



**The Corporation of the City of Temiskaming Shores
Committee of the Whole Meeting
Minutes**

**Tuesday, December 02, 2025 03:00 PM
City Hall - Council Chambers - 325 Farr Drive**

Council: Mayor Jeff Laferriere and Councillors Dan Dawson, Melanie Ducharme, Ian Graydon, Nadia Pelletier-Lavigne, Mark Wilson, and Danny Whalen

Present: Logan Belanger, Municipal Clerk
Sandra Lee, Chief Administrative Officer
Ben Krul, Director of Community Development
Shelly Zubycck, Director of Corporate Services
Steve Burnett, Director of Environmental Services
Mathew Bahm, Director of Recreation
Mitch McCrank, Director of Transportation Services
André Brock, Economic Development Officer/ Community Development
Steve Langford, Fire Chief
Brad Hearn, Information Technology Manager
James McKay, Information Technology

Regrets: N/A

Media: 1

Members of the Public: N/A

1. Land Acknowledgement

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

2. Call to Order

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

3. Review of Revisions or Deletions to Agenda

None

4. Approval of Agenda

Resolution No. 2025-406

Moved By: Councillor Dawson

Seconded By: Councillor Ducharme

Be it resolved that City Council approves the agenda as printed.

Carried

5. Disclosure of Pecuniary Interest and General Nature

a. Councillor Graydon - Thordon Energy - Pete's Dam Park Proposal

Employee of a competing electricity provider.

6. Public Meetings pursuant to the Planning Act, Municipal Act and other Statutes

None

7. Public Works

a. Delegations / Communications

None

b. Administrative Reports

1. Memo No. 019-2025-PW - After Hours Phone

Resolution No. 2025-407

Moved By: Councillor Pelletier-Lavigne

Seconded By: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 019-2025-PW, regarding the Public Works After Hours Phone, for information purposes.

Carried

2. Memo No. 020-2025-PW - Transit Study

Resolution No. 2025-408

Moved By: Councillor Wilson

Seconded By: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 020-2025-PW, regarding the Transit Study for information purposes.

Carried

3. Memo No. 021-2025-PW - Current funding and grant programs for road infrastructure and safety

Resolution No. 2025-409

Moved By: Councillor Whalen

Seconded By: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 021-2025-PW;

That Council approves the submission of funding applications to eligible provincial and federal programs outlined in the above-noted Memo, including the Pothole Prevention and Repair Program (PPRP), the Road Safety Initiatives Fund (RSIF), and the Ontario Transit Investment Fund (OTIF); and

That staff be directed to submit all required application materials and report back to Council with any transfer payment agreements for final consideration, if the applications are successful.

Carried

4. Administrative Report No. PW-030-2025 - Recycling Depot Operating Agreement

Resolution No. 2025-410

Moved By: Councillor Dawson

Seconded By: Councillor Wilson

That Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-030-2025; and

That Council agree to the conditions outlined in the Contract Change Order, provided by Circular Materials Ontario (CMO), to provide payment of \$1,200 per month to the City for recycling depot operations, for a period of three (3) additional one (1) year terms, commencing January 1, 2026, and expiring December 31, 2028; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2024-146, an agreement with Circular Materials Ontario (CMO) for compensation related to the operation of the recycling convenience depot at the New Liskeard Landfill, for consideration at the December 16, 2025, Regular Council Meeting.

Carried

5. Administrative Report No. PW-031-2025 - Equipment Rental - Excavator

Resolution No. 2025-411

Moved By: Councillor Graydon

Seconded By: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report PW-031-2025; and

That Council directs Staff to prepare the necessary By-law to amend By-law No. 2024-140 to enter into an agreement with Pedersen Construction (2013) Inc., to permit an additional one (1) year extension (January 1, 2026 to December 31, 2026) for the rental of an excavator and qualified operator for water and sanitary repairs, at the same rental rates outlined in the current agreement:

Description	Regular Rate (+tax)	After Hour Rate (+ tax)
Float Time	\$168.00/ hour	\$210.00/ hour
Breaker Attachment	\$273.00/ hour	\$315.00/ hour
Excavation Time	\$168.00/ hour	\$210.00/ hour

for consideration at the December 16, 2025, Regular Council Meeting.

Carried

6. Administrative Report No. PW-032-2025 - Water Financial Plan Update

Resolution No. 2025-412

Moved By: Councillor Ducharme

Seconded By: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-032-2025;

That Council acknowledges the requirements within Ontario Regulation 453/07 under the Safe Drinking Water Act, to have a Financial Plan for the purpose of issuance and renewal of Municipal Drinking Water Licenses; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 2021-016, being a Water and Wastewater Financial Plan (the "Plan") for the City of Temiskaming Shores, by repealing and replacing Schedule A with the revised Plan (No. 218-301A), which includes an additional one (1) year of financial forecast up to and including 2031, for consideration at the December 16, 2025 Regular Council meeting.

Carried

c. New Business

None

8. Recreation Services

a. Delegations / Communications

None

b. Administrative Reports

1. Memo No. 027-2025-RS - Grant Applications

Resolution No. 2025-413

Moved By: Councillor Whalen

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 027-2025-RS;

That Council approve a funding application to the EV ChargeOn 2025-2026 program, for the installation of Level 2 electric vehicle chargers at selected municipal facilities;

That that Council approve a funding application to the Northern Ontario Heritage Fund Corporation's (NOHFC) Community Enhancement Fund, for various upgrades to municipal recreation infrastructure; and

That staff be directed to submit all required application materials and report back to Council with any transfer payment agreements for final consideration, if the applications are successful.

Carried

2. Memo No. 028-2025-RS - Recreation Operations Update

Resolution No. 2025-414

Moved By: Councillor Ducharme

Seconded By: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 028-2025-RS, regarding the Recreation operations update, for information purposes.

Carried

3. Administrative Report No. RS-016-2025 - Soccer Clubhouse Lease Agreement

Resolution No. 2025-415

Moved By: Councillor Graydon

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-016-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with the Tri-Town Soccer Club for use of the "Soccer Clubhouse", for the purposes of offering a local soccer program from January 1, 2026, to December 31, 2028, for consideration at the December 16, 2025, Regular Council meeting.

Carried

4. Administrative Report No. RS-017-2025 - Thordon Energy - Pete's Dam Park Proposal

Councillor Graydon declared a conflict on this item. (Employee of a competing electricity provider.)

Resolution No. 2025-416

Moved By: Councillor Dawson

Seconded By: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report RS-017-2025; and

That Council provide a resolution of support for Thordon Energy to complete a feasibility study for their proposed hydro-electric demonstration site at Pete's Dam Park, including a joint City-Thordon public information session.

Carried

c. New Business

None

9. Fire Services

a. Delegations / Communications

None

b. Administrative Reports

1. Fire Department Activity Report - October 30, 2025 to November 25, 2025

Resolution No. 2025-417

Moved By: Councillor Whalen

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report, for the period from October 30, 2025 to November 25, 2025, for information purposes.

Carried

c. New Business

None

10. Corporate Services

a. Delegations / Communications

None

b. Administrative Reports

1. Memo No. 038-2025-CS - Economic Development Update - November 2025

Resolution No. 2025-418

Moved By: Councillor Wilson

Seconded By: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 038-2025-CS, regarding the Economic Development Update for November 2025, for information purposes.

Carried

2. Memo No. 039-2025-CS - Appointment of Community Emergency Management Coordinator (CEMC) and alternate

Resolution No. 2025-419

Moved By: Councillor Whalen

Seconded By: Councillor Graydon

Be it resolved that the Council of the City of Temiskaming Shores acknowledges receipt of Memo No. 039-2025-CS; and

That Council directs staff prepare the necessary by-law to appoint Logan Belanger as the Community Emergency Management Coordinator (CEMC) for the City of Temiskaming Shores, to appoint Shelly Zubyck and Kelly Conlin as Alternate CEMC's,

and to repeal the current appointment By-law No. 2019-180 as amended, for consideration at the December 16, 2025 Regular Council meeting.

Carried

3. Memo No. 040-2025-CS - Annual Proclamation Schedule for Q1 and Q2

Resolution No. 2025-420

Moved By: Councillor Wilson

Seconded By: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 040-2025-CS; and

That Council hereby proclaims the following days in the City of Temiskaming Shores for Quarter 1 and Quarter 2 in 2026:

Observance Day	Date in 2026
Alzheimer's Awareness Month	Month of January 2026
Pink Shirt Day	February 25, 2026
Epilepsy Awareness Month	Month of March 2026
International Women's Day	March 8, 2026
National Transit Driver Appreciation Day	March 18, 2026
Purple Shirt Day	March 26, 2026
World Autism Awareness Day	April 2, 2026
Community Living Month	Month of May 2026
Emergency Preparedness Week	First Week May 2026
Mental Health Awareness Week	First Week May 2026
Victims and Survivors of Crime Week	May 10-16, 2026
Day of Action on Litter	May 12, 2026
Canada Road Safety Week	May 12-18, 2026
Moose Hide Campaign Day	May 14, 2026
National Public Works Week	May 17-23, 2026
Paramedic Services Week	May 18-24, 2026
Recreation and Parks Month	Month of June 2026
Bike Month	Month of June 2026
Seniors Month	Month of June 2026
Pride Season	Month of June 2026
Hope Air Day	June 6, 2026
World Elder Abuse Awareness Day	June 15, 2026
National Indigenous Day	June 21, 2026

And further that Council of the City of Temiskaming Shores respectfully acknowledges the importance of honouring the following holidays in the City of Temiskaming Shores:

Holiday	Date in 2026
New Years Day	January 1, 2026
Family Day	February 16, 2026
Good Friday	April 3, 2026
Easter Monday	April 6, 2026
Victoria Day	May 18, 2026

Carried

4. Memo No. 041-2025-CS - Annual Accessibility Status Report

Resolution No. 2025-421

Moved By: Councillor Pelletier-Lavigne

Seconded By: Councillor Whalen

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 041-2025-CS, and accepts the 2025 Accessibility Status Report for information purposes; and

That Council directs staff to distribute the 2025 Accessibility Status Report to the Temiskaming Shores Accessibility Advisory Committee, and to post on the City's website.

Carried

5. Memo No. 042-2025-CS - Tax Arrears and Municipal Tax Sale Proceedings Update

Resolution No. 2025-422

Moved By: Councillor Dawson

Seconded By: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 042-2025-CS, regarding the Tax Arrears and Municipal Tax Sale Proceedings Update, for information purposes.

Carried

6. Administrative Report No. CS-065-2025 - 2024 Community-Based Strategic Plan Update

Resolution No. 2025-423

Moved By: Councillor Whalen

Seconded By: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-065-2025, regarding the 2024 Community-Based Strategic Plan Update, for information purposes.

Carried

7. Administrative Report No. CS-066-2025 - Levy Municipal Drain Maintenance (S.74) Costs - Larocque, Sadler, Heon, Municipal Drain

Resolution No. 2025-424

Moved By: Councillor Dawson

Seconded By: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-066-2025; and

That Council directs staff to prepare the necessary by-law to authorize the levying of maintenance costs for the Larocque, Sadler, Heon, Municipal Drain, for consideration at the December 16, 2025 Regular Council meeting.

Carried

8. Administrative Report No. CS-067-2025 - POA Prosecution Services Agreement

Resolution No. 2025-425

Moved By: Councillor Graydon

Seconded By: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-067-2025;

That Council directs staff to provide notice of termination of By-law 2021-183 to Mr. Phillip Jones; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Mariusz Przybylowski of Tremblay Law Group Professional Corporation as a Court Prosecutor and to repeal By-law No. 2022-181, for consideration at the December 16, 2025 Regular Council meeting.

Carried

c. New Business

None

11. Schedule of Council Meetings

- a. Special Regular Council meeting - 2026 Budget Presentation - December 2, 2025, following the Committee of the Whole meeting.
- b. Regular Council meeting - Tuesday, December 16, 2025, starting at 6:00 p.m.
- c. Combined Committee of the Whole and Regular Council meeting, Wednesday, January 21, 2026, starting at 3:00 p.m.

12. Closed Session

None

13. Adjournment


Resolution No. 2025-426

Moved By: Councillor Whalen


Seconded By: Councillor Graydon

Be it resolved that Council hereby adjourns its meeting at 4:14 p.m.

Carried



Mayor



Municipal Clerk