



**The Corporation of the City of Temiskaming Shores  
Committee of the Whole  
Tuesday, September 3, 2024 – 3:00 p.m.  
City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Land Acknowledgement**

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

**2. Call to Order**

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

**3. Roll Call**

Council: Mayor Jeff Laferriere; Councillors Melanie Ducharme, Ian Graydon (virtual), Nadia Pelletier-Lavigne, Danny Whalen (virtual), and Mark Wilson

Present: Kelly Conlin, Deputy Clerk  
Shelly Zubyck, Director of Corporate Services  
Mathew Bahm, Director of Recreation  
James Franks, Economic Development Officer  
Steve Burnett, Manager of Environmental Services  
Mitch McCrank, Manager of Transportation Services  
Stephanie Leveille, Treasurer

Regrets: Councillor Jesse Foley

Media: 2

Delegates: N/A

Members of  
the Public: N/A

**4. Review of Revisions or Deletions to the Agenda**

None

**5. Approval of the Agenda**

*Resolution No. 2024-304*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that City Council approves the agenda as printed.

**Carried**

**6. Disclosure of Pecuniary Interest and General Nature**

Councillor Nadia Pelletier-Lavigne disclosed two Declarations of Conflict of Interest:

1. Section 9, Recreation Services, Item B 1) Memo: 01-2024-RS – Community Sport and Recreation Infrastructure Fund, as her employer is also applying to this fund.
2. Section 11, Corporate Services, Item B 2) Memo: 028-2024-CS–100 Women Who Care–Funding Sponsorship Request, as she is a member of the group and participated in the fundraising event for the Legion.

**7. Public Meetings Pursuant to the Planning Act, Municipal Act, and Other Statutes**

None

**8. Public Works**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 022-2024-PW – Canada Public Transit Fund – Expression of Interest - Baseline Funding**

*Resolution No. 2024-305*

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 022-2024-PW; and

That Council directs staff to submit an application to the Canada Public Transit Fund – Expression of Interest - Baseline Funding Stream, related to the Temiskaming Transit system.

**Carried**

**2. Memo No. 023-2024-PW – Municipal Housing Infrastructure Program – Housing Enabling Core Servicing Stream**

*Resolution No. 2024-306*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 023-2024-PW; and

That Council directs staff to submit an application to the Municipal Housing Infrastructure Program - Housing Enabling Core Servicing Stream, for a project aligned with the City's Asset Management Plan.

**Carried**

**3. Memo No. 024-2024-PW – Transportation Services Operations Update**

*Resolution No. 2024-307*

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 024-2024-PW, regarding the Transportation Services Update for information purposes.

**Carried**

**4. Administrative Report No. PW-022-2024 – Vision Zero Policy**

Resolution No. 2024-308

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-022-2024;

That Council directs staff to prepare the necessary by-law to implement and adopt a Vision Zero Policy and Framework to guide decisions, design and management of a safe transportation network for all users, for consideration at the September 17, 2024, Regular Council meeting; and

That Council directs staff to allocate funds in the 2025 Municipal Budget for the Manager of Transportation Services to attend the Road Safety Auditor Training course.

***Motion to Amend***

The following motion was introduced to amend Resolution 2024-308:

Resolution No. 2024-308-A

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

That Council for the City of Temiskaming Shores hereby amends Resolution No. 2024-308, to remove the following paragraph:

That Council directs staff to allocate funds in the 2025 Municipal Budget for the Manager of Transportation Services to attend the Road Safety Auditor Training course.

**Carried**

Resolution No. 2024-308 (as amended)

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-022-2024; and

That Council directs staff to prepare the necessary by-law to implement and adopt a Vision Zero Policy and Framework to guide decisions, design and management of a safe transportation network for all users, for consideration at the September 17, 2024, Regular Council meeting.

**Carried**

**5. Administrative Report No. PW-023-2024 – Request for Proposal Award – Solid Waste Management Services**

Resolution No. 2024-309

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-023-2024; and

That Council directs staff to negotiate the final pricing with Phippen Waste Management for the collection, removal and disposal of refuse; and for the operation and maintenance of the Landfill Site, and report back to Council at a future date.

**Carried**

**c) New Business**

None

**9. Recreation Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 019-2024-RS – Community Sport and Recreation Infrastructure Fund and Seniors Active Living Centres Program**

*Councillor Pelletier-Lavigne declared a conflict of interest related to this item; therefore, did not participate in the subject matter discussion, nor voted on Resolution No. 2024-310.*

Resolution No. 2024-310

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 019-2024-RS;

That Council directs staff to submit a funding application to the Community Sport and Recreation Infrastructure Fund – Stream 1 in the amount of \$1,000,000, for the roof replacement project at the Don Shepherdson Memorial Arena;

That Council directs staff to submit a funding application to the 2024-2025 Seniors Active Living Centres Program Expansion, for the provision of senior's programming to community residents; and

Further that Council confirms its commitment to funding a minimum of 20 percent of the net annual cost to operate the programs under the Seniors Active Living Centres Program Expansion.

**Carried**

**2. Memo No. 020-2024-RS – Don Shepherdson Memorial Arena Concession Lease Agreement**

Resolution No. 2024-311

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 020-2024-RS; and

The Council directs staff to prepare the necessary by-law to amend By-law No. 2023-092, a by-law to enter into a Lease Agreement with Josee and Marc Dupuis for the operation of the Don Shepherdson Memorial Arena Concession from September 1, 2023 to August 30, 2028, to replace Section 3 – Rent with a new provision, to clearly define the payment schedule, as outlined in the above-mentioned Memo, for consideration at the September 17, 2024 Regular Council meeting.

**Carried**

**3. Memo No. 021-2024-RS – NOHFC Agreement (NISKA)**

Resolution No. 2024-312

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 021-2024-RS; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with NOHFC in partnership with NISKA Leadership Centre, for the redevelopment of the greenspace south of City Hall on Farr Drive in Haileybury, for consideration at the September 17, 2024, Regular Council meeting.

**Carried**

**4. Memo No. 022-2024-RS – NOHFC Community Enhancement Program**

Resolution No. 2024-313

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 022-2024-RS;

That Council directs staff to submit a Phase 2 application to the NOHFC Community Enhancement Program – Rural Enhancement Stream, to complete various upgrades to municipal parks; and

Further that Council hereby confirms the following:

- The City owns all the lands where the proposed upgrades will take place;
- Total project costs are estimated to be \$410,464.00 of which \$359,251.00 are eligible costs;
- The City will provide a contribution of 25 percent of the eligible costs totaling \$89,813.00, as confirmed within the 2024 Municipal Budget; and
- Any other costs for the project, including cost overruns, will be borne by the City of Temiskaming Shores.

**Carried**

**5. Memo No. 023-2024-RS – Recreation Operations Update**

Resolution No. 2024-314

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 023-2024-RS, regarding the Recreation Operations Update for the month of September, for information purposes.

**Carried**

**6. Administrative Report No. RS-018-2024 – Reallocation of Funds EV Chargers**

Resolution No. 2024-315

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-018-2024;

That Council approves the reallocation of \$25,000 in funds initially designated for a Level 3 EV charger, to the installation of three (3) Level 2 EV chargers at the Don Shepherdson Memorial Arena, Temiskaming Shores Library, and Dymond Complex Community Hall; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Services Flo Inc. for the supply of three (3) Level 2 EV chargers in the amount of \$17,220.00, plus applicable taxes, for consideration at the September 17, 2024, Regular Council meeting.

**Carried**

**7. Administrative Report No. RS-019-2024 - Shaver Park Paving RFT Award**

Resolution No. 2024-316

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-019-2024; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with Demora Construction Services Inc. for paving services at



Shaver Park Outdoor Rink, in the amount of \$89,410.00 plus applicable taxes, for consideration at the September 17, 2024, Regular Council meeting.

**Carried**

c) **New Business**

None

10. **Fire Services**

a) **Delegations/Communications**

None

b) **Administrative Reports**

1. **Fire Activity Report – July and August 2024**

*Resolution No. 2024-317*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of the Fire Activity Report for the month of July and August 2024, for information purposes.

**Carried**

c) **New Business**

None

11. **Corporate Services**

a) **Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 027-2024-CS – Consideration for Hawker and Peddler Licenses (Door-to-Door Sales)**

Resolution No. 2024-318

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 027-2024-CS; and

That Council declines the request to reinstate Hawker and Peddler Licensing within the City of Temiskaming Shores.

**Carried**

**2. Memo No. 028-2024-CS – 100 Women Who Care – Funding Sponsorship Request**

*Councillor Pelletier-Lavigne declared a conflict of interest; therefore, did not participate in discussion, nor voted on Resolution No. 2024-319.*

Resolution No. 2024-319

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 028-2024-CS; and

That Council hereby confirms the sponsorship request from 100 Women Who Care to the Temiskaming Shores and Haileybury Legion Branch 54, in the amount of \$14,050 for the replacement of the upper hall floor.

**Carried**

**3. Memo No. 029-2024-CS – Update to Disposal of Surplus and Obsolete Assets Policy**

Resolution No. 2024-320

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 029-2024-CS; and

The Council directs staff to prepare the necessary by-law to amend By-law No. 2012-157, as amended (Disposal of Surplus and Obsolete Assets Policy), to include a provision for the direct sale of assets in special circumstances, and for administrative changes for clarification purposes, for consideration at the September 17, 2024 Regular Council meeting.

**Carried**

**4. Memo No. 030-2024-CS – Proposed Amendment to Vehicle for Hire By-Law**

Resolution No. 2024-321

Moved by: Councillor Ducharme

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 030-2024-CS; and

The Council directs staff to prepare the necessary by-law to amend By-law No. 2024-097 (Vehicle for Hire), to include a provision for vehicles operating for the purpose of transporting residents inside and outside of City limits, as well as to include clarification related to displaying a License Number on a motor vehicle, for consideration at the September 17, 2024 Regular Council meeting.

**Carried**

**5. Memo No. 031-2024-CS – Ontario Infrastructure and Lands Corporation (OILC) Debenture Loans**

Resolution No. 2024-322

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 031-2024-CS;

That Council directs the Treasurer to proceed with executing the outstanding debenture loans included in OILC Financing Agreement No. 1889 for Capital Works as approved in By-law No. 2024-017; and

That Council directs the Treasurer to proceed with applicable by-laws as per the OILC program being a funding agreement and debenture(s) as required for approved capital works.

**Carried**

**6. Administrative Report No. CS-031-2024 – Northern Ontario Mining Showcase - 2025**

Resolution No. 2024-323

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-031-2024; and

That Council directs staff to prepare the necessary By-law to enter into a funding agreement with the Federal Economic Development Agency for Northern Ontario for the City to lead the Northern Ontario Mining Showcase (NOMS) at the 2025 Prospectors and Developers Association of Canada (PDAC) Convention, held in Toronto from March 2 – 5, 2025, and the Canadian Institute of Mining, Metallurgy & Petroleum (CIM) Convention, held in Montreal from May 4 – 7, 2025, in the amount of \$1,324,500 for consideration at the September 17, 2024 Regular Council meeting; and

Further that Council further agrees to continue the partnership with MineConnect for the provision of event coordination services for the NOMS pavilion at the MINExpo 2024, 2025 and 2026 events, in accordance with the same terms and conditions outlined in By-law No. 2023-096 (agreement with MineConnect for event management services for the Northern Ontario Mining Showcase).

***Motion to Amend***

The following motion was introduced to amend Resolution No. 2024-323:

Resolution No. 2024-323-A

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

That Council for the City of Temiskaming Shores hereby amends Resolution No. 2024-323, to remove the 2025 and 2026 years from the event coordination services for the NOMS pavilion at the MINExpo with MineConnect.

**Carried**

Resolution No. 2024-323 (as amended)

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-031-2024; and

That Council directs staff to prepare the necessary By-law to enter into a funding agreement with the Federal Economic Development Agency for Northern Ontario for the City to lead the Northern Ontario Mining Showcase (NOMS) at the 2025 Prospectors and Developers Association of Canada (PDAC) Convention, held in Toronto from March 2 – 5, 2025, and the Canadian Institute of Mining, Metallurgy & Petroleum (CIM) Convention, held in Montreal from May 4 – 7, 2025, in the amount of \$1,324,500 for consideration at the September 17, 2024 Regular Council meeting; and

Further that Council further agrees to continue the partnership with MineConnect for the provision of event coordination services for the NOMS pavilion at the MINExpo 2024 event, in accordance with the same terms and conditions outlined in By-law No. 2023-096 (agreement with MineConnect for event management services for the Northern Ontario Mining Showcase).

**Carried**

a) **New Business**

None

**12. Schedule of Council Meetings**

- a) Regular Council Meeting – September 17, 2024 starting at 6:00 p.m.
- b) Committee of the Whole Meeting – October 1, 2024 starting at 3:00 p.m.

**13. Closed Session**

None

**14. Adjournment**

Resolution No. 2024-324

Moved by: Councillor Pelletier-Lavigne

Seconded by: Councillor Ducharme

Be it resolved that Council hereby adjourns its meeting at 4:14 p.m.

**Carried**

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Mayor

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Clerk