

CS-RFP-004-2025
Request for Proposal
2026 Municipal Election Internet and Telephone Voting Services

Addendum No. 1
(to the Request for Proposal Document)

The Request for Proposal (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal.

1. Questions


Q – We’ve reviewed the insurance requirements outlined in Sections 23 and 24 of the RFP. Compared to other municipal RFPs for election services — including those from municipalities with larger voter bases (e.g., over 40,000 voters) — the specified limits of \$5,000,000 for Commercial General Liability and Technology Errors and Omissions/Data Liability/Network Security Coverage appear higher than what is typically requested.

For example, a recent RFP for a municipality of over 40,000 voters included the following:

- Commercial General Liability Insurance: \$2,000,000 per occurrence
- Errors & Omissions / Professional Liability Insurance: \$2,000,000 per claim
- Cyber Insurance: \$2,000,000

1. Could you please share the rationale for the higher limits and whether there is any flexibility to adjust these to be more in line with industry standards seen in other municipalities?

A – The City acknowledges that the specified insurance limits, particularly the \$5,000,000 requirement for both Commercial General Liability and Technology Errors and Omissions/Data Liability/Network Security Coverage, may exceed the thresholds set by some other municipalities. However, these limits have been established intentionally and are reflective of the City’s risk management strategy and the critical nature of the services being procured. While we appreciate the comparative examples provided, the City will be maintaining the insurance limits as specified in the RFP at this time.



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