



**The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, June 20, 2023 – 6:00 p.m.
City Hall – Council Chambers – 325 Farr Drive**

Agenda

Land Acknowledgement

1. **Call to Order**
2. **Roll Call**
3. **Review of Revisions or Deletions to Agenda**
4. **Approval of Agenda**

Draft Resolution

Moved by: Councillor
Seconded by: Councillor

Be it resolved that City Council approves the agenda as printed / amended.

5. **Disclosure of Pecuniary Interest and General Nature**

6. Review and adoption of Council Minutes

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – May 16, 2023
- b) Committee of the Whole Meeting – June 6, 2023

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

8. Presentations / Delegations

- a) Temiskaming Shores Library Board Chair – Brigid Wilkinson
- b) One-Light Timiskaming – Rammy Bining

9. Question and Answer Period

10. Communications

- a) Alan Spacek, Chair, Municipal Property Assessment Corporation
Re: 2022 Annual Report
Reference: Received for Information
- b) Amberly Spilman, Executive Assistant to the CAO and Deputy Clerk, Town of Kirkland Lake
Re: Northern College Skills Development Form of Funding
Reference: Received for Information

- c) Florent Heroux, Member of the Temiskaming Shores Committee of Adjustment

Re: Resignation Notice

Reference: Received for Information

- d) Danielle Manton, Clerk, City of Cambridge

Re: Motion –Support for Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Reference: Received for Information

- e) Danielle Manton, Clerk, City of Cambridge

Re: Motion –Highway Traffic Act Amendments

Reference: Received for Information

- f) Kim Turnbull, Clerk, Township of Bonfield

Re: Motion – Support to protect the privacy of candidates and donors on publicly available forms

Reference: Received for Information

- g) Réjeanne Massie, Chair, Village Noel Temiskaming

Re: Fall Fair Grounds upkeep

Reference: Received for Information

- h) Rachelle Cote, Executive Assistant, Timiskaming Health Unit

Re: 2022 Audited Financial Statements

Reference: Received for Information

- i) Claire Hendrikx, Executive Director, The Temiskaming Foundation
Re: 2022 Temiskaming Foundation Annual Report
Reference: Received for Information

- j) Michelle Sowinski, Communications and Executive Coordinator, District of Timiskaming Social Services Administration Board
Re: 2023 Q1- Quarterly Report
Reference: Received for Information

- k) Sheila Randall, Earlton-Timiskaming Regional Airport
Re: March and April 2023 Financials and Managers Reports
Reference: Received for Information

- l) Leeann Corbeil, Executive Director, National Chronic Pain Society
Re: Chronic Pain Treatments
Reference: Received for Information

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that the Council for the City of Temiskaming Shores agrees to deal with Communications Items 10 a) through l) in accordance with agenda references.

11. Committees of Council – Community and Regional

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that the following minutes be accepted for information:

- a) Minutes from the Active Travel Committee meeting held on March 20, 2023;
- b) Minutes from the Earlton-Timiskaming Regional Airport Authority meeting held on March 23, 2023;
- c) Minutes of the District of Timiskaming Social Services Administration Board meeting held on April 22, 2023
- d) Minutes of the Committee of Adjustment meeting held on April 26, 2023;
- e) Minutes of the Temiskaming Shores Public Library Board meeting held on April 26, 2023;
- f) Minutes of the Timiskaming Health Unit Board of Health meeting held on May 3, 2023; and

12. Committees of Council – Internal Departments

13. Reports by Members of Council

Transit Update – Appointed Council Representatives – Councillors Ducharme and Wilson

Team Highway 11 North Update – Councillor Wilson

14. Notice of Motions

15. New Business

a) **Motion of Support – Opposition to Enbridge Gas’ Proposed Utility Field Locate Fee**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Whereas Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200.00 CAD (plus applicable taxes) for utility locates where a field locate is required; and

Whereas third-party contractors include Ontario municipalities; and

Whereas these locate requests are only required where Ontario municipalities have allowed utilities to use municipal rights-of-ways at no charge to the utilities; and

Whereas this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened; and

Whereas if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

Therefore be it resolved that Council for the City of Temiskaming Shores strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities; and

That the Province of Ontario’s Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves; and

Finally, that a copy of this motion be forwarded to the Premier of Ontario, Ministry of Public and Business Service Delivery (MPBSD), Ministry of Infrastructure (MOI), Ministry of Energy (MOE), MPP Cochrane-Timiskaming, MP Nipissing-Timiskaming, Association of Ontario Municipalities (AMO), and the Federation of Northern Ontario Municipalities (FONOM)

b) **Motion of Support – School Bus Stop Arm Camera**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Whereas almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation’s statistics the rate of vehicles failing to stop for a stopped school buses is over 30,000 times every day; and

Whereas the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus has the stop-arm extended (O. Reg. 424/20); and

Whereas the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones; and

Whereas police resources cannot be spread any thinner to enforce additional Highway Traffic Act offences throughout municipalities; and

Whereas the administrative and financial costs to establish the required municipal AMPs program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal AMPs program;

Now therefore be it resolved that Council for the City of Temiskaming Shores urges the Provincial Government to:

1. Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
2. Underwrite the costs for the implementation and ongoing annual costs for Administrative Monetary Penalties in small and rural municipalities; and

Further that, this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Minister of Natural Resources and Forestry and MPP for Cochrane-Timiskaming, and the Association for Municipalities of Ontario.

c) **Memo No. 008-PW-2023 – Amendment – By-Law 2022-107 – Agreement with Enterprise Fleet Management**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 008-PW-2023; and

That Council directs staff to prepare the necessary by-law amend By-Law 2022-107, being the agreement with Enterprise Fleet Management to include the Consignment Auction Agreement as a schedule to said by-law for consideration at the June 20, 2023 Regular Council meeting.

d) **Administrative Report PPP-003-2023 – Remote Access Vehicle – Fire Services – Station 1 (Haileybury)**

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PPP-003-2023; and

That Council directs staff to prepare the necessary by-law to enter into a funding agreement for a donation towards the purchase of a remote access vehicle to be used for wildland firefighting and located at Station 1 in the amount of \$38,750 plus applicable taxes for consideration at the June 20, 2023 Regular Council meeting.

16. By-Laws

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that:

By-law No. 2023-069

Being a by-law to enter into an agreement with EXP Services Inc. for the Contract Administration for the Albert Street Reconstruction Project

- By-law No. 2023-070 Being a by-law to enter into an agreement with Miller Paving Limited for the completion of the Grant Drive Extension Asphalt
- By-law No. 2023-071 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision – 353 and 357 Joyal Drive
- By-law No. 2023-072 Being a by-law to enter into a five-year lease agreement with Dr. Hillary Lawson for use of space in the Haileybury Medical Center
- By-law No. 2023-073 Being a by-law to enter into a five-year lease agreement with Dr. Lynne Lacasse for use of space in the Haileybury Medical Center
- By-law No. 2023-074 Being a by-law to enter into a two-year lease agreement with Daniil Subbotin Dentistry Professional Corporation for use of space in the Haileybury Medical Center (Office)
- By-law No. 2023-075 Being a by-law to enter into a two-year lease agreement with Daniil Subbotin Dentistry Professional Corporation for use of space in the Haileybury Medical Center (Lunch area/Storage)
- By-law No. 2023-076 Being a by-law to enter into a five-year lease agreement with the Haileybury Curling Club for the lands described as 434 Leslie McFarlane Way
- By-law No. 2023-077 Being a by-law to enter amend By-Law 2022-107 being the Enterprise Fleet Management Agreement for the addition of the Consignment Auction Agreement
- By-law No. 2023-078 Being a by-law to enter into an agreement with the Haileybury Firefighters Association for the financial contribution for the purchase of a Remote Access Vehicle

be hereby introduced and given first, second and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

17. Schedule of Council Meetings

- a) Committee of the Whole/Regular Council Meeting – July 11, 2023 starting at 3:00 p.m.
- b) Committee of the Whole/Regular Council Meeting – August 8, 2023 starting at 3:00 p.m.

18. Closed Session

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council agrees to convene in Closed Session at _____ p.m. to discuss the following matters:

- a) Adoption of the June 6, 2023 Closed Session Minutes; and
- b) Under Section 239 (2) (b) of the Municipal Act, 2001 – personal matters about an identifiable individual, including municipal or local board employees – Committee Appointments (BIA Board)

19. Confirming By-law

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that By-law No. **2023-079** being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **June 20, 2023** be hereby introduced and given first, second, third and final reading; and be signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

20. Adjournment

Draft Resolution

Moved by: Councillor

Seconded by: Councillor

Be it resolved that Council hereby adjourns its meeting at _____ p.m.



The Corporation of the City of Temiskaming Shores
Regular Meeting of Council
Tuesday, May 16, 2023 – 6:00 p.m.
City Hall – Council Chambers – 325 Farr Drive

MINUTES

Land Acknowledgement

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

1. Call to Order

The meeting was called to order by Mayor Laferriere at 6:00 p.m.

2. Roll Call

Council: Mayor Jeff Laferriere; Councillors Melanie Ducharme, Jesse Foley, Ian Graydon, Nadia Pelletier-Lavigne, Danny Whalen (electronically), and Mark Wilson

Present: Amy Vickery, City Manager
Kelly Conlin, Municipal Clerk
Shelly Zubyck, Director of Corporate Services
Matt Bahm, Director of Recreation
Steve Burnett, Manager of Environmental Services
Mitch McCrank, Manager of Transportation Services
Stephanie Leveille, Municipal Treasurer
Steve Langford, Fire Chief
Jennifer Pye, Planner

Regrets: None

Media: 1

Members of the Public: 4

3. Review of Revisions or Deletions to Agenda

None

4. Approval of Agenda

Resolution No. 2023-162

Moved by: Councillor Foley

Seconded by: Councillor Wilson

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

None

6. Review and adoption of Council Minutes

Resolution No. 2023-163

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that City Council approves the following minutes as printed:

- a) Regular Meeting of Council – April 18, 2023
- b) Committee of the Whole Meeting – May 2, 2023

Carried

7. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

None

8. Presentations / Delegations

None

9. Communications

- a) Monique Chartrand, Executive Director, Victim Services of Temiskaming & District

Re: Proclamation Request – Elders Abuse Awareness Day

Reference: Request presented under New Business for consideration

- b) Honourable Steve Clark, Minister of Municipal Affairs and Housing

Re: Helping Homebuyers, Protecting Tenants Act

Reference: Received for Information

- c) Sheila Randall, Earlton-Timiskaming Regional Airport

Re: February Financials and Managers Report

Reference: Received for Information

- d) Amberly Spilman, Executive Assistant to the CAO and Deputy Clerk, Town of Kirkland Lake

Re: Motion – Opposition to Enbridge Gas' Proposed Utility Field Locate Fee

Reference: Received for Information

- e) Amberly Spilman, Executive Assistant to the CAO and Deputy Clerk, Town of Kirkland Lake

Re: Motion – Reinstatement of Legislation permitting a municipality to retain surplus proceeds from tax sales

Reference: Received for Information

- f) Tina Arbuckle, Deputy Clerk, Town of Bracebridge

Re: Motion – School Bus Stop Arm Camera

Reference: Received for Information

- g) Michelle Sowinski, Communications and Executive Coordinator, DTSSAB
Re: 2023 DTSSAB Budget and Apportionment
Reference: Received for Information
- h) Kathy Demarce, Resident, Temiskaming Shores
Re: Treasure Hunting Day in Temiskaming Shores
Reference: Received for Consideration
- i) Krystal Oviatt, Chair of Timiskaming District Road Safety Coalition
Re: Community Slow Down Signs
Reference: Motion presented under New Business for consideration
- j) Honourable Kinga Surma, Minister of Infrastructure
Re: Ontario launches High-Speed Internet Map
Reference: Received for Information
- k) Rachelle Cote, Executive Assistant, Timiskaming Health Unit
Re: 2022 Annual Report
Reference: Received for Information
- l) North on Tap Organizing Committee
Re: 2023 North on Tap Beer Festival – July 7, 2023
Reference: Received for Information
- m) Grade 2 Student, DSBONE Virtual Program
Re: Plant more Trees!
Reference: Received for Consideration

n) Pauline Dumont, Resident

Re: Becoming a Monarch Friendly City

Reference: Received for Consideration

Resolution No. 2023-164

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that the Council for the City of Temiskaming Shores agrees to deal with Communications Items 10 a) through n) in accordance with agenda references.

Carried

10. Committees of Council – Community and Regional

Resolution No. 2023-165

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that the following minutes be accepted for information:

- a) Minutes from the Earleton-Timiskaming Regional Airport Authority meeting held on February 16, 2023
- b) Minutes of the Committee of Adjustment meeting held on January 25, 2023
- c) Minutes of the Temiskaming Shores Public Library Board meeting held on March 22, 2023;
- d) Minutes of the District of Timiskaming Social Services Administration Board meeting held on March 22, 2023
- e) Minutes of the Timiskaming Health Unit Board of Health meeting held on April 5, 2023; and

Carried

11. Committees of Council – Internal Departments

None

12. Reports by Members of Council

Councillor Ducharme provided Council with a summary of her attendance at the recent Federation of Northern Ontario Municipalities (FONOM) Conference that was held in Parry Sound.

Councillor Whalen, who is the current President of FONOM thanked Temiskaming Shores for its continued support of the conference.

13. Notice of Motions

None

14. New Business

a) Motion of Support – Barriers for Women in Politics

Resolution No. 2023-166

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Ducharme

Whereas the City of Temiskaming Shores values equality and inclusivity in all areas of life, including politics; and

Whereas women have historically been underrepresented in politics, and continue to face barriers and discrimination in their pursuit of elected office; and

Whereas misogyny and harassment have been identified as significant challenges for women in politics, both in Canada and around the world; and

Whereas the City of Temiskaming Shores believes that all individuals have the right to participate in a political environment that is free from discrimination, harassment, and misogyny;

Therefore Be It Resolved that Council for The Corporation of The City of Temiskaming Shores expresses its support for women in politics and their right to participate in a political environment that is free from misogyny and harassment, and where everyone feels equal; and

That this Council commits to taking steps to ensure that our political environment is inclusive and welcoming to all individuals, regardless of gender, race, ethnicity, religion, sexual orientation, or other identity factors; and

That this Council encourage action at the provincial level to create legislation to ensure equality, safety and security of women in politics; and

That this Council encourages all forms of government across Canada in supporting women in politics and promoting gender equality in all areas of society; and

Finally that a copy of this Motion be sent to the Premier of Ontario, Ministry of Municipal Affairs and Housing (MMAH), Association of Municipalities of Ontario (AMO), Federation of Northern Ontario Municipalities (FONOM), MPP Cochrane-Timiskaming, and MP Nipissing-Timiskaming.

Carried

b) **Motion of Support – Municipal Oath of Office**

Resolution No. 2023-167

Moved by: Councillor Foley

Seconded by: Councillor Wilson

Whereas most municipalities in Ontario have a native land acknowledgement in their opening ceremony; and

Whereas a clear reference to the rights of Indigenous people is the aim of advancing Truth and Reconciliation; and

Whereas Call to Action 94 of the Truth and Reconciliation Commission of Canada called upon the Government of Canada to replace the wording of the Oath of Citizenship to include the recognition of the laws of Canada including Treaties with Indigenous Peoples; and

Whereas on June 21, 2021 an Act to amend The Citizenship Act received royal assent to include clear reference to the rights of Indigenous peoples aimed at advancing the Truth and Reconciliation Commission's Calls to Action within the broader reconciliation framework; and

Whereas the Truth and Reconciliation Commission of Canada outlines specific calls to action for municipal governments in Canada to act on, including education and collaboration;

Therefore be it resolved that Council request to the Minister of Municipal Affairs and Housing that the following changes be made to the municipal oath of office: I will be faithful and bear true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples; and further

That this resolution be forwarded to the Association of Municipalities of Ontario (AMO), Premier Doug Ford, Federation of Northern Ontario Municipalities (FONOM), MPP Cochrane-Timiskaming, and MP Nipissing-Timiskaming, Timiskaming First Nation and the Ministry of Indigenous Affairs

Carried

c) **Motion of Support – AMO and Canadian Alliances to End Homelessness**

AMO

Resolution No. 2023-168

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Whereas the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario; and

Whereas the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments; and

Whereas homelessness requires a range of housing, social service and health solutions from government; and

Whereas homelessness is felt most at the level of local government and the residents that they serve; and

Whereas municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

Whereas leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

Therefore Be It Resolved that the City of Temiskaming Shores calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal; and

Further a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; and to the Association of Municipalities of Ontario.

Carried

Canadian Alliances to End Homelessness (CAEH)

Resolution No. 2023-169

Moved by: Councillor Wilson

Seconded by: Councillor Foley

Whereas the drastic recent increase in homelessness and the concurrent increase in the reliance of Canadians on food banks is evidence of the widening of the gap in income disparity due to current economic conditions; and

Whereas the CAEH has presented data illustrating that the majority of Canadians believe that homelessness is a problem and it is getting worse; and

Whereas the data also shows that the majority of Canadians believe resources should be allocated to improving the situation; and

Whereas CAEH has presented the benefits of creating a Homelessness Prevention Housing Benefit;

Now Therefore Be It Resolved that City of Temiskaming Shores supports the CAEH in requesting that the Federal government create a Housing Benefit as outlined in the CAEH report and proposal; and

Further Be it Resolved that this resolution be circulated to the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, and the local Member of Parliament.

Carried

d) **Motion of Support – Ontario School Board Elections**

Resolution No. 2023-170

Moved by: Councillor Graydon

Seconded by: Councillor Wilson

Whereas in the Province of Ontario, municipalities are responsible for the entire school board election process in accordance with the Education Act, Municipal Elections Act and associated regulations; and

Whereas Ontario Regulation 412/00 provides for Elections to and Representation on District School Boards; and

Whereas a school board that has jurisdiction in more than one municipality, the board completes a report on determination and distribution of members of the board and where a geographic area consists of all or part of two or more municipalities, the municipality with the largest electoral population is deemed responsible for conducting the school board election; and

Whereas an extensive amount of staff time, administrative resources, collaboration between geographic areas and financial resources, are required to co-ordinate an election every four years; and

Whereas municipalities do not receive any administrative support, compensation or re-imburement for use in the orchestration of the school board elections.

Now Therefore Be It Resolved that the Council of the Corporation of City of Temiskaming Shores request that staff forward this motion to the Hon. Steven Lecce, Minister of Education, Hon. Steven Clark, Minister of Municipal Affairs and Housing and MPP Cochrane-Timiskaming requesting that school boards become responsible for conducting their own school board elections or at a minimum provide compensation and support for the administrative burden of overseeing such trustee elections.

Carried

e) **Proclamation Request – Elder Abuse Awareness Day**

Resolution No. 2023-171

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Whereas seniors deserve to live safely with dignity, and as independently as possible, with the supports they need.

Whereas elder abuse is most often defined as any act that harms a senior or jeopardizes their health or welfare.

Whereas it is imperative that community members are aware that elder abuse happens and educated to see older adults as positive contributors to the community; older adults need to be aware of their rights, as well as resources available to them.

Whereas all of our residents should watch for signs of abuse, such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends, or caregivers.

I, Mayor of the City of Temiskaming Shores do hereby proclaim June 15, 2023 as Elder Abuse Awareness Day “Rights Don’t Get Old” and encourage all our residents to recognize and celebrate the accomplishments of our seniors.

Carried

f) **Motion of Support – Timiskaming District Road Safety Coalition**

Resolution No. 2023-172

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the request for support from the Timiskaming District Road Safety Coalition; and

Further that Council agrees to offer City Hall and the New Liskeard Library as accessible distribution locations for the Slow Down sign campaign.

Carried

g) **Administrative Report PW-009-2023 – Tender Award: 2023 Roadway Rehabilitation Program**

Resolution No. 173

Moved by: Councillor Foley

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-009-2023; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Miller Paving Limited, for the 2023 Roadway Rehabilitation Program in the amount of \$532,288.00 plus applicable taxes, for consideration at the May 16, 2023, Regular Council meeting.

Carried

h) **Administrative Report PW-010-2023 – Tender Award: Albert Street Reconstruction**

Resolution No. 2023-174

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-010-2023; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2013) Inc, for the Albert Street Reconstruction Project in the amount of \$4,447,705.29 for consideration at the May 16, 2023, Regular Council meeting.

Carried

i) **Administrative Report – CS-020-2023 Proposed Provincial Planning Statement 2023 and Bill 97 – Helping Homebuyers, Protecting Tenants Act 2023**

Resolution No. 2023-175

Moved by: Councillor Wilson

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-020-2023; and

That Council directs staff to submit comments on ERO posting 019-6822, Site Plan for Residential Developments of 10 or Fewer Units, as set out in Appendix 01; and

That Council directs staff to submit comments on ERO posting 019-6813, the Review of Proposed Polices Adapted from a Place to Grow and Provincial Policy Statement to form a new Provincial Planning Policy Instrument, as set out in Appendix 03

Carried

j) **Memo No. 017-2023-CS – Deeming By-Law for Buffett – 340 Lakeview Avenue**

Resolution No. 2023-176

Moved by: Councillor Graydon

Seconded by: Councillor Foley

Whereas the owner of 340 Lakeview Avenue would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem PLAN M79NB LOTS 260 TO 268 to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary Deeming By-law for consideration at the May 16, 2023 Regular Council meeting.

Carried

15. By-Law

Resolution No. 2023-177

Moved by: Councillor Wilson

Seconded by: Councillor Foley

Be it resolved that:

- | | |
|---------------------|--|
| By-law No. 2023-051 | Being a by-law to Stop up and Close Stop up a Roadway – Portion of Ethel Street, on Plan M54NB, legally identified as 61350-0363 |
| By-law No. 2023-052 | Being a by-law to Stop up and Close Being a Roadway – Unopened roadway known as Hardy Avenue, on Plan M54NB, legally identified as 61350-0314 |
| By-law No. 2023-053 | Being a by-law to authorize the Sale of Land being a portion of Ethel Street; Lots adjacent to 137 and 154, on Plan M54NB, legally identified as 61350-0363 |
| By-law No. 2023-054 | Being a by-law to authorize the Sale of Land being a portion of unopened road allowance – Hardy Avenue; Lots adjacent to 190 to 239, on Plan M54NB, legally identified as 61350-0314 |
| By-law No. 2023-055 | Being a by-law to enter into an agreement with Miller Paving Limited for the 2023 Roadway Rehabilitation Program |
| By-law No. 2023-056 | Being a by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the Reconstruction of Albert Street |
| By-law No. 2023-057 | Being a by-law to enter into an agreement with GFL Environmental Services Inc. for the provisions of collection and disposal services for the Household Hazardous Waste Collection Event on June 3, 2023 |
| By-law No. 2023-058 | Being a by-law to enter into an agreement with G. Belanger Construction for the construction of an Equipment Storage Building at the New Liskeard Landfill |
| By-law No. 2023-059 | Being a by-law to enter into an agreement with Northland Group of Companies Ltd. for seasonal Ice Plant Maintenance for 2023, 2024, and 2025 |

- By-law No. 2023-060 Being a by-law to enter into an agreement with Miller Maintenance for the installation of park lighting at the Murray Daniels Dog Park
- By-law No. 2023-061 Being a by-law to enter into a lease agreement with Dr. Phillip J. Smith for the rental of space at the Haileybury Medical Centre (Rooms 223, 225, 227 and 230)
- By-law No. 2023-062 Being a by-law to amend By-law No. 2012-101, as amended, to Regulate Traffic and Parking of Vehicles in the City of Temiskaming Shores – Accessible Parking Spaces
- By-law No. 2023-063 Being a by-law to authorize the Sale of Land being a legally identified on Plan 54M336 Lot 16, Parcel 22122SST PT to 1739549 Ontario Inc. (Gaston’s Auto)
- By-law No. 2023-064 Being a by-law to amend By-law No. 2005-122, as amended, being a by-law to establish a Service Delivery Program under the Line Fences Act – Appointment of Melvin Burse as a municipal fence viewer
- By-law No. 2023-065 Being a by-law to repeal by-laws 2007-065; 2013-147; 2015-033; 2016-094; 2013-032; 2019-111; 2013-146; 2015-040; 2016-136; and 2016-17; being various Appointment by-laws that are no longer required
- By-law No. 2023-066 Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision - 340 Lakeview Avenue
- By-law No. 2023-067 Being a by-law appoint a Temporary Deputy Clerk for the City of Temiskaming Shores

be hereby introduced and given first, second and final reading, be signed by the Mayor and Clerk and the corporate seal affixed thereto.

Carried

16. Schedule of Council Meetings

- a) Committee of the Whole – June 6, 2023 at 3:00 p.m.
- b) Regular Council Meeting – June 20, 2023 at 6:00 p.m.

17. Question and Answer Period

18. Closed Session

Resolution No. 2023-178

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council agrees to convene in Closed Session at 7:10 p.m. to discuss the following matters:

- a) Adoption of the May 2, 2023 Closed Session Minutes;
- b) Under Section 239 (2) (d) of the Municipal Act, 2001, as amended – Labour Relations or Employee Negotiations
 - a) HR Update
 - b) Performance Evaluation – City Manager

Carried

Resolution No. 2023-179

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council agrees to rise with report from Closed Session at 8:38 p.m.

Carried

Matters from Closed Session

Adoption of the May 2, 2023 Closed Session Minutes

Resolution No. 2023-180

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council approves the following as printed:

- a) May 2, 2023 Closed Session Minutes

Carried

19. Confirming By-law

Resolution No. 2023-181

Moved by: Councillor

Seconded by: Councillor

Be it resolved that By-law No. **2023-068** being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on **May 16, 2023** be hereby introduced and given first, second, third and final reading; and be signed by the Mayor and Clerk and the Corporate Seal affixed thereto.

Carried

20. Adjournment

Resolution No. 2023-182

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council hereby adjourns its meeting at 8:40 p.m.

Carried



**The Corporation of the City of Temiskaming Shores
Committee of the Whole
Tuesday, June 6, 2023 – 3:00 p.m.
City Hall – Council Chambers – 325 Farr Drive**

MINUTES

Land Acknowledgement

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

1. Call to Order

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

2. Roll Call

Council: Mayor Jeff Laferriere; Councillors Melanie Ducharme, Jesse Foley, Ian Graydon, Nadia Pelletier-Lavigne (electronically at 3:26 p.m.), Danny Whalen, and Mark Wilson (electronically)

Present: Amy Vickery, City Manager
Kelly Conlin, Municipal Clerk
Matt Bahm, Director of Recreation
Steve Burnett, Manager of Environmental Services
Mitch McCrank, Manager of Transportation Services
Stephanie Leveille, Municipal Treasurer
Steve Langford, Fire Chief
Jennifer Pye, Planner
James Franks, Economic Development Officer

Regrets: None

Media: 2

Members of the Public: 0

3. Review of Revisions or Deletions to the Agenda

4. Approval of the Agenda

Resolution No. 2023-183

Moved by: Councillor Ducharme

Seconded by: Councillor Foley

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

6. Public Meetings Pursuant to the Planning Act, Municipal Act, and Other Statutes

7. PUBLIC WORKS

a) Delegations/Communications

b) Administrative Report PW-011-2023 – Amendment to Land Lease By-Laws – Historical Farr Park Area (Mill Creek)

Resolution No. 2023-184

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-011-2023; and

That Council directs staff to prepare the necessary by-law to amend By-law 2020-104 to accommodate the request from the Temiskaming Native Women's Support Group to construct a small parking lot at the outlet of Cobalt Avenue; and further;

That Council directs staff to prepare the necessary by-law to amend By-law 2021-093 to reduce the area leased by Rick Forbes for cultivation purposes in the Farr Historic Cemetery Area for consideration at the June 20, 2023 Regular Council meeting.

Carried

c) Administrative Report PW-012-2023 – Contract Administration – Albert Street Reconstruction

Resolution No. 2023-185

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-012-2023; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with EXP Services Inc. for the required Contract Administration services associated with the reconstruction of Albert Street in the amount of \$139,820.00 plus applicable taxes for consideration at the June 20, 2023 Regular Council meeting.

Carried

d) Administrative Report PW-013-2023 – Award: Grant Drive Extension Asphalt

Resolution No. 2023-186

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-013-2023; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Miller Paving Limited for completion of the Grant Drive Extension asphalt in the amount of \$202,415.50, plus applicable taxes, for consideration at the June 20, 2023 Regular Council meeting.

Carried

e) Memo No. 013-2023-PW – Operational Update – Environmental Services

Resolution No. 2023-187

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 013-2023-PW for information purposes.

Carried

f) Memo No. 014-2023-PW – Operational Update – Transportation Services

Resolution No. 2023-188

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 014-2023-PW for information purposes.

Carried

8) RECREATION SERVICES

a) Delegations/Communications

None

b) Administrative Report RS-012-2023 –New Liskeard Marina Property

Resolution No. 2023-189

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-012-2023;

That Council directs staff to create an expression-of-interest process for the divestment and development of the New Liskeard Marina Property.

Carried

c) Administrative Report RS-013-2023 –NOHFC Internship Update

Resolution No. 2023-190

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-013-2022; and

That Council direct staff to submit a Request for Replacement application to the NOHFC People and Talent - Workforce Development Stream to hire an Energy and Climate Change Coordinator within the Recreation Department for a period of 1-year.

Carried

d) Memo No. 010-2023-RS – Energy Consumption and Greenhouse Gas Emissions

Resolution No. 2023-191

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 010-2023-RS for information purposes.

Carried

e) Memo No. 011-2023-RS – Council Declarations

Resolution No. 2023-192

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 011-2023-RS for information purposes.

Carried

Proclamation Request – Bike Month

Resolution No. 2023-193

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Whereas the bicycle is a healthy, convenient, financially, and environmentally sound form of transportation and an excellent tool for recreation and enjoyment of Temiskaming Shores' scenic beauty, local attractions, and friendly neighborhoods; and

Whereas throughout the month of June, the residents of Temiskaming Shores and its visitors will experience the joys of cycling through educational programs, Bike to School Day, helmet promotions, charity events, or by simply getting out and going for a ride; and

Whereas Temiskaming Shores' road and trail system attracts cyclists each year, providing economic, health, transportation, tourism, and scenic benefits; and

Whereas creating a bicycle-friendly community has been shown to improve citizen's health, well-being, and quality of life, growing the economy of Temiskaming Shores, attracting tourism dollars, improving traffic safety, supporting student health and learning, and reducing pollution, congestion, and wear and tear on our streets and roads; and

Whereas many of our local groups are also promoting bicycle tourism year round to attract more visitors to enjoy our local restaurants, hotels, retail establishments, locally produced foods and beverages, and cultural and scenic attractions; and

Whereas these groups are also promoting greater public awareness of bicycle operation and safety education in an effort to reduce collisions, injuries, and fatalities and improve health and safety for everyone on the road;

Now therefore be it resolved that the City of Temiskaming Shores, in recognition of the benefits and values of cycling, does hereby designate the month of June as Bike Month.

Carried

Proclamation Request – June is Recreation and Parks month

Resolution No. 2023-194

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Whereas in Temiskaming Shores, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents and visitors from around the world; and

Whereas recreation enhances quality of life, balanced living and lifelong learning; helps people live happier and longer; develops skills and positive self-image in children and youth; develops creativity; and builds healthy bodies and positive lifestyles; and

Whereas recreational participation builds family unity and social capital; strengthens volunteer and community development; enhances social interaction; creates community pride and vitality; and promotes sensitivity and understanding to cultural diversity; and

Whereas parks, open space and trails provide active and passive outdoor recreation opportunities, help maintain clean air and water; and promotes stewardship of the natural environment; and

Whereas recreation, therapeutic recreation and leisure education are essential to the rehabilitation of individuals who have become ill or disabled, or disadvantaged, or who have demonstrated anti-social behavior; and

Whereas the benefits provided by recreation programs, services and parks, and open space, reduce healthcare and social service costs; serve to boost the economy, economic renewal, and sustainability; enhance property values; attract new business; increase tourism; and curb employee absenteeism; and

Whereas all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities;

Now therefore be it resolved that the City of Temiskaming Shores, in recognition of the benefits and values of Recreation and Parks, does hereby designate the month of **June as Recreation and Parks Month.**

Carried

f) Memo No. 012-2023-RS Operational Update – Recreation Department

Resolution No. 2023-195

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 012-2023-RS for information purposes.

Carried

9) FIRE SERVICES

a) Delegations/Communications

None

b) Fire Department Activity Report

Resolution No. 2023-196

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report for the period April 21 – May 31, 2023 for information purposes.

Carried

10) **CORPORATE SERVICES**

a) **Delegations/Communications**

None

b) **Motion of Support – Treasure Hunting Day in Temiskaming Shores**

Resolution No. 2023-197

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the request for support from the Treasure Hunting Day in Temiskaming Shores; and

Further that Council agrees to offer social media support and community bulletin promotion for the Temiskaming Shores Free Treasure Hunting Day on June 17, 2023; or an alternate day selected by the volunteer group in the month of June

Carried

c) **Memo No. 018-2023-CS – Pow Wow Sponsorships**

Resolution No. 2023-198

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 013-CS-2023; and

That Council directs staff provide \$500 to each the Keepers of The Circle and the Timiskaming First Nation in support of the Pow Wow events being hosted at the cultural site at Mill Creek on June 21, 2023, and at the Timiskaming First Nation grounds on August 12, 2023.

Carried

d) Memo No. 019-2023-CS – Deeming By-Law – 353 & 357 Joyal Drive

Resolution No. 2023-199

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Whereas the owner of 353 and 357 Joyal Drive in Haileybury would like to merge lots on title through the adoption of a deeming by-law in compliance with the Planning Act to create one property with one Roll number; and

Whereas the owners have acknowledged that registration of the pending deeming by-law on title will be at their expense.

Now therefore be it resolved that Council for the City of Temiskaming Shores hereby directs staff to prepare the necessary by-law to deem 353 and 357 Joyal Drive to no longer be Lots on a Plan of Subdivision; and

Further that Council hereby directs staff to prepare the necessary Deeming By-law for consideration at the June 20, 2023 Regular Council meeting.

Carried

e) Administrative Report CS-021-2023 - Lease Agreements – Haileybury Medical Centre- Dr. Lawson and Dr. Lacasse

Resolution No. 2023-200

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-021-2023; and

That Council directs staff to prepare the necessary by-law to enter into a five (5) year lease agreement with Dr. Hillary Lawson for use of space in the Haileybury Medical Centre at the June 20, 2023 Regular Council meeting; and further

That Council direct staff to prepare the necessary by-law to enter into a five (5) year lease agreement with Dr. Lynne Lacasse for use of space in the Haileybury Medical Centre for consideration at the June 20, 2023 Regular Council meeting.

Carried

f) Administrative Report CS-022-2023 - Lease Agreement - Haileybury Medical Centre - Danill Subbotin Dentistry Professional Corporation

Resolution No. 2023-201

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-022-2023; and

That Council directs staff to prepare the necessary by-laws to enter into two agreements with Daniil Subbotin Dentistry Professional Corporation for the use of space at the Haileybury Medical Centre for consideration at the June 20th, 2023 Regular Council meeting.

Carried

g) Administrative Report CS-023-2023 – Annual Building Report

Resolution No. 2023-202

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-023-2023 – Annual Building Report for information purposes.

Carried

h) Administrative Report CS-024-2023 - Animal Control Service Transition

Resolution No. 2023-203

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-024-2023.

That Council directs staff to implement a Pilot Program for Animal Care and Control as recommended by the review team including but not limited to the following:

- a. Preparing a by-law for Animals to include key language with a draft for consideration, followed by a 30-day public consultation period;

- b. Improve the database and licensing and registration of dogs and cats to be more cost effective for the municipality and have regard for responsible pet ownership;
- c. Authorizes the use of the Marina Building located at 306 Farr Drive as a pilot impound facility and further authorizes the scope of renovations, directing staff to prepare the procurement package for award at the August 8, 2023 Council meeting;
- d. Directs staff to finalize the position description and evaluate the human resource principles and options related to this pilot proposal and report back on the final determination at the August 8, 2023 Council meeting.

Carried

i) Administrative Report CS-025-2023 – Haileybury Curling Club Land Lease Agreement

Resolution No. 2023-204

Moved by: Councillor Graydon

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report CS-025-2023; and

That Council directs staff to prepare the necessary by-law to enter into a five (5) year lease agreement with the Haileybury Curling Club for the lands described as 434 Leslie McFarlane Way for consideration at the June 20th, 2023, Regular Council meeting.

Carried

11) Schedule of Council Meetings

- a) Regular Meeting of Council – June 20, 2023 starting at 6:00 p.m.
- b) Committee of the Whole/Regular Meeting of Council – July 11, 2023 starting at 3:00 p.m.

12) Closed Session

Resolution No. 2023-205

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council agrees to convene in Closed Session at 5:15 p.m. to discuss the following matters:

- a) Adoption of the May 16, 2023 Closed Session Minutes;
- b) Under Section 239 (2) (a) of the Municipal Act - the security of the property of the municipality or local board – 536 Lakeshore Road
- c) Under Section 239 (2) (c) of the Municipal Act – a proposed or pending acquisition or disposition of land by the municipality or local board – Bay Street

Carried

Resolution No. 2023-206

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council agrees to rise with report from Closed Session 6:20 p.m.

Carried

Matters from Closed Session

Adoption of the May 126, 2023 Closed Session Minutes

Resolution No. 2023-207

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council approves the following as printed:

- a) May 16, 2023 Closed Session Minutes

Carried

- a) Under Section 239 (2) (a) of the Municipal Act - the security of the property of the municipality or local board – 536 Lakeshore Road
- b) Under Section 239 (2) (c) of the Municipal Act – a proposed or pending acquisition or disposition of land by the municipality or local board – Bay Street

Council provided staff with direction.

13) Adjournment

Resolution No. 2023-208

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council hereby adjourns its meeting at 6:23 p.m.

Carried



TEMISKAMING SHORES PUBLIC LIBRARY

ANNUAL REPORT 2022

MISSION STATEMENT

The Temiskaming Shores Public Library is a source for inspiration and inclusion in our community. We enhance our neighbourhoods by providing access to resources, programming, and opportunities for participatory learning and leisure in both official languages.



CURRENT LIBRARY BOARD

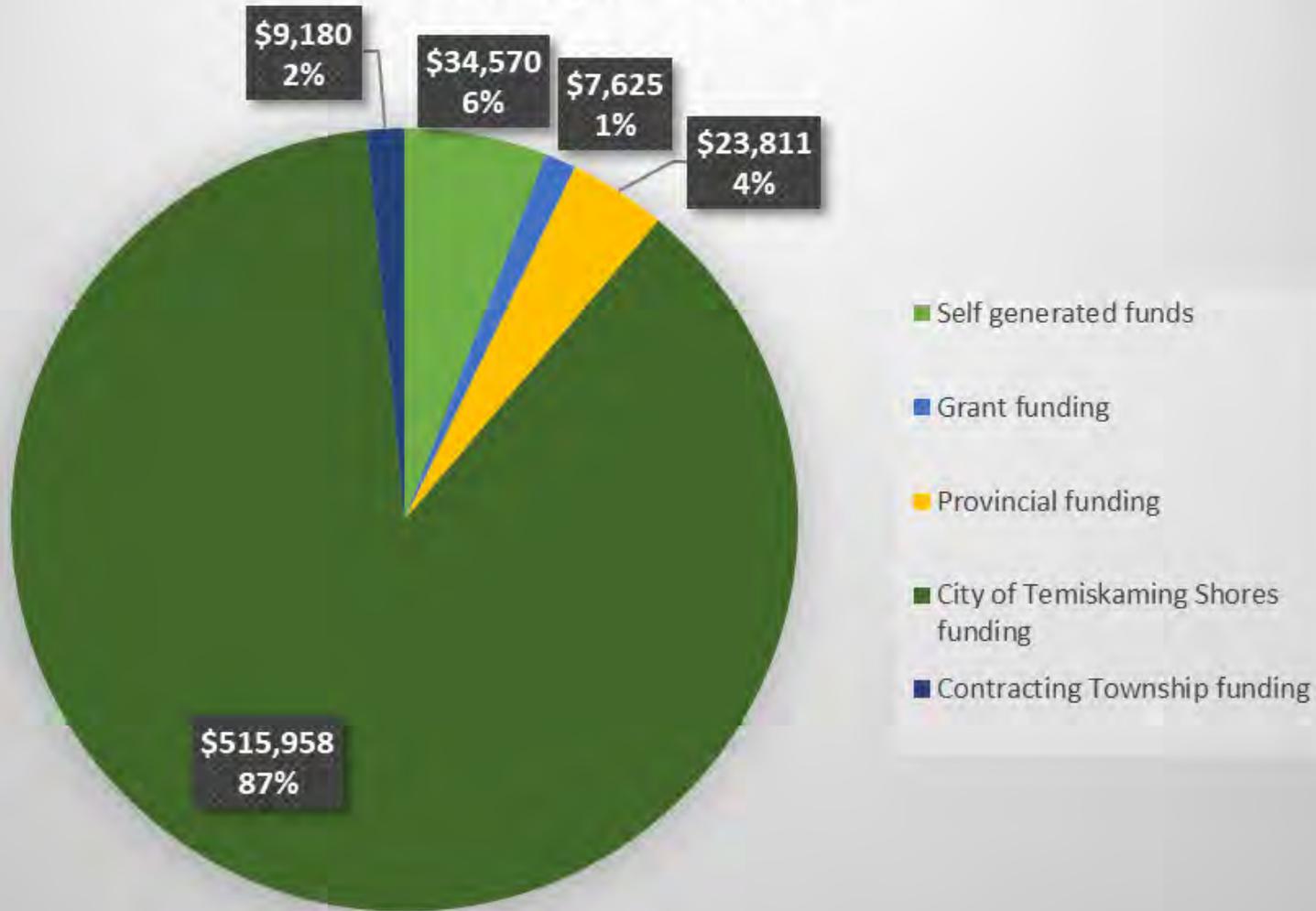
-
- Brigid Wilkinson, Chair
 - Erin Little, Vice Chair
 - Melanie Ducharme, Council Representative
 - Nadia Pelletier-Lavigne, Council Representative
 - Claire Hendrikx
 - Erica Burkett
 - Joyce Elson
 - Sarah Bahm
 - Thomas McLean
 - Rebecca Hunt, Secretary/Treasurer

KEY STATISTICS 2022



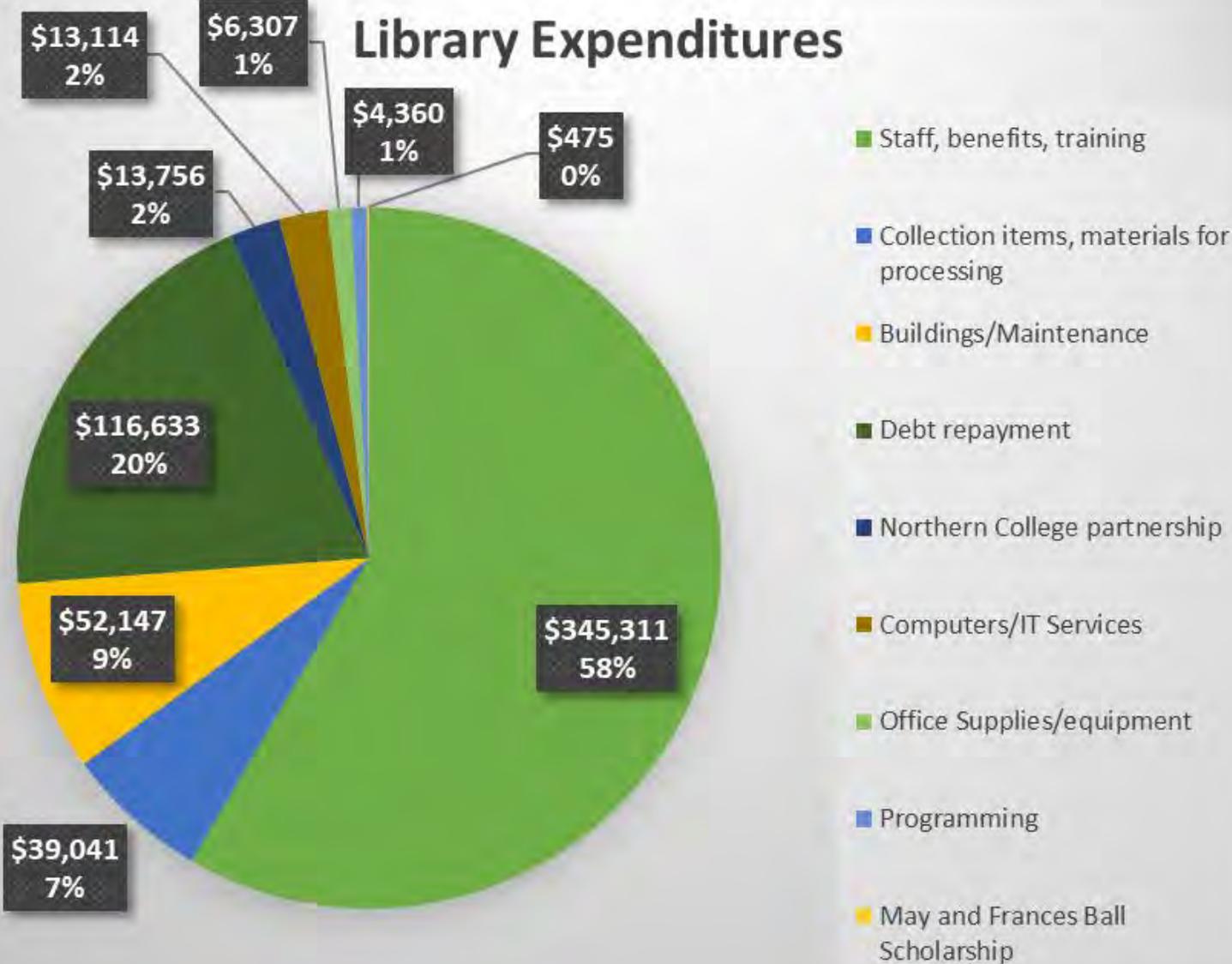
- Circulation of materials: 50,702
- Visits to the library in person: 22,021
- Visits to the library website: 17,165
- Library wifi uses: 24,322
- Library computer workstation uses: 1,254
- Wifi hotspot checkouts: 204
- Number of items in the library's collection: 35,726
- Participants in programs: 1,450
- Study and Programming Room bookings: 307

Library Revenues



**LIBRARY
REVENUES 2022
TOTAL:
\$591,144**

Library Expenditures



**LIBRARY
EXPENDITURES
2022
TOTAL:
\$591,144**

KEY ACTIVITIES 2022



- Return to in-person programming
- Return of Gadget Helper program
- Study Room and Programming Room open for bookings
- Creator Space demonstrations with school classes and family groups
- Waterfront Storywalks during Mental Health week in May
- Introduction to Robotics programs
- Addition of five wifi hotspots for loan through THU Digital Divide grant
- Addition of decodable books collection through International Dyslexia Association Ontario grant
- Addition of CO2 monitors to collection with Rise donation
- Addition of Radon Detectors to the collection

LIBRARY SERVICES

HIGHLIGHTED SERVICES

- 3-D Printing
- Children's programs (storytimes, game days, summer reading)
- Games and outdoor games for loan
- Green Screen/pop up green screens for loan
- Meeting and Study Room for rent
- Nordic Walking Poles for loan
- Ontario Parks Day passes for loan
- Puzzles for loan
- Satellite location at Northern College
- Snowshoes for loan
- Wifi Hotspots for loan

OTHER SERVICES

- Adult programs (book club, nursing home visits, author visits)

- Backpacks for loan
- Books and audiobooks
- Bus Tickets and Passes for sale
- Button Maker
- Community Fridge
- Computers (with Microsoft Office)
- CO2 Monitors for loan
- Digital Creator Space
- DVDs and Music CDs
- E-Books and E-Magazines
- Facebook Page, Instagram and Blog
- Faxing (for a fee)
- Gadget Helper for technology help
- General reference/research (for a fee)
- Language Learning Database
- Interlibrary Loan
- Internet access including Wifi
- Local history/genealogy area
- Microfilm reader/printer
- MP3 audiobooks and Daisy readers
- Municipal Pet Tags for sale
- Newspapers and magazines
- Online catalogue
- Photocopier/printing (for a fee)
- Proctoring exam service
- Radon Detectors for loan
- Reader's advisory and Reference
- Scanners to scan documents into electronic format
- Sphero Robots for loan
- Used books for sale
- Website with online information and databases

SIGNIFICANT ACHIEVEMENT



The Northern College Haileybury Campus Library partnership opened in March 2022. This partnership provides a deposit collection of Temiskaming Shores Library books and DVDs for the southern part of the municipality.

SIGNIFICANT ACHIEVEMENT



The TSPL held its official grand opening in its new location on Saturday, September 10, 2022 with live music, snacks, a scavenger hunt, button making, green screen pictures, coloring, storytimes and other activities. Over 350 people attended the opening to take part in the celebrations.

THANK YOU
FOR YOUR
TIME!
QUESTIONS?



2022 Budget

REVENUE

Where the money comes from...

City of Temiskaming Shores:	\$515,958
Province of Ontario:	\$ 23,259
Municipal Grants, Contracting Townships:	\$ 9,180
Library Revenue:	\$ 17,307
Trust Fund:	\$ 17,264
Special Grants:	\$ 8,176
Total:	\$591,144

EXPENDITURES

Where the money goes...

Staff, Benefits, Training :	\$ 345,311
Books, DVDs, CDs, Magazines, & materials for processing :	\$ 39,041
Buildings/Maintenance:	\$ 52,147
Debt principal and interest:	\$116,633
Northern College collection	\$ 13,756
Computers and IT Services:	\$ 13,114
Office supplies and equipment, Postage, Advertising:	\$ 6,307
Programming:	\$ 4,360
May and Frances Ball Memorial Scholarship:	\$ 475
Total:	\$591,144

2022 Library Board

Brigid Wilkinson, Chair
Danny Whalen, Councillor
Jeff Laferriere, Councillor
Claire Hendriks
Emily Kotalowski
Erica Burkett
Joyce Elson
Sarah Bahm
Thomas McLean

Mission Statement

The Temiskaming Shores Public Library is a source for inspiration and inclusion in our community. We enhance our neighbourhoods by providing access to resources, programming, and opportunities for participatory learning and leisure in both official languages.



Temiskaming Shores Public Library

285 Whitewood Ave. W., Box 668
Temiskaming Shores, ON P0J 1P0

Phone: (705) 647-4215
Fax: (705) 647-1622
info@temisklibrary.com
www.temisklibrary.com



Find us online on
Facebook and Instagram!



Temiskaming Shores Public Library

2022
Annual Report



Green screen fun, Summer 2022

Highlights 2022

January/February

- Family Literacy Take-Aways
- Blind Date with a Book
- Valentine's Craft Take-Aways

March/April

- Northern College Satellite Collection Grand Opening
- Study and Programming Rooms open for bookings
- St. Patrick's Day Take-Aways
- St. Patrick's Scavenger Hunt
- Easter Craft Take-Aways

May/June

- Creator Space Demonstrations with school classes
- Spring Storytime
- Waterfront Storywalks

July/August

- Summer Reading Program
- Peter Mennie Magic Show
- D&D Character Creation Day
- Family Fun Program
- Intro to Robotics Program

September/October

- TSPL Grand Opening Celebration
- Libby E-Book Classes
- Fall Storytime
- CO₂ Detector Loans
- Gadget Helper, Creator Space help

November/December

- School Class Visits
- Creator Space Demo Days
- Christmas Letters to Canadian Armed Forces Soldiers Abroad Program
- Christmas Arts & Crafts Program



TSPL Grand Opening, September 10, 2022

2022 Key Activities:

Circulation of materials:
50,702

Items in our collections:
35,726

Visits to the library:
22,021

Uses of the Library's Wifi
24,322



Creating a maze for the Sphero robot during the Summer Reading Program, 2022

Bibliothèque de Temiskaming Shores Public Library

• BY THE NUMBERS. • EN CHIFFRES •

2022



22 021

VISITS / VISITES

204

EMPRUNTS DE
WIFI PORTABLES



24 322

ACCESSED THE WIFI /

ACCÈS AU WIFI

204

PORTABLE WIFI
HOTSPOTS
CHECKOUTS



50 702

ITEMS CHECKED OUT
ARTICLES EMPRUNTÉS



17 165

VISITS TO OUR WEBSITE
VISITES SUR NOTRE SITE WEB



35 726

ITEMS IN OUR COLLECTIONS
ARTICLES DANS NOS
COLLECTIONS



1450

PARTICIPANTS IN PROGRAMS
AND EVENTS
PARTICIPATIONS AUX PROGRAMMES
ET ÉVÈNEMENTS



1254

COMPUTER USES
UTILISATIONS D'ORDINATEUR



307

STUDY / PROGRAM ROOM
BOOKINGS
RÉSERVATIONS DE LA SALLE
D'ÉTUDE / DE PROGRAMME

One Light Diversity Centre Project Proposal

**Network Development,
Recognition,
Mutual Support,
and Partnerships**



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Multiculturalism and Diversity!



Multiculturalism and Diversity is Important in our Region!

Immigrants and newcomers are significant to a developing rural town:

- bring in diverse and multicultural experiences and perspectives
- act as a catalyst to explore worldviews and faiths in our personal and professional journeys
- enhance our global knowledge
- maximize the available skillsets at a workplace such as problem-solving capabilities and solutions
- fulfill employment shortages by bringing in enhanced skilled workers and various talent and techniques
- increase the creative and diverse approaches of a community
- improve the reputation of a society, attracting capital wealth and investments
- boost our social and economic growth.

The City of Temiskaming Shores aligns with the Canadian Government's intentions to demonstrate tolerance and inclusivity.

Project Overview



- **Project Statement**
- **Project Rationale**

Project Statement and Rationale:



Project Statement –

Our project entails a holistic approach aiming to address all aspects for multicultural and diverse individuals in our City of Temiskaming Shores, raise awareness and inclusivity throughout our initiatives, and empower individuals to be socially active members of our society.



Project Rationale -

Common issues by our residents, temporary and permanent residents, includes:

- Limited relevant resources for newcomers' settlement
- Employers concerns regarding retention of employees
- Housing Crisis in our district
- Celebration of multiculturalism in our public events
- Understanding language barriers and program availabilities for seniors and housemakers
- Employers are limited on the time that they can provide newcomers
- Professional growth opportunities for international students
- No local events available to improve social integration such as cross-cultural education with transparent conversations regarding worldviews and faiths
- Develop a local Interfaith Holy Place of Worship
- This impacts Sense of Belonging

Our Capabilities



- **Key Activities**
- **Project Intentions**
- **Partnerships**

Key Activities:

- **Settlement Services:** interpretation and translation services, complete applications for various benefits, library registrations, subsidized housing applications, access to referrals and resources existent in our community. We are with the newcomer from the stage of overseas recruitment through out international connections and immigration referrals!
- **Employment and Growth Services:** two pillar program – English as a Second Language and English Conversation Circles (ECC), foreign credential systems (access to WES/TOFEL/ITELS), encourage job shadowing, and assistance with accessing childcare programs. Resources and Referrals.
- **Social Integration Services:** Tour Guides and City, Once-a-Month Multicultural Celebrations, diverse identities (LGBTQ+) private events, Food Bank and Food Kitchen services, and Bi-Weekly Cross-Cultural Platforms.
- **Mental Health Services:** One of our long-term goals is to provide multilingual counselling services, beyond English and French. Our connection with Northern College (Every Friday 10am to 3pm to offer mental counselling and settlement services).

Intentions:



Short Term

- Raise public awareness about relevant social issues and be a catalyst for greater discussions
- Build bridges between long-term residents and newcomers through social integration events
- Encourage employers to have more welcoming and inclusive job descriptions
- 15 committee members per year from various ethnic and professional backgrounds
- 30 volunteers from different backgrounds
- Collaborate with 3 local organizations with similar interests
- Recognition from Municipal level Government
- Recruit and settle minimum 90% of the newcomers in Temiskaming Shores



Long Term

- Strengthen the community spirit by being a safe and secure place to have sensitive conversations
- We want to make a documentary on living life in Temiskaming Shores and publish on immigration
- related websites and advertise the town in Southern Ontario and among our international partnerships
- Observe more diversity flowing through and staying within our locality
- Empower individuals to access and navigate local resources and referrals, without hesitations
- Retention of community members in Temiskaming Shores from diverse backgrounds
- Recognition from Federal and Provincial Government and relevant bodies and receive funding
- Aiding the City with social and economical growth

Partnerships:

- Similar organizations strive to do similar work, yet there are barriers and gaps that our organization recognizes.
- North Bay Multicultural Centre
- Kirkland Lake Multicultural Centre
- The Association canadienne-française de l'Ontario – Temiskaming region
- Interfaith Employee Resource Group

One Light Diversity Centre is a grassroots – serving locally and bringing the local insights into spotlight!

Funding Summary



- Our Request

Request from the City:

One Light Diversity Centre’s total expenses as per the budget total of 2023 is, approximately, \$94,500, but this does not include Office Space and Sponsored Venue Rentals.

2023	2024
6 Reservations of Riverside Place	12 Reservations of Riverside Place
Once a month meetings spaces for newcomers – 6 total	Once a month meetings spaces for newcomers – 12 total
Funding of transportation for Tour Guides and Orientations – 6 total	Funding of transportation for Tour Guides and Orientations – 12 total
Very Important: local and accessible office space	Very Important: local and accessible office space

Taking into consideration the above, we are in short of, approximately, \$80,000 and through our connections with North Bay Multicultural Centre and NorthEastern, and we are hoping to source \$50,000, and the Board of Directors are taking the burden to cover the remaining \$30,000. We are hoping to reduce this burden, hence any further assistance that the City of Temiskaming Shores may offer either through funding or financing would be greatly appreciated.



About Us

- **Mission and Core Values**
- **Contact Information**
- **Our Committee**

About Us:

Founded in October 2022, Incorporated Non-Profit Organization since January 2023!

Our Mission

Be the first-place people instantly think of when they want to pursue a personalized definition of a “good life,” and equip and empower them to access and navigate resources that fit their (individual) journey, to continue to be recognized as a place for diverse unity!

Core Values



Sense of Belonging

AND Inklusivity



Safety and Security

AND Confidentiality



Cultural Sensitivity Lens

AND Cross-Cultural Education



Holistic and Intersectionality Approaches

Contact Us

Social Media Presence:

www.facebook.com/onelight.temiskaming

Email ID:

Bining.onelight@gmail.com OR sagar.onelight@gmail.com

Contact number

1-855-51LIGHT (515-4448)
Rammy – ext. 111

Our Board and Committee:

A growing committee, with people from various ethnic backgrounds, whom speak various languages: Bengali, English, Española, French, German, Gujrati, Haryanavi, Hindi, Jamaican dialectics, Nepali, Punjabi, Ukrainian and Urdu. For individuals who are not yet represented on our board, we are thriving to build community relationships and build a more diversified team!



Our Milestones



- **Journey of Inclusivity**

Journey of Inclusivity:

First All Inclusive Celebration and building international partnerships

Dec. 25, 2023

Political recognition and presence

Jan. 14, 2023

CJTT Interview

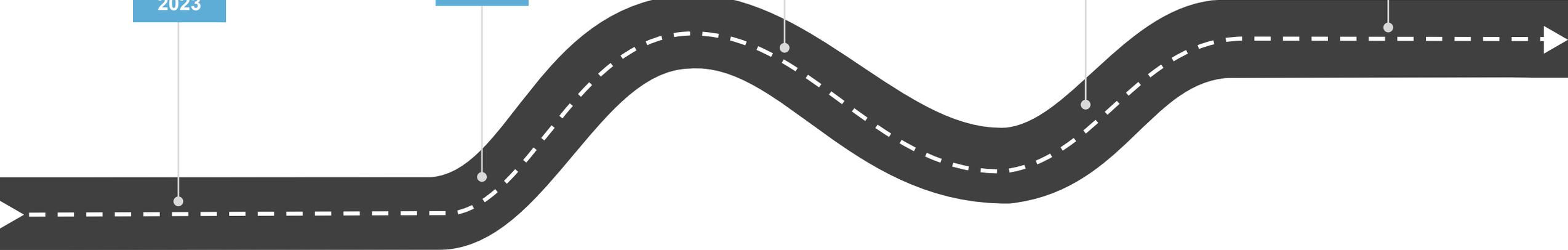
Feb. 15, 23023

Partnerships with Local Non-Profit Organizations and future plans for the year 2023

Feb. 20, 2023

CBC Northern Ontario interview

Mar. 13, 2023



An aerial photograph of a suburban neighborhood with a blue geometric overlay in the foreground. The overlay is a large, semi-transparent blue shape with a pattern of smaller, lighter blue geometric shapes. The text is centered within this overlay.

Leading the way forward

| 2022 Annual Report



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

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Introduction

Governments, property owners and businesses rely on us for impartial, expert data and insights on Ontario's property market. In times of uncertainty and change, we are here to help you make informed decisions for today, and the future.

In 2022, we focused on supporting our municipal partners, stakeholders and the people of Ontario

The Provincial Government has set ambitious targets for housing. As Ontario's property market experts, we are ready to support municipalities and the province in achieving these goals.

I am proud of MPAC's commitment to being a flexible, transparent and world-class property assessment organization that puts its people and corporate culture at the forefront. While the last few years have been difficult for all of us, MPAC remains committed to providing outstanding service and support to our partners and stakeholders.

For a third year, we strategically managed our finances and operations to deliver a budget with a 0% increase to the overall municipal levy. As we move forward, we will work hard to balance the lasting financial impacts of the pandemic that municipalities must grapple with against the effects of rising inflation, labour and other costs. More than ever, we will drive for innovation to support our municipal partners.

To further support municipalities, we continued to enhance our data collection process, improving the quality of our data and strengthening our relationship with property owners in the process. We worked collaboratively with municipalities



Alan Spacek
Chair, MPAC Board of Directors

“As we move forward, we will work hard to balance the lasting financial impacts of the pandemic that municipalities must grapple with against the effects of rising inflation, labour and other costs.”

to digitize their building permit processes and to deliver a Preliminary List of Electors for the 2022 municipal and school board elections.

In 2022, we increased our public education efforts to help Ontarians learn more about the property assessment process. Our “myth versus fact” campaign is reaching millions of Ontarians to help them understand our role and debunk common myths so that the public better understands that MPAC does not, for example, set or increase tax rates.

It is essential to us that we are transparent with all Ontarians about our work. That is why we have again published our annual **Performance Report**, which evaluates our performance against our goals in areas including: capturing new construction and modifications to existing properties, the proportion of property assessments accepted without going to appeal, and satisfaction with our customer service.



Alan Spacek

Chair, MPAC Board of Directors

Leading the way forward

We know that property, and the future of property values, are of interest to all Ontarians, including property owners, municipalities and our commercial customers. At MPAC, we are here to provide the insights and services you rely on.

MPAC's leading expertise, technology and processes allow us to manage the world's largest property database. Our real-time property values, attributes, and reports are used by governments, banks, lenders, insurers, and the real estate industry.

To provide our clients with the information they need, we completed various strategic initiatives in 2022 that contributed to continuous data readiness, and we have exciting milestones ahead. Our real-time values project is particularly noteworthy because it will enable us to deliver a value for any property on any given day and will contribute to improvements in our commercial product offerings.

One of those offerings is our propertyline™ e-store, which enables users to obtain accurate, real-time property information quickly and easily for over five million properties in Ontario, and over 10 million properties Canada-wide. In 2022, we insourced the development of a new store, with innovations like our seamless integration with MLS platforms and geospatial mapping.



Nicole McNeill

MPAC President and Chief Administrative Officer

“By nurturing an innovative and inclusive workplace, we are equipping our people with the tools they need to be industry pioneers who are prepared to lead the way forward, no matter what comes next.”

Due in part to the advancements of this new store, our Business Development division achieved record-breaking annual revenue of over \$26 million. Through supporting the Valuation Office of Ireland with our innovative assessment technology, we also generated over \$1 million in additional revenue, which helps offset the fee municipalities pay for assessment services.

None of these achievements would be possible without the dedication of our employees and our commitment to making MPAC a great place to work. Dedicated to transparency, openness and collaboration, we are navigating new paths toward a healthy, positive work environment where employees can be their whole, authentic selves.

This past year, we strengthened our commitment to ensuring all voices are respected, valued and heard by establishing MPAC's Equity, Diversity, Inclusion and Anti-Racism office. We also encouraged healthier work-life balance and habits by introducing flexible work arrangements and workplace wellness initiatives.

By nurturing an innovative and inclusive workplace, we are equipping our people with the tools they need to be industry pioneers who are prepared to lead the way forward, no matter what comes next.



Nicole McNeill

MPAC President and Chief Administrative Officer

Who we are

We are Ontario's property market experts. Our job is to assess and classify the value of the more than five million properties across the province and provide an accurate and impartial property inventory.

Our property assessments are used by municipalities to distribute property taxes. The work we do is vital input for government programs, business decisions and property transactions. Our data also helps identify changes and trends in communities and in property uses throughout Ontario.

Property owners can visit mpac.ca and log in to [AboutMyProperty™](#) to learn more about how we assessed their property, see the information we have on file and compare their property to others in their neighbourhood. If a property owner disagrees with their assessment, they have the right to file a Request for Reconsideration and/or an appeal to the Assessment Review Board.

Ontario's Property Assessment and Taxation System

1.

Property assessments are determined. →

2.

Assessments are shared with municipalities. →

3.

Municipalities use the assessed values to set municipal tax rates.





Government of Ontario

Establishes the province's assessment and taxation laws and determines education tax rates.



MPAC

Determines property assessments for all properties in Ontario.



Municipalities

Determine revenue requirements, set municipal tax rates and collect property taxes to pay for municipal services.



Property Owners

Pay property taxes which pay for services in the community, in addition to education taxes that help fund elementary and secondary schools in Ontario.

| Testimonial

“I am proud that I am a part of a team of assessment professionals who excel at collaborating with each other and other departments. Collectively, we work to support MPAC’s corporate strategy while promoting a culture of excellence.”

Paul S. | Governance and Strategy



Did you receive a Property Assessment Notice from us?

We review properties every day. Whenever we make a change to a property's details, we notify the property owner by mailing a Property Assessment Notice. Some of the most common changes we reflect are to ownership, assessed value or classification.



[▶ How to read your property assessment notice](#)

Navigating new paths, together

People and culture

As outlined in our 2021-2025 Strategic Plan, MPAC is implementing new strategies for workforce and workspace planning and succession, and creating and implementing an Equity, Diversity, Inclusion and Anti-Racism (EDIA) strategy, policy and metrics.

Elevating our workforce

Putting our people first is about making MPAC a great place to work, from the ground up. We are proud to boast impressive employee retention, with more than 50% of our employees having been with MPAC for more than 10 years. We are also honoured to share 85 employees have reached a milestone of 25 years or more.

We are continuously inviting new talent to join our existing team of bright and innovative individuals to help co-create the future. This year, we amped up our efforts to attract and retain emerging talent by:

- Fostering a culture of continuous learning, credibility, and professionalism. Our valuation employees are working towards obtaining recognized designations and our fully accredited valuation employees continue to grow in their personal development. By the end of 2022, 683 valuation employees held a recognized accreditation.
- Including our commitment to equity, diversity, inclusion and anti-racism in our job postings and began embedding it into our hiring processes.

“Our goal is to embed equity, diversity, inclusion, and anti-racism in every facet of the organization, and have it reflected in everything we do.”



Rupa Aggarwal
Executive Director
Equity, Diversity,
Inclusion and
Anti-Racism



- Investing in social media advertising and a new applicant tracking system.
- Offering hybrid and flexible work options.
- Focusing special efforts on IT recruitment.

Thanks to these continued efforts, MPAC was recognized as one of **Greater Toronto's Top Employers** for the fourth year in a row.



Equity, Diversity, Inclusion and Anti-Racism by the numbers



6 events for Pride:

- Virtual Leader Chat
- 2SLGBTQIA+ resource library launched for staff
- Pride Run/Walk fundraiser
- 2SLGBTQIA+ panel discussion
- 2 Flag Raisings at our Head office
 - International Day Against Homophobia, Transphobia & Biphobia



8 learning opportunities for the National Day for Truth and Reconciliation:

- Learning via Woodland Cultural Centre
 - 3 Virtual Tours of the former Mohawk Institute Residential School (355 participants)
 - 2 Truth and Reconciliation Workshops (241 participants)
- Employee article and Educational Resources made available to employees
- Article from Nicole McNeill
- National Day for Truth and Reconciliation online learning module (137 participants)



Inspiring an inclusive workplace

In 2022, we began paving the way towards a more inclusive workplace and we have made impressive strides towards this goal:

- MPAC continued to build employee engagement and involvement in EDIA initiatives, with over 250 employees taking part in an employee-led committee by the end of the year.
- A third-party assessment of our workforce, culture and practices was completed through an EDIA lens, resulting in 43 recommendations for building a more equitable, diverse, inclusive, and anti-racist workplace.
- Implemented the first of the 43 recommendations by hiring an Executive Director, Equity, Diversity, Inclusion and Anti-Racism.
- We founded MPAC's first EDIA office, led by an Executive Director, which will play a critical role in the continued success of our EDIA journey.
- We also reviewed MPAC's Flexible Work policies and began a review of our Code of Conduct through an EDIA lens, ensuring these corporate policies are inclusive and accessible to all MPAC employees.

EDIA by the numbers



14 active EDIA Weekly Coffee Chats with over 133 participants.

▲ (vs six coffee chats in 2021).



19 awareness articles on the intranet (topics such as implicit bias, Truth and Reconciliation, Pride Month, etc.).



19 employee PROfiles bringing awareness to days of religious or cultural significance.

▲ (an increase from six profiles in 2021).



34 employee webinars and training sessions were offered, focused on the EDIA initiative, allyship, engagement opportunities and definitions of EDIA.



252 EDIA committee members
(24 when the initiative began in 2020).



Uniting our people

The importance of EDIA at MPAC resonated loudly during our 2022 Zone Meetings. After almost three years of working apart, these meetings brought us back together. Connecting over 1,600 employees at 11 meetings across the province, including a virtual session for those who were unable to attend in person, these meetings allowed for team members to reunite, and in some cases, even meet for the first time.

During these sessions, we heard powerful stories and shared meaningful moments. Over 500 employees completed a feedback survey, yielding overwhelmingly positive results, with our sessions focusing on EDIA leaving the most affirmative impression on attendees.



| Testimonial

“The Equity, Diversity, Inclusion and Anti-Racism initiative is important to me because it is driving the culture change here at MPAC. Each one of us has a role in ensuring that equity, diversity, inclusion and anti-racism is part of the fabric of our organization. Having a leadership role in this change has allowed me to actively take part in creating a workplace culture where diversity, inclusion and belonging is embraced, and equity truly exists.”

Judith Regis | Director, Equity, Diversity, Inclusion and Anti-Racism

Charting a path beyond the pandemic with flexible work options

Another important theme we explored during our 2022 Zone Meetings was the popularity of our flexible work options. This year, we introduced a flexible work pilot with varying schedule options to suit our diverse workforce, as part of our broader commitment to improving the employee experience.

The program was one of the first of its kind in Ontario's public sector. Over the course of three phases, we gathered information about the benefits and challenges of offering a flexible work program.

The pilot also supported operational goals as we navigated relaxing pandemic restrictions. It allowed us to chart a new path beyond the pandemic and adapt to the needs of our employees as we looked to the future of work, while also minimizing any impacts to our products and services.





Refreshing our workspaces

We cannot deny the pandemic changed how we work. It compelled us to take a fresh look at MPAC's workplaces. After leading collaborative discussions with employees about what is most important to them, our team is considering how MPAC's pivot to remote work during the pandemic has changed our workplace needs – for today, tomorrow, and the future.

As our IT Operations team continuously works to ensure MPAC resources are accessible from remote locations across the province, employees have been encouraged to use MPAC's offices for essential activities, including team collaborations and meetings.

As a result, we have lowered our carbon footprint. This past year, MPAC has reduced its total Green House Gas emissions by 5.45% to a reported 503 Kg CO₂e/FTE, exceeding our target of 532 Kg CO₂e/FTE or less.

With an increased reliance on digital platforms, we have reduced our printers by 54% and we have committed to using 100% recycled paper for all MPAC multi-function printers and copiers. We also recycle all MPAC e-waste, such as laptops.

In pursuit of a happier, healthier future, we are driving towards a cleaner environment with our vehicle inventory made up of 145 fuel-efficient vehicles, including 106 hybrid electric vehicles, which account for 73% of our entire fleet.



Fostering thriving communities

By investing in our employee health and well-being, we are taking strides towards a brighter future. In 2022, we increased our efforts through educational sessions focused on physical, emotional and mental health and providing direct access to a wide range of resources and support.

When employees feel safe, healthy, and respected at work, they are poised to make positive contributions to their community.



CSR by the numbers



\$41,377 raised:
We surpassed our corporate-wide goal of \$25,000 in support of Feed Ontario.



Earth Day Cleanup with over 50% participation in Pembroke and Timmins.



\$2,200 raised for the Betty White Challenge, and one lucky dog named Dewey found a home!



Food donations across the province to more than 10 locations.



Over \$1,800 raised for Trees for Life: Trees for Heroes. Our Trenton office had the highest percentage of participation with 58%.

“When employees feel safe, healthy, and respected at work, they are poised to make positive contributions to their community.”



We are proud to report in 2022, our employee-led Corporate Social Responsibility committees from offices across Ontario raised over \$68,000 to invest in our communities.

Our employees wholeheartedly participated in the Pride and Remembrance Walk-Run, championed animal welfare through the 'Betty White Challenge' and contributed to a greener Ontario by supporting the 'Trees for Life' tree planting initiative, in addition to leading Earth Day clean-ups across the province. MPAC also raised over \$41,000 for Feed Ontario, providing over 124,000 meals to people facing food insecurity.

We are also investing in future generations. In support of higher learning at post-secondary institutions, we awarded over \$25,000 in scholarships in 2022 through MPAC'S Continuing Academic Excellence Awards and we participated in the Take our Kids to Work program.



FOR THE
FUTURE

Striving for operational excellence

Modernizing our operations

On the road to reassessment, we cleared a new path. Our work continues every day to maintain Ontario's property database and provide property values, insights and services that property owners, municipalities and businesses can count on. We are implementing data readiness processes which will enable us to deliver on any valuation date, at any time.

Sharing our property insights

As we prepare for the next province-wide reassessment, we are also working to ensure that property owners understand our role and how we assess properties. We know property owners and municipalities are concerned about the future of property values and potential impacts on their property taxes, so we have undertaken important work to educate Ontarians about the relationship between property assessments and property taxes to ease concerns about updated values.

In April 2022, we launched our [Facebook channel](#) to better connect with the people of Ontario. Through our social media campaigns, we have been working to debunk the myths around property assessment and taxation.

We also continued to monitor the market and share insights and analysis to support government policy and planning. Through our media campaigns, we are demonstrating the value our data and insights provide to Ontarians every day.

This fall, we launched our property insights campaign [Condos getting smaller, detached homes getting bigger](#), which provided interesting insights regarding building trends occurring in Ontario's residential market.

These insights reached over 11.2 million unique online visitors and over 252,400 households through news releases and media coverage by 23 major media outlets, leading to 16 media requests for additional municipal data.

Campaign Insights by the numbers



Launched MPAC's Facebook page and first integrated education and awareness campaign - mpac.ca pageviews up 85% year-over-year.



Rolled out a Property Tax and Assessment Toolkit to Ontario municipalities, which has been accessed by 1,940 unique visitors.



Launched the Property Insights campaign which generated 36 media hits with a PR value of more than \$1.2 million.



MPAC's [Building Permit campaign](#) generated 43 media hits and reached over 8.6 million people.





Maintaining Ontario's property database

Our role is to create and maintain an accurate, complete and up-to-date record of all properties in Ontario. We do this by analyzing the market, reviewing property sales information, inspecting properties, supporting property owners, and responding to Requests for Reconsideration and assessment appeals.

Ontario's property inventory continued to grow in 2022, with more than \$37.8 billion in new assessment, which includes

new construction and improvements to existing properties. Residential homes made up over \$28.6 billion of the increase, while commercial and industrial properties comprised of \$4.6 billion.

The assessed value of Ontario's 5.5 million properties is now estimated to be more than \$3.08 trillion. MPAC summarizes these changes in the annual assessment rolls that we delivered to Ontario's municipalities.

2022 Assessment Roll

TOTAL PROPERTIES

2022 - 5.5M | 2021 - 5.5M

 2022 - 5M
2021 - 5M
RESIDENTIAL

 2022 - 221K
2021 - 222K
FARM

 2022 - 166K
2021 - 164K
COMMERCIAL

 2022 - 80K
2021 - 80K
INDUSTRIAL

 2022 - 49K
2021 - 49K
SPECIAL/EXEMPT

 2022 - 17K
2021 - 17K
MULTI-RESIDENTIAL

TOTAL ASSESSMENT VALUE

2022 - \$3.1T | 2021 - \$3T

 2022 - \$2.2T
2021 - \$2.2T
RESIDENTIAL

 2022 - \$141.6B
2021 - \$140.6B
FARM

 2022 - \$321.3B
2021 - \$319.6B
COMMERCIAL

 2022 - \$118.5B
2021 - \$116.8B
INDUSTRIAL

 2022 - \$153.2B
2021 - \$151.2B
SPECIAL/EXEMPT

 2022 - \$124.6B
2021 - \$122.3B
MULTI-RESIDENTIAL

 **TOTAL PROPERTIES**
2022 - 166K
2021 - 164K
COMMERCIAL

 **TOTAL ASSESSMENT VALUE**
2022 - \$321.3B
2021 - \$319.6B
COMMERCIAL

New Assessment

New assessment by property type

In 2022, MPAC captured \$37.8 billion in new assessment. New assessment refers to new construction and/or additions to existing properties that have been recently completed and assessed during the year.



RESIDENTIAL



RESIDENTIAL
CONDOMINIUMS



COMMERCIAL



INDUSTRIAL



MULTI-RESIDENTIAL



FARM



SPECIAL/EXEMPT



MANAGED FOREST/
CONSERVATION

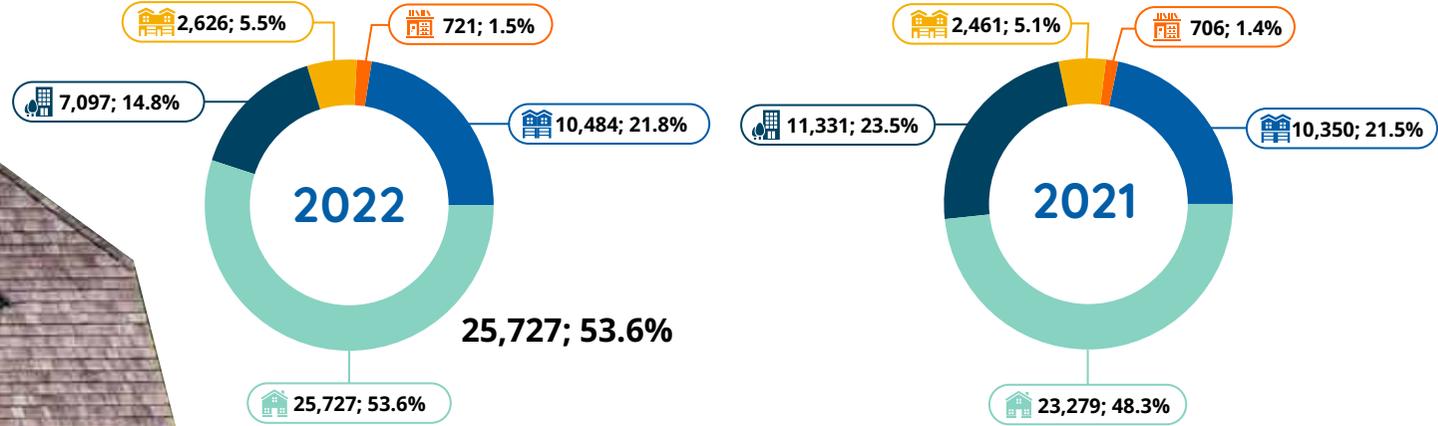


2022 - \$2.3B
2021 - \$2.1B
INDUSTRIAL

New Assessment

New residential homes

In 2022, Ontario saw more than 48,000 new residential homes constructed. Here's the breakdown by type.



2022 - 25,727, ↑10.5%
2021 - 23,279

DETACHED HOMES



Breaking ground on new initiatives

To keep employees up-to-date on various initiatives, we hosted corporate-wide events where staff learned about our many 100-day projects. MPAC's 100-day projects bring employees from across the province together to tackle significant challenges and push us forward as an organization. They are critical to our success in executing our [2021-2025 Strategic Plan](#) and meeting our goal to provide continuous operational excellence through the innovation of MPAC's technologies and processes, and elevated data quality.



One of the most riveting projects underway is our work in developing real time values. Real time values are point-in-time value estimates developed through advanced analytics and data science. They rely on current and timely data and are measured against rigorous industry standards for accuracy and quality.

Through the Real Time Values project, MPAC aims to evolve our business processes, valuation capabilities and technology to deliver real time values, related market information and products that enhance our ability to deliver on our legislative mandate, while creating opportunities to provide value-added insights to our stakeholders.

We are also improving IT architecture to improve the user experience, create efficiencies and enhance the quality of the data we obtain through programs like the Property Income and Expense Return program.

Likewise, our Data Collection Initiative aims to enhance our data collection process, improve the quality of our data and strengthen our relationship with property owners. This will improve our ability to deliver timely property assessments to our municipal partners and ensure consistent communication to property owners.

| Testimonial

“When performing property inspections, I was often questioned about why I’d be visiting a property. Since implementing the new process of sending letters ahead of time to inform property owners that we’ll be visiting, I’ve noticed that, not only are property owners less surprised to see me, but also much more receptive to my presence and my work.”

Annette M. | Valuation and Customer Relations





...



Building bridges and forming new partnerships

Elevating the property owner and stakeholder experience

2022 brought a lot of changes to the municipal landscape. In our continuous efforts to elevate our municipal and stakeholder experience, we welcomed new and returning MPPs, Heads of Council, and council members from across the province following the 2022 provincial and municipal elections. With a return to in-person events and conferences, we also had the opportunity to meet new industry partners and reintroduce ourselves to our stakeholders as Ontario's property market experts.

The 2022 municipal and school board elections

The October 24, 2022 municipal and school board elections marked MPAC's final delivery of a province-wide Preliminary List of Electors (PLE).

Leading up to the elections, MPAC worked closely with municipalities and association partners to promote VoterLookUp.ca, our online tool which enables eligible electors to confirm or update their electoral information, add an elector name to an address, and change school support for the purpose of voting in a school board election.

We provided municipalities with both print and digital content. We deployed a targeted outreach campaign for tenants and



students, and created **digital toolkits** that municipalities could use to encourage potential voters to confirm their information on [VoterLookup.ca](https://www.voterlookup.ca).

With more than 215,000 VoterLookup.ca searches leading up to the elections, the campaign's success was a result of municipalities' efforts to help promote and educate their residents about the tool.

MPAC will continue to work closely with our elections partners to transfer responsibility for the PLE to Elections Ontario on January 1, 2024. MPAC will, however, retain responsibility for receiving and approving any changes to direction of school support beyond this date, and in the meantime, we will continue to support municipal by-elections up to the end of 2023.

Supporting MPPs, municipal councils, and municipal staff

Along with our monthly webinar series, our 'InTouch' municipal newsletter continues to provide municipal elected and nonelected staff with timely updates.

To help better serve our municipal partners, we also offered many council orientation sessions to newly formed councils between the October 24 election and December 31, 2022, with more underway in 2023. The sessions served as an opportunity to discuss MPAC's



role in the property assessment and taxation process, explore the relationships between property values and taxes, share information about MPAC's services, and hear about local priorities.

We continued to support MPPs through various channels, including our quarterly 'Assessment Matters' newsletter, outreach initiatives and responding to constituent inquiries.

Developing meaningful connections through creative solutions

We recognize that when homeowners have questions about their property taxes, they typically turn to their municipal government. When it comes to the relationship between property taxes and assessment, however, municipal leaders and employees do not always have the necessary tools to provide their constituents with the big picture.

To help bridge the gap, MPAC built a [Property Assessment and Taxation Toolkit](#) that municipalities can use to provide information and support when residents have questions. The toolkit includes:

- MPAC's [new video](#) on how property taxes are calculated.
- Information on MPAC's [Myth vs Fact education campaign](#).

- Key messages about the relationship between property assessment and property taxes.
- [Frequently asked questions](#) for municipalities to share with their frontline staff to support them in responding to inquiries they may receive from property owners.
- Shareable content for municipalities to post on their websites, in newsletters and on social media channels.
- Downloadable print materials for both [municipal](#) and [provincial](#) stakeholders that outline MPAC's role in the property assessment and taxation process.



| Testimonial

“It was great to have our MPAC representative out to meet with our staff and new council to help them understand the valued relationship between our municipality and MPAC, and how we ensure property tax and assessment work together.”

Annie Rochefort | Clerk for the Township of Alfred-Plantagenet



Enhancing our partnerships through in-person engagements

In addition to our success in developing creative digital solutions for our municipal partners, we enjoyed reconnecting in-person with a return to municipal conferences.

MPAC had the pleasure of meeting municipal representatives at events across the province – from the Northwestern Ontario Municipal Association (NOMA) conference to the Association of Municipalities of Ontario (AMO) conference. Our Municipal and Stakeholder Relations team attended 14 municipal conferences this year, in-person and virtually, where

we provided update sessions and had productive discussions with municipal leaders during focus groups and exhibitor tradeshows.

After a three-year pause, we were also excited to return to the International Plowing Match & Rural Expo (IPM) as an exhibitor. Attracting over 67,000 visitors from across the province and beyond, the five-day celebration of agriculture and rural living is the largest event of its kind in North America.

“It was important for us to connect with MPPs, Ministers and their staff and share our plans to reach out to constituencies and showcase our latest products and services. The casual environment was perfect for having candid dialogues and we are looking forward to continuing our conversations.” James H. | Government Relations



With nearly 50 MPPs in attendance, including Ministers and their staff, the event was an important opportunity for our Government Relations team to listen to issues and concerns, answer questions, and share how MPAC can support them.

Beyond events, our team engaged with municipal staff and elected officials more than 1,500 times in 2022 and responded to 97.7% of municipal inquiries within the time periods outlined in our Service Level Agreement with municipalities.

To learn more about how we demonstrated our commitment to elevating the municipal experience, read our [2022 Municipal Partnerships Report](#).

Building permits for the modern world

Electronic submissions of building permits and building plans expedite our process for providing new assessments to municipalities, thus creating new municipal revenue opportunities.

In 2022, we continued to collaborate with municipalities to digitize their building permitting process. In partnership with the Association of Municipalities of Ontario's (AMO) business arm, Licensing Automation System (LAS), we developed the **e-permitting pilot project** to demonstrate the value of digital permitting for Ontario municipalities.

As a result of our continued efforts this year, 31% of all permits are now being submitted electronically.

We also created our Application Programming Interface (API), which allows MPAC to electronically retrieve approved building plans prior to construction. Since rolling it out in June 2022, 84 municipalities have adopted the API, with more municipalities being onboarded on an ongoing basis.

“The Building Permit Modernization project is a great example of MPAC’s commitment to innovative solutions that support efficient service delivery and provide further value to our municipal partners.”



Carmelo Lipsi

Vice-President and
Chief Operating Officer



New frontiers: Innovating how we work

Unlocking opportunities to drive value and additional revenue

MPAC's leading expertise, technology and processes allow us to manage the world's largest property database. To provide exceptional service to property owners, municipalities and our commercial partners, we are constantly implementing innovative improvements to our products and processes.

Leaving legacy systems in the rear-view mirror

As we continue to build secure, modern and cost-effective IT systems, we are creating more effective work management processes to better support our corporate information needs through the elimination of our legacy programs.

In 2022, we successfully decommissioned our Work Management System, which was an evolutionary step in our journey towards the elimination of legacy software.

We successfully consolidated 21 business workflows into a single application known as WorkSight, which is continuously undergoing enhancements to better support our employees and external partners.

This internal work management program seamlessly intersects with consumer-facing platforms, such as Municipal Connect,

ultimately increasing our efficiency, transparency and ability to achieve our Service Level Agreement for municipalities.

We also merged our geospatial data to support map functionality in consumer-facing applications, including Municipal Connect, AboutMyProperty™ and propertyline™, leading to improved municipal and customer service support.

These ambitious initiatives would not be possible without the commitment and ingenuity of our IT department's top talent, who are committed to meeting international standards in IT.

We are proud to announce we achieved our IT Support HDI Certification and Pinnacle Award, in addition to being one of 100 companies in Canada to hold both ISO/IEC 27001 and ISO/IEC 27017 re-certifications in 2022.





Our ongoing achievements prove that we have put in place the systems, policies and procedures to help us protect property assessment data and increase our resilience against cyber-attacks.

New horizons in Business Development

Our new propertyline™ e-store is an illustrative example of how MPAC's property data and innovative solutions are changing the real estate industry.

In 2022, MPAC's Business Development team signed new agreements with every Real Estate Board in Ontario, which represents approximately 100,000 REALTORS® across the province. These agreements provide Boards with the option of leveraging our API services by integrating MPAC's property assessment data directly into their MLS applications and GeoWarehouse™, while also providing direct access to our new propertyline™ e-commerce platform.



Developed in-house by MPAC's IT Revenue Services team, the propertyline™ platform provides our customers with access to real-time property information and variety of reports, such as our industry-leading Automated Valuation Model (AVM) products.

In recognition of the exceptional internal development of the new propertyline™ platform, MPAC was highlighted in the [2022](#)

[Proptech in Canada Report](#) surrounding new Canadian Real Estate Technology.

The successful launch of the new propertyline™ platform also provided MPAC the opportunity to strengthen relationships with REALTORS® across Ontario by offering training sessions to help introduce the new application and showcase the platform's enhanced features. In 2022, MPAC delivered over

260 training sessions, offered both online and in-person for the first time since 2019.

Business Development also saw the highest growth within the Financial Services industry, even amongst a declining real estate market. Through the proven success and demand of quality products like our AVM, MPAC is continuing to increase market share within this space while gaining further recognition on a national level.

In addition to providing innovative solutions to the real estate and financial services industries, we secured new commercial contracts, including a multi-year deal with the Ministry of Municipal Affairs and Housing to support their Growth Plan for the Greater Golden Horseshoe.

Through the success and continued hard work conducted by all areas within the division, Business Development achieved a record-breaking annual revenue of over \$26 million – 13% ahead of our 2022 target.

Going international

In 2022, we made significant progress in the commercialization of our assessment technology for our first client, the Valuation Office of Ireland. This has been an exciting journey that has proved the value of our “Made in Ontario” solutions and services – both for our technology and our property assessment expertise.

Our commercial product, Insight, is the result of a decade’s worth of investments into Ontario’s assessment system. Now, not only is it supporting Ontario, but it is generating revenue internationally and monetizing MPAC’s innovation initiatives. Our investment into our commercialization efforts earned over \$1 million in added revenue, which helped offset the levy for Ontario’s municipalities.

| Testimonial

“From in-house internal application programs to cyber security, it’s evident that our IT team fosters innovation and creativity where new products and ideas are encouraged.”

Ashley K. | Architecture and Information Systems



Leadership

2022 Executive Management Group



Nicole McNeill
MPAC President and Chief
Administrative Officer



Rupa Aggarwal
Executive Director, Equity, Diversity,
Inclusion and Anti-Racism (EDIA)



Jamie Bishop
Vice-President, Corporate
and Government Relations



Michael Bowman
Advisor and Counsel



Ed Broderick
Vice-President,
Human Resources



Chris Devadason
Vice-President, Innovation



Carla Hipolito
Culture and Engagement Advisor



Sujit Jagdev
Vice-President and Chief
Information and Technology Officer



Matthew Kanter
Vice-President and
General Counsel



Don Leblond
Vice-President and
Chief Strategy Officer



Carmelo Lipsi
Vice-President, Valuation & Customer
Relations and Chief Operating Officer



Greg Martino
Vice-President and Chief
Valuation and Standards Officer



Mary Meffe
Vice-President, Corporate and Information
Services and Chief Financial Officer



Lee Taylor
Vice-President,
Business Development



Leadership

2022 Board of Directors

We are accountable to the people of Ontario through our Board of Directors appointed by the Minister of Finance. The Board provides governance and oversight to ensure our organization's overall direction, effectiveness, supervision and accountability.



Alan Spacek
(Chair) (Retired) Mayor,
Town of Kapuskasing



Janice Baker
Chief Administrative
Officer, Region of Peel



Paul Bernards
Finance Professional



Niels Christensen
Managing Director and Broker,
Christensen Real Estate Group



Andrew Gassmann
President and Chief Executive Officer,
ABG Analytika Consulting Inc.



Nazmin Gupta
Managing Director of Capital Raising and
Investor Relations, BentallGreenOak



Ray Kindiak
Lawyer and Corporate
Finance Professional



Wendy Landry
Mayor, Municipality of Shuniah and
President, Northwestern Ontario



Jon Olinski
(Vice-Chair) Professor and Program
Coordinator, Public Administration program,
Seneca College



Delia Reiche
Development Liaison, County
of Brant and (Former) Deputy
Mayor, Thames Centre



Roberto Rossini
(Retired) Deputy City Manager and Chief
Financial Officer, City of Toronto



Ken Seiling
(Retired) Regional Chair, Region
of Waterloo and (Former) Mayor,
Woolwich Township



Patricia Vanini
(Retired) Executive Director, Association
of Municipalities of Ontario

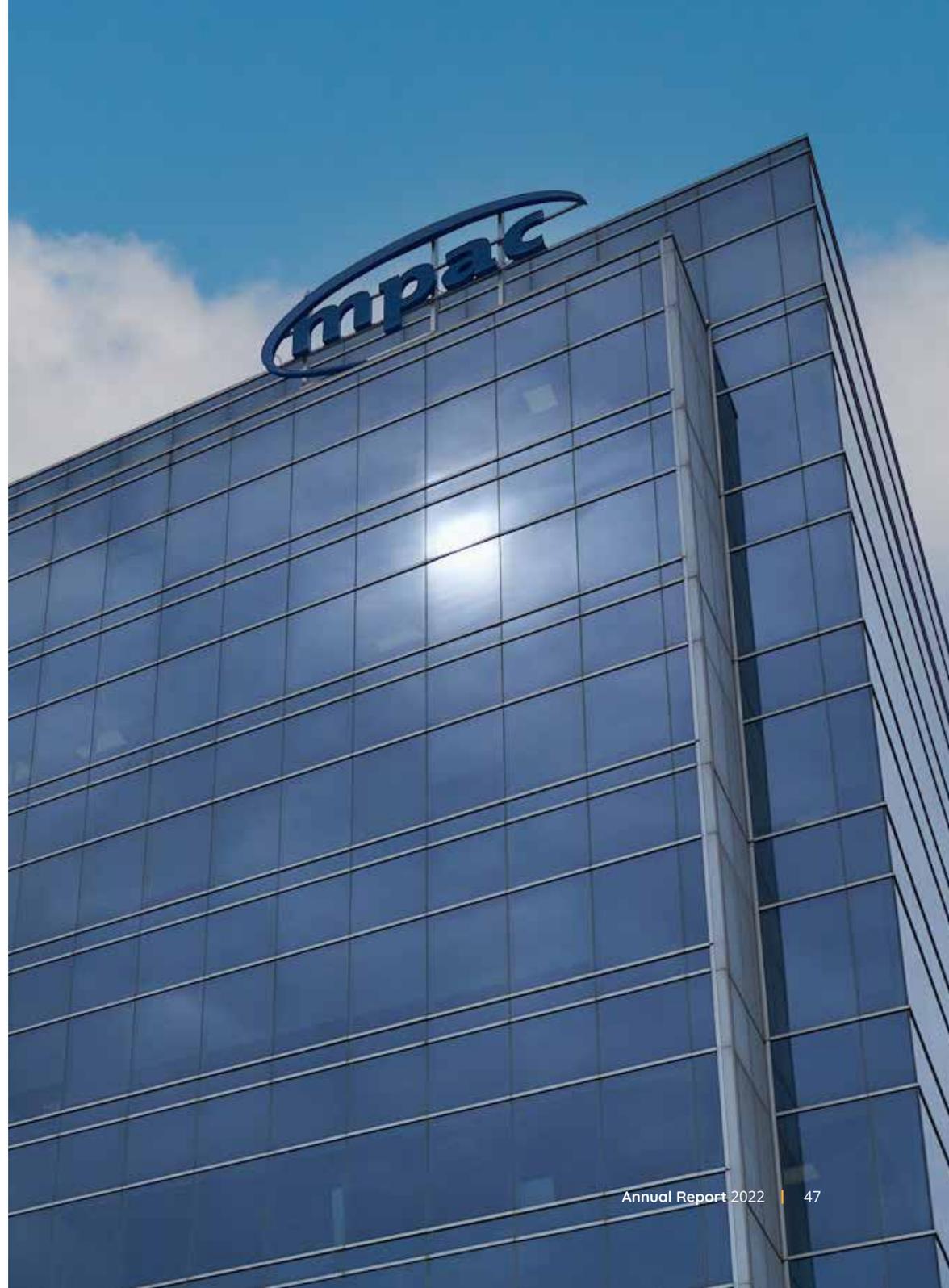
Additional reporting

2022 Municipal Partnerships Report

Our **Municipal Partnerships Report** showcases the ways we stayed focused on delivering the services Ontario municipalities rely on during a challenging year, while also looking toward the future.

2022 Performance Report

Our **Performance Report** provides insight into our strategic and operational performance. It includes measures such as new assessment growth, customer experiences, the proportion of property assessments accepted without going to appeal, financial efficiencies and levy offsets.



Financial highlights

Statement of Operations (In Thousands of Dollars)		
Revenue	2022	2021
Municipal	214,919	214,919
Other	27,094	23,601
Interest and Dividend Income	4,297	3,353
Total Revenue	246,310	241,873
Expenses	2022	2021
Salaries and Benefits	193,095	186,315
Professional Services	11,909	13,320
Information Technology	11,732	11,222
Facilities	8,600	8,581
General and Administrative	6,937	6,096
Royalties	4,290	4,024
Amortization of Capital and Intangible Assets	3,171	3,601
Gain on Disposal of Capital Assets	(618)	(65)
Total Expenses	239,116	233,094
Excess of Revenue Over Expenses for the Year Before Changes in Fair Value of Investments	7,194	8,779
Changes in Fair Value of Investments	(13,711)	6,998
(Deficiency) Excess of Revenue Over Expenses for the Year	(6,517)	15,777

Statement of Changes in Net Assets (In Thousands of Dollars)		
	2022	2021
Net Assets - Beginning of Year	95,792	77,187
Excess of Revenue Over Expenses for the Year	(6,517)	15,777
Net Actuarial Gain (Loss) on Employee Future Benefits	16,339	2,828
Net Assets - End of Year	105,614	95,792

*Note: the above is an excerpt from the 2022 Audited Financial Statements prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Appendix: List of measures and performance

Measure	Target	Baselines	2021	2022
Assessment Excellence				
Assessment Growth Capture				
Growth assessed within one year of occupancy	>=85% (SLA)	85.85% (2020) Total Transactions: \$37,312,049,482 Within One Year: \$32,033,366,701	85.76% Total Transactions: \$38,031,359,997 Within One Year: \$32,613,885,004	86.06% Total Transactions: \$37,756,994,206 Within One Year: \$32,492,375,015
Severance and Consolidation Information Forms (SCIFs) delivered within 150 days of registration and within one year of registration (NEW)	90% within 150 days 100% within one year	150 Days (2020) 95.71% 8,426 of 8,804 One Year 98.30% 8,654 of 8,804	150 Days 96.76% 9,258 of 9,568 One Year 97.67% 9,345 of 9,568	150 Days 97.49% 9,976 of 10,233 One Year 98.93% 10,123 of 10,233
Condominium Plan Information Forms (CPIFs) delivered within 150 days of registration and within one year of registration (NEW)	90% within 150 days 100% within one year	150 Days (2020) 72.49% 224 of 309 One Year 96.76% 299 of 309	150 Days 91.41% 234 of 256 One Year 99.61% 255 of 256	150 Days 93.13% 217 of 233 One Year 99.57% 232 of 233

Measure	Target	Baselines	2021	2022
Assessment Accuracy & Equity				
Number of property reviews performed	Total reviews >= 550,000 Off-site 75%, 412,500 reviews	2019 Total reviews = 710,633 (*Assessment Update year) Off-site = 72.71%; 516,863 Onsite = 27.29%; 193,950	Total reviews = 531,189 Off-site = 84.63%; 449,534 Onsite = 15.37%; 81,655	Total reviews = 434,899 Off-site = 82.92%; 360,608 On-site = 17.08%; 74,261
Assessment Stability				
Percentage of all properties experiencing a valuation change via the RfR process.	No Target	0.15% (2020) 8,273 of 5,425,834	0.25% 13,449 of 5,488,567	0.09% 5,070 of 5,547,280
Percentage of all property assessments accepted without appeal.	>=99%	99.38% (2020) 5,390,357 of 5,425,834	99.31% 5,449,865 of 5,488,567	99.26% 5,506,383 of 5,547,280
Appeals concluded for properties during the year with no value change.	No Target	66.36% (2020) 5,551 of 8,365	63.34% 6,454 of 10,189	42.04% 2,429 of 5,778
Percentage of lower tier/single tier municipalities not experiencing appeal & RfR losses greater than 0.5%	>=85%	96.1% (2018)	86.23% 357 of 414	93.24% 386 of 414
Percentage of lower tier/single tier municipalities with assessment base remaining the same or increasing	>=90% (Revised)	93.5% (2020)	97.83% 405 of 414	98.55% 408 of 414

Measure	Target	Baselines	2021	2022
Customer Service & Stakeholder Engagement				
Customer Satisfaction				
Overall customer satisfaction with MPAC's Customer Contact Centre	>=90%	92% (2020)	93%	94%
Percentage of calls responded to by staff within 5 minutes	>=90%	85% (2020)	91%	90%
Percentage of emails responded to by staff within 2 business days	>=90%	87% (2020)	81%	80%
Percentage of Municipal Service Levels Met	>=90% (SLA) (Revised)	82% (2020)	94%	94%
Percentage of municipal inquiries responded to by staff within 30 calendar days	>=100% (SLA)	99.42% (2020) 18,256 of 18,363	99.8% 13,260 of 13,287	99.72% 13,485 of 13,523
Stakeholder Engagement				
Number of municipal engagement sessions	One quarterly engagement for all 444 municipalities (1,776)	4,051 (2020) engagements completed	5,547 engagements completed	4,756 engagements completed
<p>"engagements" includes quarterly meetings, days with MPAC, conference work, monthly webinars, training session and MPAC 101 for new staff, Council Session, etc.</p>				

Measure	Target	Baselines	2021	2022
Operational Efficiency				
Financial Efficiency				
Year-end operating budget variance	<=3%	5% (2020)	1%	1.6%
Annual Levy Offset	>= \$14.4 M in surplus generated from value-added products (Revised)	\$12.5M (2020)	\$15.5M	\$17.3M
Cost Per Property	<=\$40.68 (Revised)	\$40.91(2020)	\$40.68	\$41.31

Connect with us

MPAC has offices across Ontario to meet the needs of property owners in every community.

CUSTOMER CONTACT CENTRE

Toll Free: 1-866-296-6722

TTY: 1-877-889-6722

mpac.ca/contact

Monday to Friday – 8 a.m. to 5 p.m.

MAIL

1340 Pickering Parkway, Suite 101

Pickering, ON L1V 0C4

ONLINE

mpac.ca



Accessible formats and communication supports are available upon request.

Compliance statement: In keeping with the reporting requirements under the Municipal Property Assessment Corporation Act, the Corporation has complied with any policies, procedures and standards established by the Minister under Section 10, and with the process established regarding the development and implementation of quality service standards by the Quality Service Commissioner.

May 3, 2023

SENT VIA EMAIL ONLY

Hon. Doug Ford, Premier of Ontario
Legislative Assembly of Ontario
111 Wellesley St. W.
Toronto, ON M7A 1A2

Dear Premier Ford:

RE: Motion – Northern College Skills Development Form of Funding

At its meeting held May 2, 2023, Council of The Corporation of the Town of Kirkland Lake ratified the following Motion:

*“Moved by: Mayor Stacy Wight
Seconded by: Councillor Patrick Kiely*

WHEREAS Colleges provide more than 80 per cent of the in-class portion of apprenticeship training in Ontario;

AND WHEREAS maintaining a strong College system with high-quality facilities and cutting-edge labs is essential if Ontario hopes to make real progress closing the skills gap;

AND WHEREAS Ontario Colleges work with industry and trade unions to develop a skilled labor force;

AND WHEREAS public Colleges were not independently included in the recently announced funding for skills training centers (March 2023);

AND WHEREAS Colleges are now funding trade training centers on their own and funding is needed to support these state-of-the-art trades training centers;

AND WHEREAS in some areas of the Province, Colleges are the only training providers, and no funds will flow into these regions due to the lack of funding as recently announced in March 2023;

THEREFORE BE IT RESOLVED THAT the Council of The Corporation of The Town of Kirkland Lake request the Ministry of Labour, Immigration, Training and Skills Development re-evaluate their trades training funding approach to include Colleges in funding for skills training;

AND FINALLY THAT this motion be circulated to the Honourable Premier of Ontario, Ministry of Labour, Immigration, Training and Skills Development, Association of Municipalities of Ontario (AMO), Federation of Northern Ontario Municipalities (FONOM), MPP Timiskaming-Cochrane; MP Timmins-James Bay and all municipalities within the District of Timiskaming.

CARRIED".

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Sincerely,

A handwritten signature in black ink, appearing to be 'JM', written in a cursive style.

Jennifer Montreuil
Municipal Clerk

cc. Hon. Minister Monte McNaughton, Ministry of Labour, Immigration, Training and Skills Development (MLTSD)
Association of Municipalities of Ontario (AMO)
Federation of Northern Ontario Municipalities (FONOM)
John Vanthof, MPP Cochrane-Timiskaming
Charlie Angus, MP Timmins-James Bay
Timiskaming District Municipalities

To Mayor and Council:

It is with much regret, that due to a physical impairment which cannot be corrected, I must submit my resignation to the Committee of Adjustment.

It has been a privilege to serve for 45 consecutive years, 27 of which were with the Town of New Liskeard and 18 with Temiskaming Shores.

It has been a pleasure to work with the many dedicated volunteers serving on the Committee as nominated by successive Councils.

Respectfully submitted,

Florent Héroux

**The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca**

May 10, 2023

Re: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Dear Mr. Trudeau

At its Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS, Ontario's Big City Mayors (OBCM) have passed a motion that supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments or in the alternative, OBCM has supported the province ordering Bill 5 for second reading to expedite the matter;

AND WHEREAS the legislation encompasses the Association of Municipalities of Ontario's recommendations for:

- a. Updating municipal Codes of Conduct to account for workplace safety and harassment;
- b. Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario;
- c. Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
- d. Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner; and
- e. Prohibiting a member so removed from sitting for election in the term of removal and the subsequent term of office.

AND WHEREAS OBCM's motion requests that municipalities and their respective Integrity Commissioners be consulted on the development of any regulations related to the proposed legislation;

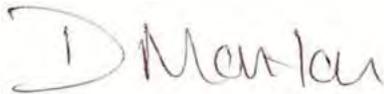
AND WHEREAS OBCM believes that municipal elected officials should be held to account in in this way, it also believes that federal and provincial elected officials should take similar actions to hold themselves to account.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the City of Cambridge supports the Ontario Big City Mayor's motion on legislative amendments to improve municipal Codes of Conduct and enforcement.

AND THAT this motion be circulated to Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Doug Ford, Premier of Ontario, the Honourable David Lametti, Minister of Justice, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing, Scott Pearce, Federation of Canadian Municipalities Acting President, Colin Best, President of the Association of Municipalities of Ontario, and all Ontario municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)

Hon. Justin Trudeau, Prime Minister of Canada

Hon. Doug Ford, Premier of Ontario

Hon. David Lametti, Minister of Justice

Hon. Steve Clark, Minister of Municipal Affairs and Housing

Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing

Scott Pearce, Federation of Canadian Municipalities Acting President

Colin Best, President of the Association of Municipalities of Ontario

All Ontario Municipalities

**The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca**

May 10, 2023

Re: Highway Traffic Act Amendments

Dear Ms. Mulronev,

At the Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS speeding on our roads is a major concern in our community,

AND WHEREAS speeding can occur in all areas of our community,

AND WHEREAS barriers and delays to enforcement pose a danger to our community,

AND WHEREAS our municipality has limited resources to implement speed mitigation road design and re-design,

AND WHEREAS our local police service has limited resources to undertake speed enforcement,

AND WHEREAS s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

THEREFORE BE IT RESOLVED THAT, the City of Cambridge request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

AND THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)
Steve Clark, Ontario Minister of Municipal Affairs and Housing
Local Area MPPs
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



**BONFIELD TOWNSHIP
OFFICE OF THE DEPUTY CLERK**

365 HIGHWAY 531

BONFIELD ON P0H 1E0

Telephone: 705-776-2641 Fax: 705-776-1154

Website: <http://www.bonfieldtownship.com>

Email: deputyclerk@bonfieldtownship.com

RESOLUTION OF COUNCIL

May 9th, 2023

No. 20

Moved by Councillor MacInnis

Seconded by Councillor Featherstone

That Council supports the resolution of the Municipality of Waterloo calling on the Minister of Municipal Affairs and Housing for the Province of Ontario to protect the privacy of candidates and donors by removing the requirement for their street name, number and postal code to be listed on publicly available forms; AND FURTHER THAT this resolution be forwarded to the Area Members of Provincial Parliament, the Association of Municipalities of Ontario, the Association of Municipal Clerks and Treasurers of Ontario, the Ontario Public School Boards' Association, the Ontario Catholic School Trustees' Association, and all Ontario municipalities.

Carried Jason Corbett

DIVISION VOTE

FOR

Donna Clark _____

Jason Corbett _____

Steve Featherstone _____

Dan MacInnis _____

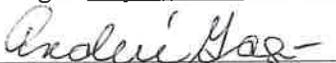
Narry Paquette _____

AGAINST

Declaration of Pecuniary Interest/Conflict of Interest

Declared interest, abstained from discussion, and did not vote on the question.

CERTIFIED to be a true copy of Resolution No. 20 of the Township of Bonfield's Regular Council Meeting of May 9th, 2023, and which Resolution is in full force and effect.


Andrée Gagné
Deputy Clerk-Treasurer

May 31th, 2023

Mr. Mitchell McCrank
City of Temiskaming Shores
325 Farr Drive
P.O. Box 2050
Haileybury, ON
P0J 1K0

Dear Mitch

I am writing to you regarding the upkeep of the Fall Fair Grounds. As you know, Village Noël 2022 took place on the site. The weather was very mild and contributed to the huge success we had. It also contributed to a very messy and muddy site for vendors and visitors.

Since the event I have visited the site on numerous occasions just measuring and planning out the 2023 event. On one occasion I saw that 5th wheel Training uses the site for its training and I believe this must contribute to the numerous potholes that are there presently.

I would suggest that an upkeep and regular grading is required. It would be much appreciated if some loads of gravel could be deposited on the site and that the site be levelled. We had vendors who added a wooden floor and others who took pieces of lumber, designated as firewood for the fire pits, to make a walkway for visitors because the water and mud accumulated at their kiosks.

The City staff worked all through the 2022 Village Noël to make the grounds more walkable and I very much appreciated their hard work but it was a lost cause. In preparation for the 2023 Village Noël could the City level the grounds and add more gravel in certain sections of the grounds? I am sure that the Fall Fair Committee would also appreciate this for their event.

Thank you very much for your support and help with moving things related to Village Noël forward with the City council.



Réjeanne Bélisle-Massie
Chair, Village Noël Temiskaming 2023

TIMISKAMING HEALTH UNIT
AUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2022

TIMISKAMING HEALTH UNIT

INDEX TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

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Page 4	Statement of Financial Position
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Page 6	Statement of Change in Net Financial Assets
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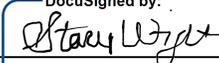
MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

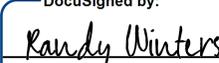
The accompanying financial statements of the Timiskaming Health Unit are the responsibility of the Timiskaming Health Unit's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Timiskaming Health Unit's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by Management.

The Board and/or the audit committee meets with Management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Kemp Elliott & Blair LLP, independent external auditors appointed by the Timiskaming Health Unit. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Timiskaming Health Unit's financial statements.

DocuSigned by:

Chairperson

DocuSigned by:

Director of Operations

INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Health of the Timiskaming Health Unit

Opinion

We have audited the financial statements of Timiskaming Health Unit, which comprise the statement of financial position as at December 31, 2022 and the statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Timiskaming Health Unit as at December 31, 2022, and the results of its operations, change in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of Timiskaming Health Unit in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing Timiskaming Health Unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate Timiskaming Health Unit or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing Timiskaming Health Unit's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Timiskaming Health Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Timiskaming Health Unit's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause Timiskaming Health Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kemp Elliott & Blair LLP

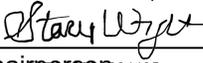
New Liskeard, Ontario
June 7, 2023

Kemp Elliott & Blair LLP
Chartered Professional Accountants
Licensed Public Accountants

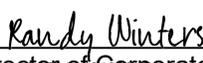
TIMISKAMING HEALTH UNIT
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2022

	2022	2021
FINANCIAL ASSETS		
Cash – note 6	\$ 1,137,855	\$ 1,607,502
Accounts receivable – note 7	346,967	281,594
Due from Province of Ontario – note 10	339,212	145,179
	<u>1,824,034</u>	<u>2,034,275</u>
LIABILITIES		
Accounts payable and accrued liabilities – note 8	475,676	678,540
Due to Province of Ontario – note 10	698,342	539,331
Deferred revenue – note 9	141,128	432,147
Retirement benefit liability – note 12	380,986	370,460
	<u>1,696,132</u>	<u>2,020,478</u>
Commitments – note 11		
NET FINANCIAL ASSETS	127,902	13,797
NON-FINANCIAL ASSETS		
Tangible capital assets – note 16	60,694	73,576
Prepaid expenses	111,064	94,990
	<u>171,758</u>	<u>168,566</u>
ACCUMULATED SURPLUS – note 13	\$ 299,660	\$ 182,363

Approved on behalf of the Board:

DocuSigned by:


 Chairperson

DocuSigned by:


 Director of Corporate Services

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Mandatory Programs (Sch 1)	Other Programs (Sch 2 - Sch 15)	Actual 2022	Budget 2022	Actual 2021
REVENUES					
Province of Ontario	\$ 3,918,815	\$ 503,472	\$ 4,422,287	\$ 4,349,922	\$ 4,341,937
Province of Ontario - One-time	-	1,933,465	1,933,465	1,479,954	1,316,488
Province of Ontario – Mitigation	600,500	-	600,500	600,499	600,500
Municipalities (Sch. 1, pg. 17)	1,437,289	-	1,437,289	1,437,320	1,409,137
Public Health Canada	-	140,208	140,208	50,000	9,792
Sundry revenue	-	164,847	164,847	37,000	135,488
Offset revenue	68,303	4,418	72,721	40,000	45,069
Interest	24,317	-	24,317	-	2,848
Total revenues	6,049,224	2,746,410	8,795,634	7,994,695	7,861,259
EXPENDITURES					
Salaries and wages	3,290,419	1,477,075	4,767,494	4,772,781	4,943,766
Fringe benefits	866,457	278,649	1,145,106	1,160,511	1,070,197
Fees for service	557,923	515,972	1,073,895	705,682	738,819
Travel	44,299	46,451	90,750	96,130	119,808
Materials and supplies	362,455	157,975	520,430	332,045	528,614
Administrative	264,332	71,980	336,312	354,343	300,284
Rent and utilities	502,761	-	502,761	447,250	474,223
Amortization	29,796	-	29,796	-	36,777
	5,918,442	2,548,102	8,466,544	7,868,742	8,212,488
Allocated to other programs	(42,681)	-	(42,681)	(40,694)	(45,034)
Total expenditures	5,875,761	2,548,102	8,423,863	7,828,048	8,167,454
Annual surplus (deficit) before provincial settlements	173,463	198,308	371,771	166,647	(306,195)
Provincial settlements	-	252,586	252,586	-	12,507
Annual surplus (deficit)	\$ 173,463	\$ (54,278)	119,185	166,647	(318,702)
Accumulated surplus, beginning of year			182,363	182,363	501,859
Change in accounting estimate - note 15			(1,888)	-	(794)
Accumulated surplus, end of year – note 13			\$ 299,660	\$ 349,010	\$ 182,363

The accompanying notes form an integral part of these financial statements

TIMISKAMING HEALTH UNIT

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
Annual surplus (deficit)	\$ 119,185	\$ 166,647	\$ (318,702)
Acquisition of tangible capital assets	(16,914)	-	(14,214)
Amortization of tangible capital assets	29,796	-	36,777
	<u>12,882</u>	<u>-</u>	<u>22,563</u>
Consumption (acquisition) of prepaid expenses	<u>(16,074)</u>	<u>-</u>	<u>16,543</u>
Increase (decrease) in net financial assets	115,993	166,647	(279,596)
Net financial assets, beginning of year	13,797	13,797	294,187
Change in accounting estimate – note 15	<u>(1,888)</u>	<u>-</u>	<u>(794)</u>
Net financial assets, end of year	<u>\$ 127,902</u>	<u>\$ 180,444</u>	<u>\$ 13,797</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2022

	2022	2021
Operating activities		
Annual surplus (deficit)	\$ 119,185	\$ (318,702)
Change in accounting estimate	(1,888)	(794)
Charges not affecting cash - Amortization	29,796	36,777
	<u>147,093</u>	<u>(282,719)</u>
Net change in non-cash working capital items –		
Accounts receivable	(65,373)	(99,333)
Due from Province of Ontario	(194,033)	37,242
Prepaid expenses	(16,074)	16,543
Accounts payable and accrued liabilities	(202,864)	139,477
Due to Province of Ontario	159,011	(9,086)
Deferred revenue	(291,019)	415,103
Retirement benefit liability	10,526	8,493
	<u>(599,826)</u>	<u>508,439</u>
Cash provided by (used for) operating activities	<u>(452,733)</u>	<u>225,720</u>
Capital activities		
Acquisition of tangible capital assets	<u>(16,914)</u>	<u>(14,214)</u>
Cash used for capital activities	<u>(16,914)</u>	<u>(14,214)</u>
Increase (decrease) in cash	(469,647)	211,506
Cash, beginning of year	<u>1,607,502</u>	<u>1,395,996</u>
Cash, end of year	<u>\$ 1,137,855</u>	<u>\$ 1,607,502</u>
Represented by		
Cash	<u>\$ 1,137,855</u>	<u>\$ 1,607,502</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

1. **Nature of operations**

The Timiskaming Health Unit offers public health services to the District of Timiskaming through a variety of programs. There are full-time offices in Kirkland Lake, Temiskaming Shores, and Englehart, Ontario and a nursing station in Matachewan, Ontario.

In April 2019, the Province announced a plan to restructure the existing 35 Public Health Units to 10 Regional Health Units. Under this plan, it is expected that the Timiskaming Health Unit will amalgamate with six other Health Units in Region 9. While it was expected that this restructuring should have taken place within the following three years, it does not provide a specific deadline for the achievement of the amalgamation. In the meantime, the Timiskaming Health Unit continues to operate as a separate entity.

2. **Significant accounting policies**

The financial statements of the Timiskaming Health Unit ("the Health Unit") are the representations of management and have been prepared in accordance with Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. The more significant of the accounting policies are summarized below.

(a) **Non-financial assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus (deficit), provides the Change in Net Financial Assets for the year.

(b) **Tangible capital assets**

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Furniture and equipment	5 years
Leasehold improvements	5 years

Only one-half the normal rate of amortization is taken in the year of acquisition.

The Health Unit has a capitalization threshold of \$5,000. Individual assets of lesser value may be capitalized if they are pooled, or because, collectively, they have significant value, or for operational purposes.

(c) **Government transfers**

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

2. Significant accounting policies (continued)

(d) Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the year. Such estimates include provisions for amounts owed to the Province of Ontario, pay equity and union contract settlements, employee future benefits and various other accrued liabilities, and determination of tangible capital assets historical cost, estimated useful life and related amortization. Actual results could differ from these estimates.

(e) Revenue recognition

The programs administered by the Health Unit are funded primarily by the Province of Ontario in accordance with budget arrangements established by the Ministry of Health and Long-Term Care and the Ministry of Children, Community and Social Services. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period. Any excess of program funding over recoverable expenditures is due to the Province of Ontario.

The programs are also funded by twenty-four municipalities from the District of Timiskaming. Contributions for the year were calculated based on the approved cost apportionment formula applied to the Health Unit's budget for the year. Any excess or deficiency of the municipalities' contributions in the year over their respective share of the Health Unit's expenditures is apportioned among the municipalities in the same proportion as the original contributions.

(f) Retirement and other employee future benefits

The Health Unit provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance and health care benefits, and long-term disability benefits. The Health Unit has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, insurance and health care costs trends, disability recovery rates, long term inflation rates and discount rates.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to the past service of employees are amortized over the expected average remaining service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for long term disability and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

2. (f) **Retirement and other employee future benefits (continued)**
- (ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System (“OMERS”) pensions, are the employer’s contributions due to the plan in the period.
- (iii) The costs of insured benefits are the employer’s portion of insurance premiums owed for coverage of employees during the period.
- (g) **Financial instruments**
- (i) **Fair value of financial instruments**
 The Health Unit’s financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, deferred revenue and amounts due from (to) the Province of Ontario. Unless otherwise noted, it is management’s opinion that the Health Unit is not exposed to significant interest or currency risks arising from these financial instruments. The carrying values of the Health Unit’s financial instruments approximate their fair values unless otherwise noted.
- (ii) **Credit risk**
 The Health Unit does not have significant exposure to any individual or party. A large portion of the Health Unit’s receivables are due from other levels of government and other Health Unit programs. No allowance for doubtful accounts has been established as at December 31, 2022 as management feels all receivables will be collected.
3. **Programs administered by the Health Unit**
 These financial statements do not reflect any revenues or expenditures of the Land Control Program, Community Health Centre Program, Healthy Babies/Healthy Children Program, and Stay on Your Feet Program, all of which are administered by the Health Unit. Each program is funded separately and reported upon in separate financial statements.
4. **Self-funded leave plan**
 Under the self-funded leave plan, employees have the opportunity to be paid 80% of their salaries over four years. The remaining 20% is accumulated in a bank account to cover 80% of their salaries in the fifth year when they take a year leave of absence. The cash and related liability have been included with cash and accounts payable and accrued liabilities on the Statement of Financial Position.
5. **Interest**
 In 2022, interest earned on the surplus account amounted to \$9,351 (2021 \$nil). This amount is included in interest revenue reported on the Statement of Operations.
6. **Operating line loan agreement**
 The Health Unit has entered into an operating line loan agreement with its financial institution. The credit limit for this agreement is \$300,000. Interest is calculated at prime plus 1%. This operating line is utilized from time to time to cover temporary cash shortfalls that may occur during the year.

As at December 31, 2022, the outstanding balance of the operating line was \$nil (2021 \$nil).

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

7. Accounts receivable

	2022	2021
Due from associated programs	\$ 80,541	\$ 100,351
GST/HST receivable	212,783	103,348
Municipalities	-	31,757
Due from Public Health Canada	50,000	9,792
Sundry	3,643	36,346
	<u>\$ 346,967</u>	<u>\$ 281,594</u>

8. Accounts payable and accrued liabilities

	2022	2021
Trade payables and accrued liabilities	\$ 459,189	\$ 662,053
Due to DTSSAB	16,487	16,487
	<u>\$ 475,676</u>	<u>\$ 678,540</u>

9. Deferred revenue

	December 31 2021	Funds Received	Revenue Earned	December 31 2022
DTSSAB Covid-19 Isolation Supports	\$ 16,657	\$ -	\$ 2,227	\$ 14,430
DTSSAB Covid-19 Digital Divide	-	77,000	70,691	6,309
Healthy Kids Community Coalition	2,500	-	-	2,500
MTO Safe Winter Driving	120	-	-	120
Tobacco Free Timiskaming Coalition	1,075	-	-	1,075
Prevent Alcohol & Risk Related Trauma in Youth program	1,293	-	-	1,293
Bike Exchange Program	2,222	-	-	2,222
Ontario Active School Travel	13,892	-	13,892	-
Infection Prevention and Control Hub - One-time	354,355	375,000	631,530	97,825
School-Focused Nurses Initiative - One-time	25,668	224,000	234,314	15,354
Ontario Seniors Dental Care Capital – One-time	14,365	-	14,365	-
	<u>\$ 432,147</u>	<u>\$ 676,000</u>	<u>\$ 967,019</u>	<u>\$ 141,128</u>

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

10. Due from (to) Province of Ontario

	Previous years	Current year	2022 Total	2021 Total
Due from Province of Ontario				
Ontario Seniors Dental Care	\$ (24,758)	\$ 114,214	\$ 89,456	\$ 59,454
Needle Exchange – One-time	-	-	-	261
Northern Fruit and Vegetable	-	-	-	4,149
Smoke Free Ontario – One-time	-	-	-	2,712
Covid-19 Extraordinary Costs – One-time	(14,609)	105,200	90,591	-
Covid-19 Vaccine program – One-time	-	135,427	135,427	61,900
Temporary Retention Incentive for Nurses	-	18,994	18,994	-
Needle Exchange/Drug Strategy – One-time	-	4,744	4,744	9,750
School-Focused Nurses Initiatives – One-time	-	-	-	6,953
	<u>(39,367)</u>	<u>378,579</u>	<u>339,212</u>	<u>145,179</u>
Due to Province of Ontario				
Mandatory Programs	(369,362)	-	(369,362)	(413,838)
Northern Fruit and Vegetable	(605)	-	(605)	-
Smoke Free Ontario – One-time	(6,487)	-	(6,487)	-
Early Years and Childcare Service	(59,920)	-	(59,920)	(59,920)
Panorama	-	-	-	(15,138)
Healthy Menu Choices	-	-	-	(157)
Infection Prevention and Control Hub – One-time	(8,185)	(223,738)	(231,923)	(8,185)
Covid-19 Extraordinary Costs – One-time	-	-	-	(14,609)
Case and Contact Management Solutions – One-time	(3,919)	-	(3,919)	(3,919)
Ontario Seniors Dental Care Capital – One-time	(13,080)	-	(13,080)	(13,080)
School-Focused Nurses Initiative – One-time	6,953	(9,514)	(2,561)	-
Unorganized Territories	(10,485)	-	(10,485)	(10,485)
	<u>(465,090)</u>	<u>(233,252)</u>	<u>(698,342)</u>	<u>(539,331)</u>
Total Due from (to) Province of Ontario	<u>\$ (504,457)</u>	<u>\$ 145,327</u>	<u>\$ (359,130)</u>	<u>\$ (394,152)</u>

The Mandatory Programs are funded 70% by the Ministry of Health and Long-Term Care (“the MOHLTC”) and 30% by the member municipalities while the One-time, Northern Fruit and Vegetable, Ontario Seniors Dental Care and Unorganized Territories programs are funded 100% by the MOHLTC. The Early Years and Childcare Service is funded 100% by the Ministry of Children, Community and Social Services (“the MCCSS”).

The previous year’s balances outstanding represent amounts owed or receivable for settlements in previous years which have not yet been processed by the MOHLTC and/or the MCCSS. Provincial funding is subject to historical audit by the Province of Ontario.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

11. Commitments

Leases

The offices of the Health Unit are located in various leased premises. Minimum annual lease payments of approximately \$291,362 (excluding HST) are required with various expiry dates.

Information Technology

The Health Unit has entered into a five-year Information Technology agreement for \$7,000 (excluding HST) per month starting in June 2015. The agreement includes server, desktop/notebook, printer and network support, as well as a help desk application and consulting services on IT policies and purchases. The agreement includes an annual percentage increase of 4% per year and allows the Health Unit to terminate the agreement with a one year written notice or one year payment. As of June 1, 2020, the agreement has continued in force on a month-to-month basis.

Financial Services

The Health Unit entered into a five-year Financial Services agreement based on an hourly rate beginning April 1, 2013 with a provision for an increase in the hourly rate based on the 2014 Cost of Living Rate effective April 1, 2015. This agreement may be terminated at any time by mutual agreement of the parties, after March 31, 2018 with 90 days' notice, or upon default by either party. As of April 1, 2018, the agreement continued in force on a month-to-month basis and was terminated on February 28, 2023.

12. Retirement and other employee future benefits

(a) Retirement and other employee future benefit liabilities

	2022	2021
Accrued employee future benefit obligations	\$ 403,062	\$ 392,767
Unamortized actuarial losses	(22,076)	(22,307)
Employee future benefit liability	<u>\$ 380,986</u>	<u>\$ 370,460</u>

(b) Retirement and other employee future benefit expenses

	2022	2021
Current year benefit cost	\$ 29,018	\$ 27,841
Amortization of actuarial gains and losses	231	231
Interest on accrued benefit obligation	12,726	12,429
Employee future benefits expenses ¹	<u>\$ 41,975</u>	<u>\$ 40,501</u>

¹ Excluding pension contributions to the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan, described below.

(c) Retirement benefits

(i) Ontario Municipal Employees Retirement System

All permanent employees of the Health Unit are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Health Unit contributions equal the employee contributions to the plan. During the year ended December 31, 2022, the Health Unit contributed \$409,089 (2021 \$380,111) to the plan. As this is a multi-employer pension plan, these contributions are the Health Unit's pension benefit expenses. No pension liability for this type of plan is included in the Health Unit's financial statements. As of December 31, 2022, OMERS has a funding deficit of \$6.7 billion (2021 \$3.1 billion) and Net Assets Available for Benefits of \$124.4 billion (2021 \$120.9 billion).

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

12. Retirement and other employee future benefits - continued

(c) Retirement benefits - continued

(ii) Retirement Life Insurance and Health Care Benefits

The Health Unit continues to provide life insurance and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The Health Unit provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities to this plan are included in the Health Unit's financial statements.

(d) Assumptions

The accrued benefit obligations for employee future benefit plans as at December 31, 2022 are based on actuarial valuations for accounting purposes as at December 31, 2022. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Health Unit's best estimates of expected rates of:

	2022	2021
Inflation	1.75%	1.75%
Wage and salary escalation	2.75%	2.75%
Insurance and health care cost escalation	5.4167% for 2022 decreasing to 5.0834% for 2023 and decreasing to 3.75% in 2027	5.7501% for 2021 decreasing to 5.4168% in 2022 and decreasing to 3.75% in 2027
Dental Care Cost escalation	3.75%	3.75%
Discount on accrued benefit obligations	3.25%	3.25%

13. Accumulated surplus

The accumulated surplus is made up of the following:

	2022	2021
Net financial assets		
Operational surplus	\$ 127,902	\$ 13,797
Non-financial assets		
Investment in tangible capital assets	60,694	73,576
Prepaid expenses	111,064	94,990
	<u>171,758</u>	<u>168,566</u>
Accumulated surplus	<u>\$ 299,660</u>	<u>\$ 182,363</u>

14. Economic dependence

The continuation of this organization is dependent on funding received from the Ministry of Health and Long-Term Care, the Ministry of Children, Community and Social Services and the funding municipalities.

15. Comparative information

Certain amounts in the prior year financial statements have been restated for comparative purposes to conform with the presentation in the current year's financial statements.

TIMISKAMING HEALTH UNIT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2022

16. **Schedule of tangible capital assets**

	Opening		Ending	Opening	Current	Ending	Net	Net
	Cost	Additions	Cost	Accumulated	Amortization	Accumulated	2022	2021
				Amortization		Amortization		
Furniture and equipment	\$ 985,109	\$ 16,914	\$ 1,002,023	\$ 911,533	\$ 29,796	\$ 941,329	\$ 60,694	\$ 73,576
Leasehold Improvements	560,770	-	560,770	560,770	-	560,770	-	-
	<u>\$1,545,879</u>	<u>\$ 16,914</u>	<u>\$1,562,793</u>	<u>\$ 1,472,303</u>	<u>\$ 29,796</u>	<u>\$ 1,502,099</u>	<u>\$ 60,694</u>	<u>\$ 73,576</u>

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario	\$ 3,918,815	\$ 3,894,849	\$ 3,878,137
Province of Ontario – Mitigation	600,500	600,499	600,500
Municipalities	1,437,289	1,437,320	1,409,137
Offset revenue	68,303	40,000	42,630
Interest	24,317	-	2,848
Total revenues	6,049,224	5,972,668	5,933,252
EXPENDITURES			
Salaries and wages	3,290,419	3,550,160	2,380,986
Fringe benefits	866,457	955,458	782,628
Fees for service	557,923	471,830	458,937
Travel	44,299	62,050	29,167
Materials and supplies	362,455	260,266	321,967
Administrative	264,332	270,300	212,549
Rent and utilities	502,761	447,250	474,223
Amortization	29,796	-	36,777
	5,918,442	6,017,314	4,697,234
Allocated to other programs	(42,681)	(40,694)	(45,034)
Total expenditures	5,875,761	5,976,620	4,652,200
Annual surplus (deficit)	\$ 173,463	\$ (3,952)	\$ 1,281,052

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
SALARIES AND WAGES			
Nursing	\$ 743,095	\$ 933,952	\$ 486,446
Administration	1,413,223	1,345,271	1,019,702
Inspection	257,107	382,888	221,280
Medical officer	25,200	24,699	24,795
Dental	149,634	166,983	69,470
Health promoter	443,971	400,123	293,356
Nutritionist	105,264	138,709	89,584
Tobacco enforcement officer	76,861	74,047	64,299
Epidemiologist	76,064	83,488	112,054
	\$ 3,290,419	\$ 3,550,160	\$ 2,380,986
FRINGE BENEFITS			
Pension	\$ 470,409	\$ 512,189	\$ 434,850
Employment insurance	50,563	61,412	36,759
EHT	62,628	77,206	46,845
WSIB	14,652	33,358	27,664
Group life and health guard	171,045	165,218	138,273
Long-term disability	69,230	106,075	72,116
Other	27,930	-	26,121
	\$ 866,457	\$ 955,458	\$ 782,628
FEES FOR SERVICE			
Legal and audit fees	\$ 120,283	\$ 52,250	\$ 34,147
Board fees	9,810	12,000	8,826
Consultants	405,412	403,580	411,665
Dental	17,482	-	-
Web fees	4,936	4,000	4,299
	\$ 557,923	\$ 471,830	\$ 458,937

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES (CONT'D)

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
TRAVEL			
Infectious diseases	\$ 9,086	\$ 17,509	\$ 5,161
Family health	14,393	14,733	2,674
Administration	5,867	8,750	6,018
Board	585	2,000	320
Chronic disease and injury prevention	10,621	11,801	11,227
Inspection	3,747	7,257	3,767
	<u>\$ 44,299</u>	<u>\$ 62,050</u>	<u>\$ 29,167</u>
MATERIALS AND SUPPLIES			
Family health	\$ 215,166	\$ 140,016	\$ 207,371
Infectious diseases	80,875	73,000	73,589
Chronic disease and injury prevention	48,872	42,750	29,686
Foundational standards	7,322	-	2,214
Inspection	10,220	4,500	9,107
	<u>\$ 362,455</u>	<u>\$ 260,266</u>	<u>\$ 321,967</u>
ADMINISTRATIVE			
Telephone	\$ 33,949	\$ 34,500	\$ 34,029
Office supplies	28,060	25,000	31,678
Staff recruitment	174	-	-
Professional development	28,411	37,750	6,504
Insurance	49,013	45,000	41,153
Equipment rental	20,227	22,000	23,149
Postage	3,935	4,000	4,745
Courier express	1,856	6,000	7,518
Advertising and promotion	52,776	62,250	29,497
Association fees	14,245	7,000	11,672
Website/database maintenance	13,131	14,000	13,064
Bank charges	3,481	2,800	2,796
Miscellaneous	15,074	10,000	6,744
	<u>\$ 264,332</u>	<u>\$ 270,300</u>	<u>\$ 212,549</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF EXPENDITURES (CONT'D)

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
RENT AND UTILITIES			
NEW LISKEARD			
Rent	\$ 239,011	\$ 203,600	\$ 216,474
Utilities	50,905	45,000	48,836
Janitor and supplies	49,107	46,000	67,360
Office maintenance	9,351	5,000	5,252
	<u>348,374</u>	<u>299,600</u>	<u>337,922</u>
KIRKLAND LAKE			
Rent	82,377	85,000	79,943
Utilities	17,688	16,000	16,164
Janitor and supplies	23,730	22,800	23,779
Office maintenance	14,111	4,000	5,853
	<u>137,906</u>	<u>127,800</u>	<u>125,739</u>
ENGLEHART			
Rent	14,394	12,500	7,653
Utilities	-	5,000	-
Janitor and supplies	2,087	2,100	1,903
Office maintenance	-	250	1,006
	<u>16,481</u>	<u>19,850</u>	<u>10,562</u>
	<u>\$ 502,761</u>	<u>\$ 447,250</u>	<u>\$ 474,223</u>
ALLOCATED COSTS			
March year-end programs	\$ 1,988	\$ 1,988	\$ 3,545
Land Control Program	-	-	-
Other programs	40,693	38,706	41,489
	<u>\$ 42,681</u>	<u>\$ 40,694</u>	<u>\$ 45,034</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

MANDATORY PROGRAMS

SCHEDULE OF MUNICIPAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2022

	2022	2021
Temiskaming Shores	\$ 486,662	\$ 477,121
Kirkland Lake	375,050	367,698
Englehart	70,346	68,968
Armstrong	53,036	51,998
Cobalt	54,609	53,540
Temagami	42,719	41,884
Larder Lake	37,417	36,684
McGarry	32,229	31,599
Coleman	30,889	30,284
Charlton/Dack	28,616	28,056
Harley	27,042	26,513
Harris	25,702	25,199
Evanturel	21,972	21,542
Hudson	22,321	21,885
James	19,640	19,256
Casey	20,340	19,942
Latchford	16,959	16,628
Kerns	14,978	14,685
Matachewan	15,794	15,485
Chamberlain	15,619	15,314
Hilliard	10,257	10,057
Gauthier	6,293	6,171
Brethour	5,070	4,971
Thornloe	3,729	3,657
	\$ 1,437,289	\$ 1,409,137

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

UNORGANIZED TERRITORIES PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario	\$ 165,900	\$ 117,498	\$ 165,900
EXPENDITURES			
Salaries and wages	66,352	37,499	52,994
Fringe benefits	21,362	12,960	18,369
Travel	4,065	3,628	1,886
Materials and supplies	35,087	30,779	33,503
Administrative	18,679	18,679	17,781
Total expenditures	<u>145,545</u>	<u>103,545</u>	<u>124,533</u>
Annual surplus	<u>\$ 20,955</u>	<u>\$ 13,953</u>	<u>\$ 41,367</u>

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

ONTARIO SENIORS DENTAL CARE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario	\$ 337,572	\$ 337,575	\$ 297,900
Province of Ontario – One-time	114,215	-	61,642
Offset revenue	4,418	-	2,439
Total revenues	456,205	337,575	361,981
EXPENDITURES			
Salaries and wages	55,352	109,732	105,013
Fringe benefits	24,386	29,677	37,787
Travel	3,217	2,500	740
Fees for service	346,612	162,652	190,617
Materials and supplies	4,624	4,000	3,470
Administrative	22,014	29,014	24,354
Total expenditures	456,205	337,575	361,981
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 INFECTION PREVENTION AND CONTROL HUB PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario	\$ 556,530	\$ 300,000	\$ 141,761
EXPENDITURES			
Salaries and wages	264,832	59,584	111,772
Fringe benefits	63,761	13,464	19,025
Travel	60	1,952	305
Materials and supplies	4,139	-	2,474
Total expenditures	332,792	75,000	133,576
Annual surplus before provincial settlement	223,738	225,000	8,185
Provincial settlement	223,738	-	8,185
Annual surplus	\$ -	\$ 225,000	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 GENERAL AND EXTRAORDINARY COSTS PROGRAMS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario – One-time	\$ 249,600	\$ 288,752	\$ 352,000
EXPENDITURES			
Salaries and wages	263,323	229,519	1,041,815
Fringe benefits	46,794	44,233	79,158
Travel	162	-	41
Materials and supplies	20,596	9,000	28,386
Administrative	76	6,000	3,452
Total expenditures	330,951	288,752	1,152,852
Annual surplus (deficit)	\$ (81,351)	\$ -	\$ (800,852)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 PUBLIC HEALTH CASE AND CONTACT MANAGEMENT SOLUTION PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario – One-time	\$ -	\$ -	\$ 4,135
EXPENDITURES			
Travel	-	-	81
Annual surplus before provincial settlement	-	-	4,054
Provincial settlement	-	-	4,054
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 SCHOOL-FOCUSED NURSES INITIATIVE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario – One-time	\$ 309,684	\$ 299,000	\$ 265,915
EXPENDITURES			
Salaries and wages	226,945	234,720	226,542
Fringe benefits	53,891	65,280	47,205
Total expenditures	280,836	300,000	273,747
Annual surplus (deficit) before provincial settlement	28,848	(1,000)	(7,832)
Provincial settlement	28,848	-	-
Annual surplus (deficit)	\$ -	\$ (1,000)	\$ (7,832)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 VACCINE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario – One-time	\$ 559,727	\$ 530,252	\$ 430,500
EXPENDITURES			
Salaries and wages	300,140	368,033	915,067
Fringe benefits	40,452	19,019	76,896
Fees for service	137,217	68,200	67,620
Travel	38,823	26,000	87,340
Materials and supplies	21,126	28,000	95,160
Administrative	21,969	21,000	31,211
Total expenditures	559,727	530,252	1,273,294
Annual surplus (deficit)	\$ -	\$ -	\$ (842,794)

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

TEMPORARY RETENTION INCENTIVE FOR NURSES

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario – One-time	\$ 110,344	\$ 52,200	\$ -
EXPENDITURES			
Salaries and wages	100,788	50,000	-
Fringe benefits	9,556	2,200	-
Total expenditures	110,344	52,200	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

NEEDLE EXCHANGE / DRUG STRATEGY PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario – One-time	\$ 19,000	\$ 9,750	\$ 39,000
Public Health Canada	140,208	50,000	9,792
Total revenues	159,208	59,750	48,792
EXPENDITURES			
Salaries and wages	142,537	80,446	46,085
Fringe benefits	13,149	11,602	2,656
Fees for service	2,133	3,000	-
Materials and supplies	-	-	51
Administrative	1,389	9,350	-
Total expenditures	159,208	104,398	48,792
Annual surplus (deficit)	\$ -	\$ (44,648)	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

ONTARIO SENIORS DENTAL CARE PROGRAM - CAPITAL

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario – One-time	\$ 14,365	\$ -	\$ 21,535
EXPENDITURES			
Fees for service	14,365	-	21,535
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

YOUTH MENTAL HEALTH AND ADDICTION CHAMPION

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Province of Ontario – One-time	\$ 3,000	\$ -	\$ -
EXPENDITURES			
Fees for service	3,000	-	-
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

COVID-19 RELATED PROJECTS

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Sundry	\$ 2,227	\$ -	\$ 5,665
EXPENDITURES			
Materials and supplies	2,227	-	5,665
Annual surplus	\$ -	\$ -	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT
ONTARIO ACTIVE SCHOOL TRAVEL PROGRAM
SCHEDULE OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Sundry revenue	\$ 49,892	\$ 12,000	\$ 47,099
EXPENDITURES			
Salaries and wages	21,553	30,325	32,372
Fringe benefits	2,220	4,381	3,311
Fees for service	12,645	-	110
Travel	124	-	248
Materials and supplies	637	-	121
Administrative	5,995	-	10,937
Total expenditures	43,174	34,706	47,099
Annual surplus (deficit)	\$ 6,718	\$ (22,706)	\$ -

The accompanying notes form an integral part of these financial statements.

TIMISKAMING HEALTH UNIT

DIGITAL DIVIDE PROGRAM

SCHEDULE OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2022

	Actual 2022	Budget 2022	Actual 2021
REVENUES			
Sundry revenue	\$ 109,728	\$ 25,000	\$ 82,724
EXPENDITURES			
Salaries and wages	35,253	22,763	31,120
Fringe benefits	3,078	2,237	3,162
Materials and supplies	69,539	-	37,817
Administrative	1,858	-	-
Total expenditures	<u>109,728</u>	<u>25,000</u>	<u>72,099</u>
Annual surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,625</u>

The accompanying notes form an integral part of these financial statements.

The Temiskaming Foundation Annual Report 2022

Sharing in the Growth of Our Community

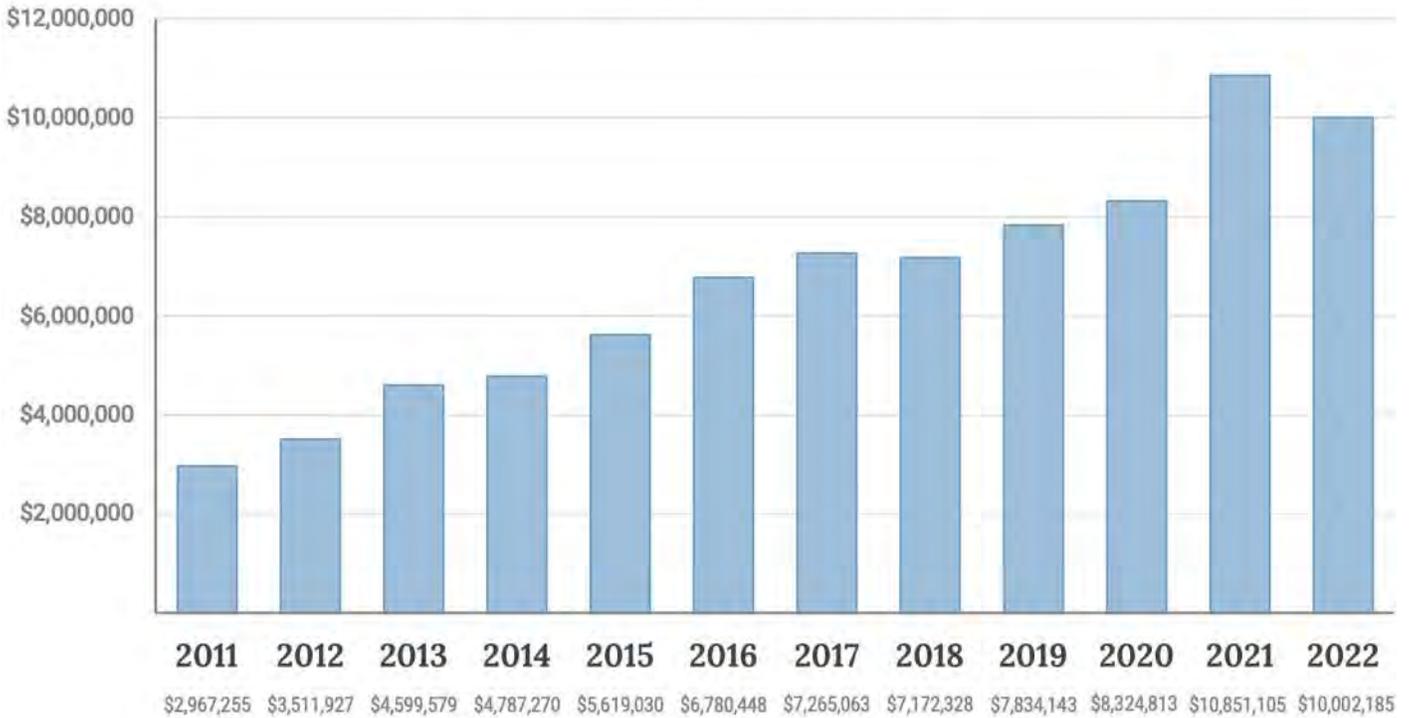


TTF

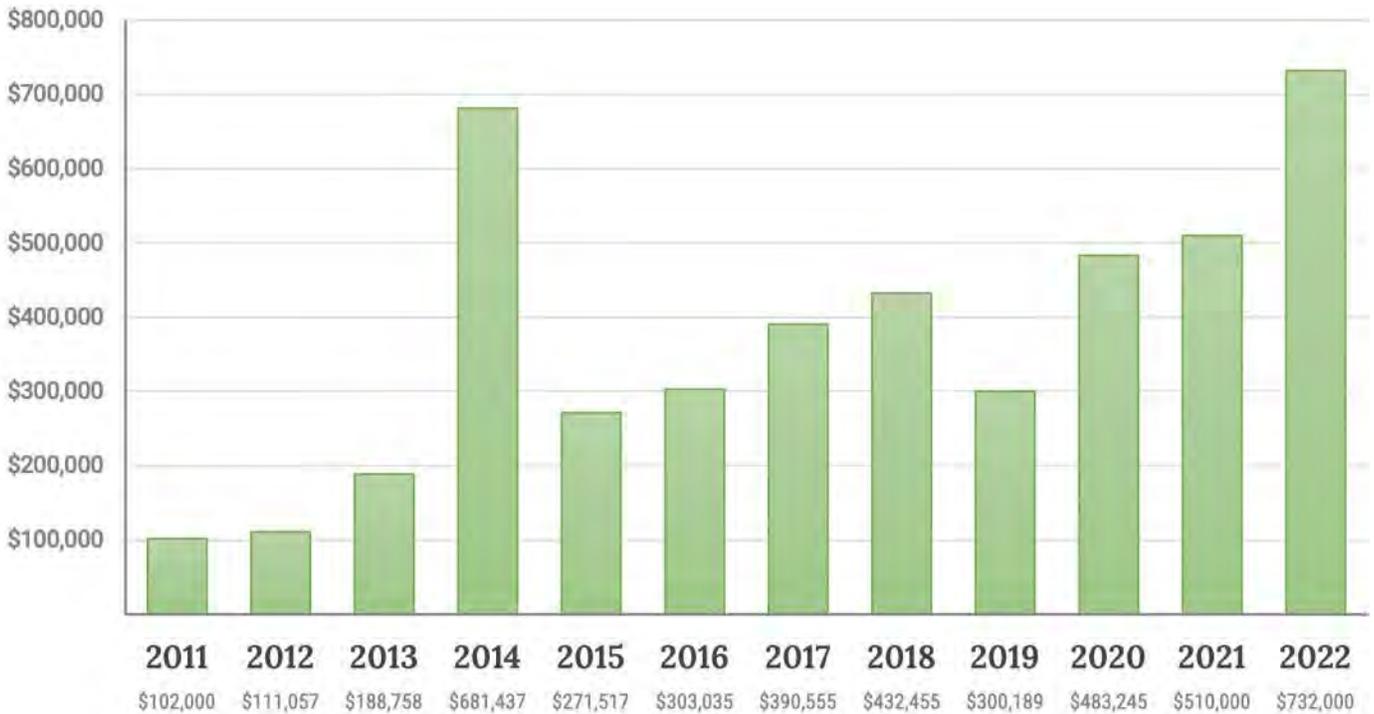


**The Temiskaming Foundation
Serving Temiskaming from Kirkland Lake to
Latchford**

TOTAL ASSETS



TOTAL GRANTS



VISION: *Together, we help build strong and resilient communities*

MISSION: *We are committed to strengthening community well-being. We do this through inspiring giving, thoughtfully caring for the assets entrusted to us and by supporting ideas, initiatives and activities that strengthen our community.*

The **Temiskaming Foundation** is a local charity dedicated to improving our community. We do this by pooling the charitable gifts of donors to create endowment funds and using the investment income to make grants to local organizations.

REPORT TO THE COMMUNITY 2022

What's inside our Report?

Growth	Inside Cover
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HIGHLIGHTS OF 2022

- Assets at year-end: **\$ 10,002,185**
- Donations received during the year: **\$ 253,000**
- Grants made totaling: **\$ 732,000**
- New Funds established: **1**

The Temiskaming Foundation acknowledges the Algonquin, Anishinaabe and Cree peoples as caretakers of this land and their culture, which we recognize, respect and support as we live, work, play and create in the region of Temiskaming.



Dear Friends,

Another year faced with health challenges and continuing success in meeting the needs of our community.

With the Covid pandemic receding in our rear-view mirror, we have returned to in person Board and Committee meetings. This improves our communication process and allows us to be more proactive. We can also meet with our community partners to better understand the evolving needs of our ever-changing community landscape. We have now added the ability to attend these meeting in a hybrid setting to be more inclusive for members who cannot fit travel into their busy schedules.

Our Executive Director, Claire Hendrikx, has been diligently installing an improved Fund management system, together with our NOHFC Intern Cherry Wong, that will significantly enhance our ability to track individual Funds and provide the ability to report to our Fundholders in a more timely and up-to-date manner. We see our duty to provide this information to our fund holders as a major function of our Stewardship responsibilities and continue to look for ways to improve in meeting this obligation. This was achieved while also attending to all normal administrative duties and helping grow the Foundation. We are blessed to have this excellent staff!!

Like all investors, our Funds had a challenging year but we remain with endowments in excess of \$10 Million and continue to distribute at a rate of over \$500 Thousand each year. We also were involved with the Canadian Covid Recovery Program and are continuing as the Federal Governments proxy for the Community Services Recovery Fund which will allow us to aid qualifying groups with over \$150,000 in funding, over and above our normal annual distributions.

Our catchment area stretches from Latchford to Kirkland Lake and we are in the final stages of establishing the Kirkland Lake and Area Community Fund. This has been a goal of the Board for some years and in spite of Covid complications we are now ready to move forward with this important avenue for Kirkland and area community groups.

Our Board is committed to helping our Community become a more inclusive and better place to live and to raise our families. We are always looking for increased community involvement and encourage interested volunteers to contact a Board Member or our office to see how we can work together to make this happen.

Please visit our website www.temiskamingfoundation.ca or call us at 705-647-1055 for any information you may need.

Sincerely

Al Willard, Board Chair



2022 - COVID-19 is still having an impact

January of 2022 saw record level COVID-19 cases, specifically the Omicron variant which was proving difficult to contain. Governments were forced to reintroduce travel restrictions and isolation. Fortunately, by the end of February cases had stabilized and restrictions were lifted in March of 2022. However, in April 2022, a sixth wave was announced by Canadian Public Health and then in July 2022, Ontario announced a seventh wave. By September, Omicron was the primary variant circulating in Canada.

Vaccines progressed in response – 2022 saw the introduction of the bivalent vaccine. As general testing was eliminated, wastewater testing became the primary measure for general COVID in the community.

As restrictions were lifted, life started to open up again and it felt like we were heading back to a more normal state. However, local groups providing front-line services continued to experience increased demand and a continued need to adapt programming and service delivery.

TTF Emergency Fund

In response to the COVID-19 pandemic, The Temiskaming Foundation's Board of Directors established the TTF Emergency Fund in the Spring of 2020. This fund was designed to extend grants to organizations providing assistance to our community during emergencies.

A grant from this fund was extended to the City of Temiskaming Shores in January 2022 to make N95 masks available to community members.



Endowment Funds

An endowment fund is created when a donor's gift is permanently invested rather than granted out all at once. The income from investments is then granted each year to support causes the donor cares about most.

Fund Types

Community Fund: Donors interested in setting up a named fund under the Community Fund can start with a minimum donation of \$1,000. With contributions of \$10,000 or more, the donor may request the fund be accounted for separately. *Minimum donation: \$1,000*

Donor Advised Fund: This fund enables ongoing donor participation in the distribution of income from the fund. The donor can make recommendations on granting. *Minimum donation: \$10,000*

Restricted Fund: In this fund type, the donor designates recipient charities in the fund agreement. Grants are made automatically to designated charities. *Minimum donation: \$10,000*

Scholarship Fund: This restricted fund grants scholarships to students through their educational institution. *Minimum donation: \$10,000*

Agency Fund: A fund held by a registered charity which designates annual proceeds to be granted back to the charity. *Minimum donation: \$10,000*

Create your own Fund

- 1. Consider your charitable interests:** What are you passionate about? With a Fund at The Temiskaming Foundation, you will have the flexibility to support the causes you care about.
- 2. Establish your fund:** With a donation of \$1,000, you can start a Named Fund under an existing fund. With a donation of \$10,000 you can start your own Named Fund. The donation is endowed, and the income is granted out annually.
- 3. Grant from your fund:** As a Fund Holder, you can be involved in the granting process.
- 4. Make a Donation:** If you are not interested in establishing a fund of your own, consider a donation to an existing fund. Please see the following pages for a description of our funds.



NEW FUNDS – 2022

Isaac Walker Dupont Fund



In September 2022, we lost Isaac Walker Dupont at the young age of 19. Isaac loved fishing and being in the outdoors. On the water or on the ice, in a boat or in a hut, most of all he loved to be in the outdoors with his family and friends making memories.

Isaac's Family established this fund in his memory. The fund will assist with youth fishing & hunting programs and youth bowling and baseball, for generations to come.



THANK YOU TO ALL WHO MADE A GIFT TO THE FOUNDATION IN 2022

The Temiskaming Foundation gratefully acknowledges with appreciation the support of individuals and organizations listed below. Their generosity enables The Temiskaming Foundation to help build and strengthen our community. Every donation is used to grow the endowment and improve the quality of life in our community.

A.H. Birnie & Associates
Alexander, Christopher
Alexander, Maire & Bruce
Alexander, Peggy
Allen, Liz
Aquino, Lori
Armstrong, Kathy
Armstrong, Robert
Armstrong, Sarah
Armstrong, Trudi
Arseneault, Dominique
Arseneault, Lina
Association des
Pompiers
d'Earlton
Aston, James
Audette, Cora
Auger, Eva
AXIUM Infinity Solar LP
Baldovin, Casey
Baldovin, Lynn
Bahm, Mathew
Barstar Sounds DJ
Services
Beaubien, Dominique
Beauchamp, Johanne
Beauchamp, Peggy
Beeson, Joanne
Beland, Denise
Belanger, Louis
Belanger, Lynn
Bercik, Graelen
Bernier, Lynne
Bernstein, Elisa
Birnie, Douglas, James
Birnie, Jeremy & Sarah
Cunningham
Birnie, Lynne
Birtch, Jack & Mary
Birtch, Nancy

Black, Dalton & Claudette
Black, Marie
Blain, Fabienne
Blair, Chris
Blais, Cecile
Block, Sue
Bolger, Christine
Booth, Julie
Bos, Eric
Bougie, Anne
Bowes, Julie
Bowman, Elaine
Bradley, Beata
Breau, Roger & Vivian
Brazeau, Carmen
Brownlee, Gayle & Ken
Buckell, Diane
Buckell, Felicity
Buffam, Julie
Bumstead, Francine
Burkett, Erika
Burns, Jami
Caldwell Sand & Gravel
Caldwell, Tammie & Terry
Campsall, Allyson
Carl, Laura
Calaiezzi, Dorothy
Campbell, John K.
Carter, Mary
Catholic Women's
League – Timmins
Diocesan Council
Catt, Margaret
Cawley Caruso, Jennifer
Century 21 Eveline
Gauveau Ltd.
Chartrand, Karen
Chevalier de Colomb
Conseil #8619
Church, Jack & Mary

Club Richelieu les
Patriots
Cobalt Car Clinic
Connor, Clark & Lunn
Foundation
Cooley, Pat
Corneil, Derek
Corneil, Glenn & Paule
Corneil, Tarra
Corville, Conrad
Cote, Linda
Culhane, Helene
Culhane, Susan
Culp, Brenda
Cunningham, Jane
Dallaire, Sophie
Danis, Sylvie
Date, Monica & Gavin
Davidson, Melissa
DeBernardi, Denise
Desjardins, Ron & Bonnie
Desmarais, Donna
Desmarais, Sarah
Dewar, Ivan – Fidelity
Investments
Canada
Dewar, Morgan –
Fidelity
Investments
Canada
DiMatteo, Madeline
District of Timiskaming
Social Services
Administration
Board
District School Board
Ontario North East
Don, Rhiannon
Dr. Karen & Dr. Paul
Armstrong
Medical Prof Corp
Dugas, Flo
Duits, Chris

Dukovac, George & Susan
Dwyer, Cathy
Edwards, Harold & Eleanor
Elliott, Kirk & Sue
Estate of Donald Ray
Elyea
Estate of Melvyn
Chircoski
Ewanchuk, Shirley
Facchin, Amelia
Farmer, Jo-Anne
Farrow, Susan
Fauvelle, Tyler B. & Jana
Dupuis
Filippi, Stephanie
Fiset, Angela
Fisher, Winnifred
Fleury, Isabelle
Foley, Beverly
Foley, Patti
Forget, Lois
Fortier, Lawrence
Fortier, Mona
Fortier, Norman
Foss, Heather
Franks, James & Jennifer
Freeman, Frances
Galway, Laurie
Gauvreau, John & Lise
Gauvreau, Robin & Sheila
Geddes, Christina
Geverding, Georgia
Gilboe, Pete
Gilson, Shirley
Girard, Danielle
Goddard, Lisa
Goddard, Maureen
Good Shepherd Church
Goodburn-Moffitt, Jason

Graydon, Peter
 Graydon, Tanner
 Gravel, Shirley
 Haileybury Heritage
 Museum
 Hamel, Pam
 Hearn, Gwenn
 Hillview UCW
 Hodgson, Barbara
 Holdsworth, Ann
 Hopkins, Ellen
 Horbul, James
 Hough, Maegan
 Howard, Kelly
 Howieson, Tracie
 Huff, Eleanor
 Hughes, Norma
 Hughes, Patti
 Hughes, Sue
 Hunt, Rebecca
 Hurtubise, Mark
 Ibey, Ellen
 Ing, Robert & Jacqueline
 Jackson, Kim
 Jackson, Roy
 Jamie Roach Inc.
 Jelly, Isabel
 Jibb, Sherry
 Johanson, Dania
 Johanson, Morgan
 Johanson, Susi
 Johnston, Diane
 Katona, Eleanor
 Kidd, Trudy
 Knight, Marlene
 Labelle, Andrew
 Lachapelle, Andre
 Lachapelle, Gaston &
 Marguerite
 Laferriere, Jeff
 Lafond, Julie
 Lajeunesse, Bruce
 Lamoureux, Michele &
 Larry
 Landriault, Jane
 Laurin, France
 Lavallee, Brent
 Laverdure, Kara
 Laverdure, Laurie
 Lavictoire, Sylvie
 Lavigne, Brenda
 Lefebvre, Richard
 Leger-Nolet, Celine
 Leggett, Lois & Don

Lemieux, Veronique
 Les Sœurs de
 l'Assomption de la
 Sainte Vierge
 Leveille, Denis
 Levesque, Jacqueline
 Light, Marg
 Linnemann, Stephan
 Longo, Jennifer
 Loranger, Real
 Lunn, Faylene
 MacInnis, Peggy
 Mackey, Carol
 MacPherson, Janice
 Mageau, Alex
 Makki Properties Inc.
 Martin, Barb & Doug
 Martin, Judie
 Massie, Etienne-Rene
 Matheson, Brian &
 Glenda
 Mathieu, Marlene
 Mawhney, Rita
 McAnaul, Glenda &
 Lorne
 McDonald, Rose &
 Suzanne Bowes
 McInerney, Lori
 McKelvie, Julie
 McKnight, Patti
 McLauren, Audrey
 McLaren, Paulette
 Melaschenko, Alex &
 Lucinda
 Menard, Jeanne
 Miller, Patricia
 Miller Reality Agent
 Group Inc.
 Miller, Shari
 Montgomery, Erin
 Montgomery, Lorrie
 Moore, Gail
 Moorlag, Jennifer
 Morin, Antonio & Gisele
 Morin, Diane
 Morissette, Elaine
 Morrow, Cathy
 Murray, Deborah
 Nemcsok, Evelyne
 Northern College
 Student
 Association –
 Haileybury
 Campus
 Oblin, Louis
 O'Neill, Thayer

Oslund, Chris & Vicki
 Beach
 Overton, Patti
 Pallister, Ann
 Paille, Lianne
 Pape, Maria & Walter
 Parenteau-Comfort,
 Julie-Anne
 Peeters, Wima
 Pedersen Construction
 Pedersen, Lorrie & Terry
 Pedersen, Nancy
 Peters, Kim
 Peterson, Kathy
 Philbin, Louise
 Phippen, Lois
 Phippen, Melissa
 Plante, Isabelle
 Plaunt, Anne
 Plaunt, Beth
 Pollock, Heather
 Pollock, John
 Presseault, Nancy
 Rains, Jean-Paul
 Ramsay Law Office
 Ramsay, Rhonda
 Ramsay, William
 Raymond, Helene
 Redpath, John
 Renaud, Kathryn
 Richard, Line
 Rivard, Gilles & Suzanne
 Roach, Jaime
 Rod Mathews Holdings
 Ltd
 Ross, Charles
 Ross, Gail
 Rowe, Karen
 Rowlandson, Lynne
 Ryan, Desmond
 Sansoucy, Sylvie
 Saxton, Georgette &
 Kent
 Scott, Audrey
 Scott, Linda
 Shelton, Audrey
 Smith, Marc
 Smith, Valerie
 Spencer, Doug & Janet
 Sproat, Carol & Jerry
 Sproat, Joyce
 St. Amour, Kenda
 St. Cyr, Linda
 St. Paul's Coffee House

Stone, Betty
 Story, Anthony
 Sutton-Brown, Carol
 Taylor, Lisa
 Temiskaming Art Gallery
 Temiskaming Dairy
 Producers
 Committee
 Tench, Irma & Russell
 Thibodeau, Shawn
 Thisdelle, Sherri
 Thomson, Amanda &
 Andy
 Timiskaming District
 Secondary School
 Tomblin, Lesley
 Tysick, Mark
 Upham, Jaime
 Vanasse Community
 Building Fund –
 North Bay & Area
 Community
 Foundation
 VanDine, Robert
 Vanthof, Ria
 Venne, Wendy
 Ventresca, Karen
 Walker, Russell
 Walsh, Judith
 Weaver, Leia
 Welsh, Evelyne
 Wert, Rod & Grace
 Weston-Bernstein, Lois
 Wheeler, Tammie
 White, Tiffany
 Whitwam, Jill
 Whiskeyjack Beer Co.
 Wilkinson, Aaron
 Wilkinson, Julie
 Wilkinson, Brigid
 Willard, Al & Vicky
 Willard, Keetha
 Willard-Inglis, Patricia
 Williams, Sue
 Wilson, Janis
 Wilson, Laurie
 Wilson, Louisa
 Wilson, Mark & Carol
 Wolfe, Monica
 Wood, Lesley
 Wright, Margaret
 Zafir, Voula
 Zivkovic, Sarina
 Zubyck, Colleen
 Zubyck, Shelly



DONATIONS IN MEMORY

Anderson, John
Baker, Loretta Mavis
Birnie, Jordan
Burrows, Fred
Cadieux, Lise
Cameron, Ian
Corneil, Alexa
dePencier, Annabella
deVos, Albert
Dinanath, Ramesh
Foubert, Laury Ann
Gauvreau, Paul
Guertin, Nicole
Hallworth, Gail & Cliff
Heasman, Kristin

Hebert, Wilfrid
Her Majesty Queen Elizabeth II
Hughes, Kay & Nancy
Jackson, Roy & Jean
Jones, Ray
Koza, Anita
LaPierre, Lillian
Leaton, Kathy
Lefebvre, Fred
Martin, Emma
McAnaul, Lance
McKelvie, Eleanor
McMahon, Marcel
Pallister, Randy
Pallister, Rob

Patterson, Dave
Peddie, Saphyre
Perron, Gerry
Sartoretto, Tina
Smith, Blanche
Taylor, Murray
Thisdelle, Duane
Walker Dupont, Isaac
Walton, Glenn
Wilcox, Gladys
Wilson, Danny
Woods, Frances Annie
Woods, Randy
Zubyck, Greyson

DONATIONS IN HONOUR

Joey Farmer
Marg Arthur
Maria & Walter Pape
Cameron Date

Happy Birthday Maria Pape
Happy Birthday John & Jan Wilson
Happy Birthday Cameron Aston
Happy Birthday Brigid Wilkinson
Happy Birthday Katie Martin



In 2022 The Temiskaming Foundation lost a long time supporter & former board member.

Jack Church joined The Temiskaming Foundation's Board of Directors in 2010. He served until 2018, many of those years as Treasurer. Jack was a true champion of the Foundation in the community. His special interest was Cobalt – he helped establish the Historic Cobalt Legacy Fund!

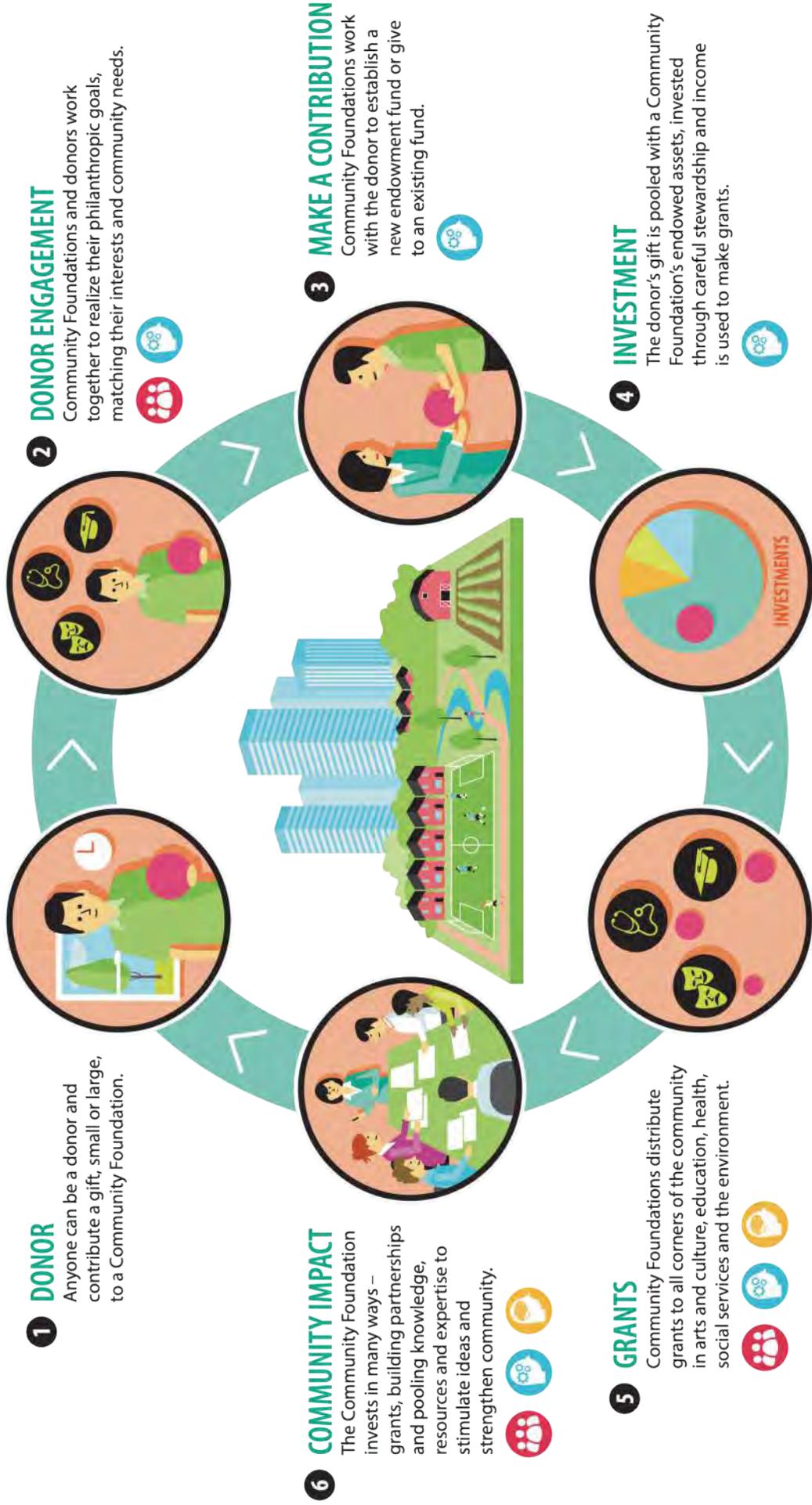
Jack and Mary also established a named fund in 2010 which supports scholarships for students attending the Junior Artist summer program at TAG and the Paul Penna (Cobalt) Library.

Giving To Your Community Foundation

Your local Community Foundation is a charitable non-profit organization that contributes time, leadership and financial support to initiatives that benefit your community most.



COMMUNITY FOUNDATIONS OF CANADA
FONDATIONS COMMUNAUTAIRES DU CANADA
all for community. ensemble pour tous.



Why Contribute to a Community Foundation?



Community Knowledge

A deep understanding of local needs and opportunities.



Expertise

Community Foundations are credible stewards of assets with granting expertise.



Leadership

Community Foundations are led by a volunteer board of directors comprised of knowledgeable community leaders.

FUNDS & GRANTS 2022

The Temiskaming Foundation was established to make this region stronger by supporting charitable activities taking place in the community. The aim of the Foundation is to fund projects across a broad range of interests, including the social services, arts and culture, education, health and physical fitness and amateur sport.

In **2022, over \$740,000** was distributed to community groups.

COMMUNITY FUNDS

The income from these funds may be used for any community program at the discretion of the Board of Directors. Community funds allow the Board to respond to the community's most pressing needs.

COMMUNITY FUND: An open fund that receives non-designated gifts to support community grants.

Named Funds under the Community Fund:

Alexander Charney Fund, Bud & Gwen Colquhoun Fund, Austin & Sybil Cooper Fund, Betty & Steve Cawley Fund, Bryan & Louisa Wilson Fund, Canon Sims Lillian Barrett Memorial Fund, Clement Miron Fund, Coffee House Fund, Coffee House Alumni Fund, Ernest Douglas Gray Fund, Ernie Maddock Memorial Fund, Founding Donors' Fund, Gordon William & Annie Marion Knight Fund, Ira & Margery Honsinger Fund, Jennie Low Fund, Len Lear Memorial Fund, Mary & William Elliott Fund, Michael P. Uttley Fund, Michele & Larry Lamoureux Fund, Nonie Taylor Fund, NorthernTel-NorthernTel Mobility Fund, Orville McDermid Fund, Peter & Eileen Ramsay Fund, Queen Elizabeth II Golden Jubilee Fund, Ralph & Isabel Ramsay Fund, Robert & Clara Boyd Fund, Scott & Ruby Wilson Fund.

COFFEE HOUSE FUND: The Coffee House Fund was established in 2019 as a named fund under the Community Fund, it is working towards becoming a Donor Advised Fund. This fund was created as a permanent reminder of all the music and happiness that has been enjoyed at the Coffee House.

Coffee House Fund Alumni Members: Brian Matheson, Glenda Matheson, Kevin Matheson, Shaun Matheson, Melissa Matheson, Jason Matheson, Sherry Matheson, Marian Teal, Kevin Teal, Anna Reid, Kevin Sopchyshyn, Angelyka Sopchyshyn, Bonnie Moore, Allan Bartlett, John Walton, Terry Elliott, Terry Mackey, Richard Penner, Roy Dittman, Erica Dittman, Thomas Wheeler, Ken Mackey

Coffee House Fund -In Memory of: Ramesh Dinanath, Ian Cameron, Dave Patterson



Community Fund Grants 2022

In 2022, **over \$42,000** in community grants were distributed.



Zack's Crib \$3,000 - Signage for the building

Zack's Crib \$2,500 - Kitchen equipment



Tri Town Ski & Snowboard Village

\$3,000 - Garage roof project

Hudson Memorial Cemetery \$3,000 - Gazebo and bench project



Temiskaming Art Gallery

\$1,750 - Displaying Digital Works at TAG



Town of Kirkland Lake

\$3,000 - Summer programming supplies

Vivian Hylands Art Tour Project

\$1,000 - Towards the purchase of a plaque along the tour route

Riverside Community Church

\$3,000 - Riverside Community Garden of Hope Re-Greening project





Temiskaming Hospital Foundation
\$2,750 - Therapeutic mattress

Temiskaming Hospital Foundation
\$3,000 - Modella breast pump



“[These grants help ensure] ...we can deliver the best possible health care to the communities we serve and plan for the future so that services at Temiskaming Hospital are available.”

Lions Club of Cobalt and Coleman \$3,000 - Spring Fair project



NISKA
\$3,000 - NISKA Park Community Garden equipment

James Twp \$3,000 - Alice’s Wonderland Playground Rejuvenation

Paul Penna (Cobalt) Library \$2,394 - Shelving for large print books

Haileybury Legion Branch 54 \$3,000 - Flooring project



Pavilion Family Resource Centre - \$3,000

Community Fund

Donors interested in setting up an Unrestricted Fund for themselves, family member or friend can do so by starting with a minimum donation of \$1,000. Such funds would start as a Named Fund within the Community Fund. Donors could choose to continue to contribute and with \$10,000 or more, the donor may request that the fund be separately established and accounted for.



COMMUNITY FUNDS by GEOGRAPHY

Building a Great Nation, One Community at a Time

ENGLEHART & AREA COMMUNITY FUND: This fund provides grants to a variety of community projects and organizations in Englehart and surrounding area.

Named Funds: Kenneth William Bryan Fund, Margaret (Peg) & Thomas Woollings Fund, Herbert & Ramona Dickinson Fund, Donald & Isabelle Paterson Fund.

GLORIA FARMER FUND: This fund was created by Jo Anne Farmer in honour of her mother and is a named fund under the Englehart & Area Community Fund.

In 2022, the Englehart & Area Community Fund granted \$2,850 to the Town of Englehart/Timiskaming Health Unit for bike racks at the elementary schools, \$2,000 to the Englehart & Area Food Bank and \$18,000 to the Englehart Nordic Ski Club new groomer project.

TEMISKAMING SHORES SMART & CARING COMMUNITY FUND: Established in 2014, this fund is dedicated to the improvement or maintenance of the environment and physical activity or enjoyment of the environment within the limits of the City of Temiskaming Shores.

2022 Distribution: \$6,564 to the Rotary Splash Pad project



HISTORIC COBALT LEGACY FUND: This endowment fund was established to support the preservation of Cobalt's historical past and cultural heritage.

Named Funds: Laurel & Carrie Birtch Fund, Vivian Hyland Hostetler Fund.

TINA SARTORETTO FUND: In honour of Tina, her brother Bert established the Tina Sartoretto Fund under the Historic Cobalt Legacy Fund. As this fund continues to help projects in Cobalt, Tina's impact will continue to be felt in the community.

In 2022, the Historic Cobalt Legacy Fund granted \$500 to St. Pats School for a school ski day, \$1,000 to the Cobalt Lions to beautify Cobalt, and \$600 for the opening reception at the Spring Pulse Poetry Festival.



DONOR ADVISED FUNDS & GRANTS 2022

Donor-Advised Funds are funds where the donor recommends to which charity the income will be directed.

GEORGE TAYLOR FUND: This fund was set up with the proceeds of a long-forgotten mining claim. The proceeds from this fund are used in the preservation, retention, promotion, improvement, beautification, and betterment of the New Liskeard waterfront.

In 2022, a grant of \$2,360 was allocated to the Rotary Splash Pad project.

ELSIE JEAN TAYLOR FUND: This fund was set up by Peter Taylor in memory of his mother.

In 2022, a grant of \$1,170 was allocated to the Nastawgan Trails group.



“Our trail volunteers really appreciate your support... expenses include paint, tools chainsaws and recently, insurance.”

- Nastawgan Trails

SILVER LODGE MASONIC FUND: Formerly the Tri-Town Masonic Heritage Building Fund, this fund was changed to a Donor Advised Fund in 2014.

2022 Grants: \$750 each to the Haileybury Food Bank, Cobalt Coleman Latchford & Area Food Bank, Temagami Food Bank, Cobalt Recreation Committee, Temagami Recreation Committee, and \$1,500 to the Pavilion Family Resource Centre.

DAVID ARMSTRONG FUND: Established by Trudi, this fund honours David’s dedication to his community. His contribution to our community included his active involvement and leadership as a founding member of The Temiskaming Foundation.

2022 Grants: \$3,630 to the Tri Town Ski & Snow Board Village

GORDON & GREYSON ZUBYCK MEMORIAL FUND: Gord Zubyck was a physical education and geography teacher at NLSS/TDSS. For over 30 years, he coached cross country and track and field athletes. His legacy in sport will carry on for many years to come through his fund, which will be used for local scholarships or community sports projects. In December 2015, Gord’s grandson Greyson died tragically. This fund was renamed in honour of Greyson. This fund grants a scholarship at TDSS, as well as the annual One Foot Forward Awards.

2022 Grants: \$17,350 was granted to the Rotary Splash Pad project. One Foot Forward Grants: \$5,000 to Jumpstart; \$5,000 to the Tri Town Ski & Snow Board Village; \$5,000 to Timiskaming Tumblers; \$2,800 to the Temiskaming Northern Loons; and \$250 for the Gord Zubyck Grad Award at TDSS.



“Thank you so much for the friendship and support you are showing kids in your community.”

- Jumpstart

NORTHERN BEACON REBEKAH LODGE #212 SMART & CARING COMMUNITY FUND:

Established as a Named Fund under the Englehart & Area Community Fund, in 2016, this fund reached the \$10,000 level and became a Donor Advised Fund.

2022 Grants: \$500 scholarship at Englehart High School; \$500 to the Englehart Public Library, \$500 to Blanche River Health (Englehart site); and \$500 to Health Sciences North.

ALEXA CORNEIL FUND: This fund was established in memory of Alexa who passed away in 2017. She is remembered as a talented athlete, a dependable friend, a quiet leader, and a very mature, caring, and funny young woman. This Donor Advised Fund celebrates her life.

2022 Grants: \$2,000 for an AED at the New Liskeard Golf Club

KRISTIN HEASMAN FUND: Kristin’s family established the Kristin Heasman Fund in her honour.

2022 Grants: \$500 award at TDSS to a graduating student who has demonstrated determination, perseverance, and resilience in their high school career, and \$500 for the “Miss Kristin” Heasman Bursary, awarded to two students at Sunset Public School who have displayed perseverance when faced with obstacles in life, shown kindness to others, and possess a very strong desire to be successful.

ROBERT AND MARGARET POLLOCK (SWASTIKA) MEMORIAL FUND: This fund was established to commemorate the lives of Robert & Margaret Pollock, two pioneers of Swastika who contributed to the growth of their community. While predominantly a scholarship fund, John Pollock (Robert & Margaret’s son and fund holder) **extended grants in 2022 of \$10,000 to Teck Pioneer Residence in Kirkland Lake.**



“Donations such as these allow us to provide special activities to enhance our residents’ lifestyles.”

- Teck Pioneer Residence

ROTARY CLUB OF HAILEYBURY FUND: Established by the Rotary Club of Haileybury, this fund is primarily a scholarship fund. In 2022, the Club also **extended a grant of \$5,200 to the Rotary Splash Pad project.**

ZETTA GREER FUND: Established in 2006 by Virginia Greer, family, and friends in memory of Zetta. “Life is so beautiful.”

MARY (ALINE) AND WILLIAM (JACK) MATHEWS FUND: This Donor Advised fund was established by Aline & Jack’s Family in honour of their contribution to Cobalt.

LEONARD A. WILSON FUND: Established by his son John, this fund honours Len’s contribution, through his various businesses, to our community. It will be used for the betterment of the people and Northern Ontario.

McLEAN FUND: The McLean Fund was established in 2020 to honour the memory of Leslie and Donna (née Williamson).



DESIGNATED (RESTRICTED) FUNDS & GRANTS 2022

The income from these funds is directed to a specific charity or field of interest as specified by the donor.

AGNICO EAGLE FUND: This fund was established in honour of Agnico Eagle founder Paul Penna, “as well as on behalf of all the men and women whose commitment, perseverance and spirit helped to transform Agnico Eagle into a leading international gold mining company” Sean Boyd CEO Agnico Eagle. Income from this fund is used to support the Paul Penna (Cobalt) Library as well as providing annual operating grants to the Cobalt Mining Museum, the Bunker Military Museum, the Classic Theatre, and the Cobalt Heritage Silver Trail.

2022 Distribution: \$75,870



“Truly, it is only through your contributions that we are able to bring professional entertainment to our local audiences each season.”

- Classic Theatre Cobalt

HERBERT C. SWEETNAM MEMORIAL FUND: This memorial fund was established as part of the New Liskeard Public School Centennial Reunion to honour Herbert Sweetnam and perpetuate the activities he started at NLPS. Income is distributed under the advice of the principal of New Liskeard Public School. **Named Funds:** Sandy Hough Fund.

2022 Distribution: \$2,637 for a mural at New Liskeard Public School

KIWANIS CLUB OF COBALT INC. FUND: This fund was established to benefit the Cobalt/Coleman area and its residents. In 2022, grants were made to the following groups: Cobalt, Coleman, Latchford & Area Food Bank, Small Pond Entertainers Summer Theatre School, St. Pat’s School, Royal Canadian Legion Branch 44 Poppy Fund, Temiskaming Loons Swim Club, Salvation Army New Liskeard Christmas Hampers in Cobalt & Coleman, TDSS Senior Concert Band, Paul Penna (Cobalt) Library Children’s Programs, Haileybury Figure Skating Club, Temiskaming Hospital Local Northern Ontario School of Medicine Group, Town of Cobalt Youth Recreation Program, Temiskaming Hospital Foundation, The Bunker Military Museum, Cobalt Mining Museum, scholarships at TDSS and ESCSM, Timiskaming Home Support, Community Cancer Care, Timiskaming Palliative Care, TLC Class at TDSS, Camp Quality, Camp Temiskaming, Literacy Council, Tri Town Lacrosse, Township of Coleman Swim Program, and Town of Cobalt Sports User Fees.



“Without these very generous donations ... we would be hard pressed to continue to offer this service to our communities.”

- Cobalt Coleman Latchford & Area Food Bank

KIWANIS CLUB OF COBALT INC. - JOHNSTON ESTATE FUND: Established to provide an annual grant to the Town of Cobalt for the Cobalt Kiddies Day.

2022 Distribution: \$1,535





LULUBELLE, VERN & CLEO MONTGOMERY FUND: This fund was established in 2010 through a life insurance policy legacy. It was set up to provide funds for the improvement and beautification of the Silverland Cemetery in Cobalt – a place which the Montgomery sisters loved and where they now rest.

2022 Distribution: \$6,100 towards the columbarium project

GEORGE MORISSETTE FUND: Established by George Morissette. Income from this fund is directed to the Parkinson Fund of Canada for the purpose of research and education.

2022 Distribution: \$1,870

MARSHALL FRANKLIN MOORE FUND: Established by Mr. Moore, income from this fund is used in Englehart & Area for the help, assistance and benefit of disabled, disadvantaged, and underprivileged youth and children in Englehart. **2022 Distribution: \$1,200 divided between Englehart Public School and Holy Family School for their healthy snack programs.**



“We pride ourselves in having a top notch snack program. We also have students participate in the food, which in turn develops pride and a sense of ownership, thanks for making all this happen.”

- Holy Family School

DOUG WORTH YOUTH FUND: Established in 2012 by his wife Daisy, this income from this fund is directed to the Temiskaming Nordic Ski Club. **2022 Distribution: \$1,521**



TEMISKAMING’S FUND FOR THE RONALD McDONALD HOUSE

TORONTO & OTTAWA: The income from this fund will be divided annually between the two houses. **2022 Distribution: \$2,393**

“Your support matters - every 20 minutes a family arrives on a RMHC doorstep.”

DICK TAYLOR MEMORIAL FUND: Established by the family of Dick Taylor in his memory, in 2019 this fund changed from a named fund under the Community Fund to a Restricted Fund with the income allocated to Camp Quality. **2022 Distribution: \$2,889**

MICHAEL TAYLOR MEMORIAL FUND: Established by the family of Michael Taylor in his memory, in 2019 this fund changed from a named fund under the Community Fund to a Restricted Fund with the income allocated to Camp Quality. **2022 Distribution: \$1,436**

FONDS DU LEADERSHIP ET DE L’ÉNTREPRENARIAT NISKA LEADERSHIP AND ENTREPRENEURSHIP FUND: In 2022, as her legacy, Nicole Guertin and Jocelyn Blais created this fund that supports the development of innovative ideas and projects from entrepreneurs and social enterprises to help in the development and strengthening of our Northern Ontario community.



FOR KIDS SAKE FUND: AN ONTARIO ENDOWMENT FUND FOR CHILDREN & YOUTH

This fund was established in 2001 in partnership with the Province of Ontario and donors from across Temiskaming. Grants are made to eligible donees, encouraging broadly based participation in healthy and safe physical activity and recreation for children and youth.

Named Funds: 1997 Ontario Games for the Physically Disabled Fund, District of Timiskaming Social Services Administration Board Fund, W. J. Mathews Fund, and John H. Clark Fund.

For Kids Sake Fund Grants 2022

In 2022, **over \$15,000** in For Kids Sake Fund grants were distributed.



Small Pond Entertainers \$3,000 - Summer Theatre School



Temiskaming Art Gallery (TAG) Summer Youth Activities \$850 - Art supplies

TAG George Cassidy: Life & Works Illuminated Exhibition \$1,805 - Works Left Undone - Project supplies



Temiskaming Nordic Ski Club

\$3,000 - TNT Ski Racer Program - Suits and skis

Riverside Community Church \$3,000 - Riverside Summer Kids Club

Cobalt Lions \$1,881 - Blitz Ball Introduction Program - Equipment

Paul Penna Cobalt Public Library \$1,000 - Creation - Oculus VR Headset



Haileybury Golf Club

\$1,200 - Youth Golf Program - Equipment



Agency Endowment Funds

Agency Endowment Funds are funds established by friends, or the governing board, of a charitable organization. Such funds provide an annual source of operational funding which contributes to the health and stability of designated agencies.

COMMUNITY CANCER CARE FUND: This fund is sponsored by the Bikers Reunion and private donations. It helps people fighting cancer with some of the extra expenses they face as they and their families deal with their illness. **2022 Distribution: \$105,758**

ENGLEHART & AREA HOSPITAL FUND: This fund was established in 2009 and the income is used to support the Englehart and Area Hospital. **2022 Distribution: \$1,238**

THREE H FURNITURE FUND: Established in honour of the founders of Three H Manufacturing Ltd. (now Three H Furniture Systems Limited): Helmer Pedersen, Helmut Moeltner, and Heinz Dittmann. In 2017, this fund changed to a restricted fund with the income directed to the Temiskaming Hospital Foundation. **2022 Distribution: \$2,612**

ZACK'S CRIB CRISIS FUND: The Zack's Crib Crisis Fund has been established with the intention to exist until the Zack's Crib group, who are working to establish a safe bed facility in our community, has achieved charitable status.

HARTLEY & DOROTHY HOUSTON COMMUNITY FUND: Through the grants provided by this fund, Hartley & Dorothy's commitment to the community will live on. In 2019, this fund changed from a Donor Advised Fund to a Restricted Fund with the income allocated to the Temiskaming Hospital Foundation for the purchase of new equipment. **2022 Distribution: \$1,301**



PIED PIPER KIDSHOW FUND
2022 Distribution: \$1,969

NORTHDALE MANOR FUND: This fund was established to support the Northdale Manor. **2022 Distribution: \$1,304**

TEMISKAMING SHORES SENIORS HOUSING CORP FUND: This spend-down fund was established with the intention to exist until the Corporation raises the shortfall in project funding. Hopefully, upon reaching that target, a perpetuity fund will be developed to assist with ongoing costs associated with the facility.



COBALT NORTHERN MUSEUM OF MINING FUND:

This fund was established by the Town of Cobalt to support the Cobalt Northern Museum of Mining.

2022 Distribution: \$650





LITTLE CLAYBELT HOMESTEADERS MUSEUM FUND:

Established by the Little Claybelt Homesteaders Museum Board of Directors, the income from this fund will be used to support the programs and operations of the museum.

2022 Distribution: \$3,072

PAUL PENNA COBALT LIBRARY FUND: Established by the Paul Penna Cobalt Library Board of Directors, this fund will be used to support the programs and the operations of the library.

2022 Distribution: \$757

LINDA COTE MEMORIAL FUND: This fund was established in honour of Linda by the South Temiskaming Futures Development Corp. Linda was a long serving member on both the Board of Directors and the Advisory Committee for The Temiskaming Foundation. The income from this fund will be split between the Paul Penna (Cobalt) Library and the Historic Cobalt Corporation.

2022 Distribution: \$762

JACK & MARY CHURCH FUND: The income from this fund is used to provide a student scholarship for the Junior Artist Colony summer program at the Temiskaming Art Gallery, and towards resources at the Paul Penna (Cobalt) Public Library.

2022 Distribution: \$480 to TAG for scholarships to cover costs for 4 students, and \$470 to the Paul Penna Library.



CLASSIC THEATRE COBALT FUND: This fund was established by the Classic Theatre Cobalt Board of Directors. The income from this fund will be used to support the programs and operations of the theatre.

2022 Distribution: \$3,717



TEMISKAMING ART GALLERY FUND: Established by Bette and Edmund E. Campbell as an agency fund. Income is used to support the operations and programs of the Temiskaming Art Gallery.

2022 Distribution: \$5,799

WALTER & MARIA PAPE FUND: Income is used to support the operations and programs of the Temiskaming Art Gallery.

2022 Distribution: \$2,636

DANIEL & CHRISTEL MCKINNON FUND: Income is used to support the operations and programs of the Temiskaming Art Gallery. **2022 Distribution: \$1,081**



ENGLEHART & AREA HISTORICAL MUSEUM – RUBY G. BRYAN MEMORIAL ENDOWMENT FUND: Established by the Town Council of Englehart in honour of Ruby Bryan, the first woman mayor of Englehart. Income from this fund is used to support the operations and programs of the museum. **2022 Distribution: \$1,214**



HAILEYBURY HERITAGE MUSEUM FUND: Established by the Friends of the Haileybury Fire Museum, income from this fund is used to support the programs and operations of the museum. **2022 Distribution: \$10,612**

THE IODE HAILEYBURY CHAPTER MEMORIAL FUND: Established in 2013, this restricted fund within the Haileybury Heritage Museum Fund will assist with the costs of producing The Ghost of the Hardy Boys Short Story Writing Contest for Young People. **2022 Distribution: \$15**



TEMISKAMING FESTIVAL OF MUSIC FUND: Established by Rena Sternbach in memory of her father, P. R. Craven to support the Temiskaming Festival of Music. **Named Funds: Eric Smith Fund.**
2022 Distribution: \$1,052

M. GERTRUDE GRANT MEMORIAL FUND: Established in memory of M. Gertrude Grant and is used to support the Temiskaming Festival of Music. **2022 Distribution: \$4,631**

PETER GRANT FUND: Established by Peter Grant & Grant Forest Products through the first Frog’s Breath Autumn Classic fundraising event. Income from this fund is designated for the Classic Theatre, Temiskaming Art Gallery, and Temiskaming Festival of Music. **2022 Distribution: \$49,362**

LINDA STORY FUND - TEMISKAMING FESTIVAL OF MUSIC: Established in memory of Linda Story, this is a scholarship fund through which a deserving music student is awarded entry to National Music Camp of Canada. **2022 Distribution: \$733**



TEMISKAMING SHORES PUBLIC LIBRARY FUND: In 2018, the Haileybury Public Library Fund and the New Liskeard Public Library Fund were combined to create a single fund.
2022 Distribution: \$1,033

MAY BALL FUND: Established by the New Liskeard Library Board in 2003 to satisfy the wishes of a bequest from the May Ball estate. Income from the fund will assist with resources and materials for the library. **2022 Distribution: \$23,635**



Funds that support local food banks

FOOD FOREVER FUND: This fund was established in 2007 and provides an annual financial boost to the Food Banks in the District of Temiskaming.

Named Funds: Monique Comeau Fund and George James (Jim) Ward Fund.

2022 Distribution: \$36,630 divided among 5 local food banks.

BUD PRICE ERNIE TRESIDDER COBALT, COLEMAN, LATCHFORD & AREA

FOODBANK FUND: Ernie Tresidder, a lifelong friend of Bud Price, established this fund to assist the Cobalt Coleman Latchford & Area Food bank with its annual operations. **2022 Distribution:** \$1,894

WILLIE & MARIE GELINAS FUND: This fund was set up by Rheal, Leo, Aurele, and Norman Gelinas in memory of their parents. The income from this fund is directed to the local food banks. **2022 Distribution:** \$10,250

NORMAN GELINAS MEMORIAL FUND: The income from this fund is directed to the local food banks. **2022 Distribution:** \$1,515

ROGER DUBIEN FUND: This fund was established by Roger's sister Denise Pilon. The income from this fund will be evenly disbursed between the five local food banks. **2022 Distribution:** \$765

“

We were overwhelmed
by the generous grant we received
today from the Food Forever Fund.
Thank you so much.”

- Haileybury Food Bank

“

“[This] grant will be used to serve
all individuals, families and children
who present themselves at our door for
assistance – no one is ever turned away.”

- Cobalt, Coleman, Latchford
& Area Food Bank

There are five food banks in our area:

Cobalt Coleman Latchford & Area Food Bank

Haileybury Food Bank

New Liskeard Salvation Army Food Bank

Englehart Food Bank

Kirkland Lake Salvation Army Food Bank



Connor, Clark & Lunn Foundation Grant 2022

It is with great appreciation that we acknowledge the Connor, Clark & Lunn Foundation for providing a very generous flow through grant of **\$15,000.00** to The Temiskaming Foundation to support our community. The recipients of the grants are as follows:

Haileybury Food Bank: Grant \$1,200 to assist with ongoing projects.

Cobalt Coleman Latchford & Area Food Bank: Grant \$1,200 to assist with ongoing projects.

Englehart Food Bank: Grant \$1,200 to assist with ongoing projects.

NEOFACS Christmas Dinner: Grant \$500. This grant was used to assist with the costs of preparing and delivering Christmas Dinners in North Cobalt, Englehart, and Kirkland Lake.

Pavilion Family Resource Centre: Grant \$1,000. This grant was used to assist women and children.

Rotary Club of Englehart Christmas Baskets: Grant \$1,000. This grant helped the Rotary Club assemble and deliver Christmas boxes to families in the Englehart area.

Salvation Army Christmas Hamper Program New Liskeard: Grant \$3,000. This year, the Salvation Army Christmas Hamper program helped many local families. A secondary grant of \$1,700 to the Food Bank was made to assist with ongoing projects.

Kunuwanimano Child & Family Services: Grant \$500. This grant helped with the Children in Care Christmas Party.

Salvation Army Christmas Hamper Program Kirkland Lake: Grant \$1,000. This grant helped to provide Christmas hampers to individuals and families in the Kirkland Lake area. A secondary grant of \$1,700 to the Food Bank was made to assist with ongoing projects.

Angel Program – North Eastern Ontario Family and Children’s Services: Grant \$500. This grant helped with the Angel Program that distributes Christmas presents (books, toys, and clothes) to families in our area.

Township of Matachewan Christmas Hamper Project: Grant \$500. This grant helped provide gift cards to assist local families during the holiday season.

“It is so very uplifting to see the tables laden with boxes full of food to overflowing. When there is no room for gifts, we simply add another box. Families with children receive as many boxes as needed to ensure that each and every family member obtains everything we have available for them.”

- Rotary Club of Englehart



2022 Scholarship & Bursary Funds

Walter Light Memorial Scholarship

This fund was established by Walter's wife Margaret to honour his achievements. It provides a scholarship to a student at TDSS who is "inspired to achieve goals, follow dreams, and persistently and courageously pursue excellence."

2022 Recipients: Yashmit Julka, Prabhleen Kahlon, Vincent Bravo, and Ayla Sears

Lena & Andrew Kuchar Memorial Fund Award

Mining played an important part of Lena & Andrew's lives. This fund was established by the executor of their estates to provide a scholarship annually to a student graduating from KLDCS and TDSS pursuing education in mining, agriculture, or related field.

2022 Recipients: Mikka Fortin (TDSS), William Hearn (TDSS), Lauren Spiller (KLDCS), and Eli Benoit (KLDCS)

Zia Creet Pollock Fund

This scholarship fund, established in 2014, was set up by Zia in her will and reflects her commitment to and affection for students and education. The income from this fund will be directed towards an annual scholarship to be handed out at Englehart High School.

2022 Recipients: Cassidy Hayes and Katelyn Stevenson

Englehart High School Anonymous Fund

The income from this scholarship fund, set up by an anonymous donor, provides for awards to graduating students at Englehart High School proceeding to further education or training in woodworking, drama, music, or fine arts.

2022 Recipients: Cassidy Hayes and Rhys Watchorn

Jim & Sandi Hamilton Fund – "Look to this Day" Award

This scholarship is awarded to a graduating student enrolled in postsecondary studies, with an interest in the Arts and/or Athletics, be community minded, involved in school extracurricular activities, demonstrates leadership & enthusiasm and is generous and thoughtful towards others.

2022 Recipient: Rowan Glover (EHS)

George L. Cassidy Bursary Fund

Brigadier-General George L. Cassidy, D.S.O., E.D. came to Cobalt as a teacher, served in the war first as a member, then as the Commanding Officer of the Algonquin Regiment, then became Commander of the 16 Militia Group. He was also the principal of Haileybury High School. He was a writer and a painter. A bursary dedicated to his memory is directed to a TDSS graduating student who is a resident of the Haileybury-Cobalt area, pursuing studies in art and/or literature.

2022 Recipients: Sophie Breault and Lily Graydon



Pat & Hope Birnie Scholarship

Pat & Hope's learning legacy continues through the establishment of this scholarship fund. This bursary will go to graduating students from TDSS and ESCSM pursuing postsecondary education.

2022 Recipients: Tristin Ritchie (TDSS) and Emma Renaud (ESCSM)

Gary Messenger Fund

This fund was established by Gary's family in his honour. The graduating student recognised with this award reflects Gary's generous and thoughtful nature, his loyalty, and is a good friend.

2022 Recipients: Felicity Eckensviller (TDSS) and Prabhleen Kahlon (TDSS)

Kristin Heasman Fund Award

This award is for a graduating student who has demonstrated determination, perseverance, and resilience in their high school career.

2022 Recipient: Vincent Bravo (TDSS)

Northern Beacon Rebekah Lodge #212 Smart & Caring Community Fund

In 2022, this Donor-Advised Fund allocated a permanent scholarship at Englehart High School.

2022 Recipients: Jayden Brassard and Aurora Paradis

Smylie Family Scholarship

To provide a scholarship to deserving student from TDSS proceeding to postsecondary education.

2022 Recipients: Sam Walker, Sol Demarce, Dustin Phippen, and Jay Peters

Kiwanis Club of Cobalt Scholarship Fund

This fund awards scholarships at TDSS and ESCSM to a student who resides in Cobalt or Coleman and is proceeding to postsecondary education in health sciences, engineering, mining, or forestry. The Kiwanis Club of Cobalt Fund also provides an award to student who excelled in the physics program at TDSS and another general award to a student at ESCSM.

2022 Recipients: Alexis Cleave (ESCSM), Antoine Boucher (ESCSM General Award), and Jayden Harman (TDSS Physics Award)

Rotary Club of Haileybury Fund

Established by the Rotary Club of Haileybury, income, as directed by the club executive, has been used to provide scholarships at TDSS and ESCSM. The award is for students who embody the Rotary Value of "Service above Self." This fund also provides an award to students at the Centre d'éducation des adultes de New Liskeard (CÉA).

2022 Recipients: Ryan Donk (TDSS), Mackenzie Koch (ESCSM), Emma Bailey (CÉA), and Philip Bélanger (CÉA)



Danny Wilson Memorial Scholarship Fund

This award is presented in memory of Danny Wilson, to a student pursuing postsecondary studies in the trades. This student will demonstrate a combination of good marks, excellent skills, a positive attitude, and respect for the teachers and fellow students.

2022 Recipients: Pacey Aitchison (TDSS) and Allee Little (TDSS)

Bruce Lonsdale Memorial Scholarship Fund

This fund was established by Mr. Lonsdale's friends, colleagues, and family. This fund provides \$500 scholarships annually to TDSS graduates pursuing postsecondary education.

2022 Recipients: Gwen Currie, Ryan Donck, and Jayden Harman

C.C. Farr Scholarship Fund

This fund was established by the descendants of C.C. Farr, founder of the Town of Haileybury. Income from this fund will provide an award to a TDSS (Grade 11 or 12) student residing in Haileybury who has demonstrated civic activity or community service of an exemplary nature.

2022 Recipients: Rowen Desjardins and Dustin Phippen

Robert and Margaret Pollock (Swastika) Memorial Fund

This award was established to commemorate the lives of Robert & Margaret Pollock, two pioneers of Swastika who contributed to the growth of their community. This is a 4-year award to a graduate of KLDCS who is attending Queen's University, University of Toronto, or University of Western Ontario in an Engineering or Business program.

2022 Recipients: Hannah Chartrand (3rd year of award) and Shaylan Pratt (2nd year of award)

Robert (Bob) Pollock Memorial Scholarship Fund

This fund was set up by John Pollock in memory of his brother Bob. This award is presented to a student in the Mining course at the Haileybury Campus of Northern College. This fund also provides an annual grant to the Salvation Army Kirkland Lake Food Bank for Christmas projects.

2022 Recipient: Cristina Colantonio

Gord Zubyck SHSM Sports Focus Award

Established in memory of Gord, this award is to a student with high academic standing and exceptional leadership qualities in sports and recreation with the Sports Leadership class.

2022 Recipient: Elizabeth Herd (TDSS)

Jordan Birnie Fund

In July 2017, Jordan Birnie died after a courageous lifelong battle with mental illness. This scholarship is awarded to a graduating student moving on to postsecondary studies who has demonstrated perseverance in their high school career.

2022 Recipient: Vincent Bravo (TDSS)



Alfred & Kathleen Holmes Scholarship Fund

Patricia Sutherland established this scholarship fund in honour of her aunt and uncle. Each year, a graduate of TDSS proceeding to postsecondary education in veterinary science or medical science will benefit.

2022 Recipients: Olivia Geary and Megan Davies

Allan & Judy Lee & Family Fund

This fund provides for three awards: The Allan & Judy Lee's Proud Parent Awards honours Allan's contribution to his community as well as his understanding of the importance of education. The award is for two students at TDSS with all-around high academic achievement and plans to attend postsecondary studies. The Caring Heart Bursary honours Judy's nursing career and is awarded to a student at TDSS who is in their final year of high school and has been accepted to a postsecondary institution, pursuing education in nursing or other health related fields.

2022 Recipients: Carlye Gregoric and Ryder Berthelette; Chloe Johnston (Caring Heart Bursary)

Juergen Leukert Scholarship Fund for Students in an Apprenticeship Program

This award was established by Carole Leukert in honour of her husband Juergen. This scholarship is awarded to a student graduating from TDSS who is pursuing an apprenticeship in a licensed trade, exhibits a sound work ethic and integrity.

2022 Recipient: Pacey Aitchison

Barney Morris Scholarship Fund

Established by his wife Francis to provide a scholarship at TDSS for a student who loves the game of hockey (as Barney did) and who is above all a team player and a gentle person who has proven that sportsmanship and skill creates excellence.

2022 Recipients: Megan Davies, Carter Richmond, and Ethan Desrosiers

Barbara & Douglas Martin Fund

Established by Barb & Doug, this fund provides for one or more awards to students who have attended high school in the District of Temiskaming and who have received services from the North Eastern Ontario Family and Children's Services (NEOFACS) organization.

2022 Distribution: \$2,000

“

“Simply put, if it were not for supporters like you, the North Eastern Ontario Children's Foundation wouldn't be able to distribute bursaries to deserving youth served by North Eastern Ontario Family and Children's Services. Thank you for... helping us the better support the youth we serve.”

- NEOFACS

”



Audited Financial Statements prepared by KPMG for 2022 will be available upon request.

Please contact The Temiskaming Foundation:

Email: ttf@temiskamingfoundation.ca

Phone: (705) 647-1055

Thank you to
Kemp, Elliott & Blair for their
generosity – special thanks to
Carole and Danielle for keeping
us on track.



BOARD OF DIRECTORS 2022

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Maurice Landriault

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Louise Philbin

John Vanthof

Mark Wilson

Voula Zafiris

INVESTMENT MANAGERS: Mike Downs of Connor, Clark & Lunn Capital Ltd.

Administration: Executive Director: Claire Hendrikx.

A big thanks to **Cherry Wong**, our Vital Signs, CSuite and Donor Stewardship project intern.

The Temiskaming Foundation is a member of the Community Foundations of Canada.



Do you have a particular charity that you care about and want to help sustain the work of that organization? Consider planned giving as an option. A bequest specifically designated for a charity can provide your estate with tax benefits and the charity with your support. Contact your lawyer, accountant or financial advisor and ask how you can leave a legacy.



Donate Online: Donate online at our website <http://temiskamingfoundation.ca> look for the **Donate Now** button. Pick the fund to direct your donation to and a receipt will be emailed to you. The foundation receives the donation via electronic transfer through our bank.

The Temiskaming Foundation
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www.ttfvitalsigns.ca
Charitable Registration No 888535465RR0001



DTSSAB Quarterly Report

Q1 - 2023

January 1st - March 31st

Mark Stewart
Chief Administrative Officer

John McCarthy
Chief of EMS

Louanna Lapointe
Ontario Works Manager

Steve Cox
Housing Services Manager

Lyne Labelle
Children's Services Manager

Rachel Levis
Director of Human Resources

Janice Loranger
Director of Finance

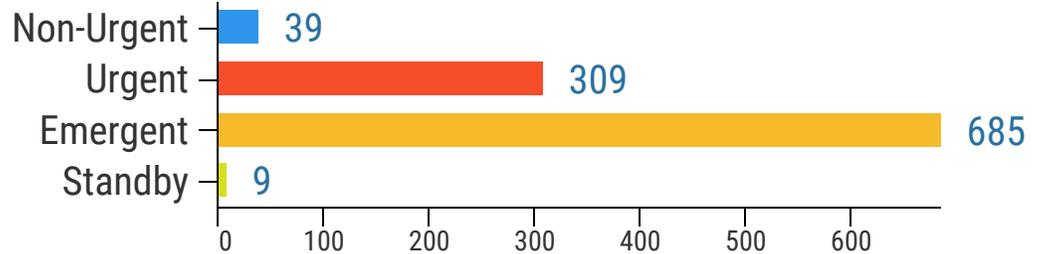
Prepared By:
Michelle Sowinski
Communications and Executive Coordinator



Emergency Medical Services and Community Paramedicine



2023 Q1 Call Volume



Code 4 - Emergent

These calls are emergencies and require immediate, life-saving care. They take the highest priority.

Code 3 - Urgent

Calls that could lead to a life threatening condition, but the patient is presently stable.

Code 2 - Scheduled

Patient is stable and needs to attend a scheduled appointment for care.

Code 1- Non-Urgent

Patient is stable and may need support and/or transportation to hospital for admission.

Code 8- Stand By.



Central Englehart Base Staffing

As approved in the 2023 budget, EMS will begin 24/7 staffing at the Central Englehart base, in 12 hours shifts. This change will be effective as of September 2023, to accommodate scheduling needs. The increased staffing needs have been filled by successful internal applicants. The new full staffing pattern at Central EMS base will commence September 9, 2023. This will improve overall coverage of emergency calls and improve 911 paramedic response within the entire district.

Community Paramedicine Program

On March 23, 2023, the provincial government announced 174 million dollars to be allocated to the continuance of Community Paramedicine programs across the province. The funding allotment for DTSSAB CP has not yet been announced, however this funding announcement is encouraging.

We have recently increased the Community Paramedicine staffing to now have 2 full time positions based in the central Englehart district to better service the patients requiring service in this area.





Service Review / Accreditation

The EMS department recently underwent the Ministry of Health ambulance service review as required every three years. The process is a very detailed review of over 246 checkpoints that reviews the entire EMS Department.

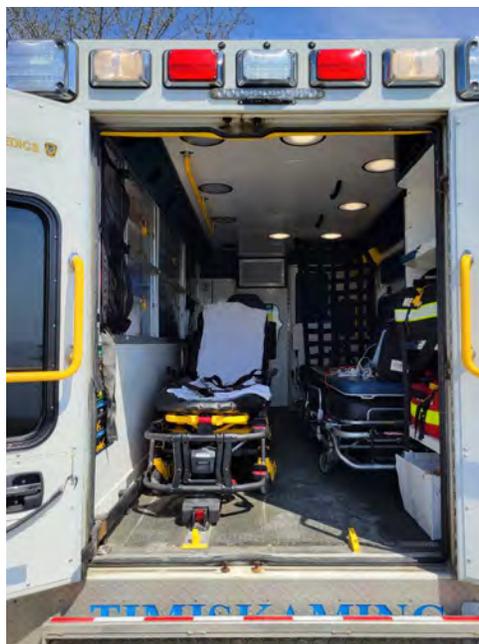
Specific areas include:

Administration, Employee Qualification Records, Policies and Procedures, Quality Assurance and Continuous Quality Improvement, Patient Care Training, Pt. Care Equipment, Vehicle Certification and Maintenance, and Ambulance Call Report documentation and Auditing.

New Ambulance Response Deployment Plan

On May 1, 2023, Timiskaming EMS no longer performs non-urgent transfers between hospitals, in district and out of the district. Affected hospitals have been advised of this change several years in advance, with formal notice being provided to Blanche River Health and Temiskaming Hospital. The hospitals have been receptive and have created alternative arrangements. A clause will be included in the new deployment plan for instances instances where patients require a more time sensitive, compassionate, or critical transfer. The discretion of this clause will rest with the Duty Officer on shift. DTSSAB EMS will continue to perform urgent and emergency transfers.

By lessening the impact that non-urgent transfers have on vital EMS resources, it increases response times for all medical emergencies within our district. This is in-line with paramedic services across the province.



ONTARIO WORKS

The information below will summarize our Ontario Works program's first quarter (January, February and March 2023) performance, operation and delivery standards, and an activity update.

Application for Assistance and Approvals

There has been a slight increase in applications in the past quarter in new applications. Applicants continue to report they are unable to find suitable employment or are not employment ready due to mental health and addictions.



Cases that exited Ontario Works

132

Monthly Caseload Average

634

Applications that were withdrawn by Applicant

78

Number of New Applications (5 more than previous quarter)

166

Total of cases granted Ontario Disability Support Program (ODSP)

14

Number of Emergency Assistance cases granted (5 less than last Quarter)

3

Percentage of Applications Completed through the Province's Social Assistance Online Application

50%

Monthly average of cases reporting employment earnings (10 less than last quarter and less than historical trends)

3

Ontario Works Service Delivery Plan

As per the Ministry of Children Community Social Services (MCCSS) requirement, we completed and submitted our Ontario Works Service Delivery Plan Addendum to support our 2021-2022 service plan. Social Assistance (SA) delivery sites play a crucial role in delivering on many of the government's priorities. They can leverage provincial investments in infrastructure, employment, education, and social services to create new client opportunities. We are held accountable for developing a service plan clearly describing what will be achieved within the contract period. The service plan outlines the delivery site's strategies for meeting performance outcome targets while considering internal resources, caseload demographics, community needs in relation to social assistance and high risks to achieving performance outcome targets. The Service Plan allows SA delivery sites to demonstrate linkages between local service delivery and provincial investments to support the delivery of Ontario Works (OW). Our mandate is to provide employment and financial assistance, including person-centered support and services, to those in financial need.

The Ontario Works program:

- recognizes individual responsibility and promotes self-reliance through participation in person-centered services and support and participation in employment activities;
- provides financial assistance to those most in need while they meet obligations to become and stay employed;
- effectively serves people needing assistance; and
- is accountable to the taxpayers of Ontario.

Social Work Month

The Ontario Works team celebrated Social Work Month in March 2023. The theme this year was "Social Work Breaks Barriers." Case Workers improve the lives of others they support with patience, compassion, and understanding. They help remove barriers to improve their clients' employment readiness and, in turn, contribute to their overall well-being and assist them in achieving their goals by referring clients to our community partners' programs. They rely on learned expertise, advocacy, experience, empathy and compassion to guide clients to independence and self-stability, including financial assistance, employability, and referrals to supports such as housing and childcare. They are committed to our mission of supporting individuals with actions and values based on integrity and respect. Our Caseworkers embody the spirit of "Social Work Breaks Barriers" through their dedication.

Average Caseload Trend



Electronic Document Management

The Electronic Document Management (EDM) model was developed as part of the Ministry's Social Assistance Reform mandate. EDM provides the foundational base for enhanced user experience, administrative efficiencies and process optimization through digitizing paper into digital records accessible through the Social Assistance Management System (SAMS).

Digital Mailroom Document Digitization focuses on how mail and other incoming documents are received and processed in the local office. When implemented, all incoming documents (mail, fax, drop-offs, etc.) are redirected/communicated to a digitization vendor. These documents are scanned/digitized with digital copies made accessible through SAMS.

On March 1, 2023, we successfully implemented Electronic Document Management (EDM) at the North and South offices. Reducing paper-based transactions and filing has introduced significant efficiencies in document management more efficient, accurate and secure model. This will enable staff to spend more time working with people and reduce the use of resources associated with handling and storing paper documents.

Continuing with the paperless initiative, The Ministry of Children, Community and Social Services (MCCSS) provides more digital options to make it easier for people to access and receive support. Caseworkers completed a learning session to prepare for the successful implementation of this initiative. Social assistance recipients now have access to MyBenefits, an online service that makes it faster, easier, and more convenient for people to get information, see past payments and report income –anytime, anywhere, on any device. A transition to paperless means that recipients who use the online My Benefits portal stop receiving paper Statements of Assistance. Proof of Social Assistance, income or household membership is validated by recipients showing the digital display in their MyBenefits account. These changes will reduce paperwork, costs associated with printing and mailing and provide more flexibility for individuals accessing services. Our GO LIVE date was May 8, 2023.



Social Services
work is *love*
made visible

THANK YOU.

HOUSING SERVICES



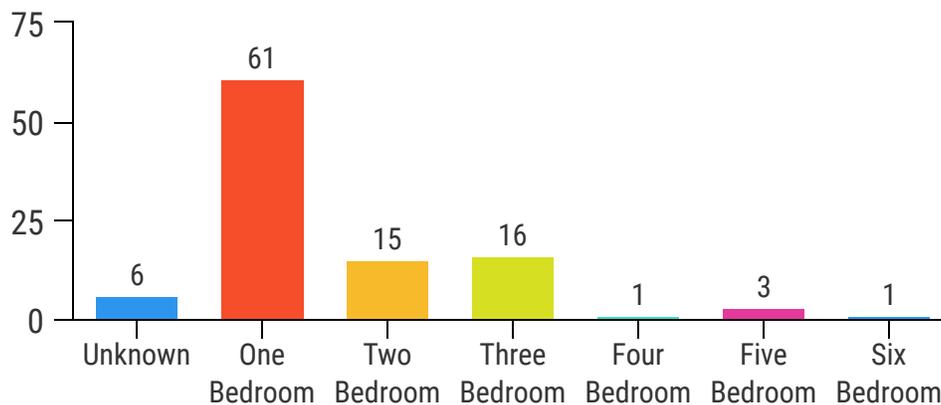
Centralized Wait List

Throughout the first quarter of 2023 Housing Services received 103 new applications seeking housing within our District. This is an increase of 58 % from the same period in 2022.

Over this the 1st quarter 29 of the 103 applications were online and 74 applications were in paper format. This is a 30 % - 70 % split. Our online application was rolled out in August of 2021 and has been active for 18 months. This is a slight drop from the average of 60 % - 40 %.

Of the 103 applications 43 were deemed ineligible. The main reason for ineligibility would be not submitted the additional paperwork required following the submission of the original application. The Housing Service Clerk works with each applicant to ensure that all paperwork is submitted.

Application Activity Based on Bedroom Size in Q1

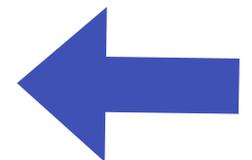
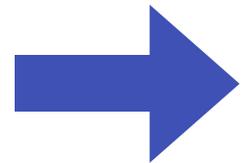


Unit Vacancy

Vacancies vary from month to month and are difficult to forecast. In the first quarter of 2023, the Housing Services Program saw 20 Move outs and 25 Move ins.

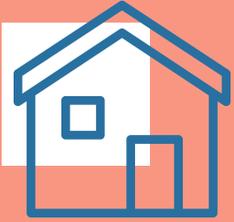
Housing Services have 30 days to prepare a unit and complete an accepted offer to a new tenant – this time frame may vary due to a number of factors – if major repairs such as flooring – window/door replacement are required in the unit – this can stretch to 2 months. Other reasons for extended vacancies include – the tenant has walked away and left all their belongings as well as extensive damage over and above normal wear and tear. In most cases we are able to issue chargebacks to the willful damages and this will allow use to recover some of our causes in the event that the individuals would like to return to housing.

20 Move Outs



25 Move Ins

HOUSING SERVICES



Timiskaming By-Name List Update

Since the completion of the Enumeration Count in 2021 - The following is an update of the status of those individuals:

122

individuals on the list since December 2021

65

Individuals assisted through the Homelessness Prevention Program (HPP)

\$128,555.14

Total amount of funding used to assist individuals

2023 Household Income Limits (HILS)

2023 RGI HILS	2023 HIGH NEED HILS
Bachelor - \$31,000	Bachelor - \$18,600
1 Bedroom - \$34,000	1 Bedroom - \$20,040
2 Bedroom - \$42,500	2 Bedroom - \$25,500
3 Bedroom - \$42,000	3 Bedroom - \$25,200
4 + Bedroom - \$50,000	4 + Bedroom - \$30,000

On an annual basis we received a notification that provides an update on approved amendments to the Ontario Regulation 370/11 under the Housing Services Act, 2011, regarding the household income limits for the current year. The HILS are used to determine initial and ongoing eligibility for rent-geared-to-income assistance.

Community Paramedicine Wellness Clinics

Community Paramedicine is collaborating with Housing Services to provide monthly Wellness Clinics through the spring and summer in Kirkland Lake and New Liskeard. They are also planning to expand to Cobalt, Haileybury, Earleton, Elk Lake and Larder Lake as soon as things are operating efficiently at the current locations.



Zack's Crib Progress

The construction at Zack's Crib got underway in mid-March. The Construction Committee meets weekly to keep up to date on the progress. The Project remains on schedule – to date total demolition is completed – rough plumbing – floor repairs/ levelling and framing is well underway. Electrical and data cabling to begin in April.

Looking from entrance common area into kitchen in back corner



Back hallway area - support rooms - examination - triage etc.



Looking from reception to common area - further back to POD Area



From Upper Mechanical Area overseeing POD Area

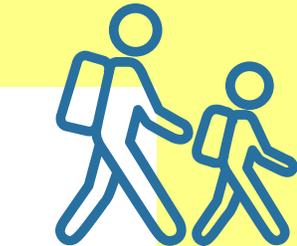


CHILDREN'S SERVICES

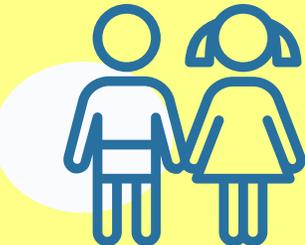
Overview



During the first quarter of 2023 the Children's Services Program continued to support parents in Timiskaming by implementing the next phase of fee reductions which started on December 31, 2022. Licensed Child Care Centres in the District reduced their fees by 25% in 2022 and, having received additional funding to further reduce their fees by an additional 37% to a minimum daily rate of \$12 per day. Funding will be provided to support the continuation of the revenue replacement approach to support the implementation of the CWELCC fee reduction and to provide a consistent revenue stream to licensees.



In addition, the province announced Workforce Compensation to offset wage increase for non-Registered Early Childhood Educators (RECE) staff associated with the increased minimum wage that came into effect October 1, 2022. Funding will be provided to support the \$12 per hour annual increase for RECE staff whose hourly wage, including the wage enhancement grant (WEG), is at or above the wage floor for the year, to a cap of \$25/hr.



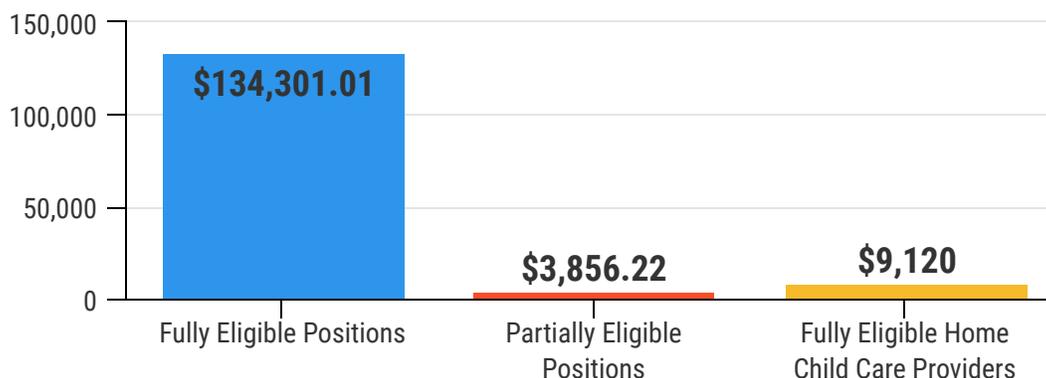
Hourly Floor Wage 2022-2026

	2022	2023	2024	2025	2026
RECE Program Staff	\$18	\$19	\$20	\$21	\$22
RECE Child Care Supervisors or RECE Home Child Care Visitors	\$20	\$21	\$22	\$23	\$24

Wage Enhancement Grant

The Wage Enhancement Grant provides funding for a wage increase of up to \$2.00 per hour plus up to 17.5 percent benefits to Registered Early Child Care Educators (RECEs) and other child care program staff working in Licensed Child Care Centres and Licensed Home Child Care Agencies in Timiskaming.

Q1 Wage Enhancement Grant Funding



Canada-Ontario Early Childhood Workforce Funding

The intent of this funding is to support the retention and recruitment of high-quality childcare and early years workforce. The key objectives of this funding are to:

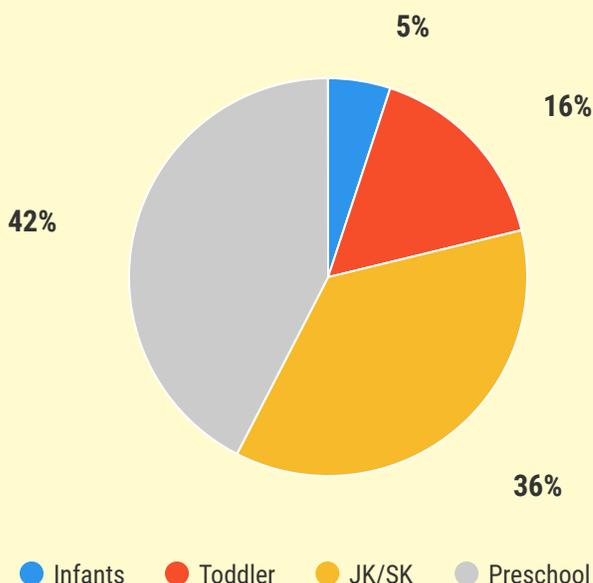
- Sustain the existing child care and early years workforce to ensure a more stable and high-quality early years and child care system.
- Enhance access to opportunities for the workforce that promote retention and recruitment, including professional development, training, and qualification upgrade programs.
- Grow the number of qualified staff in the early years and child care workforce to increase access to high quality licensed child care for families.
- Attract and support the development of an increasingly diverse workforce to reflect the children and families accessing early years and child care programs more effectively.

The funding is to be used to support initiatives such as development of professional learning strategy and funds to support strategies under the Workforce capacity.

- In Timiskaming, we will coordinate numerous professional development sessions both in French and English for child care staff employed in DTSSAB funded child care centres.
- A partnership with Northern College was launched for the provision of a compressed, online Early Childhood Educator program to support unqualified Early Childhood Educators working in the sector to achieve their two (2) year diploma in 16 months. Since the province of Ontario experiences a critical shortage of Early Years and Child Care professionals, the DTSSAB is funding an ECE Program Project designed to support recruitment and retention strategies across the district of Timiskaming. The compressed program has 4 semesters which began on January 9, 2023. ECE students registered in this program will also receive their current hourly wage for work hours in their child care centre and school hours to a maximum of 40 hours per week.
- Billboards in both official languages were erected throughout the district on Highway 11. We predict this will create awareness of the Early Childhood Educator profession and increase interest in the field.



Average Number of Subsidized Children Served by CWELCC



Special Needs Resourcing

All children are able to actively and meaningfully participate in licensed child care and Early Years Programs and are supported to form authentic, caring relationships with their peers and educators (e.g., a class-wide approach which doesn't separate or exclude children).

The DTSSAB obtains resource services from Community Living Temiskaming South.

	January 2023	February 2023	March 2023
Total # of Children ACTIVE 0-12 years	52	55	56
Total # of Children ACTIVE 13-18 years	0	0	0
Number of Licensed Child Care Programs Supported	13	14	15
Number of EarlyON centres Supported	1	1	1
Monthly # of Children Served 0-4 years	28	27	29
Monthly # of Children Served 4-6 years	4	7	7
Monthly # of Children Served 6+	2	2	2





HUMAN RESOURCES

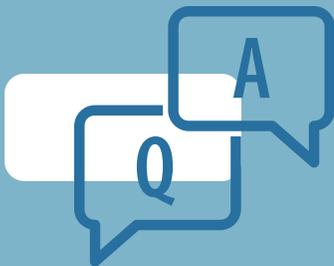
Key non-confidential HR Q1 initiatives and/or activities included, but were not limited to:

CUPE Collective Bargaining



In February, discussions with the CUPE bargaining committee began. CUPE represents all non-Paramedic unionized administrative, front-line/client-facing, and custodial staff from the Ontario Works, Children’s Services, Housing Services, Program Support and Finance departments. Discussions will resume on May 18, 2023.

HR/EMS Program Involvement



The Director of HR’s involvement in the EMS Program, in an Acting EMS Leadership capacity since October 2022, began to conclude near the end of Q1. During a period of transition, the assignment focused on providing support, mentorship, leadership, and administrative oversight to the EMS operations team; this required a considerable amount of time to be shifted from HR to EMS responsibilities. HR will continue to offer support to the EMS Team, as needed.

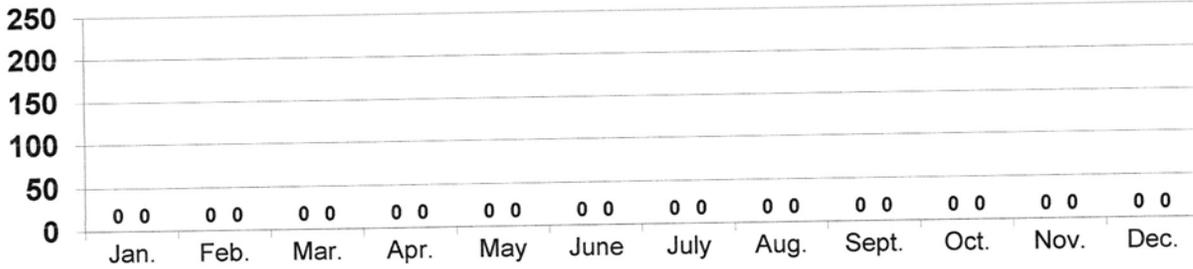
Position	Recruitment Status	Details & Comments
Ontario Works Ontario Works Caseworker (South)	Filled externally - Permanent Full-time	Vacancy due to employee departure
Emergency Medical Services Paramedic	Filled internally - Temporary full-time	Vacancy due to internal movement to temporary assignment
Emergency Medical Services Commander of Community Paramedicine	Filled internally - Temporary Appointment	EMS Superintendent appointment / position to be reposted permanently
Emergency Medical Services Deputy Chief – Acting Assignment x 2	Filled internally - Temporary Appointment	2x EMS Superintendents appointed to Acting Deputy Chief duties following retirement / position to be posted permanently at a future date
Emergency Medical Services EMS Superintendent – Acting Assignment	Filled internally - Temporary full-time	EMS Team Leader/Paramedic appointed to Acting Superintendent to backfill during temporary assignment of existing EMS leaders
Emergency Medical Services EMS Team Leaders x 4	Filled internally - permanent assignments	4 additional EMS Team Leaders were recruited to ensure sufficient leadership backfill coverage (re: during EMS leadership transition period, vacation coverage, etc.)

EARLTON-TIMISKAMING REGIONAL AIRPORT MARCH 2023

<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$10,013	\$10,013
Operations	\$166,645	\$166,645
	\$176,658	\$176,645
<u>EXPENSES</u>		
Fuel	\$0	\$0
Operations	\$43,272	\$43,272
	\$43,272	\$43,272
<u>NET PROFIT/LOSS</u>		
Fuel	\$10,013	\$10,013
Operations	\$123,373	\$123,373
Capital Expenses		
	\$133,386	\$133,386
<u>FUEL INVENTORY - JET A1</u>	\$ 15,478	
<u>FUEL INVENTORY - AVGAS</u>	\$ 13,167	
<u>FUEL INVENTORY - DIESEL</u>	\$ 5,671	

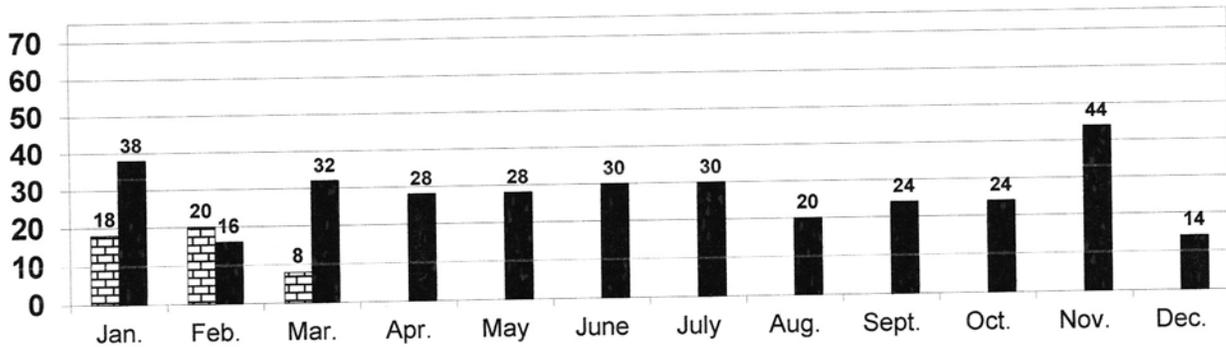
Air Carriers Movements

2023
2022



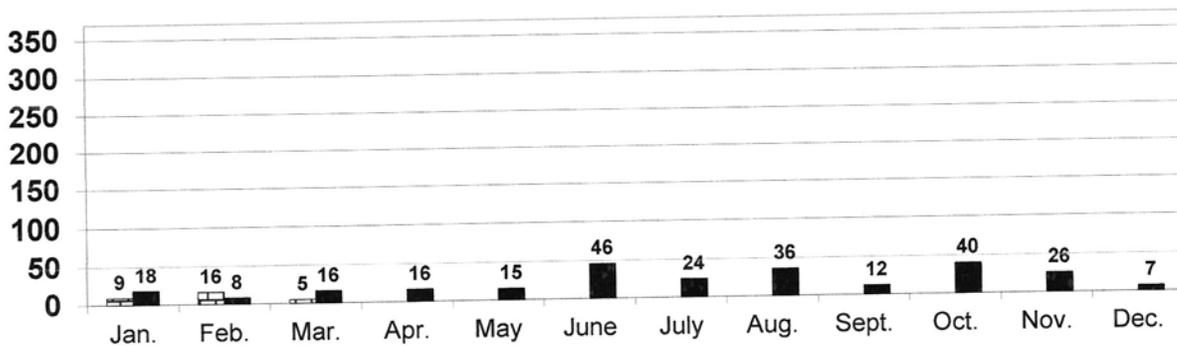
Air Ambulance Movements

2023
2022



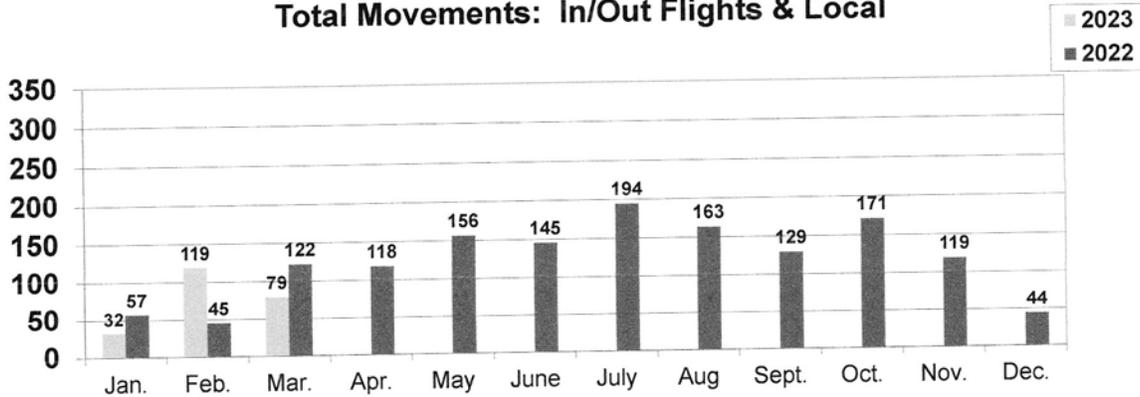
Pgrs. via Air Charter

2023
2022

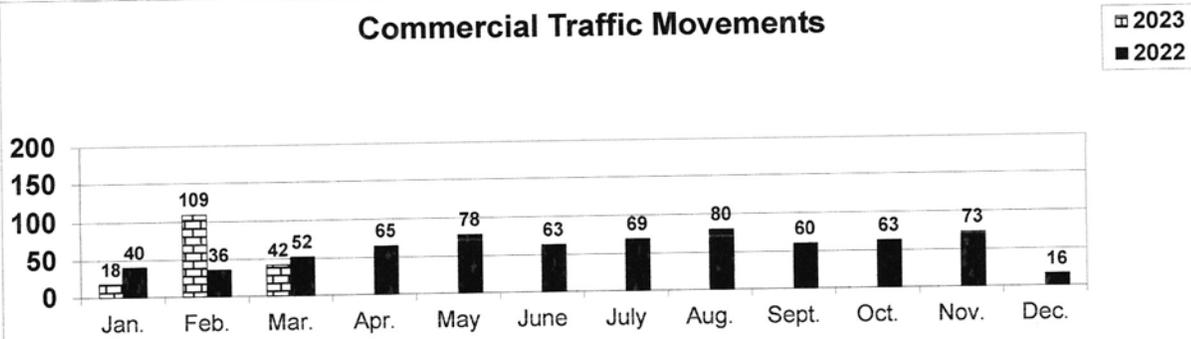


ANNUAL AIRCRAFT MOVEMENTS

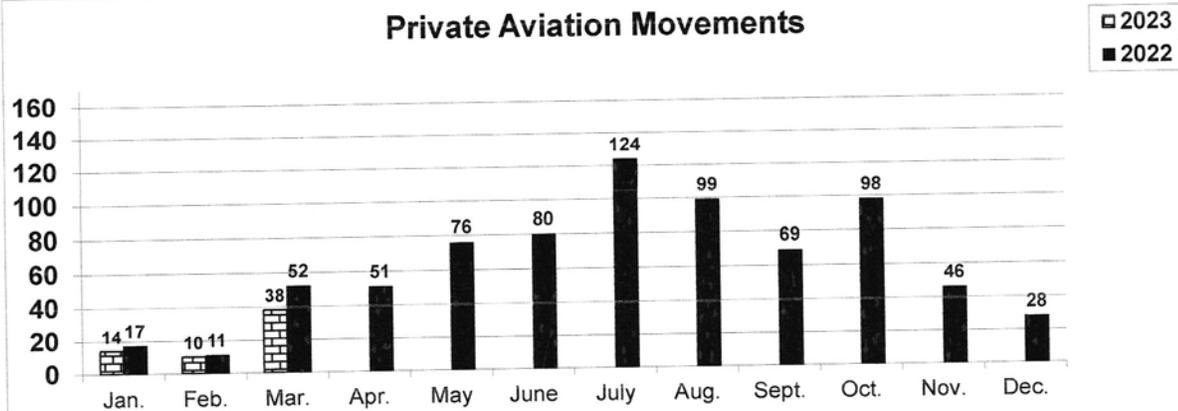
Total Movements: In/Out Flights & Local



Commercial Traffic Movements



Private Aviation Movements



Community Contribution Summary
2023 Sharing Contribution
Per Capita Contribution - \$9.80

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1199	\$11,750	
Casey	341	\$3,342	
Chamberlain	311	\$3,048	
Charlton and Dack	686	\$6,723	
Coleman	517	\$5,067	
Englehart	1442	\$14,132	
Evanturel	502	\$4,920	
Harley	524	\$5,135	
Hilliard	215	\$2,107	
Hudson	530	\$5,194	
Temiskaming Shores	9634	\$94,413	
Thornloe	92	\$902	
Total Contributions	15993	\$156,733	\$0.00

Donation

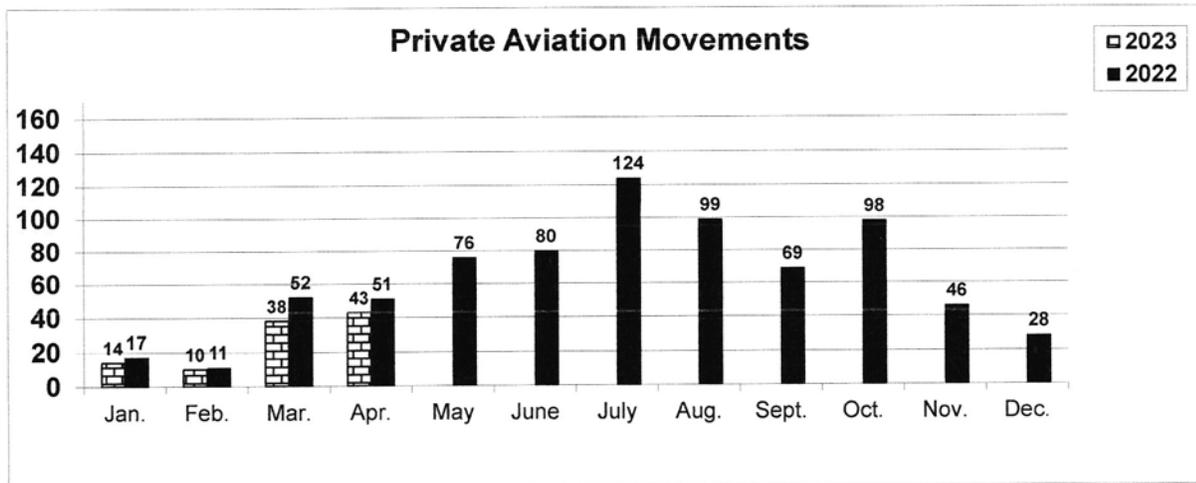
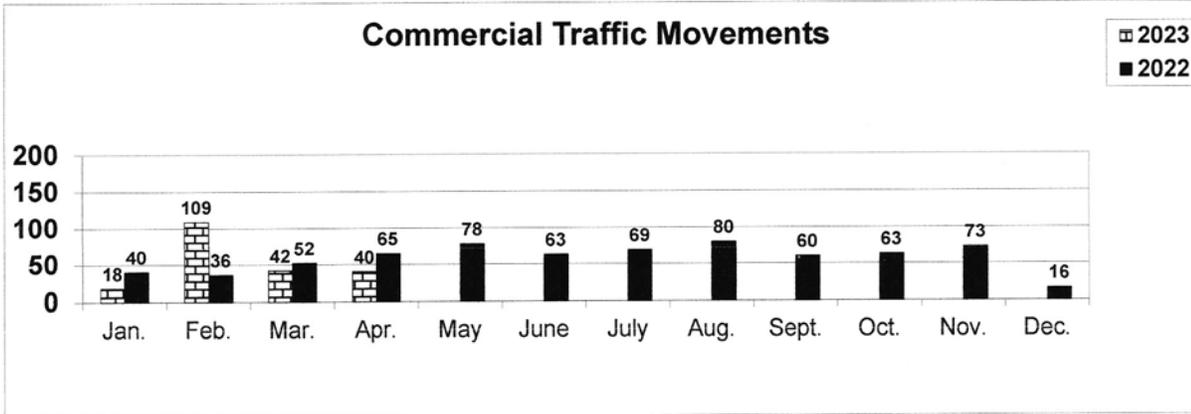
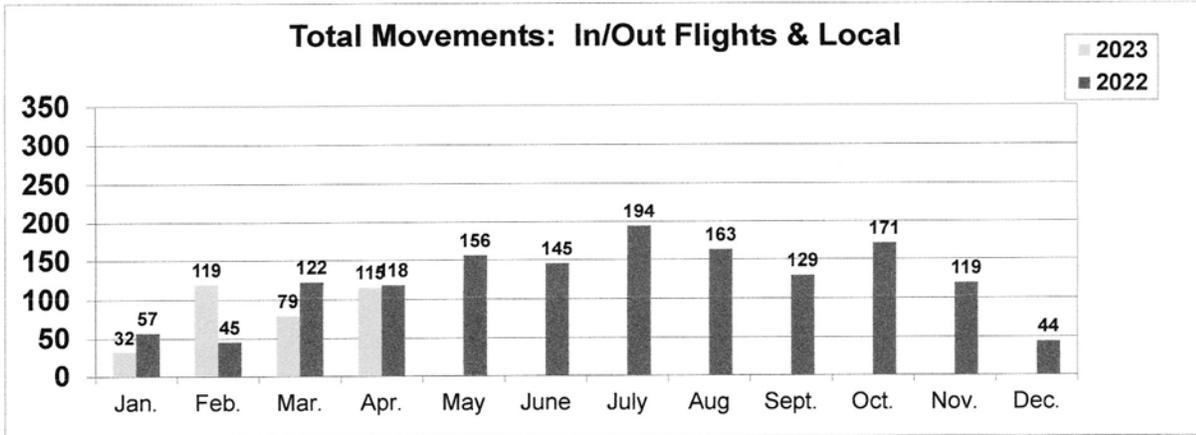
Kerns	358	\$3,508	
Total Contributions		\$160,241	\$0

As of March 31, 2023

EARLTON-TIMISKAMING REGIONAL AIRPORT APRIL 2023

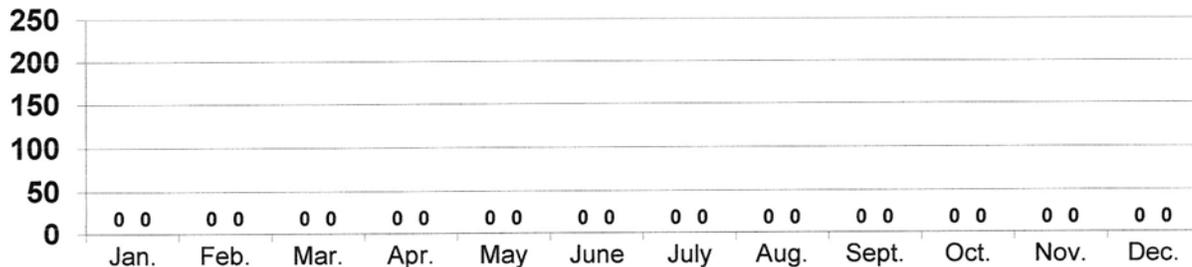
<u>REVENUE</u>	<u>ACTUAL</u>	<u>YTD</u>
Fuel	\$18,803	\$28,815
Operations	\$16,063	\$182,709
	\$34,866	\$211,524
 <u>EXPENSES</u>		
Fuel	\$23,785	\$23,785
Operations	\$30,455	\$73,728
	\$54,240	\$97,513
 <u>NET PROFIT/LOSS</u>		
Fuel	-\$4,982	\$5,030
Operations	-\$14,392	\$108,981
Capital Expenses		
	-\$19,374	\$114,011
 <u>FUEL INVENTORY - JET A1</u>	\$	13,943
<u>FUEL INVENTORY - AVGAS</u>	\$	20,362
<u>FUEL INVENTORY - DIESEL</u>	\$	4,454

ANNUAL AIRCRAFT MOVEMENTS



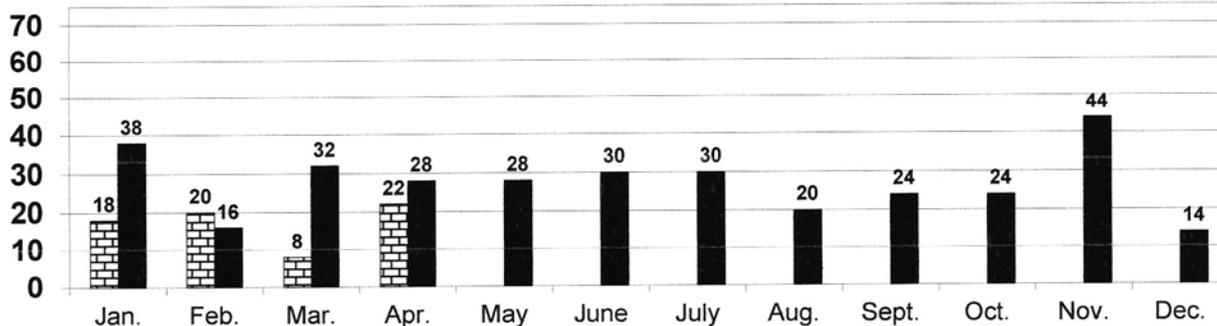
Air Carriers Movements

▨ 2023
■ 2022



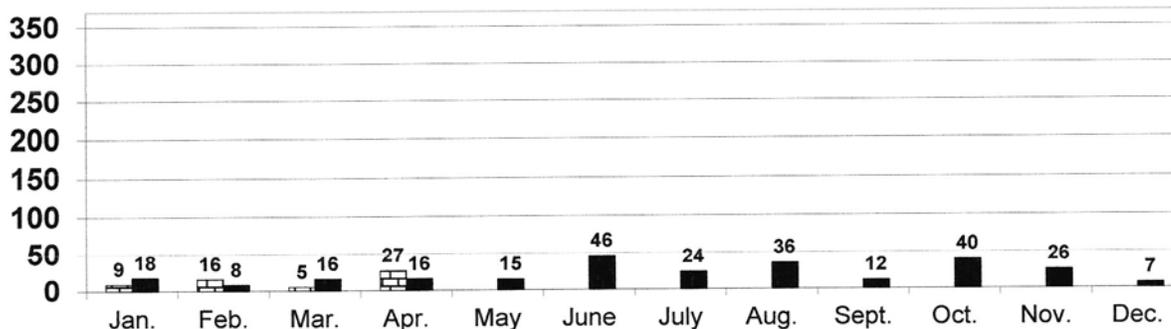
Air Ambulance Movements

▨ 2023
■ 2022



Pgrs. via Air Charter

▨ 2023
■ 2022



Community Contribution Summary
2023 Sharing Contribution
Per Capita Contribution - \$9.80

<u>Community</u>	<u>Population</u>	<u>Contribution</u>	<u>Paid</u>
Armstrong	1166	\$11,750	\$11,750.00
Casey	368	\$3,342	
Chamberlain	332	\$3,048	\$1,549.00
Charlton and Dack	686	\$6,723	\$3,361.50
Coleman	595	\$5,067	\$5,067.00
Englehart	1479	\$14,132	\$14,132.00
Evanturel	449	\$4,920	
Harley	551	\$5,135	
Hilliard	223	\$2,107	
Hudson	503	\$5,194	
Temiskaming Shores	9920	\$94,413	
Thornloe	112	\$902	
Total Contributions	16384	\$156,733	\$35,859.50

Donation

Kerns	358	\$3,508	
Total Contributions		\$160,241	\$35,860

As of May 11, 2023

To: Chair of the Board, Earlton-Timiskaming Regional Airport Authority

From: James Smith, Manager, Earlton-Timiskaming Regional Airport, The Loomex Group

Date: April 13, 2023

Re: Managers Report, March 2023

Miscellaneous Updates:

At the beginning of the month we got a call from Helm & Sons heating to see if we were still interested in getting the shop furnace inspected and serviced, They were in on the 3rd of March and gave the furnace a thorough going over.

We had our only charter for the month in from the US, spent the better part of the day and left, no fuel required.

On the 29th of March we had two representatives from the New Brunswick forestry services in to assess our airport for use in relation to the budworm spring that may be conducted this spring.

They were shown around Yves hanger and we reviewed the airfield layout and determined that if we were to close runway 1634 for their operation that would suit their needs perfectly.

They were uncertain as to whether or not they would be working in this part of Ontario as they have been mostly based in the Cochrane area for the past couple seasons and they're exploring a number of airports in central and southern Ontario to use as a base of operations.

I did receive a call a few days later just looking for some ancillary information about fueling.

This is the second group to look at our airport as a base of operations, last fall we had Quebec forestry in looking at airport for the same purposes I will keep you posted on any updates.

Infrastructure Issues:

Staff / Training:

Monthly safety meeting was held with a discussion about PPE (Personal Protection Equipment).

Wearing high visibility clothing when working outdoors and around fueling station.

Wearing Ear plugs or Earmuffs when working around turbine aircraft and when using powered equipment such as string trimmers and ride on mowers.

Wearing safety glasses when working in shop and while using hand and powered equipment such as grinders and grass trimmers.

Equipment:

On the 6th of March we had to re-core the tow behind sweeper, we were able to get 161 hours on that core, lasting approximately 1.5 winter seasons.

We also have the mower deck in the shop to address some leaky seals and to replace the blades on the deck, this level of service has not been done in quite some time, Max says prior to his starting.

Winter Operations: 2021/2022 Summary

For the month of March, snow operations/clearing was activated eight times with two call outs outside of normal operational hours. There was a combined 30.0 hours of overtime.

Mar 11 23	Call out Fuel F20	NA	NA	6	<u>SE 3-5</u>
Mar 13 23	5 cm wet snow	NA	NA	NA	<u>SE 15-20</u>
Mar 14 23	6.25 cm wet snow	NA	NA	NA	<u>NW 15-30</u>
Mar 17 23	11 cm wet snow	NA	NA	6	<u>E 15-30</u>
Mar 18 23	10.06 cm wet snow	NA	NA	NA	<u>SE 10-15</u>
Mar 19 23	Call out RSC no show	NA	NA	4	
Mar 20 23	5.08 cm dry snow	NA	NA	NA	<u>NE 10-15</u>
Mar 26 23	12.7 cm dry snow	NA	NA	20	<u>E 15-30</u>

Yours Truly,

Jamie Smith

LOOMEX Group
Ontario • Alberta

Jamie Smith
Airport Manager | The Loomex Group
925-550 Airport Rd, Peterborough, ON, K9J 0E7
M: 613-484-4120 | O: 705-775-5022
Your Aviation and Emergency Management Specialists

To: Chair of the Board, Earlton-Timiskaming Regional Airport Authority

From: James Smith, Manager, Earlton-Timiskaming Regional Airport, The Loomex Group

Date: May 4, 2023

Re: Managers Report, April 2023

Miscellaneous Updates:

On the 17th of April the airport received an email from SVR Lawyers office informing that the 2018 lawsuit from Fly Rite has come back to life as the Plaintiff Dwane Hicks has secured a new attorney.

SVR Lawyers were hired by AON our former insurance company and will continue to represent the airport on this matter.

The next steps involve the Plaintiff providing their producible documentation by May 30, 2023, and ETRAA's documents are then required to be produced by June 30, 2023.

The current chair, previous chair, and airport manager met to discuss this case and previous chair indicated that the basis of the claims were unfounded and that the Lawyers were relatively confident that the case will be dismissed.

April 13th was one of the busiest days the airport has had in some time with 29 movements recorded.

April 27th letters seeking support for the Airport were sent out by mail, addressed to the Reeve or Mayor of Brethour, Cobalt, Harris, James, Latchford and Temagami. Cobalt was the only township that was emailed to all the counselors due to the vacant mayoral position.

Shop door work is scheduled to start on the 1st of May.

There were two charters this month with 18 passengers in total and a large fuel sale. Separately, there were two C130 Hercules aircraft in one day and a third later the next week. One of the three took fuel and emptied the airport's fuel tank.



C130 in for fuel & pizza.

Infrastructure Issues: N/A

Staff / Training:

A monthly safety meeting was held with a discussion about best practices surrounding heavy equipment operation.

Addressed topics were the following:

- Importance of equipment walk-arounds
- Risks onsite regarding heavy equipment operation
- Steps for a safer work environment
- Environment and surroundings to maintain both asphalt and soft surfaces

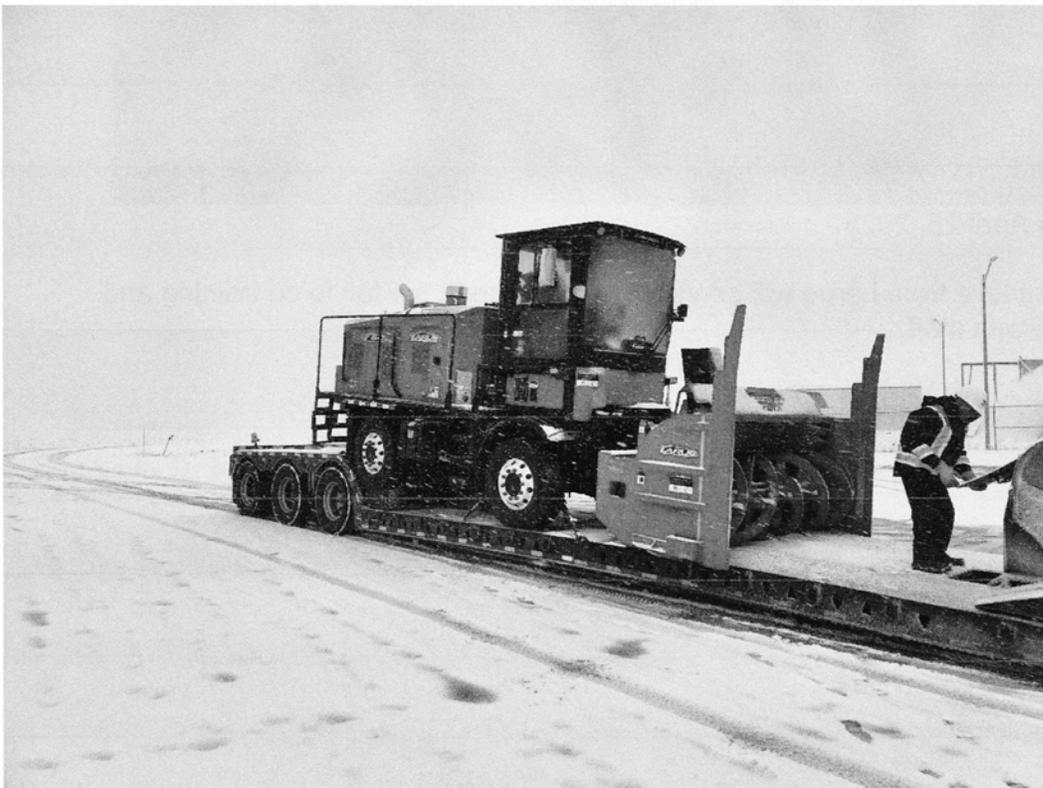
Equipment:

An inspection on Plow 80 revealed the hitch that pins to the truck frame had worn considerably, when the plow was removed from the truck, several cracks were noticed in the mount. The hitch has been sent out for welding and refabrication of hitch pins.

On the 25th of April, the new blower (funded through RATI) arrived in good order. It arrived along with 5 inches of snow; the blower was put it through its paces on a test run before being parked for the summer.

A complete service was done on Plow 80, the Loader, and the SMI Blower, including oil, fuel filters, and air filters and a thorough undercarriage inspection.

The tractor has also been serviced and mated to the mower deck and is ready for the mowing season.



Larue T60 April 25, 2023



Larue T60 April 25, 2023

A representative from Larue will be visiting sometime in the fall to do training and orientation with staff.

Winter Operations: 2021/2022 Summary

For the month of March, snow operations/clearing were activated six times with no call outs outside of normal operational hours. There were a combined 20.0 hours of overtime.

Date	Accumulation	Equipment Issues	Overtime	Winds
Apr 01 23	10.06 cm dry snow	NA	20	<u>N 20-50</u>
Apr 03 23	10.06 cm dry snow	NA	NA	<u>E 15-30</u>
Apr 05 23	12.7 cm dry snow	NA	NA	<u>E 20-40</u>
Apr 06 23	5mm FZR	NA	NA	<u>E 5-10</u>
Apr 24 23	2cm wet snow	NA	NA	<u>S 5-10</u>
Apr 25 23	12.7 cm wet snow	NA	NA	<u>S 5-10</u>

Hopefully that's it for snow until the fall...

Yours Truly,

Jamie Smith

LOOMEX GROUP
Ontario • Alberta

Jamie Smith
Airport Manager | The Loomex Group
925-550 Airport Rd, Peterborough, ON, K9J 0E7
M: 613-484-4120 | O: 705-775-5022
Your Aviation and Emergency Management Specialists



May 2023

Your Worship,

Whether you live in a large, cosmopolitan city or a small hamlet, you have been faced with the opioid crisis facing Canadians.

The National Chronic Pain Society is asking for your assistance to help patients suffering from chronic pain from becoming addicted to opioids.

Recently, the Ontario College of Physicians and Surgeons has made a decision that will lead more people who suffer from chronic pain to turn to opioids to alleviate their pain. The College is targeting community pain clinics by requiring the use of ultrasound technology in the administration of nerve block injections by licensed physicians. They are not mandating this requirement for physicians in any other capacity, such as epidurals in hospitals. This requirement will increase the time it takes to administer the nerve block and, therefore, reduce the number of patients a physician can see in a day.

Also, the Ontario Health Insurance Plan (OHIP) is proposing to reduce coverage for several vital healthcare services, including a drastic reduction in the number and frequency of nerve block injections a patient can receive. These changes have been proposed without any consultation with pain management medical professionals or with their patients. This cut will force chronic pain clinics to shut down, putting a greater strain on family physicians and emergency rooms.

With the reduction in the number of nerve blocks being administered, many patients, looking for pain relief, will turn to overcrowded emergency rooms, opioid prescriptions from doctors or opioid street drugs.

We are asking that your Council pass a motion requesting that the Government of Ontario maintain OHIP coverage for chronic pain treatments and continue to provide much-needed care for the people of Ontario.

Further if you can please communicate that motion to the Premier, Minister of Health, Associate Minister of Mental Health and Addictions and your local MPP(s),

Thank you for your kind consideration of this matter. If you have any question, please do not hesitate to contact me at 1-800-252-1837, or by email at info@nationalchronicpainsociety.org. You may also contact me through Elias Diamantopoulos of GTA Strategies at (416) 499-4588 ext. 6, or at elias@gtastrategies.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Leeann Corbeil".

Leeann Corbeil, Executive Director
National Chronic Pain Society

1. CALL TO ORDER

The meeting was call/ed to order at 4:30 p.m.

2. ROLL CALL

PRESENT:	Ian Graydon – Councillor Nadia Pelletier-Lavigne – Councillor Rob Ritchie – Community Representative Tricia Anderson – Community Representative Erika Aeltermann – Community Representative Tom Cambridge – Community Representative Matt Bahm – Director of Recreation Jeff Thompson – Superintendent of Community Programs
REGRETS:	Amy Vickery – City Manager Mitch McCrank – Manager of Transportation Services Elizabeth Morland – Community Representative Erin Little – Community Representative Paul Cobb – Community Representative

3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA

N/A

4. APPROVAL OF AGENDA

Recommendation ATC-2023-001

Moved by: **Erika Aeltermann**

Seconded by: **Tricia Anderson**

Be it recommended that the agenda for the March 20, 2023 Active Travel Committee meeting be approved as presented.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

There was no disclosure of pecuniary interest.

6. REVIEW AND ADOPTION OF PREVIOUS MINUTES

Recommendation ATC-2023-002

Moved by: **Erika Aelterman**

Seconded by: **Tom Cambridge**

Be it recommended that the minutes of the Bicycle Friendly Community Committee of October 25th, 2022 be adopted as presented.

CARRIED

7. DELEGATIONS / PUBLIC PRESENTATIONS

There were no delegations/public presentations.

8. UNFINISHED BUSINESS

N/A

9. NEW BUSINESS

a. Committee Welcome / Appointment of Chair

Matt welcomed all members of the committee to the inaugural meeting of the Active Travel Committee. All members were able to introduce themselves and discuss some of the reasons for their interest in active travel. Matt explained how the Chair appointment process worked and asked if anyone wished to nominate a chair for the committee. After the discussion the following recommendation was passed:

Recommendation ATC-2023-003

Moved by: **Rob Ritchie**

Seconded by: **Nadia Pelletier-Lavigne**

Be it resolved that Tom Cambridge, Community Representative, is hereby appointed as Chair of the Committee in accordance with section 6.3 of City of Temiskaming Shores By-law 2023-033 effective immediately.

CARRIED

****Tom Cambridge took over as chair of the remainder of the meeting following his appointment****

b. Recreation Department Update – Matt

Matt provided an update to the committee on behalf of the City's Recreation Department. He noted that bollards had been purchased to be installed on Farr Drive in Haileybury. He also mentioned that a new pedestrian counter had been purchased and received for us this upcoming year. The plan explained to the committee would see the new counter installed near Dickson Creek on Lakeshore Dr to compliment counters on the Haileybury and New Liskeard waterfronts. Lastly, Matt explained how spring maintenance is scheduled and the typical timeline for implementation.

c. Public Works Update – Mitch

Mitch McCrank was not able to attend the meeting but provided an email update that Matt read. Mitch's update mentioned the Grant Drive extension was going to be finished in summer 2023 and the realigned portion of the STATO trail along that road would be paved at the same time. He also provided an update on the TyLin downtown traffic study ongoing this year.

d. Timiskaming Health Unit Initiatives – Erika/Liz

Erika Aelterman from the Timiskaming Health Unit gave a general update to the committee on the THU's Active School Travel program called Walk n Roll Timiskaming. She also mentioned that planning for the 2023 Bike Exchange program was ongoing.

e. Active Travel Programming – Jeff

Jeff Thompson went through the programs and activities that the City of Temiskaming Shores offered in 2022 for active travel programming. He explained that our summer student last year created several programs and followed up on a number of ongoing activities in conjunction with our community partners.

f. Data Collection – Matt

Within the package, was a few reports on pedestrian counts from the last year. Matt explained how the City is collecting and reviewing pedestrian counting data along with plans for the counting program in 2023.

g. 2023 Planning – Matt

As part of the upcoming year, Matt gave an update to the committee on how the City's 2023 operations and capital budget has been going. He noted a handful of setbacks regarding programming staff and capital projects. Nadia Pelletier-Lavigne asked about the implementation of the City's Active Transportation Plan and whether an update on its recommendations could be provided to the committee. Matt noted that so far little progress had been made but that he would give an update at the next meeting.

10. SCHEDULE OF MEETINGS

Matt gave a brief overview of the committee's past practices regarding scheduling and the requirements of the committee as per the Terms of Reference. The next meeting was scheduled for May 15th and committee members expressed a desire to consider a 4th meeting in 2023 depending on discussions at the May 15th meeting.

- May 15, 2023 @ 4:45pm
- October 30, 2023

11. ADJOURNMENT

Recommendation ATC-2023-004

Moved by: Tricia Anderson

Be it resolved that the Active Travel Committee meeting hereby adjourns at 6:13 p.m.

CARRIED

Committee Chair

Recorder

**EARLTON-TIMISKAMING REGIONAL
AIRPORT AUTHORITY (ETRAA)
MINUTES**

Thursday, March 23, 2023
Hilliard Twp. Hall
Hilliardton, ON

Attendance: Doug Metson, Kerry Stewart, Barbara Beachey, Dan Perreault,
Pauline Archambault, Laurie Bolesworth, Jeff Laferriere, Crystal Gauthier,
Debbie Veerman, Wayne Miller, Guy Labonte, Chris O'Reilly,
James Smith, Sheila Randell

Guest: Lori Jordon (alternate for Englehart)

1. Welcome - Meeting called to order

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the meeting of March 23, 2023, be called to order at 6:26 p.m."

Carried

2. Approval of Agenda

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Agenda be approved as presented".

Carried

3. Approval of Minutes of Last Meeting

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Minutes of the Meeting held February 16, 2023, be adopted as presented."

Carried

4. Business Arising from Minutes

None

5. Financial Report

Moved by: Barbara Beachey

Seconded by: Doug Metson

BE IT RESOLVED THAT "the Finance Report for the month of February 2023 be adopted as presented and be attached hereto, forming part of these Minutes."

Carrie

6. Manager's Report

Moved by: Doug Metson

Seconded by: Barbara Beachey

BE IT RESOLVED THAT "the Manager's Report for the month of February 2023 be adopted as presented and attached hereto forming part of these Minutes."

Carried

7. New Business

Budget for March 2023 to February 2024

Moved by : Kerry Stewart

Seconded by : Laurie Bolesworth

WHEREAS "two versions of the draft budget were emailed to all Board members for their consideration";

BE IT RESOLVED THAT "The ETRAA accepts the Budget prepared January 2023 for the fiscal year March 1, 2023 to February 28, 2024 with Loomex included."

Carried

Moved by : Laurie Bolesworth

Seconded by: Kerry Stewart

WHEREAS "a Municipality has questioned if the Municipal Contribution levies would remain the same, and if there would be an update required for Census";

BE IT RESOLVED THAT "the ETRAA raise the per capita rate by 5%, which will bring the per capita rate to \$9.80, and use current census for now".

Carried

(Census update to be used for 2024 contributions, when received by the Board)

Property taxes are being considered and we are to hear from the Twp. of Armstrong regarding this.(per D. Perreault)

Questions arose regarding our fuel prices. Jamie to look into our costs and see what can be done to lower fuel prices.

The Airport still has not received the refund for HST from CRA. Jamie has been trying to contact someone at CRA, with not luck. Jeff has offered to look into this matter.

Loomex was discussed – contact has been made, and suggestion were made to inquire about asking for a rebate for the first year since nothing has been accomplished.

Discussion took place on reaching out to other municipalities for contributions. Jamie has drafted up a letter to be sent out to these municipalities.

8. **Closed Session**
No closed session.

10. **Adjournment**

Moved by: Laurie Bolesworth

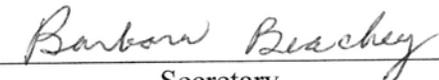
Seconded by: Kerry Stewart

BE IT RESOLVED THAT "this meeting be adjourned at 7:31 p.m."

Carried



Chair



Secretary



MINUTES OF THE REGULAR MEETING OF THE BOARD

Held on Wednesday, April 26th, 2023, at 5:30 PM at Blanche River Health Conference Room

Present: Derek Mundle (Chair), Jeff Laferriere, Mary-Jo Lentz, Jesse Foley, Lois Perry, Clifford Fielder, Ian Macpherson, Pat Kiely, Rick Owen, Mark Stewart (CAO)

Staff: Janice Loranger – Director of Finance, Louanna Lapointe – Ontario Works Manager, Rachel Levis – Director of Human Resources, Steve Cox – Housing Services Manager, Corey Mackler – Information Technology Manager, John McCarthy – EMS Chief, Lyne Labelle – Children's Services Manager, Michelle Caron - Recorder

Absent:

Guests: Judy Kleinhuis - Grant Thornton LLP, Darlene Wroe – Temiskaming Speaker

The Regular Meeting of the Board was called to order at 5:30 PM.

1.0 CALL TO ORDER AND LAND ACKNOWLEDGMENT

2.0 DISCLOSURE OF PECUNIARY INTEREST

Nil

3.0 PETITIONS AND DELEGATIONS

Nil

4.0 ACCEPTANCE/ADDITIONS TO AGENDA

Resolution 2023- 31

Moved by Clifford Fielder and seconded by Pat Kiely

THAT the agenda of the Regular Meeting of the Board held on April 26th, 2023, be accepted as amended with the addition of 7.5 – Retirement and Donation of Ambulance of 5241.

Carried.

5.0 ADOPTION OF PREVIOUS MINUTES – March 22nd, 2023, REGULAR MEETING OF THE DTSSAB BOARD

Resolution 2023-32

Moved by Mary Jo Lentz and seconded by Ian Macpherson

THAT the Minutes of the Regular Meeting of the DTSSAB Board held on March 22nd, 2023, be accepted as presented.

Carried.

6.0 CORRESPONDENCE

6.1 Ministry of Education

Resolution 2023-33

Moved by Jeff Laferriere and seconded by Jesse Foley

THAT the Board accept the Correspondence as presented, for information.

Carried.

7.0 NEW BUSINESS

7.1 2022 Audit Report

Resolution 2023-34

Moved by Rick Owen and seconded by Lois Perry.

THAT the Board approve the DTSSAB 2022 Consolidated Financial Statements, as presented.

Carried.

7.2 Onboarding Follow-Up

Rachel Levis, Director of Human Resources, presented this item to the Board for their information.

7.3 CAO Report

This report was presented to the Board by Mark Stewart, Chief Administrative Officer, for information.

7.4 NOSDA AGM Attendance Thunder Bay

This invitation was extended to Board Members by Mark Stewart, Chief Administrative Officer.

7.5 Retirement and Donation of Ambulance 5241

Resolution 2023-36

Moved Pat Kiely and seconded by Clifford Fielder

THAT the Board approve the donation of one decommissioned ambulance VIN 1FDWE3FS9FDA23294 from the EMS Department to the Sesekinika Fire Department with the arrangement they will be responsible for the removal from the South DTSSAB Office and all associated costs.

Carried.

8.0 ADJOURNMENT/MEXT MEETING

Resolution 2023-37

Moved by Ian Macpherson and seconded by Mary Jo Lentz

THAT the Board meeting be hereby adjourned at 6:53 PM. AND THAT the next meeting be held on May 17th, 2023, or at the call of the Chair.

Minutes signed as approved by the Board:

Derek Mundle, Chair

Date

Recorder: Michelle Caron

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

April 26, 2023

Present: Acting Chair: Dan Dawson
Members: Florent Heroux, Suzanne Othmer, Robert Ritchie, Voula Zafirir

Regrets: Carman Kidd, Melanie Ducharme

Also Present: Jennifer Pye, Planner and Secretary-Treasurer

Public: Olivia Magalhaes, Applicant B-2023-02

1. Opening of Meeting

Resolution No. 2023-08

Moved By: Dan Dawson

Seconded By: Florent Heroux

Be it resolved that the Committee of Adjustment meeting be opened at 1:32 p.m.

Carried

2. Adoption of Agenda

Resolution No. 2023-09

Moved By: Dan Dawson

Seconded By: Voula Zafirir

Be it resolved that the Committee of Adjustment adopts the agenda as printed.

Carried

3. Appointment of Chair

Resolution 2023-10

Moved By: Robert Ritchie

Seconded By: Suzanne Othmer

Be it resolved that the Committee of Adjustment appoints Dan Dawson as the Acting Chair for the April 26, 2023 meeting in the absence of Carman Kidd, Chair.

Carried

4. Declaration of Pecuniary Interest

None

5. Adoption of Minutes

Resolution No. 2023-11

Moved By: Florent Heroux

Seconded By: Robert Ritchie

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores hereby approves the minutes of the January 25, 2023 Committee of Adjustment Meeting as printed.

Carried

6. Public Hearings

Acting Chair Dan Dawson advised that this afternoon a public hearing is scheduled for one consent application.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

April 26, 2023

The Planning Act requires that a public hearing be held before the Committee of Adjustment decides whether to approve such applications. The public hearing serves two purposes: first, to present to the Committee and the public the details and background to the proposed application and second, to receive comments from the public and agencies before a decision is made.

6.1 Consent Application B-2023-02 – RioPlaza Properties Inc.

The Chair declared the public hearing for Consent Application B-2023-02 to be open.

The Chair asked the Planner, Jennifer Pye, to summarize the proposal, provide any additional information that may be relevant and summarize any correspondence received to date regarding this application.

Subject land: 883303 Highway 65; DYMOND CON 3 S PT LOT 9 RP 54R2036 PART 1 PT PT PART 2 PCL 10617SST.

Purpose of the application: The applicant is seeking to sever a 56.258 metre x 58.71 metre vacant lot from the Highway 65 frontage of the subject land for future commercial development. The applicant is also proposing to sever a 22.6 metre x 58.71 metre easement along the southern boundary of the proposed severed property to allow for access and sanitary sewer connection to the existing service on the proposed retained property, and an 8 metre x 51.15 metre easement extending east from the eastern boundary of the proposed severed property to allow a connection to the existing water service on the proposed retained property..

Statutory Public Notice: The application was received on March 30, 2023 and was circulated to City staff. Notice of the complete application and the public hearing was advertised in the Temiskaming Speaker and Weekender beginning on April 12, 2023 in accordance with the statutory notice requirements of the Planning Act. Notice of the application was also mailed to property owners within 60m of the subject land.

Jennifer Pye reviewed the planning report and advised that the application is consistent with the Provincial Policy Statement (2020), and meets the general intent and purpose of the City of Temiskaming Shores Official Plan and City of Temiskaming Shores Zoning By-law, and recommended that the Committee approve the application.

A Committee member asked about sight lines at the entrance onto Highway 65 if a new building were to be constructed on the proposed severed property. The applicant noted that the Ministry of Transportation usually requires a minimum 14 metre setback from the right-of-way for provincially-controlled roadways.

A Committee member mentioned that there was previously a gas station in this location. Jennifer Pye noted that a record of site condition would only be required if a sensitive use were being proposed on the severed property.

A Committee member asked about the comments received from the Ministry of Transportation. Jennifer Pye stated that when a proposed development is brought forward for the severed property the MTO will be circulated on the application to ensure the comments and requirements are satisfied. It was further noted that it is not appropriate to place those conditions on the approval of the consent application as conditions must be fulfilled within 2 years of the date of the decision and as there is no development currently proposed for the severed property it is not reasonable to require those items to be addressed through the consent application where they can be addressed through the site plan control process.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

April 26, 2023

The Committee considered and adopted the following resolution:

Resolution No. 2023-12

Moved By: Florent Heroux

Seconded By: Suzanne Othmer

Whereas the Committee of Adjustment for the City of Temiskaming Shores has considered Consent Application B-2023-01 as submitted by RioPlaza Properties Inc. for the following lands: 883303 Highway 65; DYMOND CON 3 S PT LOT 9 RP 54R2036 PART 1 PT PT PART 2 PCL 10617SST;

And whereas applicant is proposing to sever a 0.33 hectare (0.815 acre) vacant building lot from the west side of the existing property, and to establish two easements on the proposed retained property to accommodate access and servicing for the proposed severed property;

And whereas the Committee of Adjustment for the City of Temiskaming Shores has received the planning report dated April 21, 2023 and has considered the recommendations therein;

Be it resolved that the Committee of Adjustment for the City of Temiskaming Shores approves Consent Application B-2022-05 subject to the following conditions:

- 1) The following documents shall be provided to the Secretary-Treasurer for the transaction described:
 - a) Two copies of the signed Acknowledgement and Direction;
 - b) The “Transfer in Preparation” and/or “Transfer Easement in Preparation”;
 - (i) Confirmation from the Ministry of Transportation that the draft Transfers in Preparation and/or Transfer Easements in Preparation have been reviewed and approved;
 - c) A Planning Act Certificate Schedule on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on Page 1 of the “Transfer in Preparation” and/or “Transfer Easement in Preparation”;
 - d) A reference plan of survey which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which consent approval relates;
 - (i) Confirmation from the Ministry of Transportation that the draft reference plan of survey has been reviewed and approved prior to filing at the Land Registry Office
 - e) A copy of the access and sanitary service easement agreement which sets out the responsibilities of the property owners for maintenance of the easement area including, but not limited to access, grading, snow removal, repairs, and remediation;
 - (i) Confirmation from the Ministry of Transportation that the draft easement agreement has been reviewed and approved
 - f) A copy of the water service easement agreement which sets out the responsibilities of the property owners for maintenance of the easement area including, but not limited to access, repairs, and remediation;
 - g) An undertaking from the applicant’s solicitor confirming that the easement agreements required in conditions 1) e) and 1) f) will be registered on title to both the dominant and servient lands.

Notes to approval:

- Please review the Ministry of Transportation comment emails for notes related to the approval of this application and any future development of the proposed severed property.

**The Corporation of the City of Temiskaming Shores
Committee of Adjustment**

Meeting Minutes

April 26, 2023

Carried

7. New Business

7.1 Proposed Provincial Planning Statement

Jennifer Pye updated the Committee on the proposed Provincial Planning Statement to replace the Provincial Policy Statement and the Growth Plan for the Greater Golden Horseshoe. She gave the Committee an overview on some key changes that would affect the Committee if the policy is approved, including severances in prime agricultural area and rural areas. Jennifer recommended the Committee review the proposed policies and provide any feedback. Jennifer will be thoroughly reviewing the document and providing a report to Council with suggested comments to the Province and will provide this information to the Committee at the next meeting.

8. Unfinished Business

None

9. Applications for Next Meeting

Next meeting: May 31, 2023 – Cancellation Certificate, Consent Application B-2023-03

10. Adjournment

Resolution No. 2023-13

Moved By: Robert Ritchie

Seconded By: Voula Zafiris

Be it resolved that the Committee of Adjustment meeting be closed at 2:04 p.m.

Carried

Dan Dawson
Acting Chair

Jennifer Pye
Secretary-Treasurer

Temiskaming Shores Public Library Board

Meeting Minutes

Wednesday, April 26, 2023

7:00 p.m. in person and via zoom

1. Call to Order

Meeting called to order by Library Board Chair Brigid Wilkinson at 7:00 p.m.

2. Roll Call

Present: Claire Hendrikx, Joyce Elson, Chair Brigid Wilkinson, Nadia Pelletier-Lavigne, Erica Burkett, Vice Chair Erin Little and Library CEO Rebecca Hunt in person. Sarah Bahm and Thomas McLean via zoom. Melanie Ducharme arrived at 7:30. Erica Burkett left at 7:55.

Regrets: None

Members of the Public: 1 arrived at 8:00.

3. Adoption of the Agenda

Motion #2023-24

Moved by: Nadia Pelletier-Lavigne

Seconded by: Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board accepts the April 26, 2023 agenda as amended.

Addition: Correspondence a. Letter from TTF for information.

Carried.

4. Declaration of conflict of interest: none.

5. Adoption of the Minutes

Motion #2023-25

Moved by: Nadia Pelletier-Lavigne

Seconded by: Erin Little

Be it resolved that the Temiskaming Shores Public Library Board approves the minutes of the meeting held on Wednesday, March 22, 2023 as presented.

Carried.

6. Business arising from Minutes:

a. None.

7. Correspondence:

a. **Letter from TTF.** Re: May Ball disbursements. For information.

8. Secretary–Treasurer’s Report

Report, workplace inspection reports, monthly financial statement and Scotiabank Statements included in the trustees’ information packet

Library CEO’s Report

April 18, 2023

Building: Fire Safety checks are completed on a monthly basis and reported to the Fire Prevention Officer for the City. Workplace safety inspections are completed on a monthly basis by the Library’s Health and Safety Representative.

CJTT Chats: I am continuing to do monthly CJTT chats to promote library programs. My next chat is on Monday, May 8.

CAMH Mental Health in the Workplace Training: Training has been scheduled for staff. Training of all Library Clerks and Substitute Library Clerks should be completed by November 2023.

Community Fridge: The Community Food Action Network will have a launch for the Fridge on May 5.

Learn HQ Webinar “Marketing, Communication, and Public Relations in Public Libraries”: This course was very helpful and had a lot of tips for social media posts. I was happy to see that some of the things they recommended, such as having an overall social media posting schedule in Excel, we are already doing. I am looking forward to the next session in the series.

Ontario Library Service: OLS has asked me to be a speaker on the Strategic Planning Panel for the Advancing Public Library Leadership program. As part of their curriculum I will participate virtually during the fall session.

Staff Performance Evaluations and Goal Setting: Performance evaluations and goal setting meetings have been completed for all full-time staff.

Workplace Inspections: The March 29 workplace inspection showed the staff first aid training on the list again. We are in the process of scheduling training. I am hoping to be able to train 75% of the staff on Saturday, May 13.

Programs:

Gadget Helper—Thursdays

Afternoon English Book Club—Every 6 weeks on Wednesday afternoons

Class Visits—As scheduled

Alzheimer Awareness booth in lobby—As scheduled once a month

Saturday Family Storytime—Every second Saturday, starting February 25

From Soup to Tomatoes Exercise Class—Tuesdays and Thursdays, starting March 23.

Spring Preschool Storytime—Wednesdays starting April 5

French Book Club—Every six weeks on Tuesday afternoons

Finances and Statistics

The Board reviewed the workplace inspection, financial and statistical reports, including the Scotiabank Statements as provided by the CEO.

Motion #2023- 26

Moved by: Erica Burkett

Seconded by: Thomas McLean

Be it resolved that the Temiskaming Shores Public Library Board accepts the April Secretary-Treasurer's report, workplace inspection report and financial reports.

Carried.

9. Committee Reports:

- a. FINANCE AND PROPERTY: Meeting after the April Board meeting.
- b. PLANNING, POLICY, PERSONNEL AND PUBLICITY: Schedule meeting for May.
- c. STRATEGIC PLANNING: Schedule meeting for May.
- d. LIBRARY SERVICES: Schedule meeting for May.

10. New Business:

- a. **Report LIB-06-2023 Annual Survey for 2022 Fiscal Year.** Discussion and Motion.

Motion #2023-27

Moved by: Claire Hendrikx

Seconded by: Sarah Bahm

Be it resolved that the Temiskaming Shores Public Library Board accepts the information in the annual survey for the Ministry of Tourism, Culture and Sport and consents to the release of the survey report to the Ministry.

Carried.

- b. **2022 Library Annual Report.** For discussion and review. The CEO will prepare a presentation the Library Board can use to present the information to City Council and the Contracting Townships.

- c. **Report LIB-07-2023: Library book trucks for book sale.** Request to purchase three new steel book trucks. Discussion. Motion.

Motion #2023-28

Moved by: Joyce Elson

Seconded by: Erin Little

Be it resolved that the Temiskaming Shores Public Library Board accepts report LIB-07-2023 and moves to purchase three steel book trucks to use for the library's book sales.

Carried.

- d. **Staff first aid training.** Request to close library on Saturday, May 13 for training. Discussion. Motion.

Motion #2023-29

Moved by: Erica Burkett

Seconded by: Claire Hendrikx

Be it resolved that the Temiskaming Shores Public Library Board closes the library for the day on Saturday, May 13 for staff first aid training.

Carried.

- e. **Compressed workweek.** Information from the City, discussion. Library staff who are part of the Management Team of the city are eligible to take part in the pilot program.

11. Policy Review

- a. **Info-1 Information Services Policy.** Review.

- b. **Info-2 Information Service Research Fee Policy.** Review and Motion.

Motion #2023-30

Moved by: Melanie Ducharme

Seconded by: Joyce Elson

Be it resolved that the Temiskaming Shores Public Library Board accepts the Policies: Info-1 Information Services and Info-2 Information Service Research Fee as amended by the Board.

Carried

12. Closed Session

a. Closed session in regards to identifiable individuals.

Motion #2023-31

Moved by: Claire Hendrikx

Seconded by: Sarah Bahm

Be it resolved that the Temiskaming Shores Public Library Board go into closed session at 8:11 p.m. in regards to identifiable individuals.

Carried.

Motion #2023-32

Moved by: Melanie Ducharme

Seconded by: Erin Little

Be it resolved that the Temiskaming Shores Public Library Board rise from closed session at 8:28 p.m. in regards to identifiable individuals.

Carried.

13. Adjournment

Adjournment by Melanie at 8:29 p.m.

Chair –



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on May 3, 2023 at 6:30 P.M.

Kirkland Lake Boardroom / Microsoft Teams

1. The meeting was called to order at 6:30 p.m.

2. **ROLL CALL**

Board of Health Members

Stacy Wight	Chair, Municipal Appointee of Kirkland Lake
Casey Owens	Municipal Appointee for Town of Kirkland Lake
Jesse Foley	Vice-Chair, Municipal Appointee for Temiskaming Shores (Video)
Mark Wilson	Municipal Appointee for Temiskaming Shores
Jeff Laferriere	Municipal Appointee for Temiskaming Shores
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Curtis Arthur	Provincial Appointee (6:37 pm)
Guy Godmaire	Municipal Representative for Township of Brethour, Harris, Harley & Casey, Village of Thornloe

Regrets

Steve McIntyre	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Carol Lowery	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Vacant	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart

Timiskaming Health Unit Staff Members

Dr. Glenn Corneil	Acting Medical Officer of Health/CEO
Randy Winters	Director of Corporate Services
Erin Cowan	Director of Strategic Services and Health Promotion
Rachelle Cote	Executive Assistant
Amanda Mongeon	Public Attendee (Video)

3. **APPROVAL OF AGENDA**

MOTION #26R-2023

Moved by: Paul Kelly

Seconded by: Jeff Laferriere

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on May 3, 2023, as presented.

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **APPROVAL OF MINUTES**

MOTION #27R-2023

Moved by: Casey Owens

Seconded by: Jesse Foley

Be it resolved that the Board of Health approves the minutes of its regular meeting held on April 5, 2023, as presented.

CARRIED

6. **BUSINESS ARISING**

N/A

7. **REPORTS OF MOH/CEO**

Dr. Corneil provided a summary of the local COVID-19 situation and other related updates.

8. **HUMAN RESOURCES & FINANCE UPDATE**

Randy Winters provided an update for information purposes.

Municipal Expense Allocation Method:

A presentation summary for Board approval was provided and the Board passed the following motion:

MOTION #28R-2023

Moved by: Jeff Laferriere

Seconded by: Mark Wilson

- *Whereas* the method of allocation for Board of Health expenses is governed by Ontario Regulation 489/97 under the Health Protection and Promotion Act;
- *And Whereas* the Board of Health of the Timiskaming Health Unit currently uses the most recent enumeration conducted by the Municipal Property and Assessment Corporation to allocate expenses;
- *And Whereas* the Board of Health of the Timiskaming Health Unit feels that changing the method of allocation to utilize the most recent Census conducted by Statistics Canada allows for a more accurate and equitable distribution of expenditures;
- *And Whereas* any change in allocation method must be agreed to by all obligated municipalities;
- *Therefore be it resolved* that the Board of Health directs the Medical Officer of Health to correspond with all obligated municipalities on the recommendation to move to Census based allocation for board of health expenditures effective January 1, 2024 and that agreement be in the form of a motion from each Municipal Council.

CARRIED

Board direction: a letter and summary to be issued to all (24) obligated district municipalities for approval. The applicable Board member to be copied on the email communication.

9. **NEW BUSINESS**

a. **Briefing Note: Mental Health Promoting Policies**

MOTION #29R-2023

Moved by: Curtis Arthur

Seconded by: Guy Godmaire

Be it resolved that the Board of Health approves the following motion:

1. *Whereas* mental health is an integral part of overall health and well-being,
2. *And whereas* physical health and mental health are interrelated,
3. *Therefore, be it resolved that* the Timiskaming Board of Health supports the concept of parity of esteem, which means equally valuing mental and physical health, by endorsing the Parity of Esteem Position Statement (*Appendix A*).
4. *And that* the Timiskaming Board of Health supports the Act for Mental Health campaign by signing letters (*Appendix B*) addressed to federal leaders: Prime Minister, Minister of Health, Minister of Finance, and Minister of Mental Health and Addictions.

CARRIED

b. **Board Member Resignation**

MOTION #30R-2023

Moved by: Jesse Foley

Seconded by: Casey Owens

Be it resolved that the Board of Health accepts the resignation of Lori Jordans, effective April 19, 2023.

CARRIED

10. **CORRESPONDENCE**

MOTION #31R-2023

Moved by: Jeff Laferriere

Seconded by: Paul Kelly

Be it resolved the Board of Health acknowledges receipt of the correspondence for information purposes.

CARRIED

11. **IN-CAMERA**

Nothing to report.

12. **RISE AND REPORT**

N/A

13. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on June 7, 2023 at 6:30 pm in Englehart.

14. **ADJOURNMENT**

MOTION #32R-2023

Moved by: Guy Godmaire

Seconded by: Jesse Foley

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:09 pm.

CARRIED

Stacy Wight, Board Chair

Rachelle Cote, Recorder

Memo

To: Mayor and Council
From: Mitch McCrank, Manager of Transportation Services
Date: June 20th, 2023
Subject: Amend By-law 22-107 to include Consignment Auction Agreement
Attachments: Consignment Auction Agreement (**Please refer to By-Law 2023-077**)

Mayor and Council:

During 2022, City council approved a pilot program with Enterprise Fleet Management for new vehicle delivery, maintenance and repair coordination of our Light Duty Fleet including 2 SUV's and 7 light duty Trucks. This program allowed vehicles to be set up as Open Ended (Equity) Leases. The by-law agreement was signed on June 21st, 2022, and since then we have received two SUV's and one Truck. There is one Truck on the lot at Wilson's and five others coming shortly.

Since signing the master agreement, Enterprise has issued all their clients a separate Consignment Auction Agreement. As part of the Enterprise program, their team handles the sale of any City Owned Light Duty fleet vehicle for us. As one new vehicle comes into our possession for the program, one older vehicle goes out. This agreement is just further documentation to track and set forth terms and conditions for the sale process.

The disposal procedure is consistent with the Municipalities disposal of fleet policy and is similar to what we have done in the past through GovDeals. With Enterprise, they take care of it all from start to finish and allow staff to focus on other things.

Also note, this is a non-exclusive agreement, indicating if the municipality wishes to go somewhere else to sell the vehicle being replaced, the City can do that.

There is small service fee of \$495.00 per vehicle sold that is to be paid to Enterprise for their work.

In conclusion, staff recommend amending By-law 22-107 and signing the Consignment Auction Agreement with Enterprise to continue our partnership in managing our light duty fleet. Thank you.

Prepared by:

Reviewed and submitted for
Council's consideration by:

Mitch McCrank, CET
Manager of Transportation Services

Amy Vickery, CMO
City Manager

Subject: Donation – Remote Access Vehicle **Report No.:** PPP-003-2023
Agenda Date: June 20, 2023

Attachments

- Appendix 01:** Kubota RTV-X1140 4WD ROPS Specifications
Appendix 02: Draft Agreement (**Please refer to By-law No. 2023-078**)

Recommendations

It is recommended:

1. That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PPP-003-2023; and
2. That Council directs staff to prepare the necessary by-law to enter into a funding agreement with the Haileybury Firefighters Association for a donation of funds towards the purchase of a remote access vehicle to be used for wildland firefighting and located at Station 1 in the amount of \$38,750 plus applicable taxes for consideration at the June 20, 2023 Regular Council meeting.

Background

Station 1 is located at 54 Rorke Ave in the community of Haileybury. Station 1 currently utilizes a small utility trailer for forestry & wildland fires covering a response area of 90.67 km² of mixed rural and urban community. During a forestry or wildland fire event, once on scene, firefighters must locate a water source, determine a safe access route to the fire, then proceed to set up pumps, distribute fire hose, and tools which are deployed by a labour-intensive manual process.

The Haileybury Firefighters Association approached the City of Temiskaming Shores about providing a donation to support the purchase of a remote access and wildland fire response vehicle. After discussing the proposed donation and going over some options, the donor has requested that the city purchase and equip a Kubota RTV-X1140 with tracks for use at forestry and wildland fires. The donor has indicated that they would be willing to contribute \$39,432 which would complete the purchase.

Analysis

The purpose-built remote access vehicle from Kubota was selected for its versatility, cargo capacity, safety features and durable steel body.

Ongoing maintenance would be conducted by the fire department maintenance personnel and incorporated into our regular fleet maintenance program.

A proposed donation agreement is attached as Appendix 02.

Consultation / Communication

- Consultation with Fire Chief & Fire Prevention throughout the project

Financial / Staffing Implications

This item has been approved in the current budget: Yes No N/A

This item is within the approved budget amount: Yes No N/A

The total cost of this project is \$39,432 and will be completely funded by the donation.

Alternatives

Council could direct staff to decline this donation offer.

Submission

Prepared by:

Reviewed and submitted for Council's consideration by:

Original signed by

"Original signed by"

Steve Langford
 Fire Chief

Amy Vickery
 City Manager

MCK TEMISKAMING SHORES

P.O. BOX 1324, 883304 HWY 65, NEW LISKEARD, ON P0J1P0

Serving you well is our top priority!



Quote # 1590805

Reference: Leo 705-647-2231 As Sponser MOD

Expires: 05/15/2023

Prepared for: Haileybury Fire Department kbrown@temiskamingshoresfire.ca

By:

Equipment

1 New Kubota #RTV-X1140 25HP DSL 3-HST 4WD ROPS \$38,750.00



* Not exactly as shown. Shown with optional product.

Qty	Item	Class	Description	Serial #	Ext Price
1	#RTV-X1140		25HP DSL 3-HST 4WD ROPS		\$25,779.00
1	K762120600		RTV-X1140WL-A ATV tires/Spray In Bedliner		\$724.00
	Includes...				
	Orange		Orange		
	Spray in Bedliner		Spray In Bedliner		
	ATV		25X10-12 ATV Tire Steel		
1	7200003259		BLOCK HEATER		\$254.39
1	7000091505		REPLACEMENT CORD(7000091500)		\$47.41
1	*V5236		Backup Alarm		\$212.00
1	*7770011555		VRX45 4500lbs Synthetic Rope Double Row		\$767.00
2	*7770010706		RTV Side View Mirror, Breakaway		\$352.00
1	*V4266		Rear View Mirror Kit		\$79.00
1	CAB		Modular Cab & Hard Canopies		\$0.00
1	*VC5044		Metal Canopy (Black)		\$1,745.00
1	*VC5080		Wire Harness Kit/Multiple Acc		\$210.00
1	*VC5050		Front Work Lights LED (2)		\$332.00
1	*VC5051A		Rear Work Light LED (1)		\$327.00
1	*VC5053		Dome Light Kit		\$138.00
1	*V5237		Turn Signal/Hazard Kit ROPS		\$428.00
1	UTV-4S1		four season camso tracks		\$6,399.00
1	Freight		from camso to New Liskeard		\$200.00
1	strobe lights		installed strobe lights		\$250.00

Notes:

Quote Summary

Notes:

Equipment Total	\$38,750.00
Administration Fees	\$0.00
Other Taxable	\$0.00
Plus Purchasable Warranty	\$0.00
Selling Price	\$38,750.00
Less Trades	\$0.00
Total After Trades	\$38,750.00
GST/HST	\$5,037.50
PST/QST	\$0.00
Non Taxable Environmental Charges	\$0.00
Other Non-Taxable	\$0.00

Quotation good for 30 days.

MCK TEMISKAMING SHORES

P.O. BOX 1324, 883304 HWY 65, NEW LISKEARD, ON P0J1P0

Serving you well is our top priority!



Quote # 1590805

Reference: Leo 705-647-2231 As Sponser MOD

Expires: 05/15/2023

Prepared for: Haileybury Fire Department kbrown@temiskamingshoresfire.ca

By:

Total	\$43,787.50
Liens outstanding on trade-in	\$0.00
Cash Down Payment	\$0.00
Total After Cash Down Payment	\$43,787.50

To accept, please sign here and return to dealer

The Corporation of the City of Temiskaming Shores

By-law No. 2023-069

Being a by-law to enter into an agreement with EXP Services Inc. for the Contract Administration for the Albert Street Reconstruction Project

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. PW-012-2023 at the June 6, 2023 Committee of the Whole meeting and directed staff to prepare the necessary by-law to enter into an agreement with EXP Services Inc. for Contract Administration for the Albert Street Reconstruction Project at a cost of \$ 139,820.00, plus applicable taxes, for consideration at the June 20, 2023 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with EXP Services Inc. for the Contract Administration for the Albert Street Reconstruction Project at a cost of \$139,820.00, plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 20th day of June, 2023

Mayor

Clerk



Schedule “A” to

By-law 2023-069

Agreement between

The Corporation of the City of Temiskaming Shores

and

EXP Services Inc.

Contract Administration for the Albert Street Reconstruction Project

This agreement made this 20th day of June, 2023

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called “the Owner”)

and

EXP Services Inc.
(hereinafter called “the Contractor”)

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Provide all material and perform all work described within this Agreement.
- b) Do and fulfill everything indicated by this Agreement and in the Contract Documents as itemized in Appendix 01, a copy of which is hereto attached and forming part of this agreement; and
- c) Complete, as certified by the Manager Environmental Services, all the work by **July 1, 2024**
- d) The time limits referred to in this Agreement may be abridged or extended by mutual agreement by both Parties.

Article II:

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid **One hundred and thirty-nine thousand eight hundred and twenty dollars and zero cents (\$139,820.00) plus applicable taxes,** subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties, or between them and the Manager shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where,

during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Contractor:

EXP Services INC.

P.O. Box 1208, 310 Whitewood Avenue West
New Liskeard, Ontario
P0J 1P0

The Owner:

City of Temiskaming Shores

P.O. Box 2050, 325 Farr Drive
Haileybury, Ontario
P0J 1K0

The Manager of Environmental Services:

Steve Burnett

City of Temiskaming Shores
P.O. Box 2050, 325 Farr Drive
Haileybury, Ontario
P0J 1K0

Remainder of Page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in
the presence of)

EXP Services INC.

Doug Walsh, Team Lead

Municipal Seal)

**The Corporation of the City of Temiskaming
Shores**

Mayor – Jeff Laferriere

Clerk – Kelly Conlin



Appendix 01 to
Schedule "A" to

By-law No. 2023-069

Form of Agreement



Contract Administration for Albert Street Reconstruction

The Corporation of the City of Temiskaming Shores

Type of Document:

Proposal

Project Name:

Albert Street Reconstruction – Contract Administration

Prepared and Reviewed By:

Amy Kwaka, Engineering Lead

EXP

310 Whitewood Avenue West

New Liskeard, ON, P0J 1P0

t: +1.705.647.4311

f: +1.705.647.3111

Approved By:

Douglas Walsh, C.E.T., Team Lead

Date Submitted:

2023-05-17

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1 Introduction

1.1 EXP Company Profile

With a mission to understand, innovate, partner, and deliver, EXP Services Inc. (EXP) provides engineering, architecture, design, and consulting services to the world's built and natural environments. Our heritage dates to 1906, when the earliest of EXP's predecessor companies started its engineering infrastructure practice. Today, over 3,000 creative EXP professionals across North America provide the passion and experience needed to deliver successful projects around the world. We provide the experience and expertise needed to deliver successful project outcomes for our clients and add value to their businesses, whether the project is big or small. Our highly qualified professionals and experts include engineers, urban planners, architects, designers, technicians, drafts people, surveyors, and project managers. Using state-of-the-art equipment and technologies, EXP's multi-disciplinary teams' partner with our clients to analyze, plan, develop and implement the most effective and sustainable solutions.

EXP New Liskeard is a full-service, multi-disciplinary engineering firm based locally in the City of Temiskaming Shores, which has provided services for many clients throughout the Northern area. With a strong presence in Northern Ontario, we are well-positioned to undertake projects with key staff familiar with a wide variety of projects including but not limited to Bridge design, Drainage and Hydrology investigations, Environmental services, Geotechnical investigations, Surveying services, and Contract Administration services. EXP New Liskeard has maintained municipal, private and ministry clients ranging from Huntsville to Moosonee and are well versed in the engineering practices and procedures for our Northern area providing services that have been completed on budget and within specified timelines. We take pride in maintaining face to face relationships with our clients while projects are ongoing and after completion, whether they are in the same community or in Moosonee, which is a day's travel from our office. During all stages of projects, we will work in conjunction with Township staff to ensure the needs and requirements of the project are met through consultation meetings and, if required, the attendance at council meetings.

2 Project Understanding

EXP has extensive knowledge of the project area from having performed the design of this project, as well as extensive experience working for the City of Temiskaming Shores. EXP would like to highlight the following benefits that we can bring to this project:

- We are based in the Timiskaming District. Our employees are a mix of rural and urban with many of our families involved in the farming, mining, logging industries and relate well to the stakeholders with which EXP will be consulting.
- Most importantly, we are taxpayers in the area and understand the implications of overbudget projects to small townships.

It is our understanding that the Corporation of the City of Temiskaming Shores is requesting contract administration of project NWL-01701012 – Reconstruction of Albert Street located in Haileybury.

3 Project Team

3.1.1 Project Director, Nolan Dombroski, P.Eng.

Nolan Dombroski, P.Eng., will serve as the Project Director acting as a resource for the team and overseeing the project. Nolan has over 10 years of experience in municipal infrastructure, and extensive project experience in the City of Temiskaming Shores. In addition, he is a capable project manager and has successfully carried out multi-disciplinary projects of varying size.

3.1.2 Project Manager/Contract Administrator, Douglas Walsh, C.E.T.

Mr. Walsh will be the Project Manager / Contract Administrator for this assignment. He act as the liaison between the City and the Contractor, and will work with the inspection team. Doug is a graduate Civil Engineering Technologist and has a wide range of experience in municipal infrastructure including water distribution, sewage collection, roadway construction and maintenance and solid waste management. Most recently, he was employed as the Director of Public Works with the City of Temiskaming Shores, managing various linear infrastructure projects related to potable water and wastewater as well as roadway maintenance and construction. Doug will report to the Project Director and will oversee the Inspectors.

3.1.3 Senior Inspector, Jeff Davis, C.Tech, rcsi

Jeff Davis, C.Tech, will be the Senior Inspector for this project. Jeff has 20 years of experience performing site inspection and contract administration duties on a variety of Municipal and MTO projects. Jeff is very experienced in dealing with the interpretation of Contract Drawings and Specifications, as well as liaising with the Contractor. Jeff has extensive experience in civil construction including roadways, structures, piping, and grading. Jeff will report to the PM/CA and will work with the Junior Inspector.

3.1.4 Inspector, Solyn Goudreault

Solyn Goudreault has nearly 2 years of experience with drafting and topographical surveys. He is a graduate of the Electrical Engineering Technician and the Instrumentation and Control Engineering Technician programs at Cambrian College and Northern College respectively. He is familiar with engineering drawings, specifications and has a basic understanding of construction operations and safety. Solyn will report to Jeff, Senior Inspector.

4 Corporate Experience

EXP has extensive experience performing contract administration work on both Municipal and MTO projects in Northeastern Ontario.

4.1 Similar Projects

Exp presents the following similar projects to illustrate our experience with contract administration on municipal linear infrastructure.

4.1.1 Larder Lake– 7th, 8th, and 9th Ave, and Manitoba Street Reconstruction

This project included the design and contract administration for the reconstruction of approximately 600ms of municipal streets. The project included 200mm PVC sanitary sewer, 150mm diameter watermain, granular, and asphalt hot mix paving. This project had a construction value of \$2,080,500.

4.1.2 Dymond Infrastructure Upgrades, Phase 2&3

This project included design and contract administration for water main upgrades in Dymond. The construction consisted of approximately 1230m of watermain and associated excavation, granulars, hot mix paving, and reinstatement including concrete curb. The construction had a construction value of \$994,400.

4.1.3 Kapuskasing – Government Road Reconstruction

This project included the design and contract administration of approximately 700ms of Government Road. The project included the installation of sanitary sewer, sanitary forcemain, storm sewer, watermain and complete road reconstruction. The roadway reconstruction aspect of this project included: the addition of granular material; placement of concrete curb & gutter; construction of concrete sidewalk; and hot-mix asphalt paving of the roadway and an elevated bicycle lane. The modification and replacement of linear infrastructure including sanitary sewers and structures, sanitary forcemain and tie-ins to sanitary sewers; storm sewers and structures; and watermain with associated appurtenances were also part of this project. The construction value was \$4,720,000.

5 Scope of Work

The scope of work includes the onsite inspection contract administration for the reconstruction of Albert Street. This work includes monitoring construction activities and ensuring compliance with the Contract Documents including specifications.

It is understood that the Reconstruction of Albert Street involves storm sewer, sanitary sewer and watermain replacement, as well as hot mix paving.

We have assumed that project completion will require a minimum of 18 weeks over a two-year construction period, based on the Contractor's use of a single crew for all work in 2023 with the final work being carried out in 2024 as weather and ground conditions permit. At the request of the City we have provided an estimate for one (1) Inspector on site for 45 hours per week. Should additional hours or staff be required, we will be able to provide staff as requested.

5.1 Site Records & Contract Document Modification

EXP will maintain, as appropriate, record copies of contracts, engineering drawings, codes and standards, change order information, and related documents, and will distribute them as required. EXP will revise contract drawings as needed to ensure compliance with the contract documents. The required documents will be submitted to the Contractor.

The Project Manager will revise contract specifications when necessary, for the proper guidance and coordination of selected materials and equipment conforming to the contract documents. The field inspectors will prepare weekly and monthly written status reports for the clients review to discuss progress on the work, issues encountered during the reporting period, and schedule for upcoming work. EXP will ensure that a set of (marked-up) as constructed drawings are maintained for use in the preparation of record drawings after the project.

5.2 Field Supervision

EXP will ensure that the Contractor has all required approvals prior to commencing construction and will ensure that all permanent works are constructed according to the approved design and specifications.

Should it be necessary, the key professional staff of the design team will assist the Contractor in developing alternative methods to overcome unforeseen obstacles to the performance or progress.

5.2.1 Inspection

The Senior and Junior inspector will work together on site to monitor the contractor and their operations. The Senior inspector will be responsible for more complex tasks such as checking pipe inverts and alignment, while the Junior inspector will assist the Senior inspector with tasks, as needed, and perform less complex tasks such as taking tickets, and compaction testing.

The onsite inspectors will oversee construction progress, verify quantities for payment, perform quality assurance checks, and provide front line interpretations of the Contract Documents for the contractor. Areas of non-compliance with the Contract will be identified, including maintenance of a "live" deficiency list and EXP will then notify the City and Contractor through Instruction Notices as to corrective measures required.

5.2.2 Contract Administration

The Project Manager / Contract Administrator will perform the administration of the contract. Tasks will include negotiations with the contractor, creating Change Orders and Instruction notices, providing monthly payment certificates, as well as other administrative support to the construction project, as needed.

The project manager will ensure the following:

- Effective and efficient communication with the inspection team, client, and contractor.

- Schedule, chair and provide minutes for the following meetings: Pre-construction meeting with the contractor, Progress Meetings, Contract Completion.
- Inspection of the Contractor's work for conformance with the contract documents and quality assurance monitoring.
- Preparation of the final payment certificate of construction costs and make recommendation on the release of the Construction Lien and Statutory Holdback.

5.3 Field Meetings

When required, the PM/CA and inspectors will attend regular site meetings with the Contractor to review progress of the works, construction scheduling, difficulties encountered, and any other matters affecting project construction. As required, EXP will propose solutions to overcome construction issues and present the solutions to the City for approval.

5.4 Managing Change Orders

EXP will monitor construction and will review the work for potential changes. If a change has been identified, negotiation will take place with the contractor, and a change order may be issued. Significant value Changes orders will be review with the City prior to issuing to the Contractor.

5.5 Daily Diaries and Monthly Status Reports

EXP will keep daily records of the progress of works at the construction site as well as record all issues on site (using photographs, notes, sketches) which affect the project schedule caused by changes in project scope. Diaries will be submitted weekly. Monthly status reports will give a monthly general overview of the status of the project as well as the status of the consulting and construction budgets.

5.6 Post Construction Services

EXP will prepare complete record digital drawings in DWG and PDF format and hard copies (per the RFP) requirement using the "as constructed" drawing data collected during construction. In addition, EXP will perform a warranty inspection 12 months after substantial completion and issue a deficiency report for any necessary repairs.

6 Insurance

EXP is Professional Consulting Engineering firm, as such, Professional Liability insurance for any actual or alleged error, omission, or negligent act arising out of the professional services provided by EXP, including environmental services, will be provided. EXP will provide our generic insurance certificates upon award, if requested.

The insurance includes coverage for liability arising out of the actual, alleged or threatened discharge, dispersal, release or escape of pollutants, including, but not limited to, any solid, liquid, gaseous or thermal irritants, toxic or hazardous substance, and contaminants.

Our insurance certificates will show that we are covered for the following:

- | | |
|------------------------|----------------|
| • General Liability | \$5,000,000.00 |
| • Errors and Omissions | \$2,000,000.00 |
| • Automobile | \$2,000,000.00 |

7 Closure

This proposal details the work associated with the inspection and contract administration that EXP will perform for the Reconstruction of Albert Street. The total fee for this project is **\$139,820.00** (excluding HST).

We thank you for the opportunity to submit this proposal and look forward to working with you on this project. Should you have any questions concerning the above, please do not hesitate to contact our office.



G. Douglas Walsh, C.E.T.
Team Lead,
May 17th, 2023.

Appendix 1 – Cost Matrix

Cost Estimate and Time Allotment Matrix

Project: Contract Administration / Inspection Services - Albert Street
 Client: Corporation of the City of Temiskaming Shores
 Date: May 2023



DESCRIPTION of TASKS	Nolan Dombroski		Douglas Walsh		Bradley Gilbert		Terry Pascoe		Jeff Davis		TBD		Bruce Praskey		Lisa MacKenzie		Disbursements		TOTAL PROJECT COSTS	
	Senior Director P.Eng \$205		Project Manager C.E.T. \$165		Quality Assurance A.Sc.T., rcsi \$140		Civil Designer B.Eng \$125		Sr. Inspector C.Tech \$125		Junior Insp. C.Tech. \$80		Drafting / Design Tech. \$80		Project Co-ord. \$80		Estimate	Actual	Labour Estimate	Labour + Disb.
	Hours Estimate	Hours Actual	Hours Estimate	Hours Actual	Hours Estimate	Hours Actual	Hours Estimate	Hours Actual	Hours Estimate	Hours Actual	Hours Estimate	Hours Actual	Hours Estimate	Hours Actual	Hours Estimate	Hours Actual	Estimate	Actual		
1.0 Project Administration & Management																				
Project Initiation (Internal)	2		2		2		2		2						2				\$ 1,680	\$ 1,680
Start-Up Meeting / Site Visit			2		2				2		2				2				\$ 1,180	\$ 1,180
Project Management & Administration (Est 18 Week Period)			54		18				6						18				\$ 13,620	\$ 13,620
2.0 Construction Activities																				
Project Progress Meetings			8		8				8						8				\$ 4,080	\$ 4,080
Construction Inspection (Est 18 Week Period)									800										\$ 100,000	\$ 100,000
QA & QC Testing											72						\$ 2,500		\$ 5,760	\$ 8,260
Payment Cut-off Dates (Last Working Day of Each Month)			12												12				\$ 2,940	\$ 2,940
3.0 Post Project Activities																				
Substantial Completion (45 Days following Final Inspection)			2												2				\$ 490	\$ 490
As-built Drawings							12				20		40						\$ 6,300	\$ 6,300
Attend Final Inspection (End of Maintenance Period)	2		2		2				2										\$ 1,270	\$ 1,270
	4		82		32		14		820		94		40		44		\$ 2,500.00		\$ 137,320.00	\$ 139,820.00
Total price (Excluding H.S.T.)																				\$139,820.00

* Sr. Inspector @ 45 Hr / Wk

The Corporation of the City of Temiskaming Shores

By-law No. 2023-070

Being a by-law to enter into an agreement with Miller Paving Limited for the Grant Drive Extension Asphalt

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. PW-013-2023 at the June 6, 2023 Committee of the Whole meeting and directed staff to prepare the necessary by-law to enter into an agreement with Miller Paving Limited for the completion of the Grant Drive Extension Asphalt in the amount of \$202,415.50, plus applicable taxes for consideration at the June 20, 2023 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Council authorizes the entering into an agreement with Miller Paving Limited for the completion of the Grant Drive Extension Asphalt in the amount of \$202,415.50, plus applicable taxes, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 20th day of June, 2023

Mayor

Clerk



Schedule “A” to

By-law 2023-070

Agreement between

The Corporation of the City of Temiskaming Shores

and

Miller Paving Limited

Completion of the Grant Drive Extension Asphalt

This agreement made in duplicate this 20th day of June, 2023

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called "the Owner")

and

Miller Paving Limited
(hereinafter called "the Contractor")

Witnesseth:

That the Owner and the Contractor shall undertake and agree as follows:

Article I:

The Contractor will:

- a) Provide all material and perform all work described in the Contract Documents entitled:

**Corporation of the City of Temiskaming Shores
Request for Quotation (PW-RFT-004-2023)
Grant Drive Extension Asphalt**

- b) Do and fulfill everything indicated by this Agreement and in the Form of Agreement attached hereto as Appendix 01 and forming part of this agreement.
- c) Complete, as certified by the Manager of Transportation Services, all the work identified attached hereto as Appendix 02 by **November 30, 2023.**
- d) The time limits referred to in this Agreement may be abridged or extended by mutual agreement by both Parties.

Article II:

The Owner will:

- a) Pay the Contractor in lawful money of Canada for the material and services aforesaid, **Two Hundred and two thousand, four hundred and fifteen dollars and fifteen cents (\$202,415.50)** plus applicable taxes, subject to additions and deductions as provided in the Contract Documents.
- b) Make payment on account thereof upon delivery and completion of the said work and receipt of invoice, in accordance with the City of Temiskaming Shores Purchasing Policy, and with terms of Net 30 days after receiving such invoice.

Article III:

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the Owner for whom they are intended or if sent by hand, Canada Post, courier, facsimile or by another electronic communication where, during or after the transmission of the communication, no indication or notice of a failure or suspension of transmission has been communicated to the sender. For deliveries by courier or by hand, delivery shall be deemed to have been received on the date of delivery; by Canada Post, 5 days after the date on which it was mailed. A communication sent by facsimile or by electronic communication with no indication of failure or suspension of delivery, shall be deemed to have been received at the opening of business on the next day, unless the next day is not a working day for the recipient, in which case it shall be deemed to have been received on the next working day of the recipient at the opening of business.

The Contractor:

Miller Paving Limited
P.O. Box 248
704024 Rockley Road
New Liskeard, Ontario P0J 1P0

The Owner:

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario, P0J 1K0

The Manager of Transportation Services:

City of Temiskaming Shores
P.O. Box 2050
325 Farr Drive
Haileybury, Ontario
P0J 1K0

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Appendix 01 to
Schedule "A" to
By-law No. 2023-070
Form of Agreement

**City of Temiskaming Shores
PW-RFT-004-2023
Grant Drive Extension Asphalt**

Form of Tender

I/We, the undersigned, have carefully examined the attached documents and conditions of the Proposal. I/We understand and accept those specifications, conditions, and details as described herein, and, for these rates/prices offer to furnish all equipment, labour, apparatus and documentation as are required to satisfy this Proposal.

NOTE: All portions of "Form of Tender" must be accurately and completely filled out.

Final payment will be made for actual quantities constructed and in accordance with the specifications.

Part A – Grant Drive from Hwy 65E to Wilson Ave

ITEM	SPEC	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
		Grant Drive Extension			
A.1.1	301	Restore Unpaved Roadway Surfaces both Road and STATO Path	5,054 m2	\$2.75	\$13,898.50
A.1.2	300	Granular "A" – 50mm	500 t	\$31.50	\$15,750.00
A.1.3	310	HMA – 50mm – Superpave 12.5 both Road and STATO Path	5,054 m2	\$32.50	\$164,255.00
A.1.4	314	Granular Shoulder with 'A'	1,064 m2	\$8.00	\$8,512.00
				SUBTOTAL	\$202,415.50

Summary Table

Bid Form	Amount
Part A – Grant Drive Extension Subtotal	\$ 202,415.50
H.S.T.	\$ 26,314.02
Total Price (Including Tax)	\$ 228,729.52

I/We Miller Paving Limited offer to supply the requirements stated within.

I/We hold the prices valid for 30 (thirty) days from submission date.

I/We will deliver the required services / equipment within 90 calendar days from receiving a signed order. (Weather permitting)

The specifications have been read over and agreed to this 29 day of May 2023

Company Name Miller Paving Limited	Contact name (please print) Britt Herd
Mailing Address 704024 Rockley Road, New Liskeard, ON	Title Senior Manager, Estimating and Contracts
Postal Code P0J 1P0	Authorizing signature  "I have the authority to bind the company/corporation/partnership."
Telephone 705-647-4331	Email britt.herd@millergroup.ca

Acknowledgement of Addenda

I/We have received and allowed for ADDENDA NUMBER NA in preparing my/our Tender.

Bidder's Authorized Official: Jean-Pierre Breton

Title: Vice-President

Authorizing Signature: 

Date: May 29, 2023

Form 1 to be submitted.

**City of Temiskaming Shores
PW-RFT-004-2023
Grant Drive Extension Asphalt**

Non-Collusion Affidavit

I/ We Miller Paving Limited the undersigned am fully informed respecting the preparation and contents of the attached Tender and of all pertinent circumstances respecting such bid.

Such bid is genuine and is not a collusive or sham bid.

Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collective or sham bid in connection with the work for which the attached bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the price of any bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Temiskaming Shores or any person interested in the proposed bid.

The price or prices proposed in the attached bid are fair and proper and not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

The bid, quotation or Tender of any person, company, corporation or organization that does attempt to influence the outcome of any City purchasing or disposal process will be disqualified, and the person, company, corporation or organization may be subject to exclusion or suspension.

Dated at: Temiskaming Shores this 29 day of May, 2023.

Signed:



Title:

Vice-President

Company Name:

Miller Paving Limited

Form 2 to be submitted.

**City of Temiskaming Shores
PW-RFT-004-2023
Grant Drive Extension Asphalt
Conflict of Interest Declaration**

Please check appropriate response:

I/We hereby confirm that there is not nor was there any actual perceived conflict of interest in our Tender submission or performing/providing the Goods/Services required by the Agreement.

The following is a list of situations, each of which may be a conflict of interest, or appears as potentially a conflict of interest in our Company's Tender submission or the contractual obligations under the Agreement.

List Situations:

In making this Tender submission, our Company has / has no (*strike out inapplicable portion*) knowledge of or the ability to avail ourselves of confidential information of the City (other than confidential information which may have been disclosed by the City in the normal course of the RFT process) and the confidential information was relevant to the Work/Services, their pricing or quotation evaluation process.

Dated at: Temiskaming Shores this 29 day of May, 2023.

Signature: 

Bidder's Authorized Official: Jean-Pierre Breton

Title: Vice-President

Company Name: Miller Paving Limited

Form 3 to be submitted.

**City of Temiskaming Shores
PW-RFT-004-2023
Grant Drive Extension Asphalt**

**Accessibility for Ontarians with Disabilities Act, 2005 Compliance
Agreement**

I/We, by our signature below, certify that we are in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service made under the *Accessibility for Ontarians with Disabilities Act, 2005*. If requested, we are able to provide written proof that all employees have been trained as required under the act.

This regulation establishes accessibility standards for customer service as it applies to every designated public sector organization and to every person or organization that provides goods or services to members of the public or other third parties and that have at least one employee in Ontario.

Name: Jean-Pierre Breton Company Name: Miller Paving Limited

Phone Number: 705-647-4331 Email: jeanpierre.breton@millergroup.ca

I, Jean-Pierre Breton, declare that I, or my company, are in **full compliance** with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service under the Accessibility for Ontarians with Disabilities Act, 2005.

OR

I, _____, declare that I, or my company, are **NOT in full compliance** with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service under the Accessibility for Ontarians with Disabilities Act, 2005, yet fully agree to meet the required compliance training standards on or before the delivery of the required goods and/or services. In an effort to assist non-compliant vendors, please visit: <https://www.ontario.ca/page/how-train-your-staff-accessibility>.

Form 4 to be submitted.

**City of Temiskaming Shores
PW-RFT-004-2023
Grant Drive Extension Asphalt**

List of Proposed Sub-Contractors

A list of Sub-Contractors that the Contractor proposes to employ in completing the required work outlined in this Tender must be included in the Tender documents submitted.

Name	Address	Component
Own Forces	Own Forces	Own Forces

I / We verify that the information provided above is accurate and that the individuals are qualified, experienced operators capable of completing the work outlined in this Tender document.

Dated at: Temiskaming Shores this 29 day of May, 2023.

Signature: 

Bidder's Authorized Official: Jean-Pierre Breton

Title: Vice-President

Company Name: Miller Paving Limited

Form 5 to be submitted

The Corporation of the City of Temiskaming Shores

By-law No. 2023-071

**Being a by-law to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, which shall be deemed as not a registered plan of subdivision
353 and 357 Joyal Drive
Roll No. 5418-030-005-240.00 and 241.00**

Whereas Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended authorizes the Council of a municipality to designate by by-law, a plan of subdivision, or any part thereof, that has been registered for eight (8) years or more, which shall be deemed not to be a registered plan of subdivision for the purposes of subdivision control;

And whereas Council considered Memo No. 000-2023-CS at the June 6, 2023 Committee of the Whole meeting and directed staff to prepare the necessary by-law to deem PLAN M128NB LOTS 41 AND 43 PCLS 23701SST 16772SST to no longer be lots on a plan of subdivision for consideration at the June 20, 2023 Regular Council meeting;

Now therefore the Council of the Corporation of the City of Temiskaming Shores enacts as follows:

1. That the lands hereinafter described shall be deemed not to be a lot or block on a Registered Plan of Subdivision for the purposes of Section 50(4) of the Planning Act R.S.O. 1990, c.P.13, as amended and as generally illustrated on Schedule "A" attached hereto and forming part of this by-law.
2. That the lands are described as:
 - PLAN M128NB LOT 41 PCL 23701SST;
 - PLAN M128NB LOT 43 PCL 16772SST.
3. That in accordance with Section 50(28) of the Planning Act, R.S.O. 1990, c.P.13, as amended, a certified copy or duplicate of this by-law shall be registered by the Clerk of the Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
4. That in accordance with Section 50(29) of the Planning Act, R.S.O. 1990, c.P.13, as amended, Council shall give notice of the passing of the by-law within 30 days of the passing to the owner of land to which the by-law applies.
5. That in accordance with Section 50(30) of the Planning Act R.S.O. 1990, c.P.13, as amended, Council shall hear in person or by an agent any person to whom a notice was sent, who within twenty days of the mailing of the notice gives notice to the Clerk of The Corporation of the City of Temiskaming Shores that the person desires to make representations respecting the amendment or repeal of the by-law.

6. That the Mayor and Clerk are authorized to sign all necessary documents in connection with this by-law.
7. That this by-law shall not be effective until a certified copy or duplicate of this by-law is registered by the Clerk of The Corporation of the City of Temiskaming Shores at the Land Registry Office in Haileybury, Ontario.
8. That the passing of this by-law shall be subject to the provisions of the Planning Act.
9. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the By-law and schedule as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law.

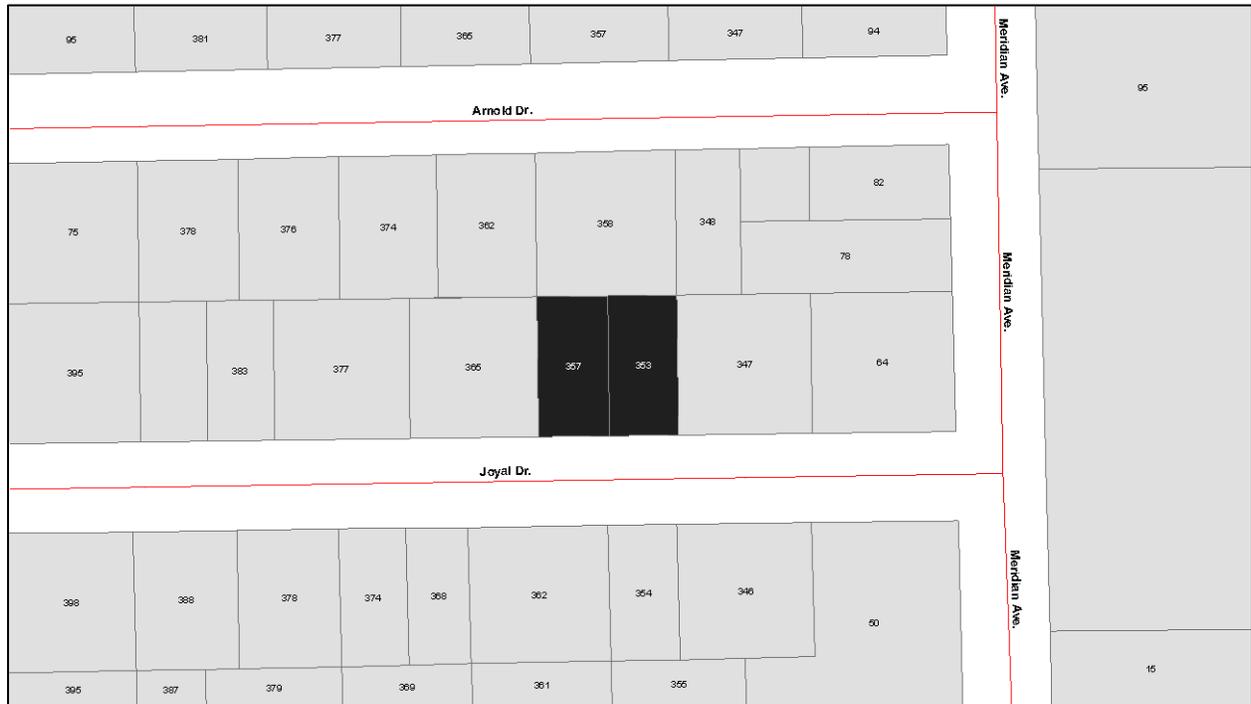
Read a first, second and third time and finally passed this 20th day of June, 2023.

Mayor

Clerk

Schedule “A”

City of Temiskaming Shores – PLAN M128NB LOTS 41 AND 43 PCLS 23701SST
16772SST



The Corporation of the City of Temiskaming Shores

By-law No. 2023-072

**Being a by-law to authorize the entering into a lease agreement
with Dr. Hillary Lawson for the rental of space at the
Haileybury Medical Centre
(Rooms 229, 231, 233, 235)**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council for the City of Temiskaming Shores reviewed Administrative Report No. CS-021-2023 at the June 6, 2023 Committee of the Whole meeting and directed staff to prepare the necessary by-law to enter into a five (5) year lease agreement with Dr. Hillary Lawson for the rental of 384 ft² of office space at the Haileybury Medical Center effective July 1, 2023 until June 30, 2028 for consideration at the June 20, 2023 Regular Council meeting;

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Agreement with the Dr. Lawson for the rental of space at the Haileybury Medical Centre, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 20th day of June, 2023.

Mayor

Clerk



Schedule A to
By-law No. 2023-072
Agreement between
The Corporation of the City of Temiskaming Shores
and
Dr. Hillary Lawson
for the rental of space at the
Haileybury Medical Center

Lease Agreement

between

The Corporation of the City of Temiskaming Shores

and

Dr. Hillary Lawson

Lease

Shelly Zubyck
Director of Corporate Services
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 20th day of June, 2023

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Lessor")

And:

Dr. Hillary Lawson
(hereinafter called the "Lessee")

Whereas the Lessor is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899 SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Lessor hereby demises and leases to the Lessee part of the **upper level** in the Lessor's Building containing a rentable area of three hundred and eight-four square feet (384sq.ft.), located at 95 Meridian Avenue, City of Temiskaming Shores, Ontario being hereinafter called the "premises".

2. Ingress and Egress

Together with the right of ingress and egress for the Lessee's employees, servants, agents, customers, and invitees, and the use of parking areas, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

3. Term

To hold the premises for a term commencing on the 1st day of July, 2023 and ending on the 30th day of June, 2028.

4. Rent

And paying therefore, to the Lessor, subject to the provisions of this Lease, the sum of **Four cents (\$483.52) per month plus HST**, for year one (1). Rent will be increased two percent (2%) annually for the duration of the term. Rent is payable to the City of Temiskaming Shores and due on the first day of each and every month during the term hereof. Such payment to be mailed to P.O. Box 2050 Haileybury, Ontario P0J 1K0.

And the parties hereto covenant and agree as follows:

5. Tenant's Covenants

The Tenant covenants with the Landlord:

- a) **Rent** - to pay rent;
- b) **Telephone** - to pay when due the cost of the telephone and intercom services supplied to the premises;
- c) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the Landlord to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- d) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the Landlord forthwith on demand;
- e) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the Landlord, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- f) **Entry by Landlord** - to permit the Landlord or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance, or discomfort occasioned thereby; provided that the Landlord shall give reasonable advance notice to avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;
- g) **Indemnity** - to indemnify and save harmless the Landlord against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant,

agent, contractor, servants, employee or licensee of the Tenant;

- h) Exhibiting premises** - to permit the Landlord or its agents to exhibit the premises to prospective Tenants between the hours of 9:00 a.m. and 11:00 p.m. during the last month of the term;
- i) Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Landlord and obtaining the Landlord's prior written consent (in each instance); such work shall if the Landlord so elects, be performed by employees of or contractors designated by the Landlord; in the absence of such election, such work may be performed with the Landlord's consent in writing (given prior to letting of contract) by contractors engaged by the Tenant but in each case only under written contract approved in writing by the Landlord and subject to all conditions which the Landlord may impose; the Tenant shall submit to the Landlord or the Tenant's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Landlord that certain equipment is to be installed and to be placed at convenient places as designated by the Tenant;
- j) Name of building** - not to refer to the building by any other name other than that designated from time to time by the Landlord nor use the name of the building for any purpose except as the business address of the Tenant;

6. Landlord's Covenants

The Landlord covenants with the Tenant;

- a) Quiet enjoyment** - for the quiet enjoyment;
- b) Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Landlord on account thereof;
- c) Air conditioning** - to install and operate air conditioning units to air condition the premises at the expense of the Landlord;
- d) Electricity and water** - to pay for the electricity and water supplied to the premises;
- e) Janitor service** - to cause, when reasonably necessary, given the professional nature of the Tenant's use of the premises, (from time to time) the floors and windows of the premises to be vacuumed, swept and cleaned and the desks, tables and other furniture of the Tenant to be dusted, but (with the exception of the obligation to cause the work to be done) the Landlord shall not be responsible for any act or omission or commission on

the part of the person or persons employed to perform such work, provided vacuuming, sweeping and dusting to be done daily five days of the week;

- f) **Heat** - to heat the premises;
- g) **Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise;

7. Provisos

Provided always and it is hereby agreed as follows:

- a) **Fixtures** - The Tenant may remove his fixtures, but all installations, alterations, additions, partitions and fixtures except trade or Tenant's fixtures in or upon the premises, whether placed there by the Tenant or by the Landlord, shall be the Landlord's property without compensation therefore to the Tenant and shall not be removed from the premises at any time (either during or after the term);
- b) **Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt; and the Landlord, instead of rebuilding or making the premises fit for the purpose of the Tenant, may at its option terminate this lease on giving to the Tenant within thirty days after such fire, lightning or tempest, notice in writing of its intention (so to do) and thereupon rent and any other payments for which the Tenant is liable under this lease shall be apportioned and paid to the date of such fire, lightning or tempest, and the Tenant shall immediately deliver up possession of the premises to the Landlord;
- c) **Damage to property** - The Landlord shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Tenant or to the employees of the Tenant or to any other person while in the building or in the yard of the building unless such loss, damage or injury shall be caused by the negligence of the Landlord or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other Tenant;
- d) **Impossibility of performance** - It is understood and agreed that whenever and to the extent that the Landlord shall be unable to fulfill, or shall be delayed or restricted in fulfilling any obligation hereunder for the supply or provision of any service or utility or the doing of any work or the making of any repairs because it is unable to obtain the material, goods, equipment, service, utility or labour required to enable it to fulfill such obligations or by

- reason of any statute, law or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administrator, controller or board, or any government department or officer or other authority, or by reason of not being able to obtain any permission or authority required thereby, or by reason of any other cause beyond its control whether of the foregoing character or not, the Landlord shall be relieved from the fulfillment of such obligation and the Tenant shall not be entitled to compensation for any inconvenience, nuisance or discomfort thereby occasioned;
- e) Default of Tenant** - If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants or agreements or rules or regulations herein contained or referred to on the part of the Tenant to be observed and performed, or in case the premises shall be vacated or remain unoccupied or in case the term shall be taken in execution or attachment for any cause whatsoever, (and in every such case) the Landlord shall be entitled thereafter to enter (into and) upon the premises (or any part thereof in the name of the whole) and the same to (have again), repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding;
- f) Bankruptcy of Tenant** - In case without the written consent of the Landlord the premises shall remain vacant or not used for the period of fifteen days or be used by any other person than the Tenant or for any other purpose than that for which they were let or in case the term or any of the goods and chattels of the Tenant shall at any time be seized in execution or attachment by any creditor of the Tenant or if the Tenant shall make any assignment for the benefit of creditors or any bulk sale of any act (now or hereafter in force) for bankrupt or insolvent debtors (or if the Tenant is a company any order shall be made for the winding up of the Tenant), then in any such case this lease shall at the option of the Landlord cease and terminate and the term shall immediately become forfeited and void and the current month's rent and the next ensuing three month's rent shall immediately become due and payable and the Landlord may re- enter and take possession of the premises as though the Tenant or other occupant (or occupants) of the premises was (or were) holding over after the expiration of the term without any right whatever;
- g) Distress** - The Tenant waives and renounces the benefit of any present or future statute taking away or limiting the Landlord's right of distress, and covenants and agrees that notwithstanding any such statute none of the goods and chattels of the Tenant on the premises at any time during the term shall be exempt from levy by distress for rent in arrears;
- h) Right of re-entry** - On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord in addition

- to all other rights may do so as the agent of the Tenant, using force if necessary, without being liable for any prosecution therefore, and may re-let the premises as agent of the Tenant, and receive the rent therefore, and as agent of the Tenant may take possession of any furniture or other property on the premises and sell the same at a public or private sale without notice and apply the proceeds of such sale and any rent derived from re-letting the premises upon account of rent under this lease, and the Tenant shall be liable to the landlord for any deficiency;
- i) **Right of termination by the Tenant** - The lease may be terminated for any valid operational reason with the consent of both parties and upon payment of **three months** rent in lieu of notice.
 - j) **Right of termination by the Landlord** - On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the Tenant is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Tenant shall immediately deliver up possession of the Premises to the Landlord, and the Landlord may re-enter and take possession of the premises;
 - k) **Non-waiver** - Any condoning, excusing or overlooking by the Landlord of any default, breach or non-observance by the Tenant at any time in respect of any covenant, provision or condition herein contained shall not operate as a waiver of the Landlord's rights hereunder in respect of any subsequent default, breach or non-observance, and shall not defeat or affect in any way the rights of the Landlord herein in respect to any default, breach or non-observance by the Landlord, mutatis mutandis.
 - l) **Over-holding** - If the Tenant shall continue to occupy the premises after the expiration of this lease with or without the consent of the Landlord, and without any further written agreement, the Tenant shall be a monthly Tenant at the monthly rental herein mentioned and on the terms and conditions herein set out except as to length of tenancy.
 - m) **Arbitration** - Any dispute between the parties hereto arising out of the provision of this lease shall be referred to the arbitration of three persons, one to be appointed by each of the parties hereto and the third to be chosen by the two so appointed. If either of the parties fails to appoint an arbitrator for 15 days after the one party has appointed an arbitrator and has notified the other party in writing of the appointment and of the matter in dispute to be dealt with, the decision of the arbitrator appointed by the first of such parties shall be final and binding on both of the parties hereto. If the two arbitrators appointed by the parties hereto fail to agree upon a third arbitrator for 15 days after the appointment of the second arbitrator, either

party hereto may apply on 15 days' notice (written) giving the order to a Judge of the District Court of the District of Timiskaming as a *persona designata* to appoint such third arbitrator. The said Judge, upon proof of such failure of appointment and of the giving of such notice, may forthwith appoint an arbitrator to act as such third arbitrator. If any arbitrator refuses to act or is incapable of acting or dies, a substitute for him may be appointed in the manner herein before provided. The decision of the three arbitrators so appointed, or a majority of them, shall be final and binding upon the parties hereto. All costs and expenses of any such arbitration shall be borne by the parties hereto equally;

- n) **Subordination** - This lease and everything herein contained shall be postponed to any charge or charges now or from time to time hereafter created by the Landlord in respect of the premises by way of institutional mortgage or mortgages and to any extension, renewal, modification, consolidation or replacement thereof, and the Tenant covenants that it will promptly at any time during the term hereof as required by the Landlord give all such further assurances to this provision as may be reasonably required to evidence and effectuate this postponement of its rights and privileges hereunder to the holders of any such charge or charges. The Tenant further covenants on demand at any time to execute and deliver to the Landlord at the Landlord's expense any and all instruments which may be necessary or proper to subordinate this lease and the Tenant's rights hereunder to the lien or liens of any such extension, renewal, modification, consolidation, replacement or new mortgage or mortgages, and the Tenant hereby irrevocably constitutes and appoints the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for and on behalf of the Tenant and any assumption of this lease by any assignee of the Tenant named herein shall in itself include this provision so that the assignee assuming this lease does thereby irrevocably constitute and appoint the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for or on behalf of the said assignee;
- o) **Notice** - Any notice required or contemplated by any provision of this lease shall be deemed sufficiently given if contained in writing enclosed in a sealed envelope addressed, in the case of notice of the Landlord, to it, at c/o Corporate Services, 325 Farr Drive, P.O. Box 2050, Haileybury, Ontario. P0J 1K0, and in the case of notice to the Tenant, to the premises and deposited in one of Her Majesty's post offices in Haileybury, Ontario, registered and prepaid. The date of receipt of such notice shall be the fourth day next following the date of so mailing by registered mail. Provided that either party may, by notice to the other, designate another address in Canada to which notices mailed or delivered more than ten days thereafter shall be addressed.

8. Headings

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

9. Effect of Lease

This lease and everything herein contained, shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns, as the case may be, of each (and every) of the parties hereto, and where there is more than one Tenant or there is a female party or a corporation, the provisions hereof shall be read with all grammatical changes thereby rendered necessary and all covenants shall be deemed joint and several.

Remainder of page left blank intentionally

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, Sealed and Delivered in the presence of:

The Corporation of the City of Temiskaming Shores

325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

Mayor – Jeff Laferriere

Clerk – Kelly Conlin

Dr. Hillary Lawson

95 Meridian Avenue
P.O. Box 2010
Haileybury, Ontario
P0J 1K0

Dr. Hillary Lawson

Witness

Name: _____

The Corporation of the City of Temiskaming Shores

By-law No. 2023-073

**Being a by-law to authorize the entering into a lease agreement
with Dr. Lynne Lacasse for the rental of space at the
Haileybury Medical Centre
(Rooms 228, 230, 232, 234)**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. CS-021-2023 at the June 6th, 2023 Committee of the Whole Meeting and directed staff to prepare the necessary by-law to enter into a five (5) year lease agreement with Dr. Lynne Lacasse for the rental of 288 ft² of office space at the Haileybury Medical Center effective September 1st, 2023 until August 31st, 2028; and

Whereas the Council of The Corporation of the City of Temiskaming Shores deems it desirable to enter into an Agreement with the Dr. Lacasse

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Agreement with the Dr. Lynne Lacasse for the rental of space at the Haileybury Medical Centre, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 20th day of June, 2023.

Mayor

Clerk



Schedule A to
By-law No. 2023-073
Agreement between
The Corporation of the City of Temiskaming Shores
and
Dr. Lynne Lacasse
for the rental of space at the
Haileybury Medical Center

Lease Agreement

between

The Corporation of the City of Temiskaming Shores

and

Dr. Lynne Lacasse

Lease

Shelly Zubycck
Director of Corporate Services
The Corporation of the City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 20th day of June, 2023

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Lessor")

And:

Dr. Lynne Lacasse
(hereinafter called the "Lessee")

Whereas the Lessor is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Lessor hereby demises and leases to the Lessee part of the **upper level** in the Lessor's Building containing a rentable area of two hundred and eighty-eighty square feet (288sq.ft.), located at 95 Meridian Avenue, City of Temiskaming Shores, Ontario being hereinafter called the "premises".

2. Ingress and Egress

Together with the right of ingress and egress for the Lessee's employees, servants, agents, customers, and invitees, and the use of parking areas, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

3. Term

To hold the premises for a term commencing on the 1st day of September 1st, 2023 and ending on the 31st, of August, 2028.

4. Rent

And paying therefore, to the Lessor, subject to the provisions of this Lease, the sum of **Three Hundred Sixty Two Dollars and Sixty Four cents (\$362.64) per month plus HST**, for year one (1). An increase of 2% will be applied to the rental rate each year of the term. Rent is payable to the City of Temiskaming Shores and due on the first day of each and every month during the term hereof. Such payment to be mailed to P.O. Box 2050 Haileybury, Ontario P0J 1K0.

And the parties hereto covenant and agree as follows:

5. Tenant's Covenants

The Tenant covenants with the Landlord:

- a) **Rent** - to pay rent;
- b) **Telephone** - to pay when due the cost of the telephone and intercom services supplied to the premises;
- c) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the Landlord to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- d) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the Landlord forthwith on demand;
- e) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the Landlord, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- f) **Entry by Landlord** - to permit the Landlord or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance, or discomfort occasioned thereby; provided that the Landlord shall give reasonable advance notice to avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;

- g) Indemnity** - to indemnify and save harmless the Landlord against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
- h) Exhibiting premises** - to permit the Landlord or its agents to exhibit the premises to prospective Tenants between the hours of 9:00 a.m. and 11:00 p.m. during the last month of the term;
- i) Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Landlord and obtaining the Landlord's prior written consent (in each instance); such work shall if the Landlord so elects, be performed by employees of or contractors designated by the Landlord; in the absence of such election, such work may be performed with the Landlord's consent in writing (given prior to letting of contract) by contractors engaged by the Tenant but in each case only under written contract approved in writing by the Landlord and subject to all conditions which the Landlord may impose; the Tenant shall submit to the Landlord or the Tenant's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Landlord that certain equipment is to be installed and to be placed at convenient places as designated by the Tenant;
- j) Name of building** - not to refer to the building by any other name other than that designated from time to time by the Landlord nor use the name of the building for any purpose except as the business address of the Tenant;

6. Landlord's Covenants

The Landlord covenants with the Tenant;

- a) Quiet enjoyment** - for the quiet enjoyment;
- b) Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Landlord on account thereof;
- c) Air conditioning** - to install and operate air conditioning units to air condition the premises at the expense of the Landlord;
- d) Electricity and water** - to pay for the electricity and water supplied to the premises;

- e) **Janitor service** - to cause, when reasonably necessary, given the professional nature of the Tenant's use of the premises, (from time to time) the floors and windows of the premises to be vacuumed, swept and cleaned and the desks, tables and other furniture of the Tenant to be dusted, but (with the exception of the obligation to cause the work to be done) the Landlord shall not be responsible for any act or omission or commission on the part of the person or persons employed to perform such work, provided vacuuming, sweeping and dusting to be done daily five days of the week;
- f) **Heat** - to heat the premises;
- g) **Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise;

7. Provisos

Provided always and it is hereby agreed as follows:

- a) **Fixtures** - The Tenant may remove his fixtures, but all installations, alterations, additions, partitions and fixtures except trade or Tenant's fixtures in or upon the premises, whether placed there by the Tenant or by the Landlord, shall be the Landlord's property without compensation therefore to the Tenant and shall not be removed from the premises at any time (either during or after the term);
- b) **Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt; and the Landlord, instead of rebuilding or making the premises fit for the purpose of the Tenant, may at its option terminate this lease on giving to the Tenant within thirty days after such fire, lightning or tempest, notice in writing of its intention (so to do) and thereupon rent and any other payments for which the Tenant is liable under this lease shall be apportioned and paid to the date of such fire, lightning or tempest, and the Tenant shall immediately deliver up possession of the premises to the Landlord;
- c) **Damage to property** - The Landlord shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Tenant or to the employees of the Tenant or to any other person while in the building or in the yard of the building unless such loss, damage or injury shall be caused by the negligence of the Landlord or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other Tenant;

- d) Impossibility of performance** - It is understood and agreed that whenever and to the extent that the Landlord shall be unable to fulfill, or shall be delayed or restricted in fulfilling any obligation hereunder for the supply or provision of any service or utility or the doing of any work or the making of any repairs because it is unable to obtain the material, goods, equipment, service, utility or labour required to enable it to fulfill such obligations or by reason of any statute, law or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administrator, controller or board, or any government department or officer or other authority, or by reason of not being able to obtain any permission or authority required thereby, or by reason of any other cause beyond its control whether of the foregoing character or not, the Landlord shall be relieved from the fulfillment of such obligation and the Tenant shall not be entitled to compensation for any inconvenience, nuisance or discomfort thereby occasioned;
- e) Default of Tenant** - If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants or agreements or rules or regulations herein contained or referred to on the part of the Tenant to be observed and performed, or in case the premises shall be vacated or remain unoccupied or in case the term shall be taken in execution or attachment for any cause whatsoever, (and in every such case) the Landlord shall be entitled thereafter to enter (into and) upon the premises (or any part thereof in the name of the whole) and the same to (have again), repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding;
- f) Bankruptcy of Tenant** - In case without the written consent of the Landlord the premises shall remain vacant or not used for the period of fifteen days or be used by any other person than the Tenant or for any other purpose than that for which they were let or in case the term or any of the goods and chattels of the Tenant shall at any time be seized in execution or attachment by any creditor of the Tenant or if the Tenant shall make any assignment for the benefit of creditors or any bulk sale of any act (now or hereafter in force) for bankrupt or insolvent debtors (or if the Tenant is a company any order shall be made for the winding up of the Tenant), then in any such case this lease shall at the option of the Landlord cease and terminate and the term shall immediately become forfeited and void and the current month's rent and the next ensuing three month's rent shall immediately become due and payable and the Landlord may re- enter and take possession of the premises as though the Tenant or other occupant (or occupants) of the premises was (or were) holding over after the expiration of the term without any right whatever;

- g) Distress** - The Tenant waives and renounces the benefit of any present or future statute taking away or limiting the Landlord's right of distress, and covenants and agrees that notwithstanding any such statute none of the goods and chattels of the Tenant on the premises at any time during the term shall be exempt from levy by distress for rent in arrears;
- h) Right of re-entry** - On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord in addition to all other rights may do so as the agent of the Tenant, using force if necessary, without being liable for any prosecution therefore, and may re-let the premises as agent of the Tenant, and receive the rent therefore, and as agent of the Tenant may take possession of any furniture or other property on the premises and sell the same at a public or private sale without notice and apply the proceeds of such sale and any rent derived from re-letting the premises upon account of rent under this lease, and the Tenant shall be liable to the landlord for any deficiency;
- i) Right of termination by the Tenant** - The lease may be terminated for any valid operational reason with the consent of both parties and upon payment of **three months** rent in lieu of notice.
- j) Right of termination by the Landlord** - On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the Tenant is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Tenant shall immediately deliver up possession of the Premises to the Landlord, and the Landlord may re-enter and take possession of the premises;
- k) Non-waiver** - Any condoning, excusing or overlooking by the Landlord of any default, breach or non-observance by the Tenant at any time in respect of any covenant, provision or condition herein contained shall not operate as a waiver of the Landlord's rights hereunder in respect of any subsequent default, breach or non-observance, and shall not defeat or affect in any way the rights of the Landlord herein in respect to any default, breach or non-observance by the Landlord, mutatis mutandis.
- l) Over-holding** - If the Tenant shall continue to occupy the premises after the expiration of this lease with or without the consent of the Landlord, and without any further written agreement, the Tenant shall be a monthly Tenant at the monthly rental herein mentioned and on the terms and conditions herein set out except as to length of tenancy.
- m) Arbitration** - Any dispute between the parties hereto arising out of the provision of this lease shall be referred to the arbitration of three persons,

one to be appointed by each of the parties hereto and the third to be chosen by the two so appointed. If either of the parties fails to appoint an arbitrator for 15 days after the one party has appointed an arbitrator and has notified the other party in writing of the appointment and of the matter in dispute to be dealt with, the decision of the arbitrator appointed by the first of such parties shall be final and binding on both of the parties hereto. If the two arbitrators appointed by the parties hereto fail to agree upon a third arbitrator for 15 days after the appointment of the second arbitrator, either party hereto may apply on 15 days' notice (written) giving the order to a Judge of the District Court of the District of Timiskaming as a *persona designata* to appoint such third arbitrator. The said Judge, upon proof of such failure of appointment and of the giving of such notice, may forthwith appoint an arbitrator to act as such third arbitrator. If any arbitrator refuses to act or is incapable of acting or dies, a substitute for him may be appointed in the manner herein before provided. The decision of the three arbitrators so appointed, or a majority of them, shall be final and binding upon the parties hereto. All costs and expenses of any such arbitration shall be borne by the parties hereto equally;

- n) **Subordination** - This lease and everything herein contained shall be postponed to any charge or charges now or from time to time hereafter created by the Landlord in respect of the premises by way of institutional mortgage or mortgages and to any extension, renewal, modification, consolidation or replacement thereof, and the Tenant covenants that it will promptly at any time during the term hereof as required by the Landlord give all such further assurances to this provision as may be reasonably required to evidence and effectuate this postponement of its rights and privileges hereunder to the holders of any such charge or charges. The Tenant further covenants on demand at any time to execute and deliver to the Landlord at the Landlord's expense any and all instruments which may be necessary or proper to subordinate this lease and the Tenant's rights hereunder to the lien or liens of any such extension, renewal, modification, consolidation, replacement or new mortgage or mortgages, and the Tenant hereby irrevocably constitutes and appoints the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for and on behalf of the Tenant and any assumption of this lease by any assignee of the Tenant named herein shall in itself include this provision so that the assignee assuming this lease does thereby irrevocably constitute and appoint the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for or on behalf of the said assignee;
- o) **Notice** - Any notice required or contemplated by any provision of this lease shall be deemed sufficiently given if contained in writing enclosed in a sealed envelope addressed, in the case of notice of the Landlord, to it, at c/o Corporate Services, 325 Farr Drive, P.O. Box 2050, Haileybury, Ontario. P0J 1K0, and in the case of notice to the Tenant, to the premises and

deposited in one of Her Majesty's post offices in Haileybury, Ontario, registered and prepaid. The date of receipt of such notice shall be the fourth day next following the date of so mailing by registered mail. Provided that either party may, by notice to the other, designate another address in Canada to which notices mailed or delivered more than ten days thereafter shall be addressed.

8. Headings

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

9. Effect of Lease

This lease and everything herein contained, shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns, as the case may be, of each (and every) of the parties hereto, and where there is more than one Tenant or there is a female party or a corporation, the provisions hereof shall be read with all grammatical changes thereby rendered necessary and all covenants shall be deemed joint and several.

Remainder of Page left Blank intentionally

In witness whereof the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, Sealed and Delivered in the presence of:

The Corporation of the City of Temiskaming Shores

325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

Mayor

Clerk

Dr. Lynne Lacasse

95 Meridian Avenue
P.O. Box 2010
Haileybury, Ontario
P0J 1K0

Dr. Lynne Lacasse

Witness

Name: _____

The Corporation of the City of Temiskaming Shores
By-law No. 2023-074

**Being a by-law to authorize the entering into a Lease
Agreement with Dr. Danill Subbotin Dentistry
Professional Corporation for the Rental of space at the
Haileybury Medical Centre for a Dentistry practice**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. CS-022-2023 at the June 6, 2023 Committee of the Whole meeting and directed staff to prepare the necessary by-law to enter into a lease agreement with Dr. Danill Subbotin Dentistry Professional Corporation for the use of office space in the Haileybury Medical Center (Dentistry Practice);

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Agreement with the Dr. Danill Subbotin Dentistry Professional Corporation for the use of office space at the Haileybury Medical Centre for a Dentistry Practice, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 20th day of June, 2023.

Mayor

Clerk



Schedule A to
By-law No. 2023-074
Agreement between
The Corporation of the City of Temiskaming Shores
and
Dr. Danill Subbotin Dentistry Professional Corporation
for the rental of space at the
Haileybury Medical Center

Lease Agreement

between

The Corporation of the City of Temiskaming Shores

and

Dr. Danill Subbotin Dentistry Professional Corporation

LEASE

Shelly Zubyck
Director of Corporate Services
THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
P.O. Box 2050
HAILEYBURY, Ontario
P0J 1K0

THIS LEASE made this 20th day of June, 2023.

BETWEEN: **THE CORPORATION OF THE CITY OF TEMISKAMING SHORES**
(hereinafter called the "Lessor")

-and-

DR. DANIIL SUBBOTIN DENTISTRY PROFESSIONAL CORPORATION. (hereinafter called the "Lessee")

WHEREAS the Lessor is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

AND WHEREAS the parties hereto have agreed to enter into this Lease.

1. LEASED PREMISES

The Lessor hereby demises and leases to the Lessee part of the **lower level** in the Lessor's Building containing a rentable area of One Thousand Eight Hundred and Seventy Eight Square Feet (1878 f²) located at 95 Meridian Avenue, City of Temiskaming Shores, Ontario being hereinafter called the "premises".

Ingress and Egress

TOGETHER with the right of ingress and egress for the Lessee's employees, servants, agents, customers, and invitees, and the use of parking areas, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

2. TERM

TO HOLD the premises for a term commencing on the 6th day of June, 2023 and ending on the 31st day of July, 2028.

3. RENT

AND PAYING therefore, to the Lessor, subject to the provisions of this Lease, the sum of Two Thousand Six Hundred Twenty Seven Dollars and Sixty Four Cents **(\$2,627.64)** per month plus HST representing a lease rate of \$16.79 per square foot. Rent will be increased two percent (2%) annually for the duration of the term.

Rent is payable to the City of Temiskaming Shores and due on the first day of each and every month during the term hereof. Such payment to be mailed to P.O. Box 2050 Haileybury, Ontario P0J 1K0. AND the parties hereto covenant and agree as follows:

4. TENANT'S COVENANTS

The Tenant covenants with the Landlord:

- a) **Rent** - to pay rent;
- b) **Telephone** - to pay when due the cost of the telephone and intercom services supplied to the premises;
- c) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the Landlord to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- d) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the Landlord forthwith on demand;
- e) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the Landlord, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- f) **Entry by Landlord** - to permit the Landlord or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any inconvenience, nuisance, or discomfort occasioned thereby; provided that

- the Landlord shall give reasonable advance notice to avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;
- g) Indemnity** - to indemnify and save harmless the Landlord against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
- h) Exhibiting premises** - to permit the Landlord or its agents to exhibit the premises to prospective Tenants between the hours of 9:00 a.m. and 11:00 p.m. during the last month of the term;
- i) Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Landlord and obtaining the Landlord's prior written consent (in each instance); such work shall if the Landlord so elects, be performed by employees of or contractors designated by the Landlord; in the absence of such election, such work may be performed with the Landlord's consent in writing (given prior to letting of contract) by contractors engaged by the Tenant but in each case only under written contract approved in writing by the Landlord and subject to all conditions which the Landlord may impose; the Tenant shall submit to the Landlord or the Tenant's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Landlord that certain equipment is to be installed and to be placed at convenient places as designated by the Tenant;
- j) Name of building** - not to refer to the building by any other name other than that designated from time to time by the Landlord nor use the name of the building for any purpose except as the business address of the Tenant;

5. LANDLORD'S COVENANTS

The Landlord covenants with the Tenant;

- a) Quiet enjoyment** - for the quiet enjoyment;

- b) **Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Landlord on account thereof;
- c) **Air conditioning** - to install and operate air conditioning units to air condition the premises at the expense of the Landlord;
- d) **Electricity and water** - to pay for the electricity and water supplied to the premises;
- e) **Janitor service** - to cause, when reasonably necessary, given the professional nature of the Tenant's use of the premises, (from time to time) the floors and windows of the premises to be vacuumed, swept and cleaned and the desks, tables and other furniture of the Tenant to be dusted, but (with the exception of the obligation to cause the work to be done) the Landlord shall not be responsible for any act or omission or commission on the part of the person or persons employed to perform such work, provided vacuuming, sweeping and dusting to be done daily five days of the week;
- f) **Heat** - to heat the premises;
- g) **Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise;

6. PROVISOS

Provided always and it is hereby agreed as follows:

- a) **Fixtures** - The Tenant may remove his fixtures, but all installations, alterations, additions, partitions and fixtures except trade or Tenant's fixtures in or upon the premises, whether placed there by the Tenant or by the Landlord, shall be the Landlord's property without compensation therefore to the Tenant and shall not be removed from the premises at any time (either during or after the term);
- b) **Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt; and the Landlord, instead of rebuilding or making the premises fit for the purpose of the Tenant, may at its option terminate this lease on giving to the Tenant within thirty days after such fire, lightning or tempest, notice in writing of its intention (so to do) and thereupon rent and any other payments for which the Tenant is liable under this lease shall be apportioned and paid to the date of such fire, lightning or tempest, and the Tenant shall immediately deliver up possession of the premises to the Landlord;

- c) Damage to property** - The Landlord shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Tenant or to the employees of the Tenant or to any other person while in the building or in the yard of the building unless such loss, damage or injury shall be caused by the negligence of the Landlord or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other Tenant;
- d) Impossibility of performance** - It is understood and agreed that whenever and to the extent that the Landlord shall be unable to fulfill, or shall be delayed or restricted in fulfilling any obligation hereunder for the supply or provision of any service or utility or the doing of any work or the making of any repairs because it is unable to obtain the material, goods, equipment, service, utility or labour required to enable it to fulfill such obligations or by reason of any statute, law or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administrator, controller or board, or any government department or officer or other authority, or by reason of not being able to obtain any permission or authority required thereby, or by reason of any other cause beyond its control whether of the foregoing character or not, the Landlord shall be relieved from the fulfillment of such obligation and the Tenant shall not be entitled to compensation for any inconvenience, nuisance or discomfort thereby occasioned;
- e) Default of Tenant** - If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants or agreements or rules or regulations herein contained or referred to on the part of the Tenant to be observed and performed, or in case the premises shall be vacated or remain unoccupied or in case the term shall be taken in execution or attachment for any cause whatsoever, (and in every such case) the Landlord shall be entitled thereafter to enter (into and) upon the premises (or any part thereof in the name of the whole) and the same to (have again), repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding;
- f) Bankruptcy of Tenant** - In case without the written consent of the Landlord the premises shall remain vacant or not used for the period of fifteen days or be used by any other person than the Tenant or for any other purpose than that for which they were let or in case the term or any of the goods and chattels of the Tenant shall at any time be seized in execution or attachment by any creditor of the Tenant or if the Tenant

- shall make any assignment for the benefit of creditors or any bulk sale of any act (now or hereafter in force) for bankrupt or insolvent debtors (or if the Tenant is a company any order shall be made for the winding up of the Tenant), then in any such case this lease shall at the option of the Landlord cease and terminate and the term shall immediately become forfeited and void and the current month's rent and the next ensuing three month's rent shall immediately become due and payable and the Landlord may re- enter and take possession of the premises as though the Tenant or other occupant (or occupants) of the premises was (or were) holding over after the expiration of the term without any right whatever;
- g) Distress** - The Tenant waives and renounces the benefit of any present or future statute taking away or limiting the Landlord's right of distress, and covenants and agrees that notwithstanding any such statute none of the goods and chattels of the Tenant on the premises at any time during the term shall be exempt from levy by distress for rent in arrears;
- h) Right of re-entry** - On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord in addition to all other rights may do so as the agent of the Tenant, using force if necessary, without being liable for any prosecution therefore, and may re-let the premises as agent of the Tenant, and receive the rent therefore, and as agent of the Tenant may take possession of any furniture or other property on the premises and sell the same at a public or private sale without notice and apply the proceeds of such sale and any rent derived from re-letting the premises upon account of rent under this lease, and the Tenant shall be liable to the landlord for any deficiency;
- i) Right of termination by the Tenant**
The lease may be terminated for any valid operational reason with the consent of both parties and upon payment of three months rent in lieu of notice. Consent will not be unreasonably withheld.
- j) Right of termination by the Landlord**
On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the Tenant is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Tenant shall immediately deliver up possession of the Premises to the Landlord, and the Landlord may re-enter and take possession of the premises;
- k) Non-waiver** - Any condoning, excusing or overlooking by the Landlord of any default, breach or non-observance by the Tenant at any time in

- respect of any covenant, provision or condition herein contained shall not operate as a waiver of the Landlord's rights hereunder in respect of any subsequent default, breach or non-observance, and shall not defeat or affect in any way the rights of the Landlord herein in respect to any default, breach or non-observance by the Landlord, mutatis mutandis.
- l) Over-holding** - If the Tenant shall continue to occupy the premises after the expiration of this lease with or without the consent of the Landlord, and without any further written agreement, the Tenant shall be a monthly Tenant at the monthly rental herein mentioned and on the terms and conditions herein set out except as to length of tenancy.
- m) Arbitration** - Any dispute between the parties hereto arising out of the provision of this lease shall be referred to the arbitration of three persons, one to be appointed by each of the parties hereto and the third to be chosen by the two so appointed. If either of the parties fails to appoint an arbitrator for 15 days after the one party has appointed an arbitrator and has notified the other party in writing of the appointment and of the matter in dispute to be dealt with, the decision of the arbitrator appointed by the first of such parties shall be final and binding on both of the parties hereto. If the two arbitrators appointed by the parties hereto fail to agree upon a third arbitrator for 15 days after the appointment of the second arbitrator, either party hereto may apply on 15 days' notice (written) giving the order to a Judge of the District Court of the District of Timiskaming as a *persona designata* to appoint such third arbitrator. The said Judge, upon proof of such failure of appointment and of the giving of such notice, may forthwith appoint an arbitrator to act as such third arbitrator. If any arbitrator refuses to act or is incapable of acting or dies, a substitute for him may be appointed in the manner herein before provided. The decision of the three arbitrators so appointed, or a majority of them, shall be final and binding upon the parties hereto. All costs and expenses of any such arbitration shall be borne by the parties hereto equally;
- n) Subordination** - This lease and everything herein contained shall be postponed to any charge or charges now or from time to time hereafter created by the Landlord in respect of the premises by way of institutional mortgage or mortgages and to any extension, renewal, modification, consolidation or replacement thereof, and the Tenant covenants that it will promptly at any time during the term hereof as required by the Landlord give all such further assurances to this provision as may be reasonably required to evidence and effectuate this postponement of its rights and privileges hereunder to the holders of any such charge or charges. The Tenant further covenants on demand at any time to execute and deliver to the Landlord at the Landlord's expense any and all instruments which may be necessary or proper to subordinate this lease and the Tenant's rights hereunder to the lien or liens of any such extension, renewal, modification,

consolidation, replacement or new mortgage or mortgages, and the Tenant hereby irrevocably constitutes and appoints the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for and on behalf of the Tenant and any assumption of this lease by any assignee of the Tenant named herein shall in itself include this provision so that the assignee assuming this lease does thereby irrevocably constitute and appoint the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for or on behalf of the said assignee;

- o) Notice** - Any notice required or contemplated by any provision of this lease shall be deemed sufficiently given if contained in writing enclosed in a sealed envelope addressed, in the case of notice of the Landlord, to it, at c/o Shelly Zubyck, 325 Farr Drive, P.O. Box 2050, Haileybury, Ontario. P0J 1K0, and in the case of notice to the Tenant, to the premises and deposited in one of Her Majesty's post offices in Haileybury, Ontario, registered and prepaid. The date of receipt of such notice shall be the fourth day next following the date of so mailing by registered mail. Provided that either party may, by notice to the other, designate another address in Canada to which notices mailed or delivered more than ten days thereafter shall be addressed.
- p) Exclusivity** - The Lessor shall not, during the Term or any renewals or extensions thereof, lease or permit any space in the Building (or any additions thereto) to be used for the purpose of any other dental practice which would in the Tenant's view be competitive with the business to be carried on in the Premises.
- q) Extension** – Provided that the Tenancy has been in substantial compliance with the terms and conditions of the Lease and has promptly paid all rent due during the term, the Tenancy shall have an option to extend the Lease for a further term of five (5) years commencing on the expiry date of the previous term; provided that written notice is given to the Landlord at least six month prior to the expiry of the term. Such extension shall be on the same terms and conditions contained in this lease, except for the rent and there shall be no further extension option. The tenancy shall execute an extension agreement incorporating the terms and condition of such extension.

Rent for the extended term shall be the fair market rental for similar premises in the area of the Building at the time of extension but in no event shall the rent be less than the rent payable during the last year of the term. If the parties are unable to agree on the fair market rental, if applicable, within three months prior to the commencement of the term of extension , the matter shall be referred to arbitration in accordance with

the Arbitrations Act, 1991 (Ontario). The costs of such arbitration shall be borne by the parties in equal shares.”

7. HEADINGS

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

8. EFFECT OF LEASE

This lease and everything herein contained, shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns, as the case may be, of each (and every) of the parties hereto, and where there is more than one Tenant or there is a female party or a corporation, the provisions hereof shall be read with all grammatical changes thereby rendered necessary and all covenants shall be deemed joint and several.

Remainder of page left blank intentionally

IN WITNESS WHEREOF the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, Sealed and Delivered in the presence of:

The Corporation of the City of Temiskaming Shores

325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

Mayor – Jeff Laferriere

Clerk – Kelly Conlin

Danill Subbotin Dentistry Professional Corporation

95 Meridian Avenue
Haileybury, Ontario
P0J 1K0

Dr. Danill Subbotin

Witness

Name: _____

The Corporation of the City of Temiskaming Shores

By-law No. 2023-075

Being a by-law to authorize a Lease Agreement with Dr. Danill Subbotin Dentistry Professional Corporation for the Rental of space at the Haileybury Medical Centre for Storage and Employee Lunchroom

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to responds to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. CS-022-2023 at the June 6, 023 Committee of the Whole meeting and directed staff to prepare the necessary by-law to enter into a lease agreement with Dr. Danill Subbotin Dentistry Professional Corporation for the use of office space in the Haileybury Medical Center (Storage / Lunchroom);

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to enter into an Agreement with the Dr. Danill Subbotin Dentistry Professional Corporation for the use of office space at the Haileybury Medical Centre for Storage and Employee Lunchroom, a copy of which is attached hereto as Schedule "A" and forming part of this by-law;
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 20th day of June, 2023.

Mayor

Clerk



Schedule A to
By-law No. 2023-075
Agreement between
The Corporation of the City of Temiskaming Shores
and
Dr. Danill Subbotin Dentistry Professional Corporation
for the rental of space at the
Haileybury Medical Centre

Lease Agreement

between:

The Corporation of The City of Temiskaming Shores

and:

Dr. Danill Subbotin Dentistry Professional Corporation

Lease

Corporate Services
The Corporation of The City of Temiskaming Shores
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

This Lease made this 20th day of June 2023

Between:

The Corporation of the City of Temiskaming Shores
(hereinafter called the "Lessor")

And:

DR. DANIIL SUBBOTIN DENTISTRY PROFESSIONAL CORPORATION
(hereinafter called the "Lessee")

Whereas the Lessor is the owner of the lands described as follows: Part Lot 13 and Part Lot 137, Concession 3, as shown on Plan M-58, Parcel 19899SST in the City of Temiskaming Shores, District of Timiskaming, in the Province of Ontario, (hereinafter called the "Land"), and there is located on the Lands a building (hereinafter called the "Building"), having an entrance off Meridian Avenue in the City of Temiskaming Shores, in the Province of Ontario.

And whereas the parties hereto have agreed to enter into this Lease.

1. Leased Premises

The Lessor hereby demises and leases to the Lessee part of the **lower level** in the Lessor's Building containing a rentable area of One Thousand Six Hundred and ninety four Square Feet (1,694 ft.) located at 95 Meridian Avenue, City of Temiskaming Shores, Ontario being hereinafter called the "premises".

2. Ingress and Egress

Together with the right of ingress and egress for the Lessee's employees, servants, agents, customers, and invitees, and the use of parking areas, driveways, sidewalks, common loading and stopping areas in and about the Lands and Building (hereinafter called the "common areas").

3. Term

To hold the premises for a term commencing on the 6th day of June, 2023 and ending on the 31st day of July, 2028.

4. Rent

And Paying therefore, to the Lessor, subject to the provisions of this Lease, the sum of Two Thousand One Hundred Sixty Six and Ninety One Cents (**\$2,166.91**) **per month plus HST representing a lease rate of \$15.35 per square foot.** Rent will be increased two percent (2%) annually for the duration of the term.

Rent is payable to the City of Temiskaming Shores and due on the first day of each and every month during the term hereof. Rent will be increased annually for the duration of the term using a Consumer Price Index percentage. Such payment to be mailed to P.O. Box 2050 Haileybury, Ontario P0J 1K0.

And the parties hereto covenant and agree as follows:

5. Tenant's Covenants

The Tenant covenants with the Landlord:

- a) **Rent** - to pay rent;
- b) **Telephone** - to pay when due the cost of the telephone and intercom services supplied to the premises;
- c) **Repair** - to repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to permit the Landlord to enter and view the state of repair and to repair according to notice in writing, reasonable wear and tear and damage by fire, lightning and tempest only excepted; and to leave the premises in good repair, reasonable wear and tear and damage by fire, lightning and tempest only excepted;
- d) **Cost of repair where Tenant at fault** - that if the building including the premises, boilers, engines, pipes and other apparatus (or any of them) used for the purpose of heating or air conditioning the building, or if the water pipes, drainage pipes, electric lighting or other equipment of the building or the roof or outside walls of the building get out of repair or become damaged or destroyed through the negligence, carelessness or misuse of the Tenant, his servants, agents, employees or anyone permitted by him to be in the building (or through him or them in any way stopping up or injuring the heating apparatus, water pipes, drainage pipes, or other equipment or part of the building) the expense of any necessary repairs, replacements or alterations shall be paid by the Tenant to the Landlord forthwith on demand;
- e) **Assigning or subletting** - not to assign, sublet or part with possession of any part of the premises without leave of the Landlord, which leave shall not be unreasonably withheld, and which leave shall not be required in the event of a sublease to add any personnel to the group comprising the Tenant or to a management corporation which may be incorporated by the Tenant;
- f) **Entry by Landlord** - to permit the Landlord or its agents to enter upon the premises at any time and from time to time for the purpose of inspecting and making repairs, alterations or improvements to the premises or to the building, and the Tenant shall not be entitled to compensation for any

- inconvenience, nuisance, or discomfort occasioned thereby; provided that the Landlord shall give reasonable advance notice to avoid inconvenience to the Tenant, given the private and confidential nature of the profession of the Tenant;
- g) Indemnity** - to indemnify and save harmless the Landlord against and from any and all claims by or on behalf of any person or persons, firm or firms, or corporation or corporations arising from the conduct or any work, by or through any act of negligence of the Tenant or any assignee, subtenant, agent, contractor, servants, employee or licensee of the Tenant;
 - h) Exhibiting premises** - to permit the Landlord or its agents to exhibit the premises to prospective Tenants between the hours of 9:00 a.m. and 11:00 p.m. during the last month of the term;
 - i) Alterations** - not to make or erect in or to the premises any installation, alteration, addition, or partition without submitting plans and specifications to the Landlord and obtaining the Landlord's prior written consent (in each instance); such work shall if the Landlord so elects, be performed by employees of or contractors designated by the Landlord; in the absence of such election, such work may be performed with the Landlord's consent in writing (given prior to letting of contract) by contractors engaged by the Tenant but in each case only under written contract approved in writing by the Landlord and subject to all conditions which the Landlord may impose; the Tenant shall submit to the Landlord or the Tenant's contractors (as the case may be), when due the costs of all such work and of all materials, labour and services involved therein and of all decoration and all changes in the building, its equipment or services, necessitated thereby; provided, that it is at this time understood by the Landlord that certain equipment is to be installed and to be placed at convenient places as designated by the Tenant;
 - j) Name of building** - not to refer to the building by any other name other than that designated from time to time by the Landlord nor use the name of the building for any purpose except as the business address of the Tenant;

6. Landlord's Covenants

The Landlord covenants with the Tenant;

- a) Quiet enjoyment** - for the quiet enjoyment;
- b) Taxes** - to pay all taxes and rates, municipal, parliamentary or otherwise, levied against the premises or the Landlord on account thereof;

- c) **Air conditioning** - to install and operate air conditioning units to air condition the premises at the expense of the Landlord;
- d) **Electricity and water** - to pay for the electricity and water supplied to the premises;
- e) **Janitor service** - to cause, when reasonably necessary, given the professional nature of the Tenant's use of the premises, (from time to time) the floors and windows of the premises to be vacuumed, swept and cleaned and the desks, tables and other furniture of the Tenant to be dusted, but (with the exception of the obligation to cause the work to be done) the Landlord shall not be responsible for any act or omission or commission on the part of the person or persons employed to perform such work, provided vacuuming, sweeping and dusting to be done daily five days of the week;
- f) **Heat** - to heat the premises;
- g) **Structural soundness** - to keep the premises, common areas and parking lot structurally sound and to look after any structural defects which may arise;

7. Provisos

Provided always and it is hereby agreed as follows:

- a) **Fixtures** - The Tenant may remove his fixtures, but all installations, alterations, additions, partitions and fixtures except trade or Tenant's fixtures in or upon the premises, whether placed there by the Tenant or by the Landlord, shall be the Landlord's property without compensation therefore to the Tenant and shall not be removed from the premises at any time (either during or after the term);
- b) **Fire** - In case of damage to the premises by fire, lightning or tempest, rent shall cease until the premises are rebuilt; and the Landlord, instead of rebuilding or making the premises fit for the purpose of the Tenant, may at its option terminate this lease on giving to the Tenant within thirty days after such fire, lightning or tempest, notice in writing of its intention (so to do) and thereupon rent and any other payments for which the Tenant is liable under this lease shall be apportioned and paid to the date of such fire, lightning or tempest, and the Tenant shall immediately deliver up possession of the premises to the Landlord;
- c) **Damage to property** - The Landlord shall not be liable nor responsible in any way for any loss of or damage or injury to any property belonging to the Tenant or to the employees of the Tenant or to any other person while in the building or in the yard of the building unless such loss, damage or

injury shall be caused by the negligence of the Landlord or its employees, servants or agents for any damage to any such property caused by steam, water, rain or snow which may leak into, issue or flow from any part of the building or from the water, steam or drainage of the building or from any other place or quarter nor for any damage caused by or attributable to the condition or arrangement of any electric or other wiring omitted by any other Tenant;

- d) Impossibility of performance** - It is understood and agreed that whenever and to the extent that the Landlord shall be unable to fulfill, or shall be delayed or restricted in fulfilling any obligation hereunder for the supply or provision of any service or utility or the doing of any work or the making of any repairs because it is unable to obtain the material, goods, equipment, service, utility or labour required to enable it to fulfill such obligations or by reason of any statute, law or order-in-council or any regulation or order passed or made pursuant thereto or by reason of the order or direction of any administrator, controller or board, or any government department or officer or other authority, or by reason of not being able to obtain any permission or authority required thereby, or by reason of any other cause beyond its control whether of the foregoing character or not, the Landlord shall be relieved from the fulfillment of such obligation and the Tenant shall not be entitled to compensation for any inconvenience, nuisance or discomfort thereby occasioned;
- e) Default of Tenant** - If the rent reserved or any part thereof shall not be paid on the day appointed for payment, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants or agreements or rules or regulations herein contained or referred to on the part of the Tenant to be observed and performed, or in case the premises shall be vacated or remain unoccupied or in case the term shall be taken in execution or attachment for any cause whatsoever, (and in every such case) the Landlord shall be entitled thereafter to enter (into and) upon the premises (or any part thereof in the name of the whole) and the same to (have again), repossess and enjoy as of its former estate, anything herein contained to the contrary notwithstanding;
- f) Bankruptcy of Tenant** - In case without the written consent of the Landlord the premises shall remain vacant or not used for the period of fifteen days or be used by any other person than the Tenant or for any other purpose than that for which they were let or in case the term or any of the goods and chattels of the Tenant shall at any time be seized in execution or attachment by any creditor of the Tenant or if the Tenant shall make any assignment for the benefit of creditors or any bulk sale of any act (now or hereafter in force) for bankrupt or insolvent debtors (or if the Tenant is a company any order shall be made for the winding up of the Tenant), then in any such case this lease shall at the option of the Landlord cease and terminate and the term shall immediately become

forfeited and void and the current month's rent and the next ensuing three month's rent shall immediately become due and payable and the Landlord may re- enter and take possession of the premises as though the Tenant or other occupant (or occupants) of the premises was (or were) holding over after the expiration of the term without any right whatever;

- g) Distress** - The Tenant waives and renounces the benefit of any present or future statute taking away or limiting the Landlord's right of distress, and covenants and agrees that notwithstanding any such statute none of the goods and chattels of the Tenant on the premises at any time during the term shall be exempt from levy by distress for rent in arrears;
- h) Right of re-entry** - On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord in addition to all other rights may do so as the agent of the Tenant, using force if necessary, without being liable for any prosecution therefore, and may re-let the premises as agent of the Tenant, and receive the rent therefore, and as agent of the Tenant may take possession of any furniture or other property on the premises and sell the same at a public or private sale without notice and apply the proceeds of such sale and any rent derived from re-letting the premises upon account of rent under this lease, and the Tenant shall be liable to the landlord for any deficiency;
- i) Right of termination by the Tenant**
The lease may be terminated for any valid operational reason with the consent of both parties and upon payment of three months rent in lieu of notice. Consent will not be unreasonably withheld.
- j) Right of termination by the Landlord**
On the Landlord's becoming entitled to re-enter the premises under any of the provisions of this lease, the Landlord, in addition to all other rights, shall have the right to terminate this lease forthwith by leaving upon the premises notice in writing of its intention, and thereupon rent and any other payments for which the Tenant is liable under this lease shall be computed, apportioned and paid in full to the date of such termination, and the Tenant shall immediately deliver up possession of the Premises to the Landlord, and the Landlord may re-enter and take possession of the premises;
- k) Non-waiver** - Any condoning, excusing or overlooking by the Landlord of any default, breach or non-observance by the Tenant at any time in respect of any covenant, provision or condition herein contained shall not operate as a waiver of the Landlord's rights hereunder in respect of any subsequent default, breach or non-observance, and shall not defeat or affect in any way the rights of the Landlord herein in respect to any default, breach or non-observance by the Landlord, mutatis mutandis.

- l) Over-holding** - If the Tenant shall continue to occupy the premises after the expiration of this lease with or without the consent of the Landlord, and without any further written agreement, the Tenant shall be a monthly Tenant at the monthly rental herein mentioned and on the terms and conditions herein set out except as to length of tenancy.
- m) Arbitration** - Any dispute between the parties hereto arising out of the provision of this lease shall be referred to the arbitration of three persons, one to be appointed by each of the parties hereto and the third to be chosen by the two so appointed. If either of the parties fails to appoint an arbitrator for 15 days after the one party has appointed an arbitrator and has notified the other party in writing of the appointment and of the matter in dispute to be dealt with, the decision of the arbitrator appointed by the first of such parties shall be final and binding on both of the parties hereto. If the two arbitrators appointed by the parties hereto fail to agree upon a third arbitrator for 15 days after the appointment of the second arbitrator, either party hereto may apply on 15 days' notice (written) giving the order to a Judge of the District Court of the District of Timiskaming as a *persona designata* to appoint such third arbitrator. The said Judge, upon proof of such failure of appointment and of the giving of such notice, may forthwith appoint an arbitrator to act as such third arbitrator. If any arbitrator refuses to act or is incapable of acting or dies, a substitute for him may be appointed in the manner herein before provided. The decision of the three arbitrators so appointed, or a majority of them, shall be final and binding upon the parties hereto. All costs and expenses of any such arbitration shall be borne by the parties hereto equally;
- n) Subordination** - This lease and everything herein contained shall be postponed to any charge or charges now or from time to time hereafter created by the Landlord in respect of the premises by way of institutional mortgage or mortgages and to any extension, renewal, modification, consolidation or replacement thereof, and the Tenant covenants that it will promptly at any time during the term hereof as required by the Landlord give all such further assurances to this provision as may be reasonably required to evidence and effectuate this postponement of its rights and privileges hereunder to the holders of any such charge or charges. The Tenant further covenants on demand at any time to execute and deliver to the Landlord at the Landlord's expense any and all instruments which may be necessary or proper to subordinate this lease and the Tenant's rights hereunder to the lien or liens of any such extension, renewal, modification, consolidation, replacement or new mortgage or mortgages, and the Tenant hereby irrevocably constitutes and appoints the Landlord as its attorney with full power and authority to execute any necessary documents in the implementation hereof for and on behalf of the Tenant and any assumption of this lease by any assignee of the Tenant named herein shall in itself include this provision so that the assignee assuming this lease does thereby irrevocably constitute and appoint the Landlord as

- its attorney with full power and authority to execute any necessary documents in the implementation hereof for or on behalf of the said assignee;
- o) Notice** - Any notice required or contemplated by any provision of this lease shall be deemed sufficiently given if contained in writing enclosed in a sealed envelope addressed, in the case of notice of the Landlord, to it, at c/o Corporate Services, 325 Farr Drive, P.O. Box 2050, Haileybury, Ontario. P0J 1K0, and in the case of notice to the Tenant, to the premises and deposited in one of Her Majesty's post offices in Haileybury, Ontario, registered and prepaid. The date of receipt of such notice shall be the fourth day next following the date of so mailing by registered mail. Provided that either party may, by notice to the other, designate another address in Canada to which notices mailed or delivered more than ten days thereafter shall be addressed.
- p) Exclusivity** - The Lessor shall not, during the Term or any renewals or extensions thereof, lease or permit any space in the Building (or any additions thereto) to be used for the purpose of any other dental practice which would in the Tenant's view be competitive with the business to be carried on in the Premises.
- q) Extension** – Provided that the Tenant has been in substantial compliance with the terms and conditions of the Lease and has promptly paid all rent due during the term, the Tenancy shall have an option to extend the Lease for a further term of five (5) years commencing on the expiry date of the previous term; provided that written notice is given to the Landlord at least six month prior to the expiry of the term. Such extension shall be on the same terms and conditions contained in this lease, except for the rent and there shall be no further extension option. The tenancy shall execute an extension agreement incorporating the terms and condition of such extension.

Rent for the extended term shall be the fair market rental for similar premises in the area of the Building at the time of extension but in no event shall the rent be less than the rent payable during the last year of the term. If the parties are unable to agree on the fair market rental, if applicable, within three months prior to the commencement of the term of extension, the matter shall be referred to arbitration in accordance with the Arbitrations Act, 1991 (Ontario). The costs of such arbitration shall be borne by the parties in equal shares.

8. Headings

The headings in this lease have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provisions hereof.

9. Effect of Lease

This lease and everything herein contained, shall extend to and bind and may be taken advantage of by the heirs, executors, administrators, successors and assigns, as the case may be, of each (and every) of the parties hereto, and where there is more than one Tenant or there is a female party or a corporation, the provisions hereof shall be read with all grammatical changes thereby rendered necessary and all covenants shall be deemed joint and several.

Remainder of page left blank intentionally

IN WITNESS WHEREOF the Party of the First Part has hereunto affixed its corporate seal attested by the hands of its duly authorized officers, and the Party of the Second Part has hereunto set its hand and seal by execution under seal by each and every individual comprising the Party of the Second Part.

Signed, Sealed and Delivered in the presence of:

The Corporation of the City of Temiskaming Shores

325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

Mayor – Jeff Laferriere

Clerk – Kelly Conlin

Danill Subbotin Dentistry Professional Corporation

95 Meridian Avenue
Haileybury, Ontario
P0J 1K0

Dr. Danill Subbotin

Witness

Name: _____

The Corporation of the City of Temiskaming Shores

By-law No. 2023-076

**Being a by-law to authorize a Land Lease Agreement with
the Haileybury Curling Club to permit the use of
municipal land known as 434 Leslie McFarlane Way**

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. CS-025-2023 at the June 6th, 2023 Committee of the Whole Meeting, and directed staff to prepare the necessary by-law to enter into a lease agreement with the Haileybury Curling Club for the use of municipally owned land described as 434 Leslie McFarlane Way for consideration at the June 20th, 2023 Regular Council Meeting; and

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute the land lease agreement with the Haileybury Curling Club for the use of municipal land known as 434 Leslie McFarlane Way (Legal description stated below) a copy of which is attached hereto as Schedule "A" and forms part of this by-law.

**PIN 61397-0896 LT
PCL 25461 SEC SST;
LT 5 BLK Q PL M13NB BUCKE; LT 6 BLK Q PL M13NB BUCKE;
PT LT 3 BLK Q PL M13NB BUCKE; PT LT 4 BLK Q PL M13NB BUCKE;
PT LT 7 BLK Q PL M13NB BUCKE; PT COBBOLD LANE PL M13NB
BUCKE CLOSED BY LT321951 PT 28 54R4907;
TEMISKAMING SHORES ; DISTRICT OF TIMISKAMING**

2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 20th day of June, 2023.

Mayor

Clerk



Schedule "A" to

By-law No. 2023-076

Occupation of Land Agreement between

The Corporation of the City of Temiskaming Shores

and

The Haileybury Curling Club

for use of land known as 434 Leslie McFarlane Way

PIN 61397-0896 LT

PCL 25461 SEC SST;

**LT 5 BLK Q PL M13NB BUCKE; LT 6 BLK Q PL M13NB BUCKE;
PT LT 3 BLK Q PL M13NB BUCKE; PT LT 4 BLK Q PL M13NB BUCKE;
PT LT 7 BLK Q PL M13NB BUCKE; PT COBBOLD LANE PL M13NB
BUCKE CLOSED BY LT321951 PT 28 54R4907;
TEMISKAMING SHORES ; DISTRICT OF TIMISKAMING**

THIS LEASE made this 20th day of June, 2023.

Between

The Corporation of the City of Temiskaming Shores
(Hereinafter referred to as the “City”)

And

The Haileybury Curling Club
(Hereinafter referred to as the “Tenant”)

IN CONSIDERATION of the sum of Two Dollars (\$2.00) now paid by each party hereto to the other and other good and valuable consideration (the receipt and sufficiency of which are hereby acknowledged), the City and the Tenant covenant and agree as follows:

1. DEMISE

The City, who is the party signing this Lease as City, is the registered owner of the property municipally known as 434 Leslie McFarlane Way, **Temiskaming Shores, Ontario**, which is more particularly described in Schedule “A” attached (the “Leased Premises”), and leases to the Tenant any portion of the Property for the Tenant’s, its agents’, employees’, contractors’, assignee’s and sublessee’s exclusive use as described under this Lease, in consideration of the rents, covenants and agreements set out under this Lease.

2. USE

The Tenant is permitted to use, operate, repair, and maintain on the Leased Premises a building for the provision of curling and other events. The City covenants and agrees that the Tenant shall have the further right to maintain the parking lot owned by the City and already constructed adjacent to the Leased Premises.

3. TERM

The term of this Lease (the “Term”) shall be for five (5) years, commencing on **July 1, 2023** (the “Commencement Date”), and expiring on that date which is five (5) years following the Commencement Date, unless the Term is extended in accordance with Section **5** of this Lease.

4. RENT

During the period commencing on the Commencement Date and ending on that date which is five (5) years following the Commencement Date, Rent shall be **Two Dollars (\$2.00)** (exclusive of any Sales Taxes which the Tenant is required to pay by law).

The Tenant shall continue to pay property taxes in accordance with By-Law No. 2012-141 (Tax Write-off Policy for Non-municipally owned Recreational Facility).

5. OPTION TO EXTEND

The City grants and agrees that the Term of this Lease may be extended by one (1) successive five (5) year term (each of such terms being referred to as an “Extended Term”) on the same terms and conditions. Unless the Tenant provides the City with written notice of its intention not to extend this Lease at least sixty (60) days prior to the expiration of the Term or the then current Extended Term, as the case may be, this Lease shall automatically extend for an Extended Term.

6. ACCESS

The City grants to the Tenant, its agents, employees and contractors, unrestricted and direct access to the Leased Premises, 24 hours a day, 7 days a week.

7. TERMINATION

Notwithstanding any other provisions of this Lease, the Tenant shall have the right, in its sole discretion, at any time during the Term or any Extended Term (if applicable), to terminate this Lease by giving ninety (90) days prior written notice to the City.

Furthermore, the City shall have the right to terminate this Lease, for the purpose of redevelopment of the Leased Premises, if required by the City, acting reasonably, by giving twenty-four (24) months prior written notice to the Tenant.

8. SALE OF LEASED PREMISES

Within two (2) weeks of the Tenant providing the City with evidence The Haileybury Curling Club, Limited is registered as a not-for-profit corporation, pursuant to the *Not-for-Profit Corporations Act, 2010*, S.O. 2010, c.15, the City shall transfer the Leased Premises to the Tenant, and upon such transfer the lease shall be terminated. The City and Tenant shall execute an Offer to Purchase substantially in the form attached at Schedule “B”.

9. INSURANCE AND INDEMNITY

The Tenant shall, during the Term and any Extended Term (if applicable), keep in full force and effect a policy of insurance with respect to its use and occupancy of the Leased Premises and the Property, in which the limit of Comprehensive General Liability insurance shall not be less than five million dollars (\$5,000,000.00) per occurrence and an annual aggregate limit of not less than five million dollars (\$5,000,000.00) for products and completed operations. The required insurance limit may be composed of any combination of primary and excess (umbrella) insurance policies.

The Tenant agrees to indemnify the City for any claims or damages caused by the negligence or wilful misconduct of the Tenant, its agents, employees, contractors or those whom it is responsible in law, except for any claim, damage, loss, injury or death which results from the acts or omissions of the City, its employees, agents, contractors or those whom it is responsible in law. In no event will the Tenant be liable for or indemnify and save harmless the City from and against any indirect, special, incidental or consequential damages, including loss of revenue, loss of profits, loss of business opportunity or loss of use of any facilities or property, even if advised of the possibility of such damages.

10. ENVIRONMENTAL

The City warrants, to the best of its knowledge, that the Leased Premises does not contain any toxic or hazardous substances or materials including, without limitation, asbestos, urea formaldehyde, PCBs or any other contaminants as defined in the *Environmental Protection Act*, (Ontario), or the equivalent Act in the province within which the Property is located (the "Contaminants"). If Contaminants that are not in compliance with Laws ("Contaminants Not In Compliance") are discovered on the Leased Premises by the Tenant during the Term or any Extended Term (if applicable), the City shall remove such Contaminants Not In Compliance, at its expense, and indemnify and hold the Tenant harmless from any liability arising from the presence such Contaminants Not In Compliance on the Leased Premises.

11. ASSIGNMENT

The Tenant shall not be permitted to assign, sublet or license the whole or any part of this Lease, or Leased Premises and rights of access without the consent of the City to any assignee, sublessee or licensee.

12. GENERAL

(a) The City covenants with the Tenant for quiet enjoyment of the Leased Premises without any interruption or disturbance from the City, provided the Tenant has not been in default of any obligation under this Lease beyond any applicable cure periods provided in this Lease or at law.

(b) The Tenant is responsible for the snow removal, and ground maintenance of the Leased Premises.

(c) Any notice to be given under the terms of this Lease shall be in writing and shall be sufficiently given if delivered personally or by courier to the party for whom it is intended, or, if mailed, postage prepaid, by registered mail addressed to the party for whom it is intended. The addresses for notice are set forth for each party below.

In the case of the City to:
THE CORPORATION OF THE CITY OF TEMISKAMING SHORES
325 Farr Drive, P.O. Box 2050
Haileybury, Ontario
P0J 1K0
Attention: Municipal Clerk

In the case of the Tenant to:
The Haileybury Curling Club, Limited
434 Leslie McFarlane Way
Haileybury, ON
P0J 1K0
Attention: Shawn Hearn, President

(d) Time shall be of the essence of this Agreement and of each and every provision contained herein. This Lease shall be binding upon and shall ensure to the benefit of the City and the Tenant and their respective heirs, executors, administrators, successors, assigns and subsequent purchasers.

(e) This Lease shall be governed by and construed in accordance with the laws of Canada and the Province of Ontario.

(f) The City and the Tenant acknowledge and agree that Schedules “A” and “B” as attached shall form part of this Lease.

(g) The Tenant shall be responsible for the legal fees for the preparation of this Lease in the amount of \$495 plus applicable tax.

(h) Any party may execute the Lease by signing a facsimile or electronic transmission thereof. The parties agree that execution by any party of a facsimile or electronic transmission shall be in all respects identical to execution of an original or photocopy. The parties agree to accept a facsimile or electronic transmission of the signature of any party as evidence of the fact that the Lease has been executed by that party. In all respect a facsimile or electronic transmission signature may be accepted as having the same effect as an original signature.

(i) This agreement may but need not be executed in counterpart.

Remainder of page left blank intentionally

IN WITNESS WHEREOF THE PARTIES HAVE SET THEIR HANDS AND SEALS ON THE DATE WRITTEN.

Dated this 20th day of June, 2023.

In witness whereof the parties have executed this Agreement the day and year first above written.

The Corporation of the City of Temiskaming Shores

325 Farr Drive
P.O. Box 2050
Haileybury, Ontario
P0J 1K0

Mayor – Jeff Laferriere

Clerk – Kelly Conlin

Haileybury Curling Club

434 Leslie MacFarlane Way
Haileybury, ON P0J 1K0

HCC - President

Print Name

Witness

Print Name

Schedule “A”

PIN 61397-0896 (LT)

PCL 25461 SEC SST; LT 5 BLK Q PL M13NB BUCKE; LT 6 BLK Q PL M13NB BUCKE;
PT LT 3 BLK Q PL M13NB BUCKE; PT LT 4 BLK Q PL M13NB BUCKE; PT LT 7 BLK Q
PL M13NB BUCKE; PT COBBOLD LANE PL M13NB BUCKE CLOSED BY LT321951
PT 28 54R4907; TEMISKAMING SHORES ; DISTRICT OF TIMISKAMING

The Corporation of the City of Temiskaming Shores

By-law No. 2023-078

Being a by-law to amend By-law No. 2022-107, to authorize the entering into an agreement with Enterprise Fleet Management for light-duty fleet management services, expertise and strategic planning for the City of Temiskaming Shores

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas Council considered Administrative Report No. PW-022-2022 at the June 7, 2022 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into an agreement with Enterprise Fleet Management for light-duty fleet management services, maintenance services, and strategic planning for all of the existing light-duty fleet (24 vehicles) and nine (9) light-duty vehicles for replacement under the program on a pilot project basis, for consideration at the June 21, 2022 Regular Council meeting; and

Whereas Council considered Memo No. 015-2023-PW at the June 20, 2023 Regular Council Meeting and directed staff to prepare the necessary by-law amend By-law No. 2022-107 to include the Consignment Auction Agreement as a part of Schedule A to said by-law for consideration at the June 20, 2023 Regular Council meeting.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That Schedule "A" to By-law No. 2002-107, be amended by adding the Consignment Auction Agreement, attached hereto as Appendix 01
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make any minor modifications or corrections of an administrative, numerical, grammatical, semantically or descriptive nature or kind to the by-law and schedule as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

Read a first, second and third time and finally passed this 20th day of June, 2023

Mayor

Clerk



Appendix 01

By-law 2023-078

Being a by-law to amend By-Law 2022-107

Agreement between

The Corporation of the City of Temiskaming Shores

and

Enterprise Fleet Management

For a Master Equity Vehicle Lease Agreement with Enterprise Fleet Management for
nine (9) light-duty fleet vehicles

For the addition of the Consignment Auction Agreement to
Schedule "A" of By-Law 2022-170

CONSIGNMENT AUCTION AGREEMENT

THIS AGREEMENT is entered into by and between Enterprise Fleet Management Canada, Inc. (hereinafter referred to as "Enterprise") and _____ (hereinafter referred to as "CUSTOMER") on this _____ day of _____, 20____ (hereinafter referred to as the "Execution Date").

RECITALS

- A. Enterprise is in the business of selling previous leased and rental vehicles at wholesale auctions; and
- B. The CUSTOMER is in the business of _____.
- C. The CUSTOMER and Enterprise wish to enter into an agreement whereby Enterprise will sell at wholesale auction, vehicles consigned by CUSTOMER from time to time as described in one or more schedules in the form attached as Exhibit A, each of which is attached hereto and incorporated herein (collectively, the "Vehicles").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

TERMS AND CONDITIONS

1. Right to Sell: Enterprise shall have the non-exclusive right to sell any Vehicles consigned to Enterprise by a CUSTOMER within Canada, excluding Quebec.
2. Power of Attorney: CUSTOMER appoints Enterprise as its true and lawful attorney-in-fact to sign all documentation required to effect the transfer of the ownership and registration of any Vehicle and hereby grant Enterprise power in any and all matters pertaining to the transfer of ownership and registration of any Vehicle, including the discharge of any liens and encumbrances on the Vehicle, on behalf of CUSTOMER. The rights, powers and authorities of said attorney-in-fact granted in this instrument shall commence and be in full force and effect on the Execution Date, and such rights, powers and authority shall remain in full force and effect thereafter until terminated as set forth herein.
3. Consignments: Vehicles may be consigned to Enterprise by phone, fax or electronically, in all cases subject to the completion of a schedule in the form of Exhibit A. CUSTOMER shall provide Enterprise with any information and documentation about a Vehicle as reasonably requested by Enterprise. Title to each Vehicle and risk of loss remains with CUSTOMER until such Vehicle is sold to a third-party purchaser.
4. Consignment Fee: For each Vehicle sold, CUSTOMER shall pay Enterprise a fee of \$_____ ("Service Fee"). CUSTOMER shall also reimburse Enterprise for all seller fees, auction fees, towing costs, registration fees, enhancement fees, lien discharge fees and charges, and any other expenses reasonably incurred by Enterprise while selling each Vehicle (collectively with the Service Fee, the "Consignment Fees").
5. Sales Process: Enterprise shall use reasonable efforts sell each Vehicle. CUSTOMER may, at its discretion, place a Minimum Bid or Bid to be Approved (BTBA) on any Vehicle by providing prior written notification to Enterprise. Any unsold Vehicle may be returned to CUSTOMER at any time. Provided that Enterprise has not sold the Vehicle, CUSTOMER may demand the return of any consigned Vehicle.
6. Time for Payment:
 - (a) No later than ten (10) business days after the collection of [funds] for the sale of a Vehicle, Enterprise will remit to the CUSTOMER an amount equal to the Vehicle sale price minus any seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle, regardless of whether the purchaser pays for the Vehicle.
 - (b) Enterprise's obligations pursuant to Section 6(a) shall not apply to Vehicle sales involving mistakes or inadvertences in the sales process where Enterprise reasonably believes that fairness to the buyer or seller justifies the cancellation or reversal of the sale. If Enterprise has already remitted payment to CUSTOMER pursuant to Section 6(a) prior to the sale being reversed or cancelled, CUSTOMER agrees to reimburse Enterprise said payment in full. Enterprise will then re-list the Vehicle and pay CUSTOMER in accordance with this Section 6. Examples of mistakes or inadvertences include, but are not limited, to Vehicles sold using inaccurate or incomplete vehicle or title descriptions and bids entered erroneously.

7. **Indemnification and Hold Harmless:** Enterprise and CUSTOMER agree to indemnify, defend and hold each other and their respective parent, employees and agents harmless to the extent any loss, damage, or liability arises from the negligence or willful misconduct of the other, its agents or employees, and for its breach of any term of this Agreement. The parties' obligations under this section shall survive termination of this Agreement.
8. **Liens, Judgments, Titles and Defects:** CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable legal fees and disbursements on a solicitor-own client basis), suits and demands arising out of, based upon, or resulting from any judgments, liens or citations that were placed on the Vehicle, defects in the Vehicle's title, or mechanical or design defects in the Vehicle.
9. **Odometer:** Enterprise assumes no responsibility for the correctness of the odometer reading on any Vehicle and the CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable legal fees and disbursements on a solicitor-own client basis), suits and demands arising out of, based upon or resulting from inaccuracy of the odometer reading on any Vehicle or any odometer statement prepared in connection with the sale of any Vehicle, unless such inaccuracy is caused by an employee, Enterprise, or officer of Enterprise.
10. **Bankruptcy:** Subject to applicable law, in the event CUSTOMER becomes insolvent, commits an act of bankruptcy, CUSTOMER files a petition in bankruptcy, institutes any insolvency proceedings, appoints a receiver or a receiver is appointed on its behalf, or makes an involuntary assignment of its assets for the benefit of creditors, or any similar action is taken under applicable bankruptcy and insolvency laws with respect to CUSTOMER, Enterprise may accumulate sales proceeds from the sale of all Vehicles and deduct all Consignment Fees from said funds. Enterprise will thereafter remit to CUSTOMER the net proceeds of said accumulated sales proceeds, if any.
11. **Compliance with Laws:** Enterprise shall comply with all federal, provincial, and local laws, regulations, ordinances, and statutes, including those of any provincial motor vehicle or transportation departments.
12. **Insurance:** CUSTOMER shall obtain and maintain in force at all times during the term of this Agreement and keep in place until each Vehicle is sold and title is transferred on each Vehicle, automobile third party liability of \$1,000,000 per occurrence and physical damage coverage on all Vehicles. This insurance shall be written as a primary policy and not contributing with any insurance coverage or self-insurance applicable to Enterprise.
13. **Term:** This agreement is effective on the Execution Date and shall continue until such time as either party shall notify the other party with thirty (30) days prior written notice to terminate the Agreement with or without cause. Any unsold Vehicles shall be returned to CUSTOMER at CUSTOMER's expense.
14. **Modification:** No modification, amendment or waiver of this Agreement or any of its provisions shall be binding unless in writing and duly signed by the parties hereto.
15. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, with respect to the subject matter hereto. This Agreement will inure to the benefit of and be binding upon Parties and their respective heirs, successors, and assigns.
16. **Further Assurances:** Each of the parties covenants and agrees to take all such action and to execute all such documents as may be necessary or advisable to implement the provisions of this Agreement fully and effectively and to make them binding on the parties hereto .
17. **Liability Limit:** In the event Enterprise is responsible for any damage to a Vehicle, Enterprise's liability for damage to a Vehicle in its possession shall be limited to the lesser of: (1) the actual cost to repair the damage to such Vehicle suffered while in Enterprise's possession; or (2) the negative impact to the salvage value of such Vehicle. Enterprise shall not be liable for any other damages to a Vehicle of any kind, including but not limited to special, incidental, consequential or other damages.
18. **Legal Fees:** In the event that a party hereto institutes any action or proceeding to enforce the provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party reasonable legal fees and costs on a solicitor-own client basis for legal services rendered to the prevailing party.
19. **Governing Law; Severability:** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.
20. **Authorization:** Each party represents and warrants to the other party that the person signing this Agreement on behalf of such party is duly authorized to bind such party.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

"ENTERPRISE"

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____, _____

"CUSTOMER"

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____, _____

The Corporation of the City of Temiskaming Shores

By-law No. 2023-078

Being a by-law to enter into a funding agreement with the Haileybury Firefighters Association for the purchase of a Remote Access Vehicle

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas the Haileybury Firefighters Association completed a fundraising initiative with the intent of providing the donated funds to the municipality to complete the purchase of the Remote Access Vehicle; and

Whereas Council considered Administrative Report No. PPP-003-2023 at the June 20, 2023 Regular Council meeting, and directed staff to prepare the necessary by-law to enter into a funding agreement with the Haileybury Firefighters Association for the purpose of receiving the donated funds to be used towards the purchase of a remote access vehicle to be used for wildland firefighting and located at Station 1 in the amount of \$38,750 plus applicable taxes; and

Whereas the total cost of this remote access vehicle is \$39,432 and will be completely funded by the donation.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the Mayor and Clerk be authorized to execute the Funding Agreement between the Haileybury Firefighters Association and the City of Temiskaming Shores, a copy of which is attached hereto as Schedule "A" and forms part of this by-law.
2. That the Clerk of the City of Temiskaming Shores is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule, after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule.

Read a first, second and third time and finally passed this 20th day of June, 2023.

Mayor

Clerk



Schedule "A" to

By-law No. 2023-078

Agreement between

The Corporation of the City of Temiskaming Shores

and

Haileybury Firefighters Association

THIS Agreement made this 20th day of June, 2023

Between:

The Corporation of the City of Temiskaming Shores

(hereinafter called “the City”)

and

Haileybury Firefighters Association

(hereinafter called “the Donor”)

The Donor and City agree as follows:

1. That the Donor will contribute **\$39,432** towards the purchase of a purpose-built remote access vehicle to be used for wildland firefighting and located at Station 1.
2. That the Donor will provide those funds to the City by July 31, 2023.
3. That the City will purchase the equipment, complete required registration, vehicle plates, and insurance, and be responsible for all on-going maintenance costs.
4. That the equipment to be purchased will be a 2023 Kubota RTV-X1140 and modifications that meet the department’s needs, estimated to cost \$38,750 before taxes.

Remainder of page left blank intentionally

In witness whereof the parties have executed this Agreement the day and year first above written.

Signed and Sealed in)	Haileybury Firefighter’s Association
the presence of)	
)	
)	
)	_____
)	Leo Geoffroy - Secretary / Treasurer
)	
)	
)	
)	_____
)	Christopher Lauzon - Chairman
)	
)	
Municipal Seal)	Corporation of the City of
)	Temiskaming Shores
)	
)	
)	
)	_____
)	Mayor – Jeff Laferriere
)	
)	
)	_____
)	Clerk – Kelly Conlin

The Corporation of the City of Temiskaming Shores

By-law No. 2023-079

Being a by-law to confirm certain proceedings of Council of The Corporation of the City of Temiskaming Shores for its Regular meeting held on June 20, 2023

Whereas under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas under Section 9 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas under Section 10 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

Whereas it is the desire of the Council of The Corporation of the City of Temiskaming Shores to confirm proceedings and By-laws.

Now therefore the Council of The Corporation of the City of Temiskaming Shores hereby enacts the following as a by-law:

1. That the actions of the Council at its Regular meeting held on **June 20, 2023** with respect to each recommendation, by-law and resolution and other action passed and taken or direction given by Council at its said meeting, is, except where the prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor, or in his absence the presiding officer of Council, and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor, or in his absence the presiding officer, and the Clerk are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

Read a first, second and third time and finally passed this 20th day of June, 2023.

Mayor

Clerk