

**1. CALL TO ORDER**

Meeting called to order at 5:58 p.m.

**2. ROLL CALL**

Mayor Carman Kidd

Christopher W. Oslund, City Manager

Councillor Jeff Laferriere

Shelly Zubyck, Director of Corporate Services

Councillor Danny Whalen

Laura Lee MacLeod, Treasurer

Logan Belanger, Municipal Clerk  Kelly Conlin, Executive Assistant

**3. REVIEW OF REVISIONS OR DELETIONS TO AGENDA**

None

**4. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None

**5. APPROVAL OF AGENDA**

Recommendation CS-2020-015

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee agenda for the May 13, 2020 meeting be approved as printed.

**CARRIED**

**6. REVIEW AND ADOPTION OF PREVIOUS MINUTES**

Recommendation CS-2020-016

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee minutes of the April 30, 2020 meeting be approved as presented.

**CARRIED**

**7. INTERNAL/EXTERNAL CORRESPONDENCE**

**8. UNFINISHED BUSINESS**

**8.1 Current Cash Flow Projections**

**Discussion:**

Laura Lee MacLeod informed the Committee that currently the municipality is in a good cash flow situation overall; however, staff will continue to monitor the situation closely.

**8.2 Operating Budget Review**

**Discussion:**

Chris Oslund and Laura Lee MacLeod reviewed the revised operating budget, however there were no significant savings found. The Committee discussed reducing the tax levy by 1%, however, with too many unknowns, the Committee felt that the 2% should remain in place as previously approved.

Recommendation CS-2020-017

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee hereby supports the previously approved 2% increase to the tax levy and 2% increase to the water/sewer rates for 2020.

**CARRIED**

**9. NEW BUSINESS**

**10. CLOSED SESSION**

Recommendation CS-2020-018

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee convene into Closed Session at 6:18 p.m. to discuss the following matters

- Under Section 239 (2) (d) of the Municipal Act, 2001, labour relations or employee negotiations
  - Staff Retirements
  - By-Law Officer position
  - Arena/Parks Attendant position

**CARRIED**

Recommendation CS-2020-019

Moved by: Councillor Danny Whalen

Be it resolved that:

The Corporate Services Committee rise without report at 6:55 p.m.

**CARRIED**

**11. NEXT MEETING**

The next Corporate Services Committee Meeting will be scheduled as required.

**12. ADJOURNMENT**

Recommendation CS-2020-020

Moved by: Mayor Carman Kidd

Be it resolved that:

The Corporate Services Committee meeting is adjourned at 6:57 p.m.

**CARRIED**

\_\_\_\_\_  
**COMMITTEE CHAIR**

\_\_\_\_\_  
**COMMITTEE SECRETARY**