



The Corporation of the City of Temiskaming Shores
Committee of the Whole
Tuesday, January 21, 2025 – 3:00 p.m.
City Hall – Council Chambers – 325 Farr Drive

Minutes

1. Land Acknowledgement

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

2. Call to Order

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

3. Roll Call

Council: Mayor Jeff Laferriere; Councillors Dan Dawson, Melanie Ducharme (virtual – 3:58 p.m.), Ian Graydon, Nadia Pelletier-Lavigne, Mark Wilson (virtual – 3:08 p.m.), and Danny Whalen (virtual)

Present: Sandra Lee, City Manager
Logan Belanger, Municipal Clerk
Shelly Zubyck, Director of Corporate Services
Mathew Bahm, Director of Recreation
Jeremie Latour, Engineering Technologist
Steve Langford, Fire Chief
Brad Hearn, Information Technology
Steve Burnett, Manager of Environmental Services
Mitch McCrank, Manager of Transportation Services
Stephanie Leveille, Treasurer

Regrets: N/A

Media: 1

Delegates: N/A

Members of
the Public: 3

4. Review of Revisions or Deletions to the Agenda

None

5. Approval of the Agenda

Resolution No. 2025-001

Moved by: Councillor Pelletier-Lavigne
Seconded by: Councillor Graydon

Be it resolved that City Council approves the agenda as printed.

Carried

6. Disclosure of Pecuniary Interest and General Nature

Councillor Ian Graydon declared a Conflict of Pecuniary Interest related to Section 8 b) Public Works – Administration Reports, Item 2) Memo No. 002-2025-PW – Temporary Heavy Truck Route for Matabitchuan Generating Station Redevelopment Project – Quarry Road, as the project is being carried out by his employer.

7. Public Meetings Pursuant to the Planning Act, Municipal Act, and Other Statutes

None

8. Public Works

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 001-2025-PW – Delegation of Authority to Sole Source for the Purchase Approved Budget Item – Used Loader and Wing

Resolution No. 2025-002

Moved by: Councillor Dawson
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 001-2025-PW; and

That Council hereby delegates authority to the Manager of Transportation Services to purchase one (1) used front-end loader with attachment within the approved budget limit of \$500,000, including sole sourced options resulting from auctions or online sales.

Carried

2. Memo No. 002-2025-PW – Temporary Heavy Truck Route for Matabitchuan Generating Station Redevelopment Project – Quarry Road

Councillor Graydon disclosed a pecuniary interest related to Memo No. 002-2025-PW; therefore, did not participate in discussion, nor voted on Resolution No. 2025-003.

Resolution No. 2025-003

Moved by: Councillor Dawson
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 002-2025-PW; and

That Council directs staff to prepare the necessary amendment to By-law 2012-101, to Regulate Traffic and Parking of Vehicles in the City of Temiskaming Shores, for the temporary addition of Quarry Road from West Road to King Street (Lakeview Intersection), on Table B: Designated Truck Routes, included in Appendix 23, for consideration at the January 21, 2025 Regular Council meeting.

Carried

3. Memo No. 003-2025-PW – Funding Agreement for Temiskaming Transit – Delegation of Authority

Resolution No. 2025-004

Moved by: Councillor Graydon
Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 003-2025-PW; and

That Council provide the delegation of authority to the Mayor and Clerk to execute the agreement for funding related to Temiskaming Transit, and any and all required documentation and amendments, on behalf of the City of Temiskaming Shores, as required under the Agreement; and

Further that staff prepare a report and confirming by-law for presentation at a future Regular Council meeting, once the funding agreement has been finalized.

Carried

4. Memo No. 004-2025-PW – Environmental Services Operations Update

Resolution No. 2025-005

Moved by: Councillor Pelletier-Lavigne
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 004-2025-PW, regarding the Environmental Services Operations update for information purposes.

Carried

5. Memo No. 005-2025-PW – Rate Increase for Recycling Agreement with Outside Municipalities

Resolution No. 2025-006

Moved by: Councillor Dawson
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 005-2025-PW; and

That Council approves a rate increase to the surrounding municipalities for the acceptance of recyclable materials at the Spoke Transfer Station from \$343.71/tonne to \$450.74/tonne, effective January 1, 2025.

Carried

6. Administrative Report No. PW-001-2025 – Industrial, Commercial, Institutional (ICI) Water Meter Program

Resolution No. 2025-007

Moved by: Councillor Graydon
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-001-2025;

That Council directs staff to extend the implementation of the Industrial, Commercial and Institutional (ICI) Water Meter Program from January 1, 2025, to July 1, 2025; and

That Council directs staff to amend By-law No. 2024-058, to establish water and sewer rates in the City, to utilize 2023 water metering rates with a 2 percent increase for establishments within the pre-enhanced metering program, effective January 1, 2024 along with clarification language, for consideration at the January 21, 2025 Regular Council Meeting.

Carried

c) New Business

None

9. Recreation Services

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 001-2025-RS – 2024 Facility Fee Waiver Summary

Resolution No. 2025-008

Moved by: Councillor Dawson
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 001-2025-RS, regarding the 2024 Facility Fee Waiver Summary for information purposes.

Carried

2. Memo No. 002-2025-RS – Recreation Operations Update – January 2025

Resolution No. 2025-009

Moved by: Councillor Pelletier-Lavigne
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 002-2025-RS, regarding the Recreation Operations Update for the Month of January 2025, for information purposes.

Carried

3. Administrative Report No. RS-001-2025 – Tennis Court Resurfacing RFT Award

Resolution No. 2025-010

Moved by: Councillor Graydon
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-001-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Toronto Court Equipment for tennis court resurfacing services at the Haileybury Tennis Courts, in the amount of \$76,000.00 plus applicable taxes, for consideration at the January 21, 2025 Regular Council meeting.

Carried

4. Administrative Report No. RS-002-2025 – City of Temiskaming Shores Strategic Plan

Resolution No. 2025-011

Moved by: Councillor Dawson
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-002-2025; and

That Council directs staff to prepare the necessary by-law to adopt the City of Temiskaming Shores Community-Based Strategic Plan, for consideration at the January 21, 2025, Regular Council meeting.

Carried

c) New Business

None

10. Fire Services

a) Delegations/Communications

None

b) Administrative Reports

1. **Fire Activity Report – January 2025**

Resolution No. 2025-012

Moved by: Councillor Dawson
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report, for the period from November 28, 2024 to December 31, 2024, for information purposes.

Carried

2. **Administrative Report No. PPP-001-2025 – Volunteer Officer Appointments**

Resolution No. 2025-013

Moved by: Councillor Dawson
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-001-2025; and

That Council hereby appoints Sean Goddard as Volunteer District Chief, Jamie Sheppard as Volunteer Deputy District Chief, and Ryan Eckensviller as Volunteer Captain to the Temiskaming Shores Fire Department (Station No. 2), in accordance with the Volunteer Firefighter Hiring and Promotional Policy.

Carried

3. Administrative Report No. PPP-002-2025 – Ontario Transfer Payment Agreement - Fire Protection Grant

Resolution No. 2025-014

Moved by: Councillor Dawson
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-002-2025; and

That Council directs staff to prepare the necessary by-law to enter into an Ontario Transfer Payment Agreement, through the Fire Protection Grant between His Majesty the King in right of Ontario and The City of Temiskaming Shores, in the amount of \$24,691.35 to upgrade changeroom and shower facilities at Fire Station No. 2, for consideration at the January 21, 2025 Regular Council Meeting.

Carried

4. Administrative Report No. PPP-003-2025 – Appointment of Volunteer Firefighter

Resolution No. 2025-015

Moved by: Councillor Graydon
Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-003-2025; and

That Council hereby appoints Steven McNair as Volunteer Firefighter to the Temiskaming Shores Fire Department, in accordance with the Recruitment and Retention Program.

Carried

c) New Business

None

11. Corporate Services

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 001-2025-CS – Regional Task Force on Pet Rescue Underfunding and Stability - Appointee

Resolution No. 2025-016

Moved by: Councillor Dawson
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 001-2025-CS; and

That Council hereby appoints Mathew Bahm, Director of Recreation as the staff appointee to attend the Regional Task Force on Pet Rescue Underfunding and Stability meetings.

Carried

2. Administrative Report No. CS-001-2025 – Municipal Transient Accommodation Tax

Resolution No. 2025-017

Moved by: Councillor Graydon
Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-001-2025;

That Council directs staff to schedule a Public Meeting on the proposed Municipal Transient Accommodation Tax; and

That Council directs staff to prepare the necessary By-law to implement a Municipal Transient Accommodation Tax, for consideration at the February 18, 2025 Regular Council Meeting.

Carried

c) New Business

None

12. Schedule of Council Meetings

- a) Committee of the Whole – February 4, 2025 starting at 3:00 p.m.
- b) Regular Council Meeting – February 18, 2025 starting at 6:00 p.m.

13. Closed Session

None

14. Adjournment

Resolution No. 2025-018

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council hereby adjourns its meeting at 4:15 p.m.

Carried



Mayor



Clerk