



**The Corporation of the City of Temiskaming Shores  
Committee of the Whole  
Tuesday, October 1, 2024 – 3:00 p.m.  
City Hall – Council Chambers – 325 Farr Drive**

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**Minutes**

**1. Land Acknowledgement**

We acknowledge that we live, work, and gather on the traditional and unceded Territory of the Algonquin People, specifically the Timiskaming First Nation.

We recognize the presence of the Timiskaming First Nation in our community since time immemorial and honour their long history of welcoming many Nations to this beautiful territory and uphold and uplift their voice and values.

**2. Call to Order**

The meeting was called to order by Mayor Laferriere at 3:00 p.m.

**3. Roll Call**

Council: Mayor Jeff Laferriere; Councillors Melanie Ducharme, Ian Graydon, Nadia Pelletier-Lavigne, Danny Whalen, and Mark Wilson

Present: Logan Belanger, Municipal Clerk  
Shelly Zubyck, Director of Corporate Services  
Mathew Bahm, Director of Recreation  
James Franks, Economic Development Officer  
Steve Langford, Fire Chief  
Steve Burnett, Manager of Environmental Services  
Mitch McCrank, Manager of Transportation Services  
Stephanie Leveille, Treasurer

Regrets: N/A

Media: 2

Delegates: N/A

Members of  
the Public: 0

**4. Review of Revisions or Deletions to the Agenda**

None

**5. Approval of the Agenda**

*Resolution No. 2024-347*

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that City Council approves the agenda as printed.

**Carried**

**6. Disclosure of Pecuniary Interest and General Nature**

**7. Public Meetings Pursuant to the Planning Act, Municipal Act, and Other Statutes**

None

**8. Public Works**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 025-2024-PW – Environmental Services Operations Update**

*Resolution No. 2024-348*

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 025-2024-PW, regarding the Environmental Services Update for information purposes.

**Carried**

**2. Administrative Report No. PW-025-2024 – 2024-2025 Winter Operations Plan**

*Resolution No. 2024-349*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-025-2024;

That Council directs Staff to prepare the necessary by-law, for the implementation of the 2024 – 2025 Winter Operations Plan, for consideration at the October 15, 2024 Regular Council Meeting; and

That Council directs the Manager of Transportation Services to advise staff in the Public Works Department of the intent to commence the Winter Operations Schedule on or about Sunday, November 3, 2024, and conclude on or about Friday, April 4, 2025.

**Carried**

**3. Administrative Report No. PW-026-2024 – Solid Waste Management Services Agreement**

Resolution No. 2024-350

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-026-2024; and

That Council agrees to utilize the negotiated pricing and directs staff to prepare the necessary by-law to enter into a 7-year agreement with Phippen Waste Management for the collection, removal and disposal of refuse, and the operation and maintenance of the landfill site, to be presented to Council for consideration at the October 15, 2024 Regular Council meeting.

**Carried**

**4. Administrative Report No. PW-027-2024 – Disposal of Recycling Carts**

Resolution No. 2024-351

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. PW-027-2024;

That Council declares surplus the 95-gallon recycling carts currently utilized for curbside collection effective January 1, 2025;

That Council directs staff to enter into negotiations with GFL Environmental Inc. (GFL) for the sale of 4,684, 95-gallon recycling carts; and

That Council directs staff to prepare the necessary by-law to enter into an agreement with GFL Environmental Inc, for the sale of 4,684, 95-gallon recycling carts, for consideration at the October 15, 2024 Regular Council meeting.

**Carried**

**c) New Business**

None

**9. Recreation Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 024-2024-RS – Sponsorship of Frogs Breath Grant Application - Isaac Walker-Dupont Foundation**

*Resolution No. 2024-352*

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 024-2024-RS; and

That Council for the City of Temiskaming Shores approve the request from the Isaac Walker-Dupont Foundation, and agrees to sponsor the funding application to the Frog's Breath Foundation, to assist with the installation of a fence at the Dymond B ball field, in support of the City's Minor Ball program.

**Carried**

**2. Memo No. 025-2024-RS – Recreation Operations Update**

*Resolution No. 2024-353*

Moved by: Councillor Wilson

Seconded by: Councillor Ducharme

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 025-2024-RS, regarding the Recreation Operations Update for the month of October, for information purposes.

**Carried**

**3. Administrative Report No. RS-020-2024 - Rockin' On Canada 2025 Request for Assistance**

Resolution No. 2024-354

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-020-2024;

That Council approves, in principle, the following requests from the New Liskeard Biker's Reunion/Rockin' On Canada Day Event Committee:

- a. Use of the Don Shepherdson Memorial Arena and associated Parking Lot
- b. Use of the Fall Fairgrounds
- c. Land for RV Parking
- d. Small Stage and Fencing
- e. "Canada Parade" Approval

That Council directs staff to prepare a Strategic Alliance Agreement between the City and the New Liskeard Biker's Reunion/Rockin' On Canada Day Event Committee for the 2025 Rockin' On Canada Day Event, to be presented to Council for consideration at a future meeting.

**Carried**

**4. Administrative Report No. RS-021-2024 - Recreation Department Fee Update 2025-2027**

Resolution No. 2024-355

Moved by: Councillor Wilson

Seconded by: Councillor Pelletier-Lavigne

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. RS-021-2024; and

That Council directs staff to amend By-law 2012-039 (Departmental User Fees) to update Recreational Fees for 2025-2027, for consideration at the October 15, 2024, Regular Council meeting.

**Carried**

**c) New Business**

None

**10. Fire Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

None

**c) New Business**

1. Steve Langford, Fire Chief extended best wishes to Bill Buchberger as he announced his resignation from CJTT FM. The Fire Chief appreciated the excellent support Bill provided to the department for fire safety messaging.

Mayor Laferriere advised that the City appreciated the excellent support Bill has provided with radio messaging, and offered his thanks.

**11. Corporate Services**

**a) Delegations/Communications**

None

**b) Administrative Reports**

**1. Memo No. 034-2024-CS – Approval of Council Meeting Schedule – January 2025 to July 2025**

Resolution No. 2024-356

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Timiskaming Shores acknowledges receipt of Memo No. 034-2024-CS; and

That Council does hereby confirm the following schedule of meetings for the months of January 2025 to July 2025:

Tuesday, January 21, 2025	Committee of the Whole Meeting followed immediately by the Regular Meeting
Tuesday, February 4, 2025	Committee of the Whole Meeting
Tuesday, February 18, 2025	Regular Meeting
Tuesday, March 4, 2025	Committee of the Whole Meeting
Tuesday, March 18, 2025	Regular Meeting
Tuesday, April 1, 2025	Committee of the Whole Meeting
Tuesday, April 15, 2025	Regular Meeting
Tuesday, May 6, 2025	Committee of the Whole Meeting
Tuesday, May 20, 2025	Regular Meeting
Tuesday, June 3, 2025	Committee of the Whole Meeting
Tuesday, June 17, 2025	Regular Meeting

**Carried**



**2. Memo No. 035-2024-CS – Frog’s Breath Application Sponsorship – Branch 54 Royal Canadian Legion - Haileybury**

Resolution No. 2024-357

Moved by: Councillor Graydon

Seconded by: Councillor Whalen

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Memo No. 035-2024-CS; and

That Council for the City of Temiskaming Shores approve the request from the Branch 54 – Royal Canadian Legion (Haileybury), to sponsor an application to the Frog’s Breath Foundation, in the amount of \$50,000 for a kitchen renovation/ equipment at the Branch location.

**Carried**

**3. Administrative Report No. CS-033-2024 – Sale of Municipal Property – Portion of Dymond Crescent**

Resolution No. 2024-358

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-033-2024;

That Council directs staff to continue with the disposition of the municipal road allowance, being a portion of Dymond Crescent, described as Part 1 on Plan 54R-6453, in accordance with By-law No. 2015-160; and

That Council directs staff to prepare the necessary by-laws to Stop and Close the above-described road allowance, and to enter into an Offer of Purchase and Sale Agreement between the City of Temiskaming Shores as Vendor, and 2844371 Ontario Inc., as Purchaser, for the above-described road allowance, conditional upon the registration of any easements required by the municipality and applicable external agencies, and upon registration of an approved Site Plan Agreement, in the amount of \$1,000 plus taxes (if applicable) plus all associated costs, in accordance with By-law No. 2015-160, for consideration at the October 15, 2024 Regular Council meeting.

**Carried**

**4. Administrative Report No. CS-034-2024 – Council Seat Vacancy**

Resolution No. 2024-359

Moved by: Councillor Whalen

Seconded by: Councillor Graydon

Be it resolved that Council for the City of Temiskaming Shores acknowledges receipt of Administrative Report No. CS-034-2024;

That in accordance with section 262 of the Municipal Act, 2001, Council of the City of Temiskaming Shores does hereby declare the office of Councillor to be vacant;

That Council directs staff to proceed with Option 1a (Direct Appointment of Election Candidate).

That Council approves the draft Council Vacancy Policy in principle, and directs staff to prepare the necessary By-law to confirm the adoption of the Policy, at the October 15, 2024 Regular Council Meeting; and

Further directs the Clerk to release a Public Notice of the Municipal Seat Vacancy, based on the above-noted selected option and timeline outlined within the Administrative Report.

**Recorded Vote**

**For Motion**

Councillor Whalen  
Councillor Graydon  
Councillor Wilson  
Mayor Laferriere

**Against Motion**

Councillor Ducharme  
Councillor Pelletier-Lavigne

**Carried**

**c) New Business**

None

**12. Schedule of Council Meetings**

- a) Regular Council Meeting – October 15, 2024 starting at 6:00 p.m.
- b) Committee of the Whole Meeting – November 5, 2024 starting at 3:00 p.m.

**13. Closed Session**

None

**14. Adjournment**

*Resolution No. 2024-360*

Moved by: Councillor Ducharme

Seconded by: Councillor Wilson

Be it resolved that Council hereby adjourns its meeting at 4:20 p.m.

**Carried**

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Mayor

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Clerk