



**The Corporation of the City of Temiskaming Shores**  
**Committee of the Whole**  
**Tuesday, April 29, 2025 – 3:00 p.m.**  
**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Land Acknowledgement**

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

**2. Call to Order**

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

**3. Roll Call**

Council: Mayor Jeff Laferriere and Councillors Dan Dawson, Ian Graydon, Nadia Pelletier-Lavigne, Mark Wilson, and Danny Whalen

Present: Logan Belanger, Municipal Clerk  
Shelly Zubyck, Director of Corporate Services  
Mathew Bahm, Director of Recreation  
Jeremie Latour, Engineering Technologist  
Steve Langford, Fire Chief  
Brad Hearn, Information Technology  
Steve Burnett, Manager of Environmental Services  
Mitch McCrank, Manager of Transportation Services  
Stephanie Leveille, Treasurer

Regrets: Councillor Melanie Ducharme

Media: 2  
Delegates: N/A  
Members of the Public: 2

**4. Review of Revisions or Deletions to the Agenda**

None

**5. Approval of the Agenda**

*Resolution No. 2025-151*  
Moved by: Councillor Dawson  
Seconded by: Councillor Wilson

Be it resolved that City Council approves the agenda as printed.

**Carried**

**6. Disclosure of Pecuniary Interest and General Nature**

Councillor Dan Dawson declared a Conflict of Pecuniary Interest related to Section 9) Recreation Services, item 4) titled Administrative Report No. RS-008-2025 – Various Summer Events – Requests for Support, as members of his immediate family own Whiskeyjack Beer Company.

**7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes**

a) Zoning By-law Amendment Application No. ZBA-2025-04

**Applicant:** Mike and Carla Scott

**Property:** 583381 West Road, Temiskaming Shores

**Purpose:** To rezone the subject land from Rural – H2 to Rural H2-1

Mayor Laferriere outlined that the purpose of this public meeting is for one (1) Zoning By-law amendment application. The Planning Act requires that a public meeting be held before Council decides whether to pass a by-law adopting a proposed amendment.

The public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed amendments and second, to receive comments from the public and agencies before a decision is made by Council.

Mayor Laferriere declared the meeting to be open and to be a public meeting pursuant to Section 34 of the Planning Act, and requested the Director of Corporate Services to outline the details of the application.

Shelly Zubyck, Director of Corporate Services, utilizing PowerPoint, outlined the background, purpose, and planning analysis related to the Zoning by-law amendment. The applicant is seeking to rezone the subject land from Rural – H2 to Rural H2-1, to add an exception to Section 4.7.1(i), for a home occupation which involves the retail sale of products made off site.

Notice of the public hearing was advertised in the Temiskaming Speaker beginning on April 9, 2025, and to surrounding property owners, in accordance with the statutory notice requirements of the Planning Act. The application was also circulated to City staff, and no concerns or objections have been received, and no comments or concerns have been received from external agencies or members of the public.

An administrative, planning report and draft by-law will be presented for consideration at a future Committee of the Whole Meeting.

Mayor Laferriere inquired if there were any comments from members of the public or Council, and no questions were received.

Mayor Laferriere declared that this public meeting is closed, and Council will give due consideration to the application.

## **8. Public Works**

### **a) Delegations/Communications**

#### **1. Jeremie Latour, Engineering Technologist – City of Temiskaming Shores**

**Re: Presentation of 2025 Phase 3 Asset Management Plan**

Jeremie Latour, Engineering Technologist, utilizing PowerPoint, presented the content summary of the 2025 Phase 3 Municipal Asset Management Plan. The presentation included a regulatory overview related to plan timelines; a description of the asset data; a summary of replacement costs by category (including a per capita cost comparison among other municipalities); a review of the service planning framework; the state of City assets, as well

as the proposed service levels, and financial strategy. Mr. Latour concluded the presentation by providing a review of considerations moving forward, such as the review and update of the AMP at least every 5 years, an annual review before July 1<sup>st</sup> of each year, along with addressing factors impeding the municipality's ability to implement its plan, a communication strategy for open data and public engagement, and implementation strategies.

The Mayor thanked Mr. Latour for the presentation, and members of Council expressed their appreciation to staff for the work on the development of the plan.

Resolution No. 2025-152

Moved by: Councillor Graydon  
Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores hereby acknowledges receipt of the City of Temiskaming Shores 2025 Asset Management Plan presentation; and

Further that Council directs staff to prepare the necessary by-law to adopt the 2025 Asset Management Plan (Phase 3), for consideration at the May 20, 2025 Regular Council Meeting.

**Carried**

**b) Administrative Reports**

**1. Memo No. 010-2025-PW – Environmental Department Update**

Resolution No. 2025-153

Moved by: Councillor Wilson  
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 010-2025-PW, regarding the Environmental Services Operations update for information purposes.

**Carried**

**2. Memo No. 011-2025-PW – Household Hazardous Waste (HHW) Event - Agreement with James Township**

*Resolution No. 2025-154*

Moved by: Councillor Dawson

Seconded by: Councillor Wilson

Be it resolved that Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 011-2025-PW; and

The Council directs staff to prepare the necessary by-law to enter into an agreement with James Township, for the collection and disposal services of Household Hazardous Waste during the City of Temiskaming Shores Household Hazardous Waste (HHW) Collection Event, for consideration at the May 20, 2025 Regular Council meeting.

**Carried**

**3. Memo No. 012-2025-PW – By-law Amendment – Transit Fleet Lease Agreement with Voyago – Update List of Leased Buses**

*Resolution No. 2025-155*

Moved by: Councillor Dawson

Seconded by: Councillor Wilson

Be it resolved that Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2025-PW; and

That Council directs staff to prepare the necessary amending by-law to By-law No. 2022-177, to authorize the entering into a lease agreement with 947465 Ontario Ltd. o/a Voyago, to update Appendix 01 – List of Leased Buses, to include the new transit busses, for consideration at the April 29, 2025, Special Council meeting.

**Carried**

**4. Administrative Report No. PW-015-2025 – Engineering Award –  
McKelvie St. and Baker Ave. Infrastructure Extension**

Resolution No. 2025-156

Moved by: Councillor Whalen

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-015-2025;

That Council hereby delegates authority to the Mayor and Municipal Clerk to enter into an agreement with EXP Services Inc. (EXP) for the remaining engineering services associated with the McKelvie St. and Baker Ave. Infrastructure Extension Project, in the amount of \$ 221,930.00 plus applicable taxes, contingent upon the execution of the Transfer Payment Agreement with the province under the Housing-Enabling Water Systems Fund (HEWSF) for this project; and

That Council directs staff to prepare the necessary by-law to confirm the aforesaid agreement with EXP Services Inc., for presentation at a future Regular Council meeting.

**Carried**

**5. Administrative Report No. PW-016-2025 – GFL Agreement - Household Hazardous Waste (HHW) Event**

Resolution No. 2025-157

Moved by: Councillor Dawson

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-016-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with GFL Environmental Services Inc., for the provisions of collection and disposal services for the Household Hazardous Waste Collection Event on June 7, 2025, for consideration at the May 20, 2025 Regular Council meeting.

**Carried**

**c) New Business**

None

**9. Recreation Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 013-2025-RS – Dymond Field B Renaming**

*Resolution No. 2025-158*

Moved by: Councillor Whalen  
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 013-2025-RS; and

That Council directs staff to prepare the necessary by-law to rename the Dymond Field B to the Isaac Walker-Dupont Memorial Ball Field, in recognition of contributions from the Isaac Walker-Dupont Foundation towards ball field improvements and youth slo-pitch within the City of Temiskaming Shores, for consideration at the May 20, 2025 Regular Council Meeting.

**Carried**

**2. Memo No. 014-2025-RS – Recreation Operations Update (May)**

*Resolution No. 2025-159*

Moved by: Councillor Dawson  
Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2025-RS, regarding the Recreation Operations Update for the Month of May 2025, for information purposes.

**Carried**

**3. Supplemental Administrative Report No. RS-002-2025-01 - City of Temiskaming Shores Strategic Plan**

Resolution No. 2025-160

Moved by: Councillor Graydon  
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Supplemental Administrative Report No. RS-002-2025-01; and

That Council directs staff to prepare the necessary by-law to amend By-Law 2025-005, to adopt the City of Temiskaming Shores Community-Based Strategic Plan, for consideration at the May 20, 2025, Regular Council meeting.

**Carried**

**4. Administrative Report No. RS-008-2025 – Various Summer Events – Requests for Support**

*Councillor Dawson disclosed a pecuniary interest related this item; therefore, did not participate in discussion, nor voted on the following resolution:*

Resolution No. 2025-161

Moved by: Councillor Whalen  
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-008-2025;

That Council approve the request from the Haileybury Legion Branch 54 / Thirsty Company for in-kind municipal support on Saturday July 5, 2025;

That Council decline the request from Whiskeyjack Beer Company for in-kind municipal support on Saturday August 23, 2025; and

That Council approve the request from the New Liskeard BIA for in-kind municipal support on Friday July 25, 2025, and on Saturday July 26, 2025.

**Carried**

**c) New Business**

None

**10. Fire Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Fire Activity Report – April 29, 2025**

*Resolution No. 2025-162*

Moved by: Councillor Wilson  
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report, for the period from March 26, 2025 to April 22, 2025, for information purposes.

**Carried**

**c) New Business**

None

**11. Corporate Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 012-2025-CS – Gas Tax Allocation 2024/2025**

Resolution No. 2025-163

Moved by: Councillor Whalen

Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2025-CS; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with His Majesty the King in right of the Province of Ontario, as represented by the Minister of Transportation (Ontario), for the dedicated Gas Tax Funds - Public Transportation Program, for consideration at the April 29, 2025 Special Council meeting.

**Carried**

**2. Memo No. 013-2025-CS – Economic Development Update: April 2025**

Resolution No. 2025-164

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 013-2025-CS, regarding the Economic Development Update for April 2025, for information purposes.

**Carried**

**3. Memo No. 014-2025-CS - Approval of Council Meeting Schedule – July 2025 to January 2026**

Resolution No. 2025-165

Moved by: Councillor Wilson  
 Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2025-CS, and

That Council does hereby confirm the following schedule of meetings for the months of July 2025 to January 2026:

Tuesday, July 8, 2025	Committee of the Whole Meeting, followed immediately by the Regular Meeting
Tuesday, August 12, 2025	Committee of the Whole Meeting, followed immediately by the Regular Meeting
Tuesday, September 2, 2025	Committee of the Whole Meeting
Tuesday, September 16, 2025	Regular Meeting
Tuesday, October 7, 2025	Committee of the Whole Meeting
Tuesday, October 21, 2025	Regular Meeting
Tuesday, November 4, 2025	Committee of the Whole Meeting
Tuesday, November 18, 2025	Regular Meeting
Tuesday, December 2, 2025	Committee of the Whole Meeting
Tuesday, December 16, 2025	Regular Meeting

**Carried**

**4. Memo No. 015-2025-CS – 2025 Final Municipal Budget for the City of Temiskaming Shores**

Resolution No. 2025-166

Moved by: Councillor Graydon  
 Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 015-2025-CS; and

That Council directs staff to prepare the necessary by-law to adopt the 2025 Municipal Budget for the City of Temiskaming Shores, for consideration at the April 29, 2025 Special Council meeting.

**Carried**

**5. Administrative Report No. CS-016-2024 – 2025 Tax Ratios, Tax Rates, Water, Sewer and Special Rates**

*Resolution No. 2025-167*

Moved by: Councillor Whalen  
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-016-2024;

That Council directs staff to prepare the necessary by-laws utilizing the Revenue Neutral Tax Ratios for 2025 calculated using a phased-in elimination of the subclass reduction factors, for consideration at the April 29, 2025 Special Council meeting;

That Council directs staff to prepare the necessary by-laws utilizing the 2025 Tax Rates and Water/Sewer Rates, for consideration at the April 29, 2025 Special Council meeting;

That Council directs staff to prepare the necessary by-law to incorporate a ten dollar (\$10.00) increase to the Special Tax Levy for Enhanced Program, under the City of Temiskaming Shores Solid Waste Management Program (By-law 2014-172), as presented within the 2025 budget, for consideration at the April 29, 2025 Special Council meeting;

That Council directs staff to prepare the necessary by-law to incorporate a fee of twenty-eight dollars (\$28.00) per month per bin, for non-eligible recycling collection and processing for non-eligible properties, to the Special Tax Levy for Enhanced Program under the City of Temiskaming Shores Solid Waste Management Program (By-law 2014-172), effective February 1, 2025 until December 31, 2025, as presented within the 2025 budget, for consideration at the April 29, 2025 Special Council meeting.

**Carried**

**6. Administrative Report No. CS-017-2025 – Strategic Alliance Agreement with New Liskeard Bikers Reunion**

*Resolution No. 2025-168*

Moved by: Councillor Whalen  
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-017-2024; and

That Council directs staff to prepare the necessary by-law to enter into a strategic alliance agreement with the New Liskeard Bikers Reunion for in-kind services and support for the 2025 “Rockin” on Canada Day” event, for consideration at the May 20, 2025 Regular Council meeting.

**Carried**

**7. Administrative Report No. CS-018-2025 – Rockin’ On Canada Day Event**

*Event of Municipal Significance*

*Resolution No. 2025-169*

Moved by: Councillor Dawson  
Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-018-2025;

That Council for the City of Temiskaming Shores hereby designates the 2025 Rockin’ on Canada Day event as a municipally significant event; and

That the municipal clerk will forward a copy of this resolution to the Rockin’ on Canada Day Committee to confirm the event as municipally significant for the Alcohol and Gaming Commission of Ontario, to assist the Event Organizers in their application for a liquor licence for the event.

**Carried**

Event Authorization - Noise Exemption

Resolution No. 2025-170

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-018-2025; and

That in accordance with Section 4.8 of Noise By-law No. 2012-019, Council hereby authorizes the 2025 Rockin' On Canada Day Event, to be held from Friday, June 27, 2025, to Sunday, June 29, 2025.

**Carried**

Event Authorization - Sign Exemption

Resolution No. 2025-171

Moved by: Councillor Dawson

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-018-2025; and

That in accordance with Part 6 – Exemptions of Signage By-law No. 2018-024, as amended, Council hereby designates the 2025 Rockin' On Canada Day Event as a sanctioned event, to permit the placement of temporary signage promoting or supporting the event on municipal road allowances, without the requirement for an encroachment agreement, provided that all other applicable provisions of Signage By-law No. 2018-024, as amended, are adhered to.

**Carried**

**8. Administrative Report No. CS-019-2025 – Appointment of a Drainage Superintendent - Training and Transition Plan**

*Resolution No. 2025-172*

Moved by: Councillor Graydon  
Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-019-2025; and

That Council directs staff prepare the necessary by-law to appoint Jeremie Latour as an assistant Drainage Superintendent for the City of Temiskaming Shores, under Section 93(1) of the Drainage Act, R.S.O. 1990, for consideration at the May 20, 2025 Regular Council meeting.

**Carried**

**9. Administrative Report No. CS-020-2025 – Zoning By-law Amendment – Phippen Farms Inc.**

*Resolution No. 2025-173*

Moved by: Councillor Dawson  
Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-020-2025;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law No. 2017-154, to permit the zone change from Rural – H1 to General Industrial (M1); and

That Council directs staff to prepare the necessary by-law to amend the City's Zoning By-law No. 2017-154, for consideration at the May 20, 2025 Regular Council meeting.

**Carried**

**10. Administrative Report No. CS-021-2025 – Temiskaming Shores Development Corporation (TSDC) Business Improvement Grant Program**

*Resolution No. 2025-174*

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-021-2025;

That Council agrees to support the Temiskaming Shores Development Corporation's Business Improvement Grant Program, and agrees to provide \$25,000 from the City's Economic Development Budget to the Temiskaming Shores Development Corporation for the implementation of the program; and

That staff provide an annual report to advise Council on the success achieved through the Business Improvement Grant Program.

**Carried**

**11. Administrative Report No. CS-022-2025 – Vacant Unit Rebate Program Elimination**

*Resolution No. 2025-175*

Moved by: Councillor Whalen

Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-022-2025;

That Council directs staff to prepare the necessary by-law to amend by-law No. 2019-013 Municipal Property Tax Policy Rebate Program for consideration at the April 29, 2025 Special Council meeting; and

That Council directs staff to prepare the necessary by-law to eliminate the Vacancy Rebate Program for properties within the commercial, industrial or other prescribed property class for consideration at the April 29, 2025 Special Council meeting.

**Carried**

**c) New Business**

None

**12. Schedule of Council Meetings**

- a) Special Council Meeting – April 29, 2025 starting immediately after the Committee of the Whole meeting
- b) Regular Council Meeting – May 20, 2025 starting at 6:00 p.m.
- c) Committee of the Whole Meeting – June 2, 2025 starting at 3:00 p.m.

**13. Closed Session**

None

**14. Adjournment**

Resolution No. 2025-176

Moved by: Councillor Graydon  
Seconded by: Councillor Whalen

Be it resolved that Council hereby adjourns its meeting at 4:53 p.m.

**Carried**



Jeff Taylor  
Mayor



Clerk