



## The Corporation of the City of Temiskaming Shores

### Committee of the Whole Meeting

#### Minutes

Tuesday, October 07, 2025 03:00 PM

City Hall - Council Chambers - 325 Farr Drive

<b>Council:</b>	Mayor Jeff Laferriere and Councillors Dan Dawson, Melanie Ducharme, Ian Graydon, Nadia Pelletier-Lavigne, Mark Wilson (virtual), and Danny Whalen
<b>Present:</b>	Logan Belanger, Municipal Clerk Sandra Lee, Chief Administrative Officer Shelly Zubyck, Director of Corporate Services Steve Burnett, Director of Environmental Services Mathew Bahm, Director of Recreation Mitch McCrank, Director of Transportation Services Andrè Brock, Economic Development Officer Steve Langford, Fire Chief Brad Hearn, Information Technology Manager James McKay, Information Technology Stephanie Leveille, Treasurer
<b>Regrets:</b>	N/A
<b>Media:</b>	1
<b>Delegates:</b>	N/A
<b>Members of the Public:</b>	N/A

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### 1. Land Acknowledgement

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

**2. Call to Order**

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

**3. Review of Revisions or Deletions to Agenda**

None

**4. Approval of Agenda**

Resolution No. 2025-328

Moved By: Councillor Whalen

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that City Council approves the agenda as printed.

**Carried**

**5. Disclosure of Pecuniary Interest and General Nature**

None

**6. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

None

**7. Public Works**

**a. Delegations / Communications**

None

**b. Administrative Reports**

**1. Memo No. 017-2025-PW - Environmental Department Update**

Resolution No. 2025-329

Moved By: Councillor Dawson

Seconded By: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 017-2025-PW, regarding the Environmental Services operations update, for information purposes.

**Carried**

**2. Administrative Report No. PW-024-2025 - 2025-2026 Winter Operations Plan**

Resolution No. 2025-330

Moved By: Councillor Whalen

Seconded By: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-024-2025;

That Council directs Staff to prepare the necessary by-law, for the implementation of the 2025 – 2026 Winter Operations Plan, for Council's consideration at the October 21, 2025 Regular Council meeting;

That Council instructs the Director of Transportation Services to advise staff in the Public Works Department of the intent to commence the Winter Operations Schedule on or about Sunday, November 5, 2025, and conclude on or about Friday, April 3, 2026; and

That Council approve proceeding with one (1) rent-to-own grader and one (1) rental grader for the 2025-2026 winter season, with the required capital funding to be included in the 2026 budget.

**Carried**

**c. New Business**

None

**8. Recreation Services**

**a. Delegations / Communications**

None

**b. Administrative Reports**

**1. Memo No. 023-2025-RS -Regional Animal Control Task Force**

Resolution No. 2025-331

Moved By: Councillor Dawson

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt

of Memo No. 023-2025-RS;

That the Director of Community Development be directed to review the opportunities outlined by the Regional Animal Control Task Force, and provide recommendations to Council for consideration; and

That Council formally acknowledges the dissolution of Regional Animal Control Task Force.

**Carried**

**2. Memo No. 024-2025-RS - Ontario Trillium Foundation Grow Grant Application**

Resolution No. 2025-332

Moved By: Councillor Graydon  
Seconded By: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 024-2025-RS; and

That Council approve a funding application to the Ontario Trillium Foundation Grow Grant for an expansion of City-led youth programming.

**Carried**

**3. Memo No. 025.2025-RS - Recreation Operations Update (October)**

Resolution No. 2025-333

Moved By: Councillor Dawson  
Seconded By: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 025-2025-RS, regarding the Recreation operations update, for information purposes.

**Carried**

**4. Administrative Report No. RS-013-2025 Community Sport and Recreation Infrastructure Fund – Transfer Payment Agreement**

Resolution No. 2025-334

Moved By: Councillor Whalen

Seconded By: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-013-2025; and

That Council directs staff to prepare the necessary by-law to enter into a transfer payment agreement with His Majesty the King in right of Ontario as represented by the Minister of Sport, for the replacement of the roof at the Don Shepherdson Memorial Arena, in the amount of \$484,100, for consideration at the October 21, 2025, Regular Council meeting.

**Carried**

**c. New Business**

None

**9. Fire Services**

**a. Delegations / Communications**

None

**b. Administrative Reports**

**1. Fire Activity Report - August 21, 2025 to September 30, 2025**

Resolution No. 2025-335

Moved By: Councillor Graydon

Seconded By: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report, for the period from August 21, 2025 to September 30, 2025, for information purposes.

**Carried**

**2. Administrative Report No. PPP-009-2025 - Appointment of Volunteer Firefighters**

Resolution No. 2025-336

Moved By: Councillor Dawson

Seconded By: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-009-2025; and

That Council hereby appoints Mike Marinigh and Brian Robinson as Volunteer Firefighters to the Temiskaming Shores Fire Department (Station No. 1), in accordance with the Recruitment and Retention Program.

**Carried**

**c. New Business**

None

**10. Corporate Services**

**a. Delegations / Communications**

None

**b. Administrative Reports**

**1. Memo No. 028-2025-CS - Economic Development Update: September 2025**

Resolution No. 2025-337

Moved By: Councillor Graydon

Seconded By: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 028-2025-CS, regarding the Economic Development Update for September 2025, for information purposes.

**Carried**

**2. Memo No. 029-2025-CS - Mayor's Breakfast – Celebrating Small Business Week**

Resolution No. 2025-338

Moved By: Councillor Dawson

Seconded By: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt

of Memo No. 029-2025-CS, regarding the Mayor's Breakfast to celebrate small business week, for information purposes.

**Carried**

**3. Memo No. 030-2025-CS - Grant Drive Land Sale Bylaw (Revised from September 16, 2025 Meeting)**

Resolution No. 2025-339

Moved By: Councillor Dawson

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 030-2025-CS;

That Council hereby delegates authority to the Mayor and Municipal Clerk to enter into an Offer of Purchase and Sale Agreement between the City of Temiskaming Shores as Vendor, and 1001355167 ONTARIO INC. as Purchaser, for municipally-owned land on Grant Drive, legally described DYMOND CON 3 PT LOT 9 RP 54R4826 PARTS 1, 3, 5, 7, 9 AND 11, 13 PCL 25415 and 25416SST, at the appraised value of \$225,000 plus applicable taxes and all associated costs (legal, registration, administration, etc.), in accordance with By-law No. 2015-160;

That Council directs staff to prepare the necessary by-law to confirm the aforesaid agreement with 1001355167 ONTARIO INC., at the October 21, 2025 Regular Council meeting; and

That Council hereby terminates the land lease agreement with Chieftain Dairy Farms Ltd., for the cultivation of land, as authorized under By-law No. 2021-103, and directs staff to provide written notice of the City's intent to cancel the lease, in accordance with the terms of the agreement, effective the closing date for the subject property.

**Carried**

**4. Administrative Report No. CS-048-2025 - Proposal Award to Appoint an Integrity Commissioner**

Resolution No. 2025-340

Moved By: Councillor Dawson

Seconded By: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-048-2025; and

That Council directs staff to prepare the necessary by-law to enter into a two (2) year agreement with ADR Chambers Inc., to appoint Charles A. Harnick as the Integrity

Commissioner for the City of Temiskaming Shores, for consideration at the October 21, 2025 Regular Council meeting.

**Carried**

**5. Administrative Report No. CS-049-2025 - 2026 Municipal Election – Question on the Ballot**

Resolution No. 2025-341

Moved By: Councillor Pelletier-Lavigne

Seconded By: Councillor Wilson

Be it resolved that City Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-049-2025 titled 2026 Municipal Election – Question on the Ballot, for information purposes.

**Carried**

**6. Administrative Report No. CS-050-2025 - 2026 Budget Timeline**

Resolution No. 2025-342

Moved By: Councillor Whalen

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-050-2025;

That Council reduce the time period as set out in subsection 7(3) of O. Reg. 530/22, to pass a resolution making an amendment to the proposed budget from 30 days to 19 days; and

That Council reduce the time period as set out in subsection 7(10) of O. Reg. 530/22, to override the head of council's veto of an amendment to the proposed budget from 15 days to 10 days.

**Carried**

**7. Administrative Report No. CS-051-2025 - Zoning By-law Amendment –  
437013 and 437007 Hawn Drive**

Resolution No. 2025-343

Moved By: Councillor Dawson

Seconded By: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-051-2025;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law No. 2017-154, to permit the zone change from Manufacturing Industrial (M2) to Manufacturing Industrial with Exception (M2-4) on Hawn Drive, to permit a bulk fuel establishment and c-store; and

That Council directs staff to prepare the necessary by-law to amend the City's Zoning By-law No. 2017-154, for consideration at the October 21, 2025 Regular Council meeting.

**Carried**

**8. Administrative Report No. CS-052-2025 - Zoning By-law Amendment –  
Regina Street**

Resolution No. 2025-344

Moved By: Councillor Whalen

Seconded By: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-052-2025;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law No. 2017-154, to permit the zone change from Medium Density Residential (R3) to High Density Residential with Exception (R4-22) on Regina Street, to permit up to eight units and a minimum interior yard of 3.5m; and

That Council directs staff to prepare the necessary by-law to amend the City's Zoning By-law No. 2017-154, for consideration at the October 21, 2025 Regular Council meeting.

**Carried**

**9. Administrative Report No. CS-053-2025 - Zoning By-law Amendment –  
Grant Dr.**

Resolution No. 2025-345

Moved By: Councillor Ducharme  
Seconded By: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-053-2025;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law No. 2017-154, to permit the zone change from Highway Commercial (C2) to High Density Residential with Exception (R4-21) on Grant Drive, to permit up to 32 residential units; and

That Council directs staff to prepare the necessary by-law to amend the City's Zoning By-law No. 2017-154, for consideration at the October 21, 2025 Regular Council meeting.

**Carried**

**10. Administrative Report No. CS-054-2025 - Levy Municipal Drain  
Maintenance (S.74) Costs**

Resolution No. 2025-346

Moved By: Councillor Graydon  
Seconded By: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-054-2025; and

That Council directs staff to prepare the necessary by-law to authorize the levying of the maintenance costs for the M.T.C Brazeau Municipal Drain, for consideration at the October 21, 2025 Regular Council meeting.

**Carried**

**c. New Business**

None

**11. Schedule of Council Meetings**

**a. Regular Council meeting - October 21, 2025, starting at 6:00 p.m.**

**b. Committee of the Whole meeting - November 4, 2025, starting at 3:00 p.m.**

**12. Closed Session**

None

**13. Adjournment**

Resolution No. 2025-347

Moved By: Councillor Whalen

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that Council hereby adjourns its meeting at 4:28 p.m.

**Carried**

  
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Mayor  
\_\_\_\_\_  
Municipal Clerk