



The Corporation of the City of Temiskaming Shores
Committee of the Whole
Tuesday, February 6, 2024 – 3:00 p.m.
City Hall – Council Chambers – 325 Farr Drive

Minutes

1. Land Acknowledgement

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

2. Call to Order

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

3. Roll Call

Council: Mayor Jeff Laferriere; Councillors Melanie Ducharme, Jesse Foley (Virtual), Ian Graydon, Nadia Pelletier-Lavigne, Danny Whalen, and Mark Wilson

Present: Amy Vickery, City Manager
Logan Belanger, Municipal Clerk
Sarah Goodyear, Communications and Strategic Initiatives Coordinator
Shelly Zubyck, Director of Corporate Services
Mathew Bahm, Director of Recreation
Brad Hearn, Information Systems & Technology
Mitch McCrank, Manager of Transportation Services
Steve Burnett, Manager of Environmental Services
Steve Langford, Fire Chief
Stephanie Leveille, Treasurer

Regrets: N/A

Media: 1

Delegates: N/A

Members of
the Public: N/A

4. Review of Revisions or Deletions to the Agenda

None

5. Approval of the Agenda

Resolution No. 2024-032

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that City Council approves the agenda as printed.

Carried

6. Disclosure of Pecuniary Interest and General Nature

Councillor Jesse Foley disclosed a Declaration of Conflict of Interest on Closed Session Item No. 13 c) regarding a discussion under Section 239(2)(d) of the Municipal Act, 2001 – Labour relations / employee negotiations, for Management / Non-Union Staff Discussions, as his sister is a non-union employee with the City of Temiskaming Shores.

Councillor Ian Graydon disclosed a Declaration of Conflict of Interest on Closed Session Item No. 13 c) regarding a discussion under Section 239(2)(d) of the Municipal Act, 2001 – Labour relations / employee negotiations, for Management / Non-Union Staff Discussions, as his daughter is a non-union employee with the City of Temiskaming Shores.

7. Public Meetings Pursuant to the Planning Act, Municipal Act, and Other Statutes

None

8. Public Works

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 005-2024-PW – Agreement Extension Granular “M”

Resolution No. 2024-033

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 005-2024-PW; and

That Council directs staff to prepare the necessary amendment to By-law No. 2023-048 to extend the current agreement with Miller Paving Limited for one year (2024), for the supply and delivery of Granular “M” (estimated 12,000 t) in the amount of \$12.95 per ton for a total of \$155,400.00, plus applicable taxes (same unit cost as 2023), for consideration at the February 20, 2024 Regular Council meeting.

Carried

2. Memo No. 006-2024-PW – Transportation Services Operations Update

Resolution No. 2024-034

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 006-2024-PW, regarding the Transportation Services Operations Update for information purposes.

Carried

3. Memo No. 007-2024-PW – Environmental Services Operations Update

Resolution No. 2024-035

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2024-PW, regarding the Environmental Services Operations Update for information purposes.

Carried

4. Administrative Report No. PW-002-2024 – 2024 Spring Request for Tender (RFT) Awards

Resolution No. 2024-036

Moved by: Councillor Foley

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-002-2024; and

That Council directs staff to prepare the necessary by-laws to enter into an agreement with the following:

Contractor	Purpose	Amount (plus HST)
Demora Construction Services Inc.	Excavator Rental – Spring Ditching	\$ 15,900.00
Midwestern Line Striping Ltd.	Roadway Line Painting	\$ 49,872.55
Miller Paving Limited	Asphalt Patching Services	\$ 387,625.00
Pollard Distribution Inc.	Liquid Calcium Chloride	\$ 68,308.50
Pedersen Construction (2013) Inc.	Concrete Sidewalk & Curb Repairs	\$ 125,400.00

for consideration at the February 20, 2024, Regular Council meeting.

Carried

5. Administrative Report No. PW-003-2024 – RFP Award – Biennial Bridge, Culvert & Provisional Roof Inspections

Resolution No. 2024-037

Moved by: Councillor Whalen

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-003-2024; and

That Council directs Staff to prepare the necessary by-law to enter into an agreement with EXP Services Inc. for professional engineering services to prepare the Biennial Bridge & Culvert report, for a total upset limit of \$11,745.00 plus applicable taxes, which excludes provisional roof inspections, for consideration at the February 20, 2024 regular Council Meeting.

Carried

6. Administrative Report No. PW-004-2024 – FoodCycler Pilot Program

Resolution No. 2024-038

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-004-2024; and

That Council directs staff to increase funds within the 2024 Solid Waste Operating Budget for the FoodCycler Pilot Project, resulting in a net municipal cost increase of \$5,400 based on 54 additional registrants.

Carried

c) New Business

None

9. Recreation Services

a) Delegations/Communications

None

b) Administrative Reports

1. Memo No. 003-2024-RS – NOHFC Community Enhancement Program Application

Resolution No. 2024-039

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 003-2024-RS; and

That Council directs staff to submit a Phase 1 application to the Northern Ontario Heritage Fund Corporation (NOHFC) Community Enhancement Program – Rural Enhancement Stream, for Recreation Park Upgrades.

Carried

2. Memo No. 004-2024-RS – Recreation Operations Update – February 2024

Resolution No. 2024-040

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 004-2024-RS, regarding the Recreation Operations Update for the Month of February 2024 for information purposes.

Carried

3. Administrative Report No. RS-001-2024 – Spurline Concrete Request for Quotation (RFQ) Award

Resolution No. 2024-041

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-001-2024;

That Council approve the reallocation of funds in the 2024 Capital Budget from the Recreation Park Upgrades project in the amount of \$26,000 to the Spurline Concrete; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Pedersen Construction (2013) Inc. for the replacement and installation of concrete walkways at the Spurline Building, in the amount of \$69,040 plus applicable taxes, for consideration at the February 20, 2024, Regular Council meeting.

Carried

c) New Business

None

10. Fire Services

a) Delegations/Communications

None

b) Administrative Reports

1. Fire Activity Report – January 2024

Resolution No. 2024-042

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report for the month of January 2024, for information purposes.

Carried

2. Memo No. 001-2024-PPP – Temiskaming Shores Fire Department Annual Report 2023

Resolution No. 2024-043

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 001-2024-PPP, regarding the 2023 Annual Report for the Temiskaming Shores Fire Department for information purposes.

Carried

3. Administrative Report No. PPP-002-2024 – Appointment of Auxiliary Firefighters

Resolution No. 2024-044

Moved by: Councillor Whalen

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-002-2024; and

That Council hereby appoints Eric Geoffroy and Gilbert Breault as Auxiliary Firefighters to the Temiskaming Shores Fire Department, in accordance with the Recruitment and Retention Program.

Carried

4. Administrative Report No. PPP-003-2024 – Appointment of Volunteer Captain

Resolution No. 2024-045

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PPP-003-2024; and

That Council hereby appoints Ian Mackey as Volunteer Captain for the Temiskaming Shores Fire Department, Station No. 3 (Dymond), in accordance with the Volunteer Firefighter Hiring and Promotional Policy.

Carried

c) New Business

None

11. Corporate Services

a) Delegations/Communications

None

b) Administrative Reports

1. Council Attendance at Various Conferences

Ontario Good Roads Association Conference (OGRA) (deferred from January 16, 2024 Regular Council Meeting)

Resolution No. 2024-046

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores approves the attendance of **Councillor Ducharme** and **Councillor Wilson** to the Ontario Good Roads Association (OGRA) Conference scheduled for April 21-24, 2024 in Toronto;

That Council acknowledges that **Councillor Whalen** will also be attending the OGRA Conference as President of the Federation of Northern Ontario Municipalities (FONOM); and

Further be it resolved that the expenses incurred in attending the said conference be covered in accordance with the Municipal Business Travel and Expense Policy.

Carried

Federation of Northern Ontario Municipalities (FONOM) Conference (deferred from January 16, 2024 Regular Council Meeting)

Resolution No. 2024-047

Moved by: Councillor Wilson

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores approves the attendance of **Councillor Pelletier-Lavigne** and **Mayor Laferriere** to the Federation of Northern Ontario Municipalities (FONOM) Conference scheduled for May 6-8, 2024 in Greater Sudbury;

That Council acknowledges that **Councillor Whalen** will also be attending the FONOM Conference as President of the Federation of Northern Ontario Municipalities (FONOM); and

Further be it resolved that the expenses incurred in attending the said conference be covered in accordance with the Municipal Business Travel and Expense Policy.

Carried

2. Memo No. 004-2024-CS – Development of an Annual Proclamation Schedule

Resolution No. 2024-048

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 004-2024-CS; and

That Council directs staff to prepare a bi-annual proclamation schedule, and to present the January to June proclamations for consideration at the February 20, 2024 Regular Council meeting.

Carried

3. Memo No. 005-2024-CS – 2024 Prospectors & Developers Association of Canada (PDAC) Convention Funding Agreement Amendment No. 1

Resolution No. 2024-049

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 005-2024-CS;

That Council provides the Clerk with the delegated authority to sign the 2024 PDAC Funding Agreement Amendment No. 1, with the Federal Economic Development Agency for Northern Ontario (FedNor), to increase marketing requirements at no additional cost to the City; and

That Council directs staff to prepare the necessary by-law to amend by-law No. 2023-119, to enter an agreement with FedNor for the Northern Ontario Pavilion at the 2024 PDAC Event, to confirm an increase in the marketing budget by \$53,750, for consideration at the February 20, 2024 Regular Council meeting.

Carried

4. Memo No. 006-2024-CS – Ontario Infrastructure and Lands Corporation (OILC) Application(s)

Resolution No. 2024-050

Moved by: Councillor Whalen

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 006-2024-CS;

That Council directs the Treasurer to proceed with the application(s) to the OILC for capital works as approved in By-law No. 2021-082 (2021 Municipal Budget), By-law No. 2022-088 (2022 Municipal Budget), By-law No. 2023-043 (2023 Municipal Budget), By-law No. 2022-074 (Agreement with RPM Tech for the Supply of Snowblower Attachments); and

That Council directs the Treasurer to proceed with other applicable by-laws as per the OILC program, being a funding agreement and debenture(s) as required for approved capital works.

Carried

5. Memo No. 007-2024-CS – Rural Economic Development (RED) Funding Application

Resolution No. 2024-051

Moved by: Councillor Wilson

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 007-2024-CS; and

That Council directs staff to submit a funding application to the Ontario Ministry of Agriculture, Food & Rural Affairs (OMAFRA) Rural Economic Development (RED) program for economic development projects.

Carried

6. Administrative Report No. CS-004-2024 – Health and Safety Compliance

Resolution No. 2024-052

Moved by: Councillor Graydon

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-004-2024; and

That Council confirms it has reviewed the City of Temiskaming Shores Health and Safety Policy and Program and the Violence in the Workplace Harassment and Violence in the Workplace Prevention Program, in accordance with the Occupational Health and Safety Act.

Carried

7. Administrative Report No. CS-005-2024 – Potential Funding Agreement for the Northern Ontario Mining Showcase (NOMS) at the Canadian Institute of Mining, Metallurgy and Petroleum (CIM) Convention 2024

Resolution No. 2024-053

Moved by: Councillor Graydon

Seconded by: Councillor Foley

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-005-2024; and

That should the Federal Economic Development Agency for Northern Ontario approve to lead the 2024 Northern Ontario Mining Showcase (NOMS) at the

Canadian Institute of Mining, Metallurgy and Petroleum (CIM) Convention and tradeshow held in Vancouver from May 12 to May 15, 2024, that Council directs staff to prepare the necessary by-law to enter a funding agreement with FedNor for the event, for consideration at the February 20, 2024 Regular Council meeting.

Carried

c) New Business

None

12. Schedule of Council Meetings

- a) Regular Council Meeting – February 20, 2024 starting at 6:00 p.m.
- b) Committee of the Whole – March 5, 2024 starting at 3:00 p.m.

13. Closed Session

Resolution No. 2024-054

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council agrees to convene in Closed Session at 4:15 p.m. to discuss the following matters:

- a) Under section 239 (2) (k) of the Municipal Act consideration will be given to a position, plan, procedure, criteria or instruction regarding the New Lisheard Marina;
- b) Under Section 239 (2) (c) of the Municipal Act, 2001 – a proposed or pending acquisition or disposition of land by the municipality or local board – 468 Georgina Avenue (Former Haileybury Fire Hall); and
- c) Under Section 239(2)(d) of the Municipal Act, 2001 – Labour relations / employee negotiations – Management / Non-Union Staff Discussions.

Carried

Resolution No. 2024-055

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council agrees to rise with report from Closed Session at 6:52 p.m.

Carried

Matters from Closed Session

Under section 239 (2) (k) of the Municipal Act consideration will be given to a position, plan, procedure, criteria or instruction regarding the New Liskeard Marina

Staff provided Council with an update, and Council provided staff with direction in Closed Session.

Resolution No. 2024-056

Moved by: Councillor Whalen

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council directs staff to cancel Expression of Interest No. CS-EOI-001-2023, release a request for proposal for the lease of the New Liskeard Marina building and Marina operations, and to investigate a long-term plan for the property.

Carried

Under Section 239 (2) (c) of the Municipal Act, 2001 – a proposed or pending acquisition or disposition of land by the municipality or local board – 468 Georgina Avenue (Former Haileybury Fire Hall)

Staff provided Council with an update, and Council provided staff with direction in Closed Session.

Under Section 239(2)(d) of the Municipal Act, 2001 – Labour relations / employee negotiations – Management / Non-Union Staff Discussions.

Councillor Graydon disclosed a conflict of interest with this item and left the Closed Session meeting at 5:20 p.m.; therefore, did not participate in the discussion of the subject matter.

Councillor Foley disclosed a conflict of interest with this item and left the Closed Session meeting during Item 13 a) (i.e. 4:37 p.m.); therefore, did not participate in the discussion of the subject matter.

Amy Vickery, City Manager was designated Clerk for this item and for the duration of the meeting. Logan Belanger, Clerk left the meeting at 5:21 p.m.

Staff provided Council with an update, and Council provided staff with direction in Closed Session.

14. Adjournment

Resolution No. 2024-057

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council hereby adjourns its meeting at 6:55 p.m.

Carried

Mayor

Clerk