit the required information will delay the consideration of this Application. An application which is not considered complete under the Planning Act is not subject to the timelines of the Act.

**Applicants are encouraged to consult with the Municipality prior to completing the application.**

**OFFICE USE ONLY**

File No.: ZBA-2022-02  
Date Received: February 17, 2022  
Roll No.: 5418- 010-002-025.00

**1. Owner Information**

Name of Owner: Gerald Anthony Juurlink

Mailing Address: [REDACTED]

Email Address: \_\_\_\_\_ Phone: [REDACTED]

**If more than one registered owner, please provide information below (attach separate sheet if necessary):**

Name of Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**2. Applicant/Agent Information (if applicant is not the owner or applicant is an agent acting on behalf of the owner):**

Name of Agent: Danielle Perras Professional Corporation o/a MRKT Law

Mailing Address: 18 Armstrong Street, P.O. Box 160, New Liskeard ON P0J 1P0

Email Address: dperras@marketlaw.ca Phone: 705-676-5450

**3. Please specify to whom all communications should be sent:**

Owner  Applicant/Agent

**4. Property Information**

a. Location of the subject land:

Dymond  New Liskeard  Haileybury

Municipal Address 166 Armstrong Street, New Liskeard ON P0J 1P0
Legal Description (concession and lot numbers, reference plan and lot/part numbers) PCL 1978 SEC NND; LT 27 PL M23NB DYMOND; TEMISKAMING SHORES ; DISTRICT OF TIMISKAMING

b. Date the subject land was acquired by the current owner: June 27, 2005

c. Names and addresses of the holders of any mortgages, charges, or other encumbrances of the subject land:

[REDACTED]
------------

d. Are there any easements or restrictive covenants affecting the subject land?

Yes  No

If yes, describe the easement or covenant and its effect:

--

e. Dimensions of subject land:

Lot Area: 5,440 square feet Road Frontage: 40 ft  
 Water Frontage: N/A Lot Depth: 136 ft

f. Existing use(s) of the subject land (check all that apply):

- Residential                       Commercial                       Industrial  
 Institutional                       Agricultural                       Vacant  
 Mixed Use (specify): Residential and Commercial  
 Other (specify): \_\_\_\_\_

g. Length of time the existing uses of the subject land have continued: Unknown.

h. Are there any buildings or structures existing on the subject land?

- Yes       No

If yes, complete the table below (attach a separate sheet if necessary):

	Building 1	Building 2	Building 3	Building 4	Building 5
Type or use of building	House	Garage			
Height of building (m)	approx. 6m	approx. 3m			
Setback from front lot line (m)	less than 1m	approx. 10m			
Setback from rear lot line (m)	20.7 m	20.7m			
Setback from side lot line one side (m)	less than 1m	less than 1m			
Setback from side lot line other side (m)	3m	approx 8m			
Setback from shoreline (m)	n/a	n/a			
Dimensions (m) or floor area (m <sup>2</sup> )	134 m <sup>2</sup>	12m <sup>2</sup>			
Date constructed	unknown	unknown			
Is building to remain or be removed?	remain	removed			

i. Has the subject land ever been used for commercial or industrial purposes?

- Yes       No

If yes, has a Record of Site Condition ever been completed in accordance with Ontario Regulation 153/04?

- Yes       No

j. Existing use(s) of abutting properties:

North: Residential East: Road  
 South: Residential West: Residential

k. Are any of the following uses or features on the subject land or within 500m (unless otherwise specified)?

Use or Feature	On the subject land	Within 500 metres of subject land (indicate approximate distance)
An agricultural operation including livestock or stockyard	<input type="checkbox"/>	<input type="checkbox"/> _____
A landfill	<input type="checkbox"/>	<input type="checkbox"/> _____
A sewage treatment plant or waste stabilization plant	<input type="checkbox"/>	<input type="checkbox"/> _____
A provincially significant wetland (Class 1, 2 or 3 wetland)	<input type="checkbox"/>	<input type="checkbox"/> _____
A provincially significant wetland within 120 metres of the subject land	<input type="checkbox"/>	<input type="checkbox"/> _____
A waterbody, watercourse, river, or stream	<input type="checkbox"/>	<input checked="" type="checkbox"/> 150 metres
A rehabilitated mine site	<input type="checkbox"/>	<input type="checkbox"/> _____
A non-operating mine site within 1 kilometre of the subject land	<input type="checkbox"/>	<input type="checkbox"/> _____
An active mine site, gravel pit or quarry	<input type="checkbox"/>	<input type="checkbox"/> _____
An industrial or commercial use (specify)	<input type="checkbox"/>	<input type="checkbox"/> _____
An active railway line	<input type="checkbox"/>	<input type="checkbox"/> _____
Utility corridor(s)	<input type="checkbox"/>	<input type="checkbox"/> _____
Provincial Highway	NA	<input type="checkbox"/> _____

5. Planning Information

a. Current Official Plan Designation(s): Mixed-Use Areas

b. Explain how the application conforms with the Official Plan:

The property conforms with the Official Plan because it will remain to be a mixed-use property including commercial and residential use. We plan on occupying the space as a professional office which is permitted in mixed-use zoning. Commercial development in mixed-use area shall minimize the adverse effect of non residential uses such as appropriate separation distance (we will create more distance by removing the garage), noise attenuation (professional offices are quiet commercial use), dust and air quality control (non-issue), transit/pedestrian friendly (off of a main road with transit route), enhance features (we will keep the large tree in the yard, remove the degrading garage, and do some work to the exterior of the house overall improving the appearance of the building which is currently sitting empty).

c. Current Zoning: R3-Medium Density Residential

d. Nature and extent of the rezoning being requested:

The nature and extent of the rezoning being requested is a written exception to the R3 zoning to permit the use of the building as a professional office.

e. Reason why rezoning is being requested:

Rezoning is being requested because we would like to occupy the building with a professional office. The property is currently being presented as a commercial property for sale and it would need some significant work to make it residential house (there is no kitchen). With some mild improvements and additional parking space, the property would be a great spot for a professional office but the exception must be granted in order to do so.

f. Is the subject land within an area where the municipality has predetermined the minimum and maximum density requirements or the minimum and maximum height requirements?

Yes  No

If yes, provide a statement of these requirements:

g. Is the subject land within an area where zoning with conditions may apply?

Yes  No

If yes, explain how the application conforms to the Official Policies related to zoning with conditions:

h. Does the application propose to change the boundary of a settlement area or establish a new area of settlement?

Yes  No

If yes, provide details of the current Official Plan policies or Official Plan Amendment dealing with the alteration or establishment of an area of settlement:

i. Does the application propose to remove land from an area of employment?

Yes     No

If yes, provide details of the current Official Plan policies or Official Plan Amendment dealing with the removal of land from an area of employment:

**6. Proposed Use of Property**

a. Proposed use(s) of the subject land (check all that apply):

- Residential                       Commercial                       Industrial  
 Institutional                       Agricultural                       Vacant  
 Mixed Use (specify): Residential and Commercial  
 Other (specify): \_\_\_\_\_

b. Are any buildings proposed to be constructed on the property?

Yes     No

If yes, complete the table below (attach a separate sheet if necessary):

	Building 1	Building 2	Building 3	Building 4	Building 5
Type or use of building					
Height of building (m)					
Setback from front lot line (m)					
Setback from rear lot line (m)					
Setback from side lot line one side (m)					
Setback from side lot line other side (m)					
Setback from shoreline (m)					
Dimensions (m) or floor area (m <sup>2</sup> )					

**7. Access and Servicing**

a. What type of access is proposed for the subject land?

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Provincial Highway                             | <input type="checkbox"/> Private Road |
| <input checked="" type="checkbox"/> Municipal Road, maintained all year | <input type="checkbox"/> Right-of-Way |
| <input type="checkbox"/> Municipal Road, maintained seasonally          | <input type="checkbox"/> Water Access |
| <input type="checkbox"/> Other (specify): _____                         |                                       |

i. If access to the subject land will be by water only, describe the docking and parking facilities to be used and the approximate distance to these facilities from the subject land and the nearest public road:

b. What type of water supply is proposed for the subject land?

- Publicly owned and operated piped water supply (City water)
- Privately owned and operated individual well
- Privately owned and operated communal well
- Lake or other water body
- Water service not proposed
- Other (specify): \_\_\_\_\_

c. What type of sewage disposal is proposed for the subject land?

- Publicly owned and operated sanitary sewage system (City sewer)
- Privately owned and operated individual septic system
- Privately owned and operated communal septic system
- Privy
- Sewage disposal service not proposed
- Other (specify): \_\_\_\_\_

i. If the proposed amendment would permit development on a privately owned and operated individual or communal septic system, and more than 4,500 litres of effluent would be produced per day as a result of the development being completed, a servicing options report and a hydrogeological report prepared by a qualified professional are required to be submitted:

- Title and date of servicing options report: \_\_\_\_\_
- Title and date of hydrogeological report: \_\_\_\_\_

d. What type of storm drainage is proposed for the subject land?

- Storm sewer
- Ditches
- Swales
- Other (specify): \_\_\_\_\_

**8. Previous Applications**

Has the subject land ever been the subject of any of the following applications under the Planning Act (if the answer to any of the following is yes, please provide the file number and status of the application if known):

- Unknown
- Official Plan Amendment     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Zoning By-law Amendment     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Minor Variance     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Plan of Subdivision     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Consent     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Site Plan Control     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Minister's Zoning Order     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_

**9. Concurrent Applications**

Is the subject land currently the subject of any of the following applications under the Planning Act (if the answer to any of the following is yes, please provide the file number and status of the application if known):

- Official Plan Amendment     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Zoning By-law Amendment     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Minor Variance     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Plan of Subdivision     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Consent     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_
- Site Plan Control     Yes     No    File No.: \_\_\_\_\_    Status: \_\_\_\_\_

**10. Provincial Policies**

a. Is the proposed zoning by-law amendment consistent with the policy statements issued under subsection 3(1) of the Planning Act?

- Yes     No

i. If yes, explain how the zoning by-law amendment is consistent with the policy statements issued under subsection 3(1) of the Planning Act:

The zoning by-law amendment is consistent with the policy statements issued under subsection 3(1) as follows:  
-use of existing infrastructure (current property has been empty and on the market for a while, we would like to use it)  
-intensifying existing area (there are numerous commerces in the area therefore a professional office would only have a mild increase in commercial activity)  
-low intensity traffic (a professional office is low traffic, low noise and typically not disruptive for neighbours).

b. Is the subject land within an area of land designated under any provincial plan or plans?

Yes     No

i. If yes, explain how the zoning by-law amendment conforms or does not conflict with the provincial plan or plans:

The subject land within the area of land designated under the provincial plan does not conflict with growth for Northern Ontario.

**11. Public Consultation Strategy**

Detail the proposed strategy for consulting with the public with respect to the application:

Follow Planning Act requirements

Other (please specify):

**12. Additional Studies or Information**

Additional studies or information may be required by the Municipality to support the application. The application may not be considered a complete application unless these studies have been completed. Applicants are advised to pre-consult with the Municipality to determine what additional studies or information is required.

List of additional studies or information required by the Municipality (to be provided by the Municipality):

- N/A \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### 13. Sketch

The application shall be accompanied by a site plan showing the following information:

- The boundaries of the subject land;
- The location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- The approximate location of all natural and artificial features (for example: buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks, etc.) that:
  - Are located on the subject land and on land that is adjacent to the subject land, and
  - In the applicant's opinion, may affect the application;
- The current uses of land that is adjacent to the subject land;
- The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- If access to the subject land will be by water only, the location of the parking and docking facilities to be used;
- The location and nature of any easement affecting the subject land.

**14. Applicant/Agent Authorization**

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I/We, Gerald Anthony Juurlink are the registered owners of the subject land and I/we hereby authorize Danielle Perros Professional Corporation to make this application on my/our behalf and to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date: February 16 2022 Owner's Signature: [Signature]

Date: \_\_\_\_\_ Owner's Signature: \_\_\_\_\_

**15. Authorization for Site Visits**

I/We authorize Municipal Staff and Council and/or Committee members, as necessary, to enter the subject property to gather information necessary in the assessment of the application.

\_\_\_\_\_  
*Applicant Initial*

\_\_\_\_\_  
*Applicant Initial*

**16. Notice re: Use and Disclosure of Personal Information**

In accordance with the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, I/We acknowledge and understand that any information collected on this form and any supplemental information submitted as part of this application can be disclosed to any person or public body.

\_\_\_\_\_  
*Applicant Initial*

\_\_\_\_\_  
*Applicant Initial*

**17. Declaration of Applicant**

- ✓ If the application is being submitted by the property owner and there is more than one registered owner, each owner must complete a separate declaration.
- ✓ If the application is being submitted by the property owner and the owner is a firm or corporation the person signing this declaration shall state that he/she has authority to bind the corporation or affix the corporate seal.
- ✓ This declaration must be completed in front of a Commissioner for Taking Affidavits.

I, Danielle Perras of the City of Temiskaming Shores  
in the Province of Ontario make oath and say  
(or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and I make this solemn declaration conscientiously knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

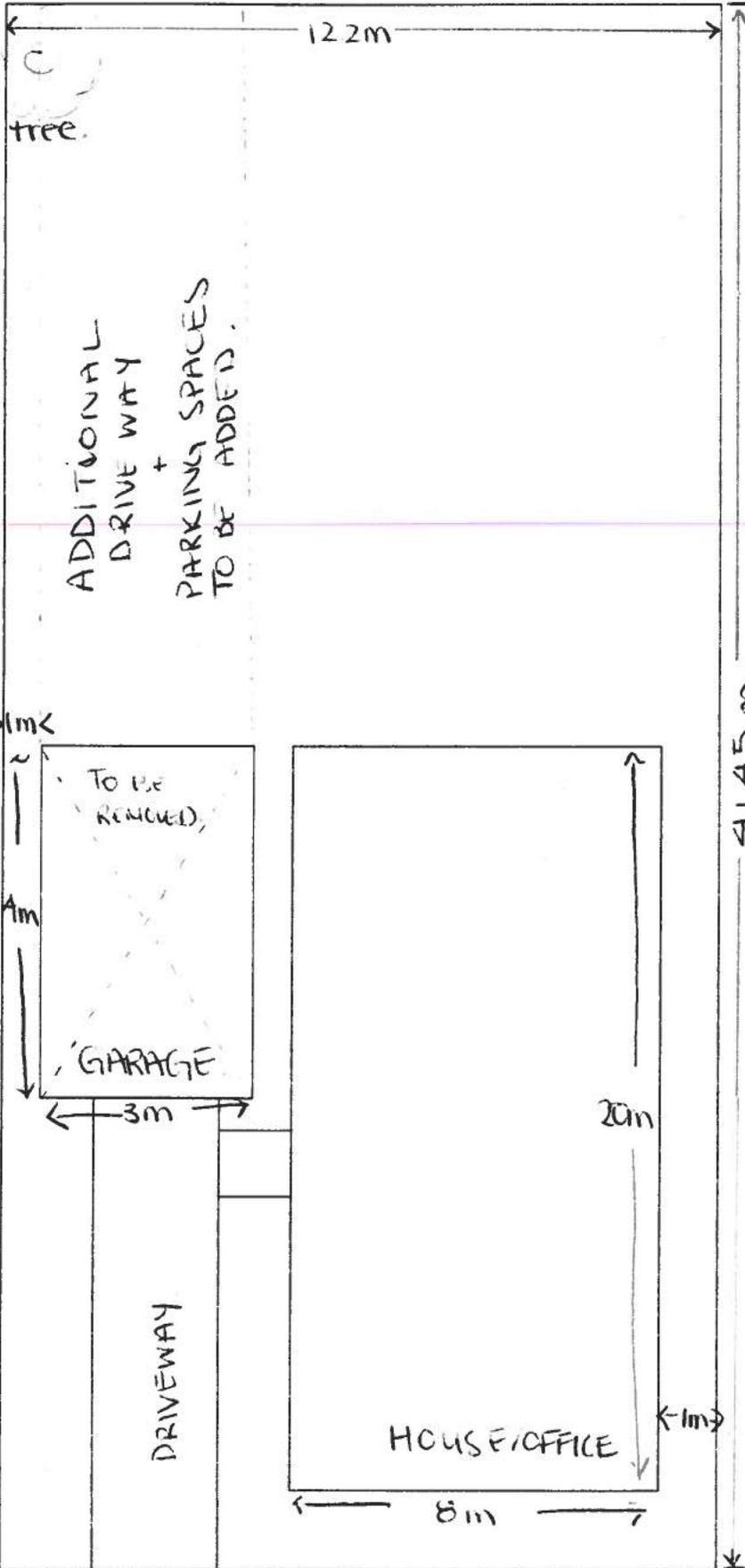
**Sworn (or declared) before me**

at the City of Temiskaming Shores  
in the Province of Ontario  
this 17th day of February, 2022

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
A Commissioner for Taking Affidavits

LANE WAY ACCESS (Public travelled road)



\* All dimensions are approximate. We have not been able to obtain a survey in this timeline.

\*\* Removal of the garage would be done piece by piece rather than with heavy equipment as it is so close to the neighbouring house.

[Residential use]

[Residential use]

ARMSTRONG ST. (Public travelled road)



## Application for Zoning By-law Amendment

### Notice of Complete Application And Notice of Statutory Public Hearing

Under Section 34 of the Planning Act, R.S.O. 1990 c.P.13

The City of Temiskaming Shores has received the following application to amend the City of Temiskaming Shores Zoning By-law:

**File #:** ZBA-2022-02  
**Owner:** Anthony Juurlink  
**Agent:** Danielle Perras Professional Corporation o/a MRKT Law  
**Property:** 166 Armstrong Street; PLAN M23NB LOT 27 PCL 1978NND

**A public hearing** will be held to consider the Zoning By-law Amendment application:

**Date:** Tuesday, March 15, 2022

**Time:** 6:00 p.m.

**Place:** Council Chambers at City Hall, 325 Farr Drive, Haileybury

**\*Please note:** due to the changing nature of Covid-19 Public Health measures this meeting may be held virtually. Please contact Jennifer Pye (contact information below) to review the current situation and your participation options.

**The application proposes to rezone the subject land from Medium Density Residential (R3) to Medium Density Residential Exception (R3-#)** to add “business, professional or administrative office” as a permitted use on the subject property. The applicant is the owner of Danielle Perras Professional Corporation operating as MRKT Law and is intending to move their business into this location. The applicant has indicated that parking will be provided on the property to the rear of the building, and the existing detached garage will be demolished to allow access to the parking area from Armstrong Street.

The property is designated Mixed Use Areas in the City of Temiskaming Shores Official Plan.

Any person may attend the public meeting and/or make written or verbal presentation to express support of, or opposition to, this application. If you are aware of any person who may be affected by this application, who has not received a copy of this notice, it would be appreciated if you would inform them of the application.

Written comments on this application may be forwarded to the City prior to the hearing.

If you are receiving this notice as the owner of a multi-unit residential building, please post this notice in a location that is visible to all of the residents.

If you wish to be notified of the decision of the City of Temiskaming Shores on the proposed Zoning By-law Amendment, you must make a written request to the City of Temiskaming Shores at the address below.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the City of Temiskaming Shores to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Temiskaming Shores before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Temiskaming Shores before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional information pertaining to the application is available by contacting the undersigned.

Dated this 23<sup>rd</sup> day of February, 2022.

Jennifer Pye, MCIP, RPP  
Planner  
City of Temiskaming Shores  
325 Farr Drive  
PO Box 2050  
Haileybury, ON P0J 1K0  
Tel: 705-672-3363 ext. 4105  
Fax: 705-672-2911  
[jppe@temiskamingshores.ca](mailto:jppe@temiskamingshores.ca)

### Key Map



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**Subject:** Farr Park Concession Lease

**Report No.:**

CS-015-2022

**Agenda Date:**

April 5, 2022

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### **Attachments**

**Appendix 01:** Draft Lease Agreement (**Please refer to By-law No. 2022-060**)

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-015-2022; and
2. That Council directs staff to prepare the necessary by-law to enter into a lease agreement with Ms. Linda Gagne, owner and operator of the Fry Pitt for the the use of the Farr Park Concession Stand from May 1, 2022 to April 30, 2025, for consideration at the April 5, 2022 Regular Meeting of Council.

### **Background**

Each year the City advertises for operators of concessions which includes the Farr Park Concession. There has been no interest in the use of the concession for a number of years.

### **Analysis**

Recently, staff were contacted by Ms. Linda Gagne, owner and operator of the Fry Pitt. The Fry Pitt was previously operated as a food trailer located on a privately owned property in Haileybury. However, she has requested the use of the Farr Park Concession and surrounding property for the operation of the Fry Pitt over the next few years.

The food trailer, which is has been fully inspected and certified, would be located in the adjacent parking lot with all food being cooked and prepared within the trailer. The concession would be used for signage, taking payments, and storage.

The draft lease agreement is attached as Appendix 1.

The lease agreement outlines all covenants for the lessee and lessor including the provision of Ms. Gagne providing the City with a copy of their insurance policy naming the City as an additional insured.

In addition, Ms. Gagne has agreed to assist with the cleaning of the washroom facilities, as well as locking them in the evenings.

Similar lease agreements for municipal concessions have a rate of \$500 per month. The proposed rental rate is \$500 with an annual increase of 2%.

As the concession has not been occupied in quite some time, the presence of an operator would be a great addition to the park and users.

**Financial / Staffing Implications**

This item has been approved in the current budget:    Yes     No     N/A

This item is within the approved budget amount:    Yes     No     N/A

The City would receive the following revenues:

2022: \$3,000

2023: \$3,060

2024: \$3,120

**Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed and submitted for Council’s consideration by:

*“Original signed by”*

*“Original signed by”*

Shelly Zubyck  
 Director of Corporate Services

Christopher W. Oslund  
 City Manager

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**Subject:** Noise By-law Amendment

**Report No.:**

CS-016-2022

**Agenda Date:**

April 5, 2022

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### **Attachments**

Appendix 1- Draft By-law Amendment (**Please refer to By-law No. 2022-061**)

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-016-2022;
2. That Council directs staff to prepare the necessary by-law to amend Section 2, Section 3, and Appendix 1 of Schedule A in By-law No. 2012-019 relating to propane fired bird cannons (bird bangers) for consideration of First and Second Reading at the April 5, 2022 Regular Council Meeting; and
3. That Council directs staff to submit the short-form wording and set fines to the Ministry of the Attorney General and the Regional Senior Justice of the Ontario Court of Justice respectively prior to Final Reading of the By-law.

### **Background**

In 2020 and 2021, staff were contacted by numerous residents with concerns regarding the propane fired bird cannon being used by a local farm. Complaints were received about the time the cannon was being fired and the frequency. As farms are regulated under the Farming and Food Production Protection Act 1998, and the City's Noise By-law was silent, the City had no recourse to address the concerns.

The matter was discussed by the Protection to Persons and Property Committee and an amendment to the Noise By-law to include propane fired bird cannons was recommended.

### **Analysis**

Currently, the City's Noise By-law doesn't include propane fired bird cannons. Based on staff's review of similar by-laws, the following amendment is recommended:

Section 2 – Definitions

- 2.\_\_\_\_ **“Propane fired bird cannons”** means propane-fired, bird-scaring cannon – also known as a bird banger – that emits cannon like sounds.

2. \_\_ “FFPPA” *Farming and Food Production Protection Act 1998.*

Section 3 – General prohibitions

3. \_\_ **Propane fired bird cannons**

3.\_.1. The discharge into open air of any sound emitted by propane fired bird cannons is prohibited.

3.\_.2. Notwithstanding section 3. \_\_.1., this section does not apply to a person or agricultural use following normal farm practices in accordance with the FFPPA. Normal farm practices outline the earliest start times (30 min. before sunrise) and latest stop times (30 min. past sunset) for bird bangers no earlier than four weeks prior to the ripening of the fruit until it has been harvested.

Appendix “1” - Part 1 Provincial Offences Act Set Fines

Adding the following to the Part 1 Provincial Offences Act Set Fines list:

Item	Column 1 Short form wording	Column 2 Offence creating provision or Defining offence	Column 3 Set fine
12	<i>Noise caused by propane fired bird cannons</i>	Section 3.13	\$100.00

The draft by-law was discussed at the PPP Committee meeting and staff was directed to prepare the necessary by-law for Council’s consideration.

Please note: Short Form Wording and Set Fines in the draft by-law must be approved by the Ministry of the Attorney General and the Regional Senior Justice of the Ontario Court of Justice respectively prior to Final Reading of the by-law, only First and Second Readings are recommended prior to those approvals.

**Consultation / Communication**

- Consultation with Protection to Persons and Property Committee

**Financial / Staffing Implications**

This item has been approved in the current budget: Yes  No  N/A

This item is within the approved budget amount: Yes  No  N/A

**Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed and submitted for Council's consideration by:

*"Original signed by"*

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*"Original signed by"*

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Shelly Zubyck  
Director of Corporate Services

Christopher W. Oslund  
City Manager

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**Subject:** 2022 Municipal Election –  
Advance Voting, Reduced Hours  
at Institutions & Election  
Procedures

**Report No.:** CS-017-2022

**Agenda Date:** April 5, 2022

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### **Attachments**

**Appendix 01:** Draft by-law to establish dates for advanced voting (**Please refer to By-law No. 2022-062**)

**Appendix 02:** Draft by-law to reduced hours of voting in Institutions and Retirement Homes on voting day (**Please refer to By-law No. 2022-063**)

**Appendix 03:** Draft by-law to adopt a Use of Corporate Resources During an Election Policy

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-017-2022;
2. That Council authorizes staff to prepare the necessary by-law to establish dates for advanced voting for the 2022 Municipal Election, for consideration at the April 5, 2022 Regular Council meeting;
3. That Council authorizes staff to prepare the necessary by-law for reduced hours of voting in Institutions and Retirement Homes on voting day for consideration at the April 5, 2022 Regular Council meeting; and
4. That Council directs staff to prepare the necessary by-law to adopt the Use of Corporate Resources During an Election Policy for the City of Temiskaming Shores, for consideration at the April 19, 2022 Regular Council meeting.

### **Background**

Section 4(1) of the Municipal Elections Act, 1996 (MEA) states that a regular election to fill offices shall be held in every fourth year, and Section 5 states that voting day shall be held on the fourth Monday in October, meaning this year's election will be held on Monday, October 24, 2022.

The generally accepted principles of an election are secrecy and confidentiality of individual votes; fair and non-biased; accessible; integrity of the process; certainty of results; and voters and candidates treated fairly and consistently.

### **Analysis**

The Municipal Clerk is responsible for conducting a municipal election every four years and may provide for any matter or procedure that is not otherwise provided for in an Act or regulation and in the Clerk's opinion, is necessary or desirable for conducting the election.

The Nomination Period for the 2018 election opens on Monday, May 2, 2022 and the last day to submit a nomination (Nomination Day) is Friday, August 19, 2022 at 2:00 p.m. Part of the Clerk's responsibilities includes establishing advance voting dates/times, establishing hours at institutions and retirement homes on Voting Day, and preparing various procedures and/or by-laws for Council's consideration. The following draft by-laws are attached and proposed to be considered by Council at the April 5, 2022 Regular Council meeting:

#### **Advance Vote**

Section 43(1) of the MEA states that before voting day, each local municipality shall hold an advance vote on one or more dates, and Section 43(2) outlines that the clerk shall establish the date or dates on which the advance vote is held, the number and location of voting places and the hours which the voting places shall be open for the advance vote. **Appendix 01** is a draft by-law for advance polls; one in each of the former municipalities. The advance vote will permit those electors that have decided on their preferred candidates or those that are unable to attend on voting day (October 24, 2022) to cast their in-person vote early.

#### **Voting Methods**

Section 45(7) of the Municipal Elections Act, 1996 (MEA) requires voting places be provided at institutions (long-term care homes) and retirement homes on Voting Day. Section 45(8) of the MEA provides authority of the Deputy Returning Officer to attend on an elector who is a resident of the institution (long-term care home) or retirement home, to allow him or her to vote. Further, Section 46(3) of the MEA provides authority to the Clerk to reduce voting hours in institutions (long-term care homes) or retirement homes that are only for the use of residents of those institutions (long-term care homes) or retirement homes. An institution is generally defined as a place with 20 or more beds occupied by persons who are disabled, chronically ill or infirm.

**Appendix 02 – Institutions** is a draft by-law to provide for reduced hours of voting in Institutions and Retirement Homes on voting day specific to the Northdale Manor, Temiskaming Hospital, Temiskaming Lodge and the Tri-Town Extendicare.

*Use of Corporate Resources*

Bill 181, Municipal Elections Modernization Act, 2016 received Royal Assent on June 9, 2016. Bill 181 included a number of changes to the Municipal Elections Act, 1996 (MEA) that were intended to address issues that arose during the 2014 Municipal Elections across Ontario. One of the changes included a new provision to take effect beginning May 1 2018, for the adoption of rules or procedures regarding the use of corporate resources during a municipal election, as outlined in Subsection 88.18 of the MEA, which states:

“Before May 1 in the year of a regular election, municipalities and local boards shall establish rules and procedures with respect to the use of municipal or board resources, as the case may be, during the election campaign period”.

**Appendix 03** is a draft by-law regarding the Use of Corporate Resources During and Election Policy for review. It is recommended that the by-law be returned to the April 19, 2022 Regular meeting for adoption following Council’s review.

The draft by-laws were presented to the Corporate Services Committee on March 23, 2022. It is recommended that Council consider adoption of the various draft by-laws described herein.

**Relevant Policy / Legislation / City By-Law**

- Municipal Elections Act, 1996, S.O. 1996, c. 32, Sched.

**Consultation / Communication**

- Consultation with City Manager
- Corporate Services Committee – March 23, 2022

**Financial / Staffing Implications**

This item has been approved in the current budget:    Yes     No     N/A

This item is within the approved budget amount:    Yes     No     N/A

The administrative functions and duties of a Municipal Election fall under the responsibilities of the Clerk's Department.

**Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed by:

Reviewed and submitted for  
Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Logan Belanger  
Municipal Clerk

Shelly Zubyck  
Director of Corporate  
Services

Christopher W. Oslund  
City Manager

**Corporation of the City of The City**

**By-law No. 2022-000**

**Being a by-law to adopt a Use of Corporate Resources During an Election Policy**

**Whereas**, Subsection 88.18 of the Municipal Elections Act, 1996, S.O. 1996, c. 32, as amended, states, “Before May 1 in the year of a regular election, municipalities and local boards shall establish rules and procedures with respect to the use of municipal or board resources, as the case may be, during the Election Campaign Period; and

**Whereas** Council considered Administrative Report No. CS-017-2022 at the April 5, 2022 Regular Council meeting, and directed staff to prepare the necessary by-law to adopt a Use of Corporate Resources During an Election Policy, for consideration at the April 19, 2022 Regular Council meeting; and

**Whereas**, the Council of the Corporation of the City of The City deems it expedient to adopt the aforementioned policy.

**Now therefore**, the Council of The Corporation of The City of The City enacts as follows:

1. The “Use of Corporate Resources During an Election Policy” is hereby adopted as set out in Schedule “A” attached hereto and forming part of this By-law.
2. This By-Law shall come into force and effect on the date of final passing thereof.

**Read a first, second and third time and finally passed** this 19<sup>th</sup> day of April, 2022.

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Mayor

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Clerk



Schedule “A” to

**By-law No. 2022-000**

**Adopt a Use of Corporate Resources During an Election Policy**

## **City of Temiskaming Shores Use of Corporate Resources During and Election Policy**

### **1. Policy Statement**

The Corporation of the City of Temiskaming Shores and its local boards and committees are committed to ensuring accountable and transparent election practices relating to the use of Corporate Resources.

In compliance with Section 88.18 of the Municipal Elections Act, 1996, S. O. 1996, Chapter 32, as amended, before May 1 in the year of a regular election, municipalities and local boards shall establish rules and procedures with respect to the use of municipal or board resources, during the Election Campaign Period.

### **2. Purpose**

The purpose of this policy is:

- (i) to establish guidelines for Members of Council, Candidates, Registered Third Parties in a municipal election and school board election, and Municipal Employees on the appropriate use of Corporate Resources during the Election Campaign Period to protect the interests of both the Members of Council and the City of Temiskaming Shores; and
- (ii) to ensure transparent, accountable and equitable practices during elections.

### **3. Scope**

This policy is applicable to all Members of Council, Candidates, Registered Third Parties in a municipal election, and Municipal Employees. This policy shall be in effect during an Election Campaign Period, including by-elections.

### **4. Definitions**

For the purpose of this policy,

- (i) "The Act" means the Municipal Elections Act, 1996, S. O. 1996, Chapter 32, as amended, and includes any regulation made there under.
- (ii) "Campaign Related Materials" means materials that promote or oppose the candidacy of a person for elected office, or a question on the ballot, and includes, but is not limited to the distribution of materials (paper and electronic), advertising (including any form of electronic advertising), any form of promotion and/or communications (including by means of social media, website), display of signage, etc.

- (iii) "Candidate" means any person who has filed and not withdrawn a nomination for an elected office at the municipal and school board level in an election or by-election.
- (iv) "Clerk" means the Clerk for the City of Temiskaming Shores or his/her designate.
- (v) "Corporate Resources" means real property, goods and/or services owned, controlled, leased, acquired, or operated by the City of Temiskaming Shores including, but not limited to: facilities, equipment, supplies, services, Staff, information technology (IT) assets, infrastructure or data.
- (vi) "Election Campaign Period" means the interval of time wherein campaigning is permitted by law. In the case of municipal elections, the period between filing nomination for office and voting day, the latter being the fourth Monday in October.
- (vii) "Member of Council" means a person elected to an office of the Council of The Corporation of the City of Temiskaming Shores.
- (viii) "Municipal Employees" means full-time, part-time, contract, seasonal employees, paid by the City of Temiskaming Shores.
- (ix) "Nomination Day" for a regular municipal election means the third Friday in August in the year of the election.
- (x) "Registered Third Party" means an individual, corporation or trade union that has filed a registration as a third party advertiser in the municipal election.
- (xi) "City" means The Corporation of the City of Temiskaming Shores.

## **5. Policy Applications**

- (i) Technology Related Resources
  - a. Members of Council, Candidates, Registered Third Parties in a municipal election or school board election, and Municipal Employees shall not use the following City Corporate Resources as applicable, for the creation of Campaign Related Material, or the recording of election campaign-related messages:
    - 1. Computers;
    - 2. cell phones;
    - 3. tablets;
    - 4. printers;
    - 5. scanners;
    - 6. photocopiers;
    - 7. electronic or other signage that can be used to display messages;

8. email or social media accounts;
9. web sites or domain names;
10. telephone system including the voice mail system; and/or
11. any other technology resources.

Notwithstanding the foregoing, this does not apply to the Candidates list on the City's website. In addition, messages posted to the City's social media accounts (including Facebook, Instagram and/or Twitter) may be shared in the case of Facebook and Instagram or re-tweeted on Twitter by a Member of Council, a Candidate, Registered Third Party, and/or a Municipal Employee, to their personal or campaign social media accounts using social media official channels and not partially reproduced.

- b. Corporate Resources, such as City-issued tablets and email addresses shall be provided to current Members of Council for council related purposes and to serve their constituents; however, shall not be used to support an election campaign.

Should a current Member of Council receive a message on their City-issued email address or telephone from a member of the public regarding his/her election campaign, the current Member of Council shall respond using his/her personal email address and/or telephone, and report to the Clerk.

(ii) The City Facilities/Property

Members of Council, Candidates, Registered Third Parties in a municipal election or school board election, and Municipal Employees shall not:

- a. Use any City facility or property for campaign events, unless the facility or property is rented in accordance with City rental agreements and the appropriate rates are paid. Facilities are booked on a first come first serve basis, subject to availability, and rentals are subject to the following conditions:
  1. all election Campaign Related Materials must only be displayed within the allotted rental period in the allotted rented area designated in the rental agreement;
  2. rentals of a City facility/ building cannot be used as a campaign office;
  3. rentals for campaign related activities are not permitted from the first date of advance voting to the day after voting day; and
  4. the City reserves the right to refuse or cancel a rental contract at any time, in accordance with the terms of the rental agreement, should it conflict with the City's corporate values or established policies or procedures, or presents a health and safety concern.

- b. Notwithstanding the foregoing:
  1. Rentals of space or boardrooms at City Hall, or at City Library facilities is not permitted.
  2. The display of campaign related signs and any other election-related material must be in accordance with the City's Sign By-law.

(iii) Communications

Members of Council, Candidates, Registered Third Parties in a municipal election or school board election, and Municipal Employees shall not:

- a) print or distribute, through electronic or non-electronic means, any election Campaign Related Materials using the City's Corporate Resources; except in the case of a link to the City's website to obtain information about the municipal election only;
- b) campaign, distribute and/or display Campaign Related Materials in any municipal or local board facility, or at municipal or local board event including any municipal or board meeting;
- c) rent space (e.g., a booth) as part of a City organized event;
- d) print, distribute and/or display the City logo, slogan, Chain of Office, for any election Campaign Related Material;
- a) use City agreements with local media to print or distribute any election Campaign Related Materials, including but not limited to the City Bulletin in the Temiskaming Speaker and Temiskaming Weekender, or through CJTT FM;
- b) use photographs produced for and/or owned by the City for any election campaign related purposes; and/or
- c) Take a photograph or video recording of his or her marked ballot, in accordance with Section 49(3)(a) of the Act.

Notwithstanding the foregoing, Members of Council, Candidates, Registered Third Parties in a municipal election or school board election, and Municipal Employees may capture their own photos of City property for use in Campaign Related Materials, provided the photo is taken from a publicly accessible area, and does not contain a Municipal sign, logo, Chain of Office, or slogan in the background.

(iv) City Corporate Resources

1. The City is prohibited from making contributions in any form, using Corporate Resources, towards the promotion of, or opposition to the candidacy of a person for elected office.
2. City Employees shall not actively work in support of a Candidate's election campaign unless they are on a leave of absence without pay.
3. City Employees shall not post, promote or distribute Campaign Related Material on behalf of a Candidate or Registered Third Party at City facilities,

on City property or through City communication channels such as social media or media releases.

4. The City's appointed Integrity Commissioner is considered to be a Corporate Resource, under contract with the City and may receive, from time to time, compensation from the City in accordance with services provided. As such, current Members of Council shall not use the services of the City's Integrity Commissioner during the Election Campaign Period for the purposes of seeking advice related to their campaign.

## **6. Limitation**

- (i) It is recognized that Members of Council are holders of their office until the end of the Council term. Nothing in this policy shall preclude Members of Council from performing their duties as a Member of Council, nor inhibit them from representing the interests of their constituents, including attending annual or regular scheduled events, until the official end of the term they are serving.
- (ii) Photographs, contact information and biographies of sitting members of Council shall remain static on the City's website.
- (iii) City election-related education meetings that are organized by City Employees may be held at any City facility and/or property.

## **7. Administration of the Policy**

- (i) Individuals who have questions about this policy are encouraged to contact the Clerk.
- (ii) The Clerk is delegated the authority to make administrative changes to this policy that may be required from time-to-time due to legislative changes or if, in the opinion of the Clerk, the amendments do not change the intent of the policy.
- (iii) Should a written complaint be received alleging contravention of this policy, the Clerk or his/her designate, shall have the delegated authority to take the necessary action to give effect to this policy.

## **8. Review Period**

- (i) This policy will be reviewed by the Clerk following each Municipal Election, and will be updated in accordance with legislative requirements.

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**Subject:** Household Hazardous Waste  
Collection Event

**Report No.:** PW-011-2022

**Agenda Date:** April 5, 2022

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### **Attachments**

**Appendix 01:** Drain-All Quotation

**Appendix 02:** Draft Agreement – Drain-All Ltd. (Please refer to **By-law No. 2022-064**)

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-011-2022; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Drain-All Ltd allowing for the provisions of collection and disposal services for the Household Hazardous Waste Collection Event on June 4, 2022 and to repeal By-law No. 2016-018 for consideration at the April 5, 2022 Regular Council meeting.

### **Background**

At the February 2, 2016 regular meeting, Council adopted By-law No. 2016-018 to enter into an agreement Drain-All Ltd. as a Registered Transporter for the City's Municipal Hazardous and Special Waste (MHSW) for the City's Orange Drop Collection. The By-law has been amended since its adoption to extend the service agreement. At the Regular Council meeting held on February 1, 2022, Council approved entering into agreements with Automotive Materials Stewardship Inc. and Product Care Association of Canada to provide funding for the material collected at the annual Household Hazardous Waste Collection Events. The annual event allows residents with a free, safe and easy way to dispose of those household products they use every day that require special handling when they are finished with them.

It is important to provide such a service on a yearly basis to allow residents of Temiskaming Shores a way to properly dispose of these hazardous products. A yearly collection event will also ensure that these products do not end up being landfilled.

This year's collection event is scheduled on Saturday June 4, 2022, from 9am – 2pm.

## **Analysis**

Staff reached out to 3 different companies who provide mobile household hazardous waste collection services and are registered with the Resource Productivity and Recovery Authority. Drain-All Ltd. was the only company that provided a quotation.

Since 2016, Drain-All has hosted the annual event for the city with great success. There has been a consistent increase in participation and household hazardous material delivered.

Staff reviewed the quotation provided and is recommending that the city enter into an agreement with Drain-All Ltd. to provide the necessary services involved in hosting the Household Hazardous Waste Collection Event on Saturday June 4<sup>th</sup>, 2022 from 9am to 2pm. Appendix 01 is the Drain-All Ltd. quotation.

## **Relevant Policy / Legislation / City By-Law**

- Hazardous and Special Products (HSP) Regulation

## **Consultation / Communication**

- Administrative Report PW-002-2022

## **Financial / Staffing Implications**

This item has been approved in the current budget:    Yes     No     N/A

This item is within the approved budget amount:    Yes     No     N/A

Funds have been allocated within the 2022 operating budget to host the Household Hazardous Waste Collection Event on June 4, 2022.

## **Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed and submitted for Council's  
consideration by:

*"Original signed by"*

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*"Original signed by"*

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Steve Burnett  
Manager of Environmental Services

Christopher W. Oslund  
City Manager



3385 Hawthorne Road  
 Ottawa, ON K1G 4G2  
 (613) 739-1070  
 1(800) 265-3868  
[drainall.com](http://drainall.com)

March 7, 2022

The City of Temiskaming Shores  
 Steve Burnett, P. O. Box 2050, 325 Farr Dr., Haileybury, Ontario, P0J 1K0

Dear Steve:

**Please find, in the attachment, your 2022 pricing. Mobilization for 2022 only – with 3 trucks – to be re-negotiated**

**In the event that the regulations governing the disposal of MHSW (HHW) are updated, removed or otherwise altered during the term of your agreement, both parties agree that there will be no penalty, financial or otherwise imposed on your municipality as a result of the adjustment.**

SATURDAY, June 4, 2022 9:00AM – 2:00 PM

**Mobilization/ Operations 2 T/TRAILER 2017 - \$ 5,200.00 3 T/TRAILERS – 2021 & 2022 - \$ 8,200.00**

This will include: 3 tractor trailers with operators, one supervisor/chemical technician, 2 chemical technicians; lab packing and loading full drums of waste, and the transportation to Ottawa.

The event time would be from 9:00 am till 2:00 pm, with Drain-All Ltd. employees arriving at the site to set up at 8:00 am. The above pricing also includes: Drain-All Ltd. MOBILE C. of A, check in sheets, all supplies, drums and manifests. All volunteers would receive tyvek suits, safety glasses and gloves from Drain-All.

<u>DESCRIPTION</u>	<u>(DECREASED - 2016) (\$/LP)</u>	<u>2021 &amp; 2022 (\$/LP)</u>
PAINT	125.00	140.00
BATTERIES	2.80/KG	2.90 / KG
FLAMMABLES	65.00	95.00
AEROSOL	90.00	110.00
SMALL PROPANE	185.00	195.00
PESTICIDES	140.00	165.00
FERTILIZERS	90.00	110.00
ANTIFREEZE	65.00/BULK DRUMS	80.00 / BULK DRUM
OIL FILTERS	90.00	110.00
EMPTY OIL CONTAINERS	0.00/KG	2.00 / KG
LARGE PROPANE TANKS	0.00/KG	0.00 / KG
PHARMACEUTICALS	90.00	110.00
FIRE EXTINGUISHER	90.00	110.00
SHARPS	8.00/KG	60.00 / BOX
LIGHT TUBES	0.30/FOOT	0.45 / FOOT
LIGHT BULBS	0.80/BULB	0.85 / BULB



3385 Hawthorne Road  
Ottawa, ON K1G 4G2

(613) 739-1070  
1(800) 265-3868

[drainall.com](http://drainall.com)

<b>ACIDS</b>	<b>90.00</b>	<b>110.00</b>
<b>BASE</b>	<b>90.00</b>	<b>110.00</b>
<b>OXIDIZERS</b>	<b>90.00</b>	<b>110.00</b>
<b>OIL DRUM</b>	<b>25.00</b>	<b>60.00 / BULK DRUM</b>
<b>GASOLINE</b>	<b>90.00 / BULK DRUM</b>	<b>110.00 / BULK DRUM</b>

Drain-All utilizes 3.3 cubic meter cages to contain the paint. This allows for quick and uniform storage of the 4 liter and 20 liters of paint related material. The cages being loaded by a forklift allows a quicker loading time at the end of the event day.

The City of Temiskaming Shores would supply the following: staff (volunteers) to direct traffic, check in vehicles, unload the vehicles, and assist in bulking of oil. 3 –5 people are recommended for ease of operation. This is a cost saving measure for your municipality, as they should be no additional cost to the municipality. These people could be environmental groups, service club members, volunteer firefighters, town counselors or any civic-minded persons or groups. The Town would also supply a non –hazardous bin (garbage) and a fork lift.

I look forward to working with you to meet your waste management needs. Should you require any further assistance, please contact me at our Head Office – 613-739-1070.

Sincerely,

**Joey Cardinali**  
Household Hazardous Waste

**Drain-All Ltd.**  
3385 Hawthorne Road  
Ottawa, Ontario K1G 4G2  
Tel: (613) 739-1070 x 242 | Fax: (613) 741-3153  
Cell: (613) 859-0995  
[joey.cardinali@drainall.com](mailto:joey.cardinali@drainall.com)

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**Subject:** Truck Weigh Scale Award – New  
Liskeard Landfill Expansion

**Report No.:** PW-012-2022

**Agenda Date:** April 5, 2022

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### **Attachments**

**Appendix 01:** Recommendation Report - EXP

**Appendix 02:** Draft Agreement (**Please refer to By-law No. 2022-065**)

### **Recommendations**

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-012-2022; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Canadian Scale Company for the supply and installation of a truck weigh scale at the New Liskeard Landfill along with compatible software for a total price of \$ 126,790 plus applicable taxes for consideration at the April 5, 2022 Regular Council meeting.

### **Background**

In December of 2021, staff received the Environmental Compliance Approval (ECA) for the expansion of the New Liskeard Landfill Site. As this approval now allows the City to move forward with the construction phase of the landfill expansion, Council approved a multi-year capital project in the amount of \$ 3,000,000 (2022).

At the Regular Council Meeting held on February 1, 2022, Council approved entering into an agreement with EXP for engineering services as it relates to tender preparation and contract administration/inspection throughout construction (By-law No. 2022-019).

On February 7, 2022, staff met with EXP where it was identified that the release of a Request for Quotation would be required for the supply and installation of a truck weigh scale. The successful proponent would provide the footing and foundation requirements for the scale allowing for EXP to include the said requirements within the construction tender documents. The installation of a truck weigh scale is a requirement under the ECA for the expansion of the New Liskeard Landfill Site.

## **Analysis**

On behalf of the City, EXP prepared the request for quotation and subsequently, PW-RFQ-002-2022 - Supply and Install Truck Weigh Scales was released and closed on March 24, 2022 in where 2 submissions were reviewed.

The submissions were reviewed for completeness and as a result, staff and EXP are recommending that Council enter into an agreement with Canadian Scale Company for the supply and installation of a truck weigh scale at the New Liskeard Landfill along with compatible software for a total price of \$ 126,790.00 plus applicable taxes for consideration at the April 5<sup>th</sup>, 2022 Regular Council meeting.

Appendix 01 outlines EXP's review and recommendation report.

## **Relevant Policy / Legislation / City By-Law**

- Environmental Compliance Approval No. A-500-1115044194
- By-Law No. 2017-015, Procurement Policy
- 2022 Public Works Capital Budget

## **Consultation / Communication**

- Public Works Committee Meeting – February 16, 2022
- PW-RFQ-002-2022 - Supply and Install Truck Weigh Scales

## **Financial / Staffing Implications**

This item has been approved in the current budget:    Yes     No     N/A

This item is within the approved budget amount:    Yes     No     N/A

Sufficient funds are available within the approved Capital Project for the Expansion of the New Liskeard Landfill Site.

## **Alternatives**

No alternatives were considered.

**Submission**

Prepared by:

Reviewed and submitted for Council's consideration by:

*"Original signed by"*

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*"Original signed by"*

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Steve Burnett  
Manager of Environmental Services

Christopher W. Oslund  
City Manager



March 29, 2022

The Corporation of the City of Temiskaming Shores  
325 Farr Drive  
Haileybury, Ontario  
P0J 1P0

Attention: Mr. Steve Burnett, Manager – Environmental Services

Re: PW-RFQ-002-2022 "Supply and Install Truck Weigh Scales"  
**Tender Report and Recommendation**  
Project No. NWL-22004792-00

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Dear Mr. Burnett,

We are pleased to present our review of the Quotations received on March 24<sup>th</sup>, 2022, for the above noted project. A total of three (3) submission packages were received for the proposed work. Our review of the submissions is as follows.

A total of three (3) quotations were received, two were submitted prior to the 2:00 p.m. closing time as stated within the Request for Quotation package. The third submission was received 12 minutes (2:12 p.m.) past the designated time as recorded by the City Clerk and, therefore, was not opened nor considered in this review.

The Quotation received from **Canadian Scale Company Limited** was reviewed for completeness of the package. The following are our comments:

- The supplier provided a general description of the equipment to be provided as well as references for similar installations. All required City Forms were duly signed and included in the package.
- The supplier included that the scale to be supplied would be Canadian Scale Model EFDI-80100-11.5-4 Electronic Truck Scale.
- The platform dimensions would be 80 foot in length and 11.5 foot in width with a weighing capacity of 100 tonne.
- Foundation drawings, signed and sealed by a Professional Engineer, would be provided for construction by others.

- Labour and equipment required for installation on the foundation and verification of the accuracy of the scales as per Measurement Canada would be provided by the Supplier.
- Weigh indicators, ticket printers and remote traffic control devices have also been included in the quoted submission.
- The City is to provide all required power requirements, trenching and conduits required between scale, indicator location and all accessories.
- A list of recommended spare parts was included in the submission, the cost of which was not included in the Lump Sum Price.
- As a follow-up the Supplier has indicated that the warranty will be as described in Section 30.12 of the Specifications included in the Request for Quotations.
- A list of references for similar installations was provided.
- Delivery will be 4 to 6 weeks from Order date, and the quotation is valid for 30 days.

**The quoted price submitted by Canadian Scale Company Limited was \$117,815.00 (excluding HST) F.O.B. Temiskaming Shores.**

**The Quotation received from Active Scale Manufacturing Inc. was reviewed for completeness of the package. The following are our comments:**

- The supplier provided a detailed description of the equipment to be provided as well as references for similar installations. All required City Forms were duly signed and included in the package.
- The supplier included that the scale to be supplied would be AMD -11.580-4-135FD6TA Truck Scale.
- The platform dimensions would be 80 foot in length and 11.5 foot in width with a weighing capacity of 100 Ton.
- Engineer certified foundation drawings will be provided for construction by others.
- Labour and equipment required for installation on the foundation and verification of the accuracy of the scales as per Measurement Canada would be provided by the Supplier. Installation costs are based on Monday to Friday 8:00 a.m. to 5:00 p.m. work-day.

- 
- Weigh indicators, ticket printers and remote traffic control devices have also been included in the quoted submission.
  - The City is to provide all required power requirements, trenching and conduits required between scale, indicator location and all accessories.
  - A list of recommended spare parts was included in the submission, the cost of which was not included in the Lump Sum Price.
  - A list of references for similar installations was provided.
  - Delivery will be 90 days from Order date, and the quotation is valid for 30 days.

**The quoted price submitted by Active Scale Manufacturing Inc. was \$166,050.00 (excluding HST) F.O.B. Temiskaming Shores.**

Following the opening of the Weigh Scale Proposals, EXP and City staff discussed the acquisition of software and a support program that would enable the City to produce receipts and maintain records that the Environmental Compliance Approval requires.

Canadian Scale Company Limited has recommended that the *Dispatch 3.2 Truck Scale Ticketing Software*, would be compatible with the scales to be provided and would provide all of the record keeping, Ticketing, invoicing and Reporting that the City would require and can be customized as required. (Manual appended to this report.)

The total cost for the software and a five (5) year support program is \$8,975.00 (excluding HST), with the City's IT Department providing the required hardware and connection to the City's network.

At this time, we would recommend that the Corporation of the City of Temiskaming Shores consider entering into an Agreement with Canadian Scale Company Limited (CSCL) for the supply and installation of the Truck Weigh Scales at the New Liskeard Landfill Site at a quoted price of \$117,815.00 (excluding HST) F.O.B. Temiskaming Shores as well as the *Dispatch 3.2 Truck Scale Ticketing Software*, complete with the five (5) year support program, at a cost of \$8,975.00 (excluding HST) for a total price of \$126,790.00 (excluding HST).

EXP Services Inc.

City of Temiskaming Shores

NWL-22004792-00

Date: March 28, 2022

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It is anticipated that the completion of the approaches and foundation for the scales could be completed by August 26<sup>th</sup>, 2022 and delivery and installation of the scales should be scheduled to be completed after that date.

Respectfully submitted,

EXP Services Inc.,



G. Douglas Walsh, C.E.T.  
Project Manager

Distribution: Project File



# Memo

**To:** Mayor and Council  
**From:** Mathew Bahm, Director of Recreation  
**Date:** April 5, 2022  
**Subject:** Haileybury Fire Hall Project Update  
**Attachments:** Contract Change Orders No. 1 & 2

---

Mayor and Council:

City staff continue to move the new Haileybury Fire Hall project towards completion in conjunction with our contractor CGV Builders.

Site work at the location was completed in the fall and CGV Builders are planning to begin foundation work during the month of May with the building being delivered and erected beginning the first of June.

During discussions with CGV on final designs, staff signed and approved two change orders totalling \$125,075 before non-recoverable HST.

CCO #1 was for \$43,435.09 and included various upgrades, mostly related to the building's electrical system. The upgraded electrical system will include 400amp service which will provide ample power for the building both when completed and into the future.

CCO #2 was for \$81,649.84 and included two items, the first was a change of the overhead doors to a Polylite transparent door which will now provide ample natural light into the apparatus bay and a more aesthetically pleasing exterior look. CCO #2 also included the costs to upgrade the backup generator to an 80kw Generac generator from a 40kw model.

Both contract change orders were less than 5% of the total contract cost and within the approval authority of staff.

Prepared by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

Mathew Bahm  
Director of Recreation

Christopher W. Oslund  
City Manager



56 Connaught Avenue  
 Cochrane, ON  
 P0L 1C0  
 Tel: 705-272-5404  
 Fax: 705-272-3453  
 Email: admin@cgvbuilders.ca

## CONTEMPLATED CHANGE ORDER - CCO#1R1

<b>Date:</b> December 3, 2021	<b>Project #:</b> Haileybury Fire Hall
<b>To:</b> The City of Temiskaming Shores	Haileybury, ON
	<b>Our Job#:</b> 202111
	<b>Subject:</b> CCO#01
<b>Attention:</b> Matt Bahm	<b>Item:</b> Requested Extras

Please find below the costs for extras requested by the City of Temiskaming Shores.

To Change 6" to 8" bollards	\$ 950.00
Additional concrete sidewalk at barrier free parking	\$ 2,350.00
Sewage Pump & chamber	\$ 6,500.00
Canopy Drains	\$ 2,000.00
3 retractable cord reels	\$ 5,181.00
3 - 20amp receptacles c/w GFCI breakers	\$ 1,539.56
Bolt on panels	\$ 2,739.00
Bolt on breakers	\$ 253.55
Change to a 400amp service	\$ 12,540.00
2'-0" x 4'-0" screen with GWG in Radio Room	\$ 1,250.00
2'-0" x 4'-0" screen with GWG in SCBA Room	\$ 1,250.00
Estimated Cost	\$ 36,553.11
Architectural Design & Engineering @ 3%	\$ 1,096.59
GC General Expenses @ 5%	\$ 1,827.66
GC Overhead & Profit @ 10%	\$ 3,947.74
Price Excluding HST	\$ 43,425.09

<b>Total CO</b>	<b><u>\$43,425.09</u> HST EXTRA</b>
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**NOTE: Signature from owner representative is required prior to proceeding with change order.**

We reserve the right to assess the impact if the change at a later date and submit any costs related thereto.  
 We reserve the right to correct errors or omissions.

It is anticipated that all work required by this change will be done on a straight line basis. Overtime work, if required will be billed as an additional item.

We anticipate the work required by this change will require an addition of      days to the schedule.

Please review and respond at your earliest.

*MB*

Kind Regards,  
CGV Builders Inc.



Mike Brousseau/M.A.A.T.O.  
Project Manager  
MB/tr

<p><b>ACCEPTANCE OF CONTEMPLATED CHANGE ORDER - The above prices</b></p> <p>Signature: </p> <p>Print Full Name/Title: <u>MATT BAUM - Director of Recreation</u></p> <p>Date of Acceptance: <u>Dec 14, 2021</u></p>
---



56 Connaught Avenue  
 Cochrane, ON  
 P0L 1C0  
 Tel: 705-272-5404  
 Fax: 705-272-3453  
 Email: admin@cgvbuilders.ca

## CONTEMPLATED CHANGE ORDER - CCO#2

<b>Date:</b> February 14, 2021	<b>Project #:</b> Haileybury Fire Hall
<b>To:</b> The City of Temiskaming Shores	<b>Our Job#:</b> Haileybury, ON 202111
	<b>Subject:</b> CCO#02
<b>Attention:</b> Matt Bahm	<b>Item:</b> Requested Extras

Please find below the costs for extras requested by the City of Temiskaming Shores.

To change RW T200 to RW PolyLite o/h doors	\$ 16,460.00
To upgrade the generator to an 80Kw Generac	\$ 51,232.50
Engineering dwg update	\$ 3,000.00

Estimated Cost	\$ 70,692.50
GC General Expenses @ 5%	\$ 3,534.63
GC Overhead & Profit @ 10%	\$ 7,422.71

Price Excluding HST	<u>\$ 81,649.84</u>
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<b>Total CO</b>	<u><u>\$81,649.84 HST EXTRA</u></u>
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**NOTE: Signature from owner representative is required prior to proceeding with change order.**

We reserve the right to assess the impact if the change at a later date and submit any costs related thereto.

We reserve the right to correct errors or omissions.

It is anticipated that all work required by this change will be done on a straight line basis. Overtime work, if required will be billed as an additional item.

We anticipate the work required by this change will require an addition of \_\_\_\_\_ days to the schedule.

Please review and respond at your earliest.

Kind Regards,  
 CGV Builders Inc.

Mike Brousseau/M.A.A.T.O.  
 Project Manager  
 MB/tr

<b>ACCEPTANCE OF CONTEMPLATED CHANGE ORDER - The above prices</b>	
<b>Signature:</b>	
<b>Print Full Name/Title:</b> City Manager	Director of Recreation
<b>Date of Acceptance:</b> Feb 28/2022	

## The Corporation of the City of Temiskaming Shores

### By-law No. 2022-056

#### **Being a by-law to amend By-law No. 2019-018, as amended to appoint community representatives to various Committees and Boards for the 2019-2022 Term of Council (Public Library Board)**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** Council adopted By-law No. 2019-018 to appoint community representatives to various Committees and Boards for 2019-2022 term of Council; and

**Whereas** the Council of The Corporation of the City of Temiskaming Shores adopted Resolution No. 2022-117 at the March 15, 2022 Regular Meeting to appoint Sarah Bahm, Erica Burkett and Joyce Elson to the Temiskaming Shores Public Library Board for consideration at the April 5, 2022 regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2019-018, as amended be further amended by adding **Sarah Bahm, Erica Burkett, and Joyce Elson** as community representatives to the Temiskaming Shores Public Library Board for the 2019-2022 Term of Council.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor changes or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2022-057**

**Being a by-law to adopt a Memorandum of Understanding with the Temiskaming Shores Public Library Board to define the roles and key responsibilities of the Library Board, the Library CEO and the City**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** the Council of The Corporation of the City of Temiskaming Shores acknowledged receipt of Memo No. 012-2022-CS at the April 5, 2022 Regular Council, and directed staff to enter into a Memorandum of Understanding between the City of Temiskaming Shores and the Temiskaming Shores Public Library Board, and to repeal By-law No. 2012-083 for consideration at the April 5, 2022 Regular Council meeting; and

**Whereas** Council of The Corporation of the City of Temiskaming Shores deems it desirable to adopt an Agreement with the Temiskaming Shores Public Library Board.

**Now therefore be it resolved that** the Council of The Corporation of the City of Temiskaming Shores enacts the following as a by-law:

1. That Council for the City of Temiskaming Shores hereby adopts a Memorandum of Understanding with the Temiskaming Shores Public Library Board to define the Roles and Key Responsibilities of the Board, the Library CEO and the City, identified as Schedule "A" attached hereto and forming part of this by-law.
2. That this By-law shall come into force and take effect on the date of its final passing.
3. That By-law No. 2012-083 be hereby repealed.
4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor changes or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk



Schedule “A” to

**By-law 2022-057**

Agreement between

**The Corporation of the City of Temiskaming Shores**

And

**The Temiskaming Shores Public Library Board**

**This agreement** made this 5<sup>th</sup> day of April 2022.

Between:

**The Corporation of the City of Temiskaming Shores**  
(hereinafter referred to as the "City")

and

**The Temiskaming Shores Public Library Board**  
(hereinafter referred to as the "Board")

Whereas the Board is a Public Library Board that has been established pursuant to the provisions of the Public Libraries Act, R.S.O., 1990, c. P.44 (hereinafter referred to as "the PLA") as amended and which operates the public libraries within the geographic boundaries of the City of Temiskaming Shores in accordance with the provisions of that Act; and

Whereas the City is a municipal corporation incorporated pursuant to the provisions of the Municipal Act, 2001, SO., 2002, c.25 as amended; and

Whereas the City employs staff who have developed expertise in areas that include administration, human resources, financial services, building and facilities management; and

Whereas it is important to the City and the Board to improve efficiency in delivering municipal services, including library services, to the residents of the City; and

Whereas the City and the Board have entered into a separate IT Service Level Agreement on April 7, 2015 as amended from time to time; and

Whereas the City and Board wish to enter into a Memorandum of Understanding to outline the services and support the City is prepared to provide to the Board in providing public library services to the public.

**Now therefore the City and the Board hereby state as follows:**

1. The City and the Board hereby acknowledge:
  - a) The Board is an independent entity and separate from the City, subject to the provisions of the PLA, and has been established to provide public library services to the residents of the City;
  - b) The City is an independent entity and separate from the Board and provides municipal services to the residents of the City pursuant to the provisions of the Municipal Act, 2001 and related legislation; and,

- c) The City annually reviews and approves budgetary estimates received from the Board for the operation of the Board in accordance with Section 24 of the PLA.
2. The City agrees that it will provide and make available to the Board during the term of this Memorandum of Understanding those services that are listed and more particularly described in Appendix 01 attached hereto and form part of this Memorandum of Understanding. The City and the Board acknowledge that this Memorandum of Understanding applies only to those services listed and described in the schedules attached hereto.
3. The Board agrees that it will provide and make available to the City during the term of this Memorandum of Understanding those services that are listed and more particularly described in Appendix 02 attached hereto and form part of this Memorandum of Understanding. The Board and the City acknowledge that this Memorandum of Understanding applies only to those services listed and described in the schedules attached hereto.
4. The Board and the City agree that while the Board empowers the City as its agent in order to provide services to the Board, the Board may establish its own policies, procedures and management directives. Services provided by the City to the Board will be in accordance with Municipal policies and directives.
5. The Board and the City agree that they will cooperate in joint advocacy initiatives to municipal, provincial and federal levels of government for the enhancement of library services.
6. The Board and the City acknowledge that the City is able to provide those services as set out in Appendix 01 attached hereto with existing City staff and equipment. In the event the City requires additional staff, equipment, or software to provide the services to the Board as set out in the Schedules attached hereto, the cost of engaging staff or acquiring the equipment or software shall be borne by the Board. The parties agree that no new costs will be charged to the Board unless the cost has been approved in writing by the Board prior to any expenditure by the City.
7. The City and the Board acknowledge that the Board is able to provide those services as set out in Appendix 02 attached hereto with existing Board staff and equipment. In the event the Board requires additional staff, equipment, or software to provide the services to the City as set out in the Appendix 02 attached hereto, the cost of engaging staff or acquiring the equipment or software shall be borne by the City. The parties agree that no new costs will be charged to the City unless the cost has been approved in writing by the City prior to any expenditure by the Board.

8. The City Manager for the City (City Manager) and the Chief Executive Officer for the Board (Library CEO) shall address any issues that may arise out of the operation of this Memorandum of Understanding, and will make best efforts to reach a consensus.
9. The Board will present its proposed annual operating and capital budget to Council in the format requested (Public Libraries Act, R.S.O, 1990, c. P.44, s. 24.). The Board acknowledges and agrees that the City has discretion to amend the proposed overall budget presented to it by the Board prior to approval. Throughout an operating year, the City may by by-law (resolution of Council) further amend the overall budget originally approved for library services for that year, only at the request of the Board. For clarity, Council does not direct the allocations to individual budget line items.
10. The City is not responsible for any costs incurred by the Board in excess of its approved (as may be amended) budget for a particular year. The Board will be responsible for costs incurred in excess of the approved budget. A resulting annual operating surplus will be placed in a Reserve under the control of the Library Board, and may be used to cover any potential future library deficits or future Council approved library operating or capital budget needs, at the request of the Library Board.  
  
Ownership (including tenancy rights and obligations) of all real and personal property of the property managed by the Board is the property of the City. This includes all library locations as may be changed from time to time, and all chattels within those locations. The Board retains ownership of all library collections, equipment, including computers, printers, office furnishings and supplies purchased directly by the Board, and shelving. Cash and Bank accounts are managed by City staff and the Library CEO.
11. Ownership of the patron database, bibliographic records, electronic resources and licenses will remain the intellectual property of the Library Board.
12. The City and the Board hereby agree that this Memorandum of Understanding will come into effect on the **5<sup>th</sup> day of April 2022** and shall continue until such time as either party amends or terminates this Memorandum of Understanding in accordance with the provisions of the paragraphs below.
13. This is the entire operating agreement between the City and the Board. Any amendments to this Memorandum of Understanding will be reduced to writing and signed by the approved signing officers (noted below).
14. The City and the Board hereby agree that either party to this Memorandum of Understanding may terminate the Memorandum of Understanding upon providing

to the other party no less than six months prior written notice, including a motion of Council or the Board, of its intention to terminate this Memorandum of Understanding.

15. Any matters in dispute between the parties in relation to this Memorandum of Understanding (and amendments thereto) may be referred by either party to binding mediation by an agreed-upon mediator. The cost of mediation will be shared equally between the parties.

16. Any notice or other communication to be given in connection with this Memorandum of Understanding shall be given in writing and may be given by personal delivery, facsimile, email or by registered mail addressed to the recipient as follows:

TO THE CITY:

The Corporation of the City of Temiskaming Shores  
P.O. Box 2050, 325 Farr Drive  
Temiskaming Shores, Ontario  
P0J 1K0  
Attention: City Manager

TO THE BOARD:

Temiskaming Shores Public Library Board  
P.O. Box 668, 285 Whitewood Ave. West  
Temiskaming Shores, Ontario  
P0J 1P0  
Attention: Library CEO

or such other address or individual as may be designated by written notice by either party to the other. Any notice given by personal delivery or facsimile shall be conclusively deemed to have been given on the day of actual delivery or transmission thereof and if made or given by registered mail, on the third day not counting Saturday, Sunday or statutory holiday in Ontario, following the deposit thereof in the mail.

17. This Memorandum of Understanding shall be governed by and construed in accordance with the laws of the Province of Ontario.

18. Neither this Memorandum of Understanding nor any of the rights or obligations of either of the parties hereunder may be assigned without the prior written consent of the other party to this Memorandum of Understanding.



## **Appendix 01**

Memorandum of Understanding

between:

The Corporation of the City of Temiskaming Shores

and

The Temiskaming Shores Public Library Board

### **Services Provided by the City to the Library Board**

#### **Accounting Services**

The City annually reviews and approves a monetary grant allocation to the Library Board for the provision of public library services to the City of Temiskaming Shores. As such, once the allocation is approved by Council, the funds then come under the control of the Library Board in accordance with the Public Libraries Act, R.S.O. 1990, Section 24. In addition to this grant, the City provides an in-kind contribution in the form of the following administrative services.

- Payroll Administration, including all payroll related activities, benefit administration and pension requirements
- Accounts Payable
- Accounts Receivable, Deposit record
- Annual Budget administration, including preparation and assistance within Board approved budget lines
- Annual Audit requirements, including Financial Statements
- Credit Card administration
- Access to the accounting system for the Library CEO to provide Monthly\* Reports for the Board's Review (\*or as required)
- Insurance
- Official Income Tax Receipts for Donations to the Library
- HST remittance and reconciliation
- Grant application/submission assistance for grants pertaining to Municipal Services or those using the City's Business Number

- Maintenance of Library Reserve and Reserve Fund Accounts

## **Human Resources**

### Pay Equity

The City will support and assist the Library in matters pertaining to Pay Equity. This support will include:

- Assistance in amending and/or creating new job descriptions
- Advice and assistance in the maintenance of the Pay Equity Plan

### Employee Relations

The City will support and assist the Library in matters pertaining to Employee Relations. This support will include:

- Advice of pending and current legislation related to employee relations
- Advice and assistance to the Library on complaints, discipline and employee relations issues that involve library staff.
- Advice and assistance to the Library in the preparation and implementation of policies related to employee relations
- Advice and assistance to the Library on Disability and other leaves of absence
- The City will seek out and coordinate any required legal advice and opinions pertaining to human resource matters on behalf of the Library at the Library's expense

### Recruitment

Advice and assistance to the Library in matters pertaining to recruitment. This support will include:

- The development of job descriptions, remuneration levels and job postings
- Advice and assistance during the job competition process, possibly including interview questions, aid in the interview and aid in participant selection and candidate selection

### Health and Safety

The City will support the Library with respect to health and safety matters of library staff. These will include:

- Assistance to the Library to ensure compliance with current legislated Health and Safety matters
- Advice and support on day-to-day Health and Safety issues that arise
- Assistance in preparation and implementation of a Health and Safety program
- Assistance to the Library in the preparation, monitoring and follow-up of WSIB claims.

### City Payroll responsibilities

- Setup of all library employees including their deductions and salaries
- Process payroll biweekly including statement of earnings, Payroll registers and transfer to bank for each employee
- Remittances including Receiver General, OMERS and benefits
- Provide online enrolment / cancellation of benefits
- Provide Records of Employment as required
- Completion of financial information for all OMERS forms as well as the year end reconciliation.
- Balancing of clearing accounts with payroll deductions and remittances
- Provide T4s, T4As and filing of same with Canada revenue Agency effective from the first payroll completed.

## **Facilities**

The City owns the facilities occupied by the Board for the purposes of library services. The City will provide the services listed below to the Library in accordance with the City's standards, policies and directives:

- Capital maintenance projects, e.g. furnace repair, elevator repair, roof repair.
- Repairs and maintenance as required of interior structure and chattles
- Improvements to the facility in compliance to accessibility legislation
- Energy management
- Repairs and maintenance as required for the exterior structures
- Summer maintenance and trimming of library grounds

## **Winter Control**

The City will shovel, plow and salt the sidewalks and parking lots of the library to the same standard used at all municipally owned facilities. Snow will be removed from parking lots in accordance with the winter operations plan.

## **Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Requests**

The Board agrees to operate under MFIPPA. Formal MFIPPA requests for information will be processed by the Municipal Clerk

## **City and Library Interaction**

The City Manager and Library CEO will meet as required to discuss matters of common interest and concern between the City and Library. While it is understood that the Library CEO does not have the authority to direct municipal staff other than library employees, it is agreed that the Library CEO may directly approach municipal directors, managers and other staff for assistance and support as necessary to coordinate those in-kind services identified in the Schedules attached.

## **Administrative Services**

Other services that the City agrees to provide to the Library Board are:

- Risk management support and legal advice.
- Advice and support on accessibility legislation, requirements and compliance.

- Records management support of library corporate documents.
- Advice and support concerning marketing, advertising and communications of library services to the general public.
- Asset management support.

## **Appendix 02**

Memorandum of Understanding  
between:

The Corporation of the City of Temiskaming Shores  
and  
The Temiskaming Shores Public Library Board

### **Services Provided by the Library Board to the City**

The Library Board agrees to provide the following services for the City:

- Sale of Bus Passes
- Sale of Bus Tickets
- Distribution of Municipal publications, surveys and information flyers.

The Library Board agrees to:

- Adherence to all applicable municipal policies, management directives.
- Adherence to MFIPPA when releasing information to the public.
- Sale of other Municipal products and services as mutually agreed upon.
- Sharing of research, data and information, where available, to support Municipal reviews, programs, services, plans and studies.
- Use of library space and meeting rooms, when available, to conduct municipal business at no charge.
- Use of space and staff resources, where available and mutually agreed upon, to support municipal elections.

## **The Corporation of the City of Temiskaming Shores**

### **By-law No. 2022-058**

**Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision 419 Lawlor Street (Roll No. 54-18-030-005-135.00 / 136.00)**

**Whereas** Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended authorizes the Council of a municipality to designate by by-law, a plan of subdivision, or any part thereof, that has been registered for eight (8) years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of subdivision control; and

**Whereas** Council considered Memo No. 016-2022-CS at the April 5, 2022 Regular Council meeting and directed staff to prepare the necessary by-law to deem M48NB LOT 174 PCL 10970SST and PLAN M48NB LOT 177 PCL 21618SST, to no longer be lots on a plan of subdivision for consideration at the April 5, 2022 Regular Council meeting.

**Now therefore** the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That the lands hereinafter described shall be deemed not to be a lot or block on a Registered Plan of Subdivision for the purposes of Section 50(4) of the Planning Act R.S.O. 1990, c.P.13, as amended and as generally illustrated on Schedule "A" attached hereto and forming part of this by-law.
2. That the lands are described as:
  - PLAN M48NB LOT 174 PCL 10970SST;
  - PLAN M48NB LOT 177 PCL 21618SST
3. That in accordance with Section 50(28) of the Planning Act, R.S.O. 1990, c.P.13, as amended, a certified copy or duplicate of this by-law shall be registered by the Clerk of the Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
4. That in accordance with Section 50(29) of the Planning Act, R.S.O. 1990, c.P.13, as amended, Council shall give notice of the passing of the by-law within 30 days of the passing to the owner of land to which the by-law applies.
5. That in accordance with Section 50(30) of the Planning Act R.S.O. 1990, c.P.13, as amended, Council shall hear in person or by an agent any person to whom a notice was sent, who within twenty days of the mailing of the notice gives notice to the Clerk of The Corporation of the City of Temiskaming Shores that the person desires to make representations respecting the amendment or repeal of the by-law.
6. That the Mayor and Clerk are authorized to sign all necessary documents in connection with this by-law.

7. That this by-law shall not be effective until a certified copy or duplicate of this by-law is registered by the Clerk of The Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
8. That the passing of this by-law shall be subject to the provisions of the Planning Act.
9. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk

Schedule "A"

City of Temiskaming Shores – PLAN M48NB LOT 174 PCL 10970SST and PLAN  
M48NB LOT 177 PCL 21618SST



**The Corporation of The City of Temiskaming Shores**

**By-law No. 2022-059**

**Being a By-law to amend By-law No. 2017-154 to rezone 166  
Armstrong Street North from the Medium Density Residential (R3)  
Zone to the Medium Density Residential Exception 19 (R3-19) Zone to  
prohibit residential uses and permit a reduced lot area (Roll No. 5418-  
010-002-025.00)**

**Whereas** pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 c.P. 13, as amended, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited; and

**Whereas** By-law No. 2017-154 regulates the use of land and the use and erection of buildings and structures within the Corporation of the City of Temiskaming Shores; and

**Whereas** Council considered Administrative Report No. CS-014-2022 at the Regular Council meeting held on April 5, 2022 and directed staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law No. 2017-154 to rezone the property from Medium Density Residential (R3) to Medium Density Residential Exception 19 (R3-19); and

**Whereas** the Council of the Corporation of the City of Temiskaming Shores deems it advisable to amend By-law No. 2017-154 as hereinafter set forth.

**Now therefore be it resolved that** the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. The property affected by this By-law is located at 166 Armstrong Street North (M23NB LOT 27 PCL 1978NND).
2. By-law No. 2017-154 is hereby amended as follows:
  - (a) Schedule 'E3' of By-law 2017-154 is hereby amended by rezoning the affected property from "Medium Density Residential (R3) Zone" to "Medium Density Residential Exception 19 (R3-19) Zone" in accordance with the provisions of this By-law.
  - (b) By-law No. 2017-154, as amended, is hereby further amended by adding the following information in the 'R3-19' row in Section 6.5.3:

Exception	By-law	Location	Schedule	Special Provisions
R3-19	<b>2022-059</b>	166 Armstrong Street North	E3	<ul style="list-style-type: none"><li>• In addition to the permitted uses in the R3 zone, a <i>business, professional or</i></li></ul>

				<p><i>administrative office</i> shall be permitted</p> <ul style="list-style-type: none"> <li>• The following lot requirements apply: <ul style="list-style-type: none"> <li>• The width of a driveway accessibing a parking area or parking lot shall be a minimum of 3.0 metres in width for two-way traffic.</li> </ul> </li> </ul>
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3. This By-law shall come into full force and effect in accordance with Section 34 (19) of the *Planning Act*, R.S.O. 1990.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk

**Schedule ‘A’ to By-law 2022-059**



Rezoned from Medium Density Residential (R3) to Medium Density Residential Exception 19 (R3-19)

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2022-060**

**Being a by-law to enter into an agreement with Linda Gagne for the provision of concession services at Farr Park**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** Council considered Administrative Report No. CS-015-2022 at the April 5, 2022 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into a lease agreement with Ms. Linda Gagne, owner and operator of the Fry Pitt, for the use of the Farr Park Concession Stand from May 1, 2022 to April 30, 2025, for consideration at the April 5, 2022 Regular Council meeting; and

**Whereas** the Council of The Corporation of the City of Temiskaming Shores deems it desirable to enter into an Agreement for the operation of concession services at Farr Park.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Agreement with Linda Gagne for the Operation of Concession Services at Farr Park for the period covering May 1, 2022 to April 30, 2025, a copy of which is attached hereto as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time** and finally passed this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk



Schedule “A” to

**By-law 2022-060**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Linda Gagne**

Agreement for the provision of concession services at Farr Park

This Lease made this 5th day of April, 2022.

Between: **The Corporation of The City of Temiskaming Shores**  
(hereinafter called the "Landlord")

-and-

**Linda Gagne**  
(hereinafter called the "Tenant")

**Whereas** the Landlord is the owner of the lands in the City of Temiskaming Shores, in the District of Temiskaming; and

**Whereas** the parties hereto have agreed to enter into this Lease.

### 1. Leased Premises

The Landlord hereby demises and leases to the Tenant part of the Landlord's Building known as the Concession as well as the immediate surrounding land of the Concession located at Farr Park in the City of Temiskaming Shores, Ontario being hereinafter called the "premises". It is agreed, the Tenant will be allowed to operate a "food trailer" on the surrounding land while using the utilities of the Concession.

### 2. Term

TO HOLD the premises for a term commencing on May 1, 2022, to April 30, 2025.

### 3. Rent

The Tenant shall pay the Landlord Five Hundred Dollars (\$500) plus applicable taxes per month payable on the first day of each month from May to October of each year.

An annual increase of 2% will be applied to the rent.

2023 - \$510

2024 - \$520

2025 - \$530

### 4. Tenants Covenants

a) **Rent** – to pay rent;

b) **Telephone** – to pay when due the cost of telephone supplied to premises if required;

- c) **Garbage Disposal** – to pay 50% of the cost of the rental of a garbage bin during the months of April to October over the term of the agreement.
- d) **Insurance** - To provide General Liability Insurance for coverage of all areas under this lease in the joint names of the Tenant and the City of Temiskaming Shores with the limits of not less than (\$2,000,000) **two million dollars (Canadian)**, inclusive per occurrence for bodily injury, death or damage for property including loss of use thereof, with property deductible of five hundred dollars (\$500). Proof of insurance must be supplied to the Landlord prior to occupying the facilities and thereafter to provide proof of insurance on each anniversary of the date of occupation; and, to provide proof of insurance forthwith upon request by the City at any time.
- e) **Washroom Facilities** – to maintain cleanliness of the washroom facilities located in the premises, as well as, lock facilities each evening. Cleaning and toiletry supplies will be provided by the Landlord.
- f) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the Landlord to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- g) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the Landlord forthwith on demand;
- h) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the Landlord, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- i) **Entry by Landlord** - to permit the Landlord or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance,

or discomfort occasioned thereby; provided that the Landlord shall give reasonable advance notice to avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;

- j) Indemnity** - to indemnify and save harmless the Landlord against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
- k) Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Tenant and obtaining the Tenant's prior written consent (in each instance); such work shall if the Tenant so elects, be performed by employees of or contractors designated by the Tenant; in the absence of such election, such work may be performed with the Tenant's consent in writing (given prior to letting of contract) by contractors engaged by the Landlord but in each case only under written contract approved in writing by the Tenant and subject to all conditions which the Tenant may impose; the Landlord shall submit to the Tenant or the Landlord's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Tenant that certain equipment is to be installed and to be placed at convenient places as designated by the Landlord; and
- l) Use of Building** - the Tenant shall not allow the building and/or property to be used for any purpose other than to carry on the business of a Concession Stand.

## 6. Landlord's Covenants

The Landlord covenants with the Tenant;

- a) Quiet enjoyment** - for the quiet enjoyment;
- b) Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Tenant on account thereof;
- c) Electricity and water** - to pay for the electricity and water supplied to the premises;
- d) Garbage Disposal** – to rent and pay 50% of the cost of a garbage bin during the months of April to October during the term of the agreement.
- e) Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise.

## 7. Provisos

Provided always and it is hereby agreed as follows:

- a) Fixtures** - The Landlord may remove his fixtures, but all installations, alterations, additions, partitions and fixtures except trade or Landlord's fixtures in or upon the premises, whether placed there by the Landlord or by the Tenant, shall be the Tenant's property without compensation therefore to the Landlord and shall not be removed from the premises at any time (either during or after the term);
- b) Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt; and the Tenant, instead of re-building or making the premises fit for the purpose of the Landlord, may at its option terminate this lease on giving to the Landlord within thirty days after such fire, lightning or tempest, notice in writing of its intention (so to do) and thereupon rent and any other payments for which the Landlord is liable under this lease shall be apportioned and paid to the date of such fire, lightning or tempest, and the Landlord shall immediately deliver up possession of the premises to the Tenant;
- c) Damage to property** - The Tenant shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Landlord or to the employees of the Landlord or to any other person while in the building or in the yard of the building unless such loss, damage or injury shall be caused by the negligence of the Tenant or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other Landlord;
- d) Impossibility of performance** - It is understood and agreed that whenever and to the extent that the Tenant shall be unable to fulfill, or shall be delayed or restricted in fulfilling any obligation hereunder for the supply or provision of any service or utility or the doing of any work or the making of any repairs because it is unable to obtain the material, goods, equipment, service, utility or labour required to enable it to fulfill such obligations or by reason of any statute, law or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administrator, controller or board, or any government department or officer or other authority, or by reason of not being able to obtain any permission or authority required thereby, or by reason of any other cause beyond its control whether of the foregoing character or not, the Tenant shall be relieved from the fulfillment of such obligation and the Landlord shall not be entitled to compensation for any inconvenience, nuisance or discomfort thereby occasioned;

- e) Default of Landlord** - If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants or agreements or rules or regulations herein contained or referred to on the part of the Landlord to be observed and performed, or in case the premises shall be vacated or remain unoccupied or in case the term shall be taken in execution or attachment for any cause whatsoever, (and in every such case) the Tenant shall be entitled thereafter to enter (into and) upon the premises (or any part thereof in the name of the whole) and the same to (have again), repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding;
- f) Bankruptcy of Landlord** - In case without the written consent of the Tenant the premises shall remain vacant or not used for the period of fifteen days or be used by any other person than the Landlord or for any other purpose than that for which they were let or in case the term or any of the goods and chattels of the Landlord shall at any time be seized in execution or attachment by any creditor of the Landlord or if the Landlord shall make any assignment for the benefit of creditors or any bulk sale of any act (now or hereafter in force) for bankrupt or insolvent debtors (or if the Landlord is a company any order shall be made for the winding up of the Landlord), then in any such case this lease shall at the option of the Tenant cease and terminate and the term shall immediately become forfeited and void and the current month's rent and the next ensuing three month's rent shall immediately become due and payable and the Tenant may re-enter and take possession of the premises as though the Landlord or other occupant (or occupants) of the premises was (or were) holding over after the expiration of the term without any right whatever;
- g) Distress** - The Landlord waives and renounces the benefit of any present or future statute taking away or limiting the Tenant's right of distress, and covenants and agrees that notwithstanding any such statute none of the goods and chattels of the Landlord on the premises at any time during the term shall be exempt from levy by distress for rent in arrears;
- h) Right of re-entry** - On the Tenant's becoming entitled to re-enter the premises under any of the provisions of this lease, the Tenant in addition to all other rights may do so as the agent of the Landlord, using force if necessary, without being liable for any prosecution therefore, and may re-let the premises as agent of the Landlord, and receive the rent therefore, and as agent of the Landlord may take possession of any furniture or other property on the premises and sell the same at a public or private sale without notice and apply the proceeds of such sale and any rent derived from re-letting the premises upon account of rent under this lease, and the Landlord shall be liable to the Tenant for any deficiency;
- i) Right of termination by the Landlord** - The lease may be terminated for any valid operational reason;

- j) Right of termination by the Tenant** - On the Tenant's becoming entitled to re-enter the premises under any of the provisions of this lease, the Tenant, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the Landlord is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Landlord shall immediately deliver up possession of the Premises to the Tenant, and the Tenant may re-enter and take possession of the premises;
- k) Right of Renewal** – The Tenant shall have the right, if not otherwise in default, of renewing the lease. Terms and conditions to be negotiated at signing. The Tenant shall be required to give written notice of his intention to renew the lease on or before the 1<sup>st</sup> day of February prior to the commencement of the renewal term;
- l) Force Majeure** - Neither the Tenant or Landlord shall be held responsible for delays in the performance of its obligations hereunder when caused by a declared state of emergency, public health emergency or pandemic or epidemic (including, but not limited to, the COVID-19 pandemic); government mandated closures; the closure of government buildings, airports, harbors, railroads, or pipelines, or other infrastructure due to a public health emergency, pandemic or epidemic; industry wide strikes, lockouts or labor disputes; acts of God; inability to obtain labor or materials or reasonable substitutes therefor that could not reasonably have been anticipated; governmental restrictions, regulations or controls; delay in issuance of permits beyond time periods typical for the jurisdiction in which the Building is located; enemy or hostile governmental action; civil commotion; fire or other casualty; and other causes beyond the reasonable control of such party (each, a “Force Majeure Event”), provided that a Force Majeure Event and the ongoing effects thereof shall not excuse any failure of Tenant to timely comply with any monetary obligations hereunder.
- m) Rent Abatement** - If a Force Majeure Event occurs during the Term of this Lease which reasonably precludes Tenant from constructing, renovating, opening or operating the permitted use at the Premises and Tenant in fact ceases such operation in the Premises, then Rent shall abate for the period commencing on the later of (a) the date on which such Force Majeure Event occurs or (b) the date on which Tenant ceases operation of the permitted use at the Premises, and ending on the earlier of (c) the date on which such Force Majeure Event concludes or (d) Tenant resumes operating the Permitted Use at the Premises.
- n) Notice** - Any notice required or contemplated by any provision of this lease shall be deemed sufficiently given if contained in writing enclosed in a sealed envelope addressed, in the case of notice of the Tenant, to it, at c/o Shelly Zubyck, 325 Farr Drive, P.O. Box 2050, Haileybury, Ontario. P0J 1K0, and in the case of notice to the Landlord, to the premises and deposited in one of Her Majesty's

post offices in Haileybury, Ontario, registered and prepaid. The date of receipt of such notice shall be the fourth day next following the date of so mailing by registered mail. Provided that either party may, by notice to the other, designate another address in Canada to which notices mailed or delivered more than ten days thereafter shall be addressed.

## **8. Headings**

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

## **9. Effect of Lease**

This lease and everything herein contained, shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns, as the case may be, of each (and every) of the parties hereto, and where there is more than one Landlord or there is a female party or a corporation, the provisions hereof shall be read with all grammatical changes thereby rendered necessary and all covenants shall be deemed joint and several.

**Remainder of Page left blank intentionally**



**The Corporation of the City of Temiskaming Shores**

**By-law No. 2022-061**

**Being a by-law to amend By-law No. 2012-019 to prohibit and regulate certain noises within the City of Temiskaming Shores – Propane Fired Bird Cannons**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** under Section 129 (a) of the Municipal Act S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws for prohibiting and regulating noise;

**Whereas** Council considered Administrative Report No. CS-016-2022 at the April 5, 2022 Regular Council meeting, and directed staff to amend Section 2, Section 3, and Appendix 1 of Schedule A of By-law No. 2012-019 for first and second Reading at the April 5, 2022 Regular Council Meeting; and return to third and final reading following approval of the revised short-form wording and set fines from the Ministry of the Attorney General and the Regional Senior Justice of the Ontario Court of Justice.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2012-019, as amended, be further amended by adding the following definition in alphabetical order, to Part 2- Definitions of the said by-law, and renumbering all subsequent definitions accordingly:

2.8 "**FFPPA**" *Farming and Food Production Protection Act 1998.*

2. That Schedule "A" to By-law No. 2012-019, as amended, be further amended by adding the following definition in alphabetical order, to Part 2- Definitions of the said by-law, and renumbering all subsequent definitions accordingly:

2.18 "**Propane fired bird cannons**" means propane-fired, bird-scaring cannon – also known as a bird banger – that emits cannon like sounds.

3. That Schedule “A” to By-law No. 2012-019, as amended, be further amended by adding “Section 3.13 Propane Fired Bird Cannons” to “Part 3 General Prohibitions”:

**Section 3.13 Propane Fired Bird Cannons**

3.13.1 The discharge into open air of any sound emitted by propane fired bird cannons is prohibited.

3.13.2. Notwithstanding section 3.13.1., this Section does not apply to a person or agricultural use following normal farm practices in accordance with the FFPPA. Normal farm practices outline the earliest start times (30 min. before sunrise) and latest stop times (30 min. past sunset) for bird bangers no earlier than four weeks prior to the ripening of the fruit until it has been harvested.

4. That By-law No. 2012-019, as amended, be further amended by adding thereto in numerical sequence by Section (i.e., Column 2), the following Part 1 Provincial Offences Act Set Fines in Appendix “1” of Schedule “A”, and renumbering all subsequent fines accordingly, if required:

Item	Column 1 Short form wording	Column 2 Offence creating provision or Defining offence	Column 3 Set fine
12	<i>Noise caused by propane fired bird cannons</i>	Section 3.13	\$100.00

5. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor changes or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

**Read a first and second time** this 5<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Read a third and final time** this \_\_\_\_th day of \_\_\_\_\_ 2022.

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Mayor

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Clerk

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2022-062**

**Being a by-law to provide for advanced voting to be held  
prior to the 2022 Election Voting Day - October 24, 2022**

**Whereas** Section 43 of the Municipal Election Act, 1996, provides that the Council of a municipality shall, by by-law, establish one or more dates for an advance vote, and the hours during which voting places shall be open on that date or dates; and

**Whereas** Council considered Administrative Report No. CS-017-2022 at the April 5, 2022 Regular Council meeting, and directed staff to prepare the necessary to establish advance vote locations, dates and times for in-person voting, for consideration at the April 5, 2022 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the following advance voting locations, dates, and times are hereby approved where all Temiskaming Shores electors can vote:
  - a) Riverside Place located at 55 Riverside Drive on Friday, October 14, 2022 between the hours of 10:00 a.m. and 7:00 p.m.;
  - b) Dymond Community Hall located at 181 Drive-In Theatre Road on Saturday, October 15, 2022 between the hours of 10:00 a.m. and 5:00 p.m.; and
  - c) City Hall located at 325 Farr Drive on Monday, October 17, 2022 between the hours of 10:00 a.m. and 5:00 p.m.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2022-063**

**Being a by-law to provide for reduced hours of voting in  
Institutions and Retirement Homes on Voting Day  
(Monday, October 24, 2022)**

**Whereas** Section 45(7) of the Municipal Elections Act, 1996 requires voting places be provided at institutions (long-term care homes) and retirement homes on Voting Day; and

**Whereas** Section 46 (3) of the Municipal Election Act, 1996, provides that the Clerk may establish reduced opening hours with respect to a voting place described in subsection 45 (7) that is only for the use of residents of the institution or retirement home; and

**Whereas** Council considered Administrative Report No. CS-017-2022 at the April 5, 2022 Regular Council meeting, and directed staff to prepare the necessary by-law to establish reduced hours of voting for institutions and retirement homes for consideration at the April 5, 2022 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the voting places as listed in Schedule "A" attached hereto and forming part of this by-law, shall have reduced opening hours as detailed in the said schedule on Voting Day, Monday, October 24, 2022.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk

**Reduced hours on Voting Day  
Monday, October 24, 2022**

**in institutions and retirement homes**

<b>Voting Places</b>	<b>Voting Hours</b>
<b><u>Voting Place No. 1</u></b> Northdale Manor 156 Lakeshore Road North New Liskeard, Ontario P0J 1P0	10:00 a.m. to 12:00 p.m.
<b><u>Voting Place No. 2</u></b> Temiskaming Hospital 421 Shepherdson Road New Liskeard, Ontario P0J 1P0	1:00 p.m. to 3:00 p.m.
<b><u>Voting Place No. 3</u></b> Temiskaming Lodge 100 Bruce Street Haileybury, Ontario P0J 1K0	10:00 a.m. to 12:00 p.m.
<b><u>Voting Place No. 4</u></b> Tri Town Extencicare 143 Bruce Street Haileybury, Ontario P0J 1K0	1:00 p.m. to 3:00 p.m.

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2022-064**

**Being a by-law to enter into an agreement with Drain-All Ltd. for the provisions of collection and disposal services for the Household Hazardous Waste Collection Event on June 4th, 2022**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** Council considered Administrative Report No. PW-011-2022 at the April 5, 2022 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into an agreement with Drain-All Ltd. for the provisions of collection and disposal services for the Household Hazardous Waste Collection Event on June 4th, 2022 and to repeal By-law No. 2016-018, for consideration at the April 5, 2022 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Drain-All Ltd. for the provisions of collection and disposal services for the Household Hazardous Waste Collection Event on June 4th, 2022, a copy of which is attached hereto as Schedule "A" and forming part of this by-law.
2. That By-law No. 2016-018 and all amendments thereto (By-laws No. 2018-026; 2019-055; 2020-022 and 2021-015) be hereby repealed.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time** and finally passed this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk



Schedule “A” to

**By-law 2022-064**

Agreement between

**The Corporation of the City of Temiskaming Shores**

and

**Drain-All Ltd.**

For the collection and disposal services for the Household Hazardous Waste  
Collection Event on June 4th, 2022

**This agreement** made this 5<sup>th</sup> day of April 2022.

Between:

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called “the Owner”)

and

**Drain-All Ltd.**  
(hereinafter called “the Contractor”)

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

**Article I Contractor:**

The Contractor will:

- a) Provide all material and perform all work described within this Agreement.
- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents as itemized in **Appendix 01**, a copy of which is hereto attached and forming part of this agreement; and
- c) Complete, as certified by the Manager Environmental Services, all the work on **June 4, 2022**.
- d) The time limits referred to in this Agreement may be abridged or extended by mutual agreement by both Parties, such as extending the termination time should the circumstance warrant (i.e., line-up of vehicles wanting to dispose of MHSW materials).

**Article II Owner:**

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the services aforesaid, as described on **Appendix 01**, a copy of which is hereto attached and forming part of this agreement.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

**Article III Communications:**

All communications in writing between the parties, or between them and the Manager shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent

by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Contractor:

**Drain-All Ltd.**  
3385 Hawthorne Road  
Ottawa, Ontario  
K1G 4G2

The Owner:

**City of Temiskaming Shores**  
P.O. Box 2050, 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

The Manager of Environmental Services:

**Steve Burnett**  
City of Temiskaming Shores  
P.O. Box 2050, 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

#### **Article IV Indemnity and Insurance:**

- a) Each party (the “indemnifying Party”) hereby indemnifies and saves harmless the other party (the “indemnified Party”) on its behalf and as trustee for, its respective directors, officers, contractors, employees and agent, from and against any and all manner of actions causes of actions, damages, but not including consequential damages, costs, loss or expenses of whatever kind, including related legal fees on a full indemnity basis which the indemnified Party, its directors, officers, contractors, employees and agents may sustain, incur or be put to by reason of or directly or indirectly arising out of any breach of this Agreement by the other party or any willful misconduct or negligence of the indemnifying Party or any person for

whom the indemnifying Party is, at law, responsible, in relation to matters arising out of this Agreement.

- b) The Contractor will, during the term of this Agreement maintain at its expense Comprehensive General Liability coverage with limits of not less than \$5,000,000 (five million dollars) per occurrence.
- c) The Comprehensive General Liability policy of insurance referred to in this section will include the City as an additional insured.
- d) The Contractor will deliver a copy of a Certificate of Insurance maintained by the Contractor pursuant to this Agreement, upon the effective date of this Agreement naming the City as an additional insured with the following language:

*The City of Temiskaming Shores and its affiliated entities, officers, partners, directors, employees, representatives and agents are included as Additional Insured’s for Comprehensive General Liability. Such coverage is primary and non-contributing.*

#### **Article V Public Courtesy:**

- a) The Contractor shall ensure that all employees engaged in the collection services are courteous with the general public.

#### **Article VI AODA Compliance:**

- a) The Contractor shall comply with the provisions of the Accessibility for Ontarians with Disabilities Act, 2005, and the Regulations thereunder with regard to the provision of its goods or services contemplated herein to persons with disabilities. Without limitation, if applicable, pursuant to section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service, made under the Accessibility for Ontarians with Disabilities Act, 2005, the Contractor shall ensure that all of its employees, agents, volunteers, or others for whom it is at law responsible, receive training about the provision of its goods and services to persons with disabilities. The Contractor acknowledges that pursuant to the Accessibility for Ontarians with Disabilities Act, 2005, the City of Temiskaming Shores must, in deciding to purchase goods or services through its procurement process, consider the accessibility for persons with disabilities to such goods or services.

#### **Article VII Workplace Safety and Insurance Act:**

- a) The Contractor shall at all times pay, or cause to be paid, any assessment or compensation required to be paid pursuant to the *Workplace Safety and Insurance Act*. The Contractor shall make a **Statutory Declaration** when requested by the City that all assessment or compensation have been paid.

**Article VIII Assignment and Sub-Contractors:**

- a) The Contractor shall not **assign or sub-let the contract** or any part thereof or any benefit or interest therein, or there under, without the written consent of the City.
- b) The Contractor shall be held as fully responsible to the City for the acts and omissions of its sub-contractors and of persons directly or indirectly employed by it as for the acts and omissions of persons directly employed by it.

**Remainder of Page left blank intentionally**

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in  
the presence of

**Drain-All Ltd.**

\_\_\_\_\_  
Joey Cardinali

Title: \_\_\_\_\_

Municipal Seal

**The Corporation of the City of Temiskaming  
Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – Logan Belanger



Appendix 01 to  
Schedule "A" to

**By-law No. 2022-064**

Contract Documents



3385 Hawthorne Road  
 Ottawa, ON K1G 4G2  
 (613) 739-1070  
 1(800) 265-3868  
 drainall.com

March 7, 2022

The City of Temiskaming Shores  
 Steve Burnett, P. O. Box 2050, 325 Farr Dr., Haileybury, Ontario, P0J 1K0

Dear Steve:

**Please find, in the attachment, your 2022 pricing. Mobilization for 2022 only – with 3 trucks – to be re-negotiated**

**In the event that the regulations governing the disposal of MHSW (HHW) are updated, removed or otherwise altered during the term of your agreement, both parties agree that there will be no penalty, financial or otherwise imposed on your municipality as a result of the adjustment.**

SATURDAY, June 4, 2022 9:00AM – 2:00 PM

**Mobilization/ Operations 2 T/TRAILER 2017 - \$ 5,200.00 3 T/TRAILERS – 2021 & 2022 - \$ 8,200.00**

This will include: 3 tractor trailers with operators, one supervisor/chemical technician, 2 chemical technicians; lab packing and loading full drums of waste, and the transportation to Ottawa.

The event time would be from 9:00 am till 2:00 pm, with Drain-All Ltd. employees arriving at the site to set up at 8:00 am. The above pricing also includes: Drain-All Ltd. MOBILE C. of A, check in sheets, all supplies, drums and manifests. All volunteers would receive tyvek suits, safety glasses and gloves from Drain-All.

<u>DESCRIPTION</u>	<u>(DECREASED - 2016) (\$/LP)</u>	<u>2021 &amp; 2022 (\$/LP)</u>
PAINT	125.00	140.00
BATTERIES	2.80/KG	2.90 / KG
FLAMMABLES	65.00	95.00
AEROSOL	90.00	110.00
SMALL PROPANE	185.00	195.00
PESTICIDES	140.00	165.00
FERTILIZERS	90.00	110.00
ANTIFREEZE	65.00/BULK DRUMS	80.00 / BULK DRUM
OIL FILTERS	90.00	110.00
EMPTY OIL CONTAINERS	0.00/KG	2.00 / KG
LARGE PROPANE TANKS	0.00/KG	0.00 / KG
PHARMACEUTICALS	90.00	110.00
FIRE EXTINGUISHER	90.00	110.00
SHARPS	8.00/KG	60.00 / BOX
LIGHT TUBES	0.30/FOOT	0.45 / FOOT
LIGHT BULBS	0.80/BULB	0.85 / BULB



3385 Hawthorne Road  
Ottawa, ON K1G 4G2

(613) 739-1070  
1 (800) 265-3868

[drainall.com](http://drainall.com)

ACIDS	90.00	110.00
BASE	90.00	110.00
OXIDIZERS	90.00	110.00
OIL DRUM	25.00	60.00 / BULK DRUM
GASOLINE	90.00 / BULK DRUM	110.00 / BULK DRUM

Drain-All utilizes 3.3 cubic meter cages to contain the paint. This allows for quick and uniform storage of the 4 liter and 20 liters of paint related material. The cages being loaded by a forklift allows a quicker loading time at the end of the event day.

The City of Temiskaming Shores would supply the following: staff (volunteers) to direct traffic, check in vehicles, unload the vehicles, and assist in bulking of oil. 3 –5 people are recommended for ease of operation. This is a cost saving measure for your municipality, as they should be no additional cost to the municipality. These people could be environmental groups, service club members, volunteer firefighters, town counselors or any civic-minded persons or groups. The Town would also supply a non –hazardous bin (garbage) and a fork lift.

I look forward to working with you to meet your waste management needs. Should you require any further assistance, please contact me at our Head Office – 613-739-1070.

Sincerely,

**Joey Cardinali**  
Household Hazardous Waste

**Drain-All Ltd.**  
3385 Hawthorne Road  
Ottawa, Ontario K1G 4G2  
Tel: (613) 739-1070 x 242 | Fax: (613) 741-3153  
Cell: [REDACTED]  
[joey.cardinali@drainall.com](mailto:joey.cardinali@drainall.com)

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2022-065**

**Being a by-law to enter into an agreement with Canadian Scale Company Limited for the supply and installation of a truck weigh scale, including compatible software at the New Liskeard Landfill Site**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** Council considered Administrative Report No. PW-012-2022 at the April 5, 2022 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into an agreement with Canadian Scale Company for the supply and installation of a truck weigh scale at the New Liskeard Landfill along with compatible software for a total price of \$ 126,790.00, plus applicable taxes, for consideration at the April 5, 2022 Regular Council meeting.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Canadian Scale Company for the supply and installation of a truck weigh scale at the New Liskeard Landfill along with compatible software for a total price of \$ 126,790.00 plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

**Read a first, second and third time** and finally passed this 5<sup>th</sup> day of April, 2022.

---

Mayor

---

Clerk



Schedule "A" to

**By-law 2022-065**

Agreement between

**The Corporation of the City of Temiskaming Shores**

And

**Canadian Scale Company**

supply and installation of a truck weigh scale at the New Liskeard Landfill  
along with compatible software

**This agreement** made this 5<sup>th</sup> day of April 2022.

Between:

**The Corporation of the City of Temiskaming Shores**  
(hereinafter called “the Owner”)

and

**Canadian Scale Company**  
(hereinafter called “the Supplier”)

Witnesseth:

That the Owner and the Supplier shall undertake and agree as follows:

**Article I:**

The Supplier will:

- a) Provide all material and perform all work described in the Contract Documents entitled:  
**The Corporation of the City of Temiskaming Shores  
Supply and Install of Truck Weigh Scales  
Request for Quotation No. PW-RFQ-002-2022**
- b) Do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto Appendix 01; and
- c) Delivery of Equipment within four to six weeks from the date of order.

**Article II:**

The Owner will:

- a) Pay the Supplier in lawful money of Canada for the material and services aforesaid **One-Hundred and Twenty-Six Thousand, Seven-Hundred and Ninety Dollars and Zero Cents (\$126,790.00)**, plus applicable taxes.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

**Article III:**

All communications in writing between the parties, or between them and the Manager shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure

or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Supplier:

**Canadian Scale Company**  
305 Horner Avenue  
Toronto, Ontario  
M8W 1Z4

The Owner:

**City of Temiskaming Shores**  
P.O. Box 2050, 325 Farr Drive  
Haileybury, Ontario  
P0J 1K0

**Remainder of Page left blank intentionally**

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in  
the presence of )

**Canadian Scale Company**

\_\_\_\_\_  
Jeff Weir, President

Municipal Seal )

**The Corporation of the City of Temiskaming  
Shores**

\_\_\_\_\_  
Mayor – Carman Kidd

\_\_\_\_\_  
Clerk – Logan Belanger



Appendix 01 to  
Schedule "A" to

**By-law No. 2022-065**

Form of Agreement

**City of Temiskaming Shores  
PW-RFQ-002-2022  
Supply and Install Truck Weigh Scales**

**Form of Quotation**

Proponent's submission of bid to:

The Corporation of the City of Temiskaming Shores

Stipulated Bid Price

We/I, Canadian Scale Company Limited  
(Registered Company Name/Individuals Name)

Of, 305 Horner Ave Toronto ON M8W1Z4  
(Registered Address and Postal Code)

Phone Number: 416-259-1111 Email: jeffw@canyscale.com

We/I, the undersigned, understand and accept those specifications, conditions, and details as described herein, and, for these rates/prices offer to furnish all equipment, labor, apparatus and documentation as are required to satisfy this Quotation (all prices must be CDN funds and without HST):

Lump Sum Price: \$ 117,815.00

Days to deliver once awarded: 4-6 weeks (28-42 days)

**Acknowledgement of Addenda**

I/We have received and allowed for ADDENDA NUMBER \_\_\_\_\_ in preparing my/our Quotation.

Bidder's Authorized Official: Jeff Weir  
Title: President  
Authorizing Signature: Jeff Weir  
Date: March 23, 2022

**Form 1 to be submitted.**

**City of Temiskaming Shores  
PW-RFQ-002-2022  
Supply and Install Truck Weigh Scales**

**Non-Collusion Affidavit**

I/We Canadian Scale Company Limited the undersigned am fully informed respecting the preparation and contents of the attached Quotation and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices proposed in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or Quotation of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Dated at: Toronto this 23rd day of March, 2022.

Signature:   
Bidder's Authorized Official: Jeff Weir  
Title: President  
Company Name: Canadian Scale Company Limited

**Form 2 to be submitted.**

**City of Temiskaming Shores  
PW-RFQ-002-2022  
Supply and Install Truck Weigh Scales**

**Conflict of Interest Declaration**

Please check appropriate response:

I/We hereby confirm that there is not nor was there any actual perceived conflict of interest in our Quotation submission or performing/providing the Goods/Services required by the Agreement.

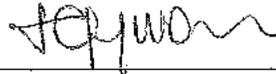
The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's Quotation submission or the contractual obligations under the Agreement.

List Situations:

N/A

In making this Quotation submission, our Company ~~has~~ / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the RFQ process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at: Toronto this 23rd day of March, 2022.

Signature:   
Bidder's Authorized Official: Jeff Weir  
Title: President  
Company Name: Canadian Scale Company Limited

**Form 3 to be submitted.**

**City of Temiskaming Shores  
PW-RFQ-002-2022  
Supply and Install Truck Weigh Scales**

**Accessibility for Ontarians with Disabilities Act, 2005 Compliance  
Agreement**

I/We, by our signature below, certify that we are in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service made under the *Accessibility for Ontarians with Disabilities Act, 2005*. If requested, we are able to provide written proof that all employees have been trained as required under the act.

This regulation establishes accessibility standards for customer service as it applies to every designated public sector organization and to every person or organization that provides goods or services to members of the public or other third parties and that have at least one employee in Ontario.

Name: NANCY NORTON STRODIA Company Name: CANADIAN SCALE

Phone Number: 416-259-1111 Email: nancy@canadianscale.com

I, NANCY NORTON STRODIA, declare that I, or my company, are in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service under the Accessibility for Ontarians with Disabilities Act, 2005.

**OR**

I, \_\_\_\_\_, declare that I, or my company, are **NOT in full compliance** with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service under the Accessibility for Ontarians with Disabilities Act, 2005, yet fully agree to meet the required compliance training standards on or before the delivery of the required goods and/or services. In an effort to assist non-compliant vendors, please visit: <https://www.ontario.ca/page/how-train-your-staff-accessibility>.

**Form 4 to be submitted.**



Phone: 416-259-1111  
800-461-0634  
Fax: 416-259-1959

email: [info@canscale.com](mailto:info@canscale.com)  
[www.canscale.com](http://www.canscale.com)

Head Office: 305 Horner Ave., Toronto, ON M8W 1Z4

City of Temiskaming Shores  
P.O. Box 2050  
325 Farr Drive  
Haileybury, ON P0J 1K0

March 24, 2022  
Quote # 22038

Attention: Mr. Logan Belanger, Clerk

**Subject: PW-RFQ-002-2022 "Supply and Install Truck Weigh Scales"**

Dear Sir,

Thank you for considering us to supply a new Truck Scale for the City of Temiskaming Shores.

We are pleased to confirm pricing for an 80' x 11.5' Above Ground Low Profile Truck Scale. If you have any questions about the equipment or the quotation, please do not hesitate to contact us.

Yours Very Truly,  
**CANADIAN SCALE COMPANY LIMITED**

A handwritten signature in blue ink, appearing to read "Jeff Weir", is written over a light blue circular stamp.

Jeff Weir

/JW

Submitted electronically to: [tenders@temiskamingshores.ca](mailto:tenders@temiskamingshores.ca)

## Canadian EFDI Fully Electronic Truck Scale

One (1) only Canadian Model EFDI-80100-11.5-4 Electronic Truck Scale, including:

Platform: 80' x 11.5'

Capacity: 100 tonne

- 3/8" Checker Steel Deck Plate
- 8-75K Double-Ended Shear Beam Load Cells and Mounting Assemblies
- Load Cell Summing and Adjustment Boxes
- Ten (10) inch high side rails along the length of both sides of the scale
- Finish as required by **PW-RFQ-002-2022**

Indicator

- Western APX Digital Weight Indicator
- 2 x RS232 ports
- 1 x TCP/IP RJ45 port

Printer

- 1 x Epson TM-U295 Document printer
- 1 x Epson TM-U295 Ticket printer

Lightning Protection

- WILCAN IS-05
- WILCAN Energuard RLI-40-2

External Displays

- 2 x Aurora 45SL Remote Display
- Traffic Signal Control

Documentation

- Foundation drawings signed and sealed by professional engineer
- General arrangement drawing

Installation

- Labour and equipment required to install and verify scale according to Measurement Canada requirements

Warranty

- As required by **PW-RFQ-002-2022**

Price

\$117,815.00

## Spare Parts (As pers section 30.1.12)

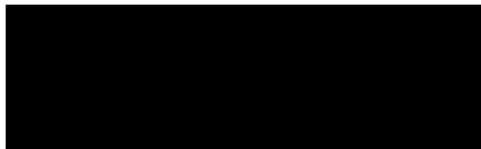
Load Cell	\$600.00
APX Digital Weight Indicator	\$1,600.00
8-Cell Summing board	\$250.00
8-Cell Adjustment board	\$300.00

## Terms and Conditions

Delivery	4-6 weeks from receipt of order
Terms	The City is responsible for the construction of the foundation and ramps which are critical to having the scale operational. Provided both those items are complete prior to delivery and installation of the scale we will accept terms of net 30 days.
Taxes	Taxes extra as applicable
F. O. B.	Jobsite - Haileybury, ON
Acceptance	The quotation is valid for 30 days

## References

Miller Waste



Ace's Waste



Region of Peel



## Purchaser's Responsibilities

Foundation	Foundation and concrete approach pad built according to our setting plan drawings.  Ramps to be constructed according to Measurement Canada guidelines.  Trenching and installation of conduit from the scale location to the location of the External Displays.
Scale House	Provide a suitable scale house with 120V/15A electrical service.  The scale house must be compliant with Measurement Canada requirements.
Freight	Included
Crane	Included

# APX

# PROGRAMMABLE INDICATOR & CONTROLLER



TICKETS, BARCODES & LABELS



VEHICLE WEIGHING, TRUCK IN/OUT



BATCHING, FILLING & BULKWEIGHING



ENTER key to select Truck ID

Truck ID	Time	Date	Record Type
ABC123	09:21:36	07/11/18	Loop
XYZ789	09:29:20	07/11/18	Loop
DEF456	09:33:32	07/11/18	Loop
888888	11:08:50	05/30/18	Fleet
777777	15:16:26	05/09/18	Fleet
666666	09:39:14	04/27/18	Fleet
555555	13:12:12	03/09/18	Fleet
444444	11:45:36	03/07/18	Fleet
333333	09:21:12	01/25/18	Fleet
222222	10:09:16	01/22/18	Fleet
111111	14:08:18	01/15/18	Fleet

View Vehical Record ID# 111111

Field Name	Value
Tare Weight	16140 lb
Customer Name	MJ Sand & Gravel
Account #	Job 1177
Address	12178 Kickerville Rd.
Address	Ferndale, WA. 98248
Running Total	366080 lb
Transaction Count	12

DATABASES & TRANSACTION REPORTING



**WESTERN SCALE CO. LTD.**



# PROGRAMMABLE WEIGHT INDICATOR & APPLICATION CONTROLLER



The APX programmable indicator is the pinnacle of accuracy and process control. Up to 4 scales may be utilized and the modular design allows incredible connectivity and system integration. Navigation keys, "soft" function keys and a 5.6 inch color display make the APX easy to install, configure, calibrate & operate. Quality construction, on-screen diagnostics, field-programming and backup options for mission critical applications ensure minimal downtime.

Designed for use with truck scales, filling, batching, or anything else Scale Dealers can throw at it, the APX delivers the highest level of performance for any industrial weighing & processing application.

## APX SPECIFICATIONS

- Scale Interfaces: High Speed Single Channel A/D -or- Quad Channel Multi A/D plus total
- Excitation: 7 V DC  
Up to 32 x 350Ω or 64 x 700Ω load cells
- Resolution: 10,000 d (LFT); 1 million internal counts
- Measurement Speed: 100 weight samples per second
- Display: Full colour LCD graphic display (TFT)  
4.6" x 3.2" (320 x 240 pixels)
- Processor: ARM 32 bit, 120 MHz
- Memory: 2 GB (std) 1000 Truck IDs, Multiple DBs
- Communications: Serial ports - 2x RS-232, 1x RS-422  
2x USB port (USB-A host)  
Ethernet (TCP/IP, 10/100 Base T)  
ModBus TCP/IP (optional)  
Fully configurable data formats  
Selectable output strings, tickets & labels
- Optional I/O: Up to 24 isolated, discrete Input/Outputs  
4-20mA / 0-10V Analog Output
- Power: 100 - 240 V AC, 50 / 60 Hz
- Enclosure: 304 Stainless Steel, Outdoor rated
- Temperature Range: 14°F to 104°F / -10°C to 40°C
- Approvals: ETL Listed, NTEP Class III / III L (10000)  
Measurement Canada Class III / III HD (10000 / 20000)

Made in Canada

## ACCURACY

High speed A/D weight sampling with topflight internal resolution increase productivity.

Western's proven FastStep DSP vibration filtering.

Up to 4 scale channels with "Legal for Trade" channel summing and multi-scale display.

Fast and easy set-up with responsive menu structures and calibration to any test weight amount.

## PROGRAMMABILITY

Select from built-in tickets and programs such as Truck In/Out, Weight Accumulation (totals), USB Data storage and more!

Have the APX custom programmed for weighing applications such as:

- Unattended Weighing
- Transaction/Data Reporting
- Packaging & Inventory
- Custom Graphic Interfaces
- Advanced I/O Control

Build weigh tickets, labels, graphics & macro-based programs via the keypad or a PC.

Preemptive multi-tasking operating system prioritizes processes to optimize processor & memory functions. The result: Unmatched application speed & efficiency.

## CONNECTIVITY

3 serial ports (2x RS-232 & 1x RS-422) for industrial communication to printers, PCs and remote displays.

2 USB ports host flash drive, QWERTY keyboard, etc.

Straightforward Ethernet networking with Tech menu.

Advanced traffic light controls (direct relay or serial).

Ever-increasing PLC and system integration options!

Your Authorized Western Dealer:



# WESTERN SCALE CO. LTD.

Please visit [www.westernscale.ca](http://www.westernscale.ca)

© 2018 Western Scale Co. Limited 08/18

1670 Kingsway Ave., Port Coquitlam, B.C. CANADA V3C 3Y9  
Tel: (604) 941-3474 Fax: (604) 941-4020 Email: [info@westernscale.ca](mailto:info@westernscale.ca)

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# Epson TM-U295 Series

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DATASHEET / BROCHURE

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An incredibly compact, versatile slip printer that's ideal for cheque and credit card authorisation

Epson TM-U295

## Compact and versatile

Ideally for cheque and credit card authorisation, the TM-U295 is renowned for its compact size, while at the same time offering printing versatility. Capable of many font options, it offers four print sizes, and also has the ability to print text vertically as well as horizontally.

## User-friendly

The TM-U295's flatbed design makes paper insertion easy and quick. It also offers user-friendly features such as an easy-to-operate touch panel and an automatic paper eject function.

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## KEY FEATURES

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## PRODUCT SPECIFICATIONS

### FONTS & STYLES

Column capacity 35 cps / 42 cps

### PAPER

Paper size 80 - 182 mm (W) x 69 - 257 mm (H)

Copy capability two copies plus one original

### INTERFACES

Interfaces RS-232, Drawer kick-out

### POWER

Power Supply PS-180 (option)

### GENERAL

Product dimensions 180 x 191 x 102 mm (Width x Depth x Height)

Product weight 1.6 kg

Colour Epson Dark Grey / Epson Cool White

Noise Level Operation (Roll): 65 dB (A)

Installation horizontally

Interface connectors D.K.D. function (2 drivers)

Supported Humidity Operation 30% - 85%, Storage 30% - 90%

Supported Temperature Operation 5° C - 40° C, Storage -10° C - 50° C

### FONTS & STYLES

Print Speed 1.90 ~ 2.30 Ips

Column capacity slip 35 cps / 42 cps

Character size 1.6 mm (W) x 2.9 mm (H) / 1.3 mm (W) x 2.9 mm (H)

Character set 95 Alphanumeric, 32 International, 128 x 4 Graphic

Characters per inch 13.5 cpi / 16.2 cpi

### DATA BUFFER

Data Buffer 512 Bytes or 35 Bytes

## Epson TM-U295 Series

### WHAT'S IN THE BOX

- Main unit
- User manual
- Ribbon

### SUPPLIES

- Epson ERC27B Ribbon Cartridge for M U290/ U295 M 290 black (C43S0 5366)

### OPTIONAL ACCESSORIES

- PS 80 Universal Power Supply C32C82534
- Epson AC Cable UK cable 2093752
- AC Cable EURO cable 2 9 40



\* Warranty offers are not available in all countries. Please contact your local Epson representative.

For further information please contact your local Epson office or visit [www.epson-europe.com](http://www.epson-europe.com)

Austria 01 253 49 78 333 Belgium +32 (0)2 792 04 47 Czech 800/142 052 Denmark 44 50 85 85 Finland 0201 552 091 France 09 74 75 04 04

(Cost of local call, operator charges may apply) Germany +49 (0) 2159/92 79 500 Greece +30 211 198 62 12 Hungary 06800 147 83 Ireland 01 436 7742

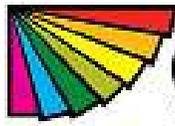
Italy 02-660321 10 (0,12 /min) Luxembourg +352 27860692 Middle East +9714 8872172 Netherlands +31 (0)20 708 5099 Norway +47 67 11 37 00

Poland 0-0-800 4911299 (0,16 zł/min) Portugal 707 222 111 Russia (095) 777-03-55 Slovakia 0850 111 429 South Africa (+2711) 465-9621

Spain 93 582 15 00 Sweden 0771-400135 (Mobilsamtal - 0,99 kr/min, Lokala samtal - 0,30 kr/min, Utlandssamtal - 0,89 kr/min) Switzerland 022 592 7923

Turkey (0212) 3360303 United Kingdom 0871 222 6702

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# Cloverdale Paint

## INDUSTRIAL DIVISION

### Protective Coating Specification for Carbon Steel Weigh Scales (Exterior UV and Salt Exposure)

Description:

Technical Specification for the application of a Protective Coating System on a Carbon Steel Weight Scale seeing Exterior UV and Salt Exposure. This Specification would also be suitable for Maintenance Painting of the same Units.

Surface Preparation (Carbon Steel):

- Steel Surface shall be cleaned with low pressure water cleaning (<5000 Psi / <350 bars) to remove contamination like salts, oil, grease, dirt and dust with combination of Solvent cleaning methods (SSPC-SP1) or with use of Emulsifying agents. (Solvents and emulsifying agents help to disperse the oil/grease contents).
- Substrates defects (like Fabrication defects, design defects & surface defects) shall be repaired prior to abrasive blasting.
- Sharp edges shall be ground smooth to a radius of 2-3 mm.
- Ensure that all rough hand welds or any rough machine welds are ground to produce a smoothly contoured surface. The visual comparator standard-NACE 0178 – may be used as reference, and grade “D” or better should be aimed at.
- Rough weld & weld spatters shall be ground smooth to an acceptable level.
- Substrate shall be checked for the presence of water soluble salt contents by a suitable and reliable methods agreed by the client. Test shall be done prior to, and after surface preparation and values shall be recorded.
- After cleaning with detergent, If soluble salt levels are above 5µg/cm<sup>2</sup> further remedial steps should be taken.
- Abrasive Blast all areas in accordance with **NACE No. 3/SSPC SP-6** to create an angular profile in the substrate of 1.5-3mils.
- If abrasive blasting is not possible for a small amount of select areas (>0.5% of total surface area), an SSPC-SP11 Powertool Clean to bare metal with a minimum angular profile of 1mil is acceptable.
- Prevent the formation of flash rusting by use of dehumidification equipment if conditions allow.
- Ensure all surfaces are clean, dry, and free of dust and other contaminants after abrasive blasting. The soluble salt level shall be 5µg/cm<sup>2</sup> or less before priming.

Recommended Coating System (Premium Polyurethane):

<u>Coat</u>	<u>Product</u>	<u>DFT</u>
Prime	<b>AllCure 442 Epoxy Primer or DuraPrime/ClovaPrime Epoxy</b>	4-8 mils
Topcoat	<b>Allcolour 90-line or ArmourShield 837/839/847</b>	2-4 mils

\*Follow all Installation/Application instructions as per the Manufacturers TDS.

KRISTOPHER AGNEW (NACE CIP #37158)  
Engineering Sales and Technical Representative  
Cloverdale Paint Industrial Division  
1257 Speers Road  
Oakville, Ontario L6L 2X5  
[www.cloverdalepaint.com](http://www.cloverdalepaint.com)

## ArmourShield 847: High Gloss Polyurethane

### Description

The ArmourShield 847 Series is a two component, tightly crosslinked interpenetrating polymer network of acrylic and polyester urethanes. Virtually HAPS free at less than 1%, this high performance, VOC compliant aliphatic urethane provides superior gloss and color retention, excellent chemical resistance, outstanding abrasion resistance, and a very high gloss ("wet look") finish.

### Coating Properties

<b>Coating Category</b>	Aliphatic Acrylic Urethane
<b>Mix Ratio</b>	4:1
<b>Pot Life @ 50% RH, 25°C (77°F)</b>	2 hours
<b>Induction Time</b>	None
<b>Gloss</b>	High Gloss
<b>In-service Temperature Limits</b>	
<b>Continuous:</b>	93°C (200°F)
<b>Intermittent:</b>	120°C (250°F)
<b>Product VOC (g/L)</b>	<340

### Coverage Information

<b>Volume Solids</b>	51% May vary by base/color
<b>Theoretical Coverage</b>	820 ft <sup>2</sup> /gal (23.6 m <sup>2</sup> /L) @ 1 mil (25 microns) DFT. These coverage rates are based on 100% transfer efficiency
<b>Recommended Film Thickness</b>	Wet: 4.0 - 8.0 mils (100 - 150 microns) Dry: 2.0 - 4.0 mils (50 - 100 microns)
<b>Applied Coverage</b>	<i>Actual coverage will vary depending on substrate and application method. Please contact your Cloverdale Industrial Representative for specific project recommendations.</i>

### Approvals / Certifications

AIM 25 Compliant  
 AWWA D102-11, OCS 5/6  
 SSPC Paint 36  
 MPI #72

### Benefits

Chemical Resistant  
 Excellent Gloss Retention  
 Excellent Weathering  
 Fast Dry  
 Good Flexibility on Aging  
 Low VOC  
 Outstanding Application  
 UV Resistant

### Markets / End-Uses

Aircraft  
 Commercial Transport  
 Electrical Transformers  
 Farm Machinery  
 Oil Field/Refinery Work  
 Process Equipment  
 Storage Tank Exteriors  
 Structural Steel Trailers  
 Truck Body Builders

### Bases

84700A White Base  
 84701A Deep Base  
 84703A Clear Base  
 84704A Jet Black  
 84705A ANSI 70 Gray  
 84706A Red Base  
 84708A Yellow Base  
 84719A ANSI 70 Gray (haps free)  
 84700B Part B



**System Recommendations**

Contact your Cloverdale Technical Representative for system recommendations.

**Mixing Instructions**

4 Parts A to 1 Part B

- Stir Part A and Part B separately.
- Slowly pour Part B into Part A while mixing well.
- After combining, continue mixing for several minutes more.
- Add thinner if required.

**Methods of Application**

**Application Parameters**

Relative Humidity	Not to exceed 80 %
Minimum Temperature	10°C (50°F)
Maximum Temperature	35°C (95°F)

**Equipment Settings**

<b>Airless Spray</b>	Min. Fluid Capability	1200 psi
	Tip Size	.009" - .013"
<b>Air Spray</b>	Pot Pressure	10 – 20 psi
	Atomizing Air	45 – 65 psi
	Nozzle Set	0.7 - 1.4
<b>Air Assisted Airless</b>	Min Fluid Capability	700 psi
	Atomizing Air	40 - 70 psi
	Tip Size	.009" - .013"
<b>Brush/Roll</b>	<ul style="list-style-type: none"> <li>• Lap marks may be visible.</li> <li>• Use solvent resistant equipment.</li> </ul>	

**Drying Times**

Substrate Temperature	Touch Dry	Hard Dry	Overcoat Times
10° C(50°F)	4 hrs	12 hrs	24 hrs
25°C (77°F)	2hrs	6-8 hrs	12 hrs
35°C (95°F)	1 hr	3 hrs	6 hrs

**Recoat Times**

Substrate Temperature	Touch Dry	Hard Dry	Tape Time
10°C (50°F)	4 hrs	12 hrs	N/A
25°C (77°F)	2hrs	6-8 hrs	7-8 hrs
35°C (95°F)	1 hr	3 hrs	N/A

This Urethane can be recoated with itself up to 3days. After 3 days it must be must be scuff-sanded for adhesion purposes.

**Substrates**

Ferrous Metals  
Non-Ferrous Metals

**Thinner**

C7602 Med ,Haps free  
C7603 VOC Compliant  
C7604 Urethane Thinner

**Equipment Cleaning**

C25 MEK Thinner

**Product Weight**

Part A 10.68 lbs/gallon kit

Part B 2.20 lbs/gallon kit

**Shelf Life**

2 years on Part A  
2 years on Part B  
Applicable only for material stored in unopened, undamaged factory filled containers stored at 4°C-38°C (39°F-100°F). Subject to reinspection.

**Package Size**

1 gallon kit  
5 gallon kit



## Safety Precautions

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**This product is for Industrial / Shop use only.**

**WARNING!** If you scrape, sand or remove old lead paint from any surface you may release lead dust. LEAD IS TOXIC. EXPOSURE TO LEAD DUST CAN CAUSE SERIOUS ILLNESS, SUCH AS BRAIN DAMAGE, ESPECIALLY IN CHILDREN. PREGNANT WOMEN SHOULD ALSO AVOID EXPOSURE. Wear a NIOSH approved respirator to control lead exposure. Carefully clean up with a wet mop or HEPA vacuum. For additional information, Canadian customers contact the Product Safety division of Health Canada at 1-800-O-CANADA, US customers contact the U.S. EPA/Lead Information Hotline at 1-800-424-LEAD (5323).

**WARNING! Use with Adequate Ventilation.** Reports have associated repeated and prolonged occupational overexposure to solvents with permanent brain and nervous system damage. Intentional misuse by deliberately concentrating and inhaling the contents may be harmful or fatal.

**WARNING! Proper breathing PPE must be worn during application. Refer to Safety Data Sheet for proper health and safety information, located at [www.cloverdalepaint.com](http://www.cloverdalepaint.com)**

## Updates

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Please visit [www.cloverdalepaint.com](http://www.cloverdalepaint.com) for the most recent versions of Technical Data Sheets and Safety Data Sheets.

**Last Modification date:** 10/02/2017

## LIMITATION OF LIABILITY

To the best of our knowledge, the technical data contained herein are true and accurate at the time of issuance but are subject to change without prior notice. We guarantee our product to conform to the specifications contained herein. All technical advice, recommendations and services regarding this product are rendered by the Seller gratis. They are based on technical data which the Seller believes to be reliable and are intended for use by persons having skill and know-how, at their discretion and risk. Seller assumes no responsibility for results obtained or damages incurred from this product use by Buyer whether as recommended herein or otherwise. Such recommendations, technical advice or services are not to be taken as a license to operate under or suggest infringement of any patent.

## WARRANTY

Cloverdale Paint Inc. warrants its products to be free from defects in material and workmanship. At its option, Cloverdale Paint Inc. will either replace products not conforming to this warranty or credit the Buyer's account the invoiced amount for the non-conforming products. This is Cloverdale Paint Inc.'s sole obligation and Buyer's exclusive remedy in connection with the products. In no event shall Cloverdale Paint Inc. be liable for special, indirect, consequential or incidental damages.

By purchasing this product the Buyer accepts this warranty in lieu of all others, and waives all claims to any other remedy arising from any warranty or guarantee of quality, whether such warranty or guarantee of quality was made expressly to the Buyer or implied by any applicable law.

Any claim under this warranty must be made in writing by the Buyer to Cloverdale Paint Inc. within ten (10) days of discovery of the claimed non-conformance, but in no event later than one (1) year from the delivery date. The Buyer's failure to notify Cloverdale Paint Inc. of such non-conformance as required herein shall bar the Buyer from recovery under this warranty.

**READ LABEL AND SAFETY DATA SHEET PRIOR TO USE.**





**wilcan**  
**POWERSURGES.COM**

**Lightning & Surge Protection Systems**

THE CALM BEFORE AND AFTER THE STORM™

***ENERGUARD™***  
**RLI-40-2**  
**SPECIFICATIONS**

Nominal Operating Voltage.....	120/240 Split Phase
Maximum Continuous Operating Voltage.....	150/300 vac
Rated Current Per Phase [8/20ns].....	40ka
Rated Current Total.....	80ka
Energy Rating per Phase.....	680 Joules
Energy Rating Total.....	1360 Joules
Suppression Voltage L-N [@ 200 amps].....	350vp
Suppression Voltage L-N [@ 2000 amps].....	425vp
Operating Temperature Range.....	-40° to + 80°c
Humidity Tolerance [non condensing].....	< 95% R.H.
Front Panel Power Indicators.....	LEDS
Size.....	4 x 4 x 3 inches
Weight.....	3 Lbs.

**TOLL FREE PHONE 1-888-596-2020**

[www.lightningtvss.com](http://www.lightningtvss.com)

[wilcan@lightningtvss.com](mailto:wilcan@lightningtvss.com)

[www.powersurges.com](http://www.powersurges.com)

## BULLET PROOF PROTECTION

The IS-05  
Electronic Weigh Scale  
Lightning Protector



ENERGUARD II  
Electrical Panel Lightning  
and Surge Protector



Model IS-07  
Optical Isolators



Model 555  
Telco Line Lightning and  
Surge Protector



THE CALM BEFORE AND  
AFTER THE STORM™

WILCAN has the lightning and surge protection you need. From small installations to large ones our proprietary devices can and will save you time and money.

Established in 1975 our people have the experience to solve any lightning damage problem and with our exclusive lifetime warranty you'll have one less thing to worry about©

Please call us for more information about how you can limit repair expenses and production downtime.

WILCAN ELECTRONICS CANADA

Lightning Specialist

For: Weigh Scale owners & operators

**R** *lightning protection system*  
*Install one in a lifetime to*  
*prevent damage to your scale*

*Side effects...*

*Saves money/improves bottom line*

NO REPEATS



35-8560 Torbram Road Brampton Ontario L6T 5C9

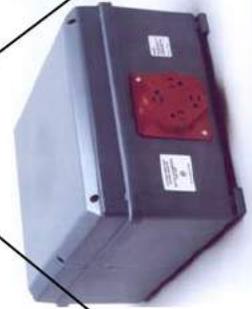
Toll Free Phone: 1-888-596-2020

Toll Free Fax: 1-888-866-7775

E-mail: [wilcan@lightningtvss.com](mailto:wilcan@lightningtvss.com)

[www.weighscaleprotector.com](http://www.weighscaleprotector.com)

WEIGH THE COST



# LIGHTNING PROTECTION

FOR ELECTRONIC WEIGH SCALES

Truck scales are an essential part of all commodity based businesses. However regardless of who manufactures them they all suffer susceptibility to lightning damage.

The actual cost of repairing a damaged scale is often in the thousands of dollars which is self evident when you see the repair invoice.

When you also factor in the intangibles however, that is another matter. With the down time that will idle your employees and the potential for customer dissatisfaction how can you calculate it?

Our original model IS-05 electronic weigh scale protector was designed in 1985 to protect a single load cell scale, the digital display and a ticket printer. It did this job elegantly at an abattoir where it is still in service to this day. During this time it actually outlasted the original scale and provided a one year payback period. The client eventually transplanted that protection to a new eight load cell scale.



**WILCAN eliminates lightning damage to electronic weigh scales.**



## WEIGH SCALE PROTECTION SAVES MONEY

WILCAN weigh scale protection equipment essentially makes a profit. Many users of our equipment had annual repair and downtime costs in excess of \$8000.00 per year before incorporating our exclusive system. Now they are profiting year after year since these costs have been eliminated.

Over the past two decades a huge number of our devices have been sold to a variety of users in many different types of businesses all yielding comparable results.

There are no wear out factors when selecting this unit. Occasionally we get a call from past clients asking what the maintenance procedure is for these protectors and we are always pleased to reply "just dust it off and put it back in service".



## PROTECT YOUR WEIGH SHACK AND OTHER EQUIPMENT TOO

Along the way computers have made their way into the weigh shack. This has generated new problems and different lightning damage to the equipment associated with it.

Many of the older systems would rely on the scale operator to manually enter weight data via the keyboard and this equipment could easily be protected by one of our other products now known as the **ENERGUARD II™** electrical panel lightning & surge protector.

As time went on computer science advanced, hardwiring was initiated between the digital display and the computer as well as the addition of an external display (scoreboard) for viewing by drivers (also mandated by law in some jurisdictions) became a common part of weighing systems.

To deal with these new challenges a solution for these problems was developed by WILCAN in the form of our optical isolator the IS-07. Sold in pairs, two pair are required, one pair between the digital display and the computer port and one pair between the scoreboard and digital display.

Increasingly, computer data is now also sent via telephone lines to other computers centers. This link must also be protected from lightning and surge damage. For this function we use our model 555 Telco line protector. This device will ensure protection for your modem and port.

# AURORA 45 SL

## STOP & GO!

### Additional Aurora 45 SL features:

Save time and money with the built-in **RED & GREEN** traffic light.

Control the traffic light with:

- Serial commands (wired or wireless)
- Hard-wired manual switches (electrical or mechanical)
- Pre-installed utility programs.

The same bigger, brighter **4.5 inch digits** as the Aurora 45.



## AURORA SPECIFICATIONS

<b>DISPLAY</b>	High Intensity (Ga Al In P) LED lamps 6 digits (7 segments each). 1 or 2 decimals. 4 annunciator lights (GR, NT, lb, kg) Non glare lens (Optimized for LED clarity)
<b>COMMUNICATIONS</b>	Inputs: RS 232, RS 422/485, & 20 mA current loop.  Auto Learn Technology: Indicator Strings and Data Format (Baud Rate, Data Bits, Parity, Stop Bits)
<b>POWER</b>	Input: 90 to 240 V AC Consumption: 25 watt (60 watt Max.)
<b>ENCLOSURE</b>	Tough, dependable mild steel Powder coated finish Breather vent (Prevents Condensation) Weather proof Optional visors and pole brackets
<b>OTHER</b>	Dimensions (Aurora 45): 24" x 5" x 10" 610 mm x 127 mm x 255 mm  Dimensions (Aurora 65 & 45 SL): 32" x 5" x 12" 812 mm x 127 mm x 305 mm  Ship Weight: 18 lb / 9 kg (Aurora 45) 32 lb / 15 kg (Aurora 65 & 45 SL)  Temperature Range: 40°F to 120°F 40°C to 50°C

## WIRELESS COMMUNICATIONS!

All Aurora displays feature an integrated radio option allowing communications over several thousand feet!

Standard 900MHz frequency-hopping, spread spectrum radio module.

No external housings or radio knowledge required.

Field installation kits are also available.

*Simply plug the Radio Module directly into the Controller PCB and place the antenna.*



## MORE AURORA FEATURES...

Built-in relay remotely controls external traffic lights.

Reliable and durable. A Western trademark.

Mirrored display mode.

Multi-drop capabilities: Run up to 8 scoreboards from a single serial connection.

Pre-installed utility programs include:

Axle weighing, Traffic light control, Hold weight, and more...

Stainless steel enclosure options are available. Please contact the factory for more information.

## **Corporation of the City of Temiskaming Shores**

### **By-law No. 2022-014**

#### **Being a by-law for the licensing of short-term accommodations in the City of Temiskaming Shores**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws respecting the health, safety, and well-being of persons, parking on property, and structures including fences and signs; and

**Whereas** under Section 151 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws to provide for a system of licenses with respect to businesses, including issuance and suspension; and

**Whereas** Section 434.1 of the Municipal Act, 2001, S.O. 2001, c. 25 authorizes a municipality to require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality passed under the Municipal Act, 2001, in order to assist the municipality in promoting compliance with its by-laws; and

**Whereas** Section 434.2 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended provides that an Administrative Penalty imposed by the municipality on a person under Section 434.1 of the Municipal Act, 2001, constitutes a debt of the person to the municipality; and

**Whereas** under Section 436 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws allowing the municipality to enter onto land at any reasonable time for the purpose of carrying out an inspection to determine compliance with a by-law, order, or license; and

**Whereas** under Section 444 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may make orders requiring a person to discontinue contravening a by-law and to do the work required to correct a contravention; and

**Whereas** Council has engaged in public consultation, including public meetings and direct consultation with representatives of the business community and the short-term accommodation industry; and

**Whereas** Council considered Administrative Report No. CS-006-2022 at the February 1, 2022 Regular Council meeting, and directed staff to prepare the necessary by-law to establish a system for the licensing of short-term accommodations in the City of Temiskaming Shores for first and second reading.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law;

1. That Council adopts a by-law to license Short-Term Accommodations in the City of Temiskaming Shores, a copy attached hereto as Schedule "A" forming part of this by-law.
2. That this by-law shall come into force and take effect on January 1, 2023.
3. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law.

**Read a first and second time** this 1<sup>st</sup> day of February, 2022.

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Mayor

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Clerk

**Read a third and final time** this 5<sup>th</sup> day of April 2022.

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Mayor

---

Clerk



Schedule "A" to

**By-law No. 2022-014**

**Short-Term Accommodations By-Law**

## Part 1 – Definitions of Words and Phrases

Definitions of words and phrases used in this by-law that are not included in the list of definitions in this section shall have the meanings which are commonly assigned to them in the context in which they are used in this by-law.

Unless otherwise specified, words importing the singular include the plural and vice versa and words importing gender include all genders and the past, present, or future tense or other related form of defined term shall have the same meaning as the defined term.

The words defined in this section have the following meaning for the purposes of this by-law.

- 1.1 **Administrative Penalty** means a monetary penalty imposed and as set out in Appendix 01 herein of By-law 2022-014, as amended for a contravention of this By-law;
- 1.2 **Applicant** means an individual who has submitted an application for a *license* to operate a *short-term accommodation*;
- 1.3 **By-law Enforcement Officer** means a person or persons duly appointed from time to time by *Council* to enforce regulatory by-laws of the Municipality;
- 1.4 **City** means the Corporation of the City of Temiskaming Shores;
- 1.5 **Council** means the Municipal Council of the City of Temiskaming Shores;
- 1.6 **License** means a license to operate a *short-term accommodation* issued pursuant to the provisions of this By-law;
- 1.7 **Licensed bedroom** means a room or area used, designed, equipped or intended for sleeping;
- 1.8 **Licensee** means an individual who holds a *license* to operate a *short-term accommodation* pursuant to the provisions of this By-law;
- 1.9 **Municipal Clerk** means the Municipal Clerk or his/her designate as appointed by *Council*;
- 1.10 **Noise By-law** means the by-law to prohibit and regulate certain noises currently in effect in the *City* and all amendments thereto;
- 1.11 **Owner** means any person who is a registered owner, has a legal or equitable interest, has a legal right to obtain possession, or who has control or management of any *property*, land, building, or structure;
- 1.12 **Premises** means any place, premises, or location, or part thereof, in which a short-term accommodation is located;

- 1.13 Property** means any lot, block, or other area in which land is held or into which it is subdivided, including the buildings and structures thereon;
- 1.14 Property Standards By-law** means the by-law regulating property standards currently in effect in the *City* and all amendments thereto;
- 1.15 Short-term Accommodation** means a building or structure or any portion thereof that offers a place of temporary residence, lodging or occupancy for any period less than 28 consecutive calendar days, throughout any part of a calendar year. *Short-term accommodation* uses do not include a hotel, motel, or other similar commercial establishment, but do include bed and breakfast establishments as defined in the *Zoning By-law*;
- 1.16 Sign By-law** means the by-law regulating signs currently in effect in the *City* and all amendments thereto;
- 1.17 Zoning By-Law** means the Zoning By-law currently in effect in the *City* and all amendments thereto.

## Part 2 – General Provisions

1. No person shall *operate a short-term accommodation* in the *City* unless that person has first obtained a *license* in accordance with the provisions of this By-law.
2. Only the *owner* or the lessee may apply for and hold a *license* to *operate a short-term accommodation*. If the *applicant* is the lessee, written permission from the *owner* is required.
3. All municipal taxes, fees, and other charges for the *property* must be current and not in arrears and any open building permits must be closed before a *license* will be issued.
4. *Short-term accommodations* must be fully serviced with municipal water and sanitary sewer services, or with a system approved by the Timiskaming Health Unit.
5. The *owner* and/or *licensee* will be held responsible for contraventions by tenants and guests of the *Noise By-law*, *Property Standards By-law* and any other applicable by-laws and regulations.
6. *Short-term accommodations* shall be operated in compliance with the following provisions:
  - a. The following shall be made available to guests in each *licensed bedroom*:
    - i. A copy of the current *license*;

- ii. A copy of the current *Noise By-law*;
  - iii. A copy of the approved site plan showing the designated parking areas/spaces;
  - iv. A copy of the approved floor plans;
  - v. The contact information of a responsible person, within the City, who maintains the *property* and manages guests.
- b. Only signage in accordance with the *Sign By-law* shall be displayed.
7. The *By-law Enforcement Officer* may require access to the *premises* between the hours of 8:30 a.m. and 4:30 p.m. The provision of access is a requirement of this By-law to verify the health and safety of the *premises* and to verify compliance with this By-law and any other applicable by-law and/or regulations.

## 2.1 Parking

- a. Parking requirements for *short-term accommodations* shall be one parking space for each *licensed bedroom* in addition to the required parking for the dwelling and any other on-site uses, as set out in the *Zoning By-law*.
- b. The total number of parking spaces required shall be determined according to the criteria in place at the time of the initial application for *license* provided that the *property* has been continually used under the authority of a *license* since the time of the initial application for *license*. In the event that the *property* has not been continually used under the authority of a *license* since the initial application, the total number of required spaces shall be determined according to the criteria in place at the time of the current application held by the *licensee*.
- c. The *licensee* shall be responsible for ensuring that guests park in the areas designated on the approved site plans.

## Part 3 – Licensing Process

The *Municipal Clerk* shall be responsible for the administration of this By-law.

### 3.1 Application Requirements

- a. An application for a *license* to operate a *short-term accommodation* shall be submitted to the *Municipal Clerk*, and shall include:
  - i. The location of the *short-term accommodation premises* on the *property*, and any and all other buildings and structures with setbacks indicated from all *property* lines;
  - ii. The location and dimensions of the parking area(s) and the required parking spaces;

- iii. The location and dimensions of the driveway access to the required parking spaces;
  - iv. The location and dimensions of any the outdoor amenity area(s) and features (eg. deck, patio, hot tub, pool).
- b. A clear and legible floor plan for each floor of the *short-term accommodation premises* showing:
- i. The proposed use and dimensions of each room;
  - ii. The location of all fire extinguishers;
  - iii. The location of all exits;
  - iv. The location and dimensions of all windows.
- c. The application fee paid in full as set out in Appendix "1" to this By-law;
- d. The *licensee* shall be responsible for informing the *Municipal Clerk* in writing of any changes to the information contained in the application.
- e. The submission of false or misleading information will result in the application being voided and the application fee being surrendered to the *City*.

### 3.2 Application Process

- a. Upon receipt of a complete application, the *Municipal Clerk* shall:
- i. Forward the application to the Corporate Services Department and the Fire Department;
  - ii. Forward the application to the Timiskaming Health Unit for properties that are not serviced with municipal water and/or sanitary sewer services;
  - iii. Arrange for a pre-*license* inspection of the *premises* with the *applicant* and the *By-law Enforcement Officer* and any other *City* staff as may be necessary, to ensure the accuracy of the information contained in the application and compliance with the following:
    - 1) The provisions of this By-law;
    - 2) The Ontario Fire Code;
    - 3) The Ontario Building Code;
    - 4) The *Property Standards By-law*;
    - 5) The *Zoning By-law*;
    - 6) Any other *City* by-law that may affect the status of the application or the issuance of a *license*.

### **3.3 License Issuance and Denial**

- a. Where the complete application has been reviewed and the pre-*license* inspection completed and no issues/concerns have been noted, or all issues/concerns have subsequently been addressed, the *Municipal Clerk* shall issue a *license*.
- b. The *Municipal Clerk* may refuse to issue a *license* under the following circumstances:
  - i. If any of the information submitted in the application is incomplete or incorrect or the application fee has not been paid;
  - ii. If a *license* has previously been revoked, suspended, made subject to special conditions, or where the *owner* and/or *licensee* has a history of contravention of this or any other *City* by-law;
  - iii. If the application does not comply with the requirements included in this By-law.

### **3.4 License Time Period**

- a. A *license* shall be valid for two years from the date of issuance, as indicated on the *license*.
- b. Upon expiration of the *license* the *licensee* shall be responsible for applying to renew the *license* and the *City* will not provide notice that the *license* is due to expire.
- c. When a *property* is sold to which a *short-term accommodation license* applies, the new *owner* has six months from the possession date to apply for a *license* in order to maintain the *short-term accommodation* status under the most recent *license* and regulations.

### **3.5 Payment of Fees**

- a. Upon issuance of a *license* the *licensee* shall pay the annual fees for the duration of the *license* period.

### **3.6 Refunds and Penalties**

- a. If a *license* application is denied the application fee will not be refunded to the *applicant*.
- b. Should a *licensee* wish to cancel their *license* during the two-year term, the *licensee* must advise the *Municipal Clerk* in writing that they have not operated in the year in which they are requesting the refund. A full refund for the remaining terms of the *license* will be issued. A refund must be requested no later than June 1<sup>st</sup> of the year in which the refund is being requested.

## Part 4 – Enforcement and Violations

- a. The *licensee* shall be responsible for informing the *Municipal Clerk* in writing of any changes to the approved information or any deviation to the approved plans within seven (7) days of such change or deviation. Nothing in this By-law shall permit a *licensee* to rent any rooms other than those identified on the floor plans approved by the *City*.
- b. The *By-law Enforcement Officer* is empowered, upon presentation of proper credentials, to enter the *property* and/or *premises* at any reasonable time to inspect any building, structure, or the *property* and/or *premises* for the purpose of determining whether this By-law, or a notice or order issued against the *property* is being complied with. Such inspections shall be carried out during business hours, being between 8:30 a.m. and 4:30 p.m., unless an emergency situation exists where public safety is at risk.
- c. When, in the opinion of *City* staff, a violation of this By-law has occurred or exists, the *Municipal Clerk* shall issue a written notice to the *owner*. The notice shall specify the sections of the By-law to which a violation is occurring, and shall state the timeframe within which the violation must be corrected. If the violation is not corrected within the stipulated timeframe the *City* may correct the alleged violation at the expense of the *owner*.
- d. Service of any notice under this Section shall be carried out by personal service or registered mail upon the *licensee*, and, if the *owner* is not the *licensee*, upon the *owner* by the *Municipal Clerk* or *By-law Enforcement Officer*, or by hand delivering the notice to the address of the *licensee* as indicated on the application form and, if the *owner* is not the *licensee*, to the address of the *owner* as listed in the *City's* assessment role.
- e. Where notice is given by personal service, the serving of the notice shall be considered complete on the date the notice is delivered. Where notice is given by registered mail, the serving of the notice shall be considered complete two (2) business days after the mailing of the notice.

### 4.1 License Suspension and Revocation

- a. A *license* may be suspended, revoked, or made subject to special conditions for any of the following:
  - i. Any breach of the provisions of this By-law;
  - ii. Any breach of the provisions of any other applicable by-law or regulations;
  - iii. Refusal to comply with any notice of violation within the stipulated timeframe;
  - iv. The determination that any information submitted in the application was false or misleading.

## 4.2 Appeal

- a. An *applicant* whose application has been refused, or a *licensee* whose *license* has been revoked who is not satisfied with the reasons given for refusal of the application or revocation of the *license* may appeal such refusal or revocation to *Council*.
- b. An appeal must be made in writing to the *Municipal Clerk* no later than fourteen (14) days after the service of notice of refusal or revocation has been completed and must set out the *applicant* or *licensee's* reasons for appealing the refusal or revocation.
- c. Upon receipt of an appeal, staff shall provide the application information and any and all background information for *Council's* consideration at the next available regularly scheduled *Council* meeting.

## Part 5 – Penalty for Non-Compliance

1. Every Person who contravenes a provision of this By-law shall upon the issuing of a notice, in accordance with Part 4 of this By-law, be liable to pay the *City* an *Administrative Penalty* in the amount set out in Appendix 01 herein.
2. An *Administrative Penalty*, that is not paid within 15 days after it becomes due and payable, shall be deemed to be unpaid taxes and may be collected in the same manner as taxes in accordance with section 434.2 Municipal Act, 2001, S.O. 2001, c. 25, as amended.

## Part 6 – Conflict and Severability

1. If any portion of this By-law is found to be in conflict with any provision of any *Zoning By-law*, the Ontario Building Code, the Ontario Fire Code, other safety regulations, or any other regulations or by-law of the *City*, the provision which establishes the higher standard shall prevail.
2. Should any Section, clause, or provision of this By-law be declared by a Court of contempt jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof, other than the part which was declared to be invalid.

**Fee Schedule & Administrative Penalty**

<b>Application fee:</b>	\$250.00 (non-refundable)
<b>Inspection fee:</b>	\$250.00 (non-refundable)
<b>Annual fee:</b>	\$250.00 per licensed bedroom
<b>Appeal fee:</b>	\$500.00 (non-refundable)
<b>Operate without a license penalty:</b>	\$2,500 annually

**The Corporation of the City of Temiskaming Shores**

**By-law No. 2022-066**

**Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on April 5, 2022**

**Whereas** under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

**Whereas** under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**Whereas** under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws.

**Now therefore** the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **April 5, 2022**, with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

**Read a first, second and third time and finally passed** this 5<sup>th</sup> day of April, 2022.

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Mayor

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Clerk