



**The Corporation of the City of Temiskaming Shores**  
**Committee of the Whole**  
**Tuesday, March 4, 2025 – 3:00 p.m.**  
**City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Land Acknowledgement**

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

**2. Call to Order**

The meeting was called to order by Deputy Mayor Whalen at 3:00 p.m.

**3. Roll Call**

Council:	Deputy Mayor Danny Whalen, Councillors Dan Dawson, Melanie Ducharme (virtual), Ian Graydon, and Mark Wilson
Present:	Logan Belanger, Municipal Clerk Shelly Zubick, Director of Corporate Services Mathew Bahm, Director of Recreation Steve Langford, Fire Chief Steve Burnett, Manager of Environmental Services Stephanie Leveille, Treasurer
Regrets:	Mayor Jeff Laferriere Councillor Nadia Pelletier-Lavigne
Media:	1
Delegates:	Allison Morrow, Resident
Members of the Public:	2

**4. Review of Revisions or Deletions to the Agenda**

a) Deletion:

**Section 11, Item b. 4) Administrative Report No. CS-006-2025 – Printed Media Distribution By-law**

Re: Local distributor of weekly printed publications will be reviewing options to review with the City at a later date.

b) Correction:

**Section 11, Item b. 5) Administrative Report No. CS-007-2025 – Municipal Transient Accommodation Tax Financial Accountability and Services Agreement**

Re: Correct resolution to read:

That Council directs staff to prepare the necessary by-law to enter into a Municipal Transient Accommodation Tax Financial Accountability and Services Agreement with the Temiskaming Shores Development Corporation, for consideration at a future Council Meeting.

**5. Approval of the Agenda**

Resolution No. 2025-068

Moved by: Councillor Graydon

Seconded by: Councillor Dawson

Be it resolved that City Council approves the agenda as amended.

**Carried**

**6. Disclosure of Pecuniary Interest and General Nature**

None

## **7. Public Meetings/ Presentations / Delegations**

a) Allison Morrow, Resident

**Re: Mayors Monarch Pledge**

Allison Morrow, Resident presented slides regarding the Mayors Monarch Pledge, to recognize the importance of creating monarch and pollinator habitats within the community, to help save the monarch butterfly. The initiative benefits the community by creating new opportunities for local gardening and artist groups, by creating pollinator habitats to aid agriculture and to educate youth, and by supporting eco-tourism and beautifying the City.

Ms. Morrow requested Council adopt the Mayor's Monarch Pledge proclamation by March 31<sup>st</sup>, and commit to at least three action items for implementation within the calendar year. The action items are then tracked and reported by December 1<sup>st</sup> of each year.

There are three categories of action items: 1) Communications & Convening: community engagement, conservation and creating awareness; 2) Program & Demonstration Gardens: community collaboration & initiatives, habitat creation, and outdoor education; and 3) Systems Changes: by-law changes, City plans integration, and ordinances. Ms. Morrow reviewed the recommended action items from each category for Council's consideration.

The presentation was concluded by providing several resources for additional information, and questions from Mayor and Council.

Deputy Mayor Whalen thanked Ms. Morrow for the presentation and noted that the request will be provided to staff for review and a report back to Council; the following resolution was adopted to provide staff with direction.

**Resolution No. 2025-069**

Moved by: Councillor Dawson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores receives the Mayors Monarch Pledge for information, and refers to the Director of Recreation for review and a report to Council at a future meeting.

**Carried**

**8. Public Works**

**a) Delegations/Communications**

1. Matt Keliher, General Manager, Solid Waste Management Services Division

**Re:** Request for Expression of Interest #2025-01, to seek interest from municipalities in Ontario to provide residual waste services for the City of Toronto

**Reference:** Referred to Manager of Environmental Services for Response

*Resolution No. 2025-070*

Moved by: Councillor Ducharme  
Seconded by: Councillor Dawson

Be it resolved that the Council for the City of Temiskaming Shores agrees to deal with Communication Item No. a.1), in accordance with the agenda reference.

**Carried**

**b) Administrative Reports**

1. **Memo No. 007-2025-PW – Environmental Services Operations Update**

*Resolution No. 2025-071*

Moved by: Councillor Graydon  
Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2025-PW, regarding the Environmental Services Operations update for information purposes.

**Carried**

**2. Administrative Report No. PW-006-2025 – Tender Award – Asphalt Markings & Symbol Paint Services**

*Resolution No. 2025-072*

Moved by: Councillor Dawson

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-006-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Grass King Inc., for asphalt marking and symbol painting services, in the amount of \$ 32,065.00 plus any additions as outlined within the agreement, subject to applicable taxes, for consideration at the March 18, 2025 Regular Council meeting.

**Carried**

**3. Administrative Report No. PW-007-2025 – Tender Award – Granular ‘M’**

*Resolution No. 2025-073*

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-007-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Alvin Caldwell Sand and Gravel Ltd., for the supply and stockpile/delivery of Granular ‘M’ (estimated at 12,000 tonnes), in the amount of \$9.50 per ton stockpiled; \$14.95 per ton delivered to Haileybury Yard,; and \$16.00 per ton delivered to New Liskeard yard, for a total of \$149,850.00, plus applicable taxes, for consideration at the March 18, 2025, Regular Council meeting.

**Carried**

**4. Administrative Report No. PW-008-2025 – Housing-Enabling Core Servicing Fund (HECSF)**

Resolution No. 2025-074

Moved by: Councillor Graydon  
Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-008-2025;

That Council hereby delegates authority to the Mayor and Municipal Clerk to enter into a Transfer Payment Agreement with the Province for the Rehabilitation of Dawson Point Road and Peter's Road under the Housing-Enabling Core Servicing Fund (HECSF), with a maximum provincial contribution of \$2,187,500.00 (50% of the total project cost of \$4,375,000.00); and

That Council directs staff to prepare the necessary by-law to confirm the Transfer Payment Agreement under the HECSF with the Province of Ontario, at a future Regular Council meeting.

**Carried**

**5. Administrative Report No. PW-009-2025 – Colette Street Rehabilitation Project**

Resolution No. 2025-075

Moved by: Councillor Ducharme  
Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-009-2025;

That Council supports the deferral of the proposed Colette Street Rehabilitation Project until a future fiscal year; and

That Council approves the reallocation of the Federal Gas Tax and OCIF allocations within the 2025 Budget, to the Rehabilitation of Dawson Point Road and Peter's Road Project, as part of the Housing Enabling Core Servicing Fund, in the amount of \$226,375.00.

**Carried**

**6. Administrative Report No. PW-010-2025 – 2024 Annual Water Reports**

*Resolution No. 2025-076*

Moved by: Councillor Graydon

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-010-2025, regarding the 2024 Annual Reports for the water systems within the municipality, in accordance with Schedule 22 of O. Reg. 170/03 being a regulation under the Safe Drinking Water Act; and

That Council hereby directs staff to notify the public of the availability of the 2024 Annual Reports, upon request, and to post the reports on the municipal website.

**Carried**

**7. Administrative Report No. PW-011-2025 – New Liskeard Lagoon Aeration/Capacity – Federal Government Funding Application**

*Resolution No. 2025-077*

Moved by: Councillor Graydon

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-011-2025; and

That Council hereby supports the submission of a funding application to the Canada Housing Infrastructure Fund, for the New Liskeard Lagoon Aeration/Capacity Project, with a project cost of \$ 5,880,600.00.

**Carried**

**c) New Business**

None

**9. Recreation Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 005-2025-RS – All Age Friendly Committee Member Appointment**

*Resolution No. 2025-078*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 005-2025-RS; and

That Council directs staff to prepare the necessary by-law to amend By-Law No. 2022-185, as amended, to appoint Yvonne Walford, Karli Hawken and Darlene Kant as Community Representatives on the All Age Friendly Committee, for consideration at the March 18, 2025 Regular Council meeting.

**Carried**

**2. Memo No. 006-2025-RS – Federation of Canadian Municipalities (FCM) – Green Municipal Fund Grant Agreement**

*Resolution No. 2025-079*

Moved by: Councillor Graydon

Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 006-2025-RS;

That Council hereby delegates authority to the Mayor and Municipal Clerk to enter into the Green Municipal Fund Grant Agreement with the Federation of Canadian Municipalities, for the development of a fleet decarbonization plan estimated at \$66,000 (73% funded by FCM); and

That Council directs staff to prepare the necessary by-law to confirm the Green Municipal Fund Grant Agreement with FCM, at the March 18, 2025 Regular Council meeting.

**Carried**

**3. Memo No. 007-2025-RS – Frogs Breath Foundation - Grant Application for Fitness Equipment at the Waterfront Pool and Fitness Centre**

Resolution No. 2025-080

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2025-RS; and

That Council directs staff to prepare and submit an application to the Frog's Breath Foundation in the amount of \$25,000, to support the purchase and installation of fitness equipment at the Waterfront Pool and Fitness Centre.

**Carried**

**4. Memo No. 008-2025-RS – Recreation Operations Update – March 2025**

Resolution No. 2025-081

Moved by: Councillor Graydon

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 008-2025-RS, regarding the Recreation Operations Update for the Month of March 2025, for information purposes.

**Carried**

**5. Administrative Report No. RS-005-2025 – Green Municipal Fleet Study RFP Award**

Resolution No. 2025-082

Moved by: Councillor Ducharme

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-005-2025; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with WSP Canada Inc. for the provision of a Green Municipal Fleet Study, in the amount of \$59,718.00 plus applicable taxes, for consideration at the March 18, 2025, Regular Council meeting.

**Carried**

**c) New Business**

None

**10. Fire Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Fire Activity Report – March 2025**

*Resolution No. 2025-083*

Moved by: Councillor Wilson  
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report, for the period from January 30, 2025 to February 26, 2025, for information purposes.

**Carried**

**2. Memo No. 002-2025-PPP – 2024 Fire Department Annual Report**

*Resolution No. 2025-084*

Moved by: Councillor Graydon  
Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 002-2025-PPP, regarding the 2024 Fire Department Annual Report for information purposes.

**Carried**

**c) New Business**

None

**11. Corporate Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 002-2025-CS – Economic Development Update: January to mid-February 2025**

*Resolution No. 2025-085*

Moved by: Councillor Graydon

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 002-2025-CS, regarding the Economic Development Update for the period from January 1, 2025 to February 20, 2025, for information purposes.

**Carried**

**2. Memo No. 003-2025-CS – 2024 Treasurer's Statement of Remuneration**

*Resolution No. 2025-086*

Moved by: Councillor Graydon

Seconded by: Councillor Dawson

Whereas Section 284 (1) of the Municipal Act, 2001 states that the Treasurer of a municipality shall in each year, on or before March 31, provide to the Council of the municipality an itemized statement of remuneration and expenses paid in the previous year to each member of Council and to each person, other than a member of Council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Be it resolved that Council acknowledges receipt of Memo No. 003-2025-CS; and the 2024 Statement of Remuneration and Expenses as submitted by the Treasurer; and

That a copy of this statement be posted on the City's website and advertised in the City Bulletin.

**Carried**

**3. Administrative Report No. CS-005-2025 – Temiskaming Shores Development Corporation Operating Agreement**

*Resolution No. 2025-087*

Moved by: Councillor Ducharme  
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-005-2025; and

That Council directs staff to prepare the necessary by-law to enter into an operating agreement with the Temiskaming Shores Development Corporation for a five (5) year term, for consideration at the March 18, 2025 Regular Council meeting.

**Carried**

**4. Administrative Report No. CS-006-2025 – Printed Media Distribution By-law**

Removed from the agenda.

**5. Administrative Report No. CS-007-2025 – Municipal Transient Accommodation Tax Financial Accountability and Services Agreement**

*Resolution No. 2025-088*

Moved by: Councillor Graydon  
Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-007-2025; and

That Council declares the Temiskaming Shores Development Corporation an Eligible Tourism Entity in accordance with Ontario Regulation 435/17; and

That Council directs staff to prepare the necessary by-law to enter into a Municipal Transient Accommodation Tax Financial Accountability and Services Agreement with the Temiskaming Shores Development Corporation, for consideration at a future Council Meeting.

**Carried**

**6. Administrative Report No. CS-008-2025 – Canada Day Fireworks Contract 2025 - 2027**

Resolution No. 2025-089

Moved by: Councillor Dawson  
Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-008-2025; and

That Council directs staff to prepare the necessary By-law to enter into a three year agreement with Capital Pyrotechnics, for the provision of Canada Day event fireworks display services, in the amount of \$19,000 for 2025 and 2026, and \$20,000 for 2027, for consideration at the March 18, 2025 Regular Council meeting.

**Carried**

**7. Administrative Report No. CS-010-2025 – Mount Pleasant Cemetery Embankment Remediation RFT Award**

Resolution No. 2025-090

Moved by: Councillor Wilson  
Seconded by: Councillor Dawson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-010-2025; and

That Council hereby delegates authority to the Mayor and Municipal Clerk to enter into an agreement with Pedersen Construction (2013) Inc. for the Mount Pleasant Cemetery Embankment Remediation Project, in the amount of \$89,000 plus applicable taxes, to be confirmed by By-law at the at the March 18, 2025, Regular Council meeting.

**Carried**

**c) New Business**

None

**12. Schedule of Council Meetings**

- a) Regular Council Meeting – March 18, 2025 starting at 6:00 p.m.
- b) Committee of the Whole – April 1, 2025 starting at 3:00 p.m.

**13. Closed Session**

None

**14. Adjournment**

*Resolution No. 2025-091*

Moved by: Councillor Dawson

Seconded by: Councillor Graydon

Be it resolved that Council hereby adjourns its meeting at 4:07 p.m.

**Carried**

  
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Mayor

  
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Clerk