



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, June 1, 2021 – 6:00 p.m.
Electronic Meeting

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**
4. **Approval of Agenda**

Draft Resolution

Moved by: Councillor Foley
Seconded by: Councillor Laferriere

Be it resolved that City Council approves the agenda as printed / amended.

5. **Disclosure of Pecuniary Interest and General Nature**
6. **Review and adoption of Council Minutes**

Draft Resolution

Moved by: Councillor McArthur
Seconded by: Councillor Whalen

Be it resolved that City Council approves the following minutes as printed:

- a) Regular meeting of Council – May 18, 2021.

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

- a) Zoning By-law Amendment (ZBA-2021-03)

Owner: 1780106 Ontario Inc.

Applicant: 2829387 Ontario Ltd

Land: 52 Jaffray Street

Purpose: The purpose of the application is to amend the Zoning By-law to rezone property from Highway Commercial (C2) to Highway Commercial Exception (C2-#), to add “light industrial use” as a permitted use on the property.

8. Question and Answer Period

9. Presentations / Delegations

- a) 2020 Audited Financial Statements – Laura Lee MacLeod, Treasurer

Draft Resolution

Moved by: Councillor Hewitt

Seconded by: Councillor Jelly

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt and approves the 2020 Consolidated Financial Statements for the City of Temiskaming Shores as prepared by the firm of Kemp, Elliott and Blair L.L.P. – Chartered Accountants; and

That Council directs the Treasurer to provide public notice that a copy of the 2020 Consolidated Financial Statements are available at City Hall and on the City’s website in accordance with Section 295 of the Municipal Act, 2001.

10. Communications

- a) Ms. Mary Ann Bardawill, Resident
Re: Pedestrian Safety on Lakeshore Road, 2021-05-17
Reference: Referred to the Public Works and Protection to Persons and Property Committees

- b) Ina Watkinson, Acting Deputy Clerk – Township of McKellar
Re: Support – Requesting Consideration of Tax Breaks on 2020 CERB Payments, 2021-05-17
Reference: Received for Information

- c) Gravel Watch Ontario
Re: Consultation on Growing the Size of the Greenbelt, 2021-05-18
Reference: Received for Information

- d) Terry Young, Interim President and CEO – Independent Electricity System Operator (ieso)
Re: The future of gas generation in Ontario, 2021-05-19
Reference: Received for Information

- e) Christopher Oslund, City Manager – City of Temiskaming Shores
Re: Ontario Provincial Police Detachment Board(s) Presentation, 2021-05-20
Reference: Motion presented under New Business

- f) Expertise for Municipalities (E4m)
Re: 2020 Integrity Commissioners Report, 2021-05-27
Reference: Received for Information

- g) Mr. Christopher Raynor, Regional Clerk – The Regional Municipality of York

Re: Support - Timing of Step 1 of the "Provincial Roadmap to Reopen, 2021-05-27

Reference: Received for Information

Draft Resolution

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10.g) according to the Agenda references.

11. Committees of Council – Community and Regional

Draft Resolution

Moved by: Councillor Whalen

Seconded by: Councillor Hewitt

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Temiskaming Shores Public Library Board meeting held on April 28, 2021.

12. Committees of Council – Internal Departments

None

13. Reports by Members of Council

14. Notice of Motions

15. New Business

- a) **Support – Kirkland Lake Opioid Poisoning Prevention Task Force - Support for an Addiction Residential Community**

Draft Resolution

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Whereas substance abuse/ addiction has become an ever-growing crisis in the District of Temiskaming (the District) affecting individuals and their families; and

Whereas there are currently no facilities in the District to assist individuals from the area requiring assistance to recover from substance abuse/ addiction.

Now therefore be it resolved that Council of the Corporation of the City of Temiskaming Shores supports, in principle, the K.L. Opioid Poisoning Prevention Task Force in its efforts to convert the former Pinegar Detention Center into an Addiction Residential Community, which would contain non-medical withdrawal management beds, recovery residential housing, and a recovery and community re-integration program, to address the needs of individuals recovering from substance abuse/ addiction; and

Further that the resolution of support be forwarded to the Kirkland Lake and the Temiskaming Shores Ontario Provincial Police Detachments; the Timiskaming Health Unit; the Temiskaming Municipal Association; and John Vanthof, MPP Timiskaming-Cochrane.

b) Support – The City of Barrie – National 3-Digit Suicide and Crisis Hotline

Draft Resolution

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Whereas the City of Barrie adopted a resolution regarding a National 3-digit suicide and crisis hotline, at their regular meeting on April 26, 2021; and

Whereas the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

Whereas the motion calls for the federal government to consolidate all existing suicide crisis numbers into one three-digit hotline; and

Whereas the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

Whereas existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold; and

Whereas in 2022 the United States will have in place a national 988 crisis hotline; and

Whereas the City of Barrie recognized that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help.

Now therefore be it resolved that the Council for the City of Temiskaming Shores hereby supports the City of Barrie in their endorsement for a 988 crisis line initiative; and

That a letter demonstrating the City's support be sent to the Honourable Patty Hajdu, Federal Minister of Health; the Honourable Anthony Rota, MP for Nipissing-Timiskaming and the City of Barrie.

c) Proclamation – June is Recreation and Parks Month

Draft Resolution

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Whereas in Temiskaming Shores, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

Whereas recreation enhances quality of life, balanced living and lifelong learning; helps people live happier and longer; develops skills and positive self image in children and youth; develops creativity; and builds healthy bodies and positive lifestyles; and

Whereas recreational participation builds family unity and social capital; strengthens volunteer and community development; enhances social interaction; creates community pride and vitality; and promotes sensitivity and understanding to cultural diversity; and

Whereas parks, open space and trails provide active and passive outdoor recreation opportunities, help maintain clean air and water; and promotes stewardship of the natural environment; and

Whereas recreation, therapeutic recreation and leisure education are essential to the rehabilitation of individuals who have become ill or disabled, or disadvantaged, or who have demonstrated anti-social behavior; and

Whereas the benefits provided by recreation programs, services and parks, and open space, reduce healthcare and social service costs; serve to boost the economy, economic renewal and sustainability; enhance property values; attract new business; increase tourism; and curb employee absenteeism; and

Whereas all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities;

Now therefore be it resolved that the City of Temiskaming Shores, in recognition of the benefits and values of Recreation and Parks, does hereby designate the month of June as Recreation and Parks Month.

d) Creation of Ontario Provincial Police Detachment Board(s) - Opt-In Option

Draft Resolution

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Whereas the Ministry of the Solicitor General has developed a framework for the creation of an OPP Detachment Board(s) for those municipalities and First Nation communities receiving direct and/or supplemental services from the Ontario Provincial Police (OPP); and

Whereas, under the framework, municipalities and First Nations receiving services from the OPP are being asked to submit one proposal per detachment indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board; and

Whereas the Ministry of the Solicitor General has further indicated that municipalities and First Nations working on a joint proposal shall select one municipality or First Nation to complete and submit the proposal; and

Whereas the Temiskaming Detachment of the OPP serves 19 municipalities and one First Nation; and

Whereas the Ministry of the Solicitor General has requested that municipalities and First Nations within a detachment work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the Ministry; and

Whereas representatives of each municipality and the Temagami First Nation met on May 20, 2021 to discuss a proposal for the establishment of three Police Services Boards for the Temiskaming Detachment; and

Whereas, in order to finalize the composition of the three Police Services Boards, it is imperative to have formal indication from each municipality and First Nation regarding their willingness to participate; and

Whereas a municipality or First Nation that chooses not to participate on a detachment board, and forfeits their seat, must provide formal notification so it can be included as part of the proposal to the Ministry of the Solicitor General.

Now therefore be it resolved that the City of Temiskaming Shores hereby agrees to participate in the establishment of three Police Services Boards for the Temiskaming Detachment of the Ontario Provincial Police; and

Further that the City of Temiskaming Shores agrees to be responsible for the coordination and submission of a joint proposal on behalf of all 19 municipalities and the Temagami First Nation to the Ministry of the Solicitor General.

e) January to May 2021 Year-to-Date Capital Financial Report

Draft Resolution

Moved by: Councillor Whalen

Seconded by: Councillor McArthur

Be it resolved that the Council of the City of Temiskaming Shores hereby acknowledges receipt the January to May 2021 Year-to-Date Capital Financial Report for information purposes.

f) Memo No. 022-2021-CS – Business Recovery Program

Draft Resolution

Moved by: Councillor Hewitt

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 022-2021-CS; and

Further that Council directs staff proceed with the implementation of the Business Recovery Program for 2020 and 2021.

g) Memo No. 023-2021-CS – Site Plan Control Agreement Amendment – 522 Georgina Avenue

Draft Resolution

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 023-2021-CS; and

Further that Council directs staff to prepare the necessary by-law to amend By-law No. 2021-067, to execute a Site Plan Control Agreement with Lawrence Coulis for 522 Georgina Avenue, to revise the Site Plan Agreement, for consideration at the June 1, 2021 Regular meeting.

h) Administrative Report No. CS-024-2021 – ZBA-2021-02: 433955 Hawn Drive

Draft Resolution

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-024-2021;

That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit the zone change from Manufacturing Industrial (M2) to Manufacturing Industrial Exception 3 (M2-3); and

That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the June 1, 2021 Regular Council meeting.

i) Administrative Report No. CS-025-2021 – Great Fire Centennial Request

Draft Resolution

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-025-2021;

That Council agrees to partner with the Haileybury Heritage Museum and endorses the Great Fire Centennial event as a community event through the provision of administration support, equipment, insurance, marketing, facility usage and labour for logistics for the project; and

That Council directs staff to prepare a strategic alliance agreement between the City and the Haileybury Heritage Museum to outline the responsibilities of each party and so that each party clearly understand the processes and reporting required to ensure that the event is successful.

j) Administrative Report No. PW-014-2021 – Extension of Water and Sanitary Services – Haileybury Fire Station

Draft Resolution

Moved by: Councillor Jelly
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-014-2021; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the extension of water and sanitary services to accommodate the construction of the new Haileybury Fire Station in the amount of \$ 81,440.00, plus applicable taxes, for consideration at the June 1, 2021 Regular Council Meeting.

k) Memo No. 008-2021-RS – Canada Healthy Communities Initiative

Draft Resolution

Moved by: Councillor McArthur
Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 008-2021-RS; and

That Council directs staff to submit a funding application to the Healthy Communities Initiative Program, funded by the Government of Canada to improve the City's Active Transportation Infrastructure.

l) Administrative Report No. RS-011-2021 – Climate Change and Temiskaming Shores

Draft Resolution

Moved by: Councillor Laferriere
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-011-2021; and

That Council directs staff to prepare the necessary by-law to appoint members to a Climate Change Ad-Hoc Committee of Council, for consideration at the June 18, 2021 Regular Meeting.

16. By-laws

Draft Resolution

Moved by: Councillor Hewitt
Seconded by: Councillor Whalen

Be it resolved that:

By-law No. 2021-087 Being a by-law to amend By-law No. 2021-083 (2021 Tax Rates – BIA Levy)

By-law No. 2021-088 Being a by-law to amend By-law No. 2021-067 (Site Plan Control Agreement with Lawrence Coulis for 522 Georgina Avenue)

By-law No. 2021-089 Being a By-law to amend By-law No. 2017-154 to rezone 433955 Hawn Drive from Manufacturing Industrial (M2) to the Manufacturing Industrial Exception 3 (M2-3) Zone to add a motor vehicle washing establishment as an additional permitted use on the property

By-law No. 2021-090 Being a by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the extension of Water and Sanitary Services for the Haileybury Fire Station

be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor Foley
Seconded by: Councillor McArthur

Be it resolved that:

By-law No. 2021-087;
By-law No. 2021-088;
By-law No. 2021-089; and
By-law No. 2021-090;

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Regular – Tuesday, June 15, 2021 at 6:00 p.m.
- b) Regular – Tuesday, July 13, 2021 at 6:00 p.m.

18. Question and Answer Period

19. Closed Session

None

20. Confirming By-law

Draft Resolution

Moved by: Councillor Jelly
Seconded by: Councillor Whalen

Be it resolved that By-law No. 2021-091 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **June 1, 2021**, be hereby introduced and given first and second reading.

Draft Resolution

Moved by: Councillor Laferriere
Seconded by: Councillor Foley

Be it resolved that By-law No. 2021-091 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

21. Adjournment

Draft Resolution

Moved by: Councillor Hewitt
Seconded by: Councillor McArthur

Be it resolved that Council hereby adjourns its meeting at _____ p.m.



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, May 18, 2021 – 6:00 p.m.
Electronic Meeting

Draft Minutes

1. Call to Order

The meeting was called to order by Mayor Kidd at 6:00 p.m.

2. Roll Call

Council: Mayor Carman Kidd; Councillors Jesse Foley, Patricia Hewitt, Doug Jelly, Jeff Laferriere, Mike McArthur and Danny Whalen

Present: Christopher Oslund, City Manager
Logan Belanger, Clerk
Kelly Conlin, Deputy Clerk
Shelly Zubycck, Director of Corporate Services
Mathew Bahm, Director of Recreation
James Franks, Economic Development Officer
Brad Hearn, IT Administrator
Steve Burnett, Manager of Environmental Services
Mitch Lafreniere, Manager of Transportation Services
Jennifer Pye, Planner
Laure Lee MacLeod, Treasurer

Regrets: None

3. Review of Revisions or Deletions to Agenda

None

4. Approval of Agenda

Resolution No. 2021-219

Moved by: Councillor Jelly

Seconded by: Councillor McArthur

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None

6. Review and adoption of Council Minutes

Resolution No. 2021-220

Moved by: Councillor Whalen

Seconded by: Councillor Laferriere

Be it resolved that City Council approves the following minutes as printed:

a) Regular meeting of Council – May 4, 2021.

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

a) Zoning By-law Amendment (ZBA-2021-02)

Applicant: In & Out Truck Wash

Land: 433955 Hawn Drive

Purpose: The purpose of the application is to amend the Zoning By-law to rezone the property from Manufacturing Industrial (M2) to Manufacturing Industrial Exception (M2-3) to add “motor vehicle washing establishment” as a permitted use on the property.

Mayor Kidd outlined that the purpose of this public meeting is for one (1) Zoning By-law amendment application. The Planning Act requires that a public meeting be held before Council decides whether to pass a by-law adopting a proposed amendment.

The public meeting serves two purposes: first, to present to Council and the public the details and background to the proposed amendment and second, to receive comments from the public and agencies before a decision is made by Council.

Mayor Kidd declared the meeting to be open and to be a public meeting pursuant to Section 34 of the Planning Act, and requested the Planner to outline the details of the application.

Jennifer Pye, Planner, utilizing PowerPoint, outlined the background, purpose, and planning analysis related to the zoning by-law amendment. Prior to the public meeting, no comments were received. Notice of the public meeting was provided via the City Bulletin in accordance with the statutory notice requirements of the Planning Act.

Mayor Kidd stated that if there are any members of the public wanting to speak to this issue to input their comments into the chat box. The Director of Corporate Services indicated no comments were received.

Mayor Kidd inquired if there were any comments from members of Council, and no comments were received.

Mayor Kidd declared that this public meeting is closed, and Council will give due consideration to the application.

8. Question and Answer Period

None

9. Presentations / Delegations

a) Paul Cobb, Climate Action Timiskaming

Re: Municipal Climate Action Presentation

Mr. Cobb with the Climate Action Timiskaming Group, a local volunteer group, reviewed a PowerPoint presentation regarding Municipal Climate Action, specifically:

- The impacts of changing climate, such as the increase in extreme weather, forest impacts, agricultural stressors, health impacts and infrastructure failures;
- The definition of Climate Action, including mitigation and adaptation measures;
- The Municipal role to help reduce emissions in the short and long-term across Canada, such as through Active and Public Transportation, Energy Systems, etc.

- The alignment with other priorities, such as active transportation, resilient communities, asset management and risk management;
- The review of neighbouring municipalities actions, including Sudbury, Manitoulin, Muskoka, Thunder Bay, etc.; and
- Opportunities, including a review of available resources, and short-term and medium-term plans.

Mayor Kidd thanked Mr. Cobb for his presentation, and inquired if there were any comments from members of Council.

Councillor McArthur requested clarification regarding travelling and the use of vehicles, as they are an important part of the City's transit system, team sports, etc. Are less vehicles/ vehicle use being proposed? Mr. Cobb stated that they are not advocating for less vehicles; however, to look at reducing emissions by planning the number of daily trips we make in our vehicles, and looking at integrating electric vehicles into fleets.

Councillor Whalen commented that a public education is required to reduce the impact of electronic waste, such as cell phones.

Councillor Hewitt recommended engaging youth to generate innovative ideas.

10. Communications

- a) Mr. Maurice Pleau and Mrs. Hazel Pleau, Residents

Re: Request to Purchase Municipal Land, 2021-04-28

Reference: Referred to the Municipal Clerk for processing in accordance with the Disposition of Land By-law 2015-160

- b) Ms. Melanie Ducharme, Resident

Re: Speeding on Lakeshore Road, 2021-05-02

Reference: Referred to the Public Works and Protection to Persons and Property Committees

- c) Mr. Drew Gauley and Ms. Amanda Mongeon, Residents

Re: Speeding on Lakeshore Road, Road Safety and Promotion of Active Travel, 2021-05-03

Reference: Referred to the Public Works and Protection to Persons and Property Committees

- d) Ms. Nadia Pelletier-Lavigne, Resident

Re: Speeding on Lakeshore Road and Safety Issues – Pilot Project Suggestion, 2021-05-02

Reference: Referred to the Public Works and Protection to Persons and Property Committees

- e) Mr. Mark Wilson, Resident

Re: Recommendations for Safer Streets, 2021-05-03

Reference: Referred to the Public Works and Protection to Persons and Property Committees

- f) Colleen Fagan, Task Force Member – Kirkland Lake Opioid Poisoning Prevention Task Force

Re: Support for an Addiction Residential Community, 2021-05-04

Reference: Received for Information

Note: Councillor Jelly requested this item be returned for Council Support

- g) Lisa Brooks, President - Municipal Court Managers Association of Ontario

Re: POA Streamlining and Modernization, 2021-05-06

Reference: Motion presented under New Business

- h) The Temiskaming Foundation

Re: The Temiskaming Foundation 2020 Annual Report

Reference: Received for Information

- i) Wendy Cooke, City Clerk – The City of Barrie

Re: Support Resolution – National 3-Digit Suicide and Crisis Hotline
2021-05-07

Reference: Received for Information

Note: Councillor Jelly requested this item be returned for Council Support

- j) Luc Johnson, Whiskeyjack Beer Company

Re: Request to Purchase Municipal Land, 2021-05-12

Reference: Referred to the Municipal Clerk for processing in accordance with the Disposition of Land By-law 2015-160

- k) Ms. Ashley Faibish, Resident

Re: Speeding on Lakeshore Road and Crosswalk Request, 2021-05-13

Reference: Referred to the Public Works and Protection to Persons and Property Committees

Resolution No. 2021-221

Moved by: Councillor Hewitt

Seconded by: Councillor Whalen

Be it resolved that City Council agrees to deal with Communication Items 10. a) to 10.k) according to the Agenda references.

Carried

11. Committees of Council – Community and Regional

None

12. Committees of Council – Internal Departments

Resolution No. 2021-222

Moved by: Councillor Foley

Seconded by: Councillor McArthur

Be it resolved that the following minutes be accepted for information:

- a) Minutes of the Building Maintenance Committee meetings held on April 21, 2021 and on April 28, 2021;
- b) Minutes of the Corporate Services Committee meetings held on April 21, 2021 and on April 28, 2021;
- c) Minutes of the Protection to Persons and Property Committee meetings held on April 21, 2021 and on April 28, 2021; and
- d) Minutes of the Public Works Committee meeting held on April 21, 2021.

Carried

13. Reports by Members of Council

Councillor Jelly advised that a meeting has been arranged with the 19 area municipalities regarding the OPP Detachment Board proposal. A report will be provided to Council following the meeting.

Councillor McArthur updated that the 2021 virtual FONOM conference was held today, with the theme Go North. The conference was well organized and well done.

Councillor Laferriere updated that the New Liskeard Business Improvement Area Board of Management is in the process of ordering three patio bump-outs, to support downtown business during COVID-19.

Mayor Kidd congratulated Councillor Whalen, as president of FONOM for an excellent annual conference, and provided an update regarding the Earleton Timiskaming Regional Airport Authority.

Councillor Whalen commented that the climate change initiatives across northern and north eastern Ontario are significant, particularly in the biomass and the forestry industries, and they are having a local impact.

Councillor Foley provided an update on the COVID-19 vaccination rollout in the Timiskaming District.

Councillor Hewitt updated that the FONOM 2021 annual conference has been posted on YouTube for those who wish to watch the conference.

14. Notice of Motions

None

15. New Business

a) Support – Fire Departments (Township of Hudson)

Resolution No. 2021-223

Moved by: Councillor Jelly

Seconded by: Councillor Whalen

Whereas Council for the Township of Hudson adopted Resolution No. 2021-049 at its Regular meeting on March 3, 2021, to provide support for Ontario Fire Departments; and

Whereas the role of Ontario's 441 fire departments and their approximate 30,000 full-time, part-time and volunteer firefighters is to protect Ontarians and their property; and

Whereas according to the Ontario Fire Marshal and Emergency Management's latest data, in Ontario there was over 11,000 loss fires, 9,500 no loss fires, 784 injuries, 91 fatalities, and over \$820 million dollars of estimated loss in 2018; and

Whereas fire emergencies only make up a portion of the total calls for help received by fire and emergency service departments as they respond to nearly every public emergency, disaster, or 9-1-1 call; and

Whereas Ontario's fire department infrastructure deficit continues to grow annually and is almost entirely borne by the municipality and local taxpayers with the majority having populations under 25,000; and

Whereas due to antiquated structures and equipment that do not meet current industry standards the safety of the Ontario public and Ontario firefighters is being jeopardized.

Now therefore be it resolved that the Council for The Corporation of the City of Temiskaming Shores hereby supports the Township of Hudson in their request for the following:

1. That the Federal and Provincial Government includes apparatuses, training, equipment and structures for fire departments as eligible categories to any further infrastructure programs which will not only provide immediate stimulus to the local, provincial and federal economies given current economic uncertainty but also ensure the safety of Canadians and dedicated firefighters; and
2. That this resolution be forwarded to the Honourable Doug Ford Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Laurie Scott, Minister of Infrastructure; the Honourable Anthony Rota, MP for Nipissing-Timiskaming; John Vanthof,

MPP for Timiskaming-Cochrane; Ontario Fire Marshal Jon Pegg; the Ontario Association of Fire Chiefs, and the Township of Hudson.

Carried

b) Support – Laurentian University, Sudbury, Ontario

Resolution No. 2021-224

Moved by: Councillor Jelly

Seconded by: Councillor Hewitt

Whereas Laurentian University is the largest post-secondary institution in Northeastern Ontario; and

Whereas Laurentian University is economically and culturally important to Sudbury and Northern Ontario, and has a bilingual and tri-cultural mandate to support French, English, and Indigenous programs; and

Whereas Laurentian University's growth and development has a substantial impact in Northern Ontario through the School of Architecture, the School of Mines, and the Northern Ontario School of Medicine, which continues to strengthen health care in Northern Ontario; and

Whereas Northern Ontario families will need to seek education elsewhere, depleting the potential workforce and growth of Northern Ontario for generations to come; and

Whereas the Ontario government has a vested interest in continuing to assure high standard of post-secondary education for Northern Ontario residents; and

Whereas on February 1, 2021 Laurentian University announced it filed for creditor protection under the Companies' Creditors Arrangements Act, leading to a court mandated restructuring of operations.

Now therefore be it resolved that the Council for the City of Temiskaming Shores hereby petitions the Province of Ontario to work with Laurentian University to develop a plan that would secure its long-term financial sustainability.

Carried

c) Support – Provincial Offences Act Streamlining and Modernization

Resolution No. 2021-225

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Whereas the impacts of COVID-19 on municipally administered Provincial Offences Court have resulted in a higher volume of pending POA trial matters; and

Whereas immediate regulatory and legislative changes are critical to delivering services to the public by putting in place the most modern, efficient, and effective justice system attainable; and

Whereas the proposed early resolution reforms in Bill 177 Stronger, Fairer Ontario Act do not fully support the objectives of the Ministry pertaining to creating a modernized and efficient justice system; and

Whereas introducing Administrative Monetary Penalties for camera-based offences will free up POA court resources for more serious matters and provide a faster, easier and more convenient system.

Now therefore be it resolved that Council or the Corporation of the City of Temiskaming Shores requests the Attorney General of Ontario to halt the proclamation of the Early Resolution reforms included in Bill 177 Stronger Fairer Ontario Act and take immediate action to streamline and modernize this section of the legislation by making it easier and more convenient for the public and prosecutors to engage in resolution discussions and by making it more effective and efficient to administer early resolution proceedings for Part I (or Part II – add if not AMPS) offences in the Provincial Offences Court; and

Further that Council requests the Attorney General of Ontario enact changes to the Provincial Offences Act, and any related regulations, to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, in both legislated and non-legislated ER areas, to a resolution in writing for proceedings commenced under Part I (or II) of the POA, and to permit the Clerk of the Court to register the court outcome immediately upon receipt of the written agreement without requiring an appearance before a justice of the peace; and

Further that Council requests the Ministry of Transportation, in consultation with Municipalities, give consideration to Suspend (temporarily) the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions; and

Further that Council requests the Minister of Transportation, in conjunction with the Lieutenant Governor in Council, to make a regulation pursuant to S. 21.1 of the Highway Traffic Act that would allow for all camera based owner offences be administered through the administrative monetary penalties and for the Attorney General to support the necessary changes to allow technology based enforcement of offences to be administered through administrative monetary penalties with revenues retained by municipalities to offset program cost.

Carried

d) Approval of Council meeting Schedule – July 2021 to January 2022Resolution No. 2021-226

Moved by: Councillor Foley

Seconded by: Councillor McArthur

Whereas By-law No. 2008-160 (Procedural By-law), as amended indicates that Regular meetings of Council shall be held on the first and third Tuesdays of each month commencing at 6:00 p.m. unless otherwise decided by Council; and

Whereas Council typically reduces summer meetings in July and August to one meeting.

Now therefore be it resolved that Council for the City of Temiskaming Shores does hereby confirm the following schedule of meetings for the months of July 2021 to December 2021:

Tuesday, July 13, 2021	Regular Meeting (2nd Tuesday)
Tuesday, August 10, 2021	Regular Meeting (2nd Tuesday)
Tuesday, September 7, 2021	Regular Meeting
Tuesday, September 21, 2021	Regular Meeting
Tuesday, October 5, 2021	Regular Meeting
Tuesday, October 19, 2021	Regular Meeting
Tuesday, November 2, 2021	Regular Meeting
Tuesday, November 16, 2021	Regular Meeting
Tuesday, December 7, 2021	Regular Meeting
Tuesday, December 21, 2021	Regular Meeting

Carried**e) Memo No. 021-2021-CS – 2020 Year End Report (Unaudited)**Resolution No. 2021-227

Moved by: Councillor Laferriere

Seconded by: Councillor Hewitt

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 021-2021-CS regarding the 2020 Year-End Financial Report for information purposes.

Carried

f) Administrative Report No. CS-022-2021 – Communications Enhancements

Resolution No. 2021-228

Moved by: Councillor Whalen

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-022-2021; and

That Council approves the allocation of Safe Restart funding in the 2021 Operating Budget to complete communication enhancements based on preliminary estimates received in the amount of \$70,000.

Carried

g) Administrative Report No. CS-023-2021 – New Year’s Eve Fireworks 2021

Resolution No. 2021-229

Moved by: Councillor McArthur

Seconded by: Councillor Laferriere

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-023-2021;

That Council agrees to cancel the Canada Day fireworks display for 2021 due to the ongoing pandemic and associated public health restrictions;

That Council agrees allow the New Year’s Eve Fireworks event scheduled for December 31, 2021 as per the Fireworks Bylaw 2009-161 Section 3.3 d); and

That Council agrees to reallocate \$3,000 from the Marketing Operating Line Item to sponsor Community fireworks displays in Haileybury and New Liskeard on December 31, 2021.

Carried

h) Administrative Report No. PPP-002-2021 – Volunteer Firefighter Appointment

Resolution No. 2021-230

Moved by: Councillor Laferriere

Seconded by: Councillor McArthur

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PPP-002-2021; and

That Council hereby appoints Shawn Thibodeau as a Volunteer Firefighters to the Temiskaming Shores Fire Department in accordance with the *Recruitment and Retention Program*.

Carried

i) Administrative Report No. PW-013-2021 – Fire Rescue Vehicle Tender Award

Resolution No. 2021-231

Moved by: Councillor Jelly

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-013-2021;

That Council agrees to increase the Capital Budget amount for the Fire Rescue Vehicle for Fire Station No. 2 from \$415,000 to \$430,085;

That Council agrees to defer the Fire Alarm Capital Project in the amount of \$8,000 and further agrees to utilize \$7,085 from the Fire Equipment Reserve in order to fund the revised Budget amount for the Fire Rescue Vehicle; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Dependable Emergency Vehicles for supply and delivery of a Fire Rescue Truck in the amount of \$422,646 plus applicable taxes for consideration at the May 18, 2021 Regular Council meeting.

Carried

j) Memo No. 007-2021-RS – Haileybury Fire Hall Construction Schedule

Resolution No. 2021-232

Moved by: Councillor Hewitt

Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2021-RS; and

That Council directs staff to prepare the necessary by-law to amend By-law No 2021-080, an agreement with CGV Builders Inc. for the award of Fire Station No. 1 Design-Build, to extend the project completion date to July 1, 2022, for consideration at the May 18, 2021 Regular Meeting of Council.

Carried

16. By-laws

Resolution No. 2021-233

Moved by: Councillor McArthur

Seconded by: Councillor Whalen

Be it resolved that:

By-law No. 2021-076 Being a by-law to Adopt an Outdoor Patio Policy for the City of Temiskaming Shores

By-law No. 2021-082 Being a by-law to adopt the 2021 Municipal Budget for the City of Temiskaming Shores

By-law No. 2021-083 Being a by-law to provide for the adoption of 2021 Tax Rates for municipal and school purposes and to further provide penalty and interest for payment in default

By-law No. 2021-084 Being a by-law to amend By-law No. 2021-080 to enter into an agreement with CGV Builders Inc. for the Fire Station No. 1 (Haileybury) Design-Build

By-law No. 2021-085 Being a by-law to enter into an agreement with Dependable Emergency Vehicles for the Supply and Delivery of a Fire Rescue Vehicle

be hereby introduced and given first and second reading.

Carried

Resolution No. 2021-234

Moved by: Councillor Laferriere

Seconded by: Councillor Foley

Be it resolved that:

By-law No. 2021-076;

By-law No. 2021-082;

By-law No. 2021-083;

By-law No. 2021-084; and

By-law No. 2021-085.

be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

17. Schedule of Council Meetings

- a) Regular – Tuesday, June 1, 2021 at 6:00 p.m.
- b) Regular – Tuesday, June 15, 2021 at 6:00 p.m.

18. Question and Answer Period

None

19. Closed Session

None

20. Confirming By-law

Resolution No. 2021-235

Moved by: Councillor Foley
Seconded by: Councillor Hewitt

Be it resolved that By-law No. 2021-086 being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **May 18, 2021**, be hereby introduced and given first and second reading.

Carried

Resolution No. 2021-236

Moved by: Councillor Jelly
Seconded by: Councillor Whalen

Be it resolved that By-law No. 2021-086 be given third and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

21. Adjournment

Resolution No. 2021-237

Moved by: Councillor McArthur
Seconded by: Councillor Hewitt

Be it resolved that Council hereby adjourns its meeting at 7:06 p.m.

Carried

Mayor- Carman Kidd

Clerk – Logan Belanger



Zoning By-law Amendment

Application No.: ZBA-2021-03

Owner: 1780106 Ontario Inc.

Applicant: 2829387 Ontario Ltd.

Subject Land:

- 52 Jaffray Street
- M61NB Part of Block L
- 54R-4586 Parts 1 to 4
- Parcel 25065SST



Purpose of the Amendment

- Site-specific amendment to rezone the property from Highway Commercial (C2) to Highway Commercial Exception (C2-#) to add “light industrial use” as a permitted use on the property.
- Applicant is in the process of purchasing the property in order to relocate his business, Poly-Ure Castings, from Earlton to Temiskaming Shores.

Public Meeting – Zoning By-law Amendment



Public Meeting – Zoning By-law Amendment



Public Meeting – Zoning By-law Amendment



ZBA-2021-03 – June 1, 2021

Public Meeting – Zoning By-law Amendment



Public Meeting – Zoning By-law Amendment



ZBA-2021-03 – June 1, 2021

Public Meeting – Zoning By-law Amendment



ZBA-2021-03 – June 1, 2021



Official Plan Designation

- Mixed Use Areas
 - May include a mix of industrial, commercial and institutional uses, associated accessory uses and public service facilities and residential uses compatible with a Mixed Use Area.

Public Meeting – Zoning By-law Amendment



Current Zoning

➤ Highway Commercial (C2)

➤ Permitted uses:

- | | | |
|---------------------------------------------------|----------------------------------------|--------------------------------------------------------|
| ✓ Agricultural produce warehouse | ✓ Funeral home | ✓ Parking lot |
| ✓ Agricultural product sales outlet | ✓ Greenhouse, nursery, garden centre | ✓ Personal service establishment |
| ✓ Agricultural services | ✓ Grocery store | ✓ Place of assembly |
| ✓ Agricultural supply/implement dealership | ✓ Group home | ✓ Place of entertainment |
| ✓ Building supply establishment | ✓ Health services establishment | ✓ Place of recreation |
| ✓ Bulk sales establishment | ✓ Hospital | ✓ Place of worship |
| ✓ Business, professional or administrative office | ✓ Hotel/motel | ✓ Printing establishment |
| ✓ Contractor's establishment | ✓ Kennel | ✓ Recreational vehicle sales and service establishment |
| ✓ Convenience store | ✓ Laundromat | ✓ Restaurant |
| ✓ Childcare centre | ✓ Marina | ✓ Restaurant, drive-thru or take out |
| ✓ Driving range | ✓ Marine sales & service establishment | ✓ Retail store |
| ✓ Dry cleaning establishment | ✓ Market | ✓ Self-storage facility |
| ✓ Educational establishment | ✓ Motor vehicle body repair shop | ✓ Service establishment |
| ✓ Equipment sales, service & rental establishment | ✓ Motor vehicle dealership | ✓ Transportation depot |
| ✓ Financial establishment | ✓ Motor vehicle service station | ✓ Veterinary establishment |
| | ✓ Motor vehicle washing establishment | ✓ Wayside pit or quarry |
| | ✓ Outdoor recreation, active | ✓ Wholesale establishment |
| | ✓ Outdoor recreation, passive | |

Public Meeting – Zoning By-law Amendment



Proposed Zoning

- Highway Commercial Exception (C2-#)
 - Add “light industrial use” as an additional permitted use on the property to allow the proposed business.
 - Definition: “The manufacturing, assembly or processing of component parts or finished products suitable for retail trade and does not include industries whose operations involve the emission of any air, water or noise pollution that creates a nuisance outside of the building.”
 - Existing uses in the building include a transportation depot and a contractor’s establishment, both of which are permitted uses in the C2 Zone.

Public Meeting – Zoning By-law Amendment



Additional Information

- The applicant has indicated that the processes used in the business are contained entirely within the building: there are no noise, odour, or vibration emissions, and no water is used in the process.
- The business will be contained within currently vacant space in the existing building and no construction is proposed as a result of this application.
- It is worth noting that the property was zoned Mixed Industrial (M2) in the former Town of New Liskeard Zoning By-law

Public Notice and Comments

- Notice of the public hearing was advertised in the Temiskaming Speaker beginning on April 28
- Application has been circulated to City staff and no concerns or objections were received
- No comments or concerns have been received from external agencies or members of the public

Next Steps

- An administrative and planning report will be presented for consideration at the June 15, 2021 Regular Council Meeting

CONSOLIDATED FINANCIAL REPORT

**THE CORPORATION OF THE
CITY OF TEMISKAMING SHORES**

DISTRICT OF TIMISKAMING

DECEMBER 31, 2020

DRAFT

INDEX TO CONSOLIDATED FINANCIAL REPORT - 2020

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

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MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The accompanying financial statements of The Corporation of the City of Temiskaming Shores are the responsibility of the City of Temiskaming Shores' management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies is described in Note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The City of Temiskaming Shores' management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by Management.

The Corporate Services Committee meets with Management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Kemp Elliott & Blair LLP, independent external auditors appointed by the City of Temiskaming Shores. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the City of Temiskaming Shores' financial statements.

Mayor
Carman Kidd

City Manager
Chris Oslund

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the City of Temiskaming Shores:

Opinion

We have audited the consolidated financial statements of the Corporation of the City of Temiskaming Shores, which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statements of operations, change in net financial assets (net debt) and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Corporation of the City of Temiskaming Shores as at December 31, 2020, and the results of its operations, change in net financial assets (net debt) and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Corporation of the City of Temiskaming Shores in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Corporation of the City of Temiskaming Shores' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation of the City of Temiskaming Shores or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation of the City of Temiskaming Shores' financial reporting process.

Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation of the City of Temiskaming Shores' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation of the City of Temiskaming Shores' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Corporation of the City of Temiskaming Shores to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

New Liskeard, Ontario
June 1, 2021

Kemp Elliott & Blair LLP
Chartered Professional Accountants
Licensed Public Accountants

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash	\$ 5,291,622	\$ 4,404,986
Short-term investments – note 5	2,498,320	3,381,326
Taxes receivable	1,519,696	998,720
Accounts receivable	2,094,194	1,616,704
Inventories for resale	2,778,715	2,833,774
Long-term receivables – note 10	-	12,009
	<u>14,182,547</u>	<u>13,247,519</u>
LIABILITIES		
Accounts payable and accrued liabilities	2,146,435	3,447,356
Deferred revenue – other – note 7	520,365	154,685
Deferred revenue – obligatory reserve funds – note 8	306,578	845,869
Solid waste landfill closure and post-closure liabilities – note 9	1,612,885	1,743,704
Municipal debt – note 10	<u>10,437,763</u>	<u>10,049,891</u>
	<u>15,024,026</u>	<u>16,241,505</u>
Contingencies and commitments – note 12		
NET FINANCIAL ASSETS (NET DEBT)	(841,479)	(2,993,986)
NON-FINANCIAL ASSETS		
Tangible capital assets – note 15	80,665,539	80,086,895
Inventories of supplies	101,702	62,136
Prepaid expenses	<u>257,179</u>	<u>212,584</u>
	<u>81,024,420</u>	<u>80,361,615</u>
ACCUMULATED SURPLUS – note 11	<u>\$ 80,182,941</u>	<u>\$ 77,367,629</u>

The accompanying notes form an integral part of these financial statements.

On behalf of Council:

Mayor

Treasurer

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

CONSOLIDATED STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	(Note 13) Budget 2020	Actual 2020	Actual 2019
REVENUES			
Municipal taxation	\$ 13,330,066	\$ 13,259,386	\$ 13,046,884
Water, sewer and waste diversion fees	5,189,386	5,127,887	5,335,103
Taxation from other governments	335,317	332,997	332,560
Provincial grants – operating	3,757,239	4,329,187	4,538,269
Provincial grants – capital	385,100	332,535	318,735
Federal grants – operating	1,201,695	565,313	1,003,748
Federal grants – capital	173,400	177,106	-
Federal gas tax	1,110,610	1,148,470	439,884
Charges to other municipalities	276,518	275,539	173,421
User charges	1,779,542	2,046,942	2,442,614
Investment income	147,550	137,068	227,037
Penalties and interest on taxes	105,000	167,665	164,532
Provincial Offences Act revenues	1,070,853	673,971	1,040,364
Other	230,651	299,201	367,998
Sale of land	-	165,024	(42,949)
Gain on disposal of tangible capital assets	-	213,035	69,597
Total revenues	29,092,927	29,251,326	29,457,797
EXPENDITURES			
General government	2,903,376	3,051,164	3,590,382
Protection to persons and property	4,346,189	3,934,442	4,206,685
Transportation services	6,414,430	5,997,947	6,515,428
Environmental services	6,759,407	6,428,810	6,648,739
Health services	1,794,135	1,767,952	1,359,508
Social and family services	1,169,255	1,169,254	1,277,814
Recreation and cultural services	3,224,664	3,150,360	3,469,756
Planning and development	2,045,724	936,085	1,616,037
Total expenditures	28,657,180	26,436,014	28,684,349
ANNUAL SURPLUS	435,747	2,815,312	773,448
Accumulated surplus, beginning of year	77,367,629	77,367,629	76,594,181
ACCUMULATED SURPLUS, END OF YEAR – note 11	\$ 77,803,376	\$ 80,182,941	\$ 77,367,629

The accompanying notes form an integral part of these financial statements

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS (NET DEBT)
FOR THE YEAR ENDED DECEMBER 31, 2020

	(Note 13) Budget 2020	Actual 2020	Actual 2019
ANNUAL SURPLUS	\$ 435,747	\$ 2,815,312	\$ 773,448
Acquisition of tangible capital assets	(4,789,595)	(4,627,930)	(3,694,279)
Amortization of tangible capital assets	3,919,950	3,995,681	3,872,144
Gain on disposal of tangible capital assets	-	(213,035)	(69,597)
Proceeds on sale of tangible capital assets	-	266,640	99,668
	<u>(869,645)</u>	<u>(578,644)</u>	<u>207,936</u>
Consumption (acquisition) of supplies inventories	-	(39,566)	62,018
Consumption (acquisition) of prepaid expenses	-	(44,595)	(79,911)
	<u>-</u>	<u>(84,161)</u>	<u>(17,893)</u>
Increase (decrease) in net financial assets (net debt)	(433,898)	2,152,507	963,491
Net financial assets (net debt), beginning of year	<u>(2,993,986)</u>	<u>(2,993,986)</u>	<u>(3,957,477)</u>
NET FINANCIAL ASSETS (NET DEBT), END OF YEAR	\$ (3,427,884)	\$ (841,479)	\$ (2,993,986)

The accompanying notes form an integral part of these financial statements

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2020

	2020	2019
Operating activities		
Annual surplus	\$ 2,815,312	\$ 773,448
Charges not affecting cash –		
Amortization	3,995,681	3,872,144
Gain on disposal of tangible capital assets	(213,035)	(69,597)
	<u>6,597,958</u>	<u>4,575,995</u>
Net change in non-cash working capital items –		
Taxes receivable	(520,976)	(76,048)
Accounts receivable	(477,490)	(261,731)
Inventories for resale	55,059	88,096
Inventories of supplies	(39,566)	62,018
Prepaid expenses	(44,595)	(79,911)
Accounts payable and accrued liabilities	(1,300,921)	684,630
Deferred revenue – other	365,680	51,595
Deferred revenue – obligatory reserve funds	(539,291)	845,869
Solid waste landfill closure and post-closure liabilities	(130,819)	(62,115)
	<u>(2,632,919)</u>	<u>1,252,403</u>
Cash provided by operating activities	<u>3,965,039</u>	<u>5,828,398</u>
Capital activities		
Acquisition of tangible capital assets	(4,627,930)	(3,694,279)
Proceeds on sale of tangible capital assets	266,640	99,668
Cash used for capital activities	<u>(4,361,290)</u>	<u>(3,594,611)</u>
Financing activities		
New debt issued	1,695,000	914,521
Debt repayments	(1,295,119)	(1,323,863)
Cash provided by (used for) financing activities	<u>399,881</u>	<u>(409,342)</u>
Increase in cash	3,630	1,824,445
Cash, beginning of year	<u>7,786,312</u>	<u>5,961,867</u>
Cash, end of year	\$ 7,789,942	\$ 7,786,312
Represented by		
Cash	\$ 5,291,622	\$ 4,404,986
Short-term investments	2,498,320	3,381,326
	<u>\$ 7,789,942</u>	<u>\$ 7,786,312</u>
Supplemental cash flow information		
Interest paid	\$ 301,674	\$ 331,115

The accompanying notes form an integral part of these financial statements.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

The Corporation of the City of Temiskaming Shores is a City in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act 2001, Provincial Offences Act and other related legislation.

1. **Accounting Policies**

The consolidated financial statements of the Corporation of the City of Temiskaming Shores are the representation of management and council prepared in accordance with generally accepted accounting principles for local government as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada as prescribed for Ontario municipalities by the Ministry of Municipal Affairs and Housing.

(a) (i) **Basis of Consolidation**

These consolidated statements reflect the financial assets, liabilities, revenues and expenditures, reserves, reserve funds and changes in investment in tangible capital assets and includes the activities of all committees of Council and the following boards, municipal enterprises and utilities which are under the control of Council:

Public Library Board	Cemetery Committee
Business Improvement Area	Police Services Board
Provincial Offences Act Office – Temiskaming Shores	
Temiskaming Shores Development Corporation	

All interfund assets and liabilities and sources of financing and expenditures have been eliminated.

(ii) **Other Entities Non-consolidated**

The following local boards, joint local boards, municipal enterprises and utilities are not consolidated:

District of Timiskaming Social Services Administration Board Timiskaming Health Unit

Although these are joint local boards they run autonomously to provide those services mandated by the province. The City has no control over these programs or their financing. These joint local boards are not proportionately consolidated. The yearly requisitions of these boards are expensed by the City in its statements (note 3).

Consolidated Tri Town Transit System

This joint local board is a cooperative effort by two municipalities to jointly provide public transit services. The City recognizes the full cost of the operations as an expenditure, all transit fares as revenue and the other municipality's contribution as a revenue.

(iii) **Accounting for School Board Transactions**

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards are not reflected in these financial statements.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

1. Accounting Policies – continued

(iv) Trust Funds

Trust funds and their related operations administered by the City are not consolidated, but are reported separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(b) (i) Revenue recognition

Government transfers (provincial and federal grants)

Government transfers are transfers from senior levels of government that are not the result of an exchange transaction and are not expected to be repaid in the future. Government transfers without eligibility criteria or stipulations are recognized as revenue when the transfer is authorized. A transfer with eligibility criteria is recognized as revenue when the transfer is authorized and all eligibility criteria have been met. A transfer with or without eligibility criteria but with stipulation is recognized as revenue in the period the transfer is authorized and all eligibility criteria have been met, except where and to the extent that the transfer gives rise to an obligation that meets the definition of a liability. Government transfers that meet the definition of a liability are recognized as revenue as the liability is extinguished.

Taxation and related revenues

Property tax billings are prepared by the City based on assessment rolls issued by the Municipal Property Assessment Corporation (“MPAC”) with the authority established under the Municipal Act, 2001, the Assessment Act, the Education Act, and other legislation. Tax rates are established annually by Council, incorporating amounts to be raised for local services and amounts the City is required to collect on behalf of the Province of Ontario in respect of education taxes. A normal part of the assessment process is the issue of supplementary assessment rolls, which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the City determines the taxes applicable and renders supplementary tax billings. Taxation revenues are recorded when they meet the definition of an asset, the tax is authorized and the taxable event has occurred. Assessments and the related property taxes are subject to appeal. Tax adjustments as a result of appeals are recorded when the results of the appeal process are known.

The City is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

Fees, service charges and other revenue

Fees, service charges and other revenue are recognized when earned.

(ii) Cash and cash equivalents

Cash consists of balances held at financial institutions and all cash equivalents consist of highly liquid financial instruments.

(iii) Inventories

Inventories held for resale, consisting of surplus land, is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Inventories held for consumption are recorded at the lower of cost or replacement cost.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

1. Accounting Policies – continued

(iv) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	20 to 30 years
Buildings	20 to 50 years
Machinery and equipment	10 to 30 years
Vehicles	5 to 15 years
Roads and sidewalks	15 to 30 years
Bridges and culverts	30 to 40 years
Water and sewer systems	30 to 50 years

Amortization is charged beginning in the month of acquisition and no amortization is charged in the year of disposal. Assets under construction are not amortized until the asset is in productive use.

The City has no capitalization threshold for land, a capitalization threshold of \$50,000 for appropriate pooled assets and \$5,000 for all other assets. Individual assets of lesser value may be capitalized if they are pooled, or because, collectively, they have significant value, or for operational purposes.

(v) Leases

Leases are classified as operating or capital leases. Leases that transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases and are recorded as a tangible capital asset and a liability. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(vi) Deferred revenue – other

The City receives certain amounts pursuant to funding agreements that may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recorded as deferred revenue and are recognized as revenue in the fiscal year the eligibility criteria has been met except when stipulations are present and to the extent that the transfer gives rise to an obligation that meets the definition of a liability.

(vii) Deferred revenue – obligatory reserve funds

The City receives Gas Tax funding under the authority of Federal and Provincial legislation. These funds, by their nature, are restricted in their use and until applied to specific expenses, are recorded as deferred revenue. Amounts applied to qualifying expenses are recorded as revenue in the fiscal period they are expended.

(viii) Employee benefit plans

The contributions to a multi-employer, defined benefit pension plan are expensed when contributions are due. The contributions for post-employment benefits are expensed when contributions are due.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

1. **Accounting Policies – continued**

(ix) **Use of estimates**

Management has made estimates and assumptions that affect the amounts reported in preparing these financial statements. Significant areas requiring the use of management estimates relate to the determination of allowance for uncollectable taxes, tangible capital assets historical cost, estimated useful life and related amortization and landfill post-closure costs.

2. **Operations of School Boards**

Further to note 1(a) (iii), net municipal taxation and taxation from governments levied in 2020 on behalf of and payable to school boards totalled \$2,812,587 (2019 \$2,853,112).

3. **Contributions to Joint Boards**

Further to note 1(a) (ii), the following contributions were made by the City to these boards:

	2020	2019
Unconsolidated		
District of Timiskaming Social Services Administration Board	\$ 2,306,602	\$ 2,253,234
Timiskaming Health Unit	454,401	121,128
	<u>2,761,003</u>	<u>2,374,362</u>
Consolidated		
Tri Town Transit System	<u>374,603</u>	<u>223,049</u>
	<u>\$ 3,135,606</u>	<u>\$ 2,597,411</u>

4. **Trust Funds**

Trust funds administered by the City amounting to \$516,774 (2019 \$507,714) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations.

5. **Short-term investments**

The short-term investments of \$2,498,320 (2019 \$3,381,326) are classified as held for trading due to their short-term nature and are recorded at market value.

6. **Short-term debt**

The City has an operating line loan agreement with its financial institution. There is a \$4,000,000 Operating line credit limit with interest at Prime minus 0.25%; a \$2,000,000 Revolving term line/lease at Prime and a Visa Business Card authorized up to \$750,000. The operating line is utilized from time to time to cover temporary cash shortfalls that may occur during the year.

As at December 31, 2020, the outstanding balance of the operating line was \$nil (2019 \$nil).

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

7. **Deferred revenue – other**

Deferred revenue, set aside for specific purposes by legislation, regulation or agreement as at December 31st is comprised of:

	December 31 2019	Funds Received	Revenue Earned	December 31 2020
AMO – Main Street Revitalization Initiative	\$ 47,909	\$ -	\$ 47,909	\$ -
Ontario Community Infrastructure Fund – Formula-based Component	-	336,592	66,876	269,716
Employment and Social Development Canada	-	100,000	-	100,000
Splashpad donations	96,776	42,793	68	139,501
Other	10,000	1,148	-	11,148
	<u>\$ 154,685</u>	<u>\$ 480,533</u>	<u>\$ 114,853</u>	<u>\$ 520,365</u>

Ontario Community Infrastructure Funds – Formula-based Component includes \$334,319 of funding plus \$2,273 interest.

8. **Deferred revenue – obligatory reserve funds**

Deferred revenue – obligatory reserve funds consist of the following:

	December 31 2019	Funds Received	Revenue Earned	December 31 2020
Federal Gas Tax	\$ 845,869	\$ 609,179	\$ 1,148,470	\$ 306,578
Provincial Gas Tax	-	136,937	136,937	-
	<u>\$ 845,869</u>	<u>\$ 746,116</u>	<u>\$ 1,285,407</u>	<u>\$ 306,578</u>

Federal Gas Tax funds includes \$601,871 received from AMO plus \$7,308 interest.

9. **Solid waste landfill closure and post-closure liabilities**

The City owns and operates one active and one inactive landfill site. The liability for closure and post-closure of the landfill sites has been recognized using the present value of the estimated closure and post-closure costs, based upon the usage of the site's capacity. The total capacity of the Haileybury site is 452,221 cubic metres. The approximate area that has been landfilled is 416,400 cubic metres, leaving an estimated remaining capacity of 35,821 cubic metres. The estimated life of the landfill site is 1.67 years and post-closure care is estimated to be required for 25 years from the date of site closure. The total capacity of the New Liskeard site is 85,000 cubic metres, with no remaining capacity. Closure costs and post-closure care has not begun since the City is working on expansion of this site.

The discount factor used is 3.38% net of inflation of 0.7%. The liability as at December 31, 2020 is \$1,612,885 (2019 \$1,743,704). Estimated expenditures for closure and post-closure care are \$1,628,468. The liability remaining to be recognized is \$15,583.

The City has a reserve fund of \$2,209,431.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

10. (a) **Tile Drainage Loans**

The municipality is liable for long-term liabilities with respect to tile drainage loans in the former Township of Dymond for which the responsibility for the payment of principal and interest has been assumed by specific ratepayers. The total amount outstanding as at December 31, 2020 is \$nil (2019 \$12,009) and is reflected as Municipal Debt and Long-term Receivables on the Consolidated Statement of Financial Position.

(b) **Municipal debt**

The balance of the municipal debt reported on the Statement of Financial Position is made up of the following:

	2020	2019
<u>Loans and debentures</u>		
Canada Mortgage and Housing Corporation (CMHC) debenture, repayable in annual payments of \$107,411.34 including interest at 3.97%, maturing December 2024.	\$ 390,167	\$ 478,580
Canada Mortgage and Housing Corporation (CMHC) debenture, repayable in annual payments of \$87,381.73 including interest at 3.59%, maturing December 2025.	393,529	464,245
Canada Mortgage and Housing Corporation (CMHC) debenture, repayable in annual payments of \$28,748.50 including interest at 3.42%, maturing September 2025.	130,096	153,591
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in monthly payments of \$3,001.04 principal plus interest at 1.6%, maturing October 2021.	30,011	66,023
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in monthly payments of \$8,791.67 principal plus interest at 2.46%, maturing December 2026.	633,000	738,500
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$10,421.75 principal plus interest at 2.51%, maturing October 2022.	83,374	125,061
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$13,545.15 principal plus interest at 2.95%, maturing October 2027.	379,264	433,445
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in semi-annual payments of \$38,565.31 principal plus interest at 2.44%, maturing April 2025.	347,088	424,218

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

10. (b) Municipal debt - continued

	2020	2019
<u>Loans and debentures - continued</u>		
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$54,551.85 principal plus interest at 3.43%, maturing November 2037.	\$ 3,709,526	\$ 3,927,733
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$10,484.92 principal plus interest at 2.97%, maturing November 2027.	293,578	335,518
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$12,477.99 principal plus interest at 2.64%, maturing February 2023.	112,302	162,214
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in semi-annual payments of \$27,450.00 principal plus interest at 3.04%, maturing April 2028.	411,750	466,650
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in semi-annual payments of \$15,198.50 principal plus interest at 2.92%, maturing September 2023.	91,191	121,588
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in semi-annual payments of \$29,163.51 principal plus interest at 3.03%, maturing August 2028.	466,616	524,943
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$41,013.75 principal plus interest at 3.02%, maturing November 2023.	492,165	656,220
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$10,550.00 principal plus interest at 2.98%, maturing February 2029.	348,150	390,350
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$12,313.03 principal plus interest at 2.17%, maturing September 2029.	430,956	480,208
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$21,187.50 principal plus interest at 2.02%, maturing December 2040.	1,695,000	-
Total loans and debentures	10,437,763	9,949,087

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

10. (b) Municipal debt - continued

	2020	2019
<u>Long term capital leases</u>		
Scotia Capital Lease, repayable in monthly payments of \$6,166.76 plus HST, including interest at prime, matured in May 2020.	\$ -	\$ 30,796
Scotia Capital Lease, repayable in monthly payments of \$6,496.79 plus HST, including interest at prime, matured in September 2020.	-	57,999
Total long term capital leases	-	88,795
Tile drainage amounts	-	12,009
Total municipal debt	<u>\$ 10,437,763</u>	<u>\$ 10,049,891</u>

Principal repayments due in the next five years are as follows:

	From Benefitting Landowners	From General Municipal Revenues Loans	From General Municipal Revenues Leases	Total
2021	\$ -	\$ 1,291,924	\$ -	\$ 1,291,924
2022	-	1,269,024	-	1,269,024
2023	-	1,197,280	-	1,197,280
2024	-	998,006	-	998,006
2025	-	859,974	-	859,974
Thereafter	-	4,821,555	-	4,821,555
	<u>\$ -</u>	<u>\$ 10,437,763</u>	<u>\$ -</u>	<u>\$ 10,437,763</u>

The long-term liabilities were approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs.

In 2020, interest expense of \$301,674 (2019 \$331,115) has been reflected in the Consolidated Statement of Operations.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

11. Accumulated surplus

The accumulated surplus is made up of the following:

	2020	2019
Reserves, surpluses and deficits		
Working capital reserve – general	\$ 4,233,564	\$ 2,951,983
Working capital reserve – environmental	1,435,738	1,516,972
Working capital reserve – business improvement area	52,165	53,576
Safe Restart Agreement reserve	434,847	-
Election expenses reserve	18,550	11,050
Fire equipment reserve	53,045	7,523
SWDF reserve	128,507	128,507
Cemetery reserve	21,876	30,066
Doctor recruitment reserve	20,594	11,957
Medical centre reserve	3,621	-
Bucke park reserve	22,110	-
Accessibility reserve	52,753	52,753
Fleet replacement reserve	271,531	351,615
Library reserve	6,000	6,000
PDAC reserve	139,112	124,560
Economic development reserve	134,234	63,496
Community development reserve	429,466	252,456
Solid waste landfill reserve fund	2,209,431	2,124,634
Amounts to be recovered	(10,437,763)	(10,037,881)
General municipal surplus	200	200
Capital deficit	(71,060)	(643,453)
	<u>(841,479)</u>	<u>(2,993,986)</u>
Non-financial assets		
Tangible capital assets	80,665,539	80,086,895
Inventories of supplies	101,702	62,136
Prepaid expenses	257,179	212,584
	<u>81,024,420</u>	<u>80,361,615</u>
	<u>\$ 80,182,941</u>	<u>\$ 77,367,629</u>

Reserves represent an appropriation of surplus for a specific purpose, determined by council, are non-statutory and subject to change by council at any time.

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenditures, provides the Change in Net Financial Assets (Net Debt) for the year.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

12. Contingent liabilities and commitments

Non-Consolidated Entities

The City is contingently liable for the deficits and long-term debt of the non-consolidated entities.

Ontario Municipal Employees Retirement Fund

All permanent, full-time employees of the City are eligible to be members of the Ontario Municipal Employees Retirement System ("OMERS"), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The City's contributions equal the employee contributions to the plan. During the year ended December 31, 2020, the City contributed \$418,716 (2019 \$478,026) to the plan. As this is a multi-employer pension plan, the contributions by the City are recognized as an expenditure. No pension liability for this type of plan is recognized in the City's financial statements. As of December 31, 2020 OMERS had a funding deficit of \$3.2 billion (2019 \$3.4 billion) and Net Assets Available for Benefits of \$105.6 billion (2019 \$109.4 billion).

Post-Employment Benefits

City employees retiring do not receive any retirement allowance that either vests or accrues over the period of employment. Sick benefits, other than amounts that were carried over on amalgamation, do not accrue and are not vested. The City recognizes the expenses for sick time when the event obliges the City to pay. No other post-employment benefits are payable by the City.

Loan Guarantee

The City has guaranteed a loan of \$2,305,959 with TD Bank for Temiskaming Shores Seniors Housing Corporation (TSSHC). As the mayor is also on the board of TSSHC, it is considered a related party. However, the mayor does not represent the City while acting as a member of the board of TSSHC. The full amount of the loan has been drawn with no repayments as of December 31, 2020.

Legal contingency

There is a legal proceeding that has been brought against the City through the Integrity Commissioner's office. At this time, the costs to the City, which are not covered by insurance, are unknown.

13. Budgeting

The City budgets to determine an appropriate tax rate based on all revenues, including proceeds on long-term debt, and all expenditures, including debt principal payments and the acquisition of tangible capital assets, but does not include amortization. The City reconciles this tax levy budget to the budget in accordance with Public Sector Accounting Standards.

	2020	2019
Tax levy budget deficit for the year – as below	\$ (729,017)	\$ (363,077)
Add: Capital expenditures	4,789,595	4,949,217
Debt repayments	1,295,119	1,328,024
Less: Amortization	(3,919,950)	(3,135,819)
New debt issued	(1,000,000)	(2,722,000)
Budget surplus per Consolidated Statement of Operations	<u>\$ 435,747</u>	<u>\$ 56,345</u>

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

13. Budgeting – continued

REVENUES	Budget 2020	Actual 2020	Actual 2019
Operating			
Municipal taxation	\$ 13,330,066	\$ 13,259,386	\$ 13,046,884
Water, sewer and waste diversion fees	5,189,386	5,127,887	5,335,103
Taxation from other governments	335,317	332,997	332,560
Provincial grants	3,757,239	4,329,187	4,538,269
Federal grants	1,201,695	565,313	1,003,748
Charges to other municipalities	276,518	275,539	173,421
User charges	1,779,542	2,046,942	2,442,614
Investment income	147,550	137,068	227,037
Penalties and interest on taxes	105,000	167,665	164,532
Provincial Offences Act revenues	1,070,853	673,971	1,040,364
Other	230,651	299,134	337,456
Sale of land	-	165,024	(42,949)
Proceeds on disposal of tangible capital assets	-	266,640	99,668
	<u>27,423,817</u>	<u>27,646,753</u>	<u>28,698,707</u>
Capital			
Provincial grants	385,100	332,535	318,735
Federal grants	173,400	177,106	-
Federal gas tax	1,110,610	1,148,470	439,884
Other	-	67	30,542
	<u>1,669,110</u>	<u>1,658,178</u>	<u>789,161</u>
New debt issued	<u>1,000,000</u>	<u>1,695,000</u>	<u>914,521</u>
Total revenues	<u>30,092,927</u>	<u>30,999,931</u>	<u>30,402,389</u>
EXPENDITURES			
Operating			
General government	2,752,066	2,924,093	3,520,959
Protection to persons and property	4,171,359	3,761,995	4,034,097
Transportation services	4,878,595	4,448,378	4,935,738
Environmental services	5,342,737	5,033,447	5,249,503
Health services	1,782,765	1,760,564	1,348,425
Social and family services	1,169,255	1,169,254	1,277,814
Recreation and cultural services	2,594,729	2,490,678	2,847,526
Planning and development	2,045,724	936,085	1,616,037
	<u>24,737,230</u>	<u>22,524,494</u>	<u>24,830,099</u>
Capital expenditures	4,789,595	4,627,930	3,694,279
Long-term debt repayments	1,295,119	1,295,119	1,323,863
Total expenditures	<u>30,821,944</u>	<u>28,447,543</u>	<u>29,848,241</u>
Surplus (deficit), tax levy budget base	\$ (729,017)	\$ 2,552,388	\$ 554,148
Financed by			
Transfer from (to) reserves	\$ 729,017	\$ (1,979,996)	\$ (1,072,748)
Deficit (surplus)	(295,119)	(172,511)	109,258
Net debt repayments (proceeds)	295,119	(399,881)	409,342
	<u>\$ 729,017</u>	<u>\$ (2,552,388)</u>	<u>\$ (554,148)</u>

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

14. **Segmented information**

The Corporation of the City of Temiskaming Shores is a diversified municipal government institution that provides a wide range of services to its citizens, including General Government Services, Protection Services, Transportation Services, Environmental Services, Health Services, Social and Family Services, Recreational and Cultural Services and Planning and Development Services. Service areas were created for the purpose of recording specific activities to attain certain objectives in accordance with regulations, restrictions or limitations.

Municipal services are provided by departments and their activities are reported in these service areas. Departments disclosed in the segmented information, along with the services they provide, are as follows:

General Government Services

The Departments within General Government Services are responsible for adopting bylaws; adopting administrative policy; levying taxes; acquiring, disposing and managing Municipal assets; ensuring effective financial management; monitoring performance and ensuring that high quality Municipal Service standards are met.

Protection Services

Police services, including the enforcement of laws, prevention of crime, and maintenance of peace, order, and security are provided to the City by agreement with the Ontario Provincial Police. Fire protection services are provided by way of a volunteer Fire Department, which provides fire suppression, fire prevention and education programs to residents. The City also enforces By-laws and offers dog control and property standards enforcement.

Transportation Services

The Public Works department is responsible for the delivery of municipal public works services related to planning, design, construction, cleaning, repair, snow removal and signage of roadway systems, as well as maintaining all Municipal vehicles and equipment.

Environmental Services

The environmental services include water and sewer services as well as waste disposal and waste diversion services. Water and Sewer services include the operation and distribution of water and networking sewer mains, storm sewers and pump stations.

The waste disposal and waste diversion services group are responsible for the delivery of municipal services including waste collection and disposal and waste diversion.

Health Services

The City funds a range of public health services through the Health Unit and provides ambulance services through the District of Timiskaming Social Services Administration Board. The City also provides cemetery services.

Social and Family Services

The services are provided indirectly by the City through the District Social Services Administration Board and includes general assistance, childcare and social housing services.

Recreation and Cultural Services

The Department is responsible for providing, facilitating the development of, and maintaining high quality parks, recreational facilities, and cultural services, including library services.

Planning and Development

The Planning and Development Department is responsible for preparing land use plans, bylaws and policies for sustainable development of the City and for reviewing and approving new development, as well as maintaining drainage systems.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

14. Segmented information – continued

	General Government Services	Protection Services	Transportation Services	Environmental Services	Health Services	Social and Family Services	Recreation and Cultural Services	Planning and Development	Total 2020	Total 2019
REVENUES										
Municipal taxation	\$ 13,259,386	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,259,386	\$ 13,046,884
Water, sewer and waste diversion fees	-	-	-	5,127,887	-	-	-	-	5,127,887	5,335,103
Taxation from other governments	332,997	-	-	-	-	-	-	-	332,997	332,560
Provincial grants – operating	3,900,509	29,427	142,377	205,000	3,920	-	40,700	7,254	4,329,187	4,538,269
Provincial grants – capital	-	-	332,535	-	-	-	-	-	332,535	318,735
Federal grants – operating	-	-	-	-	-	-	-	565,313	565,313	1,003,748
Federal grants – capital	-	-	177,106	-	-	-	-	-	177,106	-
Federal gas tax	-	-	1,148,470	-	-	-	-	-	1,148,470	439,884
Charges to other municipalities	16,410	86,325	60,318	64,961	-	-	22,975	24,550	275,539	173,421
User charges	64,782	274,242	272,179	587,839	177,123	-	565,652	105,125	2,046,942	2,442,614
Investment income	110,196	-	-	26,872	-	-	-	-	137,068	227,037
Penalties and interest on taxes	167,665	-	-	-	-	-	-	-	167,665	164,532
Provincial Offences Act revenues	-	673,971	-	-	-	-	-	-	673,971	1,040,364
Other	50,545	10,277	1,188	-	741	-	129,132	107,318	299,201	367,998
Sale of land	117,860	-	-	-	-	-	-	47,164	165,024	(42,949)
Gain on disposal of tangible capital assets	-	-	230,840	(2,934)	-	-	(14,871)	-	213,035	69,597
Total revenues	18,020,350	1,074,242	2,365,013	6,009,625	181,784	-	743,588	856,724	29,251,326	29,457,797
EXPENDITURES										
Wages and benefits	1,805,349	727,331	1,705,503	673,864	70,653	-	1,506,773	142,685	6,632,158	7,751,914
Long-term interest	-	23,449	66,249	198,763	-	-	13,213	-	301,674	331,115
Materials	700,955	196,155	1,591,072	1,798,829	60,829	-	880,022	737,641	5,965,503	7,159,943
Contracted services	359,207	2,570,091	1,045,988	2,361,991	37,333	-	81,546	55,759	6,511,915	6,705,062
Rents and financial expenses	13,987	13,585	-	-	-	-	9,124	-	36,696	61,471
External transfers	-	231,384	-	-	1,591,749	1,169,254	-	-	2,992,387	2,802,701
Amortization	171,666	172,447	1,589,135	1,395,363	7,388	-	659,682	-	3,995,681	3,872,143
Total expenditures	3,051,164	3,934,442	5,997,947	6,428,810	1,767,952	1,169,254	3,150,360	936,085	26,436,014	28,684,349
Annual surplus (deficit)	\$ 14,969,186	\$ (2,860,200)	\$ (3,632,934)	\$ (419,185)	\$ (1,586,168)	\$ (1,169,254)	\$ (2,406,772)	\$ (79,361)	\$ 2,815,312	\$ 773,448

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

15. Schedule of tangible capital assets

	Opening Cost Dec 31, 2019	Additions	Disposals	Ending Cost Dec 31, 2020	Opening Accumulated Amortization Dec 31, 2019	Current Amortization	Disposals	Ending Accumulated Amortization Dec 31, 2020	Net Dec 31, 2020
General									
Land	\$ 1,256,503	\$ -	\$ -	\$ 1,256,503	\$ -	\$ -	\$ -	\$ -	\$ 1,256,503
Land improvements	7,603,088	-	-	7,603,088	4,184,505	292,203	-	4,476,708	3,126,380
Buildings	20,145,832	2,403,301	138,625	22,410,508	7,487,234	444,900	95,276	7,836,858	14,573,650
Machinery and equipment	5,247,921	25,333	49,594	5,223,660	2,935,050	338,030	39,338	3,233,742	1,989,918
Vehicles	7,089,364	748,529	43,570	7,794,323	3,228,115	650,110	43,570	3,834,655	3,959,668
Construction in progress	1,348,524	29,742	598,837	779,429	-	-	-	-	779,429
Infrastructure									
Roads and sidewalks	27,691,596	1,058,431	306,254	28,443,773	19,660,084	799,411	306,254	20,153,241	8,290,532
Bridges and culverts	8,152,417	975,737	-	9,128,154	6,464,847	132,572	-	6,597,419	2,530,735
Water and sewer systems	65,037,591	957,441	(2,884)	65,997,916	20,616,525	1,338,455	(2,884)	21,957,864	44,040,052
Construction in progress	1,090,419	12,987	984,734	118,672	-	-	-	-	118,672
Total	\$ 144,663,255	\$ 6,211,501	\$ 2,118,730	\$ 148,756,026	\$ 64,576,360	\$ 3,995,681	\$ 481,554	\$ 68,090,487	\$ 80,665,539

Machinery and equipment include leased tangible capital assets with a cost of \$185,905 and accumulated amortization of \$98,116.

Vehicles include leased tangible capital assets with a cost of \$718,937 and accumulated amortization of \$328,279.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

15. Schedule of tangible capital assets – continued

	Opening Cost Dec 31, 2018	Additions	Disposals	Ending Cost Dec 31, 2019	Opening Accumulated Amortization Dec 31, 2018	Current Amortization	Disposals	Ending Accumulated Amortization Dec 31, 2019	Net Dec 31, 2019
General									
Land	\$ 1,250,821	\$ 5,682	\$ -	\$ 1,256,503	\$ -	\$ -	\$ -	\$ -	\$ 1,256,503
Land improvements	7,603,088	-	-	7,603,088	3,892,302	292,203	-	4,184,505	3,418,583
Buildings	20,031,799	114,033	-	20,145,832	7,066,580	420,654	-	7,487,234	12,658,598
Machinery and equipment	5,383,189	476,755	612,023	5,247,921	3,197,582	324,831	587,363	2,935,050	2,312,871
Vehicles	6,766,294	722,060	398,990	7,089,364	3,007,811	613,883	393,579	3,228,115	3,861,249
Construction in progress	713,991	634,834	301	1,348,524	-	-	-	-	1,348,524
Infrastructure									
Roads and sidewalks	27,355,346	700,304	364,054	27,691,596	19,276,756	747,382	364,054	19,660,084	8,031,512
Bridges and culverts	8,152,417	-	-	8,152,417	6,323,368	141,479	-	6,464,847	1,687,570
Water and sewer systems	64,812,645	224,946	-	65,037,591	19,284,813	1,331,712	-	20,616,525	44,421,066
Construction in progress	274,453	815,966	-	1,090,419	-	-	-	-	1,090,419
Total	\$ 142,344,043	\$ 3,694,580	\$ 1,375,368	\$ 144,663,255	\$ 62,049,212	\$ 3,872,144	\$ 1,344,996	\$ 64,576,360	\$ 80,086,895

Machinery and equipment include leased tangible capital assets with a cost of \$185,905 and accumulated amortization of \$82,624.

Vehicles include leased tangible capital assets with a cost of \$718,937 and accumulated amortization of \$267,953.

NOTICE TO READER

To the Members of Council, Inhabitants
and Ratepayers of the Corporation
of the CITY OF TEMISKAMING SHORES:

On the basis of information provided by management, we have compiled the statement of financial position of the Trust Funds of the Corporation of the City of Temiskaming Shores as at December 31, 2020 and the statement of continuity for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

New Liskeard, Ontario
June 1, 2021

Kemp Elliott & Blair LLP
Chartered Professional Accountants
Licensed Public Accountants

(Unaudited – See Notice to Reader)

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES**TRUST FUNDS****STATEMENT OF FINANCIAL POSITION****AS AT DECEMBER 31, 2020**

	Cemetery Care and Maintenance	Library May Ball	2020 Total	2019 Total
FINANCIAL ASSETS				
Cash	\$ -	\$ 856	\$ 856	\$ 296
Investments - note 2	296,272	215,169	511,441	506,436
Due from City	4,477	-	4,477	982
	<u>\$ 300,749</u>	<u>\$ 216,025</u>	<u>\$ 516,774</u>	<u>\$ 507,714</u>
LIABILITIES AND FUND EQUITY				
Trust balance	\$ 300,749	\$ 216,025	\$ 516,774	\$ 507,714

STATEMENT OF CONTINUITY**FOR THE YEAR ENDED DECEMBER 31, 2020**

Trust balance, beginning of year	\$ 292,249	\$ 215,465	\$ 507,714	\$ 507,569
Revenues				
Sale of plots	8,500	-	8,500	4,950
Donations	-	429	429	348
Interest earned/loss on investment	-	10,131	10,131	6,847
	<u>8,500</u>	<u>10,560</u>	<u>19,060</u>	<u>12,145</u>
Expenditures				
Transfer to own funds	-	10,000	10,000	12,000
Trust balance, end of year	<u>\$ 300,749</u>	<u>\$ 216,025</u>	<u>\$ 516,774</u>	<u>\$ 507,714</u>

The accompanying notes form an integral part of these financial statements.

(Unaudited – See Notice to Reader)

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TRUST FUNDS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

1. **Accounting Policy**
Trust fund activities are recorded on the cash basis of accounting with the exception of amounts due to or from the City.
2. **Investments**
The total investments of \$511,441 (2019 \$506,436) reported on the trust statement of financial position at cost, have a market value of \$511,441 (2019 \$506,436).
3. Interest earned by the Cemetery Care and Maintenance fund is transferred directly to the City and is not reflected on these statements.

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants
and Ratepayers of the Corporation
of the City of Temiskaming Shores:

Opinion

We have audited the financial statements of Temiskaming Shores Public Library Board, which comprise the statement of financial position as at December 31, 2020, and the statements of operations, change in net financial assets (net debt) and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Temiskaming Shores Public Library Board as at December 31, 2020, and the results of its operations, change in net financial assets (net debt) and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of Temiskaming Shores Public Library Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing Temiskaming Shores Public Library Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate Temiskaming Shores Public Library Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing Temiskaming Shores Public Library Board's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Temiskaming Shores Public Library Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Temiskaming Shores Public Library Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause Temiskaming Shores Public Library Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

New Liskeard, Ontario
June 1, 2021

Kemp Elliott & Blair LLP
Chartered Professional Accountants
Licensed Public Accountants

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TEMISKAMING SHORES PUBLIC LIBRARY BOARD

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2020

	2020	2019
FINANCIAL ASSETS		
Petty cash	\$ 200	\$ 200
Due from own municipality	6,000	-
	<u>6,200</u>	<u>200</u>
LIABILITIES		
Due to own municipality	-	547,541
Municipal debt – note 2	1,695,000	-
	<u>1,695,000</u>	<u>547,541</u>
NET FINANCIAL ASSETS (NET DEBT)	(1,688,800)	(547,341)
NON-FINANCIAL ASSETS		
Tangible capital assets – note 3	2,085,819	948,057
ACCUMULATED SURPLUS – note 3	<u>\$ 397,019</u>	<u>\$ 400,716</u>

The accompanying notes form an integral part of these financial statements.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TEMISKAMING SHORES PUBLIC LIBRARY BOARD

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	Budget 2020	Actual 2020	Actual 2019
REVENUES			
Provincial grants	\$ 30,879	\$ 28,940	\$ 30,593
Own municipal grant	395,861	390,398	389,043
Other municipal grants	12,475	12,475	10,268
Fees and fines	8,239	7,322	11,765
Other	14,081	13,835	25,171
Total revenues	461,535	452,970	466,840
EXPENDITURES			
Salaries and benefits	365,619	339,637	368,045
Collection development and maintenance	36,200	32,868	40,904
Utilities	20,000	25,829	15,967
Repairs and maintenance	2,650	4,124	6,213
Office and supplies	12,275	11,748	16,608
Telephone	4,881	4,530	5,344
Miscellaneous	19,850	5,446	2,745
Training and travel	7,800	5,351	5,014
Amortization	-	27,134	8,013
Total expenditures	469,275	456,667	468,853
ANNUAL DEFICIT	(7,740)	(3,697)	(2,013)
Accumulated surplus, beginning of year	400,716	400,716	402,729
ACCUMULATED SURPLUS, END OF YEAR – note 3	\$ 392,976	\$ 397,019	\$ 400,716

The accompanying notes form an integral part of these financial statements.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TEMISKAMING SHORES PUBLIC LIBRARY BOARD

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS (NET DEBT)

FOR THE YEAR ENDED DECEMBER 31, 2020

	Budget 2020	Actual 2020	Actual 2019
ANNUAL DEFICIT	\$ (7,740)	\$ (3,697)	\$ (2,013)
Acquisition of tangible capital assets	(1,000,000)	(1,164,896)	(553,541)
Amortization of tangible capital assets	-	27,134	8,013
Decrease in net financial assets	(1,007,740)	(1,141,459)	(547,541)
Net financial assets (net debt), beginning of year	(547,341)	(547,341)	200
NET FINANCIAL ASSETS (NET DEBT), END OF YEAR	\$ (1,555,081)	\$ (1,688,800)	\$ (547,341)

The accompanying notes form an integral part of these financial statements.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TEMISKAMING SHORES PUBLIC LIBRARY BOARD

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2020

	2020	2019
Operating activities		
Annual deficit	\$ (3,697)	\$ (2,013)
Charges not affecting cash – Amortization	27,134	8,013
	<u>23,437</u>	<u>6,000</u>
Net change in non-cash working capital items – Due from own municipality	(6,000)	-
Due to own municipality	(547,541)	547,541
	<u>(553,541)</u>	<u>547,541</u>
Cash provided by (used for) operating activities	<u>(530,104)</u>	<u>553,541</u>
Capital activities		
Acquisition of tangible capital assets	<u>(1,164,896)</u>	<u>(553,541)</u>
Cash used for capital activities	<u>(1,164,896)</u>	<u>(553,541)</u>
Financing activities		
New debt issued	<u>1,695,000</u>	-
Cash provided by financing activities	<u>1,695,000</u>	-
Increase in cash	-	-
Cash, beginning of year	<u>200</u>	<u>200</u>
Cash, end of year	<u>\$ 200</u>	<u>\$ 200</u>
Represented by		
Petty cash	\$ 200	\$ 200

The accompanying notes form an integral part of these financial statements.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TEMISKAMING SHORES PUBLIC LIBRARY BOARD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

1. Significant accounting policies

(a) Revenue recognition

Revenues are recognized as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Buildings	50 years
Equipment	10 years

Amortization is charged on a monthly basis beginning in the month of acquisition. Assets under construction are not amortized until the asset is in productive use.

2. Municipal debt

The balance of the municipal debt reported on the Statement of Financial Position is made up of the following:

	<u>2020</u>	<u>2019</u>
<u>Loans and debentures</u>		
Ontario Infrastructure and Lands Corporation (OILC) debenture, repayable in quarterly payments of \$21,187.50 principal plus interest at 2.02%, maturing December 2040.	\$ 1,695,000	\$ -

Principal repayments due in the next five years are as follows:

2021	\$ 84,750
2022	84,750
2023	84,750
2024	84,750
2025	84,750
Thereafter	<u>1,271,250</u>
	<u>\$ 1,695,000</u>

In 2020, interest expense of \$nil (2019 \$nil) has been reflected in the Statement of Operations.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TEMISKAMING SHORES PUBLIC LIBRARY BOARD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

3. **Accumulated surplus**

The accumulated surplus is made up of the following:

	2020	2019
Operational surplus	\$ 200	\$ 200
Library reserve	6,000	6,000
Amounts to be reserved	(1,695,000)	-
Capital deficit	-	(553,541)
	<u>(1,688,800)</u>	<u>(547,341)</u>
Non-financial assets		
Tangible capital assets	<u>2,085,819</u>	<u>948,057</u>
	<u>\$ 397,019</u>	<u>\$ 400,716</u>

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

TEMISKAMING SHORES PUBLIC LIBRARY BOARD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

3. Schedule of tangible capital assets

	Opening Cost Dec 31, 2019	Additions	Disposals/ Adjustments	Ending Cost Dec 31, 2020	Opening Accumulated Amortization Dec 31, 2019	Current Amortization	Disposals/ Adjustments	Ending Accumulated Amortization Dec 31, 2020	Net Dec 31, 2020
Land	\$ 2,685	\$ -	\$ (26,615)	\$ 29,300	\$ -	\$ -	\$ -	\$ -	\$ 29,300
Buildings	421,833	1,666,272	(243,230)	2,331,335	52,033	26,764	(204,528)	283,325	2,048,010
Machinery and equipment	13,571	8,879	13,571	8,879	13,571	370	13,571	370	8,509
Construction in progress	575,572	-	575,572	-	-	-	-	-	-
Total	\$ 1,013,661	\$ 1,675,151	\$ 319,298	\$ 2,369,514	\$ 65,604	\$ 27,134	\$ (190,957)	\$ 283,695	\$ 2,085,819

	Opening Cost Dec 31, 2018	Additions	Disposals	Ending Cost Dec 31, 2019	Opening Accumulated Amortization Dec 31, 2018	Current Amortization	Disposals	Ending Accumulated Amortization Dec 31, 2019	Net Dec 31, 2019
Land	\$ 2,685	\$ -	\$ -	\$ 2,685	\$ -	\$ -	\$ -	\$ -	\$ 2,685
Buildings	421,833	-	-	421,833	44,020	8,013	-	52,033	369,800
Machinery and equipment	22,360	-	8,789	13,571	22,360	-	8,789	13,571	-
Construction in progress	22,031	553,541	-	575,572	-	-	-	-	575,572
Total	\$ 468,909	\$ 553,541	\$ 8,789	\$ 1,013,661	\$ 66,380	\$ 8,013	\$ 8,789	\$ 65,604	\$ 948,057

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants
and Ratepayers of the Corporation
of the City of Temiskaming Shores:

Opinion

We have audited the financial statements of the Corporation of the City Temiskaming Shores Business Improvement Area, which comprise the statement of financial position as at December 31, 2020, and the statement of operations for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation of the City Temiskaming Shores Business Improvement Area as at December 31, 2020, and the results of its operations for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Corporation of the City Temiskaming Shores Business Improvement Area in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Corporation of the City Temiskaming Shores Business Improvement Area's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation of the City Temiskaming Shores Business Improvement Area or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation of the City Temiskaming Shores Business Improvement Area's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation of the City Temiskaming Shores Business Improvement Area's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation of the City Temiskaming Shores Business Improvement Area's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Corporation of the City Temiskaming Shores Business Improvement Area to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

New Liskeard, Ontario
June 1, 2021

Kemp Elliott & Blair LLP

Kemp Elliott & Blair LLP
Chartered Professional Accountants
Licensed Public Accountants

THE CORPORATION OF THE CITY OF TEMISKAMING SHORES

BUSINESS IMPROVEMENT AREA

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2020

	2020	2019
FINANCIAL ASSETS		
Due from own municipality	\$ 52,166	\$ 53,576
NET FINANCIAL ASSETS AND ACCUMULATED SURPLUS	\$ 52,166	\$ 53,576

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

	(Unaudited) Budget 2020	Actual 2020	Actual 2019
REVENUES			
Taxation	\$ 28,775	\$ 28,563	\$ 38,405
Other	-	-	10,000
Total revenues	28,775	28,563	48,405
EXPENDITURES			
Salaries, wages and employee benefits	15,042	7,870	9,751
Materials, supplies and services	25,200	17,808	6,365
Advertising and promotion	10,000	4,295	959
Total expenditures	50,242	29,973	17,075
ANNUAL SURPLUS (DEFICIT)	(21,467)	(1,410)	31,330
Accumulated surplus, beginning of year	53,576	53,576	22,246
ACCUMULATED SURPLUS, END OF YEAR	\$ 32,109	\$ 52,166	\$ 53,576

NOTES TO THE FINANCIAL STATEMENTS

1. **Revenue recognition**

Revenues are recognized as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

2. **Cash flows and change in net financial assets**

Required cash flow information is readily available from the Statement of Operations. The Business Improvement Area has no tangible capital assets, so the Statement of Change in net financial assets has not been included since the Annual Surplus reported on the Statement of Operations reflects the change in Net Financial Assets for the year.

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the City of Temiskaming Shores:

Qualified Opinion

We have audited the financial statements of the Provincial Offences Act Office - City of Temiskaming Shores, which comprise the statement of financial position as at December 31, 2020, and the consolidated statements of operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Provincial Offences Act Office - City of Temiskaming Shores as at December 31, 2020, and its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Qualified Opinion

The financial records of the City of Temiskaming Shores Court Service Area are maintained and generated by the ICON system, maintained by the Province of Ontario. The scope of our audit did not include a review over the controls of this system nor was a service auditor's report made available to us.

Included in the revenue for the year ended December 31, 2020 are revenues of \$52,768 received on behalf of the City of Temiskaming Shores Court Service Area by other courts located throughout the Province of Ontario. The scope of our audit did not include a review of the systems or controls over cash collections and deposits at these other court locations.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Provincial Offences Act Office - City of Temiskaming Shores in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Provincial Offences Act Office - City of Temiskaming Shores' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Provincial Offences Act Office - City of Temiskaming Shores or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Provincial Offences Act Office - City of Temiskaming Shores' financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Provincial Offences Act Office - City of Temiskaming Shores' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Provincial Offences Act Office - City of Temiskaming Shores' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Provincial Offences Act Office - City of Temiskaming Shores to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kemp Elliott & Blair LLP

New Liskeard, Ontario
April 15, 2021

Kemp Elliott & Blair LLP
Chartered Professional Accountants
Licensed Public Accountants

PROVINCIAL OFFENCES ACT OFFICE – CITY OF TEMISKAMING SHORES

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash	\$ 102,832	\$ 89,805
Accounts receivable	14,343	49,356
	<u>\$ 117,175</u>	<u>\$ 139,161</u>
LIABILITIES		
Victim surcharge payable - Province of Ontario	\$ 22,150	\$ 28,884
Accounts payable - other provincial offences act offices	3,144	9,977
- other payables and accrued liabilities	80,566	52,714
Municipal allocations payable	10,167	47,586
Deferred revenue	1,148	-
	<u>\$ 117,175</u>	<u>\$ 139,161</u>

The accompanying notes form an integral part of these financial statements.

PROVINCIAL OFFENCES ACT OFFICE – CITY OF TEMISKAMING SHORES

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

REVENUES	Budget 2020	Actual 2020	Actual 2019
Fines, costs and fees			
Highway traffic	\$ 578,088	\$ 400,918	\$ 566,633
Liquor license	9,032	4,281	7,951
Provincial offences	189,685	104,369	181,154
Municipal by-law fines	7,019	5,575	5,716
Dedicated fines	12,926	13,100	15,420
Victim fine surcharge	144,122	92,959	143,800
Other provincial offences act offices	126,457	52,769	119,690
	<u>1,067,329</u>	<u>673,971</u>	<u>1,040,364</u>
Investment and other income	3,524	1,156	3,110
Total revenues	<u>1,070,853</u>	<u>675,127</u>	<u>1,043,474</u>
EXPENDITURES			
Salaries, wages and employee benefits	184,792	126,072	174,570
Materials			
Materials and supplies	15,625	12,712	18,212
Travel and conference	2,334	620	2,216
	<u>17,959</u>	<u>13,332</u>	<u>20,428</u>
Services			
Professional fees	101,982	52,595	86,497
Telephone and computer services	8,959	11,178	17,166
Collection fees	13,800	27,107	19,930
Provincial government cost recovery	104,616	43,447	90,479
	<u>229,357</u>	<u>134,327</u>	<u>214,072</u>
Rent and financial expenses			
Rent and administrative fees	66,720	111,126	81,466
Bank charges	8,299	7,630	7,131
	<u>75,019</u>	<u>118,756</u>	<u>88,597</u>
External transfers			
Fines collected on behalf of others			
Dedicated fines	12,926	13,100	15,420
Victim fine surcharge	144,122	92,959	143,800
Municipal by-law fines	7,019	6,548	5,038
Other provincial offences act offices	26,173	16,418	29,500
Transfer to municipalities	373,486	153,615	352,049
	<u>563,726</u>	<u>282,640</u>	<u>545,807</u>
Total expenditures	<u>1,070,853</u>	<u>675,127</u>	<u>1,043,474</u>
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

PROVINCIAL OFFENCES ACT OFFICE – CITY OF TEMISKAMING SHORES

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2020

Operating activities	2020	2019
Net change in non-cash working capital items -		
Accounts receivable	\$ 35,013	\$ 376
Accounts payable and accrued liabilities	(23,134)	(51,119)
Deferred revenue	1,148	-
Cash used for operating activities and net change for the year	13,027	(50,743)
Cash, beginning of year	89,805	140,548
Cash, end of year	\$ 102,832	\$ 89,805

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

1. The City of Temiskaming Shores serves as the lead municipality in administering the Provincial Offences Act Office – City of Temiskaming Shores.
2. The activities of the Provincial Offences Act Office – City of Temiskaming Shores are reported on the accrual basis of accounting.
3. A Statement of Change in Net Financial Assets has not been included since the annual surplus reported on the Statement of Operations reflects the change in Net Financial Assets for the year.

Logan Belanger

From: mary anne bardawill [REDACTED]
Sent: Monday, May 17, 2021 10:50 AM
To: Logan Belanger
Subject: letter re: Pedestrian safety on Lakeshore Rd.

Dear Mayor, Council and Public Works Dept.

Re: Pedestrian safety on Lakeshore Road

I want to thank you for painting the solid line on the east side of Lakeshore Rd. from Radley Hill to Beach Blvd. last year. It has made a big difference in the traffic. We appreciate the 80 km ahead sign being removed.

We walk along Lakeshore everyday to get to the beach park. We enjoy walking through the park in spring, summer, fall. In the winter we walk along Lakeshore, Whites Dr. and Fleming Dr. When the STATO trail is closed we cross Lakeshore 4 times each walk to get to the park and back home. Crossing 3 lanes is safer than trying to cross 4 lanes. Except for the speed that some drivers drive their vehicles. It is dangerous and unnerving to have drivers going 80 KM (and more) beside us both when walking on the STATO trail and on the sidewalk in a 50 KM zone. We are asking to have the west side of Lakeshore also painted with a solid line to have one lane of traffic. We also would like to see traffic calming in the hope that drivers would go slower... closer to speed limit.

Our suggestions:

One lane each direction, stop signs in several places or flashing signs at cross walks or traffic lights or speed bumps are just some suggestions.

Everyone needs safe places to cross Lakeshore Road to access parks:

- At Beach Blvd.
- At Radley Hill.
- At all bus stops in Haileybury and New Liskeard.
- In Haileybury so people can access the beach.
- At 3 way stop at corner of Lakeshore and Main, Haileybury.

Lower speed limit from Radley Hill south, where there are many houses, possibly all the way to Haileybury.

By lower speed limit, lowered all the way between New Liskeard and Haileybury, the excessive noise made when drivers who accelerate very fast with very noisy modified (illegal) mufflers will be greatly decreased. If speed limit was lowered and only one lane of traffic in each direction (using other lane to widen STATO trail) more people and including families would be able to use the trail and access the parks. In the future a permanent barrier could be built between the trail and the traffic.

Some of the suggestions .. painting sold line to make one lane of traffic would cost very little when roads are repainted every year. Basic road crossings made with paint and signs. Reducing speed would need new signs made up. Adding stop signs would need (NEW) sign and road paint.

Thank you,

Mary Anne Bardawill

Lakeshore Road Resident

Sent from [Mail](#) for Windows 10



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

May 17, 2021

The Honourable Justin Trudeau
Prime Minister of Canada
Email: pm@pm.gc.ca

Re: Requesting Consideration of Tax Breaks on 2020 CERB payments

Please be advised that at its regular meeting held, May 11, 2021 the Council of the Township of McKellar passed the following resolution:

Resolution No. 21-195

Moved by: Marco Ancinelli
Seconded by; Don Carmichael

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic;

AND WHEREAS the CERB grant has helped many Canadians in dire need;

AND WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge;

AND WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit;

AND WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld similar to EI;

AND WHEREAS the Federal Government did not withhold tax on CERB for the second time as promised;

AND WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax on CERB funds;

AND WHEREAS these recipients were never advised of this issue;

AND WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford;

AND WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government;

AND WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations;

AND WHEREAS those most in need do not have the means or understanding of how the tax system and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

NOW THEREFORE, since the Federal Government did not inform the recipients of the CERB grant that it is taxable;

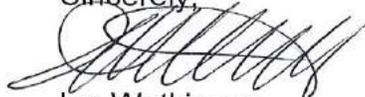
AND FURTHER when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as they did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000.00 in tax, which they can ill afford to pay;

THEREFORE we urge the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or giving them a tax credit for 2021;

AND FURTHER, that this resolution be forwarded to the Prime Minister of Canada, the Federal Minister of Finance, Parry Sound-Muskoka MP Scott Atchison, and Ontario Municipalities.

Carried.

Sincerely,



Ina Watkinson
Acting Deputy Clerk
Township of McKellar

Encl.

cc: Chrystia Freeland, Minister of Finance
Scott Aitchison, MP, Parry Sound-Muskoka
Ontario Municipalities

TOWNSHIP OF MCKELLAR

DATE: May 11, 2021

RESOLUTION No. 21- 195

Moved by:	Marco Ancinelli	<input checked="" type="checkbox"/>	Seconded by:	Marco Ancinelli	<input type="checkbox"/>
	Don Carmichael	<input type="checkbox"/>		Don Carmichael	<input checked="" type="checkbox"/>
	Morley Haskim	<input type="checkbox"/>		Morley Haskim	<input type="checkbox"/>
	Mike Kekkonen	<input type="checkbox"/>		Mike Kekkonen	<input type="checkbox"/>

WHEREAS the Government of Canada has implemented the Canada Emergency Response Benefit (CERB) to financially assist those in dire need during the Covid-19 pandemic; and

WHEREAS the CERB grant has helped many Canadians in dire need; and

WHEREAS many of those that applied were single women, single parents, lower income citizens without employment and lacking in tax knowledge; and

WHEREAS the Government of Canada did not initially inform CERB recipients that CERB was a taxable benefit; and

WHEREAS when the CERB was merged with Employment Insurance Benefits (EI) in the fall of 2020, the Federal Government stated that they would have tax withheld, similar to EI; and

WHEREAS the Federal Government did not withhold tax on CERB for the second time, as promised; and

WHEREAS CERB recipients are surprised to learn that they are expected to pay income tax for 2020 on CERB funds; and

WHEREAS these recipients were never advised of this issue; and

WHEREAS these recipients are now faced with an added burden of paying unexpected taxes on CERB, which they can ill afford; and

WHEREAS the Federal Government has, in the past, found ways to assist businesses and corporations through difficult times by forgiving large loans and debts to the Government; and

WHEREAS many businesses and corporations have the means to find ways to reduce their tax obligations; and

WHEREAS those most in need do not have the resources, means or understanding of the tax system and are simply trying to survive and cope with the effects of Covid-19, feed their families and put a roof over their head;

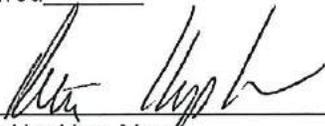
NOW THEREFORE, since the Federal Government did not inform the recipients of the CERB grant that it is taxable;

AND FURTHER, when the CERB grant and EI were merged, the Federal Government did not, as they stated, withhold tax from CERB as they did on EI, and are now insisting CERB recipients repay as much as \$3,000.00 to \$4,000 in tax, which they can ill afford to pay;

THEREFORE, we urge the Federal Government to address this serious issue and consider giving disadvantaged CERB recipients a tax break for 2020, or giving them a tax credit for 2021;

AND FURTHER, that this resolution be forwarded to the Prime Minister of Canada, the Federal Minister of Finance, Parry Sound Muskoka MP Scott Atchison, and Ontario Municipalities.

Carried Defeated _____ Deferred _____



Peter Hopkins, Mayor

DIVISION VOTE

	YEA	NAY
Councillor Marco Ancinelli	_____	_____
Councillor Don Carmichael	_____	_____
Councillor Morley Haskim	_____	_____
Councillor Mike Kekkonen	_____	_____
Mayor Peter Hopkins	_____	_____



Dear Mayor and Council,

Gravel Watch Ontario acts in the interests of residents and communities to protect the health, safety, quality of life of Ontarians and of the natural environment in matters that relate to aggregate resources. Today, we share our comments (attached) which we have submitted to the Ontario government. It addresses several issues that concern you and communities across the province. They include the following:

- Cumulative impacts on communities of extraction industries, specifically of aggregate i.e., rock, gravel, sand, and clay;
- Preservation of prime farmland and of water resources necessary for food sustainability and renewable industries;
- Local planning to preserve natural capital through good policy, and practices;
- Resilience in the face of the twin threats of COVID-19 and climate change.

Gravel Watch Ontario recognizes the obligation of communities to protect our agricultural lands, water resources and natural environment, all of which are essential for building a climate-resilient Ontario for future generations. Gravel Watch Ontario has commented on government planning and aggregate policies for over 15 years and works with our members to ensure that policies regulating gravel

extraction do not result in permanent loss of farmland or rural landscape amenities and do not damage the integrity of the water resources supplied by the rural landscape.

We thank you for your significant work on these, offer the attached to assist you, ask you to link us to local community groups facing aggregate issues, and invite you to continue this dialogue.

Sincere wishes for good health.

Bryan Smith, President

Gravel Watch Ontario

info@gravelwatch.org

www.gravelwatch.org

ph: 289 270 7535



Date: April 19, 2021

To: greenbeltconsultation@ontario.ca

From: Gravel Watch Ontario, info@gravelwatch.org

Re: Consultation on Growing the Size of the Greenbelt, ERO number 019-3136

OVERVIEW

The following is a submission by Gravel Watch Ontario (GWO; www.gravelwatch.org) in response to the request for feedback on the Consultation on Growing the Size of the Greenbelt ERO 019-3136. Gravel Watch Ontario is a province-wide coalition of citizen groups and individuals that acts in the interests of residents and communities to protect the health, safety, quality of life of Ontarians and the natural environment in matters that relate to aggregate resources.

Gravel Watch Ontario recognizes the obligation to protect our agricultural lands, water resources and natural environment, all of which are essential for building a climate resilient Ontario for future generations. Gravel Watch Ontario has commented on government planning and aggregate policies for over 15 years and works with our members to ensure that policies regulating gravel extraction do not result in permanent loss of farmland or rural landscape amenities and do not damage the integrity of the water resources supplied by the rural landscape.

The consultation on ways to grow the size of Ontario's Greenbelt is especially timely as the COVID 19 pandemic has highlighted the critical need for food security from local sources during crisis periods and as one of the key factors in the subsequent economic recovery. Ontario has some of the best agricultural land in Canada, much of which is not protected by current land-use planning policies. These lands are a finite, non-renewable resource, and the foundation of one of the province's largest economic sectors, agri-food. Expansion of the Greenbelt will provide permanent protection of the farmland, water sources and natural ecosystems within the proposed Plan area as well as an opportunity for Ontario to become a world leader in farmland conservation. To mitigate the impact of the leapfrogging of development and aggregate extraction beyond the four Provincial Plans, Gravel Watch Ontario believes that more restrictive development policies are required throughout the province.

Overall, Gravel Watch Ontario supports the proposed expansion of the Greenbelt as outlined in the Initial Study Area of the Paris Galt Moraine and Urban River Valleys.

Gravel Watch Ontario agrees with the province that the Paris Galt Moraine is a valuable groundwater system that must be protected. The moraines continue to be under pressure for aggregate development, water takings (including below-water-table extraction), growth as well as the impacts of a changing and variable climate.

Recently an interim licence approval was granted for aggregate extraction of 750,000 tonnes of dolostone per year (for +25 years) in an ecologically rich area of the Paris Galt Moraine in Rockwood, Ontario (Hidden Quarry). Studies have shown that the quarry will impact both municipal and private wells and a provincially significant wetland. Gravel Watch Ontario is concerned that the quarry will serve as a precedent for unlimited extension to adjacent properties and an expansion into a mega quarry site.

In determination of the boundary for the expanded Greenbelt, GWO believes that the following points must be addressed:

- That the Greenbelt boundaries be significantly expanded to include more of Ontario's agricultural land
- That below-water table aggregate extraction be prohibited in the Greenbelt (refer to Bill 71, Paris Galt Moraine Conservation Act, 2019)
- That there be broader moraine protection across the province (i.e. The Oak Ridges Moraine Conservation Act) in addition to the Greenbelt Plan
- That the Moffat Moraine (part of the Paris, Galt and Moffat Moraines ANSI) be included in the Initial Study Area and mapping
- That the Greenbelt Plan policy 4.3.2 (2) (Non-Renewable Resource Policies) which restricts municipal official plans and zoning bylaws from containing provisions that are more restrictive than the policies of the Greenbelt Plan be removed and replaced with 1.4.1 (How to Read This Plan) which states that if the plans, regulations or standards are more restrictive than this Plan, the more restrictive provision shall prevail
- That provincial policy leadership is required to analyze the extent to which the cumulative effect of aggregate extraction negatively impacts groundwater recharge in the moraine areas
- That the province assess the cumulative impacts of water taking and/or permitting in the Greenbelt Plan Study Areas and across the province
- That the outwash gravel deposits adjacent to the moraine that store and transmit groundwater recharged in the moraine to river valleys, and the river valleys that contain the high-baseflow streams fed by discharge from the moraine be included in the mapped area
- Clarification is needed as to how the identification and future protection of the designated areas relate to either the Natural Heritage System or the Agricultural System for the Greater Golden Horseshoe Growth Plan
- Clarification is needed as to how the identification and future protection of the water features relates to existing source water protection policies. For example, how does Greenbelt designation of river valleys compliment and reinforce the source water protection area for the Eramosa River Valley

- In keeping with the directives of the consultation proposal that stipulates the provincial government will not remove lands from the Greenbelt, we request that the government cancel plans to build Highway 413 (GTA West) and the Bradford Bypass (Holland Marsh Highway)

The above relates to the overall protection of the agricultural land base and the connectivity of the natural heritage and water resource systems that sustain ecological and human health and form the environmental framework in south-central Ontario. As requested in the consultation document, we have outlined in detail our answers to your specific questions below.

QUESTION 1

What are your thoughts on the initial focus area of the Study Area of the Paris Galt Moraine?

The Initial Focus Area of the Paris Galt Moraine indicates that the government has a clear understanding of the need to expand the Greenbelt and to protect water resource systems for future generations. Recent investigative studies show that the contributions of the moraine to groundwater recharge and discharge extend well beyond the physical land form and that they influence water flow, temperatures, quality and associated terrestrial and aquatic habitats in the water system. It has been pointed out in submissions by the City of Guelph and the Grand River Conservation Authority (GRCA) that the current mapping fails to consistently include all the glacial outwash areas next to the moraine that provide the groundwater flow linkages between the moraine features and the rivers which are sustained by moraine recharge (i.e. the Eramosa River and other streams identified by the GRCA in their submission).

Both urban development and rural land-use practices such as below-water-table aggregate extraction continue to be at risk to the integrity of the hydrologic and ecological functions of the moraine. The cumulative impacts of both aggregate extraction and water taking must be considered in relation to growth and development.

GWO recommends that a Moraine Protection Act for all moraines in the Province of Ontario be established in addition to the policies of the Greenbelt Plan. We also recommend that the mapping of the Initial Study Area include outwash areas and spillways.

GWO is concerned that the Greenbelt Plan may provide less protection from aggregate extraction than current municipal plans due to the wording of Section 4.3.2 (2) of the Plan. The Grand River Conservation Authority, the Township of North Dumfries, the City of Cambridge and the Region of Waterloo oppose any extension of the Greenbelt Legislation at this time. The Region of Waterloo requests enhanced municipal consultation prior to establishment of final mapping associated with the proposed Greenbelt expansion. They advise that unless policies (language and framework) are

revised, they oppose any extension. Their response to the Province's Consultation on Growing the Size of the Greenbelt is as follows:

"The Greenbelt Plan does not limit municipalities from adopting policies that are more stringent than the requirements of the Greenbelt Plan, except in relation to agricultural uses and mineral aggregate resources. On those topics, the policies of the Greenbelt Plan prevail and municipalities cannot adopt policies that are more stringent."

"The Regional Official Plan also prohibits aggregate extraction in Core Environmental Features. The Greenbelt Plan does not include this prohibition."

"Given that a large share of the region's groundwater recharge areas also overlap with some of the region's largest aggregate deposits, Regional staff have consistently recommended a precautionary approach when considering the extraction of mineral aggregate resources. As noted above, some of these policies are more stringent than the requirements in the Greenbelt Plan."

QUESTION 2

What are the considerations in moving from a Study Area to a more defined boundary of the Paris Galt Moraine?

We agree with the Ontario Federation of Agriculture that the province clarify how defining a boundary to bring the Paris Galt Moraine into the Greenbelt will have regard for other provincial policy directives such as emphasizing a watershed-based approach to water-resource planning and giving recognition to the moraine's role in hydrological functions.

Development of a Paris Galt Moraine Conservation Plan in addition to the Greenbelt Plan would address and protect the features and functions of a more defined Moraine Study Area. GWO recommends that these Moraine Plans be applied province-wide and that:

- they must prohibit below-water-table extraction in clear, straightforward language
- aggregate extraction is not permitted in natural core areas (as in the Oak Ridges Moraine Conservation Plan)

The province must adhere to Section 1.4.1 of the Greenbelt Plan and not have exception for mineral aggregate resources.

QUESTION 3

What are your thoughts on the initial focus area of adding, expanding and further protecting Urban River Valleys?

Both public and private lands must be included to provide protection, avoid fragmentation and act as corridors for wildlife. We do agree with the Ontario Federation of Agriculture that including the Urban River Valleys in the total Greenbelt land area should not be used in order to balance the loss of protected agricultural lands to development and aggregate extraction.

QUESTION 4

Do you have suggestions for other potential areas to grow the Greenbelt?

We believe that Ontario's Greenbelt should be expanded to include more agricultural land. In addition to the Greenbelt Plan, the moraines require a broader province wide Conservation Plan with more restrictive aggregate policies that include no below water table extraction.

Identifying 'food belts' in various regions of the province and by branding the goods produced there encourages Ontarians to grow and buy locally which will contribute to Ontario's economy and promote tourism comparable to the evolution of the Niagara Region's vineyards.

GWO supports Ontario Nature in that the following water resource areas should be protected:

- All moraines within the GGS, given their vital role in providing clean drinking water and mitigating floods;
- Private lands within urban river valleys, since it is primarily private lands, not public lands, that are threatened with urbanization and development;
- Coldwater streams, wetlands and headwaters of river systems since they improve water quality, provide critical habitat for fish and other wildlife and afford many further benefits such as flood control, carbon storage, groundwater recharge and recreational opportunities;
- Former glacial Lake Algonquin and Iroquois Shorelines and Plain since they feature significant groundwater discharge zones and are the headwaters of many cold water streams; and
- The Lake Simcoe Basin and Northern Simcoe County where many important ecological and hydrological features are vulnerable to land speculation and intensive development.

QUESTION 5

How should we balance or prioritize any potential Greenbelt expansion with the other provincial priorities?

As noted by the Ontario Federation of Agriculture, it is important to acknowledge that less than 5% of Ontario's land base can support any agricultural production. From 2011 to 2016, the Census of Agriculture indicated that Ontario lost 319,700 acres of Ontario farmland. That's 175 acres of farmland per day. The current system is resulting in incremental loss of agricultural lands due to the prioritization of aggregate extraction, development and growth, over farmland preservation.

Several studies have suggested that enough aggregate supply is available currently to fuel economic growth for at least 50 years. Rather than continue to prioritize the extraction of new sources of aggregate, it would be in the province's best interest to create incentives to maximize reuse and reprocessing of aggregate materials under

safe and appropriate industrial conditions. A recent study completed by The National Farmers' Union, McMaster University and Gravel Watch Ontario revealed that 77% of aggregate extraction occurs on prime agricultural lands. Given that agricultural lands are a key economic driver in Ontario, they must be protected and prioritized from invasive industrial development such as mining, pits and quarries. The Ontario Federation of Agriculture stated that the 'interim use' of aggregate extraction as considered by the aggregate industry, undermines Ontario's food sustainability and arguably permanently alters agricultural land. This finite, non-renewable resource must be permanently protected.

Aggregate extraction below the water-table results in a permanent water surface when extraction is finished. This situation results in direct exposure of the groundwater system to contamination from airborne sources and spills, as well as removes the possibility of rehabilitation of the site to resumed agricultural use. Prior to the late 1980's, Section 3.16 of the Ministry of Agriculture and Food Guidelines Policy did not permit mineral extraction on Class 1 to 3 agricultural lands unless agricultural rehabilitation of the site was carried out. Gravel Watch Ontario believes that in conjunction with growing the Greenbelt consultation, below water table aggregate extraction should be prohibited on and full rehabilitation of all extraction sites to agricultural use is necessary. More effective and extensive monitoring and transparent reporting of existing pits and quarries is required.

QUESTION 6

Are there other priorities that should be considered?

We must consider that while the Greenbelt Plan protects the countryside, it also offers green space for urban dwellers. A key consideration is the positive contribution of urban residents to rural economies through recreational uses, purchases of goods and services, visits to restaurants, farmers' markets, fairs, festivals and bed and breakfast establishments. From field to fork, the agri-food sector contributes \$47.3B to Ontario's economy and supports over 860,000 jobs.

With its general hummocky nature, sand and gravel deposits and permeable soils, the Paris Galt Moraine provides and purifies water at no cost to citizens. Establishing a Moraine Conservation Act is an opportunity to address water management concerns in a fiscally responsible manner now before the situation becomes dire. Failing to properly protect the moraine and in turn preserve the region's source of fresh water will lead to massive investments for infrastructure to provide water for the region. Furthermore, local business, farmers and industry depend upon this water source for local jobs and prosperity.

CONCLUSION

Gravel Watch Ontario is optimistic that the outcome of this consultation process will lead to the permanent protection of the Paris-Galt Moraine. It is essential at this time that the province moves forward with the permanent protection of Ontario's agricultural lands, natural heritage and water resources through both the Greenbelt Plan and a Moraine Conservation Act with more restrictive aggregate policies. Thank you for the opportunity to comment on the proposed Greenbelt expansion in the Initial Study Area. Gravel Watch Ontario looks forward to continuing to work with the province during the next stages of this consultation and we welcome any questions you may have.

REFERENCES AND FURTHER LINKS

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Ontario Ministry of Agriculture and Food: Revision to Food Land Guidelines Policy Regarding Mineral Aggregate Extraction (416/965).

Mike Schreiner, MPP, Guelph Leader of the Green Party of Ontario.

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May 19, 2021

Mayor Carman Kidd
City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury, Ontario, P0J 1K0

Independent Electricity System Operator

1600-120 Adelaide Street West

Toronto, ON M5H 1T1

t 416.967.7474

www.ieso.ca

Dear Mayor Kidd,

We recognize that your Council, along with other municipal councils in Ontario, has recently passed a motion to phase out gas generation in the province as you consider efforts to tackle climate change. With this in mind, the Independent Electricity System Operator (IESO) is developing an assessment to inform discussions about the implications of phasing out this type of generation from Ontario's supply mix. The IESO is engaging with communities and stakeholders on the development of this assessment and I wanted to let you know that the first engagement meeting will be held on May 27 and that the study is expected to be completed before the end of this year.

The cost and reliability implications of eliminating and replacing natural gas-fired generation in Ontario could be significant if a transition is not planned and carried out in a careful and integrated manner. Therefore, it is intended that this assessment will outline the current role that gas generation plays in maintaining a reliable electricity supply across Ontario as well as provide an analysis of the reliability, cost, operability and timing issues that would need to be addressed should the phase out of natural gas be considered.

As we begin this work, I would like to take this opportunity to provide you with some information regarding the limited but critical role that natural gas plays in maintaining electricity reliability in Ontario.

The IESO plays a unique role in Ontario's power system. We are the provincial agency responsible for its minute-by-minute operation, matching supply and demand to provide a continuous reliable source of electricity. We are also responsible for planning for future needs, ensuring that tomorrow's system can be operated reliably at lowest cost to Ontarians.

Currently, gas generation comprises almost 30 per cent of our ability (or capacity) to generate power, yet it only accounts for seven per cent of actual electricity produced. As a result, our power system is 93 per cent free of carbon emissions and represents roughly three per cent of

Ontario's greenhouse gas emissions. Ontario's electricity system is one of the cleanest power systems in North America and globally.

Gas generation is there when we need it, playing an important role in meeting the kind of demand peaks we experienced last summer, when temperatures reached seven-year highs and air conditioning use soared. Natural gas supplied close to 30 per cent of Ontario's electricity needs during the summer's demand peak.

Gas generation cannot be looked at in isolation. It can respond quickly to changes in demand and rapid changes in output from other resources. But its role is also deeply interconnected with all other aspects of the system and any considerations about phasing out gas generation must take into account these dependencies and the costs involved.

As the recent events in Texas demonstrated, complex and interdependent electricity systems must be managed as a whole. Decisions about one aspect of the system have direct impacts elsewhere. For example, gas generation in this province is sited close to city centres, reducing the amount of transmission infrastructure required to carry power to homes and businesses. Replacing these facilities would either require land nearby on which to build alternate generation or new transmission infrastructure to deliver supply from other regions.

Currently, Ontario is undertaking a refurbishment of the Darlington and Bruce nuclear stations which will allow them to continue to provide reliable and non-carbon emitting electricity for many years to come. This nuclear refurbishment program will take until 2033 to complete and during this time, natural gas generation is critical to providing system reliability. So while emissions from natural gas generation are projected to increase in the near term during this refurbishment period, this is a necessary component of a longer term strategy and objective that will contribute to a future clean electricity system.

Ontario's recent experience with phasing out coal-fired generation underscores the time and effort required to transform an electricity system. Replacing coal generation took more than a decade, requiring careful preparation and execution to replace a quarter of our generation capacity. At that time, there were clear options with proven capabilities to facilitate the transition, including gas facilities that have similar capabilities as coal generation. This is not the case today with respect to gas generation and so a phase out of gas is likely to be more challenging than the phase out of coal.

It is also important to recognize the costs associated with phasing out coal. The investment in replacement supply, transmission and distribution upgrades increased system costs by 27 per cent over a 10-year period.

With electricity demand forecast to increase over the next 20 years, and the Pickering nuclear plant retiring mid-decade, we are actively exploring how to meet these future needs. At this stage, and unlike the off-coal transition, there is no obvious supply option that could step up fast enough to replace gas generation as well as meet these growing needs. We need only look to jurisdictions like California that are aggressively transforming their generation mix to newer, developing technologies and suffering growing pains, like the recent August 2020 blackouts, to inform us of the challenges of taking similar aggressive actions.

Significant efforts are underway to integrate other options onto the grid. There are some exciting projects in Ontario that can set the stage for further transformation within the sector, including the development of electricity storage and other emerging technologies such as hydrogen and renewable natural gas. Emission reduction technologies such as Carbon Capture Utilization and Storage are other promising initiatives in the transition to a cleaner energy sector. These technologies could reduce, mitigate or even eliminate emissions associated with our natural gas generation fleet. We are also evolving our energy-efficiency offerings so that they more effectively support system needs.

Electricity imports from our neighbours are an important part of this equation. Increasing imports into Ontario to replace natural gas, however, would also require a series of choices. It would necessitate significant expansion of transmission lines to bring supply from provincial borders to consumers across the province. This would have significant cost implications and move the province away from self-sufficiency, forcing us to rely on others to supply electricity when we need it the most.

If the goal is to reduce overall emissions in the province, the use of natural gas in the electricity system may better enable that. Today, Ontario's power grid represents roughly three per cent of our province's greenhouse gas emissions, a fraction of what sectors like transportation contribute.

As the world around us moves to more reliance on electricity as part of its climate change efforts, Ontario's clean electricity system is well placed to support electrification of sectors like transportation and heating which would have a much greater impact in reducing emissions. The carbon intensity of electricity remains far below that of other fuels, such as gasoline for automotive transportation or fuel oil for space heating. Switching from higher-emission fuels to low-carbon electricity could play a significant part in reducing overall province-wide emissions.

I encourage you, or your municipal staff, to join us in this important discussion to kick off the development of an assessment. More information including how to register for the webinar on May 27 can be found on the [Gas Phase Out Impact Assessment engagement webpage](#). Please feel free to reach out to me if you would like to discuss this further or email communityengagement@ieso.ca with any questions.

Regards,

A handwritten signature in black ink, appearing to read 'Terry Young', with a stylized flourish at the end.

Terry Young
Interim President and CEO
Independent Electricity System Operator

CC: Christopher Oslund, City Manager



DETACHMENT BOARDS
ONTARIO PROVINCIAL POLICE



Background

- In 2019 the Province passed Bill 68 the **Comprehensive Ontario Police Services Act, 2019**. The Act made some significant changes to improving governance and providing some allowance for the role that civilians play in delivering public safety and security.
- The government held seven discussion meetings across the Province in February 2020 focusing on OPP detachment boards and the new policing legislation. The province did not provide specific details on how boards would be reconstituted.
- **Key municipal considerations included:**
 - Structure of Boards and Local Say
 - There shall be one OPP detachment board per detachment (with flexibility for unique circumstances/geography). A board's composition, terms of office, and remuneration will be provided for in regulations and has yet to be determined.
 - In effect, these changes extend police governance to about 200 municipalities (which do not have a board, i.e. Section 5.1) but will consolidate multiple existing boards within a detachment.



Background continued...

- Activity of Boards
- Boards shall determine local objectives, priorities, and policies in consultation with the Detachment Commander, consistent with the Solicitor General's strategic plan for the OPP.
- • The Commissioner of the OPP shall consult with a Board regarding the selection of the Detachment Commander.
- • The Detachment Commander shall prepare and adopt a local action plan in consultation with the board.
- • Training for board members will become mandatory (Ministry support and funding is needed).
- OPP Billings
- There will be no distinction between contract and non-contract in the future. Effectively all policing will become contract. The focus of the billing-related regulations will be to address transition matters and to account for service differences between municipalities as well as existing contracts expiring at the end of 2020.



Background continued...

- A letter was sent to all Heads of Council and CAOs/Clerk-Treasurers on March 18, 2021 to advise Councils that the Ministry had adopted a OPP detachment board framework.
- Under the framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment were asked to submit one proposal (per detachment) indicating the composition of their board(s) and, if needed, a rationale for multiple boards and the composition of each additional board.



Current Status

- There are 19 municipalities and one First Nation Police Service that are covered by the Temiskaming Detachment of the Ontario Provincial Police representing approximately 20,000 residents
- Only two of the municipalities have a Police Services Board (Municipality of Temagami & the City of Temiskaming Shores) and several municipalities participate in a Community Policing Committee (Town of Englehart, Townships of Armstrong, Chamberlain, Evanturel, Hilliard, Municipality of Charlton-Dack and the Village of Thornloe)
- The Ministry has asked municipalities and First Nations within a detachment to work together to determine the composition of their board (s) as well as the manner in which they will submit their proposal to the Ministry.
- Completed proposals are to be submitted to the Ministry by Monday, June 7, 2021 – however – we have received an extension until the end of June.



Proposal

- FOR DISCUSSION ONLY

- The City of Temiskaming Shores would like to propose the establishment of three (3) Police Services Boards for the Temiskaming Detachment as follows:

- 1. Temiskaming Shores (9,920 residents)

- 2. Northern Board (9 municipalities – 4,967 residents)

Armstrong	Brethour	Chamberlain	Charlton-Dack
Englehart	Evanturel	Hilliard	James
Thornloe			

- 3. Southern Board (9 municipalities, 1 First Nation – 5,316 residents)

Casey	Cobalt	Coleman	Harley
Harris	Hudson	Kerns	Latchford
Temagami	Temagami First Nation		



Composition of Board

- Proposals must meet base requirements set by the Ministry, which include a minimum number of five members per board.
- If a municipality and/or First Nation chooses not to participate on a Detachment Board and forfeits their seat, they will be required to indicate this in the proposal (i.e. we will need a resolution of a Council indicating their decision to “opt-out”).
- Boards must also be composed of 20% community representatives, 20% of provincial appointees and 60% of municipal representatives. Each municipality and First Nation has a right to be represented on the Board. Based on 9 municipalities (the proposed Northern and Southern Boards) a 15 member Board would be required to achieve the 60/40 split: i.e. 9 Council members (one from each municipality); 3 Community representatives and 3 Provincial Appointees. If we believe a 15 member Board is too large/cumbersome, then some municipalities would have to agree to share a representative to reduce the size.



Composition of Board continued...

- A structure will also have to be considered for the appointment of Community Representatives to the Board (Application process; Selection of Members; who coordinates). Community Representatives are chosen at the beginning of each term of Council and serve for the term of Council.
- The Board is required to meet a minimum of 4 times per year (quarterly)
- If we decide to proceed with 3 Boards there is an opportunity to have a Joint Meeting of all 3 Boards on an annual basis to discuss shared concerns/initiatives



Composition of the Board continued...

- First Nations with self-administered Police Services are not included in the OPP Detachment Board framework as they are already represented on boards and/or have their own police governing authorities. As an alternative to participating on an OPP Detachment Board First Nations have the option to request to form a First Nation OPP Board



Board Costs

- Costs of a Board:
- Consideration should be given to the selection of a Board Secretary who will be responsible for the administrative functions of the Board (Agendas, Meeting Preparation, Board Package, Minutes, Grant Applications/Reports, Budget preparation, etc.). In the case of Temiskaming Shores we utilize municipal staff.
- There will be costs associated with per diems (minimum amounts paid to Board members will be established by Regulation under the Act – currently a minimum of \$300 per year), training, conferences and supplies. In the case of Temiskaming Shores our annual Budget for the Police Services Board is approximately \$10,000.
- Consideration will need to be given on how Board costs are apportioned to each municipality (on a per capita basis, equal distribution of expenses, etc.).



Next Steps

- 1. Each municipality needs to pass a resolution indicating if they are “opting-in” or “opting-out”. It will be very difficult for us to finalize the 3 Board structure until we know who the players are.
- 2. Once we know who is interested in forming a Board we will need to determine the final composition (number of members, does each municipality get a seat at the Board or do they share members, etc.)
- 3. Each municipality will have to pass a resolution to endorse the Proposal that will be submitted to the Minister of the Solicitor General.
- 4. Final proposal to be submitted to the Ministry on the prescribed on-line portal.

Integrity Commissioner Report

Temiskaming Shores

Municipalities are required by legislation to have an Integrity Commissioner ("IC") and adopt a Code of Conduct ("Code"). Your municipality has appointed Expertise for Municipalities Non-Profit Association ("E4m") as their IC. The *Municipal Act* outlines our role as IC. E4m serves your municipality as an independent resource, coach and guide. We are focused on enhancing your municipality's ethical culture. We do this by:

Responding to questions from the public about the Code & the Municipal Conflict of Interest Act ("MCIA").

Responding to questions from Council about their obligations under the Code & MCIA.

Giving recommendations and/or advice to Council on policy related to ethical behavior of members.

Providing education/training for Council, Local Boards and Public on Code, MCIA, bylaws, policies and legislation governing ethical behavior

Conducting impartial inquiries in response to allegations that a member has not followed the Code or MCIA.

The IC is a statutory officer of the Municipality who reports to Council. Often an IC provides an annual report to Council to provide an overview of the IC's activities during the year. Our report has been created to provide a brief overview of work carried out by E4m as IC for the period of March 1, 2019 to December 31, 2020.

This report that shows you, at a glance, what activities we have undertaken for your municipality. We also show you how your municipality compares to the overall total of each activity for ALL of the municipalities E4m has been appointed IC. In 2019, E4m was appointed by 57 municipalities in Northern and Eastern Ontario, shifting to 51 by December 31, 2020

How you compare

	Your Municipality	All Municipalities
Code of Conduct Complaints	0	58
MCIA Complaints	1	22
No Inquiry (matter resolved/dissmissed)	0	30

Allegations

Your municipality compared against the combined total of municipalities



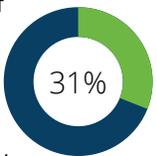
E4m Supports the Municipal Sector

E4m strives to enhance the municipal sector by re-investing a minimum of twenty percent of what we bill.

Graph Reference:

Blue: The cost of inquiries.

Green: The amount that E4m has reinvested back into the Sector.



Inquiries Underway	0	13
Allegations	3	320
Findings of Breach	3	93

Findings of Breach

Your municipality compared against the combined total of municipalities



Highlights & Trends

Inquiries:

- Many municipalities had no expenses associated with our Integrity Commissioner service.
- 2 requests for inquiry were received about the behavior of members of Committees or Local Board.
- The majority of allegations were made by members of Council or employees about members of Council.

Matters in Court

- In the case that a contravention of the MCIA has occurred, the legislation encourages the IC to make an application to court. Only a judge can determine the penalty for a contravention.
- There are 5 matters that are being taken to court.

We want you to know:

- IC inquiries are costly and many municipalities have not budgeted for these costs. It is our recommendation that money be set aside every year in a reserve fund for the time when it may be needed.
- Getting advice or training both carry a much less significant cost than the that of an inquiry.
- Average cost of advice = \$457.35 ~ Average cost of an inquiry = \$9,551.88
- Please visit the E4m website to explore the types of assistance that we offer.
- Several findings were made that members of Council contravened the Council Staff Relations Policy (and the Code) because they acted outside of their role as a Councillor. (This is why training is such a powerful investment.)
- Sometimes, when a complainant or respondent is not satisfied with the result of the Integrity Commissioner's inquiry, they will attack the inquiry process using social media, making inordinate requests for information or using the ombudsman. This can result in considerable costs to the municipality.

How E4m Helps

- Subsidize Wellness Programs
- Subsidize Policy Drafting Workshops
- Workshops and Webinars
- One-on-one Staff and/or Council Coaching
- Mentoring and Advice
- Subsidize Council Term Plans
- Provides Affordable Support to Municipalities (tailor-made for their needs and circumstances)



Logan Belanger

From: Switzer, Barbara <Barbara.Switzer@york.ca> on behalf of Regional Clerk <ClerkGeneralLine@york.ca>
Sent: Thursday, May 27, 2021 4:30 PM
Subject: Regional Council Decision - Timing of Step 1 of the "Provincial Roadmap to Reopen"

On May 27, 2021 Regional Council adopted the following:

WHEREAS over 70% of the adult population in York Region has received their first dose; and,

WHEREAS over 65% of the adult population in Ontario has received their first dose; and,

WHEREAS hospitalizations, ICU occupancy and new admissions and case rates have all declined and continue to trend downward; and,

WHEREAS Step One of the Provincial roadmap states "may begin after 60 per cent of Ontario's adults receive at least one dose of a COVID-19 vaccine and if, and only if, public health indicators, such as hospitalizations, ICU occupancy and new admissions and case rates indicate the province can safely move to this step of the roadmap."; and,

WHEREAS according to an independent modelling company, a fourth wave for York Region is not on the cards if we re-open after June 2, 2021; and,

WHEREAS the Province "Stay at Home" order originally was to expire June 2, 2021;

THEREFORE BE IT RESOLVED THAT York Regional Council request the province consider entering Step 1 of the "Provincial Roadmap to Reopen" as of 12:01 am May 31, 2021; and,

BE IT FINALLY RESOLVED THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Christine Elliott, Minister of Health, Dr Dave Williams, Chief Medical Officer of Health, all MPPs in the Province of Ontario, and all Heads of Council.

Regards,

Christopher Raynor | Regional Clerk, Regional Clerk's Office, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1
O: 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

Our Mission: **Working together to serve our thriving communities – today and tomorrow**

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, April 28, 2021

7:00 p.m. via zoom

1. Call to Order

Meeting called to order by Chair Brigid Wilkinson at 7:05 p.m.

2. Roll Call

Present: Chair Brigid Wilkinson, Claire Hendrikx, Jessica Cooper, Jeff Laferriere, Thomas McLean, Patricia Hewitt and Library CEO Rebecca Hunt.

Regrets: Emily Kotalowski, Brenda Morissette

Absent: Jamie Lindsay

Members of the Public: 0

3. Adoption of the Agenda

Motion #2021-25

Moved by: Thomas McLean

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board accepts the agenda as presented.

Carried.

4. Declaration of conflict of interest: None

5. Adoption of the Minutes

Motion #2021-26

Moved by: Claire Hendrikx

Seconded by: Jeff Laferriere

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, March 24, 2021 as presented.

Carried.

6. Business arising from Minutes

None

7. Correspondence

None

8. Secretary–Treasurer’s Report

Report and monthly financial statement included in the trustees’ information packet

Library CEO’s Report

April 19, 2021

Co-op student: Our coop student finished up on April 9. He has created a number of brochures describing the equipment in the Creator Space and some instructions on how to run some of the equipment. He was a pleasure to work with and was a great help in his short time here.

Criterion PPR License: I have purchased a Home DVD license from Criterion Films, as it was offered at consortia pricing of \$749 for a licensing period of April 1, 2021-December 31, 2022. We are able to allow home streaming of up to two films a month (invite only, up to 100 people) through Criterion-on-Demand for the time that COVID-19 restrictions are in place. Once we are allowed to have gatherings in the library, we can show as many films as we wish in the programming room, as long as they show up in Criterion's catalogue.

E-Magazines: Our previous provider of e-magazines, RBDigital, was bought out by OverDrive in late 2020. Access to RBDigital ended on March 31, 2021. I investigated OverDrive magazines and Flipster Magazines and ended up going with OverDrive magazines. It is nice that users can just keep using their OverDrive account with the OverDrive or Libby app instead of having to create a new account and download the Flipster app. The pricing package for both options was slightly more expensive than RBDigital magazines, at \$2500/year for both OverDrive magazines and Flipster magazines while we had previously paid \$2200/year for RBDigital magazines.

Portable Wifi Hotspots: We are beginning to get some feedback for the portable wifi hotspots. Some of the comments are as follows:

- No internet at my father's house and with covid restrictions he was unable to visit at other homes so we were able to visit family online with the use of the hub.
- Used the hub to surf the web, looking for products such as replacement parts that are not sold locally, checking the 7 day forecast.
- Needed internet to pay rent and bills
- Sometimes connection was intermittent because of our cell phone connection. Used the hub to book our COVID-19 vaccinations

All of the users found the devices each to connect to, and the download and upload speeds were good. All users said they would borrow the hotspot again and had connected between 1 and 3 devices to the hotspots.

Seniors Without Walls: I did a teleconference presentation to the Seniors Without Walls group on March 30, talking about services in the new library location and some of the current restrictions due to COVID-19. The group seemed interested and asked lots of questions.

Toronto Health Libraries Association (THLA): The Toronto Health Libraries Association invited the Ontario Library Association Research and Education Committee to present the same presentation we offered at the Ontario Library Association Conference to their group. Several of their members had seen our presentation and

thought it would be beneficial to their association. We presented again on April 21 at noon via zoom.

Trillium Resilient Communities Fund grant application: Unfortunately we have been notified that our application was denied because our organization did not meet eligibility criteria. Matt is looking into why and how this happened.

Finances and Statistics

The Board reviewed the financial and statistical reports as provided by the CEO.

Motion #2021-27

Moved by: Thomas McLean

Seconded by: Jessica Cooper

Be it resolved that the Temiskaming Shores Public Library Board accepts the April Secretary-Treasurer's report and Financial report.

Carried.

9. Committee Reports:

- a. FINANCE AND PROPERTY: Nothing to report.
- b. PLANNING, POLICY, PERSONNEL AND PUBLICITY: Nothing to report.
- c. LIBRARY SERVICES COMMITTEE: Nothing to report

10. New Business:

- a. **Report LIB-02-2021 Summer student for Digital Creator space.**

Motion #2021-28

Moved by: Jeff Laferriere

Seconded by: Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board accepts Report LIB-02-2021 and authorizes the hiring of a summer student in the Creator Space to train staff on the use of the equipment, staying within the current budget allocated to part-time staff.

Carried.

11. Plan, Policy review and By-law review:

a. Emergency Preparedness Plan.

Motion #2021-29

Moved by: Jessica Cooper

Seconded by: Patricia Hewitt

Be it resolved that the Temiskaming Shores Public Library Board accepts the library's policies: Emergency Preparedness Plan as reviewed by the Board.

Carried.

12. Closed session

Motion #2021-30

Moved by: Claire Hendrikx

Seconded by: Thomas McLean

Be it resolved that the Temiskaming Shores Public Library Board goes into closed session at 7:21 p.m. in regards to identifiable individuals.

Carried.

Motion #2021-31

Moved by: Claire Hendrikx

Seconded by: Patricia Hewitt

Be it resolved that the Temiskaming Shores Public Library Board rises from closed session at 7:30 p.m. with report.

Carried.

Motion #2021-32

Moved by: Claire Hendrikx

Seconded by: Patricia Hewitt

Be it resolved that the Temiskaming Shores Public Library Board, in accordance with the Board's Bylaw #7, declares there to be a vacancy on the board and asks that the city begin the process to fill the vacancy.

Carried.

13. Adjournment

Adjournment by Jeff Laferriere at 7:31 p.m.

Chair –

**THE CITY OF TEMISKAMING SHORES
JANUARY - MAY 2021 YEAR-TO-DATE
CAPITAL FINANCIAL REPORT**

Finance Department Contact:
Laura-Lee MacLeod, Treasurer

28-May-21

**GENERAL CAPITAL
Revenues & Expenditures
as at May 2021**

		2021						
Department	Project	Actual	Budget	Variance B/(W)	%	G	Y	R
REVENUES:	Transfer from Operations		1,065,365	(1,065,365)				
	Transfer from Reserves		3,103,939	(3,103,939)				
	Borrowing		4,676,130	(4,676,130)				
	Federal Gas Tax		1,894,874	(1,894,874)				
	Efficiency Funding		456,747	(456,747)				
	FCM Funding		50,000	(50,000)				
	OCIF Funding	111,439	195,000	(83,561)				
	FedNor Funding		18,000	(18,000)				
	COVID Resilience Funding		100,000	(100,000)				
	EDSC Accessibility Funding	100,000	100,000	0				
	Provincial Gas Tax		31,738	(31,738)				
	ICIP		87,262	(87,262)				
	Tranport Canada		39,200	(39,200)				
	Ontario Trillium Fund	135,000	150,000	(15,000)				
	Partnership - Splashpad	63,973	300,000	(236,027)				
Total Revenues		410,412	12,268,255	(11,857,843)				
EXPENDITURES:								
Corporate Services:	Cemetery Columbarium Upgrades		15,000	15,000				
	Asset Management Software	8,721	100,000	91,279	10%	X		
Fire:	Jordair Fill Station (Stn #1)	11,224	11,200	-24	100%	X		
Public Works:	2021 Roads Program		5,000,000	5,000,000	50%	X		
	Roy's Bridge (Uno Park Road)	190,627	195,000	4,373	25%	X		
	Street Lights - Grant Drive		130,000	130,000	25%	X		
	Engineering - Bridges Structural Report		20,000	20,000	25%	X		
	Decorative Street Light LED Upgrades Phase 1		75,000	75,000				
	Radley Hill Road Crossing Engineering		49,000	49,000	25%	X		
Solid Waste:	Landfill Expansion	6,365	1,500,000	1,493,635	20%	X		
	Spoke Transfer Station - Rehab Project	28,865	50,000	21,135	100%	X		
Property Mtnce:	Haileybury Fire Station		2,513,000	2,513,000	50%	X		
	NL Arena Accessibility Project	8,520	450,000	441,480	15%	X		
	PFC Upgrades	5,125	43,750	38,625	50%	X		
	Spurline Building Accessibility Upgrades		30,000	30,000	15%	X		
	CJTT Window Upgrades		30,305	30,305	100%	X		
Fleet:	Small Fleet Replacement	61,264	155,000	93,736	25%	X		
	Tri Axle Dump Truck		225,000	225,000	50%	X		
	Loader		350,000	350,000	50%	X		
	Fire Rescue		415,000	415,000	50%	X		
Transit:	Bus Shelters		20,000	20,000	50%	X		
	Ridership App		99,000	99,000	25%	X		
Recreation:	Tennis Court Resurfacing		70,000	70,000	15%	X		
	Pool Regrouting	22,879	31,000	8,121	100%	X		
	Splash Pad	86,990	550,000	463,010	50%	X		
	Stairmaster		11,000	11,000	50%	X		
	Farr Park - Old Hilby Food Bank Demolition		10,000	10,000	15%	X		
	Wabi Pedestrian Project - Engineering		20,000	20,000	15%	X		
	COVID Resilience Project		100,000	100,000	15%	X		
Total Expenditures		430,580	12,268,255	11,707,675				

**ENVIRONMENTAL CAPITAL
Revenues & Expenditures
as at May 2021**

	2021		Variance
REVENUES:	Actual	Budget	B/(W)
Transfer from Operations		487,000	(487,000)
Total Revenues	0	487,000	(487,000)
EXPENDITURES:			
ICI Water Meter Program		100,000	100,000
Farr Drive Sewer Repair		35,000	35,000
Robert/Elm Pumping Station	116,510	190,000	73,490
Hwy 11 Emergency Watermain Relocation		162,000	162,000
Total Expenditures	0	487,000	370,490

Memo

To: Mayor and Council
From: Laura-Lee MacLeod
Date: June 1, 2021
Subject: Business Recovery Program
Attachments: N/A

Mayor and Council:

Further to direction from Council, staff have been investigating a Business Recovery Program in relation to COVID for businesses located within the City of Temiskaming Shores. The program will be application-based and businesses would be assessed for eligibility. The following is the basic premise of the program:

1. Business Recovery Program – rebate would apply to water/sewer services only, not taxes
2. Rebate vs Refund – the rebate would be applied to the tax account as opposed to an actual refund to the property owner
3. Demonstration of Loss of Revenues – documentation would be required to demonstrate a loss of revenues
 - a. 25% - 30% revenue loss
 - b. Applicable period – April to August 2019 vs April to August 2020
4. Business must have been required to close or significantly restrict services as per provincial COVID rules
5. Must have been current in property tax (water/sewer) accounts as of December 31, 2019 or will be deemed ineligible
6. Commercial class – only businesses within the commercial class will be eligible to apply for the water/sewer rebate
 - a. Industrial, residential and institutional are ineligible
7. Rebate – a 35% rebate will be calculated for any eligible property

8. Payment Agreement – must enter into a payment agreement with the City for the payment of taxes and arrears or will be deemed ineligible for water/sewer rebate or any penalty/interest relief
9. Penalty/Interest Relief – will apply to 2020 and 2021 taxation years
10. Financial Impact of Program – the Treasurer completed an analysis of the worst-case financial impact of the program for any eligible commercial property. As of May 2021, the impact would be as follows:
 - a. Penalty/Interest Relief - \$65,081
 - b. 2020 Water/Sewer Rebate (35%) - \$211,765
 - c. 2021 Water/Sewer Rebate (35%) - \$214,542
 - d. Total Financial Impact – \$491,388
11. Funding – the Business Recovery Program will be funded by the remainder of the City's Safe Restart Funding (SRA)
 - a. Safe Restart Funding Received - \$627,729
 - b. SRA Funds Used to Date - \$153,000
 - c. SRA Funds Committed in 2021 - \$220,000
 - d. SRA Funds Remaining - \$254,729
12. Funding Shortfall (\$238,659) – as there is no indication as to the volume of uptake for the program it is difficult to determine if the remaining SRA funding will meet the needs of the program as the worst-case financial impact is \$491,388 and only \$254,729 in SRA funding remains. This matter was discussed with the Corporate Services committee on May 19, 2021 with staff recommending that any shortfalls be covered by the Working Funds reserve as there was a large surplus in 2020.
13. Implementation – should Council approve the Business Recovery Program, staff will work on finalizing all the specific details such as applications, eligibility criteria, deadline for submission etc.

The Corporate Services committee passed Recommendation CS-2021-032 on May 19th:

Be it resolved that the Corporate Services Committee hereby supports the proposed Business Recovery Program as presented;

And further recommends that Council consider approving the program.

The Treasurer recommends the following resolution for Council consideration:

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Memo 022-2021-CS; and
2. Further that Council directs staff proceed with the implementation of the Business Recovery Program for 2020 and 2021.

Prepared by:

Reviewed by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

Laura-Lee MacLeod
 Treasurer

Shelly Zubyck
 Director of Corporate
 Services

Christopher W. Oslund
 City Manager

Memo

To: Mayor and Council
From: Jennifer Pye, Planner
Date: June 1, 2021
Subject: Site Plan Control Agreement Amendment – 522 Georgina Avenue
Attachments: Appendix 01: Draft Amended Version of Site Plan Agreement for 522 Georgina
 Appendix 02: Draft By-law to repeal Schedule A to By-law 2021-067 and replace with amendment (**Please refer to By-law No. 2021-088**)

Mayor and Council:

At the April 20, 2021 Regular Council meeting, Council considered Administrative Report CS-018-2021 and passed By-law 2021-067 to enter into a site plan agreement with Lawrence Coulis for the conversion of the former church at 522 Georgina Avenue into a 5-unit residential building. The administrative report indicated that there would be some minor changes to the site plan but that the owner had not been able to get his design team to complete the necessary work in time for the April 20, 2021 Council meeting.

The applicant has now submitted the revised drawings and the agreement can be amended to include these drawings, as per the information provided in the previous administrative report.

Both Appendix 1 and Appendix 2 to the site plan agreement will need to be replaced with the updated versions. It is recommended that Council pass the by-law to repeal the approved Site Plan Agreement (Schedule A to By-law 2021-067) and replace it with the revised version of the Site Plan Agreement, to which to the only change is the inclusion of the revised appendices.

Prepared by:

Reviewed by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

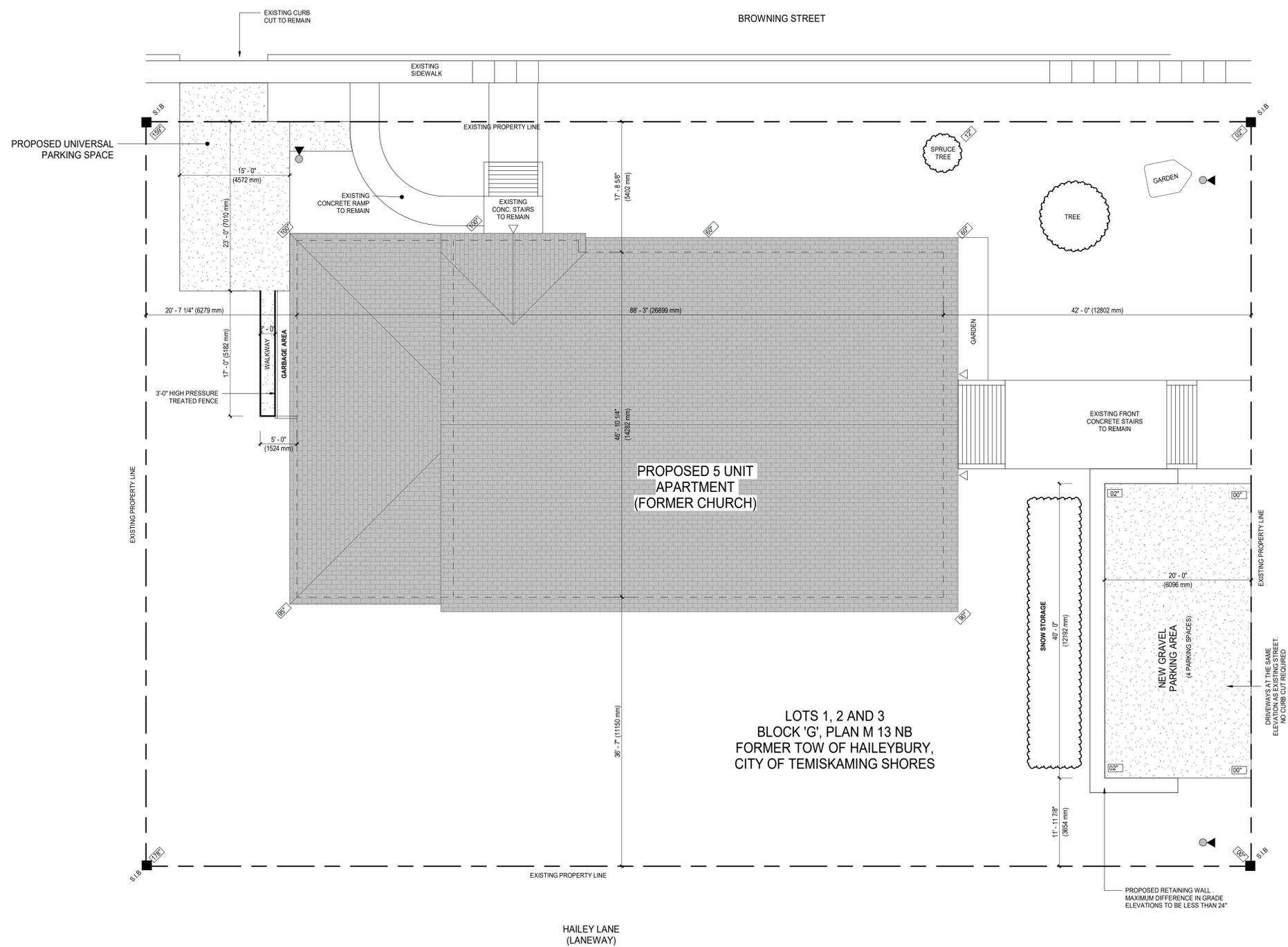
"Original signed by"

Jennifer Pye, MCIP,
RPP
Planner

Shelly Zubyck
Director of Corporate
Services

Christopher W. Oslund
City Manager

REV No.	DATE	REVISION
2		
1	20.12.03	ISSUED FOR PERMIT
2	21.05.17	RESUBMITTED FOR PERMIT



PROPOSED 5 UNIT APARTMENT (FORMER CHURCH)

LOTS 1, 2 AND 3 BLOCK 'G', PLAN M 13 NB FORMER TOW OF HAILEYBURY, CITY OF TEMISKAMING SHORES

1 PROPOSED SITE PLAN
VF-10F

INFORMATION TAKEN FROM GRAVEL AND SCOTT DESIGNS, PROJECT NUMBER: GSD0111

SITE NOTES:

PROPOSED PROPERTY RUNOFF TO BE REDUCED.

PROPOSED PARKING AREAS TO BE RECESSED INTO EXISTING SLOPING GRADE. EXISTING RUNOFF WILL COLLECT IN PROPOSED PARKING AREAS. PROPOSED PARKING AREAS ARE TO BE GRANULAR 3" BASE GRAVEL (12" DEEP) AND BE PERMEABLE TO RAIN WATER AND RUNOFF.

- SITE LEGEND:**
- EXISTING HYDRO POLE WITH CITY LIGHT TO REMAIN
 - PROPOSED FIXED MOTION SENSOR LIGHT, FACE MOUNTED TO EXTERIOR WALL
 - EXISTING ELEVATIONS IN INCHES (ABOVE BASEMENT SLAB)
 - PROPOSED ELEVATIONS IN INCHES (ABOVE BASEMENT SLAB)

TACOMA ENGINEERS
Firm BCIN: 29604

The undersigned has reviewed and taken responsibility for this design for categories checked. As required by OBC S.C.3.2.4, the designer is qualified and the firm is registered in the categories checked below.

Building Structural
 Complex Building
 Large Building
 Small Building

Signature: *[Signature]*
Designer: John Hill
Designer BCIN: 39864
Date: February 15, 2021

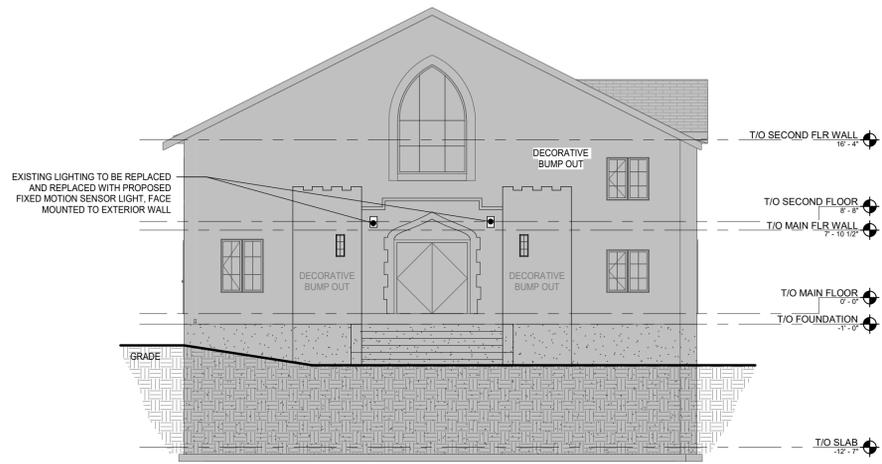
TRI-CITY DRAFTING AND DESIGN SERVICES
11 KENT STREET GUELPH, ONTARIO N1H 3B6
SERVICE@TRICITYDRAFTING.COM

LAWRENCE COULIS
PROPOSED RENOVATION AND CONVERSION
522 GEORGINA AVE.
HAILEYBURY, ON. P0J 1K0

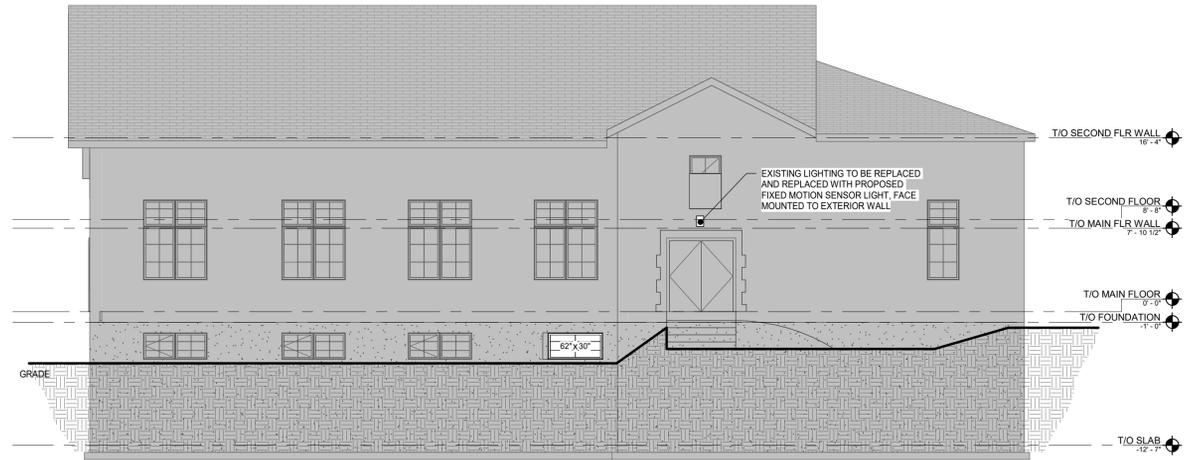
SITEPLAN

DRAWN BY: J.KELLY PROJECT No.: 20TC075

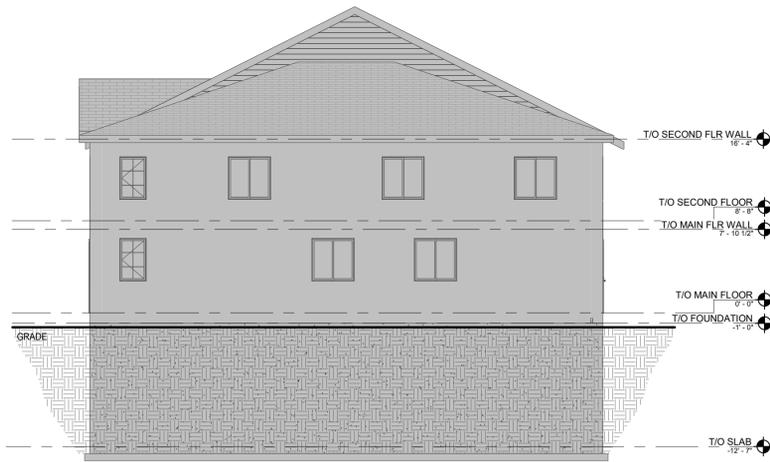
REV No:	1	
No.	DATE	REVISION
1	21.05.17	REISSUED FOR PERMIT



1 EAST BUILDING ELEVATION
A3.0 V8-17



2 NORTH BUILDING ELEVATION
A3.0 V8-17



4 WEST BUILDING ELEVATION
A3.0 V8-17



3 SOUTH BUILDING ELEVATION
A3.0 V8-17

TACOMA ENGINEERS
Firm BCIN: 29604

This undertaking has been reviewed and taken responsibility for this design for categories checked. As required by OBC S.C.3.2.4, the designer is qualified and the firm is registered in the categories checked below.

Building Structural
 Complex Building
 Large Building
 Small Building

Signature: *[Signature]*
Designer: John Hill
Designer BCIN: 39864
Date: February 15, 2021



TRI-CITY
DRAFTING AND DESIGN SERVICES
11 KENT STREET GUELPH, ONTARIO N1H 3B6
SERVICE@TRICITYDRAFTING.COM

LAWRENCE COULIS
PROPOSED RENOVATION AND CONVERSION
522 GEORGINA AVE.
HALIEYBURY, ON. P0J 1K0

BUILDING ELEVATIONS

DRAWN BY: J.KELLY PROJECT No.: 20TC075

Subject: ZBA-2021-02: 433955 Hawn Drive	Report No.: CS-024-2021
	Agenda Date: June 1, 2021

Attachments

- Appendix 01:** Planning Report
- Appendix 02:** Public Notice
- Appendix 03:** Draft By-law to amend Zoning By-law No. 2017-154 (**Please refer to By-law No. 2021-089**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-024-2021;
2. That Council agrees to amend the provisions of the City of Temiskaming Shores Zoning By-law 2017-154 to permit the zone change from Manufacturing Industrial (M2) to Manufacturing Industrial Exception 3 (M2-3); and
3. That Council directs staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law 2017-154 for consideration at the June 1, 2021 Regular Council meeting.

Background

In & Out Truck Wash purchased the property 433955 Hawn Drive in 2020 with the intention of constructing an ingress driveway to service the proposed transport truck/large vehicle washing establishment to be constructed on the adjacent property to the north. On April 23, 2021 In & Out Truck Wash submitted an application to rezone the subject property in order to extend the exception previously granted to permit the motor vehicle washing establishment on the adjacent property to the north.

Analysis

The public meeting was held on May 18, 2021 and no written or oral comments were received. No concerns were noted through circulation to City staff.

The planning report attached as Appendix 01 provides information regarding the application within the policy framework.

It is the opinion of the undersigned that the proposed Zoning By-law amendment is consistent with the Provincial Policy Statement (2020), does not conflict with the Growth Plan for Northern Ontario, complies with the City of Temiskaming Shores Official Plan, and represents good planning. It is recommended that Council adopt the propose Zoning By-law amendment.

Relevant Policy / Legislation / City By-Law

- 2020 Provincial Policy Statement
- Growth Plan for Northern Ontario
- City of Temiskaming Shores Official Plan
- City of Temiskaming Shores Zoning By-law 2017-154

Consultation / Communication

- Consultation with applicant
- Consultation with applicable City staff

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Staffing implications related to this matter are limited to normal administrative functions and duties.

Alternatives

No alternatives were considered

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for
Council's consideration by:

"Original signed by"

Jennifer Pye, MCIP,
RPP
Planner

"Original signed by"

Shelly Zubyck
Director of Corporate
Services

"Original signed by"

Christopher W. Oslund
City Manager



Discover a whole new Ontario • Découvrez un tout nouvel Ontario

Planning Report

Zoning By-law Amendment Application: ZBA-2021-01

Applicant: In & Out Truck Wash

Property: 433955 Hawn Drive

Roll No.: 5418-020-001-018.21

May 27, 2021

Subject Land

433955 Hawn Drive; Dymond Concession 1, Part of the South ½ of Lot 6; 54R-5639 Parts 24 and 32.

Background and Purpose of the Application

The applicant purchased the adjacent property to the north (433959 Hawn Drive) in 2019 with the intention of constructing a transport truck/large vehicle washing facility on that property. Council passed by-law 2019-148 approving Zoning By-law amendment application ZBA-2019-04 to permit a motor vehicle washing establishment on the property. During site review it was found that in order to accommodate a comfortable turning radius for transport trucks additional property would be needed, and the owner purchased the subject property from the City in 2020.

The subject property and the adjacent property to the north would have merged on title when they were purchased in the same name, however Zoning permissions are based on Zone boundaries and not property ownership. The proposed use of the subject property is for an ingress driveway for the truck wash facility and therefore a Zoning By-law amendment is required to extend the exception to the subject property.

The subject property is currently vacant and is designated Employment Areas in the City of Temiskaming Shores Official Plan.

Statutory Public Notice

The complete application was received on April 23, 2021. Notice of the complete application and public hearing was advertised in the Temiskaming Speaker on April 28, 2021 and was sent to public agencies in accordance with the statutory notice requirements of the Planning Act. The notice was also mailed to property owners within 120m of the subject land.

The public hearing was held on May 18, 2021. No members of the public made oral submissions at the public hearing and no written comments have been received as of the date of this report.

Site Analysis

The property is a 68m x 140.4m (223' x 460.6') = 0.967 hectare (2.4 acre) industrial lot within the expanded portion of the Dymond Industrial Park.

Servicing

Municipal water and sanitary sewer services are available on Hawn Drive. The developer will be responsible for the extension of water and sewer lines to service the development on the adjacent property to the north. No services are required on the subject property. Stormwater management will be required on-site and as the property is directly adjacent to Highway 11 the Ministry of Transportation has commented that they will require a stormwater management plan for review and approval prior to development on this property.

Access

The property fronts on Hawn Drive which is municipally owned and maintained year-round. Access to the property will be off of Hawn Drive with the entrance for the truck wash facility proposed in the centre of the subject property. The egress onto Hawn Drive from the truck wash facility will be on the adjacent property to the north. The property also abuts Highway 11 to the east and the MTO commented through the previous Zoning By-law amendment application that direct access to Highway 11 will not be permitted.

Existing Land Use

The property is currently vacant.

Adjacent Land Uses

North: Manufacturing Industrial Exception 3 (M2-3) Zone (currently vacant)

South: Manufacturing Industrial (M2) Zone (currently vacant)
East: Public road (Highway 11 North); General Industrial (M1) Zone (currently vacant)
West: Public road (Hawn Drive); Manufacturing Industrial (M2) Zone (currently vacant)

Planning Analysis

Provincial Policy Statement (2020)

The Provincial Policy Statement (PPS) sets out the Provincial government's policy direction on matters of Provincial interest as they relate to land use planning and development. The PPS provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment.

The property is located within the established settlement area boundary for the City within an area that has been identified as industrial, and was developed specifically for industrial uses.

1.0 Building Strong Healthy Communities

1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns

1.1.1 Healthy, liveable and safe communities are sustained by:

- a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;*
- b) accommodating an appropriate affordable and market-based range and mix of residential types (including single-detached, additional residential units, multi-unit housing, housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs;*
- c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;*
- d) avoiding development and land use patterns that would prevent the efficient expansion of settlement areas in those areas which are adjacent or close to settlement areas;*
- e) promoting the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning to achieve cost-effective development patterns, optimization of transit investments, and standards to minimize land consumption and servicing costs;*

The subject property is located within the expanded area of the Dymond Industrial Park in an area that has been identified for industrial uses. At full build-out of the industrial park, surrounding properties will be developed with industrial-type uses. Municipal infrastructure was constructed as part of the industrial park expansion project and water and sewer services are available at the property line of each lot.

1.3 Employment

1.3.1 Planning authorities shall promote economic development and competitiveness by:

- a) providing for an appropriate mix and range of employment, institutional, and broader mixed uses to meet long-term needs;*
- b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;*
- c) encouraging compact, mixed-use development that incorporates compatible employment uses to support liveable and resilient communities, with consideration of housing policy 1.4; and*

d) *ensuring the necessary infrastructure is provided to support current and projected needs.*

1.3.2 *Employment Areas*

1.3.2.1 *Planning authorities shall plan for, protect and preserve employment areas for current and future uses and ensure that the necessary infrastructure is provided to support current and projected needs.*

1.3.2.6 *Planning authorities shall protect employment areas in proximity to major goods movement facilities and corridors for employment uses that require those locations.*

While not a traditional employment use, the proposed development would provide a service to the transportation industry, which is prevalent and well-established in the City. A transport truck/large vehicle washing establishment is also compatible with an industrial park setting as these types of vehicles are often in these areas for shipping and delivery purposes, and industrial parks are generally the location of transportation depots and complimentary industries. Additionally, Highway 11 is a primary route for the movement of goods both inter- and intra-provincially, and the Dymond Industrial Park is a good location to provide this service to operators travelling through the area.

1.6 *Infrastructure and Public Service Facilities*

1.6.6 *Sewage, Water and Stormwater*

1.6.6.2 *Municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety. Within settlement areas with existing municipal sewage services and municipal water services, intensification and redevelopment shall be promoted wherever feasible to optimize the use of the services.*

1.6.6.7 *Planning for stormwater management shall:*

- a) *be integrated with planning for sewage and water services and ensure that systems are optimized, feasible and financially viable over the long term;*
- b) *minimize, or, where possible, prevent increases in contaminant loads;*
- c) *minimize erosion and changes in water balance, and prepare for the impacts of a changing climate through the effective management of stormwater, including the use of green infrastructure;*
- d) *mitigate risks to human health, safety, property, and the environment;*
- e) *maximize the extent and function of vegetative and pervious surfaces; and*
- e) *promote stormwater management best practices, including stormwater attenuation and re-use, water conservation and efficiency, and low impact development*

Municipal water and sanitary sewer services were installed during the construction of the expansion of the Dymond Industrial Park and both services are available at the property line of each lot. MTO has indicated that a stormwater management plan will be required for their review and approval prior to approval of the site plan control agreement.

Based on the above information it is my opinion that the proposed expansion of the exception permitting the transport truck washing establishment to the subject property demonstrates consistency with the 2020 PPS.

Growth Plan for Northern Ontario

The Growth Plan for Northern Ontario was developed under the Places to Grow Act to ensure greater growth occurs in an economically and environmentally sustainable manner.

A review of the Growth Plan for Northern Ontario confirms the proposal does not conflict with any of the Growth Plan policies.

City of Temiskaming Shores Official Plan

The property is designated Employment Areas in the City of Temiskaming Shores Official Plan.

4. Community Development

4.6 Employment Areas

- 4.6.1 *The scope of permitted uses in an employment area as designated on the Land Use Schedules will depend on the classification of the area. Industrial Parks will be designed primarily for industrial land uses but may include commercial uses appropriate to a predominantly industrial setting. Permitted uses in Employment Areas should include those which support the City's role as a regional hub and which are consistent with the City's economic development strategy. Emphasis will be placed on manufacturing uses, tourism and service commercial/industrial uses and knowledge-based and research uses.*
- 4.6.2 *Uses will be designed to be compatible with neighbouring uses in Employment Areas and with sensitive land uses (see Planning Resource Kit). Employment Areas development impacts will be fully addressed prior to development approval (e.g. traffic, noise, air quality, servicing, environmental).*
- 4.6.6 *All employment area uses will be appropriately zoned and will be subject to site plan control. Development will be subject to the urban design principles of this Plan (see Section 4.9) and residential uses shall be integrated to avoid or mitigate adverse effects from non-residential land uses through such techniques as:*
- a) Appropriate separation distances;*
 - b) Buffering and screening using landscaping, fencing intervening buildings, parking areas and amenity areas;*
 - c) Noise attenuation;*
 - d) Dust and air quality controls;*
 - e) Designing Employment Areas to be transit, pedestrian and cycling friendly;*
 - f) Designing Employment Areas to retain and enhance features of the natural environment wherever feasible.*

The subject property is located in the Dymond Industrial Park, which is the highest-order industrial park in the City. It is also the park with the easiest access to Highway 11 for large/heavy traffic. Although motor vehicle washing establishments are not typically industrial uses, the nature of the facility being proposed through this application, namely a transport truck/large vehicle washing establishment, is compatible with and complimentary to traditional industrial uses in the area.

The City has a large and well-established transportation/trucking sector, including a number of businesses that provide services to the sector. The proposed development would be complimentary to the trucking industry, and would also provide a service to those operators hauling on Highway 11.

Based on the above information it is my opinion that the proposed expansion of the exception permitting the motor vehicle washing establishment to the subject property demonstrates consistency with the City of Temiskaming Shores Official Plan.

City of Temiskaming Shores Zoning By-law

The property is currently zoned Manufacturing Industrial (M2) in the City of Temiskaming Shores Zoning By-law. The purpose of the amendment is extend the Manufacturing Industrial Exception 3 (M2-3) from the

adjacent property to the north to include the subject property in order to permit the ingress driveway for the truck wash facility to be located on the property.

Comments Received from the Agency Circulation and Public Notification Process

The application was circulated to municipal departments, agencies, and the public. The following comments were received:

Manager of Environmental Services – *The proposed site plan indicates that the existing curbstop at property line will be replaced with a 100mm valve for the 100mm water line proposed to be installed. Mr. Breau would have to have his engineer verify that the existing sizing of water service to property line will supply sufficient water volume and pressure to the 100mm service on his property. This requirement could be addressed through the Site Plan Control Agreement.*

Manager of Transportation Services – No comments received.

Chief Building Official – No comments received.

Fire Chief – *No concerns from Fire Services.*

Director of Recreation – *I don't have any comments on the application.*

Director of Corporate Services – *No comments or concerns.*

City Manager – *I have no concerns.*

Clerk – *No concerns on my end.*

Economic Development and Funding Application Coordinator – *No concerns.*

Tax Collector / Treasurer – *I have no concerns.*

Public and Agency Comments: No comments from the public or external agencies have been received as of the date of this report.

Conclusion

The proposed Zoning By-law amendment will extend the Manufacturing Industrial Exception 3 (M2-3) Zone from the adjacent property to the north to the subject property in order to permit the ingress driveway for the motor vehicle washing establishment to be located on the subject property.

As previously outlined in this report, the proposed amendment is appropriate because:

- ✓ The motor vehicle washing establishment, specifically for transport trucks and other large vehicles, is a complimentary use to many industrial businesses already located in the area and to the transportation businesses operating within the City;
- ✓ The location of the property with easy access to Highway 11, a major goods-movement corridor, is appropriate for the proposed business;
- ✓ Municipal water and sanitary sewer services are available for the proposed truck wash;
- ✓ Additional development information, including stormwater management, lighting, and development details will be reviewed through the Site Plan Control process.

Recommendation

Based on the information presented in this report, in my opinion, the proposed Zoning By-law amendment is consistent with the Provincial Policy Statement (2020); does not conflict with the Northern Ontario Growth Plan; complies with the City of Temiskaming Shores Official Plan; and represents good planning.

It is therefore recommended that Council approve the Zoning By-law Amendment application.

Respectfully submitted,

Jennifer Pye, MCIP, RPP
Planner



Application for Zoning By-law Amendment

Notice of Complete Application And Notice of Statutory Public Hearing

Under Section 34 of the Planning Act, R.S.O. 1990 c.P.13

The City of Temiskaming Shores has received the following application to amend the City of Temiskaming Shores Zoning By-law:

File #: ZBA-2021-02
Agent: In & Out Truck Wash
Property: 433955 Hawn Drive; Dymond Concession 1 Part of the South Half of Lot 6; RP 54R-5639 Parts 24, 32

A public hearing will be held to consider the Zoning By-law Amendment application:

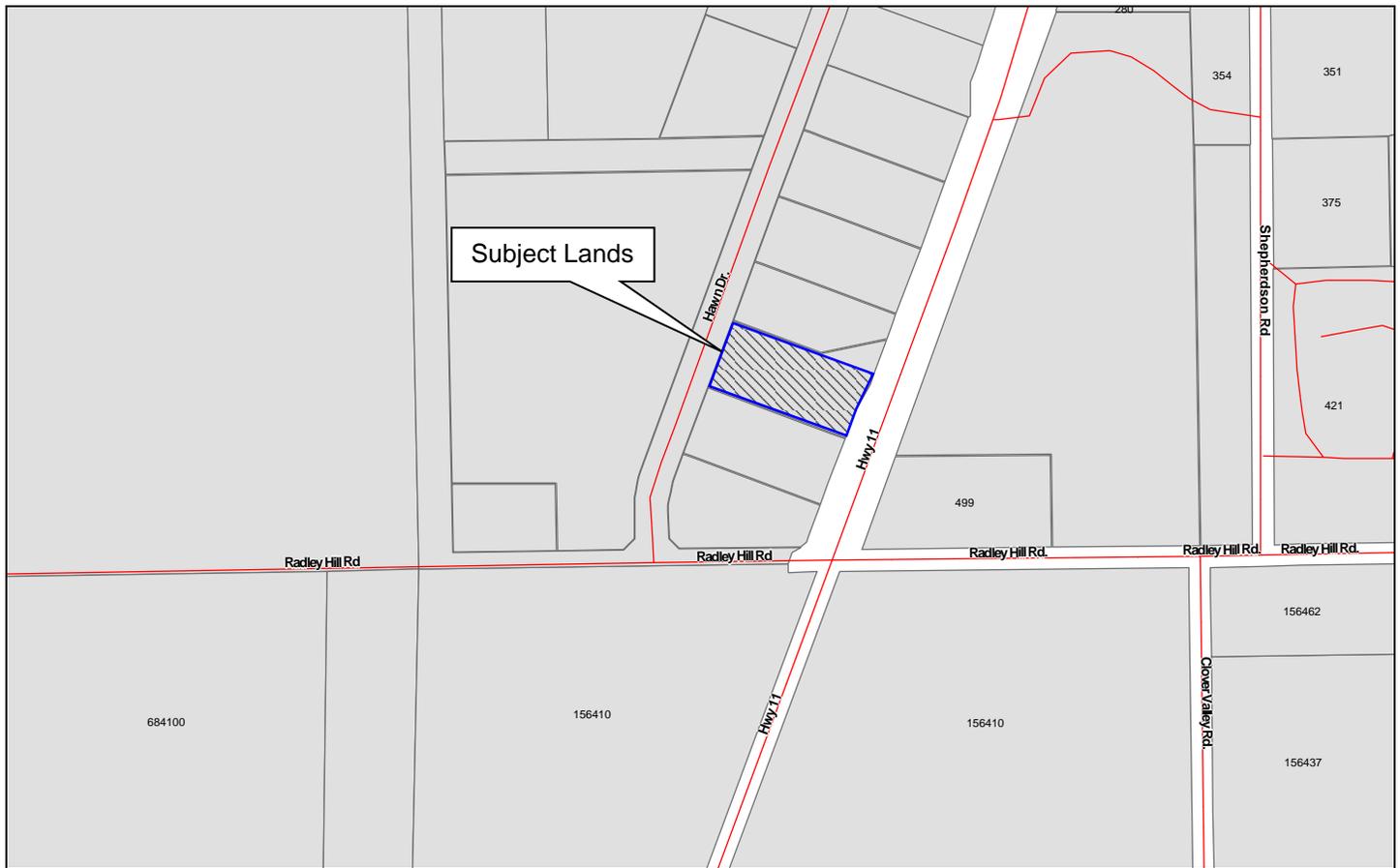
Date: Tuesday, May 18, 2021
Time: 6:00 p.m.
Place: This meeting will be held through remote electronic participation in accordance with the Municipal Act, 2001, as amended by Bill 187, the Municipal Emergency Act, 2020.

How to View/Participate:

- Livestream: facebook.com/temiskamingshores
- Teleconference: please contact Jennifer Pye for additional information

The application proposes to rezone the subject land from Manufacturing Industrial (M2) to Manufacturing Industrial Exception (M2-#) to add “motor vehicle washing establishment” as a permitted use on the subject property. The property owner intends to build a transport truck / large vehicle washing facility on the adjacent property to the north and the subject property will be used as the ingress point and driveway to access the truck wash facility. The adjacent property to the north was rezoned to permit the proposed use in 2019 through application ZBA-2019-04. The proposal will be subject to Site Plan Control.

The property is designated Employment Areas in the City of Temiskaming Shores Official Plan.



For more information about this matter, including information about preserving your appeal rights, contact the undersigned.

Dated this 28th day of April, 2021.

Jennifer Pye, MCIP, RPP
Planner
City of Temiskaming Shores
325 Farr Drive
PO Box 2050
Haileybury, ON P0J 1K0
Tel: 705-672-3363 ext. 4105
Fax: 705-672-2911
jpye@temiskamingshores.ca

Subject: Great Fire Centennial Request

Report No.:

CS-025-2021

Agenda Date:

June 1, 2021

Attachments

Appendix 01: Letter of Request from Kaline Woods, Chair of the Board for the Haileybury Heritage Museum.

Appendix 02: Application to Heritage Canada Community Anniversaries Program

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-025-2021;
2. That Council agrees to partner with the Haileybury Heritage Museum and endorses the Great Fire Centennial event as a community event through the provision of administration support, equipment, insurance, marketing, facility usage and labour for logistics for the project; and
3. That Council directs staff to prepare a strategic alliance agreement between the City and the Haileybury Heritage Museum to outline the responsibilities of each party and so that each party clearly understand the processes and reporting required to ensure that the event is successful.

Background

On October 4, 1922 one of the 10 worst natural disasters in Canadian History occurred in South Temiskaming fire spread out of control destroying hundreds of properties and killing an estimated 43 people. The fire by-passed the Town of New Liskeard and was heading south to also bypass Haileybury when the winds changed pushing the flames Eastward directly into the Town of Haileybury. With only a horse drawn fire pumper the local volunteers were soon overcome and changed the plan to evacuate all residents ahead of the flames.

The fire ravaged the community while many of the residents spent hours in the cold waters of Lake Temiskaming. The Haileybury Heritage Museum was created to commemorate the significance of the fire to the community and surrounding region. The Museum Board sent a letter to Council in November of 2020 asking if staff could attend a preliminary meeting to discuss plans for a Centennial Commemorative event.

Analysis

Staff did attend the first meeting of the steering committee for the Great Fire Centennial event on March 31, 2021. The discussions took place around the support that the City could provide to the volunteer organization to ensure that the Centennial event could be successful.

This is a significant event in the community's history and an opportunity to educate the local population about their history as well as an opportunity to spread light upon the community from a regional, provincial and even national level. The Centennial has the potential to provide a great marketing opportunity about the community and hopefully encourage those who were former residents or even just those interested in heritage to visit the community in 2022. We know that when tourists visit an area and enjoy their visit, the site then becomes a potential new residence for those looking to relocate away from their current home.

The Museum is run as by a volunteer board with no paid staff other than funded summer students to operate the day to day museum during the summer months. As such, the Museum Board does not feel that they could adequately put on a significant event to commemorate the Centennial without the support of the City and members of the community. The steering committee would like to see a number of small events and activities taking place throughout the entire 2022 year and create partnerships with all local events to build on the Centennial activities.

They have asked that the City provide staff resources to assist with applying to funding programs and also with the finance administration of the successful applications. Included within the funding will be a request for a paid staff person to coordinate the events and activities for the year long event, therefore day to day workload will be minimal, however the City would be responsible to manage the administration of the staff person as the funding would be administered by the City. The Treasurer did provide some comments listed below with respect to this portion of the request.

The City has managed programs in the past for other organizations and in some cases, these partnerships have not gone as well as hoped. In this case, the steering committee will have the Economic Development Officer as a staff resource who will guide the Project Coordinator staff person and also work with the steering committee to manage expectations and provide policy advice with respect to funding expenditures, etc. In addition, the City Manager is a volunteer member of the Museum Board and can also assist to ensure that the partnership communication and implementation remains clear and smooth.

The next portions of the request include the use of municipal equipment and facilities for the event. Although in most cases this will be on the main weekend of activities from September 30 to October 2, 2022, there will be other events scheduled throughout the year, that may need to use some services and facilities. These requests would come

through the steering committee to the Director of Recreation well in advance of any activity and the Director will be able at that time to advise how the municipality can assist. Not all events are planned or scheduled at this time, so it is not possible to provide a full list today.

Recreation staff will be called upon to assist with the movement and set up of facilities in some cases where sufficient community volunteers cannot be provided. It is anticipated that this will be relevant mostly for the movement and set up of tables and chairs at scheduled events. Other labour needs would be to set up stages, etc. for some larger activities.

To ensure that the event volunteers are covered by the municipal insurance policy, Council must endorse that the event is a community event and then ensure that the City is in control of the activity to be aware of any liability that the City is taking on. Since the City will have two staff members sitting on the steering committee, we will be aware of any additional liability that the City could be taking on over and above the liability that we are already open to for events that are held on our property. All risk management opportunities can be implemented during the planning stages of the events to mitigate any liability issues that may come up.

The City currently has an event marketing budget to promote all of our community events to those outside of our area and encourage additional tourism visitation to support of tourism businesses. This event can be included within our current budget as an additional activity without any additional cost to the local taxpayer. Extra funds have been requested through funding applications to access additional marketing dollars to enable a broader reach for the marketing of the Centennial event.

Following the March 31, 2020 meeting of the committee, staff researched funding opportunities that could be accessed to find funds to support the Centennial event. One such program was found in late April, with an application deadline date of April 30th. The two options to apply included an application from the Museum with a resolution of support from the City or a City led application that did not require a resolution of support. Staff decided to move forward with a City led application as there would not be an opportunity to get a Council resolution prior to the application deadline. An application for \$125,000 in funding to the Heritage Canada Community Anniversaries Program was submitted along with a Phase 1 application to Fed Nor requesting \$80,000 to provide the support for the staff position so as not to miss the application deadline. Within the application, the commitment to the City is \$5,000 in cash toward marketing which would be included within the 2022 regular municipal budget as well as the other supports listed above. In addition, a community contribution of 25,000 is anticipated through admissions and sponsorship.

It was understood that Council has not yet made a decision on supporting the event, so should Council not wish to partner with the Museum to support the event, then our submission could be withdrawn. In this case, the Museum would need to research and apply to other funding opportunities to support the event.

The City has participated in many of these types of partnerships in the past and in all but a few, the partnerships have gone very well and the community has seen many benefits derived from the partnerships. Examples include; the Northern Ontario Mining Showcase, the Lake Temiskaming Tour project, the regional Culinary Tourism Initiative, the Bikers Reunion, and many more. From these partnerships, we have learned how to work better with our partners to better manage expectations and, administration and desired outcomes so that all partners are pleased with the results and administration is more streamlined.

Relevant Policy / Legislation / City By-Law

- 2022 Corporate Services Budget
- By-Law No. 2005-015, Events Policy

Consultation / Communication

Treasurer comments: Although I agree that it is a great project I want to bring to attention that we have had issues in the past when being the applicant for 3rd party projects. There needs to be clear lines of contact as we have had volunteer members attempting to direct City staff on payments etc. related to the project. These projects result in additional processing of invoices, payments and reports for the staff. We have also had difficulty getting the required information for reporting purposes from some of these groups. In 2022 the Finance department will have staff that are all new or fairly new to their positions.

Director of Recreation comments: Without more information I can't provide a complete response for my areas.

If they are looking to host the event in a municipal facility then we can likely provide all the support that they're looking for. If they are looking for staff's support and municipal assets at places outside of our facilities I would need a much more detailed request.

In general I'm open to the idea to help.

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The project would see Fed Nor funding for a staff position approved later in 2021. The contract Project Coordinator position would be hired once funding were received and the position would be in place solely to plan and implement the Great Fire Centennial event until the end of 2022. The position would be administered by the City, but would work under the direction of the event steering committee with day to day support from the Economic Development Officer. The position would cease to exist on December 31, 2022.

The City's financial commitment would be to provide funding support of \$5,000 through the 2022 municipal budget. These funds would be included within the regular portion of that budget and not an increase to municipal taxpayers. The City would also be responsible for any shortfall in revenues derived based on the sponsorship or fundraising model for the event, however these numbers were very minimal within the current funding applications and it is anticipated that the event revenues will exceed what was proposed within the application budget.

The City would also be responsible to cover any expenses not recoverable through the funding. It is for this reason that it is advisable that the City have staff members sit on the steering committee to ensure that City staff are aware of the expenditures being made by the committee and further that those expenditures are being approved by the Economic Development Officer to ensure that the expenses meet the guidelines of the funders. There is always some risk that the funder may not support an expenditure, however it is anticipated that this risk would not only be minimal, it is likely that the potential surplus of sponsorship and fundraising revenues would be able to cover any shortfall in funding.

Alternatives

Council could choose not to partner with the Haileybury Heritage Museum to commemorate the Great Fire Centennial event.

Submission

Prepared by:

Reviewed by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

"Original signed by"

James Franks
 Economic Development
 Officer

Shelly Zubycck
 Director of Corporate
 Services

Christopher W. Oslund
 City Manager



Haileybury Heritage Museum

P.O. Box 911, 575 Main Street,
Haileybury, Ontario. P0J 1K0
Tel: (705) 672-1922

April 30, 2021

City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050,
Haileybury, Ontario
P0J 1K0

Re: Great Fire of 1922 Centennial Recognition

Dear Mayor and Council:

Further to our letter regarding the above, dated November 27, 2020, on behalf of the Board of Directors for the Haileybury Heritage Museum, I wanted to thank Council for agreeing to have Mr. James Franks, Economic Development Officer for the City meet with a planning team of our representatives (Steering Committee) regarding recognition of the 2022 Centennial of the Great Fire.

The October 4, 1922 Fire is an event that devastated South Temiskaming and only through the strength and efforts of the people in the area were the communities able to recover and rebuild. The City of today draws much of its character from those survivors who sheltered by the shore of Lake Timiskaming and with them in mind, I am writing to seek to formalize a partnership with the City to plan and carry out the Centennial events.

For greater clarity, we are seeking the following:

- Appropriate City staff member participation and membership in the Planning Committee (i.e., Mr. Franks and Mr. Oslund);
- Support from the City's expertise to administer funding for the Centennial event including applications and reporting;
- City extension of insurance coverage for the event and steering committee;
- Logistics support during the events for sanitation, set up and clean up;
- In-kind use of municipal buildings and spaces for events and activities;
- Use of municipal tables, chairs, stages and sound systems; and
- Establish a marketing partnership to assist in promoting the event through the City's existing advertising programs.

With the guidance of the Steering Committee, and our valued partners, the Centennial will be a truly community-wide celebration and recognition of our shared heritage.

Yours truly,

Kaline Woods

Kaline Woods, Chair

Community Anniversaries Building Communities Through Arts and Heritage

General Application Form

IMPORTANT:

- Please read the program guidelines carefully before completing the application. A complete application includes answers to all questions and signatures where required.

Part A – Applicant Information

A1. Name of your Group (required) ?			
The Corporation of the City of Temiskaming Shores			
A2. Primary address (required)			
Street (required) 325 Farr Drive	City (required) Haileybury	Province/Territory (required) ON	Postal code (required) P0J 1K0
A3. Mailing Address (if different)			
Street (required) P.O.Box 2050	City (required) Haileybury	Province/Territory (required) ON	Postal code (required) P0J 1K0
A4. Telephone (required) (705)672-3363 Extension 4136	Alternate telephone number (if applicable) () Extension		Fax (if applicable) (705)672-3200
E-mail address (if applicable) municipality@temiskamingshores.ca	Website address (if applicable) www.temiskamingshores.ca	Preferred language of communication? (required) <input checked="" type="checkbox"/> English <input type="checkbox"/> French	
A5. Contact Person			
Salutation (required) <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs.	First Name (required) James	Last Name (required) Franks	Title (required) Economic Development Officer
Telephone (required) (705)672-3363 Extension 4137		E-mail address (if applicable) jfranks@temiskamingshores.ca	
A6. Legal Status (required) ?			
Non-profit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Incorporated? <input type="checkbox"/> Yes (Federal) <input checked="" type="checkbox"/> Yes (Provincial/Territorial) <input type="checkbox"/> No			
Corporate Registration Number		Date YYYY-MM-DD 2004-01-01	
In process <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date applied YYYY-MM-DD _____			
On what date does your fiscal year begin? MM-DD (required) 01 - 01			
Is your organization or group a local band council, a local tribal council, or other local Aboriginal government? (required)			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

<p>A7. Is your organization a municipality? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, what is the name of the local community group(s) that will partner with you for this project? Haileybury Heritage Museum, Temiskaming Art Gallery</p>
<p>A8. Has your group previously received funding under the Program? (required) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, under what name?</p>

Part B – Event Information

<p>B1. Name of your Event (required) Centennial Anniversary of the Great Fire of 1922</p>	
<p>B2. Expected start date of your project YYYY-MM-DD (required) <input type="checkbox"/> ? 2022-07-01</p>	<p>B3. Expected end date of your project YYYY-MM-DD (required) <input type="checkbox"/> ? 2022-12-31</p>
<p>B4. Date of original event commemorated YYYY-MM (required) 1922-10-04</p>	
<p>B5. Expected start date of the event YYYY-MM-DD (required) <input type="checkbox"/> ? 2022-05-01</p>	<p>B6. Expected end date of the event YYYY-MM-DD (required) <input type="checkbox"/> ? 2022-11-30</p>
<p>B7. In what geographic community will your event take place? (city, town, village, local area) (required) <input type="checkbox"/> ? Timiskaming District</p>	<p>B8. Population of this geographic community (required) 32,500 Link to census data</p>
<p>B9. Has an application related to this event been submitted to any other federal government program(s)? (required)</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, to what program(s)? Fed Nor</p>	
<p>B10. Total project amount (required) \$ 200,000</p> <p>Requested amount (required) <input type="checkbox"/> ? \$ 120,000</p>	
<p>B11. Has your organization applied, or do you intend to apply for this event, to the <i>Legacy Fund</i> component of the Program for this Anniversary? (required)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	

Part C – Declaration

I confirm that the information in this application is accurate and complete, and that the application and budget are fairly presented. I confirm that the applicant has all the necessary authorities to undertake the proposed project, or will attain these authorities prior to the approval of Departmental support for the project. I agree that once funding is provided, any change to the proposal will require prior approval from the Department of Canadian Heritage. I agree to publicly acknowledge funding and assistance by the Department, in accordance with the contribution agreement or the grant letter. I agree to submit a final report, and where required, financial accounting for evaluation of the activities funded by the Department. I agree to provide disclosure of any involvement in the proposed project, of former public servants, subject to the Values and Ethics Code for the Public Service. I agree to provide assurances that any person lobbying on behalf of my interests as the applicant is registered pursuant to the *Lobbyists Registration Act* and that no actual and potential conflict of interest, or contingency fee arrangement exists. I also agree to respect the spirit and intent of the laws of Canada and the various acts governing the programs of the Department of Canadian Heritage.

By signing this application, I authorize the Department of Canadian Heritage to disclose any information received in this application within Canadian Heritage and the Government of Canada or to outside entities for the following purposes: to reach a decision on this application, to administer and monitor the implementation of the project or programming, or to evaluate the results of the project or programming and this program after project completion. The disclosure of any information received in this application may also be used to reach a decision on any other application of the applicant for funding under any other departmental program.

In the event of an access to information request regarding the present funding application or any other information about the organization in the Department's possession, the information provided to the Department will be treated in accordance with the *Access to Information Act* and the *Privacy Act*. Where funding is approved, however, the amount of funding, the purpose for which the funds were granted and the name of the organization receiving the funding are considered public information.

I confirm that I have the authorization to sign official documents related to this application for my group.



Authorized Signature (required)

Economic Development Officer

Title (required)

James Franks

Name (required)

2021-04-28

Date YYYY-MM-DD (required)

FOR OFFICE USE ONLY	Date received	File number	Program officer

Part D – Questionnaire

Your answers to the following questions will allow the Department of Canadian Heritage to assess your application. **It is your responsibility to provide all required information and documents.** If this information is not provided, the Department will be unable to proceed with the assessment of your application for funding. Please note your application will be assessed according to the following criteria: Community engagement, Arts and Heritage and Management capacity. You must pass every section.

Your Event

D1. Please describe your anniversary event. Include a detailed statement about what anniversary you are commemorating and why it is an important historical event or, in the case of a commemoration of a person, the significance of the person, in your community. Describe what activities in your event are directly linked to the anniversary. (required)

The Great Fire occurred in the district on October 4, 1922. The fire started on a farm 30 kilometers North of the community of Haileybury where a farmer was burning off the remainder of his crop waste. Due to high winds, the fire got out of control and burned thousands of acres South of his farm, but missed most of the communities in the area. In the late afternoon, the winds changed to the East and the flames quickly ravaged almost the entire community of Haileybury whilst residents stood in the cold waters of Lake Temiskaming. 43 lives were lost and countless buildings and homes. The following day, lighter winds and wet snow extinguished what remained of the fire that had now crossed the border into Quebec. Many were left homeless as winter was setting in and the Toronto Transit Commission offered to send street cars north on the train to be used for temporary housing. One of these street cars is still on display at the Haileybury Heritage Museum. The Fire impacted every community in the Southern portion of the District of Timiskaming and those in other parts of the District provided aid and support to those who were impacted.

Here a few websites that cite the Great Fire of 1922 as one of the top ten disasters in Canadian history;

https://en.wikipedia.org/wiki/Great_Fire_of_1922

<https://torontoist.com/2014/10/historicist-the-great-fire-of-1922/>

<https://salvationist.ca/articles/2012/10/remembering-the-great-fire-of-1922/>

The City is partnering with the Haileybury Heritage Museum to host this commemorative Centennial event of the Great Fire of 1922. The Museum along with other community volunteers will set up a coordinating board for the event. The City will provide staff support toward the logistics of the event as well as administration of the project finances.

The Museum is volunteer run and has no permanent staff, therefore the project will see a Project Coordinator hired to work with the Haileybury Heritage Museum to plan, coordinate and implement the commemorative events throughout the entire year of 2022. All of the events scheduled throughout the year will be directly related to the Centennial celebration of the Great Fire.

Events scheduled will include guided walking tours of Haileybury with local historians offering insights on the scale of damage to the community. Bus tours of the region narrated by local historians showing the extent, size and scale of the fire that destroyed so much of the area.

There will be a firefighter games during the weekend event showcasing how firefighters train for events such as this in the future. The public will be invited to try some of the activities to see how difficult it is. A parade will enable local businesses and volunteer groups to participate and get the entire community involved looking at the Great Fire themed floats.

A cold water dip will be held where residents and the public will be invited to join at the waterfront and go into the lake for a few minutes to understand how it would have felt like to spend hours in the Lake

while the community burned in front of them.

The Temiskaming Art Gallery will be another partner and will offer themed events during their Art in the Park events to be held each Wednesday evening during July and August 2022. Musical performances will be held each week free to the general public on the Haileybury Waterfront. Each week, a historian or performer will relay information about the Great Fire and its impact on the community and region.

The Gallery will also assist in the creation of a community mural in the downtown area. A professional artist will be commissioned to design the mural and then community members will be asked to assist in the painting of the mural on a building in the downtown core.

During the Gala dinner event, professional performers will provide entertainment tied to the theme of the weekend and local musicians will be used to provide dinner music.

A partnership with the Toronto Transit Commission will be explored to promote the event on TTC streetcars in Toronto. The TTC provided streetcars for people to live in during the winter of 1922 until new homes could be built the following year. This partnership could be expanded to have a speaker from the TTC speak at the Gala Dinner event.

A book re-launch event will be held in partnership with the Temiskaming Shores Public Library. The book was originally prepared for the 75th anniversary of the event by the anniversary committee and will be updated and digitized with additional information added.

Activities will be coordinated with the Ontario Fire Marshall's Office to educate about the dangers of outdoor fires getting out of control and the damage they can inflict to a community.

A local food fair will be held in conjunction with the very popular summer North on Tap craft beer festival.

COMMUNITY ENGAGEMENT

Volunteers

Volunteer participation is a key component of community engagement. The *Building Communities Through Arts and Heritage* program values:

- the number of volunteers involved in relation of the size of the community
- the nature of the involvement
- the extent to which volunteers are integral to the structure of your organization

D2. How many volunteers will be involved in the event? (required) 400

Count each person only once, even if they are volunteering for numerous aspects of the project. (required) 250

D3. How many hours will the volunteers contribute to the event? (required) 2500

D4. Who does what?/Role of the volunteers.

Please describe how your volunteers will:

Participate in planning your event? (e.g. decision-making about programming, venue selection, dates, etc.) (required)

The steering committee for the event is already meeting regularly and will be hosting planning meetings for the another 20 months. The partner organizations' volunteer board members will also be involved in the planning of the event of the next 18 months or so. Members of the steering committee will consist of members from the City, Museum, Gallery, and local Rotary Club. This group of volunteers will make all decision making regarding the event, including venue selection, dates, etc. They will provide direction to the Project Coordinator who will work with the City staff for logistical issues and community volunteers and volunteer groups to accomplish tasks to ensure that the event is successful.

Manage your event? (required)

The entire event will be managed by volunteers with the exception of the Project Coordinator who will oversee and manage the volunteer coordination. Each committee chair will be responsible to lead a portion of the event operations and will work with their sub committee volunteers to ensure that activities are ready to operate when required. The subcommittees will organize the following pieces of the project; logistics, performers, marketing, gala dinner, events, Art in the Park, bus & walking tours, parade, firefighter games, and volunteers. City staff will manage the administration of the finances for the event and be responsible to provide payroll to the Project Coordinator. All other roles will be performed by community volunteers.

Implement the activities? (required)

Implementation of all activities will be done through community volunteers. All events will be run by volunteers either by those directly led by a steering committee subcommittee, or by another local volunteer group or organization within the community. It is anticipated that most if not all, of the community's service clubs and organizations will be involved in some manner or another.

Evaluate the results? (required)

The steering committee will survey the subcommittees and social media channels to gauge the success of the various activities. The volunteer groups and organizations who were involved in coordinating activities will be asked to provide feedback on their portion of the event to ensure that as much community feedback is received. The project coordinator will gather the feedback from all the volunteers and groups to be able to include the data in the final project report.

D5. How many paid staff do you have? (required) The Museum does not have any paid staff. The organization is run by volunteers with student employees during the open summer months. The project will see 1 paid Project Coordinator hired by the City in partnership with the Museum to assist the volunteer committee to prepare for and implement the event.

Please describe their responsibilities for the event.

1. General project coordination including; preparing for and providing support to board meetings, events and volunteers
2. Doing research and legwork for the volunteer subcommittees between planning meetings
3. Liase with other community groups and organizations from the district to encourage them to include some information or activity within their event to educate and promote the Great Fire commemoration. Historical speakers will be provided to support the education of attendees.
4. Bus tours for the public to visit areas around the district where the fire spread. There will be 5 to 6 tours during the summer months of 2022.
5. Researching contact information and reaching out to former residents to invite them back to the upcoming event
6. Research and updating of the Great Fire book (from 75th anniversary) which is to be reprinted using digitized pictures and updated information.
7. Walking tours of Haileybury for the public offered in both English and French by local historians offered over the summer and up to and including the weekend of the project commemorative event on October 1, 2022
8. Developing a website and creation of content for the event and future visits to the site for reference
9. Social media campaign planning and implementation
10. Working with Gallery staff and volunteers to assist with the Art in the Park programming and Great Fire exhibit
11. Develop and implement a sponsorship campaign for the event
12. Work with other community festivals and events to incorporate the Great Fire theme into the entire year's

activities.

13. Work with local artisans and performers to develop programming for the centennial celebration event.
14. Traditional media marketing campaign to drive additional tourists to the community and local businesses
15. Assisting the volunteer subcommittees in their coordination of the main weekend of activities including firefighter games, community parade, cold water dip to remember those who spent hours in the Lake at this time of year and a public gala dinner commemorating the Great Fire
16. Work with City staff to coordinate logistics for events and activities as well as financial administration of the event.

Local Community Partners

Local partners are an important element of engaging communities. The *Building Communities Through Arts and Heritage* program values:

- groups and organizations that involve the whole community in the presentation of their community anniversary event
- groups and organizations that maximize the potential contributions of friends, neighbours, businesses, and any other local community-based organizations, that will be making the anniversary event a real community effort

D6. Please provide the names of all the anticipated local partners who will contribute to your anniversary event. Include contributions of goods and/or services, as well as any other active participation in the event. Your list should include the contributions from local businesses, community groups, individuals, service clubs, and local foundations. **Do not include any level of government support (municipal funding will be reported in Part E of the application).** Please note that the totals at the bottom of the table are not calculated automatically. You are required to enter these totals manually. A completed table has been provided below as an example only, please complete the blank table using your own information. ? (required)

Local partners (Exclude government funding)	Contributions		
	Cash	In-kind	Nature of in-kind
<i>Pierre's Grocery</i>	\$0	\$3,000	<i>Meals for volunteers</i>
<i>Builder's Association</i>	\$1,000	\$3,000	<i>Building materials for stage</i>
<i>Library</i>	\$0	\$50	<i>Labor costs associated with creating a thematic display of local history</i>
<i>The Community Foundation</i>	\$5,000	\$0	<i>Not applicable</i>
<i>Maria Lavallée</i>	\$50	\$75	<i>Temporary donation of Métis period clothing</i>
TOTALS:	\$6,050	\$6,125	

Table for applicant: (if more space required, please attach another page to the application form)

Local partners (Exclude government funding)	Contributions		
	Cash	In-kind	Nature of in-kind
████████████████████	1000	1000	Promotion of the Centennial through newsletter, social media and radio airtime
████████	1000	0	
████████████████████	0	10000	Supplies for community mural plus time to coordinate and manage the 8 Art in the Park events. Coordinate Great Fire exhibition in Oct. 2022 at the Gallery
██████████	500	2500	Volunteer time to assist with Art in the Park, BBQ's, and other activities throughout the year plus the use of the Rotary tent.
████████████████████	0	2500	Volunteer time and promotional partnership at the Village Noel event in Nov. 2021 and 2022. Use of firepits for cold water dip.
████████████████████████████████████████		2000	Volunteers and equipment usage for the firefighter games
████████████████████████████████	1500		
████████████████████████████	1000		
<i>TOTALS:</i>	\$5000	\$17000	

Please note: The dollar value of the cash contributions from local partners must be carried over in your budget in Anticipated Revenue, Section 3.

ARTS AND HERITAGE

The objective of the **Building Communities Through Arts and Heritage** program is to engage citizens in their communities through arts and heritage. To be eligible for funding, applicants must demonstrate that arts and heritage are a primary component of their event. Additionally, the program will value the following:

- the number of local arts and heritage artists or artisans, and performers of heritage who will perform in the event
- the nature, and the level of other activities during the event that include or encourage interaction between members of the local community and the artists, artisans and performers of heritage.

D7. Please complete the table for all eligible activities that will involve local artists, artisans ? and local heritage performers ? whether or not there is a fee associated with their participation. Please note that the totals at the bottom of the table are not calculated automatically. You are required to enter these totals manually. A completed table has been provided below as an example only, please use it to fill out the blank table. ? (required)

Brief description of activity	Venue ?	Date of activity	Name of artist or group Locality of artist or group ?	Number of Artists (AR), Artisans (AS) and Heritage Performers (HP)			Fees ?	
				AR	AS	HP	CASH	IN-KIND
(if a group, please specify the number of members)				AR	AS	HP	CASH	IN-KIND
<i>Music performance: a number of concerts will be presented on an hourly basis, on different stages</i>	<i>Town Hall</i>	<i>June 3</i>	██████████	1			\$500	
			██████████	1			\$300	
			██████████	3			\$300	
			██████████					
<i>Woodworking demonstration: master turners will show the safe use of a lathe and woodturning tools</i>	<i>Main Street</i>	<i>June 4</i>	██████████		1		\$500	\$500
			██████████		1			
<i>Choral performances</i>	<i>School</i>	<i>June 6</i>	██████████	45			\$500	\$300
			██████████					
			██████████					
<i>Local history talk</i>	<i>Museum</i>	<i>June 7</i>	██████████			1	\$200	
			██████████					
TOTALS:				50	2	1	\$2,300	\$800

Table for applicant: (if more space required, please attach another page to the application form)

Brief description of activity	Venue ?	Date of activity	Name of artist or group Locality of artist or group ?	Number of Artists (AR), Artisans (AS) and Heritage Performers (HP)			Fees ?	
				AR	AS	HP	CASH	IN-KIND
(if a group, please specify the number of members)								
Bus Tour of the site where the fire started including the Heritage Canada plaque	Earlton	May	██████████ ██████████			1	100	
Bus Tour of the site where the fire reached Quebec including the Heritage Canada plaque	Quebec	June	██████████ ██████████			1	100	
Bus Tour of the southern point of the fires damage including the Heritage Canada plaque	Lorrain Valley	July	██████████ ██████████			1	100	
Bus Tour Bus Tour of the site where the fire started including the Heritage Canada plaque	Earlton	August	██████████ ██████████			1	100	
Bus Tour of the site where the fire reached Quebec including the Heritage Canada plaque	Quebec	September	██████████ ██████████			1	100	
Bus Tour of the southern point of the fires damage including the Heritage Canada plaque	Lorrain Valley	October	██████████ ██████████			1	100	
Historical Walks of Haileybury showcasing the sites and buildings that we damaged or survived the fire	Haileybury	Weekly for 20 weeks from May to October	██████████ ██████████			1	2000	
Community Mural project led by professional artists with general public participation	Downtown Haileybury	Mid August	Local artists from Temiskaming Art Gallery Temiskaming Shores	2			5000	7000
Art in the Park	Haileybury Waterfront	Weekly during July and August	Local artists, artisans and musicians perform for the public Timiskaming District	30	25	10	6000	
SUB-TOTALS:				32	25	17	13,600	7000

Brief description of activity	Venue ?	Date of activity	Name of artist or group Locality of artist or group ?	Number of Artists (AR), Artisans (AS) and Heritage Performers (HP)			Fees ?	
				AR	AS	HP	CASH	IN-KIND
(if a group, please specify the number of members)				AR	AS	HP	CASH	IN-KIND
Historical speakers at other community events and festivals (5 events, 6 service clubs) Additional presentations to area Councils to promote the Centennial	Various throughout the Timiskaming District	Sept. 2021 to Nov 2022	██████████ ██████████ ██████████ ██████████ ██████████			6	2100	
Musical performance at Gala Dinner featuring local songs	Haileybury Curling Club	Oct 1, 2022	██████████ ██████████ ██████████	4			2000	
Artist speaker about the Poineer Spirit sculpture on the waterfront depicting a volunteer helping people out of the lake	Haileybury waterfront	Once per month during summer and Oct 1, 2022	██████████ ██████████	1			500	500
Local food fair event where artisan producers can showcase their products in conjunction with local festival	Haileybury	Mid July 2022	██████████		8		4000	
Live performing arts spectacle on the waterfront. Professional theatre group performing live theatre open to the public	Haileybury	Sept 2022	██████████ ██████████	5			25,000	
Live demonstration of Voyager lifestyle	Haileybury waterfront	Sept 2022	██████████ ██████████ ██████████			10	2000	500
Live music concert featuring great local talent	Northern College Haileybury	Sept 2022	██████████ ██████████ ██████████	5			5000	
Gifts for VIP's and prizes for events	Timiskaming District	Summer 2022	██████████ ██████████		10		5800	
			Sub Totals	15	18	16	46400	1000
TOTALS:				47	43	33	60000	8000

NOTE: Please ensure that the total cash amounts that you record in this table are carried over in your budget, in Planned Expenses, Section 2, Fees for local artists, artisans and performers.

D8. How many non-local artists, artisans and non-local heritage performers will participate in your event?

Number of non-local artists? (required) 5

Number of non-local artisans? (required) 0

Number of non-local heritage performers? (required) 0

The following two questions will allow us to assess the visibility given to local artists, artisans and/or heritage performers.

D9. How will you promote the local artists, artisans and heritage performers? (e.g., print and electronic promotional materials that feature your local artists) (required)

Regular articles and advertising in local newspaper and radio. Project Coordinator will set up year long contracts with both print and radio media to promote activities and local artists and artisans being featured.

Museum and City social media will also be used to showcase the local talent being featured at each activity.

D10. What opportunities will you provide and how will you feature local artists, artisans and heritage performers? (e.g., local artists are headliners or featured at prime time) (required)

Local artists, artisans and heritage performers will be used in all activities throughout the year. During the weekend of the Centennial event, only local artists, artisans and performers will be featured. During all of the local festival partnerships leading up to the Centennial weekend, all of the performers and artisans will be local.

The only activity where we are proposing to bring in professional performers is to provide the general public with a professional live theatre performance during September when it is proposed that a professional live theatre group will perform for the public on the waterfront. Since professional live theatre is not available within the District, it was suggested that we offer the general public this opportunity during the Centennial event.

Capital Projects (if applicable)

D11. Please describe in detail the capital projects you will undertake and how each is **linked to the anniversary** you are celebrating? (required)

When do you anticipate the **unveiling or launch of your capital project(s)**? (required)

Your description should include as appropriate:

For plaques, monuments, works of art, park features, etc.

- a description of the concept and materials
- a proposal for the wording of any signage
- the location of the project in the locality
- the provisions to ensure accessibility to the general public
- the expected lifespan of the project

The mural project will be painted by the general public under the guidance of a local artist who will design and prepare the artwork. The mural will be put onto a building in downtown Haileybury. It is anticipated that the artwork piece will take approximately one week to paint and will live in the downtown for approximately 10 years.

For written or visual material

- a description of the concept
- a description of the content of the material to be produced
- a description of how the materials will be made accessible to the general public

The Great Fire of 1922 book will be updated and reprinted. This will be a 250 page hard cover book that will be designed and printed by White Mountain Publishing in Cobalt. Many of the original photos and graphics will be digitized for better clarity. The books will be for sale to the general public at the event and several copies will be donated to the local library for those who wish to read the book without having to purchase.

Your Audience

D12. What is the **anticipated attendance** at your event? (required)

It is anticipated that over 10,000 people will participate in activities related to the Great Fire Centennial

D13. What promotional activity or other means will you undertake to attract your audience? (e.g., specialized/customized promotional materials to reach specific language groups in your community, wide distribution of these materials through community newspapers, tailored programming to appeal to the demographics of your community) (required)

Using the same media model as described above, the local marketing program throughout Northeastern Ontario will be done through local media. To encourage participation from residents and former residents, the marketing campaign will be purchased through CTV Northern Ontario, and Rogers Radio throughout Northeastern Ontario. In addition, to capture the Francophone market, campaigns will be purchased with Le Voyageur, Le Loup FM in Northeastern Ontario as well as with Le Reflet and CKVM in Abitibi Temiscamingue, Quebec.

A proposed partnership with the TTC will see heritage education materials placed onto streetcars in Toronto to promote the event and educate Canadians about the history of the event.

D14. English and French are the two official languages of Canada and the Government of Canada is committed to promoting both languages. Does your community include **English-speaking and French-speaking people?** (required) Yes No

If yes, please indicate what you will do to communicate with both groups and to encourage each to participate in your event. **?**

As described above, we will use Francophone media to reach out to the Francophone population. Locally, we also plan to work with the Centre Culturel ARTEM to promote the event through their event, Village Noel Temiskaming in November 2021 and again as a wrap up at their event in November 2022.

D15. Please describe how your event will be accessible to the general public. (required)

Include the details concerning:

- ticket pricing and event “passport” pricing
- hours that performances are open to the public
- venues choices
- wheel chair accessibility
- special transportation or shuttle services
- parking
- other, please specify

All activities will be open to the public and most will be provided free of charge. The only event that will have an entry fee will be the gala dinner and that is mostly to control the number of attendees since the venue is limited. Many activities will be provided outdoors in community parks and spaces, so all members of the public would be encouraged to attend. Wheel chair accessibility will be available for all events other than the cold water dip, but should someone with a disability wish to participate, we will ensure that they can.

Municipal transit will ensure that any member of the public will be able to attend activities. A proposal to offer no charge transit on the weekend of the event will be considered by the Transit Committee to ensure that all residents will have the ability to participate.

Management Capacity

The organization’s capacity to implement the event will be evaluated by the reasonableness of the proposed budget, and the appropriateness of the resources allocated to your project.

D16. A) How was your community (beyond your own organization) involved in the development of this project (consultations, town halls, focus groups, etc.)? Please provide any examples or results that support your answer. (required)

To date the only groups involved in the process have been the Museum, the City, the Temiskaming Art Gallery and the Temiskaming Shores & Area Rotary Club. All partners are excited about the event and have committed to see the project through. The Museum has asked the City to take the lead on the funding and administration of the project due to our larger staff base and experience in larger budget activities.

Over the summer, the Project Coordinator and heritage performers will be making presentations to area Councils, community groups and organizations to gather their input and support for the project. Sadly, as a community, we were not aware of this funding until recently, therefore were not able to implement some of these consultations prior to the application submission.

B) Describe your organization. Be sure to mention the expertise and previous experience of the members and any other resources available to the organization. (required)

The City of Temiskaming Shores is the amalgamated community of the three former municipalities of Haileybury, New Liskeard and Dymond. The City was created on January 1, 2004. Our economic development, tourism and finance staff have over 23 years experience in coordinating and administration of community events. Our recreation staff also have many years of logistical support for community events. Due to the number of events operated within the community, the City has great contacts that will assist in the development and implementation of the Centennial event.

The City currently leads the Northern Ontario Mining Showcase event at the Prospectors and Developers Association of Canada (PDAC) event in Toronto with a budget of \$765,000. We have lead this event with funding support from Fed Nor for the past 7 years with great success.

Our staff were also involved in the coordinating of the International Plowing Match that took place in Earleton in 2009 and the West Nipissing event which took place in Verner in 2019. Both events had budgets over \$500,000 and were also successful in drawing visitors to Northern Ontario to showcase what the region has to offer.

C) Describe the timeline of your project from the planning stages to completion and include any documentation related to the work already accomplished (minutes, press reviews, etc.). (required)

The steering committee began meeting in March and will be meeting monthly or more for the next 18 months. The project will start this summer when the Project Coordinator will be hired to begin planning for the year long activities in 2022. The first activity related to the Centennial will be a partnership with Centre Culturel ARTEM at Village Noel Temiskaming using some heritage performers to promote the Centennial event. Over the winter period in early 2022, planning will be done to create marketing campaigns, develop the event schedule and plan activities. Come spring of 2022, monthly bus tours will be coordinated to enable the public to better understand how the fire began and where it spread throughout the district.

During the summer months, Art in the Park will feature information about the Centennial event at each weekly gathering. Local performers, artisans and artists will be featured weekly. Partnerships with other events such as the Festival des Folies Franco Fun, the North on Tap craft beer festival, the New Liskeard Fall Fair and the Great North Festival in partnership with Science North

In September, we hope to partner with Northern College to put on a concert with local musicians as a way to welcome new students into the community and make them aware of the community's history. More activities will be scheduled throughout September leading up to the Centennial weekend which will run from September 30 to October 2, 2022.

The Centennial event weekend will see many local activities including a welcoming get together on Friday evening with light music performed by local musicians. A kick off event will be the landing of the Voyaguers and their performance of a typical evening of games and laughter.

Saturday will be a full day of activities including firefighter games, the cold water dip, a community parade themed after the Great Fire along the streets of Haileybury, the opening ceremonies for the new Haileybury Fire Hall, then ending the day with the Gala Dinner and local musicians singing about life in Haileybury.

Sunday morning will see a farewell brunch for those who have visited from outside the community although anyone can attend along with an artisan fair showcasing their products and services.

Part E – Confirmation of Support from Municipal Government or Equivalent Authority

APPLICANT: City of Temiskaming Shores

Name of the event: Centennial Anniversary of the Great Fire of 1922

Funding by the Program is conditional upon confirmation of cash and/or in-kind support from the applicant's municipal government or equivalent authority (referred to below as - "the municipality").

For applications from a local band council, local tribal council, other local Aboriginal government or equivalent authority, that authority must provide written confirmation of support. Public organizations such as police, public transportation, waste management, or libraries, if directly under the municipal authority, can also provide municipal support. Financial support from the discretionary funds of elected officials is considered a donation from an individual and cannot constitute municipal support.

This form, once completed and signed, constitutes proof of support from the municipality. Support may also be confirmed in a letter that includes the cash and/or in-kind value of the municipal contribution for the event or activity. Should the municipality withdraw its support, the applicant must immediately notify the Department of Canadian Heritage.

Please print this form and have it completed and signed by an authorized representative of your municipality or equivalent authority. Authorized representatives are employees of the municipal administration or equivalent authority or any elected official with signing authority.

CASH This amount <u>must</u> appear in the budget.	IN-KIND (monetary value)	The in-kind support for this event will be as described in the following table. (Use additional pages if necessary) Please itemize contributions of in-kind goods and services.
Total: 5000	5000	Equipment rental – stages, tables, chairs, trucks, fencing
	8000	Labour costs for cleaning, set up and tear down of equipment
	10000	Shared space within municipal marketing programs
	2000	Administration costs – applications and reporting
	Total: 25000	

Name of authorized representative (required): <small>Authorized representatives are employees of the municipal administration or equivalent authority or any elected official with signing authority.</small>	James Franks
Title and municipality (required):	Economic Development officer, City of Temiskaming Shores
Telephone number (required):	705-672-3363 ext. 4137
Authorized representative's signature (required):	
Date YYYY-MM-DD (required):	April 29, 2021

Part F – Building Communities Through Arts and Heritage Environmental Assessment Exclusion Questionnaire (2012)

F1. Will your event take place on federal lands?

Yes

No

If yes, you must contact your Regional Office.

Part G – Unincorporated Applicant Acceptance of Liability

Unincorporated groups must have at least three members. The signatories of this form represent the total membership of the organizing committee of the (name of the event) (required) _____ and confirm that:

- at least three members are 18 years of age or older
- no more than 25 percent of the membership of the applicant group are elected officials or employees of any government (federal, provincial/territorial or equivalent authority)

Where the applicant is not incorporated, it is agreed that all members of the applicant group named below shall undertake to be personally, jointly, and severally liable for all obligations, covenants, promises, liabilities, and expenses arising out of the financing, which may be granted to the applicant. The unincorporated applicant must open a bank account in the name of its group (applicant's name) (required) _____. In the event that funding should be awarded by the Department of Canadian Heritage, a cheque will be issued in the applicant's name.

Name of the applicant (required) _____
 Event dates YYYY-MM-DD (required) From _____ to _____
 Locality of event (required) _____

We, _____, are members of the applicant group and we sign the application to the *Community Anniversaries* component on behalf of the applicant group. In addition, we, the undersigned, authorize

 Name and title (required) Signature (required)

to represent the applicant regarding all matters related to, or arising out of this application for funding.

Please note authorized signatories can only be persons in your group other than elected officials or employees of any government (federal, provincial/territorial, municipal or equivalent authority).

Name and title (required)	Name and title (required)
Elected official or employee of any level of government? (required) Yes <input type="checkbox"/> No <input type="checkbox"/>	Elected official or employee of any level of government? (required) Yes <input type="checkbox"/> No <input type="checkbox"/>
Home address (required)	Home address (required)
City, Province, Postal Code	City, Province, Postal Code
Signature (required)	Signature (required)

Name and title (required)	Name and title (required)
Elected official or employee of any level of government? (required) Yes <input type="checkbox"/> No <input type="checkbox"/>	Elected official or employee of any level of government? (required) Yes <input type="checkbox"/> No <input type="checkbox"/>
Home address (required)	Home address (required)
City, Province, Postal Code	City, Province, Postal Code
Signature (required)	Signature (required)

Name and title (required)	Name and title (required)
Elected official or employee of any level of government? (required) Yes <input type="checkbox"/> No <input type="checkbox"/>	Elected official or employee of any level of government? (required) Yes <input type="checkbox"/> No <input type="checkbox"/>
Home address (required)	Home address (required)
City, Province, Postal Code	City, Province, Postal Code
Signature (required)	Signature (required)

Name and title (required)	Name and title (required)
Elected official or employee of any level of government? (required) Yes <input type="checkbox"/> No <input type="checkbox"/>	Elected official or employee of any level of government? (required) Yes <input type="checkbox"/> No <input type="checkbox"/>
Home address (required)	Home address (required)
City, Province, Postal Code	City, Province, Postal Code
Signature (required)	Signature (required)

Part H – Application Checklist (signature required)

The signed Application Checklist is a required document for a complete application. Please check the boxes to indicate what documents you have included in your application package and include this list with your application.

All applications must include:	
<input checked="" type="checkbox"/>	The Application Form Parts A to F (signatures required)
<input type="checkbox"/>	Part I – The <i>Community Anniversaries</i> Budget – MUST BALANCE (no surplus or deficit)
<input checked="" type="checkbox"/>	Proof of the anniversary date
<input checked="" type="checkbox"/>	Part H – Application Checklist (signature required)
Incorporated applicants must include:	
<input checked="" type="checkbox"/>	A copy of your organization's letters patent and documents of incorporation
<input checked="" type="checkbox"/>	A copy of your organization's bylaws
<input checked="" type="checkbox"/>	A copy of your organization's two most recent financial statements (audited if available)
<input checked="" type="checkbox"/>	A list of your Board of Directors with a clear indication of which members are elected officials or employees of any level of government
Unincorporated applicants must include:	
<input type="checkbox"/>	A copy of your articles of association
<input type="checkbox"/>	A copy of your two most recent financial statements (audited if available)
<input type="checkbox"/>	Part G – The <i>Unincorporated Applicant Acceptance of Liability</i> form (signatures required)

I attest that the information has been included in the application.

Authorized Signature (required)

James Franks

Name (required)

2021-04-29

Date YYYY-MM-DD (required)

Part I - Budget - Community Anniversaries

IMPORTANT: Additional guidance is available by clicking the "i" buttons.

Applicant Name: City of Temiskaming Shores		Total event expenses in YEAR 1	FUNDING REQUESTED YEAR 1	Total event expenses in YEAR 2	FUNDING REQUESTED YEAR 2
PLANNED EXPENSES		(YYYY/MM/DD) - (YYYY/MM/DD)		(YYYY/MM/DD) - (YYYY/MM/DD)	
		CASH only		CASH only	
1 Volunteer support	Training			\$ 500	
	Food and non-alcoholic beverages			\$ 2,000	
	Transportation and parking			\$ 1,000	
	Distinctive clothing			\$ 2,500	
	Recognition			\$ 2,000	
	Other (please specify below)				
SUBTOTAL		\$ -	\$ -	\$ 8,000	\$ -
2 Local artists, artisans and historical heritage performers	Fees			\$ 45,000	
	Expenses			\$ 1,500	
	Transportation			\$ 2,000	
	Copyrights or other licensing fees				
	Other (please specify below)				
SUBTOTAL		\$ -	\$ -	\$ 48,500	\$ -
3 Non-Local artists, artisans and historical heritage performers	Fees			\$ 21,000	
	Expenses			\$ 4,000	
SUBTOTAL		\$ -	\$ -	\$ 25,000	\$ -
4 Persons associated with the anniversary	Transportation			\$ 1,500	
	Meals and accommodation			\$ 1,500	
	Other (please specify below)				
SUBTOTAL		\$ -	\$ -	\$ 3,000	\$ -
5 Event/Venue	Non-capital expenses related to setting up temporary venues (e.g. rental stages, tents, risers)			\$ 5,000	
	Venue rental (e.g. theatres, auditoriums, other performance or presentation spaces)			\$ 2,500	
	Exhibitions (e.g. shipping, framing, installation, dismantling)				
	Rental of technical equipment			\$ 15,000	
	Traffic barrier rentals				
	Portable toilet rentals			\$ 1,000	
	Garbage removal, service or rentals				
	Security			\$ 1,000	
	Other (please specify below)				
SUBTOTAL		\$ -	\$ -	\$ 24,500	\$ -
6 Capital project(s)	Please specify below				
	Downtown public mural			\$ 5,000	
	Book updating and reprint			\$ 5,000	
	Contingency (maximum 10% of total cash expenses of the capital project(s) only)			\$ 1,000	
SUBTOTAL		\$ -	\$ -	\$ 11,000	\$ -
7 Promotion	Expenses aimed at the local community (advertising, posters, flyers, website updates)			\$ 30,000	
	Expenses aimed at the non-local community (advertising, posters, flyers, website updates)			\$ 5,000	
	Other (please specify below)				
SUBTOTAL		\$ -	\$ -	\$ 35,000	\$ -
8 Project administration	Salaries				
	Operating costs				
	Liability insurance				
	Other (please specify below)				
	Project Coordinator	\$ 25,000		\$ 50,000	
SUBTOTAL		\$ 25,000	\$ -	\$ 50,000	\$ -
Total funding requested from the Community Anniversaries component			\$ -		\$ -
GRAND TOTAL PLANNED EXPENSES		\$ 25,000		\$ 205,000	

Part I - Budget - Community Anniversaries

FOR OFFICE USE ONLY
Protected A when completed

Applicant Name: City of Temiskaming Shores			
ANTICIPATED REVENUE		EVENT REVENUES IN YEAR 1	
		(YYYY/MM/DD) - (YYYY/MM/DD)	
		CASH only	
EVENT REVENUES IN YEAR 2			
		(YYYY/MM/DD) - (YYYY/MM/DD)	
		CASH only	
1 Earned revenue	Ticket sales		\$ 10,000
	Merchandising and other sales		\$ 5,000
	Kiosk rentals		
	Other (please specify below)		
SUBTOTAL		\$ -	\$ 15,000
2 Applicant's contribution	Please specify below		
	City of Temiskaming Shores		\$ 5,000
SUBTOTAL		\$ -	\$ 5,000
3 Local support Community partners	Total cash support from all your local partners (e.g. non-government, community-based groups, businesses, individuals, clubs)		\$ 5,000
4 Government support	Federal support		
	BCAH COMMUNITY ANNIVERSARIES component	\$ -	\$ -
	Other (please specify below)		
	Fed Nor	\$ 25,000	\$ 55,000
	Heritage Canada Community Anniversaries		\$ 125,000
	Provincial or territorial support		
	Please specify below		
SUBTOTAL		\$ 25,000	\$ 180,000
5 Support from non-local partners	Support other than local (not including municipal, provincial and federal)		
GRAND TOTAL ANTICIPATED REVENUE		\$ 25,000	\$ 205,000

NOTE: YOUR BUDGET MUST BALANCE (NO SURPLUS OR DEFICIT)

Subject: Extension of Water and Sanitary Services – Haileybury Fire Station

Report No.: PW-014-2021

Agenda Date: June 1, 2021

Attachments

Appendix 01: Evaluation of Submissions

Appendix 02: Draft Agreement (**Please refer to By-law No. 2021-090**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-014-2021; and
2. That Council directs staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the extension of water and sanitary services to accommodate the construction of the new Haileybury Fire Station in the amount of \$ 81,440, plus applicable taxes, for consideration at the June 1, 2021 Regular Council Meeting.

Background

At the Regular Council Meeting held on May 4, 2021, Council approved entering into an agreement with CGV Builders Inc. for a design-build of the Haileybury Fire Station which will be located at 25 Rorke Avenue. To accommodate this construction, water and sanitary services are required to be extended, along Rorke Avenue, to property line.

Request for Proposal PW-RFP-004-2021 – Extension of Water and Sanitary Services – Haileybury Fire Station was released with a closing date of May 26, 2021.

Analysis

One (1) submission was received in response to PW-RFP-004-2021. The proposal was reviewed and evaluated in accordance to the evaluation criteria set out in PW-RFP-004-2021. Below is a summary of the evaluation.

Firm	Evaluation Score					Total	Fees
	Expertise	Experience	Schedule	Knowledge	Fees	Score	Excl. taxes
Pedersen	176	41	73	25	450	765	\$ 81,440.00

Staff reviewed and evaluated the proposal based on the information provided within the submission. As a result, it is staff's recommendation to enter into an agreement with Pedersen Construction (2013) Inc. for the extension of water and sanitary services to accommodate the construction of the new Haileybury Fire Station in the amount of \$81,440, plus applicable taxes.

Relevant Policy / Legislation / City By-Law

- 2021 Capital Budget
- By-Law No. 2017-015, Procurement Policy

Consultation / Communication

- Release of PW-RFP-004-2021

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Council recently approved increasing the Capital Budget for the Haileybury Fire Station to \$ 2,513,000. Sufficient funds are available within the current budget for the completion of the extension of the water and sanitary services.

Alternatives

No alternatives were considered

Submission

Prepared by:

Reviewed and submitted for Council's
consideration by:

"Original signed by"

"Original signed by"

Steve Burnett
Manager of Environmental Services

Christopher W. Oslund
City Manager

Request for Proposal Evaluation

PW-RFP-004-2021

Extension of Water and Sanitary Services – Haileybury Fire Station

EVALUATION

Appendix 01 - Evaluation of Submissions

PW-014-2021

CATEGORY	Score between 0 - 10		Criteria
	Pedersen	Weighted	Weight
QUALIFICATIONS, EXPERTISE AND PERFORMANCE ON SIMILAR PROJECTS (26%)			
Past ability to successfully complete projects within timelines & budget;	3.00	12	4
Stability and reputation of firm;	6.00	36	6
Qualifications of technical support staff;	8.00	64	8
Qualifications of senior staff/project manager.	8.00	64	8
PROPOSED PROJECT MANAGER AND TEAM (9%)			
Past experience directing or involvement with similar projects;	5.00	25	5
Understanding of proposed project.	4.00	16	4
COMPLETENESS AND SCHEDULE (15%)			
Availability of key staff;	5.00	25	5
Methodology and Schedule;	3.00	12	4
Quality assurance program.	6.00	36	6
KNOWLEDGE OF CITY REGARDING THE PROJECT (5%)			
Members of the team must have experience/knowledge related to Northern Ontario Infrastructure and be familiar with the challenges associated.	5.00	25	5
ESTIMATED FEES AND DISPERSEMENTS (45%)			
Cost estimates	10.00	450	45
Weighted Summary (Totals):			
	765.00	765.00	1000

Memo

To: Mayor and Council
From: Mathew Bahm, Director of Recreation
Date: June 1, 2021
Subject: Canada Healthy Communities Initiative
Attachments: Round 2 Program Guidelines

Mayor and Council:

City Staff have identified the Canada Healthy Communities Initiative as a grant program which can provide an opportunity to the City for funding to improve our Active Transportation Infrastructure.

In conjunction with our consultants, WSP Canada, we will be identifying an active transportation project to apply to this program for funding during their round two of applications. The deadline for applications is June 25, 2021. Examples of eligible projects include:

Revitalizing outdated hiking trails in rural areas for recreational use to increase the number of trails and avoid crowding;

Purchasing bicycles for a bike share program for residents in a community to improve connection;

Build separate trails alongside rural roads to improve pedestrian safety and increase walkability;

Our final application will work to fill a need as identified in the ongoing Active Transportation Plan process and be based upon increasing Active Transportation Infrastructure.

Staff is therefore recommending that Council approve a funding application to the Healthy Communities Initiative Program, funded by the Government of Canada.

Prepared by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

Mathew Bahm
Director of Recreation

Christopher W. Oslund
City Manager



CANADA HEALTHY
COMMUNITIES INITIATIVE



Round 2 Applicant Guide

May 2021



COMMUNITY
FOUNDATIONS
OF CANADA

FONDATIONS
COMMUNAUTAIRES
DU CANADA

Funded by

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Applicant Guide: Healthy Communities Initiative

The Healthy Communities Initiative supports communities as they create and adapt public spaces, and programming and services for public spaces to respond to ongoing needs arising from COVID-19 over the next two years. This \$31 million investment from [the Government of Canada](#) will fund small-scale infrastructure projects to create safer, more vibrant and inclusive communities. Community Foundations of Canada (CFC) and its network are working alongside the Canadian Urban Institute (CUI) and other partners to deliver the Healthy Communities Initiative locally.

The Healthy Communities Initiative encourages community-level innovation and improvements in the quality of life for residents. As local communities continue to adapt to COVID-19, local governments and community partners across the country in urban, rural and remote communities are discovering new ways to keep residents safe and healthy, support economic recovery and rebuild communities to be pandemic-resilient.

The term infrastructure is popularly understood as the provision of roads, buildings and power generation plants. While physical infrastructure is important, there's increased recognition of social infrastructure and digital infrastructure. These forms of infrastructure— physical, social and digital—contribute to community health outcomes. Moreover, various types of infrastructure projects often overlap and are co-led by a wide array of stakeholders such as: urban planners, public health professionals, grassroots neighbourhood groups, artists, cycling advocates and social service providers.¹

The Healthy Communities Initiative generated significant interest across the country and communities have shown creativity and resourcefulness in proposing projects that enable people to connect and access public spaces safely. The first round of the Healthy Communities Initiative was launched on February 9, 2021 and closed on March 9, 2021. Successful projects from the first intake have been and will continue to be announced in the coming weeks. The first round of the Healthy Communities Initiative was highly competitive. As communities continue to see the impact of the pandemic, we received a significant volume of applications for the first round of the Healthy Communities Initiative with over 3,000 applications. The second intake will open on May 14, 2021, and close on June 25, 2021.

¹ Contribution by Jay Pitter, MES

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About the Healthy Communities Initiative

Who does the Healthy Communities Initiative benefit?

The Healthy Communities Initiative benefits all Canadians in urban, rural and remote communities and especially those disproportionately impacted by COVID-19.

COVID-19 is a threat to everyone. However, the pandemic has had a disproportionate impact on certain communities, including historically marginalized communities who were already experiencing vulnerability and marginalization. Public spaces are invaluable to communities who do not have access to green space, space for physical activity and play, art and other activities within their own homes and private spaces. COVID-19 health measures have limited the use of public spaces and are impacting those who use public spaces most.

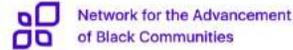
The impact of projects on communities disproportionately impacted by COVID-19 is part of how applications are reviewed. Applicants will be asked about their community engagement activities and their own organization's practices around equity. We strongly encourage applicants to review the optional [Equity Guidance](#) for guiding questions on engaging with your community and embedding equity in project design and implementation.

Who are the Healthy Communities Initiative partners?

Community Foundations of Canada (CFC) is administering the Healthy Communities Initiative. CFC has a network of community foundations from coast to coast to coast with experience of funding community-led projects. CFC is hosting the application process, acting as the resource hub for applicants and the CFC network is organizing regional review committees.

The Canadian Urban Institute (CUI) brings together policymakers, urban professionals, community activists and academics at the national level to ensure Canada builds vibrant, equitable, livable and resilient communities. CUI brings their expertise to the design of the Healthy Communities Initiative, including guidance to review committees across Canada.

The Healthy Communities Initiative has additional partners who are experts in building inclusive community spaces. These partners are helping to spread the word about the Healthy Communities Initiative and will be delivering workshops to support potential applicants. Partners include 880 Cities, Canadian Community Economic Development Network, ICLEI Canada, MaRS Discovery District, National Association of Friendship Centres, Network for the Advancement of Black Communities, Park People / Amis des parcs, Vivre en Ville and Jay Pitter Placemaking.



Eligibility

Who can apply?

The Healthy Communities Initiative supports communities as they create and adapt public spaces, and programming and services for public spaces to respond to ongoing needs arising from COVID-19.

Eligible organizations include:

- Municipalities and local or regional governments
- Municipally-owned corporations (e.g. water management, public transit, economic development, tourism agencies, etc.);
- Indigenous governing bodies including, but not limited to:
 - a. A band council within the meaning of section 2 of the Indian Act;
 - b. A First Nation, Inuit or Métis government or authority established under a Self-Government Agreement or a Comprehensive Land Claim Agreement;
 - c. A First Nation, Inuit or Métis government that are established by or under legislation whether federal or provincial or territorial that incorporates a governance structure;
 - d. Tribal councils, provincial/territorial bodies
- A provincial or territorial organization delivering municipal services (e.g., public utilities (electricity, water, telecoms, broadband, etc.), community health services, economic development bodies, local service districts, etc.)
- Federally or provincially incorporated not for profits, including:
 - local economic development groups including business improvement associations/areas;
 - relevant not-for-profit professional associations (e.g. urban planners, architects);
 - federally or provincially incorporated not for profits/local community, non-profit, voluntary organizations;
 - registered charities;

- Indigenous organizations and organizations whose central mandate is to improve Indigenous outcomes on or off-reserve;
- research institutes;
- not-for-profit residents associations;
- post-secondary educational institutions; and,
- Indigenous development corporations

Ineligible organizations are any not listed above, including but not limited to for-profit corporations, for-profit social enterprises, provincial and territorial governments, individuals, the Government of Canada (federal government), non-Canadian or internationally-based organizations; the Crown; and the United Nations.

If I am a community-led organization or group not listed as eligible, can I apply?

Community-led organizations or community groups not listed as eligible may indirectly apply to the Healthy Communities Initiative by entering into an intermediary relationship or by finding a collaborator on the project who is an eligible organization. Eligible organizations enter into an [Intermediary Agreement](#) with the community-led organization or group not listed as eligible who is leading the project. This agreement should be made between organizations with a mutual alignment of values and missions. If the application receives funding, the eligible organization enters into the funding agreement with CFC.

Are co-operatives eligible?

Co-operatives who are registered charities or a registered non-profit organization are eligible for the Healthy Communities Initiative. Co-operatives that are for profit are not eligible.

Are Conservation Authorities eligible?

If your conservation authority is a public space and provincially established as a not-for-profit you are eligible to apply.

What type of projects are eligible for funding?

Healthy Communities Initiative projects will:

- respond to identified needs arising from impacts of COVID-19;
- create and adapt public spaces, and programming and services for public spaces in the public interest;
- [demonstrate consideration of and connections with the community](#);
- serve the general public or a community disproportionately impacted by COVID-19; and,

- fall within the three Healthy Communities Initiative theme areas.

The Healthy Communities Initiative Themes:



Safe and vibrant public spaces

Community projects that create and adapt public spaces, or programming and services for public spaces including parks, [commercial main streets](#), and access to other amenities. Community projects that adapt public spaces to meet public health guidance.

Improved mobility options

Community projects that deliver a range of transportation and mobility options or adaptations that permit physical distancing through solutions that increase safe social connectivity, walkability, bike-ability and access to public transit. Community projects that improve pedestrian and cyclist safety through roadway, sidewalk or crosswalk improvements and adaptations.

Digital solutions

Community projects that provide digital solutions that use data and technology in innovative ways to connect people and support healthy communities. Community projects that use digital technologies and solutions to encourage citizen engagement, use open data, online platforms or physical digital devices for public benefit.

Can you provide examples of eligible projects?

Projects can include more than one of the three Healthy Communities Initiative themes.



Safe and vibrant spaces examples:

- Purchasing equipment and building materials to create a multi-purpose shared community space and family play spaces in a publicly-owned parking lot in neighbourhoods lacking greenspace;
- Purchasing equipment for a new playground to provide more outdoor options for children to play while maintaining social distance;
- A Business Improvement Association purchases equipment for a shared sidewalk patio on a town's main street for local cafes and restaurants to use;
- Revitalizing outdated hiking trails in rural areas for recreational use to increase the number of trails and avoid crowding;

- Creating mobile stalls for a night market festival in a public green space to allow businesses to operate safely outside;
- Planning and purchasing materials for green infrastructure projects (ie: urban greenery/forests, green roofs on public buildings for agriculture/growing food that community members can access, green parking lots);
- Developing an initiative to coordinate the regular collection of surplus crops from farmers to help local food banks respond to increased demands
- Designing and programming a community food garden to provide residents living on low-incomes with healthier food options.
- Commissioning artists to create art installations in a public space or public park to encourage community engagement safely during the pandemic;
- Developing an initiative for Indigenous-centred knowledge sharing about community-owned land and how it can be re-purposed for COVID-19 related projects;
- Transforming alleyways and laneways by introducing art, murals, plants, light fixtures, market stalls or regular cleaning practices to encourage;
- Implementing a participatory urban planning model where the local community, including marginalized local communities, contribute to an ongoing urban planning process around responding to COVID-19 through a consultation;
- Purchasing hunting equipment or a community meat freezer in northern communities for a shared community space for storing harvested game and combat food insecurity;
- Purchasing equipment and materials for a public space for socially-distanced safe essential gatherings in northern communities;
- Organizing an outdoor health education series for a community disproportionately impacted by COVID-19;
- Erecting seniors' activity tents across the city to transform space for socially distanced activities such as yoga classes and tea.



Improved mobility project examples:

- Opening streets for increased pedestrian zones and active transportation;
- A residents association purchases large planters to create pop-up bike lanes in a neighbourhood increasing active transportation options;
- Creating pop-up street projects in school-heavy and densely populated areas to prototype ways to reduce pedestrian fatalities caused by cars;
- Purchasing bicycles for a bike share program for residents in a community to improve connection;
- Build separate trails alongside rural roads to improve pedestrian safety and increase walkability;
- Purchasing equipment and materials necessary to create social distancing markings on sidewalks and crosswalks;

- Developing programs that promote active neighbourhoods and engage the community in urban planning, e.g., plans to create access to green spaces, increase walking and cycling, promote health through physical activity, decrease traffic exposure to vulnerable groups;
- Creating an art installation at an intersection to improve pedestrian safety and calm traffic;
- Creating winter facilities that increase comfort and accessibility for vulnerable users in remote and rural settings (winter cycling, protected or heated stations for pedestrians, etc.).



Digital solutions project examples:

- Creating a virtual farmers market that creates a platform where farmers can directly connect to consumers to provide local food;
- Creating a virtual program to provide healthcare services with protected privacy of users;
- Developing a virtual platform to hold town meetings to engage residents in their municipalities;
- Implementing WiFi hotspots or internet exchange points that assist people who are not able to get online (for example outside rural libraries, community halls, or other public buildings);
- Developing an app for people experiencing homelessness that uses data such as fingerprints to access services like banking;
- Create a digital platform that allows volunteers from across different rural and remote communities to coordinate grocery deliveries to the elderly;
- Creating an app that gives guidance to people on how to obtain knowledge on local food delivery and distribution in northern communities;
- Creating a local community centre lending library with iPads/tablets for seniors who would like to learn and/or practice using the internet;
- Establishing free WiFi and technology training for women experiencing increased domestic violence so they can access support while sheltering in place

What projects are ineligible for funding?

Examples of ineligible projects include but are not be limited to:

- Partisan, political or election-related activities
- Research projects where findings are not, or are not intended to be, tangibly applied as an outcome of the project. For example, carrying out a feasibility study without intending to carry out the project.
- Publication of books or reports

- Projects that solely sponsor other organizations' events or activities
- Research and development for a for-profit endeavour
- Projects that benefit only private interests or are implemented only on private property
- Projects that promote a for-profit entity or its products and service.
- Projects that provide stabilization funding, such as covering ongoing operational costs or core services of an organization. This includes projects that will assist organizations with their operational costs or core services that have been impacted by COVID-19.
- Projects that require the public to pay a fee or that require membership to access services being provided
- Projects that do not take place in public space for public benefit ([as defined here](#))
- Projects that do not directly respond to COVID-19 ([as described here](#))

What expenses are eligible for funding?

All budget items must be project-related and funding recipients must incur expenses between April 1, 2020, and June 30, 2022. Eligible expenditures will vary depending on the project. Applicants will need to include a [budget](#) of anticipated expenses with their application submission.



The list below are examples of possible expenditures:

- Wages and employment-related costs for existing or additional staff;
- Fees for professional services;
- Disability supports for staff of the Funding Recipient;
- Materials and supplies;
- Professional development and training;
- Travel and accommodation costs in Canada, including for event participants;
- Rent and utilities;
- Insurance;
- Lease, rental, or purchase and maintenance of equipment, including computer software;



Examples of ineligible expenses include but may not be limited to:

- Purchasing land and/or buildings, real estate fees and related costs;
- Purchasing a vehicle (including snow mobiles, golf carts or other motorised vehicles);
- International travel and any hospitality and travel expenses not in accordance with the [the National Joint Council Travel Directive](#);
- Honoraria, salaries and benefits for members of a board of directors;

- Performance monitoring and reporting costs;
- Independent audit fees and evaluation costs;
- The value of using assets as part of a project (i.e. a fee to cover the cost of using a car)
- Honoraria, including child care recovery costs
- Other reasonable administrative costs associated with the project
- Safe transportation to project-related meetings and consultations
- Excepting where listed as eligible expenses, any overhead costs, including salaries and other employment benefits of any employees and any costs related to planning and managing other activities carried out by an organization unrelated to the funded project;
- Taxes for which an organization is eligible for a tax rebate;
- Legal fees related to litigation;
- Costs related to improvement of existing online platforms, such as website maintenance or improvements, or content development for existing websites or applications;
- Expenses incurred prior to April 1, 2020;
- Expenses incurred after June 30, 2022.

Can project activities continue past the June 30, 2022, deadline?

Project activities not directly funded by the Healthy Communities Initiative can continue past the June 30, 2022 deadline, as long as all funding received has been spent. Funding recipients cannot spend Healthy Communities Initiative funding past the June 30, 2022 deadline.

Can retroactive expenses be funded?

Funding incurred between April 1 2020 to June 30 2022 is eligible, meaning retroactive funding is eligible.

You will need to fill out the [Detailed Budget](#) template to identify funding sources used in your project.

You must ensure that no expense is paid for twice by the same funding source. Projects may receive funding from other sources, but those funds may not cover the same expenses. For example funding source A cannot cover the same expense as funding source B.

Are ongoing operational costs or core services eligible for funding?

Projects as part of the Healthy Communities Initiative must respond to community needs arising from impacts of COVID-19, and the project's response to COVID-19 will be taken into account during the evaluation of the application. Therefore, the Healthy Communities Initiative does not provide stabilization funding, such as covering the ongoing operational costs or core services of an organization. This includes projects that will assist organizations with their operational costs or core services that have been impacted by COVID-19.

Is a research project eligible for funding?

Research can be part of but not the entirety of a Healthy Communities Initiative project. All projects must have a tangible outcome. For example, a consultation on the best method of engaging a community in digital town halls must be followed by acting on that research to create processes to engage people in town halls as a part of the funded project. Research is an eligible expense if it is a project component with a tangible, funded outcome.

Application Guidance

What projects are in the public interest?

Projects funded by the Healthy Communities Initiative must be in the local communities' public interest by operating in public space and for public benefit. Projects in public space take place in any space owned or operated by a municipality, the provincial or federal government (e.g. sidewalk, streets, park, recreation centre) or non-commercial organization (e.g. non-profit or educational institutions), or Indigenous communities. Projects for the public benefit include projects serving specific communities that have been disproportionately affected by COVID-19. Projects that benefit only private interests or are implemented only on private property are ineligible.

Safe and Vibrant Spaces: A Business Improvement Area could apply to purchase and set up heat-lamps and tables/chairs in a socially distant way in a public courtyard. This project could invigorate the neighbourhood year-round, and private enterprises near the courtyard may experience increased business.

Improved Mobility: A municipality could apply for the purchase and development of a bike share network for community residents. The municipality could lend out the bikes to residents for

extended periods, but ultimately the bikes need to be returned to the lending program to be made available to others in the community.

Digital Solutions: An organization supporting people living with disabilities wants to launch an app for people with disabilities and their caregivers to chat, exchange articles and watch webinars from subject experts. The goal is to build a virtual community during COVID 19, to prevent isolation and support knowledge-sharing.

A project not accessible to the general public is ineligible. Including:

- Creating a green space on private property that is not accessible to the public;
- Projects that take place in indoor spaces that are not accessible to the general public (e.g. renovating staff space in an office to aid with social distancing).

What is public space?

Projects in public space take place in any space owned or operated by a municipality, the provincial or federal government (e.g. sidewalk, streets, park, recreation centre) or non-commercial organization (e.g. non-profit or educational institutions), or Indigenous communities. Projects for the public benefit include projects serving specific communities that have been disproportionately affected by COVID-19. Projects that benefit only private interests or are implemented only on private property are ineligible.

What does publicly accessible mean?

Projects must be accessible to the general public. For example, if a project provides active transportation options for seniors, it must be accessible to all seniors. Access to services provided cannot be limited based on membership or other lists. Projects that benefit only private interests or are implemented only on private property are ineligible.

Projects must be accessible to the general public OR accessible to a community disproportionately impacted by COVID-19. Access to services provided cannot be limited based on a membership model or any other lists. If a project is designed for a community disproportionately impacted by COVID-19, it must be available to all individuals in that community.

Can the project charge a fee or have tickets?

Healthy Communities Initiative events or programs would need to be free and accessible to all, but some elements adjacent to the project or part of the build out of the project may require

payment. The public cannot be required to pay for the service being provided by the project. For example, an eligible project could be expanding outdoor exercise classes in a park where the classes are free and accessible to all, but there may be a stall selling juice at the event.

Are religious grounds, including churches, eligible as public space?

Projects that benefit only private interests or are implemented only on private property are not eligible. If the religious grounds are private land, this would not be eligible. If the building or space is a private entity and public access is not guaranteed, this would not be considered eligible.

Are school grounds eligible as public space?

Yes, if the land is public, outside of school hours, publicly accessible, and the school is not private. Please note that projects that provide stabilization funding, such as covering ongoing operational costs or core services of an organization are ineligible. This includes projects that will assist organizations with their operational costs or core services that have been impacted by COVID-19. For example, a school applying for an upgraded play structure would not be eligible because it would be considered an ongoing operational cost for the school.

What types of projects respond to needs arising from impacts of COVID-19?

The COVID-19 pandemic has had a far-reaching and deep impact on communities across Canada including on how we access and use public spaces and digital services. The Healthy Communities Initiative funding is intended to respond to these needs directly arising from COVID-19 for the general public or a community disproportionately impacted by COVID-19. The Healthy Communities Initiative is not intended to provide stabilization funding – this includes projects that will assist organizations with their operational costs or core services that have been impacted by COVID-19.

How do projects demonstrate community engagement?

Applicants can demonstrate community engagement by seeking feedback from communities disproportionately impacted by COVID-19, including historically marginalized communities, residents, businesses, organizations, and other stakeholders in the project development and planning. This could include digital town halls, community consultation meetings, surveys and other stakeholder discussions. We strongly encourage applicants to review the optional [Equity Guidance](#) for guiding questions on engaging with your community and embedding equity in project design and implementation.

Applicants can demonstrate their planned continued engagement with the community to receive feedback on the project and may also demonstrate the role of the community in delivering the project. Applicants can also elaborate on their equity approach and principles for the project and how it related to community outreach and feedback.

Applicants can also demonstrate community engagement by demonstrating their existing and ongoing relationship building with community residents and groups disproportionately impacted by COVID-19, including historically marginalized communities.

Do I need to have local permits, permissions, or approvals to apply for funding?

No, you do not need your permits and approvals to apply. However, you should be clear on what permits you will need. If your application is approved, you will need to submit permits or approvals before receiving the funding. Examples include an outdoor patio application and lease agreement, council approval, certificate of insurance, etc.

Please inquire with your local or regional authorities to determine which permits, permissions, or approvals you may require. Receiving funding approval is a separate process to that of receiving any local permits, permissions or approvals.

Examples:

- Safe and vibrant spaces: See Smiths Falls Patio Permits ([click here](#))
- Improved mobility: See City of Peterborough Street Closure Application ([click here](#))
- Digital solutions: See Community Food Centres of Canada Privacy Policy ([click here](#))

For applicants in Quebec: Pursuant to the laws applicable in Québec, any municipality or public organization that is selected for funding is subject to an *Act respecting the Ministère du Conseil exécutif*. Applicants can apply without receiving authorization. Successful applicants must independently secure authorization before funding can be released.

How can projects demonstrate inclusive digital design and responsible data management?

All projects focusing on the theme of digital solutions and any project that handles public data should demonstrate best practices of digital design and responsible data management. Here are some examples of how digital solutions projects can promote inclusive digital design and responsible data management:

- Inclusive design: This includes end-user testing to make sure technology is easy to use and accessibility considerations such as screen-reader adjustments and keyboard navigation adjustments to make online portals and apps more accessible

- Code for Canada’s [Gathering Residents to Improve Technology \(GRIT\)](#) program
- Web Content Accessibility Guidelines ([WCAG](#))
- **Data management:** This includes outlining what information is being collected, for what purposes and how it will be used. This may include creating documents/policies such as Terms of Service (ToS) and Privacy Policies (PP).



Data Management Considerations

Collection	Who can collect and who can decide over future collection?
Ownership	Who owns the data and how will that ownership be maintained?
Access	Who can access and who can decide over future access?
Use	Who can use and who can decide over future use?
Openness	Being clear about what data will be attributed to individuals and how any data might be made available for sharing in open-data formats and/or as files to download such as an Excel sheet.
Protection	Aligns with municipal, provincial or federal requirements such as Personal Information Protection and Electronic Documents Act (PIPEDA).

What are the funding amounts?

The Healthy Communities Initiative supports communities through small-scale local infrastructure projects as they create and adapt public spaces, and programming and services for public spaces to respond to ongoing needs arising from COVID-19. For more details on small-scale local projects, please see [examples of eligible projects](#). The minimum funding amount for projects is \$5,000 and the maximum funding amount is \$250,000 for each project. Do note that the Healthy Communities Initiative is a highly competitive program.

What should I include in my budget?

Applicants are required to submit [a budget](#) to identify eligible project expenses. Please ensure that your budget accounts for the full amount of the funding that you have requested.

- All budget items must be project-related and must be incurred during the funding period (April 1, 2020 - June 30, 2022).
- Only eligible expenses should be on the budget (see eligible expenses listed above)
- Distinct costs listed on the budget and funded by the Healthy Communities Initiative cannot receive funding from other sources (expenses can not be paid for twice by multiple sources of funding).



- Funds received through the Healthy Communities Initiative cannot be used to generate a profit or an income in excess of project expenses for the recipient organization.
- The downloadable [budget template](#) can be found within your application.

Application Process

When can I apply?

There are two application rounds of funding applications. Applicants who did not receive funding in the first round can reapply for funding in round two but will not be guaranteed funding.

Round two

The application portal will open May 14, 2021, at 9:00 AM AST. Applications must be submitted by June 25, 2021, at 5:00 PM PST. Applicants who did not receive funding in round one may re-apply to round two but will not be guaranteed funding. Review committees will start meeting on July 23rd, 2021 and all applicants will receive results by September 16th, 2021, at the latest.

Round one

The application portal was open for Round one between February 9, 2021 - March 9, 2021. We received a significant volume of applications for the first round of the Healthy Communities Initiative.

Can I apply for funding for a new project in round 2 if I have already received funding in round 1?

Applicants who received funding in Round 1 can submit an application in Round 2 for a new project. Your new project must follow the same eligibility criteria as defined in the Applicant Guide.

Can I apply for funding in round 2 to continue a project which received funding in round 1?

Applicants who received funding in Round 1 can submit an application in Round 2 for project costs which were not funded in Round 1. Applicants cannot receive funding twice for the same project costs.

Project expenses must be incurred between April 1 2020 to June 30 2022.

You will need to fill out the [Detailed Budget](#) template to identify funding sources used to continue the project.

You must ensure that no expense is paid for twice by the same funding source. Projects may receive funding from other sources, but those funds may not cover the same expenses. For example funding source A cannot cover the same expense as funding source B.

If I was deemed ineligible in round 1, can I re-apply in round 2?

If you are an eligible organization and your project was declined in round one, you have the opportunity to adjust appropriately according to the Evaluation Criteria and re-apply in round 2.

Where should I apply?

The Healthy Communities Initiative uses a regional model. Check which region your project is in, [using this map](#). On the application, check off the region(s) where your project will take place.

You will then be asked to confirm the funding range you are applying for. All projects will be reviewed by Regional Hubs and projects requesting funding over \$100,000 up to \$250,000 will also be reviewed at the national level. Do note that the Healthy Communities Initiative is a highly competitive program.

If you apply to the wrong Regional Hub, there may be delays in reviewing your application.

What is the evaluation process for applications requesting over \$100,000?

Applications that are submitted over \$100,000 will be reviewed and evaluated by a Large Projects Review Committee. Community Foundations of Canada will create a review committee in consultation with the Canadian Urban Institute and with the guidance of equity experts, with the same objectives as the Regional Hubs. This committee is responsible for reviewing all funding requests for \$100,001 - \$250,000 across the country.

CFC will sort all projects by regional hubs, applicants need to be aware of their regional hub in order to apply. The Large Projects Review Committee will receive local input from Regional Hubs in order to make final decisions

Can I apply multiple times for funding?

The Healthy Communities Initiative has two rounds of funding. Round 1 has now concluded. Organizations can submit one application per round.

Organizations that have applied are welcome to partner with multiple other organizations submitting independent applications. For example, a municipality can submit an application for a project and also partner with multiple grassroots organizations in their community who are submitting projects as long as the municipality is not the lead applicant on the other applications. Supporting other applications will not affect the partner's chances to receive funding on a project that they may choose to submit independently.

Can you apply for multiple small projects under one application?

Yes, you can submit one application with multiple small projects. Each project must meet the eligibility criteria outlined in the Applicant Guide. Please note that your application should have a cohesive goal that all projects align with. There needs to be a goal or problem that collectively, the mini-projects solve. The less connected projects are, the less appropriate it would be for them to be grouped under one application. The maximum funding amount remains \$250,000 per application, even with multiple small projects under one application.

Can a university submit multiple applications?

If different departments/institutes within the university have different charity/incorporation numbers, each department could apply. But, if the university as a whole only has one charitable number, they can apply once.

For example, if the business school has its own charity number, they could make a separate application. If the arts and science faculty do not have a charitable number, they will apply with the university. If there are many projects under one application, each project must meet the eligibility criteria and all the projects should align with a cohesive goal explained in the application.

Is there more guidance on preparing my application?

Further guidance is available in the [resources library](#) including a screencast of how to complete the application, a recording of an information session on applying to the Healthy Communities Initiative and other helpful tools. Community Foundations of Canada (CFC) and the Canadian Urban Institute (CUI) will also be carrying out information webinars and [community mobilization sessions](#). These sessions will provide more details on the application process, a deeper dive into the themes of the Healthy Communities Initiative and some best practice guidance on



community-led infrastructure. Sign up for community mobilizations sessions on the [CFC website](#).

How to apply

When you are ready to apply, please apply through our [central application portal](#). The application portal is available in French and English. Please see [our website](#) for additional information including community mobilization sessions and a [video](#) tutorial on how to apply using the [central application portal](#).

Please use our [search tool on our website](#) to find the Regional Hub near you. Applications made to an incorrect Regional Hub may experience review delays while they are re-routed.

If you have additional questions or accessibility requests, please contact CFC at chci@communityfoundations.ca

How will my application be evaluated?

All applications must meet the basic eligibility criteria. Applications that meet the eligibility requirements will be evaluated based on the evaluation criteria. These criteria include the project rationale, community engagement, outcomes and project implementation and readiness. See the [Eligibility and Evaluation Criteria](#) below for more details.

Eligibility and Evaluation Criteria

Eligibility Criteria

The project must fulfill all of the following criteria for consideration:

- Submitted by an eligible organization, and provides documentation
- Responds to needs arising from COVID-19
- Creates or adapts public spaces, or programming or services for public spaces in the public interest
- Demonstrates consideration of and connections within the community
- Serves the general public or a community disproportionately impacted by COVID-19
- Falls within the Healthy Communities Initiative theme(s)
- Submitted with a complete budget
- Is requesting between \$5,000 and \$250,000
- Incurs expenses between April 1 2020 to June 30 2022

Funded by

Canada



Evaluation Criteria

Projects that fulfill the eligibility criteria will be evaluated on the following evaluation criteria:

Requirement

Description

Project Criteria

Project Rationale

The degree to which the project clearly creates safe and vibrant spaces, improves mobility options or provides digital solutions for communities experiencing the impacts of COVID-19.

- Responds to the impacts of COVID-19 according to local needs and context
- Considers public health measures in project design
- If applicable, considers collaborators or partners to strengthen the project

Community Engagement

The degree to which the project clearly engages diverse communities in design, implementation and use, and strengthens community resilience; including communities disproportionately affected by COVID-19.

- Demonstrates meaningful community engagement, including with those disproportionately affected by COVID-19, and considers equity
- Demonstrates local leadership in decision-making and project delivery
- Demonstrates how it will engage and generate participation in its project

Outcomes

The degree to which the project clearly demonstrates short-term, immediate benefit and potential long-term impact, viability and sustainability

- Demonstrates positive community impact(s) through one of the Healthy Communities Initiative theme(s)
- Demonstrates knowledge of community pressures and needs
- Demonstrates a plan, if applicable, to sustain the project long-term
- Considers a plan to capture community impact, including gathering stories and lessons learned for future projects, where applicable

Project Implementation and Readiness

The degree to which the project clearly has a responsible work plan, project team, timelines, and budget, and considers permits and approvals that may affect successful implementation

- Provides a responsible budget including clear costing, procurement decisions and equity considerations
- Demonstrates the project can be completed in realistic timelines
- Demonstrates project team capacity and appropriate leadership to deliver the project
- Demonstrates an understanding of which permits and approvals are required

Subject: Climate Change and
Temiskaming Shores

Report No.: RS-011-2021
Agenda Date: June 1, 2021

Attachments

Appendix 01 – Greenhouse Gas Reduction Plan

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-011-2021; and
2. That Council directs staff to prepare the necessary by-law to appoint members to a Climate Change Ad-Hoc Committee of Council, for consideration at the June 15, 2021 Regular Meeting.

Background

The City of Temiskaming Shores joined the Federation of Canadian Municipalities' Partners for Climate Protection program in 2018 to assist in reducing its greenhouse gas emissions. As the City is a major emitter of greenhouse gasses through its operations of motor vehicles, operations of various buildings and provider of various services to the public it should be a part of the solution to climate change. Further, a reduction in the amount of greenhouse gasses emitted directly benefits the city by reducing the cost of utilities and fuel.

As part of the program, the City is to work through five milestones over a 10-year period.

- Milestone 1: Create a Baseline Emissions Inventory and Forecast
- Milestone 2: Set Emissions Reduction Targets
- Milestone 3: Develop a Local Action Plan
- Milestone 4: Implement the Local Action Plan
- Milestone 5: Monitor Progress and Report Results

The City commissioned VIP Energy Services to create a Greenhouse Gas Reduction Plan ("GGRP") which would complete milestones one, two and three of the program. Council received the plan on November 3, 2020 and the following resolution was passed:

Resolution No. 2020-513

Moved by: Councillor Whalen
Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2020-RS; and

That Council directs staff to release the Greenhouse Gas Reduction Plan to complete a public consultation period from November 4, 2020 until December 4, 2020, and return the plan for consideration at the December 15, 2020 Regular Council meeting.

Carried

The GGRP was released to the public on November 4, 2020 and the City of Temiskaming Shores received 6 submissions from members of the public, a submission from the Timiskaming Health Unit and a submission from Climate Action Timiskaming.

The public comments received had near unanimous support for more stringent reduction goals for both the community and corporate (city-controlled) targets. Many note that various other municipalities (such as the City of Greater Sudbury) are setting their targets at a 50% reduction in greenhouse gas emissions by 2030 and a 100% reduction by 2050. The current plan, as written, has set a goal of a 5% reduction in community emissions and a 10% reduction in corporate emissions by 2027.

Council received administrative report RS-010-2020 at the Regular Meeting of Council on December 16, 2020 which outlined the various issues brought forward by the public comments and the concerns with how the City of Temiskaming Shores would be able to meet the very modest targets set by the GGRP. Council then passed the following resolution:

Resolution No. 2020-615

Moved by: Councillor Whalen
Seconded by: Councillor Jelly

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-011-2020;

That Council acknowledges receipt of the Greenhouse Gas Reduction Plan prepared by VIP Energy; and

That Council directs staff to investigate improvements to the Greenhouse Gas Reduction Plan through further consultation with community partners and the public.

Carried

Analysis

Since the December 15, 2020 regular meeting of council, the Government of Canada has released updated climate targets for the country. Those targets are now a 40-45% reduction in greenhouse gas emissions from 2005 levels by 2030 and to be net-zero by 2050. This is a much more ambitious target beyond what was previously agreed to and indicates a shift of the Federal Government to move the country towards a low-carbon economy.

It is expected that future Federal funding opportunities will incorporate carbon reduction metrics within the funding adjudication to help ensure the country meets the new federal greenhouse gas reduction targets. It is also expected that the municipality's greenhouse gas reduction targets will also be considered in some Federal funding opportunities moving forward.

Additionally, the price of Carbon will continue to rise to \$170/tonne in 2030 leading to a rise in energy costs born by the municipality if reductions are not found. Further rising of the price of carbon will also make energy efficiency upgrades more cost-effective for the City.

City staff were also able to meet with Climate Action Temiskaming to discuss the city's role within the scope of climate change and how the City could leverage both short-term and long-term planning initiatives to improve upon the GGRP. It was noted that a number of innovative programs are being undertaken in the realm of electric fleet vehicles including electrification of busses, electrification of fleet vehicles such as the City of Sudbury's paramedic response team utilizing full EV Tesla vehicles and the upcoming release of the Ford F-150 Lightning full EV pickup truck. These are all potential options for the City of Temiskaming Shores to pursue to meet more stringent greenhouse gas reduction goals while also potentially being more cost effective for taxpayers over the entire lifecycle of the vehicles.

This is just one example of what the City of Temiskaming Shores could be doing to reduce emissions.

The current GGRP, as created by VIP Energy sets out the following reduction targets: 5% reduction in community greenhouse gas emissions from 2017 levels by 2027 and a 10% reduction in corporate (Corporation of the City of Temiskaming Shores) greenhouse gas emissions from 2017 levels by 2027. These targets, while they technically meet the requirements of the PCP program, do not align with targets that other municipalities have set or the targets that the Federal Government has set. For example, the City of Greater Sudbury has pledged to be net-zero by 2050, the City of Thunder Bay has pledged a 90% reduction in greenhouse gas emissions from 2016 levels by 2050 and the City of Sault Ste. Marie has also pledged to be net-zero by 2050.

While it is not necessary to set such ambitious targets for the City of Temiskaming Shores, the current targets outlined in the GGRP are very small in comparison.

Climate Action Temiskaming wants to be our partner and help the City set realistic goals to help reduce greenhouse gas emissions, while also aligning us with best practices of other municipalities. They provided an overview of what some of those programs might look like and what some other jurisdictions are doing in this field during their presentation at the regular meeting of Council on May 18, 2021.

Members of Climate Action Temiskaming, including those with expert knowledge on this topic, have offered to further volunteer their time to discuss with council.

Staff are therefore proposing that council create an ad-hoc committee consisting of three members of council, three members of the public (including at least 1 member of Climate Action Temiskaming) and senior staff. The goals of the committee would be to:

1. Recommend emission reduction targets for the City of Temiskaming Shores;
2. Provide a high-level roadmap to achieve those targets; And
3. Provide the new emissions targets and roadmap to City Council by December 31, 2021.

Relevant Policy / Legislation / City By-Law

- Greenhouse Gas Reduction Plan
- Greenhouse Gas Pollution Pricing Act (S.C. 2018, c. 12, s. 186).
- A Healthy Environment and a Healthy Economy – Canada’s Climate Plan

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

Alternatives

1. Council could adopt the current GGRP as presented at the Regular Meeting of Council on November 3, 2020.
2. Council could decide to continue without an approved GGRP in place.

Submission

Prepared by:

Reviewed and submitted for Council's consideration by:

"Original signed by"

"Original signed by"

Mathew Bahm
Director of Recreation

Christopher W. Oslund
City Manager

CITY OF TEMISKAMING SHORES

GREENHOUSE GAS (GHG) REDUCTION PLAN

AUGUST 2019

Prepared in co-operation with:



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APPENDIX A: Energy Conservation Action Plan

OUR COMMITMENT TO GREENHOUSE GAS REDUCTION

Around the world, communities are embracing strategies for reducing the climatic effects of greenhouse gas (GHG) emissions. The City of Temiskaming Shores is joining the effort to reduce GHG emissions by becoming one of over 350 Canadian municipalities in the Partners for Climate Protection (PCP) program. This effort is a collaborative tool for climate action at municipal level. In its Official Plan, the City of Temiskaming Shores identified the desire to Build a Strong, Safe and Sustainable Community as a strategic priority. We believe that implementing this GHG Emissions Reduction Plan with clear and achievable targets, combined with other related efforts, the City of Temiskaming Shores will meet its strategic priority while serving as an example and leader in climate change mitigation.

INTRODUCTION – EXECUTIVE SUMMARY

BACKGROUND

Sustainability and environmental responsibility are important building blocks being initiated by communities around the world. Key international agreements, such as the Paris Agreement reached by Canada and 194 other countries in December 2015, have laid the groundwork for Canadian municipal governments to take important broad actions to fight climate change and its growing effects. The City of Temiskaming Shores has taken a leadership approach in terms of Community Energy Conservation, GHG emissions reductions and overall sustainability.

To reach these broad goals, the City has created a three-pronged approach:

1. The creation of an updated Energy Conservation and Demand Management (ECDM) Plan (released in July 2019 as mandated by Ontario Regulation 507/18) addresses corporate energy initiatives. Building on the very successful original ECDM plan (released in July 2014), this will serve as the City's roadmap for its on-going energy conservation efforts.
2. The City of Temiskaming Shores has also completed a Municipal Energy Plan (MEP) in 2016. This Plan outlines both specific and broad measures that will be implemented within the City that will reduce the overall energy used, the emissions levels per capita, and reduce or negate the impacts of future growth on both energy use and emission levels. These results will be achieved by implementing the MEP recommendations that ensure all of the links in the energy supply chain from the final use to the choice of energy source are as reliable, economic, efficient and clean as they can be. These recommendations build on each other and should be seen as an integrated solution and includes measures specifically geared towards City operations and broaden to include community-wide efforts.
3. This Greenhouse Gas Emissions Reduction Plan. The GHG Emissions Reduction Plan is designed to complement the City's commitment to sustainability. By combining and cooperating with the other initiatives described above, a synergistic approach can be developed to ensure that Energy and Environmental approaches are considered moving forward.

This GHG Reduction Plan:

- Includes a full Community and Corporate GHG emissions inventory and baseline.
- Sets targets for reducing Community (by 5%) and Corporate (by 10%) GHG emissions by 2027.
- Lists demonstrated methods and plans to achieve the reduction targets.

Like all other efforts, this GHG Reduction Plan has been developed to protect the interests of our constituents and ensure that the City of Temiskaming Shores continues its path towards environmental sustainability in an effective and fiscally responsible way. The City believes that a firm commitment to understanding and limiting GHG emissions is a key measure in becoming a more sustainable community, while operating in a cost-effective manner that respects the value of taxpayer dollars.

To achieve our goals the City of Temiskaming Shores has chosen to join over 350 other Canadian communities in following the Partners for Climate Protection 5 Milestone program. This GHG Emissions Reduction Plan covers Milestones 1 through 3. More information on this process is found in Section 1.0 Partners for Climate Protection (PCP) Program.

OBJECTIVES AND PURPOSE OF THE GHG REDUCTION PLAN

The GHG Emissions Reduction Plan will establish the City of Temiskaming Shores as a leader in reducing our impact on climate change and is designed to build on our previous steps towards environmental sustainability. The City of Temiskaming Shores has demonstrated in understanding of the financial and quality of life impacts that climate change presents. This Plan will create a measurable approach to reducing the City's carbon footprint. By inventorying both community and corporate emissions, an accurate baseline can be established as a starting point for the objective measurement of the effectiveness of our activities. This will ensure that the time-based targets set, as well as the measures identified to help reach those goals, remain both achievable and at the forefront of our actions.

KEY CITY STAFF

The development of this Plan, along with its implementation and success measurement, will be driven by the City's Building Maintenance Committee. These key staff members will be responsible for informing and recruiting the assistance of other staff, departments and personnel with regards to meeting the GHG Emissions Reduction Plan's goals and milestones. Progress and success will be reported at least annually to city leadership and Council Members.

1.0 PARTNERS FOR CLIMATE PROTECTION (PCP) PROGRAM

The City of Temiskaming Shores has joined the Partners for Climate Protection (PCP) program. The PCP program is a network of Canadian municipal governments that have made commitments to curb greenhouse gas emissions and take action on climate change. This program is the Canadian version of ICLEI's Cities for Climate Protection (CCP) campaign, which includes more than 1,000 communities worldwide and is a partnership between the Federation of Canadian Municipalities (FCM) and ICLEI Canada.

The PCP program is comprised of a five-milestone framework. Participating communities develop local GHG inventories, set GHG reduction targets, develop and implement climate change action plans and then monitor results. ICLEI provides support and reviews submissions to ensure they meet the requirements for milestone recognition.

The five milestones are:

1. Creating a GHG emissions inventory and forecast.
2. Setting a GHG emissions reduction target.
3. Developing a local action plan.
4. Implementing the local action plan or a set of activities.
5. Monitoring progress and reporting results.



2.0 GHG INVENTORY METHODOLOGY

The basis for the PCP program is the premise that in order to “effectively manage GHG emissions, local governments must first measure and report”. As with all types of information, the accuracy of the GHG data provides the City of Temiskaming Shores with a way to target specific areas of GHG emissions to reduce and have the greatest impact on the overall carbon footprint associated with Corporate activities. As well, ongoing access to reliable data enables on-going measurement and verification of the effectiveness of GHG reduction activities. From a community-wide perspective, GHG measurement also provides community partners and stakeholders with a visual to see the impact of their own activities, resulting in individual responsibility and ownership to reduce GHG footprint. Together, the corporate and community-wide inventories provide a clear picture and path to GHG emissions reduction and highlight areas of overlap where a combined effort can yield the greatest benefits.

PURPOSE OF THE PCP PROTOCOLS

According to the PCP Protocol: Canadian Supplement to the International Emissions Analysis Protocol document, the purpose of the PCP Protocol is to provide municipalities with a set of clear accounting and reporting guidelines for developing corporate and community-level GHG inventories within the context of the PCP program. These standards have been developed to meet the following objectives:

- Clarify the corporate and community inventory requirements so that PCP municipalities have a clear sense of which emissions sources must be reported and those that are optional.
- Clarify the relationship between the corporate and community-scale inventories to address overlapping emission sources and activity sectors, such as municipal landfills and public transit systems.
- Provide detailed accounting and quantification guidelines, including recommended best practices and alternate approaches, for each of the required reporting sectors.
- Clarify the relationship between PCP and other GHG inventory protocols so that municipalities can plan and coordinate their reporting according to their own needs and priorities.

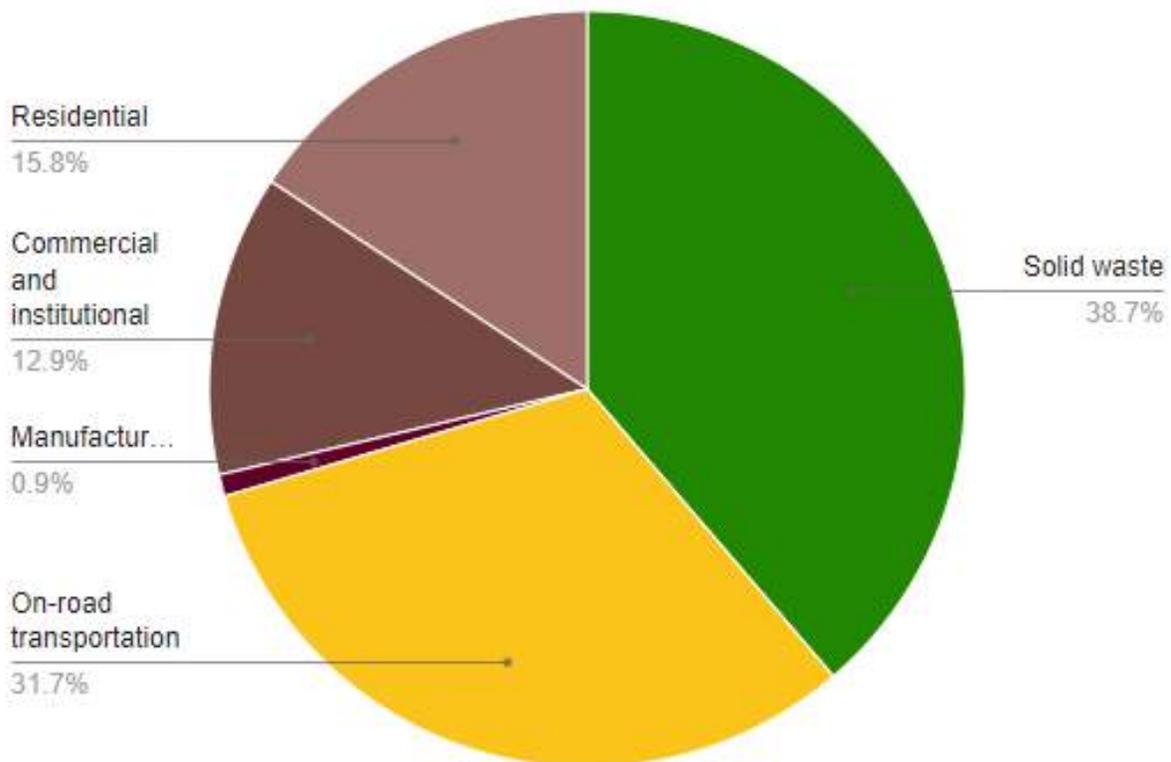
The establishment of GHG emissions inventories is the first step towards developing GHG emissions reduction strategies.

3.0 GHG EMISSIONS INVENTORY

COMMUNITY EMISSIONS

Using the PCP Milestone 1 Tool, a community GHG Inventory and Carbon Footprint was established. For the purposes of measuring our future successes in reducing community emissions, a GHG emission baseline was established for the base year of 2017. The inventory process also provides the necessary baseline data to measure our progress. By monitoring emission levels at regular intervals, we will be able to determine if we are meeting our reduction goals or continuing along a 'business-as-usual' trajectory. This inventory will form the foundation for our community-based efforts, guiding our actions to the areas where the greatest impact can be made. The PCP Milestone Tool is based on the Global Protocol for Community-Scale Greenhouse Gas Emission Inventories (GPC) and the PCP protocol.

Figure 3-1 – Community GHG (tCO_{2e}) Inventory by Sector (2017)



As illustrated in Figure 3-1, solid waste is the highest input in terms of GHG Emissions in the community. It should also be noted that waste contributes a significant portion of Community emissions at 38.7%. This particular input is unique in that the City controls the waste disposal and can likely have a greater direct influence on this area through the use of targeted waste reduction programs.

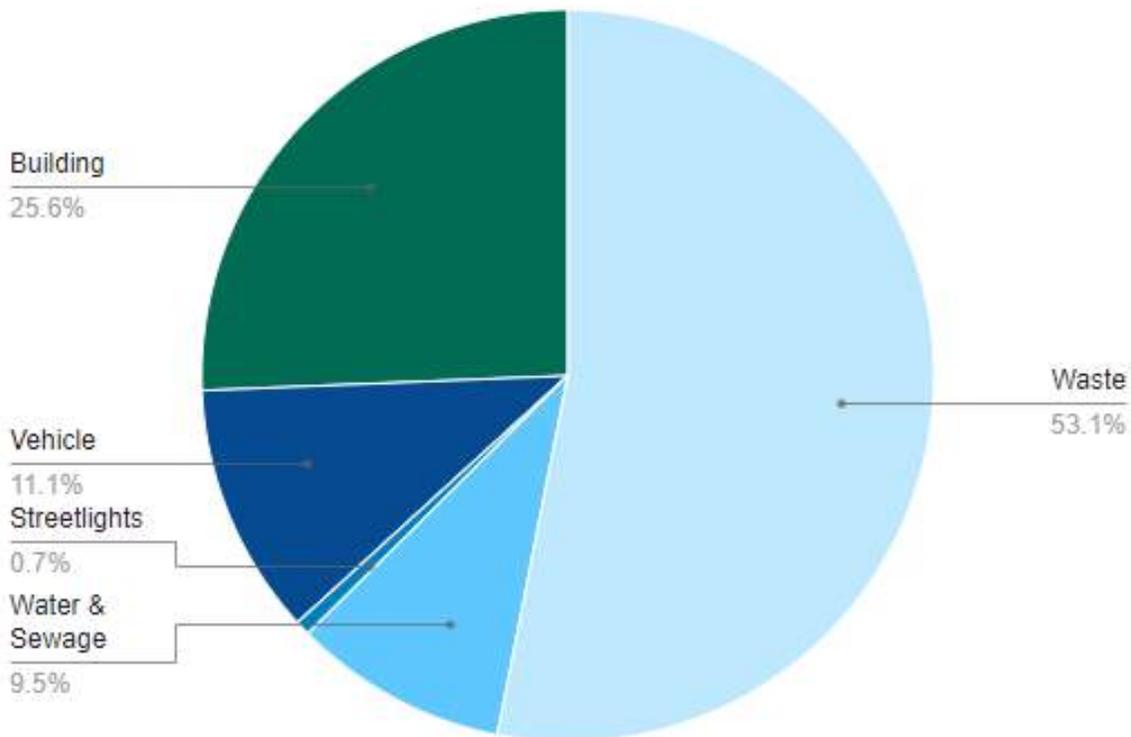
COMMUNITY EMISSIONS FORECAST TO 2027

Using the PCP Milestone 1, a 'business as usual' forecast was developed. This forecast was based on projected population increase for the community. Under this scenario, it is expected that community-based GHG emissions will increase from 112,661 tCO_{2e} to 126,934 tCO_{2e}.

CORPORATE EMISSIONS

Using the same PCP Milestone 1 tool as we did for the Community inventory, a corporate GHG Inventory and Carbon Footprint was established. As the City has detailed energy and fuels consumption data, as well as detailed waste information, the Corporate footprint is based on actual emissions information, making for a more robust and accurate footprint.

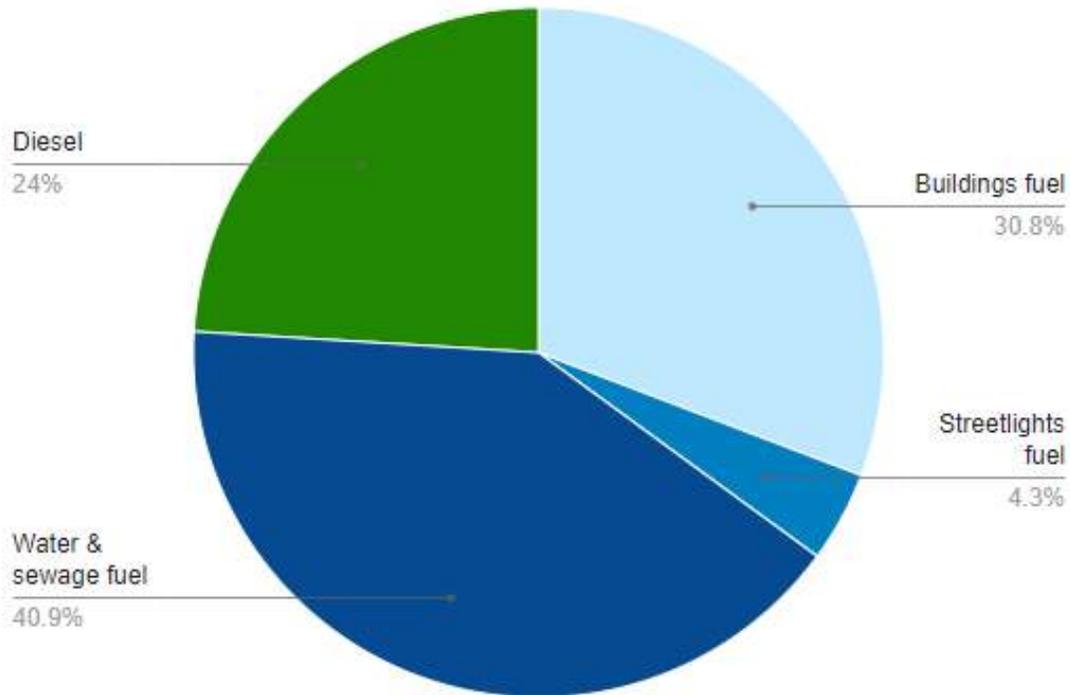
Figure 3-2 Corporate GHG (tCO_{2e}) Inventory by Sector (2017)



As illustrated in this chart, waste is the main emissions driver for the Corporation.

It is important to have a broad understanding of the Corporation's GHG emissions, as this is the area that city departments have the most influence over and can affect the greatest change. To gain better insight into the sources of the emissions, an overview of the City's energy usage is helpful.

Figure 3-3 City of Temiskaming Shores Corporate Energy Usage Overview (GJ's by Source 2017)



It is clear from this chart that water & sewage fuel use, as well as buildings' fuel usage, make up the vast majority of the Energy usage. Natural gas and fuels usage also present the greatest opportunity to reduce emissions.

CORPORATE EMISSIONS FORECAST TO 2027

Using the PCP Milestone tool, a 'business as usual' forecast was developed. This forecast was based on projected increases in GHG emissions by sector input. Under this scenario, it is expected that corporate-based GHG emissions will increase from 4,409 tCO₂e to 4,967 tCO₂e.

4.0 SETTING REDUCTION TARGETS

The City of Temiskaming Shores must set reduction targets in order to meet the goals and requirements of the PCP program. Across Canada, communities have set varying targets depending on their ability to achieve GHG emissions reductions. For example, a community that has a robust infrastructure and experience in this area, as well as high potential to reduce, may set a more aggressive target.

To be successful, the Federation of Canadian Municipalities (FCM) has published a guidebook. This information suggests that in order to be achievable, reduction targets should clearly state if they pertain to Corporate or Community reduction efforts. As well, targets should follow the following S.M.A.R.T. principles¹:

- **Stretch the targets, acknowledging the climate change imperative.** Targets should recognize the urgency of climate change and the need to act. The scale of the problem requires that municipalities stretch themselves to some extent to achieve reductions and protect the long-term interests of communities.
- **Meaningful, connected to local context.** To be successful, targets and plans should reflect the community, its values, priorities, and policy and planning activities. Targets and action plans should be linked to guiding documents such as community plans.
- **Adopted by council.** A PCP requirement, council adoption raises awareness of the target, demonstrates commitment, and provides authority to staff to work towards the reduction objective. Targets adopted by council have the weight of official community policy.
- **Realistic targets.** Reduction targets should be achievable. This does not mean they must be easy to achieve, or that it is known exactly how they will be achieved. But it does mean that targets should not be set if nobody believes in them and they are doomed to failure from the start.
- **Time bound.** Also, a PCP requirement, setting a target year allows communities to develop actions with a specific implementation schedule, and to effectively monitor and report on their progress.

Some examples of Corporate and Community targets are illustrated in Figure 4.1²

Figure 4.1 – Examples of Canadian Community GHG Emissions Reduction Targets²

Corporate Targets		Community Targets	
Bridgewater, NS	15% below 2007 by 2017	Kelowna, BC	33% below 2007 by 2020
Halton Hills, ON	20% below 2011 by 2031	Sackville, NB	10% below 2011 by 2021
Ritchot, MB	15% below 2011 by 2025	Thunder Bay, ON	10% below 2005 by 2017

The City has chosen to set individual targets for Corporate and Community GHG emissions reductions as recommended by the FCM. To frame our reduction targets, a base year of 2017 was chosen, along with a reduction

² Reaching Milestone 2: How to set emissions reduction targets

target term of 10 years. This approach was chosen in recognition of some current programs in development that will assist the City in getting a head start on reaching reduction targets, as well as anticipation of new ideas being developed throughout the term. A 10-year window also allows the City of Temiskaming Shores sufficient time to plan, develop, implement and then measure the effects of these programs.

COMMUNITY GHG EMISSIONS REDUCTION TARGET – 5% BELOW 2017 LEVEL, BY 2027

Setting Community reduction targets must consider a number of factors to be successful. These include:

- The degree of influence that the City has over citizen habits and behaviours.
 - The potential impact of any actions on the day-to-day lives of the citizens can have a profound effect on whether citizens will take part.
 - If the City has a history of successful community interactions, this can help ensure the success of the GHG emissions reduction programs.
- The presence of like-minded community-based organizations.
 - Local environmental action groups can be key allies in ensuring success, if key partnerships can be formed.
- The level of engagement of the citizens on community-based programs.
- The influence of environmental factors in the day-to-day lives of local community members.
 - For example, is there a large tourism-based economy surrounding environmental factors?

While these are only a few of the factors, a realistic approach must be considered when developing community-based targets and related actions. The City must be prepared to invest in effective communication channels that are inclusive to all members of the public and provide appropriate means for feedback and highlight the immediate benefits of any programs if they are to be successful. This needs to lay out realistic scenarios that highlight the benefits and costs of both action and inaction. This messaging is a key factor in the community-based action plan outlined in later sections.

CORPORATE GHG EMISSIONS REDUCTION TARGET – 10% BELOW 2017 LEVEL, BY 2027

The corporate target is slightly more aggressive than the community target for several reasons:

1. The City has full control over the operations of its programs, facilities, and vehicles, as well as greater influence over employee behaviour and habits. Targeted actions can be achieved through employee training in City facilities, and then reinforced through an enforcement process that includes a system for feedback to evaluate the success and improvement of the programs implemented.
2. The City has a history of developing savings/conservation targets and achieving them. The 2014 Energy Conservation and Demand Management Plan (currently being updated for 2019) was a successful endeavour as the City was able to exceed their goal reduction target. City personnel involved in this Plan gained valuable experience through the process that they can apply to the GHG emission reduction initiative, avoiding many of the growing pains that often accompany implementation of new programs.
3. The City can potentially access direct funding to assist with planned action implementation. While incentives and funding programs change frequently, being 'shovel ready' with a plan and actionable initiatives already mapped out means the City is more prepared to react quickly to apply for funding than

communities without an established process City personnel are already actively seeking potential funding from the FCM and have also been successful in accessing incentive funding from both the electricity and natural gas utility programs.

4. Some savings ideas may be captured through existing capital improvement/renewal projects. Having GHG emissions reduction targets already in mind will ensure these ideas are considered when developing infrastructure renewal and replacement projects (i.e. purchasing more efficient vehicles or developing a higher standard for new building efficiency).

The City of Temiskaming Shores has taken several steps to ensure its leadership in the areas of energy conservation and climate change adaptation and mitigation. This leadership role is re-enforced through the creation of plans-of-action in these areas. The action plan outlined below will form the basis for the City's short and medium-term activities. Through the use of the GHG emissions inventory, areas of high emissions can be targeted and addressed in a manner that yields the highest reductions with limited City resources.

One thing that must be considered when developing GHG emissions reduction and energy conservation plans simultaneously, is the often juxtaposing positions of each. For example, electricity is often the most expensive form of energy, but also has a low emissions footprint in Ontario. This means that actions to reduce the City's energy budgets may not necessarily lead to large GHG emissions reductions. By understanding the influence that each plan has on the other's success, the City of Temiskaming Shores can create a strategy to efficiently meet both goals.

RISKS TO OUR SUCCESS

While the City of Temiskaming Shores realizes that realistic targets are important, it is also crucial to have an ambitious outlook to drive success. However, there are potential challenges to ensuring that our targets are reached, and these include:

- **Availability of municipal funds to implement measures.** Shifting local, provincial and national spending priorities can lead to changes in the focus of how budget dollars are allocated.
- **Changes in economic conditions.** Similar to above, economically challenging times can shift the priorities of local residents and businesses.
- **Investment of time.** Changing attitudes and habits take time. However, a regular, consistent messaging campaign can help overcome these challenges.

5.0 GHG EMISSION REDUCTION MEASURES

COMMUNITY-BASED EMISSION REDUCTION ACTION PLAN

This section describes measures that will be put in place to achieve maximum buy-in and results from the City of Temiskaming Shores' community members and partners. As the Corporation does not have direct control over the habits and energy consumption of this sector, education, outreach and awareness will be the key features of this part of our GHG Emissions Reduction Plan. Below are a few of the key messaging targets, as well as some important steps the Corporation can take to achieve the Community GHG Emissions Reduction Targets. As energy use is the key factor in reducing GHG emissions, this will be one of the primary focuses of our community-based programming.

PROGRAM 1: DEVELOPING A GHG EMISSIONS AWARENESS AND A CULTURE OF REDUCTION

Developing awareness of a GHG Emissions Reduction culture is a key focus within the community. This awareness will lead to meaningful behaviour changes from the residents of Temiskaming Shores, ensuring the full potential of GHG emissions efforts will be achieved. While reducing GHG Emissions is perceived as driven through changes in carbon-based fuels, usage habits among the citizenry and commercial/industrial base often leads to significant reduction without a major capital investment. The challenge lies in encouraging people to embrace change. Early adopters will always be a part of any new cultural movement, just as there will always be detractors on the other end of the spectrum. Encouraging those in the middle ground to shift towards positive action will be the key challenge to ensuring the success of this program in the greater community.

A leading-edge community engagement effort in GHG emissions reduction initiatives (conservation, retro-fits, and efficiency programs) will be created to enhance implementation effectiveness and support a sustainable quality of life in Temiskaming Shores.

The community conservation culture will be created by:

1. Creating and maintaining a dedicated interactive online presence for GHG Emissions awareness and community reduction initiatives.
2. Having the City of Temiskaming Shores become the 'clearinghouse' for financial incentive programs, allowing the City to leverage available incentive funding to promote energy and fuel conservation and demand management programs for local residents, businesses and industries.
3. Helping organizations (commercial, industrial and institutional) to rationalize longer-term payback periods by identifying cost-saving opportunities and behaviour-based programs that can reduce energy consumption.
4. Working with local stakeholders on a public education campaign (public forums, local events tabling, etc.) to educate the community on the financial and environmental benefits of GHG emissions reduction.
5. Implementing an energy conservation or GHG emissions recognition program.
6. Using gamification, contests or reward programs to increase participation in conservation programs.
7. Educating the community on the benefits of the ENERGY STAR® program, particularly when purchasing new appliances and electronics, and the impact of phantom loads.
8. Continuing to promote provincial and national initiatives such as Earth Hour and recycling programs.
9. Supporting school programs to engage the community with GHG emissions reduction initiatives.

10. Working with regional partners to expand reduction culture beyond our community borders. This will help create additional program momentum within our own community.

PROGRAM 2: ENERGY EFFICIENCY

To achieve our emissions reduction goals, energy efficiency will be an important piece of the puzzle. By encouraging community energy efficiency, GHG emissions reductions can be achieved while providing a financial incentive and payback for community partners to act. Therefore, improving community energy efficiency will be a key part of the GHG emissions reduction plan. Working collaboratively with the community and key stakeholders to create new standards of efficiency in both new and existing buildings will contribute to Temiskaming Shores' overall economic competitiveness.

This will be achieved by:

1. Targeting conservation programs to older residential and commercial buildings, in areas identified as high consumption during the energy mapping process.
2. Seeking out programs, and/or incentives and financing programs to assist residents to finance energy or GHG emissions reducing retrofits.
3. Lobbying provincial and national governments to extend and expand both energy conservation and GHG emissions reduction programs and funding.
4. Encouraging building owners to benchmark energy usage of their buildings and help develop an existing energy usage database for the community. This data can then be used to further improve the community's culture of conservation.
5. Continuing to encourage building owners/managers to consider third party energy efficiency programs such as LEED™ and BOMA BEST.
6. Encouraging builders to improve energy efficiency, GHG emissions and sustainability of new buildings beyond the Ontario Building Code, using third party programs.
7. Ensuring all new commercial, industrial and institutional buildings consider energy and water efficiency improvements during renovations or new builds.
8. Encouraging our regional partners to consider adopting similar standards.

PROGRAM 3: LAND USE AND GROWTH

Traditionally, GHG emissions reduction planning has not been a major consideration during community planning. However, the methods and considerations we use to plan our communities has a significant effect on the community's GHG emissions and energy use.

Reducing the GHG emissions of local municipal and community buildings, as well as modernizing architectural principles will aid the City of Temiskaming Shores in building a complete and healthy community, where mixed-use areas are supported by active transportation measures and a robust local transit system. The City will seek opportunities to improve our integrated community energy systems, efficiency opportunities and GHG emissions in land use planning by:

1. Promoting pedestrian-friendly design through:
 - a. Creating convenient walking distances to transit and parks.
 - b. Expanding on dedicated walkways and pathways/trails to link activity nodes (e.g. home to work).

- c. Encouraging compact, efficient mixed-use areas that optimize redevelopment and integrate residential, office and retail commercial developments.
2. Creating opportunities for GHG emissions reduction and energy conservation through:
 - a. Orienting new buildings to take advantage of solar gain.
 - b. Retaining/planting and maintaining shade trees for summer cooling and winter shelter.
 - c. Encouraging pedestrian and bicycle use over vehicle travel (where applicable and possible).
 - d. Encouraging the use of green infrastructure and systems (e.g. use of permeable surfaces, green facades, green/grass roofs and passive design landscaping, solar shading, use of recycled building and construction materials).
 - e. Enhancing the capacity of municipal staff to consider passive energy and GHG emissions reducing building measures through the planning approvals process, where feasible.

PROGRAM 4: ACTIVE TRANSPORTATION AND ANTI-IDLING CAMPAIGNS

Active transportation is an important feature of any GHG emissions reduction plan. In 2015, the City established a Bicycle Friendly Community Committee and adopted its terms of reference to establish a 5-year Active Transportation Plan. This plan included a vision for Temiskaming Shores building a more bicycle-friendly community and was compiled based on the feedback received from workshop attendees and on best practices from other Bicycle-Friendly Communities across North America.

Temiskaming Shores' places high value on encouraging a culture of outdoor activity and recreation including walking and cycling throughout the community. The Terms of Reference envisioned including a wide range of programs to educate residents about the importance of safely sharing the road with all road users, and residents will be encouraged to walk and bike more often. Children in Temiskaming Shores will regularly walk or bike to school, and cycling will be a common activity for residents of all ages and abilities.¹

By continuing to encourage local residents to use active transportation rather than vehicles to travel throughout the City, emissions reductions can be achieved while also promoting a healthier lifestyle. As a Northern Ontario community Temiskaming Shores has climatic challenges to some extent, with an active transportation program; this must be considered in both the program messaging and the expectations for reductions. Also, providing an efficient, cost-effective, reliable and integrated multi-modal transportation system is identified as a priority.

The city will take the following actions to achieve this target:

1. Implement a corporate anti-idling policy as well as support anti-idling promotion throughout the community as a whole.
2. Supporting efforts to promote local work opportunities, ride sharing and reducing outbound commuting.
3. Continuing to emphasize the importance of sustainable transportation measures, such as transit and active transportation.
4. Considering the feasibility of car share and cycling programs.
5. Supporting/encouraging school-oriented programs to increase active transportation initiatives and reduce vehicle idling near schools.

¹The Corporation of the City of Temiskaming Shores By-law No. 2016-105 Being a by-law to adopt Terms of Reference for the Bicycle Friendly Community Committee

6. Ensuring new and reconstructed arterial and collector roads are built as Complete Streets that are safe and accessible for pedestrians and cyclists of all ages, where feasible.
7. Exploring opportunities to modernize the local transit system by improving bus shelters, ticketing systems, routes and online accessibility.
8. Ensuring new development is transit friendly.
9. Working within the region to lobby government for inter-region public transportation options.

CORPORATE-BASED EMISSION REDUCTION ACTION PLAN

Corporately, the City of Temiskaming Shores has a profound effect on how energy is used, fuel is consumed and GHGs are emitted. Through management of facilities and fleet, GHG reductions can be significant if the proper measures are in place. For the City of Temiskaming Shores, the suggestions below target the identified major sources of GHG emissions: waste, fuels use and facilities energy use.

THE CORPORATE ENERGY CONSERVATION AND DEMAND MANAGEMENT (ECDM) PLAN 2019

The City of Temiskaming Shores, under Ontario Regulation 507/18, is required to create and implement an ECDM Plan every 5 years. The latest update of this plan is set to be released in July 2019 (attached in Appendix A). Under this initiative, the City has identified an energy conservation target as well as several measures that will be implemented to achieve these targets. Under the original 2014 ECDM plan, a 5% reduction in energy intensity per m³ was established. The City was able to meet this target by implementing several significant energy savings projects such as LED street lighting, HVAC improvements, controls improvements and various other facility LED lighting projects.

For the 2019 ECDM Plan, a similar target of a 5% reduction in energy intensity has been established and supported by a list of energy conservation measures to support it. By achieving this target, a 1% reduction in GHG emissions is expected.

SOLID WASTE MANAGEMENT AND REDUCTION PROGRAMS

The City of Temiskaming Shores is currently exploring a textile diversion program to reduce the amount of textiles entering the landfill. The program is envisioned to potentially include a curbside collection service along with drop-off bins throughout the City. Items collected will include used clothing, footwear and linens, as well as damaged or ripped textiles. This program is has a potential to remove approximately 2% reduction in overall solid waste collection.

The City is also considering a backyard composting program for the community. It is currently in the research phase in order to identify and determine the feasibility and potential cost/savings for the program as well as the availability of composting equipment to meet the requirements of the City program.

APPENDIX A

City of Temiskaming Shores ECDM Plan 2019



City of Temiskaming Shores

5-Year Corporate Energy Conservation and Demand Management Plan

July 2019

Prepared in co-operation with:



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Introduction – Executive Summary

Background

The City of Temiskaming Shores' Energy Conservation and Demand Management (ECDM) Plan was developed in response to Ontario Regulation 507/18 which requires all public sector organizations to complete an update to their original 2014 ECDM Plan by July 1, 2019. In response to this regulatory requirement, as well as rising energy costs, the City of Temiskaming Shores has developed this Energy Conservation and Demand Management (ECDM) Plan. This comprehensive Plan is the most effective method of identifying energy conservation opportunities, selectively implementing the best projects and then measuring their effectiveness. The Plan has been developed to protect the interests of our constituents and ensure that the City of Temiskaming Shores obtains the best possible value from our operating budgets. In addition to meeting our regulatory obligations, the City believes that a strong commitment to energy management and a reduction of energy use is demonstrated evidence of our belief in becoming a more sustainable community while operating in a cost-effective manner that respects the value of taxpayer dollars.

Purpose of the Plan

The 5-Year Corporate Energy Conservation and Demand Management Plan is designed to guide the City of Temiskaming Shores towards a more energy-efficient future. The policies, practices and energy conservation measures identified illustrate the importance the City places on acting responsibly towards energy consumption through the wise use of resources in City operations.

To enhance our understanding of energy use and return on investment through conservation, this document contains a thorough review of the measures implemented since the creation of the original plan, issued on July 1, 2014. Since then, the City has initiated several substantial energy projects, yielding significant savings results including:

- City-wide street lighting replacements (2015)
- LED lighting conversions of various facilities (throughout the Plan period)
- Operations equipment upgrades (throughout Plan period)

The above projects have resulted in an estimated annual savings of over \$200,000.

The wise and efficient use of energy are two of the lowest cost options for meeting energy demands. They also provide many other environmental, economic and social benefits, including reducing greenhouse gas (GHG) emissions, cost avoidance and savings. Along with the primary benefits, the responsible use of energy also promotes local economic development opportunities, energy system reliability, improved energy supply security and reduced-price volatility.

Following the path of our previous ECDM Plan, this document is a continuation of a process involving the:

- Integration of establishing and evaluating a baseline for performance to be measured against;
- Reviewing the effectiveness of previous conservation efforts while setting future performance goals and objectives;
- Continuous improvement through identification of energy conservation potential;
- Strategic alignment of improvement measure implementation and fiscal constraints; and,
- Evaluation, measurement and communication of results achieved.

The following report summarizes the significant efforts applied by the City of Temiskaming Shores Conservation Team to create a Plan that can be implemented responsibly, over time, to create lasting results. The Plan takes advantage of internal expertise as well as all available external financial incentives and rebates currently being offered to support the implementation of energy savings ideas. The current energy picture for the City of Temiskaming Shores and our Vision, Goals and Objectives as shown in the Corporate Energy Conservation and Management Policy, are outlined. Our strategic focus areas are discussed in detail and our 5-year Action Plan is laid out on a project-by-project basis.

1.0 Historic Energy Performance

Historical Energy Usage

Effectively managing energy requires the creation of a robust energy monitoring strategy and procedures and establishing an accurate energy baseline is an essential first step in this process. This baseline assists with energy conservation and greenhouse gas reduction target setting, energy procurement and budgeting, bill verification, energy awareness, and the selection and assessment of potential energy projects. The City of Temiskaming Shores, similar to many other communities, relies on utility bills to establish this energy baseline.

To evaluate the effectiveness of the City’s previous energy conservation measures, the year 2013 was chosen as the base year for measurement; this aligns with the Ministry of Energy’s Regulation 507/18 requirements for reporting. Overall, the City’s consumption in 2013 was 5.9 million kWh of electricity and 584,000 m³ of natural gas. The breakdown of energy use by facility type is as follows:

Figure 1-1 – Energy Use by Facility Type in 2013

Facility Type	Electricity Use (1,000's kWh)	Natural Gas Use (1,000's m3)
Administrative offices and related facilities, including municipal council chambers	512.97	31
Community centres	46	50
Cultural facilities	0	-
Facilities related to the pumping of sewage	336	-
Facilities related to the pumping of water	304	-
Facilities related to the treatment of sewage	1,222	-
Facilities related to the treatment of water	1,766	12
Fire stations and associated offices and facilities	104	49
Indoor ice rinks	454	52
Indoor recreational facilities	278	77
Indoor swimming pools	443.75	195.80
Public libraries	65.57	23.07
Storage facilities where equipment or vehicles are maintained, repaired or stored	296.09	94.97

For comparative purposes, the raw energy consumption breakdowns by month since the original baseline for the City are as follows:

Figure 1-2 – Electricity Use (2014 – 2018)

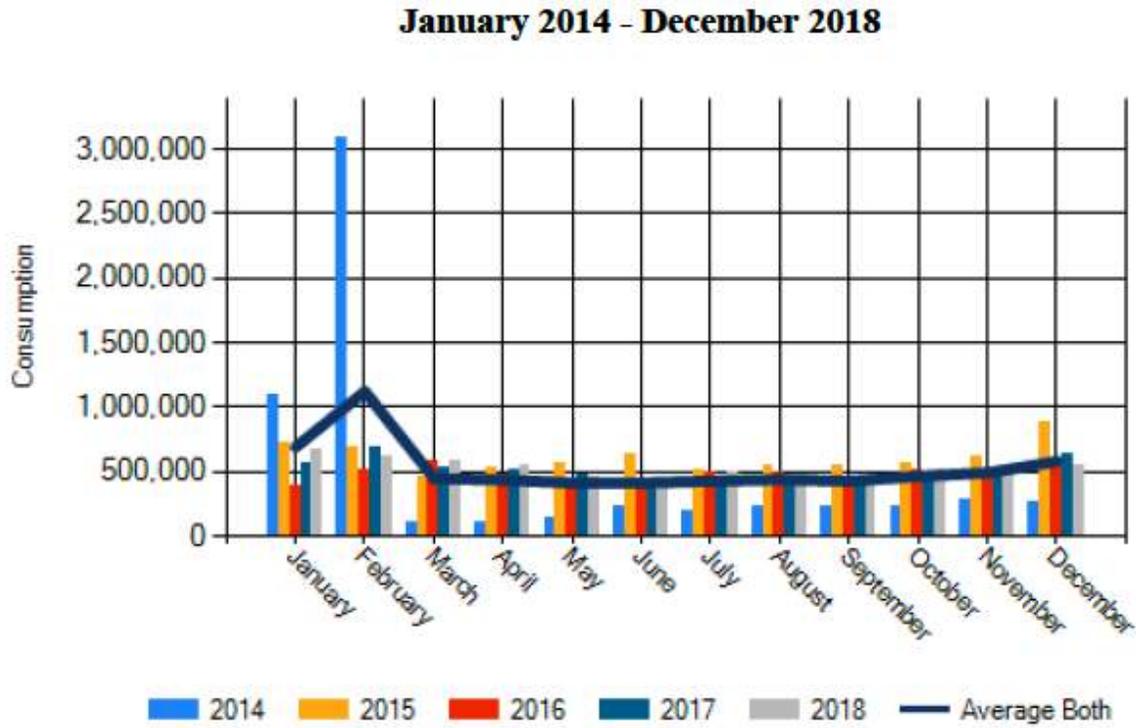
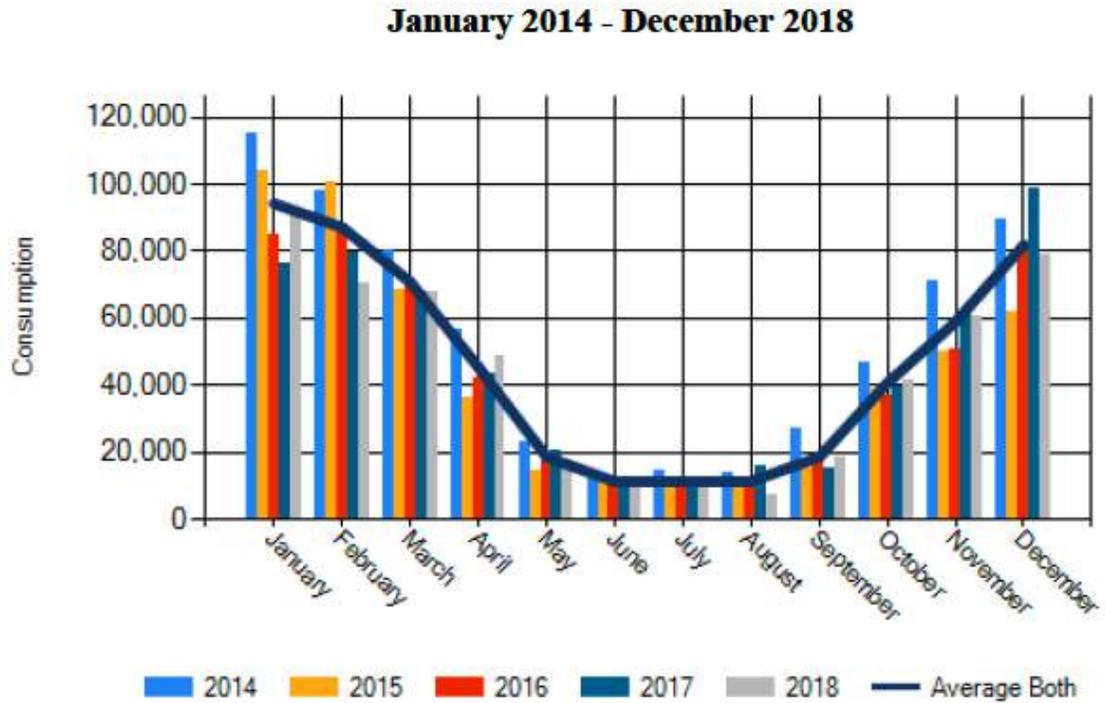


Figure 1-3 – Natural Gas Use (2013 – 2018)



City of Temiskaming Shores Energy Baseline Analysis

The following analysis uses RETScreen analysis of consumption data for the base year (2013) forward. This type of review allows for an objective evaluation of conservation progress by removing the variables that can independently affect energy consumption and are largely out of the City's control (i.e. weather, temperature, cooling or heating degree days).

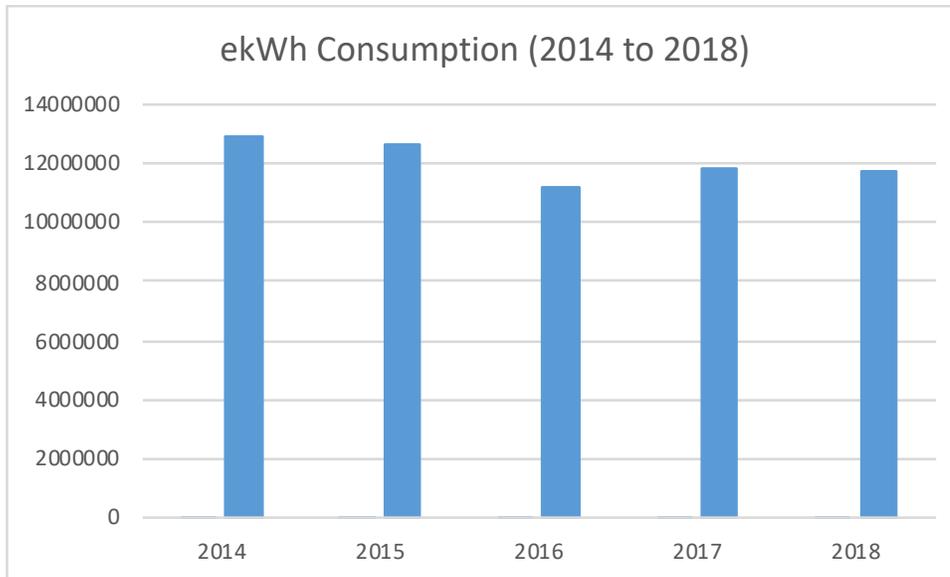
In the original ECDM Plan, the City set a target of a 1-5% reduction in energy consumption over the 5-year term of the Plan (2014-2019). The chart below outlines the methods by which the City intended to meet this target.

Figure 1-4 Energy Management Initiatives from the City's Original CDM Plan (Source: City of Temiskaming Shores 2014 CDM Plan):

Program/ Policy	Program/ Policy Objective	Number
Official Plan	Sets the goals, objectives and policies to guide growth and development within the City for the next 20 years, while creating opportunities for sustainable and energy efficient Development for conservation, and to encourage the use of green infrastructure and systems.	By-law 2014-040
Vehicle & Equipment Idling Policy	Places limitations on engine idling for the City's entire fleet to reduce air pollution; promote fossil fuel conservation; reduce noise pollution; and to reduce wear and service needs on the fleet.	By-law 2014-031
Energy Efficiency at City Hall	To ensure City Hall is as energy efficient as possible by implementing a temperature set point.	Motion 2013-557
Asset Management Plan & Management Policy	To ensure the City assets are well managed/maintained to meet performance levels used to deliver service, and that consider environmental and energy conservation goals.	By-law 2013-202
Issuance & Enforcement of Water Conservation in the City of Temiskaming Shores	Restricts water used at the discretion of Council from time-to-time.	By-law 2006-051

In order to adequately assess the City’s energy conservation progress, an examination of the Equivalent Kilowatt Hours (ekWh) must be conducted. This allows for natural gas and electricity consumption to be reviewed together. The City’s overall ekWh energy consumption between 2014 and 2018 declined by 1.1 million (2014 – 12.9 million ekWh, 2018 – 11.7 million ekWh) meaning the City exceeded its target with an overall 9% reduction in annual ekWh consumption over the 5-year period.

Figure 1-5 Equivalent Kilowatt Hour Energy Consumption (ekWh)



While electricity consumption remained relatively stable, natural gas consumption declined by 19% with the bulk of the change occurring between 2014 and 2015.

Figure 1-6 Natural Gas Consumption (m³)

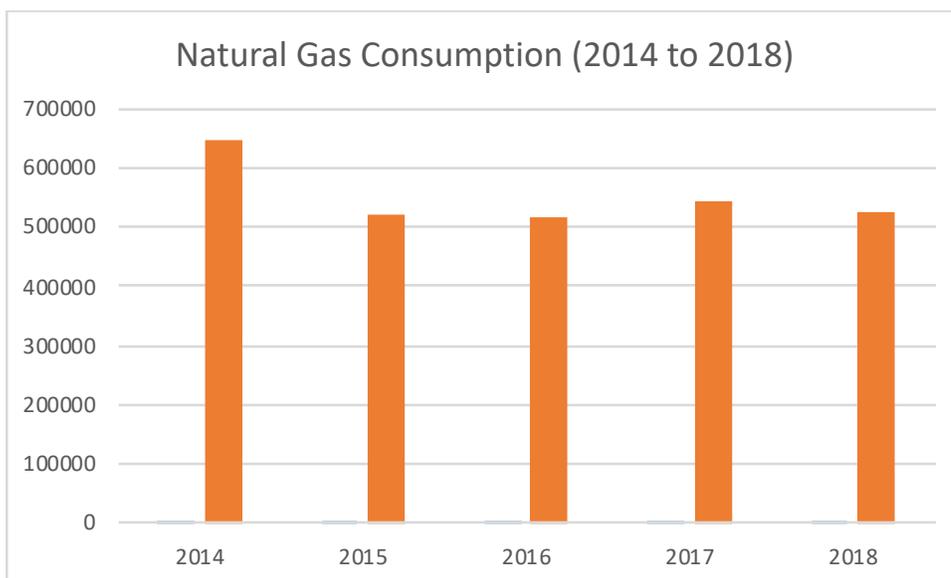
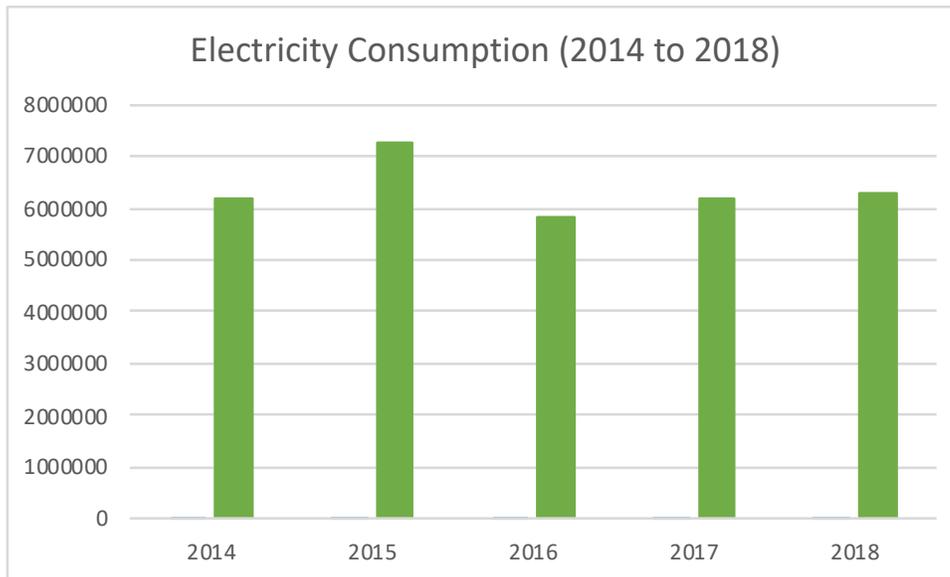


Figure 1-7 Electricity Consumption (kWh)



Energy Conservation Project Successes

Since the creation of the last 5-Year ECDM Plan, the City has initiated significant investments in energy efficiency and energy-cost reduction. These projects include:

Facility-Related Projects

2013

- LED lighting retrofits for the Public Works #2, New Liskeard Water Treatment Plant (WTP), New Liskeard Arena and Haileybury WTP

2014

- HVAC upgrades for the New Liskeard WTP, Riverside Place and City Hall

2015

- Humidification system upgrades at the Pool and Fitness Centre

2016 to 2018

- Looping of water systems
- Upgrading of removal filters
- Replacement of motor control centers (MCCs)
- LED lighting upgrade for Haileybury Arena surface lighting, City Hall and Haileybury Medical Centre
- High Efficiency Furnace Upgrades

2019

- Conversion of the New Liskeard Medical Centre to Library Use

City-Wide Street Lighting

In 2015 the City of Temiskaming Shores embarked on a major street lighting retrofit across the City. This project included the replacement of over 1,250 HPS street lights, leading to an annual savings of over \$100,000. The City received project funding incentives to complete this project.

2.0 Energy Conservation and Management Policy

Our Commitment

The City of Temiskaming Shores is committed to allocating staff and resources to develop and implement a strategic Energy Conservation and Demand Management (ECDM) Plan that will reduce energy consumption and its related environmental impact. As an organization, we value the notion of efficient operations and creating a more sustainable community. The ECDM Plan builds on our previous Municipal Energy Plan as well as our Greenhouse Gas Emissions Reduction Plan. These plans are all aimed at reducing our energy costs and creating a more sustainable community.

We are committed to managing energy responsibly and will use energy efficiency practices throughout our facilities, fleet, operations and equipment wherever it is cost effective to do so.

Our Vision

The City of Temiskaming Shores will endeavour to minimize energy consumption, related costs, and carbon emissions by continuously improving its energy management practices without compromising the level of service delivery to the community.

Our Goals and Objectives

As part of our 2019 ECDM Plan, the City created several strategic avenues to achieve specific goals and targets with regards to energy management. We have re-examined our past objectives and are re-committing to this updated version.

1. Reduce energy intensity in City facilities by 5% by 2024 compared to our revised base year (2018). This is in addition to the reductions achieved between 2013 and 2018, based on our original 2011 base year.
2. Enhance our culture of conservation through training and outreach to staff, clients and business partners. All employees will have the appropriate knowledge and training to be empowered to reduce energy consumption.
3. Expand upon our comprehensive corporate energy management policy and practices by enhancing key existing business practices to include energy efficiency standards and energy management best practices.
4. Expand our monitoring and tracking program for energy use by providing access to our energy management system to make energy consumption visible to everyone in the Corporation and support facility/management decision-making.

5. Deliver energy cost savings through the identification and implementation of processes, programs and projects that will reduce energy consumption.
 - Re-assess and benchmark the top energy consuming facilities across the Corporation (2019)
 - Review previously identified energy savings opportunities by reviewing past energy audits and plan to renew energy audits and analysis of the capital asset renewal program. (Ongoing)
 - Review and/or enhance standard operating and maintenance procedures to include energy conservation best practices. (Ongoing)
 - Seek funding for energy-related projects from various sources to enhance the payback and reduce implementation costs. (Ongoing)

Strategic Action Plan

To achieve our new ECDM Plan, the City will employ the following strategic actions designed to ensure a positive outcome over the next 5 years. These key strategies support the delivery of our Goals and Objectives.

Strategy 1. Corporate Practices

Expand upon our policies and practices that support the energy conservation effort and show leadership and commitment within the Corporation and community.

- Energy Management Team: Roles, Responsibilities and Accountability
- Energy Procurement
- Renewed focus on reducing our energy footprint in day-to-day operations

Strategy 2. Education, Awareness & Outreach

Provide the guidance and leadership necessary to empower employees and develop a culture of conservation.

- Energy Skills Training Program
- Energy Awareness Training
- Outreach, Engagement and Recognition Programs
- Feedback System for Employee Suggestions
- Employee Brainstorming Sessions

Strategy 3. Energy Conservation Action Plan and Energy Information Management

Continually identify and deliver energy conservation processes, programs and projects in all areas of the Corporation (facilities, fleet, equipment, water plants etc.). Demonstrate sound operating and maintenance practices to complement the energy efficiencies implemented through the capital asset renewal program. Employ a robust Energy Information Management System to ensure that all conservation activities are measured and verified to ensure the City receives and maintains specified energy reductions and savings.

Energy Conservation Action Plan

- Key facility energy audits and re/retro-commissioning studies
- Asset renewal plan and energy conservation project delivery
- Standard facility operations procedure review

Energy Information Management

- Maintenance of the online energy monitoring and reporting system (electricity, natural gas and fuels)
- Regular Energy Use Review presentations for the community, council, accountable staff and energy users
- Energy bill verification and rate optimization
- Reporting requirements for Regulation 507/18 (formerly 397/11)
- Consistent updates and review of key performance indicators (KPIs) / Benchmarking
- Standardize and implement project measurement and verification

3.0 STRATEGY 1: Energy Management Corporate Practices

The City of Temiskaming Shores has implemented several corporate practices, including key personnel deployment, to ensure a strong focus on energy management and savings. These efforts remain a key component of our renewed ECDM Plan.

The Energy Management Team: Roles and Responsibilities

Energy Sponsor and Champion: Manager of Physical Assets

The Energy Sponsor and Champion is ultimately responsible for creating budgets, securing spending authority and resources for the program. This role is responsible for setting the program's high-level vision, goals and objectives, keeping track of major project activities and approving resources and funding for the team and its approved projects. The Energy Sponsor and Champion has direct knowledge of the organization's major energy-using systems and is responsible for developing and maintaining the focus for the Energy Management Team. In addition, this role coordinates meetings, set agendas, and delegates and manages tasks related to the Energy Management Team and is responsible for ensuring that the monitoring and tracking systems for energy are accurate, up-to-date and available for use by City employees.

Corporate Energy Management Team

The Corporate Energy Management Team functions on a strategic level to set expectations for each of the facilities, develop metrics for tracking overall energy improvement, and build accountability for energy management activities. In addition, this cross-functional team has direct responsibility for the consumption of energy within their respective departments. As a group, the team supports and monitors the energy management initiatives (processes, programs, and projects) at the various facilities and across the corporation.

The Energy Management Team at City of Temiskaming consists of the Building Maintenance Committee, which currently includes the following members:

- Danny Whalen - Chair and Council Member
- Doug Jelly - Council Member
- Carman Kidd - Mayor
- Chris Oslund - City Manager
- Doug Walsh - Director of Public Works
- Steve Burnett - Technical & Environmental Compliance Coordinator
- Kelly Conlin - Executive Assistant
- Mitch Lafreniere - Manager of Physical Assets

Actions: Continue to seek cross-departmental membership and support for the Energy Management Team. Continue to meet bi-weekly to discuss the Energy Management Program to ensure implementation of new savings ideas, as well as maintain the positive momentum built over the past 5 years.

Energy Procurement

The City continues to utilize the energy procurement service provided by Local Authority Services (LAS). This program provides options for fixed-price energy procurement services to maintain predictable electricity and natural gas commodity costs. In addition, the program permits the City to work together with a large number of other municipal entities throughout the province to create bulk-buying power to leverage aggregated energy purchasing opportunities.

Actions: Continue to review the LAS program annually and evaluate the City's level of participation. Review potential alternative programs for merit and analyze the net result of participation annually.

4.0 STRATEGY 2: Education, Awareness and Outreach

The City's Education, Awareness and Outreach program has been utilized over the past 5 years to assist with the maintenance of a culture of conservation. This has been achieved by raising the level of awareness, understanding and general knowledge amongst staff regarding energy spending, usage and conservation. The City will continue to utilize a successful combination of program engagement, direct awareness marketing and hands-on training to enhance our energy reduction efforts to support the achievement of our energy conservation goals and objectives. As well, energy will continue to be a regular agenda item at staff meetings to solicit new ideas for reduction of energy use, promote continued awareness of the cost of energy and ensure that energy conservation remains a key consideration for all City employees.

The Education, Awareness and Outreach program provides guidance, leadership and the framework to empower employees and foster our culture of conservation. The program informs the organization of current energy use, operational practices as well as improvement opportunities, while ensuring that all employees have an opportunity to remain informed of the City's energy reduction efforts. This continued practice will foster the greatest possible impact of education and awareness.

The program is comprised of the following four focus areas:

Energy Skills Training Program

The Energy Skills Training Program is a vehicle for City employees to continue to develop a general awareness and understanding of current energy use within City facilities as well as skills to identify opportunities for improvement. The Training Program combines both general knowledge training and hands-on experience to gain maximum benefit.

Employee Brainstorming Sessions are an important part of the Energy Skills Training Program and are encouraged during the Energy Team meetings as a way of generating new ideas for energy conservation. As regular users and managers of City facilities, our employees are one of the City's most valuable resources to both generate and implement our energy conservation strategies.

Outreach, Engagement, Recognition and Energy Awareness Training Program

The City will continue to engage all users of City facilities (both staff and the general public) and recognizes that this is essential to the continued success of the energy management program. Our energy program will continue to employ a comprehensive approach to both engaging employees and recognizing the efforts of City staff who provide important support and ideas.

The Energy Awareness Training Program has been developed to provide consistent energy conservation messaging throughout all departments using Community-Based Social Marketing (CBSM) techniques to engage all users of City facilities.

Specific methods used to date include conservation tips, eye-catching posters, City intranet messaging and other relevant marketing tools. It is the intention of this Plan to expand our ability and focus to enable the City to become a 'clearinghouse' of information for local residents to discover ideas and incentives to improve their own energy usage practices.

Feedback System for Employee Suggestions

The City will continue to employ a feedback system to encourage employees to provide input and ideas. The email messages are sent to a specific address and are forwarded to members of the Energy Management Team in order to ensure prompt response. The Energy Team members can engage relevant employees to ensure that all suggestions are captured and explored.

Actions: Review available energy training opportunities both generally (i.e. all staff) and for specific facilities (i.e. water plant). Establish and maintain at least annual Outreach and Engagement efforts to keep energy conservation 'top-of-mind' for staff and stakeholders.

5.0 STRATEGY 3: Energy Conservation Activities and Information Management

Energy Conservation Action Plan

The Energy Conservation Action Plan forms the blueprint for implementing energy conservation and cost saving measures. The City has created a list of potential projects based on previous facility energy audits. The attached action plans have been created to guide this process based on a prioritized implementation schedule. All available incentives and funding sources will be explored to minimize the implementation cost of each measure. In addition to the measures shown, the City anticipates that further energy audits, completed over the next 5 years, will augment the list of available energy conservation measures.

Below is our current list of known projects to be implemented during the life of this Plan. In all, the measures will include:

- LED lights on New Liskeard Arena surface (2019)
- LED upgrades to decorative lights in downtown cores (throughout the life of the Plan)
- Boiler and lighting upgrades for the New Liskeard Library (2019)

Additional measures will be added as funding becomes available on an annual basis. In general terms, our actions are expected to yield the following results:

- Education, Awareness and Outreach: 1-2% annual energy savings
- On-going regular reviews of consumption and baselines: .5% to 1% annual energy savings
- Re/retro Commissioning: 2-7% annual energy savings within the facilities where it is implemented (estimated to be 1% overall potential total annual savings)

Actions: Maintain a schedule of energy audit and re/retro-commissioning renewals to ensure that our list of measures is up-to-date and that previous measures are still functional and providing savings. Perform periodic reviews of available incentives and stay up-to-date on potential sources of funding to offset the implementation costs of the proposed future measures. Review the list of measures at least annually and update as necessary.

Energy Information Management

Online Energy Monitoring and Reporting System

The City of Temiskaming Shores currently has a system for managing and reporting its energy consumption (electricity, natural gas, fuels). The motivation for this effort is the notion that “you can’t manage what you are not aware of”. By making our energy usage visual, and keeping the information real-time, all personnel with access to the information can benefit from understanding the nature of energy use in their facilities, as well as the impact their actions or inactions have on the City’s overall energy cost and budgeting.

In order to enhance our ability to monitor and track the progress of some of our facilities, the City currently employs a Supervisory Analytics program to monitor and track consumption in selected buildings against an established baseline using a CUSUM analysis. This information is also key in evaluating the potential of new conservation projects as well as measuring the effectiveness of initiatives already taken.

Actions: Continue to gather and upload energy data into the Energy Information Management System regularly and analyze the data for patterns and savings opportunities using our Supervisory Analytics program.

Energy Management Presentations for the Community, Council, Accountable Staff and Energy Users

To gain traction for the initiatives within this Plan and ensure that the City of Temiskaming Shores reaches its stated reduction targets, it is imperative that information regarding energy usage and cost, as well as the City’s energy conservation plans and projects, are well understood and top of mind of everyone from front-line employees to senior department heads and City Council. This broad awareness will lead to additional buy-in and support for the City’s continued efforts to reduce its energy usage and spending.

Actions: Make energy a key topic at staff and senior management meetings as well as provide an update on energy use and conservation to Council at least annually.

Key Performance Indicators (KPI’s) and Monitoring and Verification

To ensure momentum continues, and the City of Temiskaming Shores receives value-for-money with regards to its energy conservation efforts, a rigorous program of establishing KPI’s and then monitoring and verifying ongoing savings is an essential element of this Plan. By establishing agreed upon KPI’s (as suggested in the table below) and then performing regular and frequent monitoring, not only will City personnel be able to verify that savings expected from various projects is achieved, but that the savings continue for the duration of the project or retrofit’s useful life. This practice will protect the City’s investments as well as provide transparency and support for successful savings initiatives

Figure 5.1 – KPI Suggestions

Facility Type	Energy KPIs	Measured Variables
Cultural Facilities, Indoor Recreational Facilities and Community Centres	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather • Occupancy Rates / month • Sheet rentals / month
Facilities Related to Treatment or Pumping of Water or Sewage	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather (Temperature and Rainfall) • m³ treated water or waste water / day
Administrative Offices	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather
Public Libraries	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather • Occupancy
Fire Stations and Associated Offices	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather • Occupancy
Storage Facilities	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month Baseline Natural Gas <ul style="list-style-type: none"> • m³ / month Other Energy Sources	<ul style="list-style-type: none"> • Daily Weather
Street Lighting	Electricity	<ul style="list-style-type: none"> • Number of Lights
Recreation and Outdoor Lighting	Baseline Electricity (Summer/Winter/Shoulder Season) <ul style="list-style-type: none"> • kWh / month • Peak kW / month 	<ul style="list-style-type: none"> • Occupancy or Rentals / Month • Opening / Closing Dates
Fleet	Baseline Diesel Use Baseline Gasoline Use	<ul style="list-style-type: none"> • Number of Vehicles • km driven / month

Actions: Review all conservation initiatives to understand the most appropriate monitoring and verification process. Review the project savings at pre-defined regular intervals and report outcomes to senior management/City Council.

Bill Verification and Rate Optimization

A consistent, periodic review of the City's energy invoices is important to ensure that rates and recorded consumption values on energy bills is accurate. This ensures that the invoices presented by utilities are correct and are providing appropriate and relevant data to the City's Energy Management Platforms.

Actions: Perform a rationalization check on monthly invoices and conduct at least annual detailed billing reviews to ensure accuracy.

Ongoing Ontario Regulation 507/18 Reporting

In addition to completing this Plan, the City of Temiskaming Shores is required to submit annual energy consumption and greenhouse gas emissions templates to the appropriate Ministry of Energy portal. Gathering and recording monthly energy invoices are necessary to complete these reports.

Actions: Complete all required regulatory reporting by July 1 of each year.

The Corporation of the City of Temiskaming Shores

By-law No. 2021-087

Being a by-law to Amend By-law No. 2021-083 for the adoption of 2021 tax rates for municipal and school purposes and to further provide penalty and interest for payment in default

Whereas as per Section 290(1) of the Municipal Act, S.O. 2001, c.25, as amended, municipal council adopted the 2021 Municipal Budget with By-Law No. 2021-082 on May 18, 2021 which included estimates of all sums required during the year for the purposes of the municipality; and

Whereas as per Section 307 (2) (b) of the Municipal Act, S.O. 2001, c.25, as amended, the tax rates and the rates to raise the fees or charges shall be in the same proportion to each other as the tax ratios established under Section 308 for the property classes are to each other; and

Whereas as per Section 312 (2) of the Municipal Act, S.O. 2001, c.25, as amended, provides that for the purposes of raising the general local municipal levy, the council of a local municipality shall, after the adoption of estimates for the year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes; and

Whereas Council of the City of Temiskaming Shores, at the May 18, 2021 Regular meeting, adopted By-law No. 2021-083 to establish 2021 tax rates for municipal and school purposes and to further provide penalty and interest for payment in default; and

Whereas an error was identified with the New Liskeard Business Improvement Area Tax Rate.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts as follows:

1. That Schedule "A" to By-law No. 2021-083, be amended by deleting the New Liskeard Business Improvement Area Total Tax rate, and replacing it with 0.0016233.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor changes or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

Read a first, second and third time and finally passed this 1st day of June, 2021.

Mayor

Clerk

The Corporation of the City of Temiskaming Shores

By-law No. 2021-088

Being a by-law to amend By-law No. 2021-067 to authorize the execution of a Site Plan Control Agreement with Lawrence Coulis for 522 Georgina Avenue (Roll No. 5418-030-002-025.00)

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Section 41 of the Planning Act, R.S.O. 1990 c.P.13, as amended, enables the Municipality to establish a Site Plan Control Area; and

Whereas the Council of the Corporation of the City of Temiskaming Shores passed By-law No. 2018-097 designating the City of Temiskaming Shores as Site Plan Control Areas; and

Whereas Council adopted By-law No. 2021-067 on April 20, 2021, to enter into a Site Plan Agreement with Lawrence Coulis for the redevelopment of the property at 522 Georgina Avenue, with the knowledge that the agreement would need to be amended pending submission of revised site plan drawings; and

Whereas the revised site plan drawings have been received and Council considered Memo 023-21-CS at the June 1, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to amend By-law No. 2021-067, to include the revised site plan agreement;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2021-067 be repealed in its entirety and replaced with Schedule "A" to this By-law; and
2. That a Notice of Agreement be registered at the Land Titles Office in Haileybury to register Schedule "A" to this by-law; and
3. That this by-law takes effect on the day of its final passing; and

4. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 1st day of June, 2021.

Mayor

Clerk



Schedule "A" to
By-law No. 2021-088
Site Plan Control Agreement
(522 Georgina Avenue)

This agreement, made this 1st day of June 2021.

Between:

The Corporation of the City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050, Haileybury, ON P0J 1K0
(hereinafter called the “**City**”)

And:

Lawrence Coulis
903-375 King Street North, Waterloo, ON N2J 4L6
(hereinafter called the “**Owner**”)

Whereas the City of Temiskaming Shores enacted Site Plan Control Area By-law No. 2018-097 pursuant to the provisions of Section 41 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the “**Act**”);

And Whereas By-law No. 2018-097 also sets out policies for site plan control assurances;

And Whereas by an application dated on or about October 30th, 2020, the Owner applied to the City for site plan approval in respect of its development described in Schedule “A”;

And Whereas the Owner owns the property described as 522 Georgina Avenue, Plan M13NB Block G Lot 1 to Lot 3 Parcel 6544NND;

Now Therefore in consideration of the mutual covenants contained herein, the parties covenant and agree as follows:

Conditions for Site Plan Control Agreement

This Agreement shall apply to the Lands, and to the development and redevelopment of the Lands.

The Owner covenants and agrees:

1. That no development or redevelopment will proceed on the Lands except in accordance with the Plans approved by the City pursuant to Section 41 of the Planning Act R.S.O. 1990, c.P.13, and more specifically identified in Appendix 1 to 9 inclusive attached hereto (collectively, the “**Plans**”);
2. That the proposed buildings, structures and other works shown on the Plans with respect to the Lands shall be completed in conformity with the Plans;
3. To carry out all works in such a manner as to prevent erosion of earth, debris and

- other material from being washed or carried in any manner onto any road or road allowance whether opened or unopened or onto the property of any other person or persons;
4. To construct an entrance/exit in the locations as shown on the Plans to the satisfaction of the City;
 5. To provide such pavement markings, sidewalks, paving, curb cuts, and to landscape the Lands as shown on the Plans and further agrees to maintain same to the satisfaction of the City;
 6. That prior to the work commencing, arrangements for the necessary permits and approvals must be made with the City's Public Works Department and Building Department;
 7. That any required work on the property in respect to municipal water and sanitary sewer must be carried out in accordance with City specifications, by a contractor approved by the City, at the expense of the Owner;
 8. That the Owner must provide confirmation to the Manager of Environmental Services that the water and sanitary sewer services are adequate to support the development;
 9. That upon completion of installation and construction of all of the services, works and facilities, the Owner shall supply the City with a certificate from the Owner's engineer verifying that the services, works and facilities were installed and constructed in accordance with the approved plans and specifications.
 10. To ensure snow and runoff from the Lands do not impact the City's sidewalks, roadways or any adjacent property to the satisfaction of the City acting reasonably. Where the City identifies an immediate concern all reasonable attempts will be made to contact the Owner (via telephone and email) to address the concern. If contact cannot be made or the Owner does not complete the work, the City will complete the work and recover from the Owner all reasonable costs, by action or in like manner as municipal taxes that are overdue and payable.
 11. That all entrances, exits and fire routes within the parking areas shall, at all times, be kept clean and clear of snow or debris to the satisfaction of the City acting reasonably, failing which the City shall notify the Owner in writing by registered mail and allow the Owner two (2) business days from receipt of the written notice to perform the required work. If the Owner does not complete the required work within two (2) business days the City shall have the right to enter upon the parking areas, undertake the clearing and removal of snow or debris on all entrances, exits and fire routes and recover from the Owner all reasonable costs, by action or in like manner as municipal taxes (post project completion) that are overdue and payable.

12. That all conditions as set out in this agreement and as shown on the Plans inclusive, shall be completed within one (1) year of the issuance of an Occupancy Permit. That all work shown on the Plans that is legislated by Ontario Building Code shall be completed prior to the issuance of an Occupancy Permit.
13. That all conditions as set out in the agreement and as shown on the Plans inclusive, shall be completed within two (2) years of the issuance of any building permit. All work shown on the Plans that is legislated by the Ontario Building Code shall be completed prior to the issuance of an Occupancy Permit.
14. That prior to receiving a building permit, the Owner will deposit with the City, the sum of \$230 in Canadian Dollars by way of a certified cheque, cash or an irrevocable Letter of Credit to ensure the satisfactory performance of all work to be done on the subject lands, to ensure fulfilment of all terms and conditions of this Agreement.
 - (a) The Letter of Credit must be arranged such that draws may be made by the City, if necessary, in accordance with the terms and conditions of this Agreement.
 - (b) Upon completion of all works and services required by this Agreement to the satisfaction of the City acting reasonably, the City shall return any deposit to the then owner of the property.
 - (c) Should the owner fail to comply with the terms and conditions of this agreement the City may undertake the required work. Should the owner fail to pay the City forthwith upon demand, the City shall apply all or such portion of the deposit as may be required towards the cost.
 - (i) Should the cost exceed the amount of the deposit, the City will invoice the Owner for the additional amount.
15. That the Owner will indemnify the City and each of its officers, servants, and agents from all loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings of every nature and kind arising from or in consequence of the execution, non-execution or imperfect execution of any of the work hereinbefore mentioned to be performed by the Owner or its contractors, officers, servants or agents or of the supply or non-supply of material therefore to be supplied by the Owner or its contractors, officers, servants or agents, provided such loss, damages, costs, expenses, claims, demands, actions, suits or other proceedings arise by reason of negligence on the part of the Owner or its contractors, officers, servants or agents.
16. That the Owner shall not hold the City responsible for any and all costs related to the provision of revised site plans.

17. That the Owner consents to the registration of this Agreement against the Lands by way of “Notice of Agreement” and understands that the said Notice of Agreement shall remain on title to the Lands in perpetuity or until mutual consent of the Owner and the City to remove the Notice of Agreement from title.
18. That the Owner understands and agrees that it shall be responsible for all fees incurred in the registration of this Agreement against the title to the Lands and for all registration fees incurred in the registration of any subsequent amendment or deletion of the Agreement from title and for any approvals or consents required to register this Agreement.
19. The Owner shall arrange for and shall be responsible for all fees incurred in the registration of postponements of all debentures, charges, mortgages, or other similar documents registered prior to the registration of this Agreement.
20. That the Owner understands and agrees that any modifications to the site, additional structures, building additions and/or new buildings on the Lands shall require an amendment to this Agreement, if deemed by the City to be of a magnitude to warrant such an amendment.
21. The following Appendices are attached to this agreement:
 - Appendix 1 – SITEPLAN; SP1.0; DRAWN BY: J.KELLY; REISSUED FOR PERMIT 21.05.17.
 - Appendix 2 – BUILDING ELEVATIONS; A3.0; DRAWN BY: J.KELLY; REISSUED FOR PERMIT 21.05.17.

This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of)

Lawrence Coulis

Signature

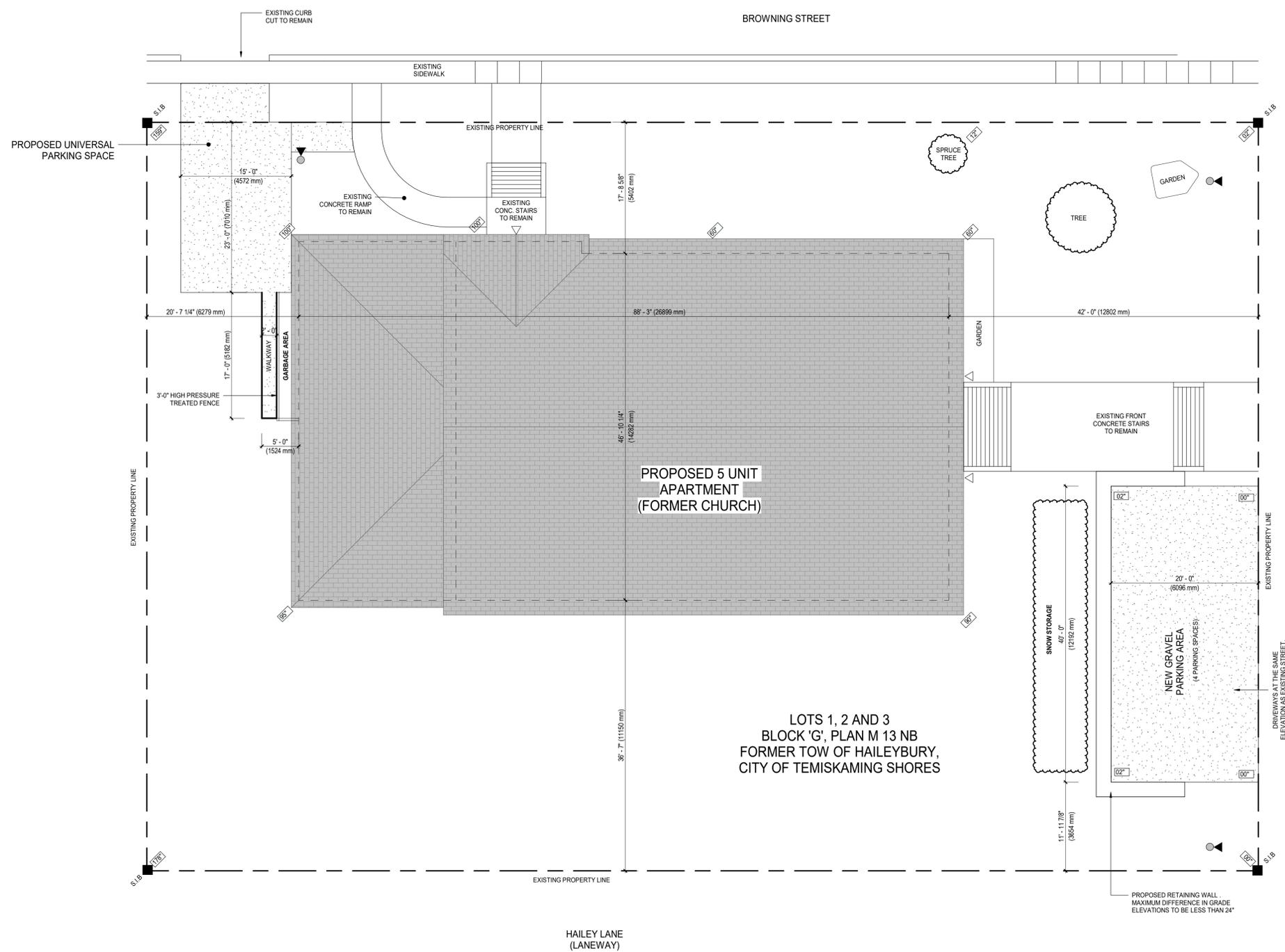
Municipal Seal)

**The Corporation of the City of Temiskaming
Shores**

Mayor – Carman Kidd

Clerk – Logan Belanger

REV No.	DATE	REVISION
2		
1	20.12.03	ISSUED FOR PERMIT
2	21.05.17	RESUBMITTED FOR PERMIT



**PROPOSED 5 UNIT
APARTMENT
(FORMER CHURCH)**

**LOTS 1, 2 AND 3
BLOCK 'G', PLAN M 13 NB
FORMER TOW OF HAILEYBURY,
CITY OF TEMISKAMING SHORES**

1 PROPOSED SITE PLAN
VF-10F

INFORMATION TAKEN FROM GRAVEL AND SCOTT DESIGNS, PROJECT NUMBER: GSD0111

SITE NOTES:

PROPOSED PROPERTY RUNOFF TO BE REDUCED.

PROPOSED PARKING AREAS TO BE RECESSED INTO EXISTING SLOPING GRADE. EXISTING RUNOFF WILL COLLECT IN PROPOSED PARKING AREAS. PROPOSED PARKING AREAS ARE TO BE GRANULAR 8" BASE GRAVEL (12" DEEP) AND BE PERMEABLE TO RAIN WATER AND RUNOFF.

- SITE LEGEND:**
- EXISTING HYDRO POLE WITH CITY LIGHT TO REMAIN
 - PROPOSED FIXED MOTION SENSOR LIGHT, FACE MOUNTED TO EXTERIOR WALL
 - EXISTING ELEVATIONS IN INCHES (ABOVE BASEMENT SLAB)
 - PROPOSED ELEVATIONS IN INCHES (ABOVE BASEMENT SLAB)

TACOMA ENGINEERS
Firm BCIN: 29604

The undersigned has reviewed and taken responsibility for this design for categories checked. As required by OBC S.O. 2.2.4, the designer is qualified and the firm is registered in the categories checked below.

Building Structural
 Complex Building
 Large Building
 Small Building

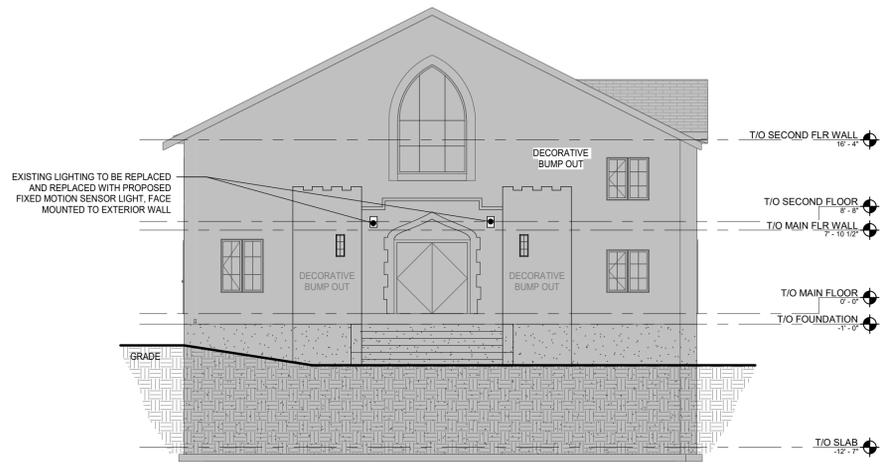
Signature: *[Signature]*
Designer: John Hill
Designer BCIN: 39864
Date: February 15, 2021

TRI-CITY DRAFTING AND DESIGN SERVICES
11 KENT STREET GUELPH, ONTARIO N1H 3B6
SERVICE@TRICITYDRAFTING.COM

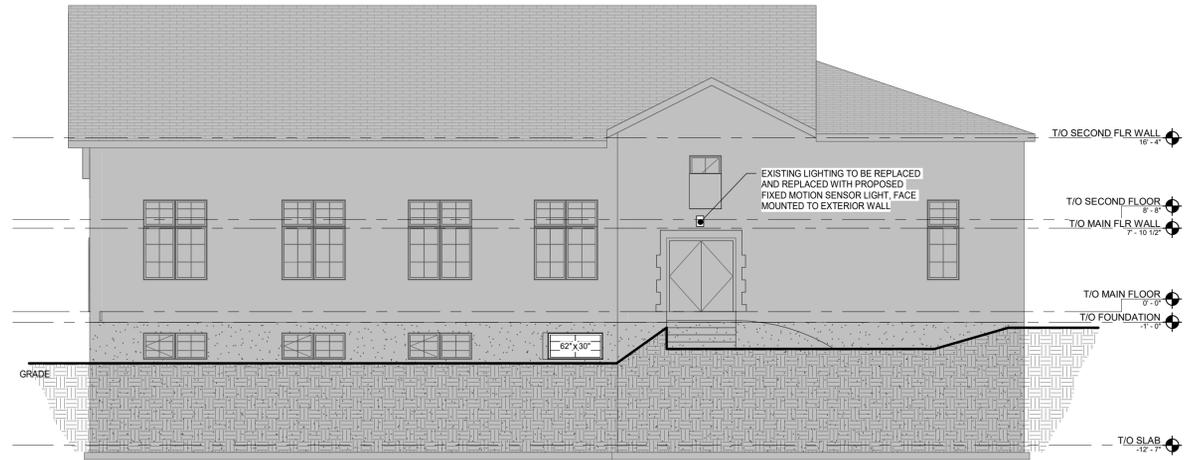
LAWRENCE COULIS
PROPOSED RENOVATION AND CONVERSION
522 GEORGINA AVE.
HAILEYBURY, ON. P0J 1K0

SITEPLAN
DRAWN BY: J.KELLY PROJECT No.: 20TC075

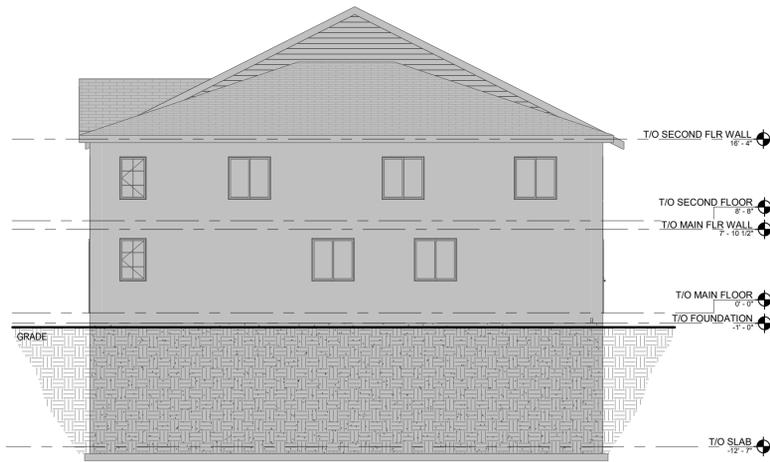
REV No:	1	
No.	DATE	REVISION
1	21.05.17	REISSUED FOR PERMIT



1 EAST BUILDING ELEVATION
A3.0 V8-17



2 NORTH BUILDING ELEVATION
A3.0 V8-17



4 WEST BUILDING ELEVATION
A3.0 V8-17



3 SOUTH BUILDING ELEVATION
A3.0 V8-17

TACOMA ENGINEERS
Firm BCIN: 29604

This undersigned has reviewed and taken responsibility for this design for categories checked. As required by OBC S.C.3.2.4, the designer is qualified and the firm is registered in the categories checked below.

Building Structural
 Complex Building
 Large Building
 Small Building

Signature: *[Signature]*
Designer: John Hill
Designer BCIN: 39864
Date: February 15, 2021

TRI-CITY DRAFTING AND DESIGN SERVICES
11 KENT STREET GUELPH, ONTARIO N1H 3B6
SERVICE@TRICITYDRAFTING.COM

LAWRENCE COULIS
PROPOSED RENOVATION AND CONVERSION
522 GEORGINA AVE.
HALIEYBURY, ON. P0J 1K0

BUILDING ELEVATIONS

DRAWN BY: J.KELLY PROJECT No.: 20TC075

The Corporation of The City of Temiskaming Shores

By-law No. 2021-089

Being a By-law to amend By-law No. 2017-154 to rezone 433955 Hawn Drive from Manufacturing Industrial (M2) to the Manufacturing Industrial Exception 3 (M2-3) Zone to add a motor vehicle washing establishment as an additional permitted use on the property Roll No. 5418-020-001-018.21

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990 c.P. 13, as amended, the Council of a Municipality may enact by-laws to authorize the use of land, buildings or structures for any purpose set out therein that is otherwise prohibited; and

Whereas By-law No. 2017-154 regulates the use of land and the use and erection of buildings and structures within the Corporation of the City of Temiskaming Shores; and

Whereas Council considered Administrative Report No. CS-024-2021 at the Regular Council meeting held on June 1, 2021, and directed staff to prepare the necessary by-law to amend the City of Temiskaming Shores Zoning By-law No. 2017-154, to rezone the property from Manufacturing Industrial (M2) to Manufacturing Industrial Exception 3 (M2-3), for consideration at the June 1, 2021 regular meeting; and

Whereas the Council of the Corporation of the City of Temiskaming Shores deems it advisable to amend By-law No. 2017-154 as hereinafter set forth.

Now therefore be it resolved that the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. The property affected by this By-law is located at 433955 Hawn Drive, DYMOND CON 1 PT S ½ LOT 6 RP 54R5639 PARTS 24 AND 32.
2. By-law No. 2017-154 is hereby amended as follows:
 - (a) Schedule 'F2' of By-law 2017-154 is hereby amended by rezoning the affected property from "Manufacturing Industrial (M2) Zone" to "Manufacturing Industrial Exception 3 (M2-3) Zone" in accordance with the provisions of this By-law.
 - (b) By-law No. 2017-154, as amended, is hereby further amended by adding the following information in the 'M2-3' row in Section 8.5.2:

Exception	By-law	Location	Schedule	Special Provisions
M2-3	2021-089	433955 Hawn Drive	F2	<ul style="list-style-type: none">• A motor vehicle washing establishment is an additional permitted use

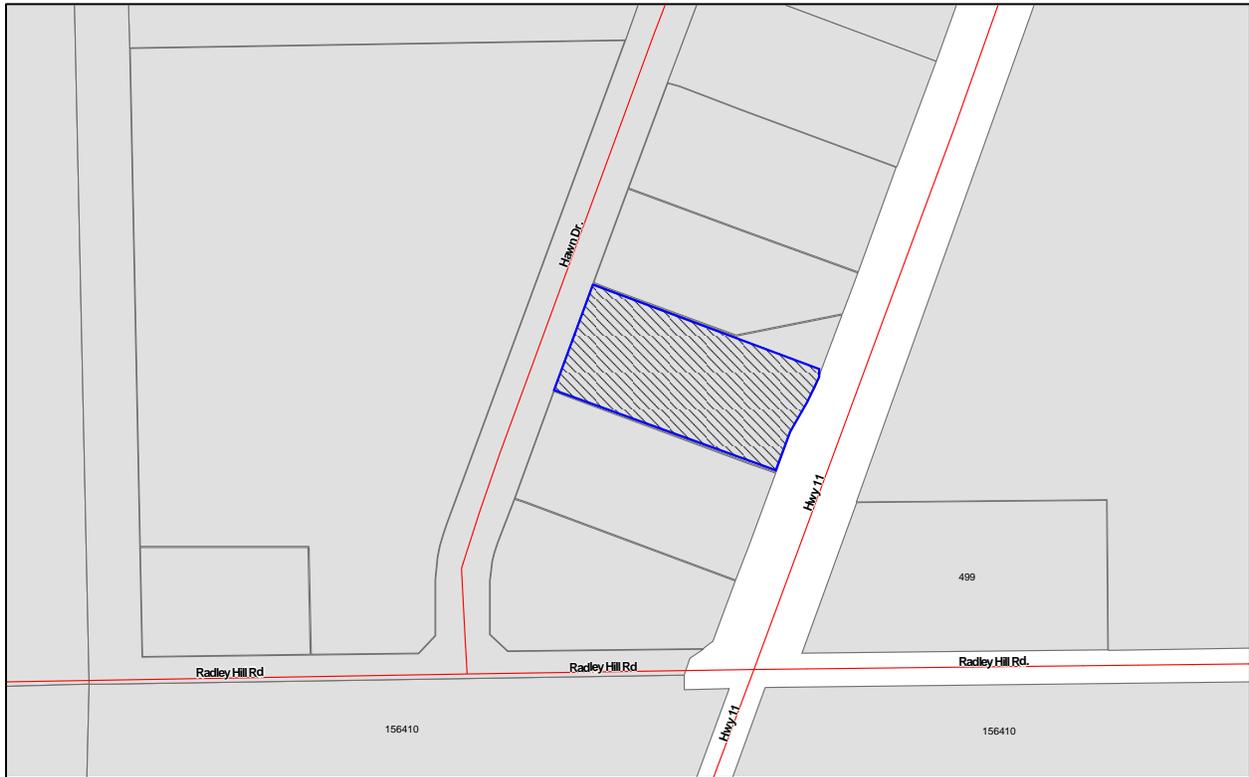
3. This By-law shall come into full force and effect in accordance with Section 34 (19) of the *Planning Act*, R.S.O. 1990.

Read a first, second and third time and finally passed this 1st day of June, 2021.

Mayor

Clerk

Schedule 'A' to By-law 2021-089



Rezoned from Manufacturing Industrial (M2) to Manufacturing Industrial Exception 3 (M2-3)

The Corporation of the City of Temiskaming Shores

By-law No. 2021-090

Being a by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the Extension of Water and Sanitary Services for the Haileybury Fire Station

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. PW-014-2021 at the June 1, 2021 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the Extension of Water and Sanitary Services for the Haileybury Fire Station, in the amount of \$81,440.00, plus applicable taxes, for consideration at the June 1, 2021 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute an agreement with Pedersen Construction (2013) Inc. for the Extension of Water and Sanitary Services for the Haileybury Fire Station, in the amount of \$81,440.00, plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 1st day of June, 2021.

Mayor

Clerk



Schedule "A" to

By-law 2021-090

Agreement between

The Corporation of the City of Temiskaming Shores

and

Pedersen Construction (2013) Inc.

for the Extension of Water and Sanitary Services for the
Haileybury Fire Station

This agreement made this 1st, day of June, 2021.

Between:

The Corporation of the City of Temiskaming Shores

(hereinafter called "the Owner")

and

Pedersen Construction Inc.

(hereinafter called "the Contractor")

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Provide all material and perform all work described within this Agreement, in accordance to the specifications contained in their submission in relation to the following:

**Corporation of the City of Temiskaming Shores
Request for Proposal
PW-RFP-004-2021 – Extension of Water and Sanitary Services –
Haileybury Fire Station**

- b) Do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto as Appendix 01 and forming part of this agreement.
- c) Complete, as certified by the Manager of Environmental Services, all the work by **August 31, 2021**.
- d) The time limits referred to in this Agreement may be abridged or extended by mutual agreement by both Parties.

Article II:

The Owner will:

- a) Pay the Contractor in lawful money of Canada for services aforesaid, in the amount of Eighty-One Thousand, Four-Hundred and Forty Dollars, and Zero Cents (\$81,440.00) plus applicable taxes, subject to additions and deductions as provided in the Contract Documents, as authorized by an approved Contract Change Order.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Contractor:

Pedersen Construction (2013) Inc.
177246 Bedard Road
New Liskeard, Ontario P0J 1P0

Attn.: Karl Pedersen

The Owner:

City of Temiskaming Shores
325 Farr Drive / P.O. Box 2050
Haileybury, Ontario P0J 1K0

Attn.: Steve Burnett, Manager of Environmental Services

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Appendix 01 to
Schedule "A" to

By-law No. 2021-090

Form of Agreement

City of Temiskaming Shores

Extension of Water and Sanitary Services – Haileybury Fire Station

PW-RFP-004-2021

Pedersen Construction (2013) Inc. RFP Package Contents

Stipulated Bid Price	Pg. #2
Non Collusion Agreement	Pg. #3
Conflict of Interest Declaration	Pg. #4
PCI Proposal Breakdown	Pg. #5
List of Subcontractors and Equipment	Pg. #7
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Project Organizational Chart and Schedule	Pg. #9
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WSIB Clearance Certificate	Pg. #16
Certificate of Insurance	Pg. #17





Extension of Water and Sanitary Services - Haileybury Fire Station

PW-RFP-004-2021

Contractor's submission of bid to:

The Corporation of the City of Temiskaming Shores

Stipulated Bid Price

We/I, Pedersen Construction (2013) Inc.

(Registered Company Name/Individuals Name)

Of, 177246 Bedard Rd. New Liskeard, ON P0J 1P0

(Registered Address and Postal Code)

Business:

Phone Number (705) - 647-6223

Fax Number (705) - 647-8851

We/I hereby offer to enter into an agreement to supply and install, as required in accordance to the proposal for a price of:

Lump sum price before HST

\$ 81,440.00



City of Temiskaming Shores
PW-RFP-004-2021
Extension of Water and Sanitary Services - Haileybury Fire Station

NON COLLUSION AFFIDAVIT

I/ We Karl Pedersen the undersigned am fully informed respecting the preparation and contents of the attached quotation and of all pertinent circumstances respecting such bid.

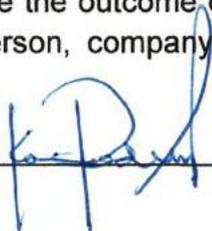
Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices quoted in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or proposal of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Signed



Company Name

Pedersen Construction (2013) Inc.

Title

President



City of Temiskaming Shores

PW-RFP-004-2021

Extension of Water and Sanitary Services - Haileybury Fire Station

Conflict of Interest Declaration

Please check appropriate response:

- I/we hereby confirm that there is not nor was there any actual, or perceived conflict of interest in our quotation submission or performing/providing the Goods/Services required by the Agreement.
- The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's quotation submission or the contractual obligations under the Agreement.

List Situations:

Not applicable

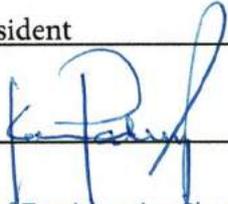
In making this quotation submission, our Company has / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the quotation process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at, New Liskeard this 26th day of May, 2020.

FIRM NAME: Pedersen Construction (2013) Inc.

BIDDER'S AUTHORIZED OFFICIAL: Karl Pedersen

TITLE: President

SIGNATURE: 



PEDERSEN CONSTRUCTION (2013) INC.

177246 Bedard Road, New Liskeard, ON P0J 1P0

(705) 647-6223 Fax (705) 647-8851

May 26, 2021

City of Temiskaming Shores
325 Farr Drive, P.O. Box 2050
Haileybury, ON P0J 1K0

Attention: Logan Belanger, Clerk

Tel: 705-672-3368

E-mail: tenders@temiskamingshores.ca

Dear Logan,

**PW-RFP-004-2021 "Extension of Water and Sanitary Services to the
Haileybury Fire Station
Closing: 2:00pm Wednesday, May 26, 2021"**

We hereby quote the following.

- 1) Mobilize equipment and set up temporary construction signage.
- 2) Connect to the existing 150mm PVC DR18 watermain, south of Marty's Auto Tech Inc. entrance (24 Rorke Avenue, Haileybury).
- 3) Supply and install (1) 150mm gate valve at connection c/w sliding type valve box and cathodic protection.
- 4) Supply and install a 25mm dia. Temporary water service to Marty's Auto Tech Inc.
- 5) Supply and install approx. 71 meters of 150mm PVC DR18 water service from the above connection to the proposed Haileybury Fire Station southeast property line c/w granular bedding/cover material, native backfill and 100mm of Styrofoam insulation at the existing drainage ditch crossing.
- 6) Supply and install (1) fire hydrant c/w lead and 150mm fire hydrant valve at end of the 150mm PVC DR18 water service.
- 7) Pressure test and chlorinate the new 150mm water service.
- 8) Connect to proposed "CGV Builders" 150mm gate valve at Haileybury Fire Station property line.
- 9) Relocate Marty's Auto Tech Inc. water service c/w appurtenances. Disconnect and remove temporary water service.
- 10) Connect the proposed 75mm dia. Sanitary forcemain to the existing 1200mm dia. Sanitary manhole.
- 11) Supply and install approx. 46 meters of 75mm dia. Sanitary forcemain service, offset 1 meter horizontally and 0.5 meter below the 150mm water service (common service trench) c/w

granular bedding/cover material and native backfill from above manhole connection to the proposed Haileybury Fire Station southeast property line.

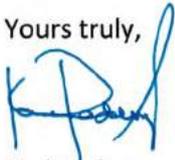
- 12) Connect the 75mm forcemain to the "CGV Builders" 75mm dia. Forcemain at the Haileybury Fire Station property line.
- 13) Restore grassed areas with 100mm of topsoil and seeding.
- 14) Restore Marty's Auto Tech Inc. entrance with 600mm of granular B and 150mm of granular A.
- 15) Demobilize equipment and remove temporary construction signage.

Total = \$81,440.00

Notes:

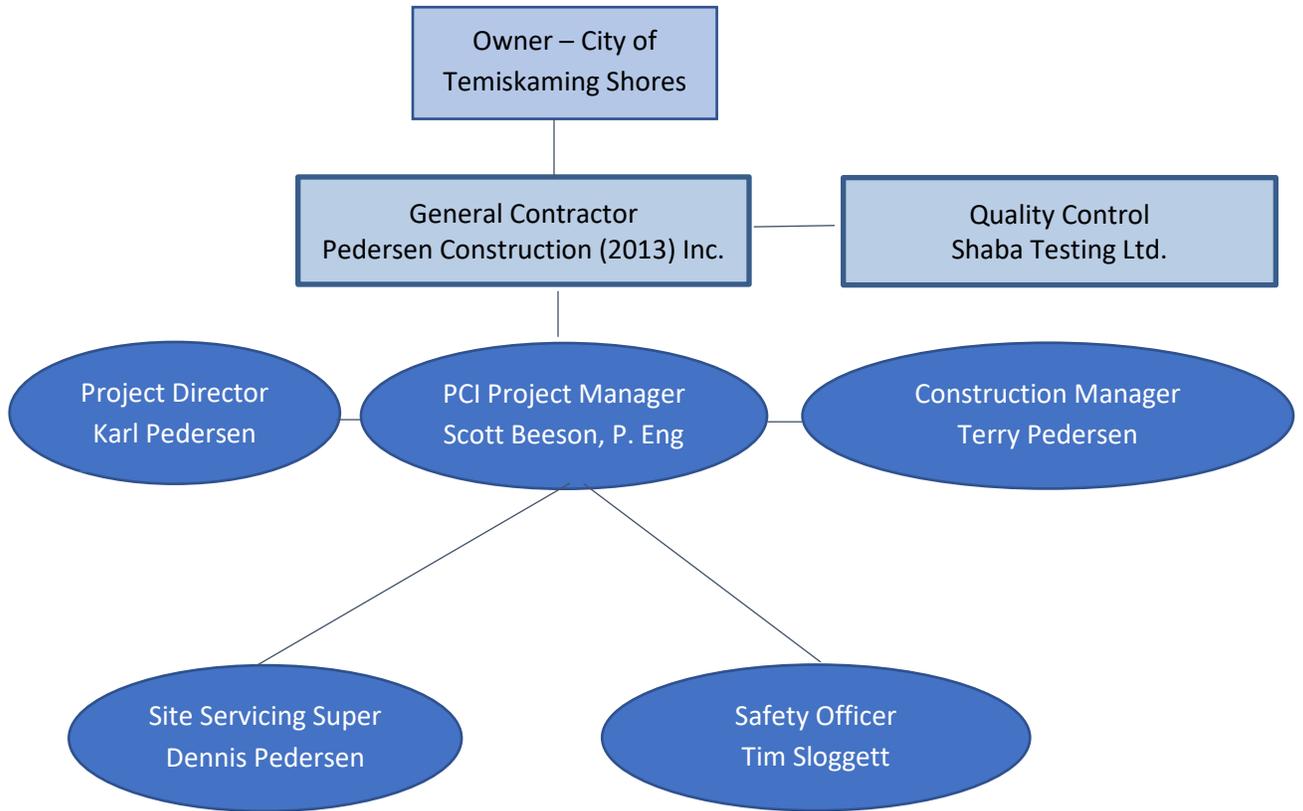
- (1) HST Extra.
- (2) Asphalt and curb restoration by the City of Temiskaming Shores.

Yours truly,



Karl Pedersen
President

**Project Team Organization Chart
PW-RFP-004-2021**



Tentative Schedule

- | | |
|------------------------------------------------|---------------|
| 1) Request for Proposal Award | June 10, 2021 |
| 2) Procurement of Materials | June 17, 2021 |
| 3) Delivery of Materials to Site | June 28, 2021 |
| 4) Installation of Water and Sanitary Services | July 16, 2021 |
| 5) Testing and Commissioning | July 23, 2021 |

The Corporation of the City of Temiskaming Shores

By-law No. 2021-091

Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on June 1, 2021

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **June 1, 2021**, with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 1st day of June, 2021.

Mayor

Clerk